City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

February 25, 2020

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

Tim Rogers, Library Director
Jacksonville Public Library

SUBJECT: P-46-19 Professional Services for 21st Century Urban Branch Library Study - Resolicitation

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The subcommittee received Four (4) proposals for evaluation for the subject project. Three were found to be responsive, interested, qualified and available to provide the services required by the RFP. One was considered non-responsive because they're named as a respondee in a project under litigation with the city.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second and third designates the order of qualification of these firms to perform the required services.

3. Aaron Cohen Associates, Ltd.
2. PQH Group, Inc.
1. Robbins Design Studio, P.A.

Based on Section 11 of the RFP, the three top-ranked proposals will be provided criteria and scheduling information for Oral Interviews, which will have an additional value of 20 points which will be added to the score from the evaluation of the Contractor's proposal. Final Ranking of the top three firms will be based on the combination of scores from the proposal evaluations and oral Interviews. We anticipate needing thirty minutes for each presentation.

Accordingly, we request your approval to schedule the oral interviews for P-46-19 Professional Services for 21st Century Urban Branch Library Study – Resolicitation.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist, Engineering and Construction Management

96

Evaluation Matrix

EVALUATION SCALE

1----------20

QUALIFIED EXTREMELY QUALIFIED

PROJECT NO. **P-46-19** Average

PROJECT TITLE: **Professional Services for 21st Century Urban Branch Library Study**

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	TIME & BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
Maximum Points Assessed	10	10	5	10	5	10	10	20	10	10	**100**
Robbins Design Studio	8.50	7.00	1.50	8.00	3.50	10.00	5.50	16.00	4.00	10.00	**74.00**
Aaron Cohen Assoc	8.00	8.00	2.00	7.50	4.00	2.50	5.00	15.50	5.00	10.00	**67.50**
PQH Group	8.50	8.00	2.50	8.50	4.00	10.00	5.00	12.50	4.00	9.00	**72.00**