

PUBLIC NOTICE
PSEC AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, July 13, 2023, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

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For Teams link, please visit [COL.net/departments/finance/procurement](https://col.net/departments/finance/procurement)

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold. Please refer to 126.106(e) if you wish to protest any of these items.

Committee Members: Robert Waremburg, Chairman
Brennan Merrell, Treasury
James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Diane Moser Leah Hayes	1	P-17-21	Contract Amendment No. 2 Drug and Alcohol Screening Employee Services Department	That Contract No. 71173-21 between the City of Jacksonville and Solantic d/b/a CareSpot, for providing Drug and Alcohol Screening, be amended to exercise the second renewal option extending the period of service from September 1, 2023, through August 31, 2024, with two(2) renewal options remaining, and increase the maximum indebtedness by \$55,000.00 to a new not-to-exceed total maximum of \$165,000.00. All other terms and conditions shall remain the same.	08/31/23	
Michelle Montford Barbara Holton	2	P-17-23	Approval To Proceed With Evaluation Of The One (1) Proposal Received Workers Claim Services Finance and Administration Department/Risk Management Division	That the committee approve proceeding with the evaluation of the one (1) proposal received in accordance with Section 126.302 (f) of the Procurement Code.		
Christel Burgos Hector Vasquez	3	P-15-23	Approval to Reject Proposals/Resolicit RFP Medical Collection Services Jacksonville Fire and Rescue Services	That the committee approve the Rejection of the Proposal received according to 126.302 (c) (f)		
Christel Burgos Hector Vasquez	4	P-30-23	Introduce & Review Scope Medical Collection Services Jacksonville Fire and Rescue Services	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable state and federal laws.		
Nikita Reed Michael Derbaum	5	P-50-22	Fee & Contract Negotiations Professional Design Services for Forest Trail Road Drainage Improvements Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Construction and Engineering Services Consultants, Inc., for Professional Design Services for Forest Trail Road Drainage Improvements, that incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Schedule identified as Exhibit 'B'; provide a lump-sum amount for Design Services in the amount of \$598,454.67 and not-to-exceed limits for: Permitting in the amount of \$3,000.00, Bridge Design in the amount of \$78,854.82, Geotechnical in the amount of \$85,547.25, Survey in the amount of \$89,734.22, Environmental in the amount of \$90,280.00; Real Estate Services in the amount of \$13,637.50 and Contingency in the amount of \$30,000.00, with a maximum indebtedness to the City in the amount of \$989,508.46, the period of service will be from execution of the contract to project completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.		

Robin Smith Daniel VanSickle	6	P-03-23	Subcommittee Report Engineering Design Services for Shindler Drive Phase 2 Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the six (6) proposals received in response to the Request for Proposal, all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) England Thurns & Miller, Inc. 2) GAI Consultants, Inc. 3) RS&H, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with GAI Consultants, Inc, the number one (1) ranked firm.	"To Project Completion"	
Daryl Joseph Lori Boyer	7	P-01-21	Contract Amendment No. 2 Northbank Lawn Riverfront Plaza FKA Jacksonville Landing Design Competition Department of Public Works/Downtown Investment Authority	That Contract No. 71513-22, originally executed January 13, 2022, between the City of Jacksonville and Perkins & Will, Inc., for Northbank Lawn Riverfront Plaza Competition be amended to incorporate the Scope of Services identified as Exhibit "A-2" and Fee Summary identified as Exhibit "B-2"; increase the lump-sum amount for Design Services by \$164,472.16 to a new lump-sum amount of \$1,868,472.16 and to add a not-to-exceed limit for Post Design Services in the amount of \$459,975.32; thereby increasing the maximum indebtedness by \$628,447.48 to a new not-to-exceed total maximum indebtedness of \$2,528,447.48. All other terms and conditions shall remain the same.	"To Project Completion"	
Robin Smith Tim Crutchfield	8	P-17-19	Contract Amendment No. 6 Professional Architectural and Engineering Services for Programming, Site Selection and Design of New Medical Examiner's Office Department of Public Works/Engineering & Construction Management Division	That Contract 10754, originally executed February 4, 2020, between the City of Jacksonville and Gresham Smith for Professional Architectural and Engineering Services for Programming, Site Selection and Design of New Medical Examiner's Office be amended to incorporate the attached Scope of Services identified as Exhibit 'M' and Fee Summary identified as Exhibit 'N'; increase the lump-sum amount for Design Services by \$1,036,285.29 to a new lump-sum amount of \$3,516,784,534 and to add a new not-to-exceed limit for Contingency in the amount of \$4,000.00, thereby increasing the maximum indebtedness by \$1,042,285.29 to a new maximum amount of \$3,744,962.73. All other terms and conditions, as previously amended, shall remain the same.	"To Project Completion"	
Robin Smith Danny Wheeler	9	P-15-21	Contract Amendment No. 1 Miscellaneous Surveying Services – Annual Contract Department of Public Works/Engineering & Construction Management Division	That Contract No. 71860-22, originally executed August 2, 2022, between the City Of Jacksonville and ETM Surveying & Mapping, Inc., for Miscellaneous Surveying Services – Annual Contract be amended to exercise the first renewal option extending the period of service from August 1, 2023, thru July 31, 2024, with one (1) renewal option remaining and to incorporate the Contract Fee sheet requesting a rate increase, identified as Exhibit 'C'. All other terms and conditions shall remain the same.	07/31/23	
Robin Smith Daryl Weinslein	10	P-06-23 JS#1	Subcommittee Report CEI Services On Various City Projects – Annual Contract Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the four (4) proposals received in response to the Request for Proposal, all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) AE Engineering, Inc. 2) Construction and Engineering Services Consultants, Inc. (aka C&ES Consultants, Inc.) 3) CSI Geo, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Construction and Engineering Services Consultants, Inc., the number one (1) ranked firm.		

Meeting Adjourned:

"The next PSEC meeting is scheduled to be held on Thursday, July 27, 2023."



City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
117 West Duval Street, Suite 100
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

Date: June 22, 2023

MEMORANDUM

To: Dustin Freeman, Chairman
Professional Services Evaluation Committee

From: Leah Hayes, Chief of Talent Management
Employee Services Department

Subject: **Contract Renewal; Drug and Alcohol Screening**
P-17-21 Contract #71173-21
Solantic d/b/a CareSpot

Employee Services currently has a contract, #71173-21 with (4) renewal options for Drug and Alcohol Screening with Solantic d/b/a CareSpot.

Accordingly, we recommend the following action:

The City exercises its second (2nd) option to renew contract #71173-21 with Solantic d/b/a CareSpot, for providing Drug and Alcohol Screening. The period of service will begin September 1, 2023, and expires August 31, 2024, with two renewal options remaining. All terms and conditions are stated in Exhibit B and remain as negotiated in the contract.

Request approval to increase the contract under the negotiated fees, terms and conditions by \$55,000. This is to ensure there is adequate funding to cover drug and alcohol screenings through the end of the contract. This will revise the maximum indebtedness from \$110,000 to a not-to-exceed amount of \$165,000.

Attachments:
Contract Extension Memo
Vendor Renewal Letter
Exhibits B

Exhibit B.

Form 1 - Price Sheet

NAME OF CONSULTANT Solantic of Jacksonville, LLC d/b/a CareSpot Urgent Care

Proposal Number P-17-21

SUBSTANCE ABUSE TESTING SERVICES QUOTATION OF RATES & FEES OR CHARGES

	SERVICE	RATE/FEE/CHARGE
1.	Urine specimen collection for 7 Panel Drug Screen (Cannabinoids, Cocaine, Opiates, 6-Acetylmorphine, Phencyclidine, Amphetamines, Methylenedioxymethamphetamine) a. Initial Test b. Confirmation test by GC/MS c. Additional lab fees (e.g., retest of specimen, quantitative)	a. \$25.00 b. No Charge c. \$225.00
2.	Urine specimen collection for 5 Panel Drug Screen (Amphetamines, Cocaine, Cannabinoids, Opiates, Phencyclidine, Barbiturates, Benzodiazepines, Methaqualone, Methadone, Propoxyphene). a. Initial Test b. Confirmation test by GC/MS c. Additional lab fees (e.g., retest of specimen, quantitative)	a. \$25.00 b. No Charge c. \$225.00
3.	Medical Review Officer (MRO) services to interpret all Controlled Substances Screens	Included
4.	Alcohol Screen: a. Blood Specimen b. Evidential Breath Test (EBT) c. Confirmation EBT	a. \$25.00 b. \$25.00 c. \$25.00
5.	After hours collection - Days/Times/Ranges	Time Frame (to and from hours)
		On-site Service Cost + Normal Cost of Service
6.	On-Site hiring events that occur during the week and during normal business hours.	

5. Seven Days a week - 9:01 pm - 7:29 am \$250.00 + cost of service

6. 7:30 am - 8:30 pm \$150.00 + cost of service

***For years 1 and 2 of the agreement our rates are fixed - Year 1 and 2 - \$25.00

***For year 3 will and increase and will remain the same for year 4 - Year 3 and 4 - \$26.00

***For year 5 will increase - Year 5 - \$27.00



May 30, 2023

City of Jacksonville
117 W. Duval Street, Suite 100
Jacksonville, Florida 32202

Leah Hayes
Manager of Personnel Services

Subject: Contract Extension

Dear Mrs. Hayes:

CareSpot agrees to extend the Solantic of Jacksonville, LLC. (d/b/a CareSpot Urgent Care) and the City of Jacksonville Drug & Alcohol Screen Program contract for 1 year (September 1, 2023 – August 31, 2024) for the same terms and conditions at current contract agreement P-17-21.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Armentrout".

David M. Armentrout
Senior Business Development Manager
CareSpot Urgent Care®

PROCUREMENT DIVISION

MEMORANDUM

Date: July 6, 2023

To: Dustin Freeman, Chairman
Professional Services Evaluation Committee

From: Michelle Montford, Systems & Compliance Manager *M. Montford*
Barbara Holton, Workers' Compensation Claims Manager *B. Holton*
Risk Management Division

Subject: **Review of RFP Submittals for P-17-23 Workers Claim Services**

The Risk Management Division received only One (1) proposals for the **Workers Claim Services** Request for Proposal

Per Section 126.302(f) of the Procurement Code if:

If "PSEC receives responses from less than three proposers, it shall resolicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by resoliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the resolicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by resoliciting."

The existing contract for the Workers Compensation Claims Services will expire on September 30, 2023, and there are no extension provisions in the contract beyond this date.

Considering the foregoing information, staff request the process that should be followed in order to ensure the continued services by evaluating the proposal received.



OFFICE OF THE DIRECTOR

June 27th, 2023

MEMORANDUM

TO: Professional Standards Evaluation Committee (PSEC)

FROM: Keith Powers, Director / Fire Chief Fire and Rescue

RE: RFP# P-15-2023

After careful review of the proposal from the one respondent to RFP P-15-2023, it has been determined that the respondent did not meet the below stated minimum requirements: Specifically, information was missing for the following reasons:

- 1.4 (1). Copy of Bond, not provided.
- 1.4 (3). Two (2) existing contracts with a minimum of 220,000 EMS collection accounts, not provided.
- 1.4 (4). Name of billing system to be used to support this contract, not provided.
- 1.4 (5). Examples of correspondence to patients that comply with Regulation F, not provided.

Therefor JFRD is requesting to reject JG Services of North East Florida for not meeting all the requirements as set forth in the RFP.

Additionally, JFRD requests to readvertise this RFP with clarifications to the minimum requirements and amended scope of work.

Respectfully,

Christel Burgos 
Assistant Finance and Administration Manager - JFRD



OFFICE OF THE DIRECTOR

Date: June 29th, 2023

To: Dustin Freeman, Chairman
Professional Services Evaluation Committee

From: Chief Keith Powers
Director / Fire Chief

Christel Burgos
JFRD Assistant Administration and Finance Manager

Hector Vasquez,
JFRD Receivables Manager

Subject: "Certification Letter" for JFRD Medical Collection Services (P-30-2023)

Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the services:
 - a. Medical Collection Services
2. The objective of the services:
 - a. To increase medical collections from EMS transportations by using an experienced Medical Collection Agency
3. The estimated period of time needed for the services:
 - a. A three-year (3) contract with (2) one year renewals.
4. The estimated cost of the services:
 - a. Payment is a percentage fee relative to collections generated by the Medical Collection Agencies efforts.
5. Whether the proposed study or service would or would not duplicate a prior or existing study or service:
 - a. Not a duplicate service.
6. List of current contracts or prior services or studies which are related to the proposed study or service.



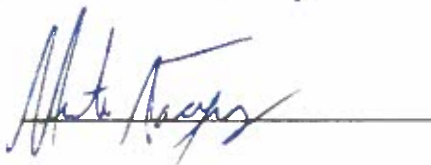
- a. This is a supplement to Digitech's Medical billing contract.
7. A statement as to why the service / study cannot be done by the department or agency staff:
 - a. JFRD currently does not have trained staff nor software systems required to perform collections and rebilling for EMS services in accordance with the regulations needing to be met.
8. The names and telephone numbers of two representatives from using agency designated to serve on the evaluation committee as subcommittee members.
 - a. Christel Burgos, JFRD Assistant Administrative and Finance Manager
 - i. 255-3264
 - b. Hector Vasquez, JFRD Receivables Manager
 - i. 255-3239
9. A project funded account number.
 - a. Not Applicable
10. The names and addresses of specific consultants the using agency wishes to be included in the solicitation process.

*Please find attached spreadsheet.

11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as subcommittee members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated April 20, 2023.




Title




Title





City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

July 5, 2023

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P.E.
Director of Public Works *Steven D Long*

FROM: Robin Smith, P. E., Chief
Engineering and Construction Management Division *RS*

Nikita L. Reed, P.E. *Nikita Reed*
Public Works Project Manager

Michael Derbaum, P.E. *Michael Derbaum*
Professional Engineer

SUBJECT: P-50-22 Professional Design Services for Forest Trail Road Drainage Improvements

The Engineering Division has negotiated with the consultant selected for Professional Design Services for Forest Trail Road Drainage Improvements, resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. JSEB firms to be utilized to meet the 25% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Construction and Engineering Services Consultants, Inc. for Professional Design Services for Forest Trail Road Drainage Improvements, that includes the attached Scope of Services, Exhibit A and Fee Schedule, Exhibit B, to provide a lump sum amount for Design Services in the amount of \$598,454.67 and not to exceed limits for: Permitting in the amount of \$3,000.00, Bridge Design in the amount of \$78,854.82, Geotechnical in the amount of \$85,547.25, Survey in the amount of \$89,734.22, Environmental in the amount of \$90,280.00, Real Estate Services in the amount of \$13,637.50 and Contingency in the amount of \$30,000.00, with a maximum indebtedness to the City in the amount of \$989,508.46 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project is as follows:

ACCOUNTS:	
32124.153119.565031.010583.00.00.00	\$750,000.00
32124.153119.565051.010583.00.00.00	\$239,508.46
TOTAL	\$989,508.46

SDL/lw

Attachment: Exhibits A& B
JSEB Participation

cc: Lori West, Engineering and Construction Management
Michael Derbaum, P.E., Engineering and Construction Management

Revised June 14, 2023
June 5, 2023



David D. Hahn, P. E.
Engineering Manager
City of Jacksonville
Engineering Design Section
214 N. Hogan Street, 10th Floor
Jacksonville, Florida 32202
(904) 255-8793
www.coj.net

**Re: Proposal for Consulting Services
Civil-Site Engineering
P-50-22 Professional Engineering Services for
Forest Trail Road Drainage Improvements
Jacksonville, Florida**

Dear Mr. Hahn:

Construction & Engineering Services Consultants, Inc. (C&ES) is pleased to submit the following fee proposal to City of Jacksonville (THE CLIENT), per your request to provide Civil/Site Design; as well as, City of Jacksonville (COJ), and combined ERP from St. Johns River Water Management District (SJRWMD) and State 404 General Permit from Florida Department of Environmental Protection (FDEP) "Joint Environmental Resource Permit/State 404 Program Permit" permitting for the referenced project.

Project Overview

The City of Jacksonville (COJ) awarded C&ES the contract for P-50-22 Professional Engineering Services for Forest Trail Road Drainage Improvements.

Project includes the engineering design, preparation of a set of construction plans and all other professional services required for the bidding and construction in accordance with the City of Jacksonville standards for the roadway and drainage improvements for Forest Trail Road, Trail Ridge Road, and Trail Court.

Due to the lack of stormwater conveyance system, the intent of this project is to address the flooding issue along Forest Trail Road. The contributing drainage area to the north of Forest Trail Road is 503 acres.

COJ provided a drainage modeling result included in the RFP. The RFP drainage modeling required proposing a new 28 feet wide ditch approximately 3,000 feet long, and 20 feet wide ditch approximately 2,100 feet long along the northside of Forest Trail Road. In addition to the proposed ditches, a proposed approximately 2000 LF of 48" RCP along Doe Road to connect to existing Camp Branch Creek.

The proposed design will include overtopping of Forest Trail Road by raising at least 2 feet a portion of the road sufficient to replace the existing undersized double 60" RCP roadway cross-drain at the intersection of Forest Trail Road and Trail Ridge Road with a new 12'x6' box culvert which has a drainage area of approximately 379 acres with discharge surface flow of 444.14+/- cfs and the second cross drain just west of East Girl Road will be upsized from an existing 43" x 68" RCP to a new 8' x 4' box culvert which has a drainage area of approximately 89 acres with discharge surface flow of 131.47+/- cfs and approximately 35 acres is contributed to the new 48" RCP.

C&ES shall conduct BOX CULVERT Hydraulic Analysis at the location of existing double 60" RCP, at existing 43" x 68" RCP, downstream culvert roadway crossing at Trail Ridge Court and Doe Road proposed 48" RCP.

Forest Trail Road, Trail Ridge Road and Trail Ridge Court are existing rural 2-lane section approximately 2-10' travel lanes with existing ditches on both sides of the road. No road widening is proposed for these three roads.

C&ES services will result in all investigations, designs, drawings, permits, specifications, and other documents needed to obtain permits, seek bids and contract for construction of the project. During the design, C&ES may be required to prepare presentation materials illustrating concepts, participate in public meetings to obtain citizen input, and modify the design accordingly.

It is anticipated C&ES's services on the project will consist of two phases: Final Design (which may include JEA utilities should JEA opt to piggy-back on this contract) and Professional Services During Construction (PSDC), with separate negotiated fees for each phase. The original agreement for C&ES's services will be for the Design of the improvements. At the City's option, upon successful completion of the initial phase, the Consultant's services may be terminated or extended to include Professional Services During Construction (PSDC).

All design recommendations shall be, as applicable, consistent with:

- The City's Master Storm Water Management Plan
- The City's Land Development Procedures Manual
- Manual on Uniform Traffic Control Devices
- FDOT Minimum Standards for Design, Construction and Maintenance of Streets and Highways
- Florida's Design Criteria for Resurfacing, Restoration and Rehabilitation (RRR) of Streets and Highways
- FDOT Design Standard Index

Scope of Work – Phase 1 – Final Design Services

Task 1 – Project Evaluation:

To initiate the project, a thorough field investigation will be required to evaluate the existing conditions and criteria to be analyzed as the requirements for the project develop. The following will be reviewed:

- As-Built Drawings (City and JEA)
- G.I.S. Information

- Updated Utility Maps
- Right-of-Way Surveys
- Previous Projects and/or Studies
- Hydrologic Improvements and Flood Maps

A pre-design meeting with Public Works personnel will be necessary at this stage of the project to discuss the scope in detail and to coordinate other aspects of the project. Also, during this task, we propose to meet with the regulatory agencies involved in permitting (i.e., SJRWMD, JEA, FDEP) to discuss the improvements and define any specific requirements. Lastly, a coordination meeting with the City's public involvement officials may be required at this stage.

C&ES will review and define project limits/alignment, typical sections, interfaces with adjacent roadway and development projects, drainage considerations, and utilities.

Task 2 - Survey/Utilities Designating, Geotechnical, Environmental, and Contamination Assessment:

This task will include topographic surveying associated with obtaining right-of-way information, vertical and horizontal control, drainage system locations (swales, pipes, outfalls, and other structures), intersection locations, utility information (above and underground), subsoils and environmental wetland information within shoulders and drainage swales and all available data on any potential contamination in the project corridor.

Specific tasks will include:

- Establish baseline control and reference points
- Survey right-of-way boundaries
- Field-locate and inventory all existing stormwater structures
- Survey ditch and swale cross sections for Digital Terrain Model
- Field-locate and identify all existing side drains, cross drains, and turnouts
- Field-locate and identify all existing roadway signs
- Field-locate all above and below-ground utilities
- Locate and identify all protected trees within the right of way and 30 feet outside the right of way.

C&ES will field-verify the survey information to ascertain all existing conditions are accurately represented. Soil sampling and evaluation of certain locations will be performed by those who have experience and expertise in providing the geotechnical and contamination assessment services considered most prudent. Appropriate subsoils and assessment investigations will be completed for roadway and drainage improvements, and applicable reports issued.

Task 3 - Preliminary 30% to 90% Design Development Submittals:

This task includes the development of preliminary through 90% design information for the selected project improvements to achieve the desired level of service. This information will be presented and discussed with City personnel at the initiation of this task to finalize the course of action for the proposed project, and if desired by JEA, including utilities extension, upgrade, or relocation design within a joint project agreement. The design of a Temporary Traffic Control Plan, which ensures minimal neighborhood disruption during

construction, will also be developed, and presented during this phase. Preliminary design shall be accomplished through a series of design submittals to the City.

C&ES proposes to have the following information properly shown in the design submittals.

- Survey Baseline Information
- Drainage Design Information
- Typical Sections and Pavement Design
- Roadway Plan and Profile Information
- Roadway Cross Sections
- Roadway Drainage Details
- Tree Removal Plan, Tree Mitigation Table and Fee Calculation
- Temporary Traffic Control Plan
- Signing and Pavement Marking Plans
- JEA Utilities Extension/Upgrade/Relocation Plans and Details (if desired)

NOTE: Street Lighting design is not included in this proposal.

Plan Submittal:

- C&ES will provide preliminary design plans at 30%, 60% & 90% design development plans to THE CLIENT for review and comment.
- One (1) full-size, 22" x 34" set for each deliverable submittal in Adobe Acrobat (.PDF) format.
- Specifications will be provided for review with the 90% and 100% plan reviews.
- Prepare an opinion of probable construction cost at 30%, 60%, 90% and 100% deliverables.

Task 4 – Regulatory Permitting:

C&ES will prepare and submit permit applications to the City of Jacksonville Development Services Department Site/Civil plan review (10-Set), and combined ERP from St. Johns River Water Management District (SJRWMD) and State 404 General Permit from Florida Department of Environmental Protection (FDEP) "Joint Environmental Resource Permit/State 404 Program Permit" with required exhibits calculations, and drawings. Project meetings are also included in this task. Our initial contact with these agencies will occur early in the project as previously indicated, with the purpose of reviewing project objectives and receiving initial agency input concerning specific permitting requirements.

- At the completion of the City's 60% plans review and approval, property acquisition or easements for any property which may be required for construction, operation, and maintenance of the constructed facilities shall be clearly identified.
- At the 90% design stage, plans will be submitted as required for necessary permits to allow this to be completed in an expeditious manner.
- The combined ERP from St. Johns River Water Management District (SJRWMD) and State 404 General Permit from Florida Department of Environmental Protection (FDEP) "Joint Environmental Resource Permit/State 404 Program Permit" takes approximately 180 calendar days to receive a permit.

Task 5– Final Bid Documents:

During this task, all comments from the COJ and permitting agencies will be incorporated into the design drawings. Specifications and contract requirements will be fully developed, and contract documents will be assembled for advertising by the City.

See attached **SCOPE OF SERVICES DESIGN AND BID DOCUMENTS BOX CULVERT DESIGN BY STV.**

ESTIMATED DESIGN AND PERMITTING SCHEDULE: 486 Calendar Days

Task 1 – Project Evaluation: 23 activity calendar days

Task 2 – Survey/Utilities Designating, Geotechnical, Environmental, and Contamination Assessment: 91 activity calendar days

Topographic Survey:

- a. CAD and final deliverables

Geotechnical Exploration:

- a. Utility locate request
- b. SPT and Auger Boring
- c. Laboratory testing
- d. Geotechnical Report

Task 3 – Preliminary 30% to 90% Detail Design Submittal: 267 activity calendar days

- **Upon receipt of the topographic survey and geotechnical exploration, the start of Roadway and Bridge/Culvert Design.**
 - 1) 30% Conceptual Roadway and Bridge Design: 74 days
 - 60 activity calendar days
 - 14 calendar days of COJ review

Roadway Design includes:

- a. Demolition Plans
- b. Roadway alignment
- c. Roadway and Ditch typical sections
- d. Cost Estimates

Box Culvert Design includes:

- a. Memorandum documenting selected culvert size and layout
- b. Box Culvert Plans
- c. Bridge Hydraulic Analysis
- d. Preliminary Geotechnical Report
- e. Cost Estimates

- 2) 60% Detail Design for Roadway and Bridge: 104 days
- 90 activity calendar days
 - 14 calendar days of COJ review

Roadway Design includes:

- a. Cover sheet, Legend, General Notes
- b. Demolition and ESC Plans
- c. Roadway Geometry Baseline Alignment Plans
- d. Master Drainage Map – Existing Conditions
- e. Typical Roadway Section
- f. Paving, Grading, Drainage Plan and Profile
- g. Roadway Resurfacing Plans
- h. Drainage Structure Schedule and Calculations
- i. Roadway Cross Sections
- j. Paving, ESC, and Drainage Details
- k. Water, Fire Protection and Sewer Plan (if any)
- l. Water and Sewer Details (if any)
- m. Stormwater Pollution Prevention Plans and Details
- n. Pavement Striping and Traffic Sign Plans
- o. Pavement Striping and Traffic Sign Details
- p. Landscape, Tree Removal, Tree Mitigation Plans, Notes and Details
- q. Roadway Striping and Signage Plans and Details
- r. Temporary Traffic Control Plans and Details
- s. Cost Estimates

NOTE:

- Street Lighting design is not included in this proposal.
- Right-of-Way (ROW) acquisition will start at the beginning of 60% design

Box Culvert Design includes:

- a. Box Culvert Plans
- b. Final Hydraulic Analysis
- c. Final Geotechnical Report
- d. Cost Estimates

- 3) 90% Detail Design for Roadway and Bridge: 89 days
- 75 activity calendar days
 - 14 calendar days of COJ review

Roadway Design includes:

- a. Cover Sheet, Legend, General Notes
- b. Demolition and ESC Plans
- c. Roadway Geometry Baseline Alignment Plans
- d. Master Drainage Map – Existing Conditions
- e. Typical Roadway Section
- f. Paving, Grading, Drainage Plan and Profile
- g. Roadway Resurfacing Plans
- h. Drainage Structure Schedule and Calculations
- i. Roadway Cross Sections

- j. Paving, ESC, and Drainage Details
- k. Water, Fire Protection and Sewer Plan (if any)
- l. Water and Sewer Details (if any)
- m. Stormwater Pollution Prevention Plans and Details
- n. Pavement Striping and Traffic Sign Plans
- o. Pavement Striping and Traffic Sign Details
- p. Landscape, Tree Removal, Tree Mitigation Plans, Notes and Details
- q. Roadway Striping and Signage Plans and Details
- r. Temporary Traffic Control Plans and Details
- s. Cost Estimates

NOTE: Street Lighting design is not included in this proposal.

Box Culvert Design includes:

- a. Box Culvert Plans
- b. Structure Design Calculations
- c. Cost Estimates
- d. Draft Specifications

Task 4 – Regulatory Permitting: 90 calendar days

- City of Jacksonville 10-Set Review.
- St. Johns River Water Management District (SJRWMD).
- FDEP State 404 for Jurisdictional wetlands - permitting can start within 60% design stage and takes approximately 180 calendar days to get a permit.

Task 5 - 100% Detail Design, Final Bid Documents – 15 calendar days upon receiving all review comments from permitting agencies.

Roadway Design includes:

- a. Cover sheet, Legend, General Notes
- b. Demolition and ESC Plans
- c. Roadway Geometry Baseline Alignment Plans
- d. Master Drainage Map – Existing Conditions
- e. Typical Roadway Section
- f. Paving, Grading, Drainage Plan and Profile
- g. Roadway Resurfacing Plans
- h. Drainage Structure Schedule and Calculations
- i. Roadway Cross Sections
- j. Paving, ESC, and Drainage Details
- k. Water, Fire Protection and Sewer Plan (if any)
- l. Water and Sewer Details (if any)
- m. Stormwater Pollution Prevention Plans and Details
- n. Pavement Striping and Traffic Sign Plans
- o. Pavement Striping and Traffic Sign Details
- p. Landscape, Tree Removal, Tree Mitigation Plans, Notes and Details
- q. Roadway Striping and Signage Plans and Details
- r. Temporary Traffic Control Plans and Details
- s. Cost Estimates

NOTE: Street Lighting design is not included in this proposal.

Bridge Design includes:

- a. Box Culvert Plans
- b. Structure Design Calculations
- c. Final Specifications
- d. Final Cost Estimates

TOTAL PROPOSAL FEE: \$ 989,508.46 (SEE ATTACHED FOR DETAILED PROPOSAL FEE)

This proposal will remain in effect for a period of 60 days from the date of this letter. Acceptance after that period is subject to a review of the conditions stated herein, and possible revision by C&ES in response to changed conditions.

If this proposal meets with your approval, please send us your copy of the contract agreement for our signature. Once the executed agreement is finalized, we will consider it our Notice to Proceed and will perform this work on a timely matter. We look forward to the opportunity of working with you on this project.

If you have any questions, please do not hesitate to contact our office at 904-652-1186.

Sincerely,

CONSTRUCTION & ENGINEERING SERVICES CONSULTANTS, INC.

Claro N. Magpantay, P.E.

Digitally signed by Claro N. Magpantay, P.E.
Date: 2023.06.28 13:32:18 -04'00'

Claro N. Magpantay, P.E.
Principal Civil Engineer
Director of Engineering

cc: **Steven J. Davis**
President/CEO

**Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL

1. Project Forest Trail Road Drainage Improvements Original Contract	2. Proposal No. / Contract No. P-50-22 / TBD
3. Name of Consultant or Subconsultant: Construction and Engineering Services Consultants, Inc.	4. Date of Proposal 6/5/2023 (revised 6/14/2023)

PART II - LABOR RELATED COSTS

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal in Charge	\$ 82.50	67	\$ 5,527.50	
Project Manager/Engineer of Record	\$ 74.80	645	\$ 48,246.00	
QA/QC Engineer	\$ 69.30	33	\$ 2,286.90	
MOT Engineer	\$ 62.70	167	\$ 10,470.90	
Senior Staff Engineer	\$ 62.70	1,167	\$ 73,170.90	
Associate Staff Engineer	\$ 52.80	0	\$ 0.00	
Senior Cad Technician	\$ 42.35	1,337	\$ 56,621.95	
Cad Technician	\$ 34.10	0	\$ 0.00	
Administrative	\$ 24.20	67	\$ 1,621.40	
TOTAL DIRECT LABOR	\$ 56.83	3483		\$ 197,945.55
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	173.7 % x Total Direct Labor			\$ 343,831.42
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 541,776.97
8. PROFIT: Labor Related Costs (Item 7)	x 10%			\$ 54,177.70

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)		
Printing	\$ 2,000.00	
Transportation & Shipping	\$ 500.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		\$ 2,500.00
10. SUBCONSULTANTS (Lump Sum)		
SUB-CONTRACT SUB-TOTAL (Lump Sum)		\$ -
11. SUBCONTRACTS (Reimbursable/Not to Exceed)		
a) COJ 10 Set-review and Permit Fees (C&ES)	\$ 3,000.00	
b) STV - Bridge Design	\$ 78,854.82	
c) Meskel & Associates - Geotechnical	\$ 85,547.25	
d) Degrove Surveyors, Inc - SUE up to 15 test holes @ \$320/each	\$ 4,800.00	
e) Degrove Surveyors, Inc - Topographic Survey	\$ 84,934.22	
f) Alpha Environtech	\$ 90,280.00	
g) Harper and Associates	\$ 13,637.50	
h) Contingency - this item requires approval of the City Project Manager prior to any expenditure	\$ 30,000.00	
SUB-TOTAL REIMBURSABLES		\$ 391,053.79

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	\$ 989,508.46
12. TOTAL PRIOR CONTRACT AMOUNT	N.A.
TOTAL AMENDED CONTRACT AMOUNT	N.A.

Monakey & Company, LC

Certified Public Accountants

Steven J. Davis
Construction & Engineering Services Consultants, Inc.
9432 Baymeadows Road, Suite 100
Jacksonville, FL 32256


August 22, 2022

Dear Mr. Davis,

I've attached a copy of the Raw Labor Cost worksheet that you requested. These figures are sourced from your completed 2021 corporate tax return.

Item	Amount	% of Raw Labor Total
Benefits (employee health insurance, holidays, etc.)	121,996.64	20.41%
Indirect Salaries (Office Admin/Accountant)	546,438.24	91.40%
Office Equipment & Lease	10,424.69	1.74%
Taxes, Licenses & Insurance	116,865.20	19.55%
Auto Lease Expense	15,233.28	2.55%
Office Expense & Supplies	20,133.75	3.37%
Rent and Utilities	143,625.86	24.02%
Depreciation	63,829.00	10.68%
Total Benefits and OH/G&A Costs	<u>1,038,546.66</u>	<u>173.7%</u>
Total Labor Raw Cost (total payroll)	<u>597,862.00</u>	

Very truly yours,


Samina Monakey, CPA

12443 San Jose Blvd ♦ Suite 301 ♦ Jacksonville, FL 32223
(904) 262-2661 ♦ Fax (904) 262-1611
Members of American Institute of CPA's and Florida Institute of CPA's

SCOPE OF
SERVICES DESIGN
AND BID
DOCUMENTS

FOREST TRAIL DRAINAGE IMPROVEMENTS

DESIGN SCOPE – BOX CULVERTS

May 19, 2023

I. PROJECT DESCRIPTION

STV Incorporated (SUB-CONSULTANT) shall provide and perform the following professional services, which shall constitute the general scope of Basic Services under the covenants, terms, and provisions of City of Jacksonville (COJ) Engineering and Design Services. The overall Forest Trail Drainage Improvements project involves constructing 4 new box culverts.

Final selected culvert sizing and layout of new structure is dependent on engineering analysis, site constraints and permitting requirements. The requirements will be established through coordination with the pertinent agencies as part of the design phase in conjunction with appropriate hydraulic analysis.

SUB-CONSULTANT shall gather data for the culvert locations and conduct field review as required. Prepare appropriate design memorandum for the recommended culvert size and concept layouts. Prepare final design, inclusive of construction plans, specifications, supporting engineering analysis, calculations and provide engineering cost estimates in accordance with Florida Department of Transportation (FDOT) Manuals & Standards and City of Jacksonville policy, procedures and requirements (Effective January 2023).

It is assumed that only the tasks pertaining to Box culvert Structural engineering services and required hydraulic analysis consistent with preferred Typical section are included as part of this scope.

Services listed within Section IV – Exclusions will be considered as additional services to be negotiated at a later time, as applicable.

II. DESIGN REQUIREMENTS

TASK 1 – STRUCTURES – GENERAL TASKS

The SUB-CONSULTANT shall analyze, design, and develop contract documents for structures stated within the project description.

The SUB-CONSULTANT shall provide Design Documentation to COJ with each submittal consisting of structural design calculations and other supporting documentation developed during the development of the plans. The design calculations submitted shall adequately address the complete design of all structural elements. These calculations

shall be neatly and logically presented on digital media or on 8 ½"x11" paper and all sheets shall be numbered. The final design calculations shall be signed and sealed by a Florida-licensed professional engineer. A cover sheet indexing the contents of the calculations shall be included and the engineer shall sign and seal that sheet. All computer programs and parameters used in the design calculations shall include sufficient backup information to facilitate the review task.

Following is a summary of General Tasks required as part of the structural design and plans preparation phase.

- Key Sheet and Index of Drawings
- Signature Sheet
- Incorporate Report of Core Borings
- Standard Plans – Box Culvert Standards
- Assemble Plan Summary Boxes and Quantities
- Cost Estimate
- Technical Special Provisions
- Field Reviews
- Technical Meetings
- Quality Assurance/Quality Control
- Supervision
- Coordination

TASK 2 - FINAL BOX CULVERT DESIGN & PLANS

The SUB-CONSULTANT shall prepare final structural design and plans for four (4) new box culverts by providing appropriate coordination with hydraulics and geotechnical engineer. Work component shall include:

Concrete Box culvert design using FDOT guidelines

Concrete Box Culvert Data Table and Notes

Concrete Box Culvert Supplemental Details as necessary

Temporary Headwalls to accommodate phased construction

Reinforcing Bar List

TASK 3 – BRIDGE HYDRAULIC ANALYSIS AND RECOMMENDATIONS

The SUB-CONSULTANT shall conduct BOX CULVERT Hydraulic Analysis (4 locations) and 48" RCP Peer Review.

Gather and review pertinent data including but not limited to; Duval County Soil Survey, topographic data, FEMA FIS maps, COJ Stormwater Management Master Plan data, and aerial photography. A field review will be conducted to document existing drainage

features including drainage structures, ditches, land use, and cover.

Prepare a working Drainage Basin Map to be included in the calculations. This map will be on an aerial photograph illustrating existing drainage structures and ditches with flow arrows and drainage basin boundaries with acreages. This information will be utilized to determine or verify published discharge rates including the 25, 50 and 100 years storm events.

Model the existing culverts utilizing the FHWA's HY-8 program. Confirm the conceptual sizes or design culverts that will comply with COJ standards. UP to 2 alternative sizes will be analyzed for each crossing the most economical configuration will be recommended for final design.

These findings and recommendations will be summarized in a Drainage Design Memorandum.

III. SUBMITTALS/DELIVERABLES

Concept/ 30% Plans

- Memorandum documenting selected culvert size and layout
- 30% Plans
- Bridge Hydraulics Analysis
- Preliminary Geotechnical Report
- 30% Cost Estimate

60% Submittal (Permit Plans)

- 60% Structure Plans
- Final Hydraulic Analysis
- Final Geotechnical Report

90% Submittal

- 90% Structure Plans
- 90% Structure Design Calculations
- 90% Cost Estimate
- Draft Specifications

100% Submittal

- 100% Structure Plans
- 100% Structure Design Calculations
- 100% Cost Estimate
- Final Specifications

Final Submittal

- Sign & Sealed Structure Plans,
- Sign & Sealed Design Calculations
- Sign and Sealed Specifications

The deliverables shall include:

- Electronic phased submittals

- One .pdf file of the plans provided on a CD for Bid as required
- CAD drawing (.DGN files)

IV. EXCLUSIONS

The following tasks are not included in the Scope of Work for this Agreement:

1. Services During Construction upon contract award.
2. Construction Engineering and Inspection Services.
3. Corrective actions necessitated by design changes resulting from contractor action are not included and will be the responsibility of the contractor. All corrective actions will require a submittal to the Engineer for review and the review effort will be part of additional services under services during construction.
4. As-Built Plans.

Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Forest Trail Road Drainage Improvements Original Contract	2. Proposal No. / Contract No. P-50-22 / TBD
3. Name of Consultant or Subconsultant: STV Incorporated	4. Date of Proposal 5/19/2023 (Rev. 6-12-23)

PART II - LABOR RELATED COSTS

5. Direct Labor (Lumpsum)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Chief Engineer	\$ 85.21	62	\$ 5,283.02	
Senior Engineer	\$ 80.24	116	\$ 9,307.84	
Design Engineer	\$ 45.31	180	\$ 8,155.80	
Engineering Intern	\$ 36.20	75	\$ 2,715.00	
CADD/Computer Tech	\$ 37.52	71	\$ 2,663.92	
Clerical	\$ 24.95	22	\$ 548.90	
TOTAL DIRECT LABOR	\$ 54.51	526		\$ 28,674.48
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			150 % x Total Direct Labor	\$ 43,011.72
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 71,686.20
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$ 7,168.62

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)				
Printing	\$	0.00		
Transportation & Shipping	\$	0.00		
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONSULTANTS (Lump Sum)				
	\$			
	\$			
	\$			
	\$			
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)				\$ -
11. SUBCONTRACTS (Reimbursable/Not to Exceed)				
	\$			
	\$			
	\$			
	\$			
	\$			
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	\$ 78,854.82
12. TOTAL PRIOR CONTRACT AMOUNT	N.A.
TOTAL AMENDED CONTRACT AMOUNT	N.A.

GEOTECHNICAL SCOPE

COJ P-50-22 – Forest Trail Road Drainage Improvements

The objective of the geotechnical exploration is to provide site and subsurface information to evaluate the subsurface conditions for the proposed construction. Based on the provided information, the following table summarizes the requested scope of services.

Test Location	Test No. & Type	Test Depth ft below existing ground
Four Box Culverts (Forest Trail Road & Trail Ridge Road) 3 borings per culvert	12 Standard Penetration Test (SPT) Borings ¹	50
	4 Pavement Cores ²	2
	4 Bulk Samples (LBR/Corrosion Series Testing)	Upper 5 feet
Reinforced Concrete Pipe (1,800 LF) 1 boring per 200 LF RCP	9 Standard Penetration Test (SPT) Borings ³	20
	1 Pavement Core ²	2
	2 Bulk Samples (Corrosion Series Testing)	Upper 5 feet
Three Ditch Swales (6,000 LF Total) 1 boring and DRI per 1,000 LF Swale	7 Standard Penetration Test (SPT) Borings ³	20
	7 Double Ring Infiltrometer (DRI) Tests	2

1. SPT borings for the culverts will be sampled continuously to 10 feet and at 2.5-ft centers thereafter to the boring termination depth. The number of borings and boring depths are in accordance with the FDOT Soils & Foundations Handbook.
2. Pavement cores will be performed every 1,500 LF or at each culvert and RCP location to aid with design of pavement repair at the culvert and RCP locations.
3. SPT borings for the ditch swales will be sampled continuously to the boring termination depth of 20 feet. SPT borings for the RCP alignment will be sampled continuously to 10 feet and at 2.5-ft centers thereafter to the boring termination depth of 20 feet. The number of borings and boring depths are in accordance with the FDOT Soils & Foundations Handbook.
4. Limerock Bearing Ratio (LBR) and Corrosion Series testing will be performed on bulk samples collected for the culverts. Corrosion Series testing will be performed on bulk samples collected for the RCP alignment.
5. Muck Probing to be performed near the lowland areas at the culvert crossings.

The locations appear to be easily accessible with our track-mounted drilling equipment with Maintenance-of-Traffic at the pavement core and boring locations. We will locate the borings using our hand-held GPS equipment, accurate to within 3 meters (+/- 10 feet), as requested. The borings will be performed in general accordance with ASTM D 1586. Once the SPT borings are completed, they will be backfilled with grout per St. Johns River Water Management District guidelines. Once the pavement cores are complete, they will be backfilled with asphalt cold patch. We will take all reasonable precautions to prevent damage to property and will reasonably restore the boring and pavement core locations to the condition existing prior to the start of our fieldwork.

In accordance with Florida law, we will attempt to locate existing underground utilities at the site by utilizing the Sunshine State One-Call (SSOC) system. Any private utilities not included in the SSOC system will need to be located by the Owner. We will make every attempt to minimize the need for maintenance of traffic operations, with the exception of signs and cones, as required. It should be noted that the

presence of overhead and below grade utilities may require that the boring be offset a minimal distance away from the actual structure location(s).

The recovered soil samples will be described in the field by the field crew. The field logs and samples will be delivered to our laboratory, where the logs will be reviewed, and the samples will be classified, by a geotechnical engineer in general accordance with ASTM D2488. The asphalt surface course samples from the pavement cores will also be returned to the laboratory to confirm the asphalt thickness.

Laboratory classification, soil index tests, consolidation, shear, and corrosion series testing will be performed in general accordance with ASTM and/or Florida Method (FM) procedures for each applicable test as necessary on selected soil samples to confirm the soil and/or environmental classification and provide engineering characteristics to estimate compressibility. The LBR tests will be performed in general accordance with the FM test method 5-515.

A geotechnical engineer, licensed in the State of Florida, will direct the geotechnical exploration and provide an engineering evaluation of the subsurface conditions encountered at the boring locations. The results of the exploration and engineering evaluation will be documented in a report that will include the following:

- Our understanding of the planned construction and general description of the project;
- A boring location plan detailing the location of each boring and type of equipment used;
- Field exploration procedures and soil sampling methods used;
- Graphical representation in profile view of our boring logs and stratification which will detail the number of borings performed, description and thickness of each soil layer, any fluid loss(es) during drilling, and SPT-N values at each sample interval;
- The laboratory test procedures performed, and the results obtained;
- Results of the muck probing at the culvert locations;
- Results of the corrosion series testing and limerock bearing ratio testing;
- Design LBR using the Mean & 90% Methods;
- Results of the DRI testing and the estimated seasonal high water level along each swale;
- Recommendations for engineering design parameters associated with the culvert design;
- Recommendations for RCP pipe bedding material and site preparation; and
- Signed and sealed core boring sheets for the project plans.

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL				
1. Project Forest Trail Road Drainage Improvements			2. Contract No. P-50-22	
3. Name of Consultant Meskel & Associates Engineering, PLLC			4. Date of Proposal May 19, 2023	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Chief Engineer	\$ 70.30	5	\$ 351.50	
Senior Project Engineer	\$ 60.58	12	\$ 726.96	
Project Engineer	\$ 38.75	36	\$ 1,395.00	
Engineer Intern	\$ 28.13	84	\$ 2,362.92	
Driller	\$ 24.83	12	\$ 297.96	
Assistant Driller	\$ 19.00	12	\$ 228.00	
Draftsperson/CAD Operator	\$ 28.00	36	\$ 1,008.00	
Sr. Field Technician	\$ 28.58	36	\$ 1,028.88	
Clerical	\$ 25.75	7	\$ 180.25	
TOTAL DIRECT LABOR	\$31.58	240		\$ 7,579.47
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	200 % x Total Direct Labor			\$ 15,158.94
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 22,738.41
8. PROFIT: Labor Related Costs (Item 7)				\$ 2,273.84
				x 10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Field Exploration				
Mobilization of Crew & Eq. -Truck Mounted Rig	2	\$600.00	\$	1,200.00
Movement of Crew & Eq. Between Boreholes	11	\$185.00	\$	2,035.00
SPT Boring : 0 to 30 feet, per LF	680	\$14.00	\$	9,520.00
SPT Boring : 30 to 50 feet, per LF	240	\$16.50	\$	3,960.00
SPT Boring : 50 to 100 feet, per LF	0	\$18.00	\$	0.00
SPT Boring : 100 to 150 feet, per LF	0	\$23.50	\$	0.00
Wash Borings : 0 to 50 feet, per LF	0	\$11.50	\$	0.00
Grouting of Borings, per LF	920	\$8.00	\$	7,360.00
Undisturbed Samples of Soft Soils : 0 to 50 feet, each	6	\$155.00	\$	930.00
Auger Borings, per LF	0	\$13.00	\$	0.00
Addl Split-Spoon Samples, 0 to 50 feet, each	135	\$40.00	\$	5,400.00
Double Ring Infiltrometer (DRI), each	7	\$600.00	\$	4,200.00
Setting 4-inch Casing, per LF	360	\$11.00	\$	3,960.00
Pavement Core with Asphalt Patch	5	\$40.00	\$	200.00
Difficult Drilling and Sampling, per Hour	8	\$185.00	\$	1,480.00
GPR Services - Utility Locates, Day	1	\$1,300.00	\$	1,300.00
MOT Services - Lane Closure, Day	3	\$2,500.00	\$	7,500.00
Laboratory Testing				
Natural Moisture Content, ea	60	\$16.00	\$	960.00
Sieve Analysis, ea	0	\$60.00	\$	0.00
Soil Gradation, ea	50	\$65.00	\$	3,250.00
Organic Content, ea	10	\$40.00	\$	400.00
Atterberg Limits, ea	10	\$90.00	\$	900.00
Corrosion Series, ea	6	\$250.00	\$	1,500.00
Triaxial Shear (UU), ea	4	\$250.00	\$	1,000.00
Consolidation, ea	4	\$550.00	\$	2,200.00
Limerock Bearing Ratio, ea	4	\$320.00	\$	1,280.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 60,535.00
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 85,547.25
11. REIMBURSABLE COSTS (Limiting Amount)				
				0.00
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 85,547.25



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

June 28, 2022

Antoinette Meskel, President
MESKEL & ASSOCIATES ENGINEERING, PLLC
3728 Philips Highway, Suite 208
Jacksonville, Florida 32207

Dear Ms. Meskel:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 9 - Soil Exploration, Material Testing and Foundations
 - 9.1 - Soil Exploration
 - 9.2 - Geotechnical Classification Laboratory Testing
 - 9.3 - Highway Materials Testing
 - 9.4.1 - Standard Foundation Studies
 - 9.5 - Geotechnical Specialty Laboratory Testing
- Group 10 - Construction Engineering Inspection
 - 10.3 - Construction Materials Inspection

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2023, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense	Published Fee Schedule
261.08%	155.39%	0.396%	Reimbursed	No	5.97%	0.00%*	Yes

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell
Professional Services
Qualification Administrator



May 23, 2023

Via Email: cmagpantay@candesconsults.com

Claro N. Magpantay, P.E.
Construction & Engineering Services Consultants, Inc.
9432 Baymeadows Road, Suite 100
Jacksonville, FL 32256

Reference: Proposal for Environmental Services
City of Jacksonville Forest Trail Road Drainage Improvements
Jacksonville, FL

Dear Mr. Magpantay:

Alpha Envirotech Consulting, Inc. (AEC) is pleased to submit this proposal to provide environmental services for the above referenced project.

PROJECT INFORMATION

Based on information you provided, Construction & Engineering Services Consultants, Inc. (C&ES) has been selected by the City of Jacksonville (City) to provide engineering design, permitting, and all other professional services required for the bidding and construction of drainage improvements on Forest Trail Road. It is our understanding that environmental services will be needed prior to bidding and construction of this drainage improvement project.

PROPOSED SCOPE OF SERVICES

AEC proposes the following scope of work:

TASK 1 – Contamination Screening

AEC will research the Florida Department of Environmental Protection (FDEP) Contamination Locator Map, Oculus files, and other sources in detail and identify LUST sites and their respective plume areas, within 500 feet of the proposed route, to determine if temporary groundwater monitoring wells and groundwater sampling will be required. If groundwater sampling will be required, AEC will develop a Groundwater Sampling Plan for groundwater investigation in the areas of the project alignment.

TASK 2 – Stormwater Pollution Prevention Plan

AEC will prepare a Stormwater Pollution Prevention (SWPP) Plan which includes: Site Information, Contact Information/Responsible Parties, Sequence of Construction Activity, Receiving Waters, Site Features and Sensitive Areas to be Protected, Drawings, Erosion Control Plan, and Best Management Practices.

TASK 3 – Wetland Delineation

AEC will delineate the extents of on-site St. Johns River Water Management District (SJRWMD), and State-404 assumed jurisdictional wetlands and surface waters within the project corridor using sequentially numbered surveying ribbons. The State-404 assumed jurisdictional areas are currently being regulated by the FDEP. The wetland flag locations will be located and

marked using a Global Positioning System (GPS). A map showing the flag numbers and locations will be provided to C&ES along with GPS, Google Earth-KMZ file data. AEC will also produce a Geographic Information System (GIS) map of identified wetland and surface waters limits for planning purposes.

Following SJRWMD and FDEP's approval of identified wetland/surface water limits, the results of the approved wetland delineation will be provided to a project designated surveyor for surveying and finalization. AEC will review and approve the completed surveying maps before they are submitted to the C&ES/the City.

TASK 4 – Listed Species Habitat and Wildlife Assessment

AEC will assess and document on-site habitats within the project corridor and perform a preliminary survey of faunal species listed as endangered, threatened, or special concern (listed species). Prior to fieldwork, AEC will perform a review of GIS databases, including the Florida Natural Areas Inventory (FNAI) biodiversity matrix, the Florida Fish and Wildlife Conservation Commission (FWC) Bald Eagle Nest data, and the U.S. Fish and Wildlife (FWS) Information for Planning and Consultation resource list. Listed species known occurrences and potential suitable habitats will be documented and mapped. The fieldwork effort will consist of assessing and documenting the occurrence or potential occurrence of listed species within the project site. The report of data findings will include observed data and an analysis of documented listed species and potential listed species occurrence as high, medium, or low probability for occurring within the project site and close vicinity.

TASK 5 – Joint Environmental Resource Permit and State 404 Program Permit Application

AEC will assist C&ES with responding to environmental- and wetland-related concerns for the Environmental Resource Permit (ERP) application for submittal to SJRWMD. This task also includes Uniform Mitigation Assessment Method (UMAM) evaluation of wetland impacts, one on-site review with SJRWMD, elimination/reduction analysis, and mitigation plan¹. The permitting process is expected to take 4 to 6 months. For cost estimate purposes, SJRWMD permit fee of \$5,610.00 is included.

In addition, AEC will submit necessary information to FDEP to procure a State-404 Individual Permit to address State-404 Impacts outside USACE Retained Areas. This task also includes UMAM evaluation of wetland impacts, one on-site review with FDEP, alternatives analysis, and mitigation plan, if needed.² The permitting process is expected to take 4 to 6 months.

Prior to submitting the permit application, AEC will facilitate pre-application meetings with SJRWMD and FDEP. AEC anticipates one in-office or online meeting with each agency.

TASK 6 – Mitigation Coordination

Once the amount of SJRWMD/State UMAM credits are determined during Tasks 5, AEC will coordinate the purchase of credits from a State-approved mitigation bank. The final, determined UMAM credit price is subject to change due to market conditions. All credit fees will be paid by the applicant.

TASK 7 – Phase I Cultural Resource Assessment Survey

AEC will conduct a Phase I Cultural Resource Assessment Survey (CRAS) to meet the requirements of the Florida Division of Historical Resources (DHR)/State Historic Preservation

¹The SJRWMD Mitigation Plan includes text, exhibits, and calculations for proposed wetland impacts and mitigation.

²The FDEP/State-404 Mitigation Plan includes text, exhibits, and calculations for proposed wetland impacts and mitigation.

Office (SHPO) pursuant to State cultural resource provisions contained in Section 380.06, Chapters 267 and 373, Florida Statutes. The authority for this procedure is Section 106 of the National Historic Preservation Act of 1966 (Public Law 89-665 amended), and 36 CFR Part 800: Protection of Historic Properties.

The Phase I CRAS will include:

- 1) Comprehensive historical research of the entire project corridor;
- 2) A Township, Range, and Section (TRS) search of the Florida Master Site File (FMSF) for archaeological and historical sites recorded in or around the entire corridor;
- 3) A TRS search of the FMSF for previous archaeological investigations conducted in and around the project area;
- 4) Analysis of the environmental conditions of the subject project corridor and their correlation to regional archaeological site probability models;
- 5) Subsurface testing for the presence or absence of archaeological materials in high to medium probability areas, or those areas that are more likely to produce archaeological sites. The testing grid and methodology will meet the standards of DHR/SHPO (Module 3) and other reviewing agencies.

Findings of the Phase I CRAS will be included in a final report that meets the requirements of the DHR set forth in Section 106 (NHPA) and Chapter 1A-46, Florida Administration Code. Recommendations will be made to C&ES and the City regarding the mitigation of impact or preservation of sites, if found. The survey is designed to provide the DHR/SHPO and other permitting agencies with data that will facilitate the evaluation of cultural resources in the corridor and address permitting requirements pursuant to the subject project. All archaeological work will be conducted in compliance with State guidelines.

Based on the noted scope of work, we propose to complete our services for the following lump sum fees.

• Task 1 – Contamination Screening	\$4,950.00
• Task 2 – SWPP Plan	\$6,655.00
• Task 3 – Wetland Delineation	\$17,515.00 (surveyor fee excluded)
• Task 4 – Listed Species Assessment	\$10,210.00
• Task 5 – ERP/State 404 Permit	\$25,290.00 (\$5,610 permit fee included)
• Task 6 – Mitigation Coordination	\$2,035.00
• Task 7 – Phase I CRAS	\$23,625.00

Total \$90,280.00

AEC proposes additional as-needed services include the following:

Phase I Environmental Site Assessment

To assist C&ES/City's efforts to acquire land for the necessary drainage easements and right of way for this project, AEC will conduct Phase I Environmental Site Assessment (ESA) services, if needed, to evaluate the property for the presence or likely presence of any hazardous substance or petroleum products in soil, groundwater, or surface water from on-site and off-site sources. We

Environmental Services
City of Jacksonville Forest Trail Road Drainage Improvements

will perform our study consistent with the standards provided in the American Society for Testing and Materials (ASTM) "Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process", the Standard (ASTM E 1527-21). As required by the noted Standard, our work will be conducted under the responsible charge of an Environmental Professional.

Dewatering Plan

AEC will provide as-needed Dewatering Plan groundwater modeling for the project to help optimize the dewatering system. The Dewatering Plan will meet pertinent FDOT requirements.

Our proposed fees for as-needed services are:

- Phase I ESA (Per Property) **\$4,817.50**
- Dewatering Plan (Per Dewatering Area) **\$5,692.50**

We will progress invoice for our services on monthly basis. Payment terms on invoices are Net 30 days.

LIMITATIONS

This proposed scope of work and fees include only services explicit herein. In the event additional tasks are required by the Client and/or government, AEC will provide a change order proposal for any additional tasks that may be required.

We appreciate the opportunity to provide this proposal to perform the environmental consulting services for this project. If you have any questions concerning this proposal, or if we can serve you in any other way, please contact either of the undersigned as shown below.

Sincerely,

Alpha Envirotech Consulting, Inc.



Amy Y. Fu, P.E.
Principal

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA				
PART I - GENERAL				
1. Project: Forest Trail Road Drainage Improvements			2. Proposal No. / Contract No. P-50-22 Combined	
3. Name of Consultant Alpha Envirotech Consulting, Inc.			4. Date of Proposal 5/23/2023	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 85.00	30	\$ 2,550.00	2,550.00
Project Manager (Responsible Professional)	\$ 70.00	0	\$ 0.00	0.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	218	\$ 14,170.00	14,170.00
GIS Specialist	\$ 60.00	32	\$ 1,920.00	1,920.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	200	\$ 11,000.00	11,000.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	3	\$ 90.00	90.00
Administrative Specialist	\$ 25.00	30	\$ 750.00	750.00
TOTAL DIRECT LABOR	\$59.42	513		\$ 30,480.00
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor				\$ 45,720.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 76,200.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 7,620.00
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping	17 dx 80 mil at \$0.625/mil		\$ 850.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 850.00
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 84,670.00
11. REIMBURSABLE COSTS (Limiting Amount)				
SJRWMD Permit Fee			\$ 5,610.00	
SUB-TOTAL REIMBURSABLES				\$ 5,610.00
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. <u>0</u> (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 90,280.00
13. CURRENT CONTRACT AMOUNT				
14. AMENDED CONTRACT AMOUNT				\$ 90,280.00



Dedicated and Driven to the Success of your investments

PROPOSAL FOR HARPER & ASSOCIATES REAL ESTATE, LLC
REAL ESTATE BROKERAGE SERVICES

RE: COJ-P-50-22' FOREST TRAIL ROAD DRAINAGE IMPROVEMENT

Thank you for considering Harper & Associates Real Estate, LLC as your real estate brokerage service provider for the COJ-P-50-22 Forest Trail Road Drainage Improvement project located at Forest Trail Road. We are excited to offer our services and expertise to ensure a successful project completion.

Company Overview: Harper & Associates Real Estate, LLC is a reputable and experienced real estate brokerage firm that has been serving clients in the Jacksonville and surrounding area for over a decade. Our team of licensed real estate professionals is dedicated to providing exceptional service to our clients in all areas of procurement. In addition, we are JSEB, DBE, OSB, WOSB and MBE certified.

Product/Service Description: Our team is committed to providing comprehensive real estate brokerage services for the Forest Trail Road Drainage Improvement project. This includes research, facilitating survey, title, easement, recording, and ensuring no encroachments. Our expertise in the local market and understanding of real estate laws and regulations will ensure a smooth and successful project.

Scope and Pricing: Our pricing is competitive and includes the following services: initial research of proper boundaries to begin title work, survey of each easement as applicable, ordering of title reports relevant to the project, research of existing easements and provide existing easements to contractor to begin the project, after 60% completion of work provide title work, determine if additional easements will be added to multiple parcels, attorney draft easement agreement, recording of easements, and communication with all involved parties and providing appropriate documentation (surveyor, contractor, title company, attorney, owners, tenants etc.).

Delivery: We understand the importance of timely and efficient delivery of our services. Our team will work diligently to ensure the Forest Trail Road Drainage Improvement project services provide by Harper & Associates Real Estate is

completed in a timely manner and we will facilitate all necessary paperwork and transactions to ensure a smooth transaction.

Conclusion: Harper & Associates Real Estate, LLC is confident in our ability to provide exceptional real estate brokerage services for the Forest Trail Road Drainage Improvement project. We look forward to the opportunity to work with you and help you achieve your goal of successful completion for the project. Please do not hesitate to contact me with any questions or concerns.

Thank you for considering our proposal.

Best regards,

Delmas Harper

Delmas Harper

Broker/Owner

Harper & Associates Real Estate, LLC

Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Forest Trail Road Drainage Improvemnets Orignal Contract	2. Proposal No. / Contract No. P-50-22 / TBD
3. Name of Consultant orSubconsultant: Harper and Associates Real Estate, LLC	4. Date of Proposal May 19, 2023

PART II - LABOR RELATED COSTS

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Chief Engineer	\$ -	0	\$ 0.00	
Senior Engineer	\$ -	0	\$ 0.00	
Design Engineer	\$ -	0	\$ 0.00	
Engineering Intern	\$ -	0	\$ 0.00	
CADD/Computer Tech	\$ -	0	\$ 0.00	
Clerical	\$ -	0	\$ 0.00	
Real Estate Acquisition Services	\$ 65.00	50	3,250.00	
TOTAL DIRECT LABOR	\$ 65.00	50		\$ 3,250.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			150 % x Total Direct Labor	\$ 4,875.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 8,125.00
8. PROFIT: Labor Related Costs (Item 7)			x	10%
				\$ 812.50

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum) Printing Transportation & Shipping			\$ 0.00 \$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONSULTANTS (Lump Sum)				
Attorney fees, title and survey			\$ 4,700.00	
SUB-CONTRACT SUB-TOTAL (Lump Sum)				\$ 4,700.00
11. SUBCONTRACTS (Reimbursable/Not to Exceed)				
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	\$ 13,637.50
12. TOTAL PRIOR CONTRACT AMOUNT	N.A.
TOTAL AMENDED CONTRACT AMOUNT	N.A.

DEGROVE

SURVEYORS, INC.

June 14, 2023

Mr. Claro N. Magpantay, P.E.
Construction & Engineering Services Consultants, Inc.
9432 Baymeadows Road, Suite 100
Jacksonville, FL 32256

Subject: COJ - Forest Trail Road Drainage Improvemnets– P-50-22

Dear Mr. Magpantay:

The following is a proposal for Surveying Services at the above referenced site.

Scope of Services:

The following is a proposal for surveying and mapping services in support of the referenced project.

The project limits are depicted on the included sketch and further defined as follows:

Topographic Surveys:

- 1) Forest Trail Road
- 2) Trail Ridge Road
- 3) Camp Branch
- 4) Proposed 26' wide ditch
- 5) Proposed 52' wide ditch

Boundary Surveys:

- 1) Forest Trail Road
- 2) Trail Ridge Road

All work will comply with the Standards of Practice for Surveying and Mapping in the State of Florida, and will include the following:

Scope of Work

1. General:

The survey will establish horizontal and vertical control and determine existing site conditions for design considerations for the project area.

The survey will be completed under the supervision and direction of a Surveyor and Mapper licensed in the State of Florida.

2. Vertical and Horizontal Control:

Degrove shall establish and depict on the survey multiple temporary benchmarks using a closed level loop from an established benchmark referenced to the NAVD 1988 Datum.

Degrove shall establish horizontal control at the site based on Florida State Plane Coordinates NAD 83. Third Order accuracy shall be required for the horizontal control. All temporary benchmarks shall have horizontal control to define their location.

3. Survey Requirements:

2131 CORPORATE SQUARE BLVD.
JACKSONVILLE, FLORIDA 32216
(904) 722 0400 • FAX (904) 722 0402

605 N.W. 53rd AVENUE • Suite A11a
GAINESVILLE, FLORIDA 32609
(352) 338-9667 • FAX (352) 338-9677

Topographic Survey – Degrove shall perform a topographic survey within the designated project area. It shall depict above and grade fixed improvements along the route (buildings, fences, signs, light poles, signals, utilities, markers, trees, landscaping, etc).

A. Features to be located include, but are not limited to, the following:

1. Apparent right-of-way boundary limits and widths and parcel ownership lines and addresses for any properties adjacent to the project route will be included in the survey.
2. Apparent easement limits and widths. Specific easement rights with respect to underground water and sewer utilities.
3. Apparent boundary lines.
4. Apparent property lines.
6. Fences, gates, hedges, center of trees over six inches and large bushes (type and sizes of all indicated). NOTE: IDENTIFY LIVE OAK TREES SEPARATE FROM OTHER OAK TREES.
7. Driveways and sidewalks, type and width indicated.
8. Houses and structures (if located within the scope of work) and slab elevation.
9. Street, road and railroad crossings, rail iron, and include street names or railroad owner's name.
10. Location and identify overhead and underground utilities, including water, sanitary sewer, reclaimed water, storm sewer, force main, electrical lines, utility and traffic poles, guy wires, transformers, gas mains, telephone lines, fiber optic lines, cable TV lines, traffic signal lines, in conformance with ASCE 38-02 utilizing quality levels B, C and D.
11. Manholes, valves and valve boxes, catch basins, ditch bottom inlets and grates, junction boxes, and culvert end sections. Downstream and upstream manholes, catch basins, and inlet/rim and invert elevations shall be provided, for all pipelines crossing the area of interest.
12. Wells within the ROW.
13. Top of bank and toe of slope of ditches and swales and inverts of culverts.
14. Type and width of existing curb and gutter, with flowline.
15. Existing water meters and water service lines.
16. All buildings, structures, trees, landscaping, and obstructions within this SCOPE OF WORK.
17. Include addresses for all houses, buildings, and properties.
18. The location of wetland flags along the project route placed by others.

B. Elevations and Cross Sections:

Degrove shall provide elevations for the following specific items required for vertical control:

3. Boundary Surveys:

Boundary surveys of the referenced roads will be completed, and easement descriptions will be prepared.

4. Easements:

Legal Descriptions and maps will be prepared for new easements covering the following areas:

Forest Trail Road
Trail Ridge Road
Doe Road
26' wide ditch
52' wide ditch

One easement will be prepared for each of the listed areas.

5. Topographic Survey:

1. Elevations shall be taken every 100 feet on station and shall include centerline, edges of pavement, gutter elevations, top of curb, front and back of sidewalks, top of bank and toe of slope of swales and ditches, right-of-way lines, all changes in grade between 100-foot stations, and throughout the intersections of roadways (especially at the intersection of the baselines, road centerline intersections, approaches, and curve radii).

2. All rim, invert, and bottom elevations of storm, gas, fiber optic, telephone, and sanitary sewer manholes; catch basins and storm grates; and the top of the operating nut of all utility valves. Also provide pipe materials and sizes for sanitary sewer, storm sewer lines, and water mains.

6. CAD Requirements:

A. Degrove shall provide all digitized data in AutoDesk Civil 3D. The survey shall be plotted at a scale of 1" = 20'. A signed and sealed Surveyors Report will be provided at the conclusion of the survey.

A.1. Produce a working 3D surface model within the project scope defined by the boundaries established from geographic references, point data, area of easements and ROW's.

7. Deliverables:

- A. A signed and sealed surveyor's report will be provided.
- B. An electronic file containing all the information required by this scope.

8. Schedule

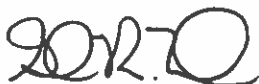
The topographic and boundary survey will be completed within 13 weeks of Notice to Proceed.

Fee:

\$84,934.22.

Thank You for the opportunity to submit this proposal. We look forward to working with you on this project.

Regards,



Gordon R. Niles, PSM, CH
President

Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Forest Trail Road Drainage Improvemnets Orignal Contract	2. Proposal No. / Contract No. P-50-22 / TBD
3. Name of Consultant or Subconsultant: Degrove Surveyors, Inc. (Topographic Survey)	4. Date of Proposal May 26, 2023

PART II - LABOR RELATED COSTS

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Project Manager - Surveyor (PSM)	\$ 57.69	93	\$ 5,365.17	
CAD	\$ 24.00	259	\$ 6,216.00	
Party Chief	\$ 28.00	310	\$ 8,680.00	
Instrument Operator	\$ 19.00	310	\$ 5,890.00	
Survey Helper	\$ 15.00	310	\$ 4,650.00	
Clerical	\$ 21.00	4	\$ 84.00	
			\$ 0.00	
TOTAL DIRECT LABOR	\$ 24.02	1286		\$ 30,885.17
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			150 % x Total Direct Labor	\$ 46,327.76
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 77,212.93
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$ 7,721.29

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)		
Printing	\$	0.00
Transportation & Shipping	\$	0.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		
		\$ -
10. SUBCONSULTANTS (Lump Sum)		
	\$	
	\$	
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)		
		\$ -
11. SUBCONTRACTS (Reimbursable/Not to Exceed)		
	\$	
	\$	
	\$	
	\$	
	\$	
SUB-TOTAL REIMBURSABLES		
		\$ -

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	\$ 84,934.22
12. TOTAL PRIOR CONTRACT AMOUNT	N.A.
TOTAL AMENDED CONTRACT AMOUNT	N.A.

JSEB FORM 1
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESS PROGRAM
SCHEDULE OF JSEB SUPPLIER/ CONSULTANT/ SUBCONTRACTOR

NAME OF BIDDER Construction and Engineering Services Consultants, Inc. , JSEB - \$ 631,454.67 (63.81%)

PROJECT TITLE Professional Engineering Services for Forest Trail Road Drainage Improvements

BID NUMBER P-50-22 TOTAL BASE BID AMOUNT \$ 989,508.46

***Please list all JSEB Suppliers**

NAME OF SUB FIRM	JSEB (Y/N)	TYPE OF WORK TO BE PERFORMED	TOTAL CONTRACT VALUE (For Design Build only list % amount)
<u>Alpha Envirotech Consulting, Inc.</u>	<u>Y</u>	<u>Environmental Services</u>	<u>\$ 90,280.00 (9.12%)</u>
<u>Degrove Surveyors, Inc.</u>	<u>N</u>	<u>Surveying Services</u>	<u>\$ 89,734.22 (9.07%)</u>
<u>Harper & Associates Real Estate, LLC</u>	<u>Y</u>	<u>Real Estate Acquisition Services</u>	<u>\$ 13,637.50 (1.38%)</u>
<u>Meskel & Associates Engineering, PLLC</u>	<u>Y</u>	<u>Geotechnical Services</u>	<u>\$ 85,547.25 (8.65%)</u>
<u>STV Incorporated</u>	<u>N</u>	<u>Structural Services</u>	<u>\$ 78,854.82 (7.97%)</u>

The undersigned acknowledges and agrees that, if any of the above-listed JSEBs are not, for any reason, properly certified with the City, in accordance with Ordinance 2021-117-E, at the time of bid opening, the same will not be counted toward meeting the participation percentage goal as defined herein.

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule, as well as any applicable alternates, conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury, I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

For solicitations that are not project specific, such as: misc. services, design build, etc.; "TBD" will not be accepted with the bid submittal on Form I and the Letters of Intent at a minimum should include a percentage of JSEB usage. For solicitations that are project specific you will be required to provide a dollar amount on Form I and on all Letters of Intent. "TBD" will not be accepted.

The designation of this project is: Encouragement X Participation _____ Set Aside _____

Signature: Steven J. Davis Title: President/CEO Date: 6/26/2023
 Signature of Prime Contractor
 Steven J. Davis



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

June 29, 2023

TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P. E.
Director of Public Works

FROM: Robin Smith, P. E., Chief
Engineering and Construction Management Division

Daniel VanSickle
Professional Engineer

SUBJECT: P-03-23 ENGINEERING DESIGN SERVICES FOR SHINDLER DRIVE PHASE 2

The subcommittee received Six (6) proposals for evaluation for the subject project and found all to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

2. England Thims & Miller, Inc.
1. GAI Consultants, Inc.
3. RS&H, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

SDL/lw

Attachment: Scoring Matrix

cc: David D. Hahn, P. E., Engineering and Construction Management
Lori West, Contract Specialist, Engineering and Construction Management



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE

June 26, 2023

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P.E.
Director of Public Works

FROM: Lori Boyer, Chief Executive Officer
Downtown Investment Authority

Daryl T. Joseph
Director, Parks, Recreation and Community Services

Robin G. Smith, P.E.
Chief, Engineering and Construction Management

SUBJECT: P-01-21 Northbank Lawn/ Riverfront Plaza FKA Jacksonville Landing Design Competition
Contract 71513-22 PO 634200-22 Amendment 2

Based on the cost estimate for the overall design for the Northbank Lawn/Riverfront Plaza, construction of the project will be separated into phases. Negotiations to determine the limits of each phase, provide program management and bid phase and post design services for phase 1 has resulted in the attached Scope of Services, Exhibit A-2 and Fee Summary, Exhibit B-2. The encouragement plan was utilized for this contract.

Accordingly, this is to recommend that Contract # 71513-22, originally executed January 13, 2022, between the City and Perkins & Will, Inc. for Northbank Lawn/ Riverfront Plaza Competition be amended to incorporate the Scope of Services, Exhibit A-2 and Fee Summary, B-2 to increase the lump sum amount for Design Services by \$168,472.16 to a new lump sum amount \$1,868,472.16 and to add a not to exceed limit for Post Design Services in the amount of \$459,975.32, thereby increasing the maximum indebtedness by \$628,447.48 to a new maximum indebtedness to the City in the amount of \$2,328,447.48. All other terms and conditions remain the same.

Funding for this project is as follows:

ACCOUNTS:	TOTAL
32124.153101.565051.009031.00.00.00	
009031	
PWCP Public Works Capt Proj Otr Cons Svcs	
565051	
2	
32124-384020	\$628,447.48

SDL/w

Attachment: Exhibit A-2 and B-2

cc: Lori West, Engineering and Construction Management

Perkins&Will

Date: 6.15.2023

To: Robin Smith, Lori Boyer,
Guy Parola, Daryl Joseph,
Jonathan Page, Jill Enz

From: Micah Lipscomb

Re: Riverfront Plaza Change
Order #2- Revised

Riverfront Plaza Change Order #2 - Revised

This proposal outlines a contract amendment to the North Lawn/Riverfront Plaza contract #71513-22 between The City of Jacksonville and Perkins&Will. The following additive changes are outlined below.

Scope of work

Task 1- Phased plans

- Project Management services
- Revised documentation to specify an add alternate for the east side of the park as illustrated in attached Exhibit A
- Permitting services for revisions associated with the phase one plan.

Assumptions and Exclusions:

- Redesign services associated with changes to the building code in effect at the time phase 2 of construction is submitted for permitting are not included in this proposal.
- This proposal is based on the preliminary phasing plan provided as Exhibit A. The scope of work will be evaluated by the design team after a final phasing plan is established through conversations with the contractor and owner. If there are substantial changes to the assumed scope of work for Phase 1, then the design team reserves the right to provide a revised proposal for this scope of work.

Task 2- Bid Phase services

- Project Management services
- The design team will assist the Client/CM At risk with the Client's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the project in support of getting the necessary permits for construction of the project.

Date: 6.15.2023

Re: Riverfront Plaza Change
Order #2

- Permitting agency coordination- design team will participate in up to 3 meetings with governmental officials to assist with the permit approval.
- Pre-Bid meeting- GAI and Perkins&Will will attend the pre-bid meeting> Perkins&Will will participate via a teleconference call.
- Respond to Requests for Information (RFI) from prospective bidders
- Issuing addenda- the design team will issue one comprehensive addendum to that addresses requests for clarification or additional information.
- GAI and Perkins&Will will participate in one post-bid meeting with the owner to discuss any follow-up actions needed to assist the client with the awarding of the project.

Assumptions and Exclusions:

- Assumes one round of bidding. An additional service will be required for additional bidding after the first round.
- The owner will be responsible for any fees associated with these permits and for assembling and submitting the permit packages.
- Significant changes to the documents due to unforeseen site conditions, substantial deviations in materials, designs previously approved by the client, or regulatory agency requirements after approval will be provided as an additional service.

Task 3-Post-Design Services

- Project Management services
- Administration services:
 - Construction OAC meetings- a total of 20 virtual meetings are assumed at one hour each. It is assumed that the contractor will provide meeting minutes for these meetings.
 - Review of submittals, substitutions, and shop drawings
 - Responses to RFI's from the contractor
 - Prepare clarification sketches
 - Review of mockups- assumed to be conducted during site visits outlined below.
 -

Date: 6.15.2023

Re: Riverfront Plaza Change
Order #2

- Site visits - quantities per discipline are noted below. Visits will only be conducted with the approval of the client's project manager:
 - GAI - Civil- up to 18
 - GAI - Landscape- up to 5
 - Perkins&Will (Architecture and Landscape)- up to 10 person visits
 - Ty Lin (Silman)- up to 2
 - Aquatic Creation- 1
 - Ohmega- up to 6
 - McVeigh and Mangum- 1
 - Socotec- up to 4
- Project Completion reviews
 - All team members will provide one site visit to determine the date of substantial completion.
 - Perkins&Will and GAI will provide one visit to determine the date of final completion.
 - GAI will provide one as-built review and comment. As-builts to be provided by the contractor.
 - Permit certifications by the GAI Civil team
 - Project closeouts typically associated with local permitting authorities.
- Assumptions
 - The assumed duration of construction administration services is 18 months. This scope of work commences with the issuance of the Initial Contract for Construction and ends with either the final pay approval or 30 days after the date of Substantial Completion. Construction extending beyond that defined scope of work will be considered additional services that can be provided under a supplemental scope and fee.
- Exclusions:
 - Inspection services
 - LEED Certification
 - Cost Estimating

Date: 6.15.2023

Re: Riverfront Plaza Change
Order #2

- Value engineering
- Public involvement coordination for project notifications
- Any item not specifically outlined in the scope of work above.

Schedule: The services outlined in this proposal for task 1 – phasing plans will be completed 12 weeks from the notice to proceed.

Fees

Refer to Exhibit B for the hourly rate tables and proposals from consultants.

A summary of the fees per task are below:

Phased Plans (Lump Sum)- \$105,936.55

Bid Phase Services (Lump Sum)- \$62,535.61

Post-Design Services (Hourly NTE)- \$459,975.32

Total Fee: \$628,447.48

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT B-2

PART I - GENERAL				
1. Project Jacksonville Riverfront Plaza		2. Proposal Number		
3. Name of Consultant Perkins&Will		4. Date of Proposal 06/20/23		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Architect	\$101.00	3.00	\$303.00	
Principal Landscape Architect	\$101.00	19.00	\$1,919.00	
Project Architect	\$54.00	167.00	\$9,018.00	
Project Manager	\$54.00	145.00	\$7,830.00	
Sr. Landscape Architect	\$56.00	60.00	\$3,360.00	
Landscape Architect	\$40.00	4.00	\$160.00	
Landscape Designer	\$33.00	8.00	\$264.00	
Graphic Designer	\$33.00	3.00	\$99.00	
TOTAL DIRECT LABOR		409 Hours		\$22,953.00
6. Overhead (Combined Fringe Benefit & Administrative)			175.00%	\$39,479.16
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$62,432.16
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$6,243.22
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs			303.62	
Transportation & Shipping			\$0.00	
Original Reproducibles			\$0.00	
Reproducibles			\$0.00	
Other			\$0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$303.62
10. SUBCONTRACTS				
SUB-CONTRACT SUB-TOTAL			\$99,493.16	\$99,493.16
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$168,472.16
11. REIMBURSABLE COSTS (Limiting Amount)				
Post Design Services (Hourly Not To Exceed)			\$459,975.32	
Perkins&Will				\$195,484.30
GAI				\$187,758.00
TyLin (Silman)				\$30,000.00
Ohmega				\$14,888.75
IMEG (McVeigh and Mangum)				\$4,294.27
Socotec				\$13,500.00
Aquatic Creations				\$14,050.00
SUB-TOTAL REIMBURSABLES				\$459,975.32
PART IV - SUMMARY				
TOTAL AMOUNT OF AMENDMENT #2 (Lump Sum Plus Reimbursables (NTE) (Items 5, 6, 8, 9, 10 and 11)				\$628,447.48
12. PRIOR CONTRACT AMOUNT (Through Amendment # 1)				\$1,700,000.00
AMENDED AMOUNT OF CONTRACT				\$2,328,447.48

Exhibit B
CONTRACT FEE SUMMARY - Jacksonville Riverfront Plaza Post-Design Services

PART I - GENERAL				
1. Name of Consultant Perkins&Will			2 Date of Proposal 6/5/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Architect	\$ 101.00	0	\$ 0.00	
Principal Landscape Architect	\$ 101.00	48	\$ 4,848.00	
Principal Graphic Designer	\$ 101.00	0	\$ 0.00	
Project Architect	\$ 54.00	535	\$ 28,890.00	
Architect II	\$ 46.00	0	\$ 0.00	
Project Manager	\$ 54.00	439	\$ 23,706.00	
Senior Landscape Architect	\$ 56.00	20	\$ 1,120.00	
Landscape Architect	\$ 40.00	8	\$ 320.00	
Landscape Designer	\$ 33.00	0	\$ 0.00	
Senior Graphic Designer	\$ 54.00	12	\$ 648.00	
Graphic Designer	\$ 54.00	0	\$ 0.00	
TOTAL DIRECT LABOR				\$ 59,532.00
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 175.00%				\$ 104,181.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 163,713.00
8. PROFIT: Labor Related Costs (Item 7) x 10.0%				\$ 16,371.30
SUB-TOTAL SALARY RELATED HOURLY TO A MAX COSTS (NTE)				\$ 180,084.30
PART III - OTHER COSTS				
9. MISCELLANEOUS REIMBURSABLE EXPENSES				
Misc. Direct Expenses (Lump Sum)				\$ 15,400.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 15,400.00
10. SUBCONTRACTS (Lump Sum)				
GAI				\$ 187,758.00
TyLin (Silman)				\$ 30,000.00
Ohmega				\$ 14,888.75
McVeigh and Mangum (IMEG)				\$ 4,294.27
Socotec				\$ 13,500.00
Aquatic Creations				\$ 14,050.00
SUB-CONTRACT SUB-TOTAL				\$ 264,491.02
PART IV - SUMMARY				
TOTAL HOURLY TO A MAX AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 459,975.32

Exhibit B
CONTRACT FEE SUMMARY - Jacksonville Riverfront Plaza Phased Plans

PART I - GENERAL				
1. Name of Consultant Perkins&Will			2 Date of Proposal 6/5/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Architect	\$ 101.00	1	\$ 101.00	
Principal Landscape Architect	\$ 101.00	14	\$ 1,414.00	
Project Architect	\$ 54.00	90	\$ 4,860.00	
Senior Landscape Architect	\$ 56.00	8	\$ 448.00	
Project Manager	\$ 54.00	118	\$ 6,372.00	
Landscape Architect	\$ 40.00			
Landscape Designer	\$ 33.00	8	\$ 264.00	
TOTAL DIRECT LABOR				\$ 13,459.00
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 175.00%				\$ 23,553.25
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 37,012.25
8. PROFIT: Labor Related Costs (Item 7)				
x 10%				\$ 3,683.75
SUB-TOTAL SALARY RELATED COSTS				\$ 40,696.00
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Misc. Direct Expenses (Lump Sum)				\$ -
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
GAI				\$ 55,273.00
Ohmega				\$ 6,467.55
T.Y. Lin				\$ 3,500.00
SUB-CONTRACT SUB-TOTAL				\$ 65,240.55
PART IV - SUMMARY				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 105,936.55

Exhibit B
CONTRACT FEE SUMMARY - Jacksonville Riverfront Plaza Bid Phase Services

PART I - GENERAL				
1. Name of Consultant Perkins&Will			2 Date of Proposal 6/5/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Architect	\$ 101.00	2	\$ 202.00	
Principal Landscape Architect	\$ 101.00	3	\$ 303.00	
Project Architect	\$ 48.00	77	\$ 3,696.00	
Project Manager	\$ 48.00	33	\$ 1,584.00	
Senior Landscape Architect	\$ 48.00	66	\$ 3,168.00	
Graphic Designer	\$ 33.00	3	\$ 99.00	
TOTAL DIRECT LABOR				\$ 9,052.00
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 175.00%				\$ 15,841.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 24,893.00
8. PROFIT: Labor Related Costs (Item 7)				\$ 2,489.30
x 10%				
SUB-TOTAL SALARY RELATED COSTS				\$ 27,382.30
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Misc. Direct Expenses (Lump Sum)				\$ 900.70
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 900.70
10. SUBCONTRACTS (Lump Sum)				
GAI				\$ 19,446.00
TyLin (Silman)				\$ 2,500.00
Ohmega				\$ 2,548.18
McVeigh and Mangum (IMEG)				\$ 758.43
Socotec				\$ 5,500.00
Aquatic Creations				\$ 3,500.00
SUB-CONTRACT SUB-TOTAL				\$ 34,252.61
PART IV - SUMMARY				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 62,535.61

March 2, 2023 (Revised June 5, 2023)

Mr. Micah Lipscomb
Sr. Landscape Architect / Senior Associate
Perkins & Will
1315 Peachtree Street NE
Atlanta, GA 30309

Riverfront Plaza – Additional Services Proposal for Potential Project Phasing, Pre-Construction Services, and Phase 1 Post Design Services

Dear Micah:

Pursuant to your request of February 21, 2023, and your following request on May 25th for a revision to our original proposal, GAI is submitting this consolidated additional services proposal to Perkins & Will (Client) for submittal to the City of Jacksonville (Owner) for the subject project and services, subject to the following parameters, assumptions, and exclusions:

Item 1 – Phased Construction Documents

Based on the phasing plan provided by the client included with this proposal transmittal, GAI will coordinate with Client, consultant team and CM at Risk to determine the exact scope limits of the phasing plan and scope included to separate the project into two (2) phases, essentially into east and west halves. The final outcome will be to provide a single construction set that clearly delineates and defines the base scope of work and the scope to be considered an alternate scope of work with the set to be constructed at a later date.

This phasing approach will also require GAI to update our permit submittals with the City of Jacksonville Development Services Division, and with JEA. Per your direction, our design approach will assume that Phase 1 must stand completely alone and not be dependent upon future construction phases to fully function.

Finally, we anticipate that this phasing will require an additional 90+ days in order to incorporate it into the project plans. This is inclusive of both design and permitting efforts.

All other terms and conditions of our base scope of work agreement remain unchanged by this amendment.

Item 2 – Pre-Construction Services

Building Permit Assistance – Civil and Landscape Architecture

- Document Production and Submittal – GAI will assist the Client/CM at Risk with the Client's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project in support of gaining necessary building permits for construction of the Project relative to the work prepared by GAI.
- Permitting Agency Meetings and Coordination – GAI will attend up to three (3) meetings with other team members and/or appropriate governmental officials and will coordinate our work with the Client's Project team in support of the governmental approval process.
- The Owner will be responsible for any fees associated with these permits and for assembling and submitting the permit packages.

Bidding Assistance

- Pre-Bid Meeting – GAI will attend a pre-bid meeting with the Client and potential bidders.
- Issuing Addenda – GAI will issue one (1) comprehensive addendum in response to bidder's requests for clarification of the contract documents or additional information. Significant changes to the documents during or after bidding due to unknown site conditions, inaccurate information provided by the Client, substantial deviations in materials, design or methods previously approved by the Client, regulatory agency requirements after permit approvals and/or changes resulting from cost overruns from other consultants' work will be provided as Additional Services.
- This scope of work also includes one (1) post-bid meeting with the Client to discuss any potential follow-up actions that may be necessary in order to assist the Client/Owner with awarding the project for CM and/or various construction disciplines.

Item 3 – Post Design (PD) Services

GAI's PD services outlined in this proposal are strictly for the first phase of construction as determined by the Client.

GAI understands that the City will have a full time Construction Engineering & Inspection (CEI) consultant on-site that will be managing the day-to-day directives to the contractor and providing for the site inspection and documentation of site conditions. Accordingly, GAI's services under this revised proposal are intended to be supplementary to that effort, and to cover the bare minimum effort needed for GAI to certify and close out the project at the conclusion of construction.

Landscape Architecture PD Services

GAI's responsibility to provide services during construction of the Project under this Agreement commences with the award of the initial Contract for Construction and terminates at the earlier of the issuance to the Client of the Contractor's final Certificate for Payment or 30 days after the date of Substantial Completion of the work. Assumed construction duration is 18 months as a basis for this scope and fee. Construction extending beyond that duration or the scope outlined in this proposal will be considered additional services that can be provided under a supplemental scope and fee.

The contract for construction will be between the Client and the Contractor. The Client or his designated representative will be responsible for day-to-day administration of the contract and for daily observation of construction. The Client will notify GAI when it requires services in addition to those described in this Part of the work, which services will be provided as an Additional Service to this Agreement.

Administrative Services – GAI's work will include:

- Pre-Construction Meeting – One (1) meeting
- Construction OAC Meetings – Twenty (20) total virtual meetings assumed at one hour each Misc. Construction Administration Services including but not necessarily limited to the following services (assumed 150 RLA staff hours, plus necessary Principal oversight and other miscellaneous coordination related thereto):
 - Review of Product Submittals/Substitutions, Shop Drawing submittals and preparing responses to RFIs from Contractor
 - In coordination with the project CEI Team, GAI will review/advise on Field Sketches or Modifications to Documents Related to Constructability based on Contractor requests or site observations. GAI's task does not include formal drawing revisions or contractor directives.
 - Other customary support as may be requested by the Owner, or Contractor with the understanding that the City will have a full-time CEI consultant on-

site providing a majority of this effort on a day-to-day basis, therefore GAI's effort is anticipated to be significantly less as a result of this arrangement.

Review of Materials – GAI's work will include:

- Review of On-Site Hardscape Mock-Ups (concurrent with site visits listed below).
- Plant Selection – GAI will review photos provided by the landscape contractor for approval of all canopy trees 65 gallons or larger, understory trees 45 gallons or larger, and specimen palm trees or other unique plant material as necessary. The photos will be required to include a person and measuring pole in every photo for review and approval. This scope does not include any nursery site visits.

Periodic Site Visits to Observe Construction:

- GAI will visit the site up to five (5) times during construction to become familiar with the progress and quality of the work completed, and to determine in general if the work observed is being performed in a manner indicating that the work, when fully completed, will be in accordance with the construction documents. However, GAI will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of work. GAI will neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work, since these are solely the Contractor's rights and responsibilities under the contract documents. Each site visit will be followed by a report to the Client of known deviations from the contract documents. However, GAI will not be responsible for the Contractor's failure to perform the work in accordance with the requirements of the contract documents or the Project schedule.
- Each site visit and report is assumed at 2 hours total for each site visit.

Project Completion – GAI's work will include:

- One (1) Site Visit to determine the date of Substantial Completion
- One (1) Site Visit to determine the date of Final Completion
- One (1) as-built review and comment. As-builts to be provided by the Contractor or others.

Civil Engineering PD Services

GAI's responsibility to provide services during construction of the Project under this Agreement commences with the award of the initial Contract for Construction and terminates at the earlier of the issuance to the Client of the Contractor's final Certificate for Payment or 30 days after the date of Substantial Completion of the work. Assumed construction duration is 18 months as a basis for this scope and fee. Construction extending beyond that duration, or the scope outlined in this proposal will be considered additional services that can be provided under a supplemental scope and fee.

The contract for construction will be between the Client and the Contractor. The Client or his designated representative will be responsible for day-to-day administration of the contract and for daily observation of construction. The Client will notify GAI when it requires services in addition to those described in this Part of the work, which services will be provided as an Additional Service to this Agreement.

Administrative Services – GAI's work will include:

- Pre-Construction Meeting – One (1) meeting
- Construction OAC Meetings – Twenty (20) total virtual meetings assumed at one hour each.

- Misc. Construction Administration Services including but not necessarily limited to the following (assumed 300 Project Engineer staff hours with Principal oversight and other miscellaneous project coordination related thereto):
 - Review of Product Submittals/Substitutions, Shop Drawing submittals and preparing responses to RFIs from Contractor
 - In coordination with the project CEI Team, GAI will review/advise on Field Sketches or Modifications to Documents Related to Constructability based on Contractor requests or site observations. GAI's task does not include formal drawing revisions or contractor directives.
 - Other customary support as may be requested by the Owner, or Contractor with the understanding that the City will have a full-time CEI consultant on-site providing a majority of this effort on a day-to-day basis, therefore GAI's effort is anticipated to be significantly less as a result of this arrangement.

Review of Materials – GAI's work will include:

- Review of On-Site Hardscape Mock-Ups in support to Landscape Architect (concurrent with site visits listed below).

Periodic Site Visits to Observe Construction:

- GAI will visit the site up to eighteen (18) times during construction to become familiar with the progress and quality of the work completed, and to determine in general if the work observed is being performed in a manner indicating that the work, when fully completed, will be in accordance with the construction documents. However, GAI will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of work. GAI will neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work, since these are solely the Contractor's rights and responsibilities under the contract documents. Each site visit will be followed by a report to the Client of known deviations from the contract documents. However, GAI will not be responsible for the Contractor's failure to perform the work in accordance with the requirements of the contract documents or the Project schedule.
- Each site visit and report is assumed at 2 hours total for each site visit.

Project Completion – GAI's work will include:

- One (1) Site Visit to determine the date of Substantial Completion
- One (1) Site Visit to determine the date of Final Completion
- Permit Certifications
- Project Closeouts customarily associated with local agency protocols for JEA/DEP/EQD, St Johns River Water Management District, and City of Jacksonville only. FDOT by others.
- One (1) as-built review and comment. As-builts to be provided by the Contractor or others

Services Not Included

The proposed scope of services and cost(s) assume the following items are excluded from this scope of services:

- Inspection Services

- Public involvement coordination for notification of commencement of construction, flyers, and utility outage reports, traffic rerouting reports, etc.
- Maintenance of Traffic Plan other than what is included with the base design files previously completed by GAI.
- Value Engineering
- Design, documentation, permitting, and construction of off-site improvements
- Cost estimation (to be provided by contractor)
- Project LEED Certification
- Post Design Services for the Independent Drive realignment.
- No other services not specifically provided for within Items 1 thru 3 above.

Additional Services

Any services not specifically provided for in the above scope will be considered additional services. Proposals for additional services can be provided by GAI at the request of the Client. Additional services we can provide include, but are not limited to, the following:

- Maintenance of Traffic plans (required to be signed and sealed by a P.E.)
- Additional work resulting from bidding, negotiation or construction prior to the completion of Construction Documents
- Survey services
- Planning Services
- LEED Services/ Green/Sustainable Design Services
- Stormwater Rainwater Harvesting, Raingardens, or Bioretention Swale Design/Permitting
- Decorative Informational Signage, Wayfinding
- 3D AutoCAD mapping of existing and proposed utilities
- Preparing an Estimate of Probable Cost or providing quantities, or Private and Public Cost Estimates as required by City of Orlando (anticipates this will be done by the Contractor)
- Offsite improvements for capacity accommodation to utilities and roadways, or study of off-site capacity of existing utilities or roadways
- Contractor related dewatering permitting through jurisdictional agencies (i.e. SJRWMD, FDEP, City of Orlando, etc.)
- Redesign/remodel and/or revise construction drawings due to unknown field conditions encountered during construction
- Maintenance Guidelines
- Record Drawings and /or BIM based on the contractor's As-Builts (assumes As-Built drawings/or BIM will be provided by the contractor)

Assumptions and Understandings

GAI's Scope of Services, Schedule and Compensation as set forth above have been prepared on the basis of the following assumptions and understandings:

1. Access to the project site(s) or other land upon which GAI is to conduct any field work will be available to GAI personnel in a timely manner.
2. All exploration locations will be marked and cleared by the Client for the existence of buried utility/piping structures.

3. Client has provided all its requirements for GAI's scope of services and all criteria and/or specifications that GAI should utilize at the time this Proposal is authorized. This includes any requirement for any statement of professional opinion or certification.
 4. Client has provided all available information pertinent to GAI's scope of services, including previous reports/drawings; utility information; topo information, etc. at the time this Proposal is authorized. Unless otherwise noted, GAI may rely upon such information.
 5. Client will give GAI prompt notice whenever it observes or otherwise becomes aware of any development that affects the scope or timing of GAI's performance.
 6. Client will examine and provide comments and/or decisions with respect to any GAI interim or final deliverables within a period mutually agreed upon.
 7. Any of Client's other consultant(s)/contractor(s) will cooperate and coordinate with GAI in a timely and efficient manner.
 8. GAI's proposed compensation and schedule are based on receipt of authorization to proceed within thirty (30) calendar days of the date of this Proposal. GAI reserves the right to adjust its compensation if authorization to proceed is not received within thirty (30) calendar days.
 9. In the event of any claim, suit or dispute between Owner and Consultant, Owner agrees to only pursue recovery from Consultant and will not seek recovery from, pursue or file any claim, or suit, whether based on contract, tort including negligence, strict liability or otherwise against any director, or employee of Consultant.
- 10. PERSONAL LIABILITY OF PERSONNEL DISCLAIMER – PURSUANT TO FLORIDA STATUTE 558.0035, TO THE FULLEST EXTENT PERMITTED BY LAW, OWNER AGREES THAT PURSUANT TO SECTION C AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD LIABLE FOR NEGLIGENCE.**

Attachment: Fee Summary for Phasing Services
Fee Summary for Pre-Construction Services
Fee Summary for Construction Administration Services
Riverfront Plaza Potential Phasing and CA Limits Plan Provided by Perkins & Will

Contract Fee Summary for Engineering Division Jacksonville Riverfront Plaza City of Jacksonville, FL				
PART I - GENERAL				
1. Project Jacksonville Riverfront Plaza - Hourly Post Design Services			2. City Contract Number	
3. Name of Consultant GAI Consultants, Inc.			4. Date of Proposal 6/5/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Civil and LA Principals	\$ 100.00	30	\$ 3,000.00	
Director (LA)	\$ 90.00	130	\$ 11,700.00	
Sr. Engineering Manager	\$ 83.00	100	\$ 8,300.00	
Project Engineer	\$ 55.52	448	\$ 24,872.96	
Engineer Intern	\$ 33.00	40	\$ 1,320.00	
Project LA	\$ 57.92	178	\$ 10,309.76	
LA Technician	\$ 32.57	20	\$ 651.40	
Admin	\$ 23.00	40	\$ 920.00	
TOTAL DIRECT LABOR				\$61,074
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 177.99%				\$108,706
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$169,780
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$16,978
TOTAL HOURLY TO A MAX FEE (GAI)				\$186,758
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS (Allowance) Mileage, Courier, Printing, Etc.				\$ 1,000
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$1,000
10. SUBCONSULTANTS / CONTINGENCY				\$0
				\$0
				\$0
				\$0
SUB-CONTRACT SUB-TOTAL				\$0
PART IV - FEE SUMMARY				
TOTAL FEE - (Items 5, 6, 8, 9 and 10)				\$187,758

Contract Fee Summary for Engineering Division Jacksonville Riverfront Plaza City of Jacksonville, FL				
PART I - GENERAL				
1. Project Jacksonville Riverfront Plaza - Phasing Amendment			2. City Contract Number	
3. Name of Consultant GAI Consultants, Inc.			4. Date of Proposal 3/2/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Civil and LA Principals	\$ 100.00	6	\$ 600.00	
Director	\$ 75.00	16	\$ 1,200.00	
Sr. Engineering Manager	\$ 65.50	22	\$ 1,441.00	
Sr. Engineer	\$ 55.00	40	\$ 2,200.00	
Project Engineer	\$ 42.25	48	\$ 2,028.00	
Engineer Intern	\$ 33.00	70	\$ 2,310.00	
Sr. LA Manager	\$ 64.00	40	\$ 2,560.00	
Project LA	\$ 46.23	55	\$ 2,542.65	
LA Technician	\$ 31.12	28	\$ 871.36	
Lead Designer	\$ 41.20	20	\$ 824.00	
Planning Manager	\$ 56.77	0	\$ 0.00	
Sr. Planner	\$ 36.00	0	\$ 0.00	
CAD Operator (Survey and Civil)	\$ 30.00	40	\$ 1,200.00	
Surveyor (PSM)	\$ 61.21	0	\$ 0.00	
Two-Man Survey Crew	\$ 50.00	0	\$ 0.00	
Admin	\$ 23.00	8	\$ 184.00	
TOTAL DIRECT LABOR				\$17,961
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 177.99%				\$31,969
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$49,930
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$4,993
TOTAL LUMP SUM LABOR FEE (GAI)				\$54,923
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS (Lump Sum) Mileage, Courier, Printing, Etc.				\$ 350
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$350
10. SUBCONSULTANTS / CONTINGENCY Permit Application Fees (Reimbursable Allowance)				\$0
				\$0
				\$0
				\$0
SUB-CONTRACT SUB-TOTAL				\$0
PART IV - FEE SUMMARY				
TOTAL FEE - (Items 5, 6, 8, 9 and 10)				\$55,273

Contract Fee Summary for Engineering Division Jacksonville Riverfront Plaza City of Jacksonville, FL				
PART I - GENERAL				
1. Project Jacksonville Riverfront Plaza - Preconstruction Services			2. City Contract Number	
3. Name of Consultant GAI Consultants, Inc.			4. Date of Proposal 3/2/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Civil and LA Principals	\$ 100.00	2	\$ 200.00	
Director	\$ 75.00	6	\$ 450.00	
Sr. Engineering Manager	\$ 65.50	7	\$ 458.50	
Sr. Engineer	\$ 55.00	14	\$ 770.00	
Project Engineer	\$ 42.25	18	\$ 760.50	
Engineer Intern	\$ 33.00	24	\$ 792.00	
Sr. LA Manager	\$ 64.00	14	\$ 896.00	
Project LA	\$ 46.23	19	\$ 878.37	
LA Technician	\$ 31.12	10	\$ 311.20	
Lead Designer	\$ 41.20	7	\$ 288.40	
Planning Manager	\$ 56.77	0	\$ 0.00	
Sr. Planner	\$ 36.00	0	\$ 0.00	
CAD Operator (Survey and Civil)	\$ 30.00	14	\$ 420.00	
Surveyor (PSM)	\$ 61.21	0	\$ 0.00	
Two-Man Survey Crew	\$ 50.00	0	\$ 0.00	
Admin	\$ 23.00	3	\$ 69.00	
TOTAL DIRECT LABOR				\$6,294
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 177.99%				\$11,203
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$17,497
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$1,750
TOTAL LUMP SUM LABOR FEE (GAI)				\$19,246
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS (Lump Sum) Mileage, Courier, Printing, Etc.				\$ 200
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$200
10. SUBCONSULTANTS / CONTINGENCY				\$0
				\$0
				\$0
				\$0
SUB-CONTRACT SUB-TOTAL				\$0
PART IV - FEE SUMMARY				
TOTAL FEE - (Items 5, 6, 8, 9 and 10)				\$19,446

February 28, 2023

Revised May 31, 2023

Micah Lipscomb
Senior Landscape Architect / Senior Associate
Perkins + Will
1315 Pecahtree St NE
Atlanta, GA 30309

RE: Jacksonville Waterfront Plaza
Jacksonville, FL
Request for Additional Services, Silman Project 3026.0030013

Dear Micah,

We have been asked to provide the following services that are in addition to our original Agreement with Perkins + Will regarding Jacksonville Waterfront Plaza, dated January 13, 2022. Additional services are based on e-mail and phone correspondence between Micah Lipscomb of Perkins + Will and Colin G. Doyle of Silman on/or December 7th and 13th, 2022 and February 21, 2023.

Additional structural engineering services are being requested based on the following tasks and scope item:

- Phased Document Plans: Phase the current structural design drawings per owner request to align with current project budgeting. Scope includes removing sheets and reorganizing details in the affected areas as referenced on the attached scope document provided by Perkins + Will. Scope removed from the Phase I construction package will be incorporated into a later Phase II construction package. Additional service proposal does not include redesign services associated with changes to the building code in effect at the time Phase II construction is submitted for permit. (Note: this additional service proposal supersedes AS-03 issued by TY Lin dated December 15, 2023).
- Phase I Bidding and Negotiation:
 - Assist the Owner, Owner's Representative and/or Construction Manager with the leveling of bids from contractors and sub-contractors.
 - Respond to requests for information (RFIs) from bidders.
 - Issue bid clarification documents as required.

- Silman's fee assumes one round of bidding. If multiple rounds of bidding are performed, Silman's services as outlined above shall be additional services after the first round of bidding and shall be invoiced on a timecard basis in accordance with our standard hourly rates.
- ~~Construction Administration~~ Phase I Post-Design Services:
 - Review structural submittals and shop drawings.
 - Respond to contractor requests for information (RFIs).
 - Prepare clarification sketches.
 - Make site visits to observe general conformance with the Construction Documents. ~~Five~~ Two site visits are included in the scope of work. Additional site visits will be billed on T&M based on the standard rates listed at the end of the proposal.
 - Attendance at bi-weekly OAC construction meetings is included in the scope of work. Meetings will be attended virtually vial teleconferencing service.
 - ~~Construction Administration~~ Post design services are based on an 18-month construction period.
 - Phase I post-design services limited to of construction of the Café structure, playground, and site structures located on Sheets S01-10 and S01-11 of the structural contract documents.
 - Phase II post-design services for the beer garden, garden walks, water feature, community stairs, and site retaining walls shown on S01-12 will be provided as an additional service under a seperate proposal.

Fee

~~Based on the scope of services above,~~ Silman's fee for Repackaging (prev. AS-03) and Bidding and Negotiation additional services for lump sums based on the following lump sum fee schedule:

Repackaging (prev. AS-03)	\$3,500
<u>Bidding and Negotiation</u>	<u>\$2,500</u>
TOTAL	\$6,000

Phase I Post Design Services (CA) as described in the scope of work above, will be invoiced on an hourly time-card basis not to exceed (NTE) the scheduled values below. Post Design Services will be invoiced at Silman's standard hourly rates as reflected in Exhibit B attached.

Construction Administration Phase I Post Design Services (CA)	\$24,000
Site Visits (Excluding Reimbursables)	\$3,500
TOTAL	\$27,500

Invoices for the post design services will include time sheet backup ad summary table with roles and rate per person.

Reimbursable Expenses and Terms and Conditions

Refer to the original Agreement for conditions relating to applicable reimbursable expenses, exclusions, and general terms and conditions. Lump sum reimbursable expenses are estimated to be ~~\$5,000~~ **\$2,500** for ~~Phase I Bid & Negotiation and Construction Administrative~~ Post Design Services (5 2 site visits listed).

If you have any questions regarding this additional services request for Jacksonville Waterfront Plaza, please do not hesitate to contact us.



06-05-2023

Offered by:

Date

Christopher Ruiz, PE, SE
Principal, Buildings Sector Manager

Accepted by:

Date

Micah Lipsomb,
Senior Landscape Architect/Senior Associate

Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza - Repackaging Additional Service | B&N

PART I - GENERAL				
1. Project - Jacksonville Riverfront Plaza			2. Project Number 801844.000	
3. Name of Consultant T.Y.Lin			4. Date of Proposal 5/31/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 108.17	2	\$ 216.34	
Project Manager (Responsible Prof.)	\$ 82.51	8	\$ 660.08	
Senior Project Engineer	\$ 64.49	0	\$ 0.00	
Project Engineer	\$ 50.47	12	\$ 605.64	
Engineer Intern	\$ 25.00	0	\$ 0.00	
BIM Manager	\$ 43.78	0	\$ 0.00	
Designer/CADD Technician	\$ 28.43	0	\$ 0.00	
BIM Technician	\$ 32.17	22	\$ 713.21	
Admin	\$ 26.20	0	\$ 0.00	
		0	\$ 0.00	
		0	\$ 0.00	
TOTAL DIRECT LABOR				\$ 2,195.27
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 148.45%				\$ 3,258.81
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 5,454.08
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 545.41
SUB-TOTAL SALARY RELATED COSTS				\$ 6,000.00
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
				\$ -
				\$ -
				\$ -
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 6,000.00

Exhibit B - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza - Post Design Services (CA)

PART I - GENERAL				
1. Project - Jacksonville Riverfront Plaza		2. Project Number 801844.000		
3. Name of Consultant T.Y.Lin		4. Date of Proposal 5/31/2023		
PART II - STANDARD HOURLY RATE SCHEDULE				
5. STANDARD HOURLY RATES	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 108.17	12	\$ 1,298.04	
Project Manager (Responsible Prof.)	\$ 82.51	48	\$ 3,960.48	
Senior Project Engineer	\$ 64.49	0	\$ 0.00	
Project Engineer	\$ 50.47	85	\$ 4,313.15	
Engineer Intern	\$ 25.00	0	\$ 0.00	
BIM Manager	\$ 43.78	0	\$ 0.00	
Designer/CADD Technician	\$ 28.43	0	\$ 0.00	
BIM Technician	\$ 32.17	12	\$ 386.04	
Admin	\$ 26.20	4	\$ 104.80	
		0	\$ 0.00	
		0	\$ 0.00	
TOTAL HOURLY NOT TO EXCEED (NTE) DIRECT LABOR				\$ 10,062.51
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 148.45%				\$ 14,937.49
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 25,000.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 2,500.00
SUB-TOTAL SALARY RELATED COSTS HOURLY NOT TO EXCEED				\$ 27,500.00
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Misc. Reimbursable Expenses (Lump Sum)				\$ 2,500.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 2,500.00
10. SUBCONTRACTS (Lump Sum)				
				\$ -
				\$ -
				\$ -
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL HOURLY NTE AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 30,000.00

May 30, 2023

Mr. Micah Lipscomb
Sr. Landscape Arch, Senior Associate
Perkins & Will
806 Douglas Road, Suite 300
Coral Gables, FL 33134

**Jacksonville Riverfront Plaza Park: Phasing Repackaging, Bidding Phase Services &
Post-Design Services
Jacksonville, Florida**

*Proposal for Electrical Engineering Consulting Services – Additional Services
Revised*

Dear Micah,

In accordance with **Section IV** of the original Fee Proposal dated November 4, 2021, an additional services fee will be required to separate the electrical drawings into base bid and alternate work scopes in accordance with your emails dated 12/8/2022, 12/13/2022, 2/21/23 and 5/30/23.

Any required work not covered under the Scope of Work is not covered in this Proposal. All Additional Services incurred as a result of Client changes will be charged on an hourly basis not to exceed those indicated in the table below. Additional Services will not be performed by **OHMEGA** without prior written authorization from the Client.

OHMEGA proposes to furnish the aforementioned additional professional consulting services in accordance with the above conditions for the following sums:

- Phasing/Repackaging - Six Thousand Four Hundred Sixty-Seven Dollars and Fifty-Five Cents (**US\$ 6,467.55**).
- Bidding Phase Services – Two Thousand Five Hundred Forty-Eight Dollars and Eighteen Cents (**US\$ 2,548.18**).
- Post-Design Services - ~~Nineteen Thousand Eight Hundred Sixty Dollars and Ninety-Three Cents (US\$ 19,860.93)~~. Fourteen Thousand Eight Hundred Eighty-Eight Dollars and Seventy-Five Cents (**US\$ 14,888.75**).



Mark A. Morley, PE, RCDD
President

Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza

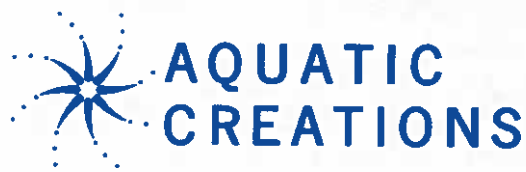
PART I - GENERAL				
1. Project - COJ Jacksonville Riverfront Park - Post-Design Services		2. Project Number 2023-14		
3. Name of Consultant The Ohmega Group, Inc.		4. Date of Proposal 5/30/2023		
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer / Director	\$ 110.12	2	\$ 220.23	
Senior Project Manager	\$ 64.58	32	\$ 2,066.57	
Senior Project Engineer	\$ 53.81	0	\$ 0.00	
Project Engineer	\$ 43.05	0	\$ 0.00	
Senior Designer	\$ 34.62	40	\$ 1,384.80	
Designer/Sr. CADD Technician	\$ 26.00	44	\$ 1,144.00	
Office Manager	\$ 26.57	4	\$ 106.29	
Clerical	\$ 19.18	0	\$ 0.00	
	\$ -	0	\$ 0.00	
	\$ -	0	\$ 0.00	
	\$ -	0	\$ 0.00	
TOTAL DIRECT LABOR				\$ 4,921.90
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 175.00%				\$ 8,613.33
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 13,535.23
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 1,353.52
SUB-TOTAL SALARY RELATED COSTS				\$ 14,888.75
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Misc. Direct Expenses (Lump Sum)		0	1,500.00	\$ -
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
				\$ -
				\$ -
				\$ -
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL HOURLY NTE AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 14,888.75

**Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza**

PART I - GENERAL				
1. Project - COJ Jacksonville Riverfront Park - Phasing		2. Project Number 2023-14		
3. Name of Consultant The Ohmega Group, Inc.		4. Date of Proposal 3/4/2023		
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer / Director	\$ 110.12	2	\$ 220.23	
Senior Project Manager	\$ 64.58	8	\$ 516.64	
Senior Project Engineer	\$ 53.81	0	\$ 0.00	
Project Engineer	\$ 43.05	12	\$ 516.57	
Senior Designer	\$ 34.62	24	\$ 831.44	
Designer/Sr. CADD Technician	\$ 22.16	0	\$ 0.00	
Office Manager	\$ 26.57	2	\$ 53.15	
Clerical	\$ 19.18	0	\$ 0.00	
	\$ -	0	\$ 0.00	
	\$ -	0	\$ 0.00	
	\$ -	0	\$ 0.00	
TOTAL DIRECT LABOR				\$ 2,138.03
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 175.00%				\$ 3,741.56
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 5,879.59
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 587.96
SUB-TOTAL SALARY RELATED COSTS				\$ 6,467.55
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Misc. Direct Expenses (Lump Sum)		0	1,500.00	\$ -
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
				\$ -
				\$ -
				\$ -
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 6,467.55

**Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza**

PART I - GENERAL				
1. Project - COJ Jacksonville Riverfront Park - Phasing		2. Project Number 2023-14		
3. Name of Consultant The Ohmega Group, Inc.		4. Date of Proposal 3/4/2023		
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer / Director	\$ 110.12	2	\$ 220.23	
Senior Project Manager	\$ 64.58	4	\$ 258.32	
Senior Project Engineer	\$ 53.81	0	\$ 0.00	
Project Engineer	\$ 43.05	4	\$ 172.19	
Senior Designer	\$ 34.62	4	\$ 138.48	
Designer/Sr. CADD Technician	\$ 22.16	0	\$ 0.00	
Office Manager	\$ 26.57	2	\$ 53.15	
Clerical	\$ 19.18	0	\$ 0.00	
	\$ -	0	\$ 0.00	
	\$ -	0	\$ 0.00	
	\$ -	0	\$ 0.00	
TOTAL DIRECT LABOR				\$ 842.37
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 175.00%				\$ 1,474.15
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 2,316.52
8. PROFIT: Labor Related Costs (Item 7)				\$ 231.65
				x 10%
SUB-TOTAL SALARY RELATED COSTS				\$ 2,548.18
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Misc. Direct Expenses (Lump Sum)		0	0.00	\$ -
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
				\$ -
				\$ -
				\$ -
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 2,548.18



ATTN: Micah Lipscomb, Senior Associate – Perkins&Will
PROJECT: Riverfront Plaza – Jacksonville, FL
DESCR: Bid Phase and Post-Design Services for the Café Area Water Feature

SCOPE OF SERVICES

AQUATIC CREATIONS, INC. shall provide Bid Phase and Post-Design services as follows:

Bid Phase includes the following:

- Review and comment on water feature contractor qualifications.
- Answer RFI's regarding the CD plans and specifications.
- Meetings via teleconference with the project team per project schedule

Post-Design Services includes the following:

- Review shop drawing submittals.
- Review and comment on any product substitutions or modifications.
- Answer RFI's regarding construction - questions or modifications from plans arising from field discoveries.
- Project site meeting and review during construction progress
- Written report following site review.
- Travel expenses to and from project. (3-day trip, one day on site)

FIELD REPRESENTATIVES

- Daniel Maitland – President/CEO
- Max Maitland – Project Management
- Karl Kierlufh – Field Review

COMPENSATION - CONSULTANT'S FEES:

Bid Phase:		<u>\$ 3,500</u>
	Total:	\$ 3,500
Post-Design Services:		
Construction Administration:		\$ 6,800
Construction Review: (1 project site trip)		\$ 4,600
Travel Expenses: (1 project site trip)		<u>\$ 2,650</u>
	Total:	\$ 14,050

TERMS:

Billed upon completion of each phase and following site review (net 15 days)

FEE SCHEDULE – BID PHASE

D. Maitland, President	\$ 110/HR
Registered Engineer	\$ 80/HR
Project Managers	\$ 40/HR
Administrator	\$ 30/HR

FEE SCHEDULE – POST-DESIGN PHASE

D. Maitland, President	\$ 150/HR
Registered Engineer	\$ 125/HR
Project Managers	\$ 95/HR
Administrator	\$ 80/HR

Submitted by: Daniel Maitland
Aquatic Creations, Inc.

Client:

Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza

PART I - GENERAL				
1. Project - Jacksonville Riverfront Plaza- Post Design Services			2. Project Number 801844.000	
3. Name of Consultant - Aquatic Creations			4. Date of Proposal 5/31/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 150.00	21	\$ 3,150.00	
Senior Engineer	\$ 125.00	0	\$ 0.00	
Project Manager	\$ 95.00	7	\$ 665.00	
Administrator	\$ 80.00	0	\$ 0.00	
TOTAL DIRECT LABOR				\$ 3,815.00
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 170.00%				\$ 6,485.50
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 10,300.50
8. PROFIT: Labor Related Costs (Item 7)				\$ 1,099.50
x 10%				
SUB-TOTAL SALARY RELATED COSTS				\$ 11,400.00
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Travel Expenses				\$ 2,650.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 2,650.00
10. SUBCONTRACTS (Lump Sum)				\$ -
				\$ -
				\$ -
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL HOURLY NTE AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 14,050.00

Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza

PART I - GENERAL				
1. Project - Jacksonville Riverfront Plaza- Bid Phase			2. Project Number 801844.000	
3. Name of Consultant - Aquatic Creations			4. Date of Proposal 5/31/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 110.00	5	\$ 550.00	
Senior Engineer	\$ 80.00	3	\$ 240.00	
Project Manager	\$ 40.00	6	\$ 240.00	
Administrator	\$ 35.00	4	\$ 140.00	
TOTAL DIRECT LABOR				\$ 1,170.00
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 170.00%				\$ 1,989.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 3,159.00
8. PROFIT: Labor Related Costs (Item 7)				\$ 341.00
x 10%				
SUB-TOTAL SALARY RELATED COSTS				\$ 3,500.00
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Misc.				\$ -
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				\$ -
				\$ -
				\$ -
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 3,500.00

May 31, 2023

Micah Lipscomb
Senior Landscape Architect
Perkins & Will Architects, Inc.
2800 Ponce De Leon Boulevard, Suite 1300
Coral Gables, Florida 33134
Telephone: 404.443.7530
Email: Micah.Lipscomb@perkinswill.com

RE: Proposal No. P211999.9

Jacksonville Riverfront Park – Jacksonville, Florida 32202 (the "Project")

Dear Micah:

SOCOTEC Consulting, Inc. ("SOCOTEC" or "Consultant") thanks you for the opportunity to provide Perkins & Will Architects, Inc. (the "Client" or the "Architect") with this revised additional services proposal for consulting and monitoring services for the Project. We have updated our proposal based on the correspondence on May 30, 2023. The Terms and Conditions of this agreement are governed by Consultant's existing Agreement dated January 18, 2022 (the "Agreement").

Consultant is currently providing roofing and waterproofing consulting services for the Project, Parcel B / Riverfront Beer Garden Pavilion, a building of approximately 20,000 square feet which includes three levels of parking, event space and retail space. The Client has requested Consultant provide these additional services related to the Riverfront Plaza Café, storage and pump/mechanical room at the Project. These services were not included in Consultant's previous consulting scope of services or fees and are Additional Services under the Agreement.

The "Project Design Team" includes the Client and its subconsultants, and other consultants of City of Jacksonville (the "Owner").

Consultant anticipates the Project will incorporate the following six roofing and waterproofing systems (the "Roofing and Waterproofing Systems"): (1) below-grade waterproofing, (2) plaza waterproofing, (3) main roof, (4) occupiable green roof, (5) amenity terraces, and (6) pedestrian traffic coatings, and exterior wall storefront system (the "Exterior Wall System").

Consultant has based this proposal's scope of work and level of effort on the Project schedule information provided by the Client on April 5, 2022, as follows:

CONSTRUCTION ADMINISTRATION PHASES	DURATION	START DATE	END DATE
Bidding and Negotiation Phase	2 Months	May 2023	June 2023
Shop Drawing & Submittal Review Phase	2 Months	July 2023	August 2023
Construction Administration	20 Months	September 2023	September 2025

Consultant's level of effort set forth in this proposal assumes that the work will run continuously and be completed within the timeframes identified in the foregoing schedule. To the extent the Project incurs delays or scope changes, Consultant will require an adjustment to the fee and/or schedule.

SUMMARY OF FEES

ROOFING AND WATERPROOFING	Item	LUMP SUM
Bidding & Negotiation Phase	A-1	\$5,500
ROOFING AND WATERPROOFING – POST-DESIGN PHASES		
Shop Drawing & Submittal Review	A-2	\$7,000
Job Site Monitoring - QA Based upon: up to 4 visits for monitoring for quality assurance over the 20-month construction schedule. <u>Each Visit (up to 4 Total) Includes up to:</u> Inspector time for site visit and report preparation, plus supervision	A-3	\$6,000
SUBTOTAL POST-DESIGN SERVICES		\$13,000
TOTAL		
		\$18,500
<i>Estimated Reimbursable Expenses – Transportation to Site</i>		<i>\$500</i>

SCOPE OF SERVICES

NEW CONSTRUCTION

A. ROOFING AND WATERPROOFING:

1. Bidding & Negotiation Phase:
 - a. Consultant will assist the Client with responding to RFIs.
 - b. Consultant will assist the Client with analyzing the bids and will make recommendations for award of contract.
2. Shop Drawing & Submittal Review:
 - a. Consultant will provide the Project Design Team with up to two rounds of review and comments on shop drawings and certain technical submittals for the Roofing and Waterproofing Systems for conformance with approved Contract Documents and performance criteria. The technical submittals reviewed will include thermal calculations, test reports, and physical samples. Consultant's notations are for the Architect's review and at its discretion, use in its shop drawing review and action process. The shop drawings and submittals for each Roofing and Waterproofing System will be submitted to Consultant as one complete and coordinated package containing all shop drawings and listed submittals. Uncoordinated submissions shall be returned without review. The mark by the Architect of "approved" or "approval as noted" indicates the completion of the shop drawing review phase for each Roofing And Waterproofing System. Approval, action, responsibility for, and disposition of all Project Shop Drawings will be by the Architect, including obtaining any regulatory sign-offs or building department approvals. Consultant's assumption may require future adjustments based upon the contractor's submittal sequence and schedule.
 - b. Consultant will participate in up to six two-hour meetings, one meeting for each of the six packages after the first round of review, with the Project Design Team, in Miami, Florida or via tele/videoconference, for this phase.
3. Job Site Monitoring – Quality Assurance ("QA"):
 - a. Consultant will provide QA monitoring of the Roofing and Waterproofing Systems work in progress for compliance of work with the Contract Documents and Approved Submittals. Please note that Consultant's monitoring cannot result in a certification by Consultant as to whether the work is free of defects, but rather will indicate whether the work Consultant observed was done in a manner consistent with the Contract Documents and Approved Submittals.
 - b. Consultant will provide one field report for each site visit, for action by others, informing the Client of its observations, findings, and known relevant events (such as substantial discussions with contractors, changes to the construction drawings, construction progress, etc.) including follow-up on previously noted summary list item deficiencies.
 - c. Consultant will witness field water test(s) performed by the contractor (retained by the Client) for compliance with specified testing criteria. Consultant will provide one written report of testing results and observations. Consultant assumes that testing will be conducted during the course of Consultant's normal field monitoring services and unless repeated re-testing occurs the cost for witnessing testing is included in Consultant's monitoring budget.

Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza - Bid Phase

PART I - GENERAL				
1. Project - Jacksonville Riverfront Plaza			2. Project Number	
3. Name of Consultant Socotec Consulting, Inc.			4. Date of Proposal 5/31/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 98.25	12	\$ 1,178.98	
Consultant	\$ 48.81	13	\$ 634.59	
Inspector	\$ 35.33	0	\$ 0.00	
TOTAL DIRECT LABOR				\$ 1,813.57
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 174.00%				\$ 3,155.61
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 4,969.18
8. PROFIT: Labor Related Costs (Item 7) \$ 4,969.18 x 10%				\$ 530.82
SUB-TOTAL SALARY RELATED COSTS				\$ 5,500.00
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS Misc. Direct Expenses (Lump Sum) Transportation to site				\$ -
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 5,500.00

Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza - Post-Design Phases

PART I - GENERAL				
1. Project - Jacksonville Riverfront Plaza			2. Project Number	
3. Name of Consultant Socotec Consulting, Inc.			4. Date of Proposal 5/31/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 98.25	15.5	\$ 1,522.85	
Consultant	\$ 48.81	14	\$ 683.40	
Inspector	\$ 35.33	60	\$ 2,119.95	
TOTAL DIRECT LABOR				\$ 4,326.20
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 174.00%				\$ 7,527.60
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 11,853.80
8. PROFIT: Labor Related Costs (Item 7) \$ 11,853.80 x 10%				\$ 1,146.20
SUB-TOTAL SALARY RELATED COSTS				\$ 13,000.00
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS Misc. Direct Expenses (Not-to-Exceed) Transportation to site				\$ 500.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 500.00
10. SUBCONTRACTS (Not-To-Exceed)				
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL HOURLY NTE AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 13,500.00



May 31, 2023

Mr. Micah Lipscomb
Perkins & Will
1315 Peachtree St NE
Atlanta, Georgia 30309

Re: JAX Riverfront Park Additional Services – Café & Restroom Construction Administration
Jacksonville, FL
Project #: 221181 / 221182

Dear Mr. Lipscomb:

This supplemental letter agreement is in regard to additional engineering services not covered in our original letter agreement/contract relating to the captioned project.

BRIEF DESCRIPTION OF ADDITIONAL SERVICES

The project design scope has been revised to include construction phase services for the Café and Restroom Buildings limited to shop drawing review, response to contractor questions, up to 2 site observations, and up to 5 meetings via web conference.

ADDITIONAL FEE

Compensation for our services as outlined above shall be a lump sum fee as follows:

- | | |
|---|---------------------------------|
| 1) Bid Phase support | \$758.43 |
| 2) Phased document plans (provide in previous proposal) | N/A |
| 3) Post-Design Services | Hourly not to exceed \$4,294.27 |

TERMS AND CONDITIONS

The terms and conditions of our original letter agreement/contract shall remain in effect. The standard hourly rates are currently as follows:

Principal	\$275.00
Department Manager/Technical Director	\$230.00
Senior Engineer	\$200.00
Lead Engineer/Sr. Designer	\$175.00
Engineer/Designer	\$160.00
Jr. Engineer/Designer	\$140.00
BIM/CADD Technician	\$120.00
Administrative	\$95.00

If the information herein meets with your approval, please sign where indicated below and return a copy of this letter as our authorization to proceed. Services will proceed upon receipt of a signed copy of this supplemental letter agreement.

**Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza**

PART I - GENERAL				
1. Project - Jacksonville Riverfront Plaza- Bid Phase Services			2. Project Number	
3. Name of Consultant McVeigh & Mangum Engineering			4. Date of Proposal 5/31/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 86.54	1	\$ 86.54	
PM	\$ 67.31	2	\$ 134.62	
Sr. Project Eng	\$ 47.12	1	\$ 47.12	
Engineer	\$ 41.71	0	\$ 0.00	
Designer	\$ 39.23	0	\$ 0.00	
CADD	\$ 33.41	0	\$ 0.00	
Admin	\$ 20.50	0	\$ 0.00	
TOTAL DIRECT LABOR				\$ 268.28
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 157.00%				\$ 421.20
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 689.48
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 68.95
SUB-TOTAL SALARY RELATED COSTS				\$ 758.43
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Misc. Direct Expenses (Lump Sum)				\$ -
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
				\$ -
				\$ -
				\$ -
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 758.43

**Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
Jacksonville Riverfront Plaza**

PART I - GENERAL				
1. Project - Jacksonville Riverfront Plaza- Post Design Services			2. Project Number	
3. Name of Consultant McVeigh & Mangum Engineering			4. Date of Proposal 5/31/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 86.54	2	\$ 173.08	
PM	\$ 67.31	4	\$ 269.24	
Sr. Project Eng	\$ 47.12	10	\$ 471.20	
Engineer	\$ 41.71	8	\$ 333.68	
Designer	\$ 39.23	0	\$ 0.00	
CADD	\$ 33.41	2	\$ 66.82	
Admin	\$ 20.50	10	\$ 205.00	
TOTAL DIRECT LABOR				\$ 1,519.02
6. OVERHEAD (Combined Fringe Benefits & Administrative)				
Overhead Rate 157.00%				\$ 2,384.86
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 3,903.88
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 390.39
SUB-TOTAL SALARY RELATED COSTS				\$ 4,294.27
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Misc. Direct Expenses (Lump Sum)				\$ -
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
				\$ -
				\$ -
				\$ -
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 4,294.27



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

June 28, 2023

TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee

THRU Steven D. Long, Jr., P.E.
Director of Public Works

FROM: Will Williams, MBA
Director of Operations

Robin G. Smith, P.E.
Chief, Engineering and Construction Management

Tim Crutchfield, MBA, SHRM-CP
Director of Operations, District IV Medical Examiner's Office

Mr. Timothy
Digitally signed by Mr.
Timothy C. Crutchfield
Date: 2023.06.28 15:38:34
-0400

RE: P-17-19 Professional Architectural and Engineering Services for Programming, Site Selection and Design of New Medical Examiner's Office
Contract 10754 Amendment 6 PO 600682-20-021

Construction Phase services were originally based on a 12-month construction estimate; however, that time has been extended to 18 months. In addition, site design revisions and additional project coordination are also needed. Negotiations have resulted in the in the attached Scope of Services, Exhibit M and Fee Summary, Exhibit N. Gresham Smith is committed to meeting the 20% JSEB participation goals established for this contract.

Accordingly, this is to recommend that Contract 10754, originally executed February 4, 2020 between the City of Jacksonville and Gresham Smith for Professional Design Services for Professional Architectural and Engineering Services for Programming, Site Selection and Design of the New Medical Examiner's Office be amended to incorporate the attached Scope of Services, Exhibit M and Fee Summary, Exhibit N, to increase the lump sum amount for Design Services by \$1,038,285.29 to a new lump sum amount of \$3,516,784.534 and to add a new not-to exceed limit for Contingency in the amount of \$4,000.00, thereby increasing the maximum indebtedness by \$1,042,285.29 to a new maximum amount of \$3,744,962.73. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project should be as follows:

ACCOUNTS:	TOTAL
32124.153103.565051.006237.00.00.00	\$1,042,285.29
TOTAL	\$1,042,285.29

JPP/lw

Attachment: Exhibits M & N
JSEB Participation

cc: Lori West, Engineering and Construction Management
Maria C. Williams, P.E., Engineer Manager, Engineering and Construction Management



May 9, 2023

Maria C. Williams, P.E.
City of Jacksonville | Department of Public Works
214 N. Hogan Street - 10th Floor
Jacksonville, FL 32202

Subject: COJ-Medical Examiner's Office
Amendment #6
Extended Construction Phase Services
Gresham Smith Project Number: 44464.01

Dear Maria,

We appreciate the opportunity to submit this Amendment #6 to add the following items to the current scope of work for the Medical Examiner Office project that currently includes the Site Assessment Agreement and Amendments #1-#5.

- **EXTENDED CONSTRUCTION PHASE Gresham Smith-Exhibit U**

SCOPE OF WORK

1. 50% Increase in duration of the construction phase from 12 months originally anticipated on Page 2 of Amendment #3 to an 18-month duration currently projected by the Construction Manager.

Amendment #3 included a note in the civil engineering section on page 7 of 9 that noted this task assumes a 12-month construction schedule. The other consultants under Gresham Smith were working under this same duration when estimating their fees related to Construction Contract Administration ("CCA") based on our understanding of the scope of work at the time this document was prepared. The project scope and complexity has increased since this Amendment was issued in late April of 2022.

2. Incorporate Construction Contract Administration Phase Scope of Work related to additional services for Eng Engineering and Introba/Ross Baruzzini for the procurement and installation of the following items:

Genuine Ingenuity

225 Water Street
Suite 2200
Jacksonville, FL 32202
904.332.6699

GreshamSmith.com

Firm's Florida Cert. No. AAP000034 /
CA3806 / IB26000797 / LC26000381

- o Morgue Equipment
- o IT Equipment and POE lighting systems

Amendment #3-page 8 of 9 included an exclusion for the Procurement of specified new Owner furnished morgue equipment that occurs during the construction phase including development of procurement strategies, specifications, instructions for bidding, procurement service analysis, bid submittal and evaluation, approval, purchase order/requisition development, scheduling, tracking, expediting and transportation management for equipment, warehousing, installation and installation management associated with equipment planning. All of these services will be provided by the Construction Manager under separate agreement with the Owner / City of Jacksonville ("COJ").

Amendment #5 included an exclusion on Page 2 that indicated that the scope does not include construction phase services for POE Lighting and IT Equipment MDF Room design scope. An Amendment will be issued at a future date to incorporate these services under our Agreement once the scope of work is fully understood.

- CONSTRUCTION PHASE SUPPORT FOR IT EQUIPMENT, MDF ROOM and POE LIGHTING-(refer to Exclusions on page 5)
- EXTENDED CONSTRUCTION PHASE MEP/FP/Low Voltage-Eng Engineering, Inc.-Exhibit W

SCOPE OF WORK

1. 50% Increase in duration of the construction phase for basic MEP scope from 12 months originally anticipated on Page 2 of Amendment #3 to an 18-month duration currently projected by the Construction Manager.

Amendment #3 included a note in the civil engineering section on page 7 of 9 that noted this task assumes a 12-month construction schedule. The other consultants under Gresham Smith were working under the same duration when estimating their fees related to CCA based on our understanding of the scope of work at the time this document was prepared. The project scope and complexity has increased since this Amendment was issued in late April of 2022.

- MORGUE EQUIPMENT PROCUREMENT-Introba/Ross Baruzzini-Exhibit X

SCOPE OF WORK

1. **Overview:** comprehensive procurement services for all new Owner furnished equipment specified for the project. The Architect's Morgue Equipment Consultant's procurement program will include the development of procurement strategies, procurement specifications, instructions for bidding, procurement service analysis, bid submittal and evaluation, approval, purchase order/requisition development, scheduling, tracking, expediting, and transportation management for equipment.
2. **Procurement Strategy:** The Equipment Consultant will collaborate in developing procurement strategies designed to maximize The Owner's purchasing power, priorities and preferences in purchasing methods.

These strategies will include an evaluation of any existing contracts with group purchasing organizations, manufacturers or vendors and possible bundling opportunities.

Coordination & Procurement Kick-Off Meeting

The Equipment Consultant will conduct a coordination meeting with administration and materials management to discuss the following issues:

- Equipment items to be bid versus sole source purchase.
- Confirmation of facility standardization requirements
- Confirmation of departmental and project contact people
- Review of preferred vendor relationships and GPOs
- Review of internal purchase order process and responsibility
- Development of distribution process for purchase orders
- Receipt protocol and responsibility for equipment
- Process for the return of equipment
- Schedule for long lead items

3. Specifications

The Consultant will meet with the Owner to develop and provide procurement specifications for all new items on The Owner's approved Final Specification Document. The Equipment Consultant's procurement document includes instructions to bidders, schedule, responsibility of bidder, tax (if applicable), warranty, insurance, specifications, installation if required, training, technology enhancements, method of payment and terms and conditions.

- Instructions: Prepare the necessary general and special conditions and instructions to accompany the procurement specifications.
- Bidding: Bid each item to three or more manufacturers, if possible, for the Owner. Upon receipt of the bids from the respective bidders, The Equipment Consultant will tabulate and evaluate each bid. The bids will then be presented and discussed for Owner review, evaluation and approval.
- Addenda: Monitor any revisions, changes or clarification relating to bid documents and will assist, as requested, with the sending and recording of any necessary addendum to the bidders.
- Analysis: Provide the Owner with written analysis for the procurement of each item or system. This analysis will include price, payment terms, freight, installation costs, delivery lead times, maintenance, and contract price.
- Evaluation: Review the bids for compliance with the specifications and prepare spreadsheets comparing vendors. Mitchell will provide decision support information for final Owner sign-off and approval.
- Purchase Orders/Requisitions: Based on the Owner's approval for the new item or system bid, The Consultant will develop purchase orders/requisitions. The purchase orders/requisitions will include product information from the Final Specification, instructions, bidding and addenda Documents, shipping address, date, purchase order number (provided by the Owner) and the Owner's approval signature.

- Scheduling: Based on the project schedule, The Equipment Consultant will schedule deliveries to ensure timely receipt, storage, installation and in-service training of all new items purchased.
 - Tracking: The Equipment Consultant's Order Entry System will provide a material tracking program to support the information and reporting requirements of the project. This includes maintenance of equipment catalog data, purchase orders, change orders, manufacturing progress, receiving and installation data.
 - Expediting: The Equipment Consultant's Order Expediting system will provide a material expediting program that will include significant order processing steps to verify the manufacturer's receipt of the order, accuracy of information and the timely shipment of the purchase order.
 - Transportation Management: The Equipment Consultant will schedule items to ship in proper sequence according to the procurement schedule. The Equipment Consultant will require each manufacturer to notify them forty-eight hours prior to the arrival of items which will allow adequate time for the receiving and inspection functions.
- SITE DESIGN REVISIONS/EXTENDED CONSTRUCTION PHASE-GAI Consultants, Inc.-Exhibit Y

SCOPE OF WORK

1. Site Design Revisions

Over the course of this project there has been changes in design direction provided by the City, the Medical Examiner's Office Staff, Architect and Construction Manager, or a combination thereof that have resulted in addition work effort for GAI. A general summary of the requested changes includes but are not necessarily limited to the following items:

- Multiple Site Plan Changes after civil engineering has commenced which affected site geometry, grading, drainage, utility design and/or some combination thereof.
- FFE raised after site grading and design has been finalized.
 - This has resulted in storm drainage and utility network revisions.
- Incorporation of a gravity wall design that was not originally contemplated due to site changes resulting from raised FFE.
- Site plan changes coordinated with COJ and Architect to eliminate the need for a stormwater management facility all together. We further eliminated the need for off-site stormwater treatment improvements.
- Florida Green Building Coalition Certification Support of the Architect.

Additionally, The Civil Engineer has exhausted their design meeting time that was allocated for the design process, resulting in added meetings being covered from our Pre-Construction/Construction Administration budget. This supplement seeks to recover those resources.

2. Extended Construction Phase

The Civil Engineer previously approved construction services fee was based on a 12-month construction schedule and only 16 hours of OAC meetings. Since that was submitted, we understand that the Construction Manager is proposing an 18-month construction schedule and there will be approximately 36 OAC meetings (1 hour each, assumed).

We are requesting to increase the lump sum allocated to our Landscape Architect to allow their attendance at more OAC meetings and site visits than originally anticipated.

- RETAINING WALL DESIGN-GM Hill Engineering-Exhibit Z

SCOPE OF WORK

The site redesign raising the finish floor elevation by 2.0' will required the addition of site retaining walls, and redesign of the site privacy wall to include retained fill. The scope of the Structural Engineers additional services will be to coordinate with architectural and revised civil grading plan to design the retaining wall. The civil design will include the gravity retaining walls per FDOT Standards. The Structural Engineer will be for a cantilevered retaining wall with a screen wall extension. We will provide the design as an addendum to the current structural drawings.

- Exclusions

CONSTRUCTION PHASE FOR IT EQUIPMENT, MDF ROOM and POE LIGHTING

The following construction phase services shall be provided by a consultant under separate agreement with the City of Jacksonville and are specifically excluded from Architect's scope of work as defined by this Amendment:

EXCLUDED SCOPE OF WORK

1. Extended Construction Contract Administration Phase Services for IT Equipment, MDF and POE Lighting design that was previously excluded from the Architect's scope of work in Amendment #5. Revising lighting and power plans based on POE lighting system approved by the Owner.
2. Addition coordination and management oversight for multiple redundant building mechanical and electrical systems, lab equipment, imaging equipment, interior FFE requiring additional utilities to include coordination meetings with the Contractor.
3. On-site observation of installation of IT equipment, POE lighting, CCTV, Security/Access Control, Audio/Visual, and Commissioning of noted systems. Note: Consultant hired by COJ will provide these services based on previous experience on COJ projects.
4. Review shop drawings
5. Review of all applicable Requests for Information and perform regular on-site reviews of installation to address construction questions that arise and installation per city IT standards.

Indemnification of the Architect from Excluded Services: COJ shall hold harmless, and indemnify the Architect, including its officers, employees and consultants from all liabilities, losses, damages, expenses, delays and claims connected with the performance of the excluded CONSTRUCTION PHASE FOR IT EQUIPMENT, MDF ROOM and POE LIGHTING services performed by the consultant retained by COJ.

COJ's consultant will be responsible for timely review of all applicable submittals and RFIs required to maintain the normal construction sequence. Submittals shall be reviewed within 10 working days of receipt by the Architect. The following is a summary of the submittal process:

1. The Architect will issue submittals to both COJ's consultant and Eng. Engineering
2. COJ's consultant will submit its responses to Eng Engineering for incorporation into its response.
3. Eng Engineering will forward the response to Gresham Smith for distribution to the Contractor.

The following is a summary of additional services and fees associated with Amendment #6:

• Gresham Smith-(Extended Construction Phase Services -Exhibit U)	\$ 750,009.50
• Eng Engineering, Inc. (Const Phase Services IT Equip, MDF Room, POE Lighting-Exhibit V)	\$ 45,086.89
• Eng Engineering, Inc. (Extended Construction Phase Services MEP - Exhibit W)	\$ 137,497.64
• Introba/Ross Baruzzini (Morgue Equipment Procurement - Exhibit X)	\$ 42,357.49
• GAI Consultants, Inc. (Site Design Revisions/Extended Const Phase Services - Exhibit Y)	\$ 59,806.00
• <u>GM Hill Engineering (Retaining Wall Design - Exhibit Z)</u>	<u>\$ 3,527.77</u>
Total Design Services Amendment #6	\$1,038,285.29

Note:

- The Exhibits in Amendment #6 are added to prior exhibit sequence in Amendments #1-#5

Summary of Fees

Site Selection (Original)	\$191,699.92
90% Building Design (Amendment 1)	\$1,188,335.22
60% Civil Engineering (Amend 2)	\$54,401.00
Design Implementation (Amend 3)	\$1,006,461.21
IT Support Services (Amend 4)	\$0.00
POE Lighting Design and IT Design Support Services (Amend 5)	\$218,030.09
Extended CA Services (Amend 6)	\$1,038,285.29
Total Adjusted Design Fee	\$3,697,212.73

Miscellaneous Direct Costs

Total Misc. Direct Costs Thru Amendment #6	\$47,750.00
Total Contract Indebtedness with Direct Costs Thru Amendment #6	\$3,744,962.73

COJ MEO Amendment #6
May 9, 2023

If you have any questions to advance the contract negotiations for the services described in this proposal, please do not hesitate to call me at 904-332-6699

Sincerely,

Richard P Bouchereau, Jr

Richard P Bouchereau, Jr (May 9, 2023 14:21 EDT)

Richard Bouchereau

Vice President

Copy: File

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit U**

EXHIBIT N

PART I - GENERAL

1. Project COJ Medical Examiner's Office Building Amendment 06	2. Proposal No. / Contract No. RFP P-19-17
3. Name of Consultant-Gresham Smith Extended Construction Phase Services	4. Date of Proposal 04/12/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Architect P9/Principal/Senior Healthcare Planners	\$ 96.67	480	\$ 46,401.60	46,401.60
Architect P8/Engineer P8	\$ 71.67	520	\$ 37,268.40	37,268.40
Senior Architect P8/Project Manager/ Senior Engineer P8	\$ 65.00	600	\$ 39,000.00	39,000.00
Senior Architect P7/Medical Planner/ Systems Analyst/Senior Engineer P7	\$ 58.34	0	\$ 0.00	0.00
Architect P6/Project Engineer P6/ Coordinator T7/Interior Designer P8	\$ 51.67	700	\$ 36,169.00	36,169.00
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	720	\$ 32,400.00	32,400.00
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	0.00	0.00
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	750	23,752.50	23,752.50
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 28.34	780	22,105.20	22,105.20
Administrative Support	\$ 25.00	0	0.00	0.00
	\$ 21.67	932	\$ 20,196.44	20,196.44
TOTAL DIRECT LABOR	\$46.93	5482		\$ 257,293.14
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor			\$ 424,533.68
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 681,826.82
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 68,182.68

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping			\$	
Original Reproducibles			\$	
Reproduction			\$	
Other			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
Eng Eng, Inc. (Const Phase Services IT Equip, MDF Room, POE Lighting - Exhibit V)			\$ 45,086.89	
Eng Engineering, Inc. (Extended Construction Phase Services MEP - Exhibit W)			\$ 137,497.64	
Introba/Ross Baruzzini (Morgue Equipment Procurement - Exhibit X)			\$ 42,357.49	
GAI Consult., Inc. (Site Design Revisions/Extended Const Ph Services - Exhibit Y)			\$ 59,806.00	
GM Hill Engineering (Retaining Wall Design - Exhibit Z)			\$ 3,527.77	
SUB-CONTRACT SUB-TOTAL				\$ 288,275.79
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 1,038,285.29
11. REIMBURSABLE COSTS (Limiting Amount)				
Morgue Equipment Direct Costs-Ross Baruzzini in Exhibit W			\$ 4,000.00	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-TOTAL REIMBURSABLES				\$ 4,000.00

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 6 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 1,042,285.29
13. CURRENT CONTRACT AMOUNT	\$ 2,702,677.44
14. NEW CONTRACT AMOUNT	\$ 3,744,962.73

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit V**

EXHIBIT N

PART I - GENERAL

1. Project COJ Medical Examiner's Office Building Amendment # 06	2. Proposal No. / Contract No. RFP P-19-17
3. Name of Consultant-Eng Engineering, Inc. Const Phase Services-IT Equip, MDF Room and POE Lighting	4. Date of Proposal 05/09/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Architect P9/Principal/Senior Healthcare Planners	\$ 96.67	160	\$ 15,467.20	\$ 15,467.20
Architect P8/Engineer P8	\$ 71.67	0	\$ -	\$ -
Senior Architect P8/Project Manager/ Senior Engineer P8	\$ 65.00	0	\$ -	\$ -
Senior Architect P7/Medical Planner/ Systems Analyst/Senior Engineer P7	\$ 58.34	0	\$ -	\$ -
Architect P6/Project Engineer P6/ Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ -	\$ -
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	0	\$ -	\$ -
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	\$ -	\$ -
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	\$ -	\$ -
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	0	\$ -	\$ -
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	\$ -	\$ -
Administrative Support	\$ 21.67	0	\$ -	\$ -
TOTAL DIRECT LABOR	\$96.67	160	\$	\$ 15,467.20
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor		\$	25,520.88
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 40,988.08
8. PROFIT: Labor Related Costs (Item 7)				\$ 4,098.81
				x 10%

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				\$ -
Transportation & Shipping		\$		
Original Reproducible		\$		
Reproduction		\$		
Other		\$		
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
		\$		
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 45,086.89
11. REIMBURSABLE COSTS (Limiting Amount)				
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 45,086.89
13. CURRENT CONTRACT AMOUNT	
14. NEW CONTRACT AMOUNT	\$ 45,086.89

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit W**

EXHIBIT N

PART I - GENERAL

1. Project COJ Medical Examiner's Office Building Construction Phase Services Implementation Amendment # 06	2. Proposal No. / Contract No. RFP P-19-17
3. Name of Consultant-Eng Engineering, Inc. Extended Const Phase Services MEP/FP/Low Voltage	4. Date of Proposal 05/09/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Architect P9/Principal/Senior Healthcare Planners	\$ 96.67	200	\$ 19,334.00	\$ 19,334.00
Architect P8/Engineer P8	\$ 71.67	300	\$ 21,501.00	\$ 21,501.00
Senior Architect P8/Project Manager/ Senior Engineer P8	\$ 65.00	0	\$ -	\$ -
Senior Architect P7/Medical Planner/ Systems Analyst/Senior Engineer P7	\$ 58.34	0	\$ -	\$ -
Architect P6/Project Engineer P6/ Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ -	\$ -
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	0	\$ -	\$ -
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	\$ -	\$ -
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	200	\$ 6,334.00	\$ 6,334.00
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	0	\$ -	\$ -
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	\$ -	\$ -
Administrative Support	\$ 21.67	0	\$ -	\$ -
TOTAL DIRECT LABOR	\$67.38	700		\$ 47,169.00

6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor		\$	77,828.85
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)			\$	124,997.85
8. PROFIT: Labor Related Costs (Item 7)	x	10%	\$	12,499.79

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping	\$			
Original Reproducible	\$			
Reproduction	\$			
Other	\$			
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			\$	-
10. SUBCONTRACTS (Lump Sum)			\$	
SUB-CONTRACT SUB-TOTAL			\$	-
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)			\$	137,497.64
11. REIMBURSABLE COSTS (Limiting Amount)	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
SUB-TOTAL REIMBURSABLES			\$	-

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$	137,497.64
13. CURRENT CONTRACT AMOUNT		
14. NEW CONTRACT AMOUNT	\$	137,497.64

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit X**

EXHIBIT N

PART I - GENERAL

1. Project COJ Medical Examiner's Office Building Amendment #06	2. Proposal No. / Contract No. RFP P-19-17
3. Name of Consultant-Introba/Ross Baruzzini Morgue Equipment Procurement	4. Date of Proposal 05/09/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Architect P9/Principal/Senior Healthcare Planners	\$ 96.67	16	\$ 1,546.72	\$ 1,546.72
Architect P8/Engineer P8	\$ 71.67	16	\$ 1,146.72	\$ 1,146.72
Senior Architect P8/Project Manager/ Senior Engineer P8	\$ 65.00	40	\$ 2,600.00	\$ 2,600.00
Senior Architect P7/Medical Planner/ Systems Analyst/Senior Engineer P7	\$ 58.34	40	\$ 2,333.60	\$ 2,333.60
Architect P6/Project Engineer P6/ Coordinator T7/Interior Designer P8	\$ 51.67	40	\$ 2,066.80	\$ 2,066.80
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	65	\$ 2,925.00	\$ 2,925.00
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	\$ -	\$ -
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	\$ -	\$ -
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	30	\$ 850.20	\$ 850.20
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	\$ -	\$ -
Administrative Support	\$ 21.67	49	\$ 1,061.83	\$ 1,061.83
TOTAL DIRECT LABOR	\$49.09	296		\$ 14,530.87

6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor			\$ 23,975.94
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 38,506.81
8. PROFIT: Labor Related Costs (Item 7)	x	10%		\$ 3,850.68

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping	\$			
Original Reproducibles	\$			
Reproduction	\$			
Other	\$			
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL	\$			\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 42,357.49
11. REIMBURSABLE COSTS (Limiting Amount)				
	\$	4,000.00		
	\$			
	\$			
	\$			
	\$			
	\$			
SUB-TOTAL REIMBURSABLES				\$ 4,000.00

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 46,357.49
13. CURRENT CONTRACT AMOUNT	
14. NEW CONTRACT AMOUNT	\$ 46,357.49

Contract Fee Summary for Engineering Division Professional Design Services for the New Medical Examiner's Office (P-19-17) City of Jacksonville, FL-Exhibit Y				
PART I - GENERAL				
1. Project Professional Design Services for the New Medical Examiner's Office (P-19-17)			2. City Contract Number RFP P-19-17	
3. Name of Consultant-GAI Consultants, Inc. Site Design Revisions/Extended Construction Phase Services			4. Date of Proposal 5/9/2023	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Sr. Director	\$ 100.00	8	\$ 800.00	\$ 800.00
Director	\$ 75.00	32	\$ 2,400.00	\$ 2,400.00
Sr. Engineering Manager	\$ 65.50	65	\$ 4,257.50	\$ 4,257.50
Sr. Engineer	\$ 55.00	0	\$ 0.00	\$ -
Project Engineer	\$ 42.25	82	\$ 3,464.50	\$ 3,464.50
Engineer Intern	\$ 33.00	140	\$ 4,620.00	\$ 4,620.00
Sr. LA Manager	\$ 60.00	0	\$ 0.00	\$ -
Project LA	\$ 46.23	0	\$ 0.00	\$ -
LA Technician	\$ 31.12	0	\$ 0.00	\$ -
Lead Designer	\$ 41.20	0	\$ 0.00	\$ -
Planning Manager	\$ 56.77	0	\$ 0.00	\$ -
Sr. Planner	\$ 36.00	0	\$ 0.00	\$ -
CAD Operator (Survey and Civil)	\$ 30.00	24	\$ 720.00	\$ 720.00
Surveyor (PSM)	\$ 61.21	0	\$ 0.00	\$ -
Two-Man Survey Crew	\$ 50.00	0	\$ 0.00	\$ -
Admin	\$ 23.00	16	\$ 368.00	\$ 368.00
TOTAL DIRECT LABOR				\$16,630
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 175.00%				\$29,103
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$45,733
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$4,573
TOTAL LUMP SUM LABOR FEE (GAI)				\$50,306
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS (Reimbursables) Courier, Mileage, Utility Locate, Permit Application Fees, etc.				\$ 2,000
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$2,000
10. SUBCONSULTANTS (Limiting Amount) Landscape Architecture Services Additional Meetings, Increased CA Duration, FGBC Certification				\$7,500
SUB-CONTRACT SUB-TOTAL				\$7,500
PART IV - FEE SUMMARY				
TOTAL FEE - (Items 5, 6, 8, 9 and 10)				\$59,806

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit Z**

EXHIBIT N

PART I - GENERAL

1. Project COJ Medical Examiner's Office Building Amendment #06	2. Proposal No. / Contract No. RFP P-19-17
3. Name of Consultant-GM Hill Engineering Retaining Wall Design	4. Date of Proposal 05/09/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Architect P9/Principal/Senior Healthcare Planners	\$ 96.67	0	\$ -	\$ -
Architect P8/Engineer P8	\$ 71.67	0	\$ -	\$ -
Senior Architect P8/Project Manager/ Senior Engineer P8	\$ 65.00	0	\$ -	\$ -
Senior Architect P7/Medical Planner/ Systems Analyst/Senior Engineer P7	\$ 58.34	8	\$ 466.72	\$ 466.72
Architect P6/Project Engineer P6/ Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ -	\$ -
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	0	\$ -	\$ -
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	7	\$ 268.38	\$ 268.38
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	\$ -	\$ -
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	16	\$ 453.44	\$ 453.44
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	\$ -	\$ -
Administrative Support	\$ 21.67	1	\$ 21.67	\$ 21.67
TOTAL DIRECT LABOR	\$201.70	6		\$ 1,210.21

6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor		\$	1,996.85
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)			\$	3,207.06
8. PROFIT: Labor Related Costs (Item 7)	x	10%	\$	320.71

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping			\$	
Original Reproducibles			\$	
Reproduction			\$	
Other			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			\$	-

10. SUBCONTRACTS (Lump Sum)			\$	
SUB-CONTRACT SUB-TOTAL			\$	-
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)			\$	3,527.77

11. REIMBURSABLE COSTS (Limiting Amount)			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-TOTAL REIMBURSABLES			\$	-

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$	3,527.77
13. CURRENT CONTRACT AMOUNT		
14. NEW CONTRACT AMOUNT	\$	3,527.77

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: Gresham Smith

Project Title: COJ-Medical Examiner's Office through Amendment #6

Proposal Number: _____ Total Base Proposal Amount (if applicable): \$3,697,212.73

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
*Alpha Envirotech Consulting Inc.	Women	Environmental Engineering/Assessment	\$ 56,337.25
*Meskel & Associates Engineering, PLLC	Women	Geotechnical Engineering Services	\$ 16,519.88
GM Hill Engineering, Inc.	n/a	Structural Engineering Assessment	\$ 0
GAI Consultants, Inc.	n/a	Site Selection	\$ 33,626.00
Gresham Smith	n/a	Programming/Site Design	\$ 49,944.48
Gresham Smith	n/a	Building Architectural Design, Site Plan, FGBC Coord	\$1,066,819.69
GM Hill Engineering	n/a	Building Structural Engineering	\$187,051.41
Eng Engineering Inc.	Asian American	Building MEP/FP/Low Voltage	\$466,014.81
Introba/Ross & Baruzzini	n/a	Morgue Equipment Planning	\$ 38,538.63
GAI Consultants, Inc.	n/a	GAI Civil Engineering/Landscape	\$189,558.00
Gresham Smith	n/a	30% Site Planning Design	\$ 19,895.28
Gresham Smith	n/a	FGBC Design Phase Coordination	\$ 20,007.45
*Mary Tappouni Consultant Breaking Ground Contracting Co.	Women	FGBC Design Phase Administration	\$ 37,701.44
Gresham Smith	n/a	Signage Design	\$ 43,833.84
*Eng Engineering, Inc.	Asian American	MEP Commissioning	\$ 41,590.05
*Eng Engineering, Inc.	Asian American	IT Equipment Design	\$ 97,949.83
Gresham Smith	n/a	Furniture Procurement	\$ 40,237.00
*Eng Engineering Inc.	Asian American	IT Support-Design Phase	\$ 35,271.72
Gresham Smith	n/a	IT Design Coordination & Support	\$ 48,312.51
*Eng Engineering Inc.	Asian American	POE Lighting Design/Backup Water	\$ 95,518.94
Gresham Smith	n/a	POE Lighting Coordination	\$ 74,198.64
Gresham Smith	n/a	Extended Construction Phase Services	\$750,000.50

*Eng Engineering, Inc.	Asian American	Const Phase IT Equip, MDF Room, POE Lighting	\$ 45,086.89
*Eng Engineering, Inc.	Asian American	Extended Construction Phase Services	\$137,497.64
Introba/Ross Baruzzini	n/a	Morgue Equipment Procurement	\$ 42,357.49
GAI Consultants, Inc.	n/a	Site Design Revisions/Extended Const Phase Services	\$ 59,806.00
GM Hill Engineering	n/a	Retaining Wall Design Revision	\$ 3,527.77

*Denotes JSEB Participating Consultants
Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	\$918,929.88
Woman Participation Total	\$110,558.57
Non-MBE Participation Total	

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: _____ Title: _____ Date: 5/9/2023

Print Name: _____



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

June 28, 2023

MEMORANDUM

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P.E. *Steven D. Long, Jr.*
Director of Public Works

FROM: Will Williams, MBA *Will Williams*
Director of Operations

Robin G. Smith, P.E. *Robin G. Smith*
Chief, Engineering and Construction Management

Danny Wheeler, P.L.S. *Danny Wheeler*
Topographical Survey Manager

SUBJECT: P-15-21 Miscellaneous Surveying Services- Annual Contract
Amendment 1 POA-71860-22

Contract 70029-20 between the City and ETM Surveying & Mapping, Inc. for Miscellaneous Surveying Services- Annual Contract is set to expire August 1, 2023. All work has been performed satisfactorily for the past year. Section 1.2 of the contract allows for two, one-year renewals. Therefore, we wish to extend the contract for the 1st of the one-year renewals. In addition, ETM Surveying & Mapping, Inc. has requested a rate increase for themselves as well as their subconsultants, Exhibit C. This project was bid as encouragement.

Accordingly, this is to recommend that Contract # 70029-20, originally executed August 2, 2022, between the City of Jacksonville and ETM Surveying & Mapping, Inc. for Miscellaneous Surveying Services - Annual Contract, to increase the rates as requested and to extend the period of service from August 1, 2023, thru July 31, 2024, with all other terms and conditions of the Agreement remaining unchanged.

SDL/lw

Attachments: Exhibit C

cc: Lori A. West, Engineering Contract Specialist



VISION • EXPERIENCE • RESULTS

EXHIBIT C

www.etminc.com
tel 904-642-8550 • fax 904-642-4165
14775 Old St. Augustine Road • Jacksonville, Florida 32258

June 28, 2023

Mr. Robin Smith P.E. Chief
Engineering & Construction Management Division
Public Work Department
City of Jacksonville
214 North Hogan St. 10th Floor
Jacksonville FL 32202

RE: ETM Surveying & Mapping - COJ Contract P-15-21
Miscellaneous Surveying Services
Contract Renewal Option Request

Dear Mr. Smith,

ETM Surveying & Mapping, Inc. is currently under contract with the City of Jacksonville for Miscellaneous Surveying Services. The initial 1-year contract term will expire on June 1, 2023. The Contract language provides for two 1-year renewal options. ETM respectfully requests the first of the 1-year renewal options be exercised which would provide for continued services through June 1, 2024.

ETM Surveying & Mapping, Inc. remains committed to meeting the 20% JSEB goal set for this contract and is requesting the contract rates to be increased as shown on the attached exhibit.

Sincerely,
ETM Surveying & Mapping, Inc.

Scott A. Graham, PSM
Vice President - Survey

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: ETM Surveying & Mapping, Inc.
 Project Name Miscellaneous Surveying Services
 RFP# P-15-21
 Contract # 71860-22
 Amendment # 1

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](https://fred.stlouisfed.org/series/CPIAUCNS)

Formula: Current CPI Amount minus Last CPI Amount Used divided by Last CPI Amount Used equals % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	May	2023	304.127
Date of contract or last contract amendment	Aug	2022	296.171
		Increase =	7.956

Percentage increase in CPI = 2.69%

	Current Rates	2.69% Increase	Requested: New Rates
Principal / Project Manager (Respon	\$ 72.60		\$ 74.55
Surveyor (Registered)	\$ 46.71		\$ 47.96
Crew Chief	\$ 26.67		\$ 27.39
Instrument Operator	\$ 21.20		\$ 21.77
Field Assistant	\$ 17.38		\$ 17.85
Technician	\$ 39.90		\$ 40.97
Drafter or CADD Operator	\$ 26.46		\$ 27.17
Clerical	\$ 22.95		\$ 23.57
Sr. Utility Coordinator	\$ 42.67		\$ 43.82
SUE Analyst	\$ 21.73		\$ 22.31
SUE Crew Chief	\$ 35.89		\$ 36.85
SUE Instrument Technician	\$ 20.49		\$ 21.04
Sue Technician	\$ 16.54		\$ 16.98



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE

June 30, 2023

TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P. E.
Director of Public Works

FROM: Will Williams, MBA
Director of Operations

Robin Smith, P. E., Chief
Engineering and Construction Management Division

Daryl Weinstein
Public Works Construction Project Manager

SUBJECT: P-06-23 CEI SERVICES ON VARIOUS CITY PROJECTS- ANNUAL CONTRACT-SET ASIDE

The subcommittee received Four (4) proposals for evaluation for the subject project and found all to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

2. AE Engineering, Inc.
1. Construction and Engineering Services Consultants, Inc., (aka C&ES Consultants, Inc.)
3. CSI Geo, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

SDL/lw

Attachment: Scoring Matrix

cc: David D. Hahn, P. E., Engineering and Construction Management
Lori West, Contract Specialist, Engineering and Construction Management

