

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, July 15, 2021, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

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Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: ✓ Gregory Pease, Chairman
✓ Brennan Merrell, Treasury (in Paul Barrett absence)
✓ Harry Wilson, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Marlene Russell Stephanie Burch ✓	SS-9649-21	Contract Amendment No. 1 Community Land Trust Implementation Consulting Services Office of the Mayor	That Contract No. 70732-21/Purchase Order 61579-21, between the City of Jacksonville and the Florida Housing Coalition for the provision of the Community Land Trust Implementation Consulting Services, be amended to: increase the maximum indebtedness by \$36,000.00 to a new total maximum of \$206,000.00; and incorporate the attached fee summary identified as Exhibit 'B-1'. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinance, Procurement policies and procedures and applicable federal and state laws.	09/30/22	Approved 4-0 (as amended)
Diane Moser ✓ Leah Hayes ✓	P-17-21	Fee & Contract Negotiations Drug & Alcohol Screening Program Employee Services Department	That the City of Jacksonville enter into a contract with Solantic dba Care Spot for the provision of a Drug and Alcohol Screening Program that incorporates the attached Scope of Services identified as Exhibit 'A' and contract fee summary identified as Exhibit 'B'; the annual maximum indebtedness is a not-to-exceed amount of \$55,000.00; the initial period of service will be for one year from date of execution of the contract, with four (4) one-year renewal options available at terms mutually agreeable. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 5-0
William Joyee Eric Fuller ✓	P-12-19	Contract Amendment No. 1 Professional Design Services for Winton Drive Landfill Redevelopment Department of Public Works/Engineering & Construction Management Division	That Contract No. 10082-01, originally executed February 4, 2020, between the City and Mechling Engineering & Consulting, Inc., for Professional Design Services for Winton Drive Landfill Redevelopment be amended to incorporate the attached Scope of Services for Exhibit C and Fee Summary identified as Exhibit D; increase the lump-sum amount for Design Services by \$75,506.02 to a new limit of \$120,256.31 and to increase the not-to-exceed limits for: Survey by \$8,384.72 to a new not-to-exceed limit of \$14,779.35 and Engineering Design by \$51,301.25 to a new not-to-exceed limit of \$41,851.18; thereby, increasing the maximum indebtedness by \$135,191.99 to a new maximum of \$209,886.84. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinance, Procurement policies and procedures and applicable federal and state laws.	To project completion	Approved 4-0

<p>William Joyce ✓ Robin Smith</p>	<p>P-40-16</p>	<p>Contract Amendment No. 9 Master Stormwater Management Plan (MSMP) Program Management Services – Annual Contract Department of Public Works/Solid Waste Division</p>	<p>That Contract No. 6354-16, originally executed June 23, 2017, between the City of Jacksonville and CDM Smith Inc., for Master Stormwater Management Plan (MSMP) Program Management Services- Annual Contract be amended to: incorporate the attached Scope of Services, identified as Exhibit Q and Contract Fee Summary identified as Exhibit R; to add a new lump-sum amount for Dunn Creek Drainage Improvements in the amount of \$228,541.24; thereby increasing the maximum indebtedness to the City by \$228,541.24 to a new maximum of \$735,854.82. All other terms and conditions of the Agreement, as previously amended, shall remain the same.</p>	<p>06/21/23</p>	<p>Approved 4-0</p>
<p>Jeffrey Foster ✓ Will Williams</p>	<p>P-07-10</p>	<p>Contract Amendment No. 19 Trail Ridge Landfill Expansion Permitting and Design Department of Public Works/Solid Waste Division</p>	<p>That Contract No. 6354-13 between the City of Jacksonville and CDM Smith, Inc., for Trail Ridge Landfill Expansion Permitting and Design be amended (in two parts A and B) (i) incorporate the attached Scope of Work identified as part 19A is contained in Exhibit AP and as detailed in the Contract Fee Summary contained in Exhibit AQ in the amount of \$547,200.00, and (ii) the Scope of Work for Part 19B is contained in Exhibit AR and as detailed in the Contract Fee Summary contained in Exhibit AS in the amount of \$20,000.00. The current contract amount for the base contract and Amendments 1 through 18 is \$11,076,330.00. Approval of Amendment #19 in the total amount of \$567,200.00 will bring the maximum indebtedness to the City's not to exceed amount of \$11,643,530.00. Nothing contained herein shall be amended, modified or otherwise revised without prior PSEC and Mayor's approval.</p>	<p>To Project Completion</p>	<p>Approved 4-0</p>
<p>Harrison Conyers Mala Armagon ✓ Bill Spann ✓</p>	<p>P-10-21</p>	<p>Subcommittee Report Military Advocacy Military Affairs and Veterans Department</p>	<p>It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal (RFP) both were found to be responsive, interested, qualified and available to provide the required services. The ranking of first and second designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) Holland and Knight 1) RJ Natter and Associates, LLC We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>RJ Natter and Associates, LLC</u>, the number one (1) ranked firm.</p>		<p>Approved 5-0</p>
<p>MEETING ADJOURNED: 10:16 A.M.</p>					

cc: Council Auditor
Subcommittee