SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY NORTH AREA PARKS AND PRESERVATION JSEB SET ASIDE

BID #: JSC-0110-21

OPEN DATE: 2021-08-11

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – UPON EXECUTION OF CONTRACT FOR TWO (2) YEARS WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to K and J Lawn Care, LLC as the lowest responsive, responsible bidder. Period of service shall be from the date of execution for two (2) years with two (2) two (2) year renewal options. The total award for to K and J Lawn Care, LLC shall not exceed $557,185.30.

All bonds are waived for this project.

Funding for this award shall be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Basis of Award, Scope of Work, JSEB Documentation

ANALYST: _____
BRYAN MATUS

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Division Chief, Mowing and Landscape Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY ONE JACKSONVILLE

MEMORANDUM

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: August 24, 2021

SUBJECT: **Recommendation of Award**

Bid Name: Landscape Maintenance Services for City North Area Parks and Preservation
JSEB Set Aside
Bid No: JSC-0110-21
Award Amount: $557,185.30

The Procurement Division received five (5) bids for the above project. The Mowing and Landscape Maintenance Division of the Department of Public Works has reviewed the five (5) bids and has determined that K and J Lawn Care, LLC has submitted the lowest, most responsive total bid of $557,185.30.

Therefore, the Mowing and Landscape Maintenance Division recommends award to K and J Lawn Care, LLC, 7001 Cisco Garden Road, Jacksonville, FL 32219 in the amount of $557,185.30. This award is for two (2) years, with two (2), two (2) year renewals.

Funding will be encumbered by individual releases against the appropriate purchase order agreement, dependent on funding, the appropriate account, and fiscal year.

Should you have any questions or require additional information concerning this recommendation, please feel free to contact Russell Perry at 255-4306 or via email at russellp@coj.net.

Cc: Russell Perry, Mowing & Landscape Contract Manager
Jejuan Mathis-Williams, Contract Administration Coordinator
Marilyn Laidler, Purchasing Analyst, Procurement Division

Attachment: Bid Tabulation Sheet

BID TABULATION
SUMMARY

		A Sanctuary House of N. Florida	Amazing Property Preservation	Freedon Landscape & Lawn Maintenance	K & J Lawn Care	Watake
Title:	Landscape Maintenance Services for City North Area Parks and Preservations					
Bid No:	JSC-0110-21					
Open Date:	August 11, 2021					
Analyst:	Marilyn Laidler					
No. Invited:	(7) No. Received: (5) Other: ( )					
Recorded By:	Melissa Pierce					
TOTAL LUMP SUM BASE BID:		$836,944.80	$1,919,325.48	$599,816.74	$557,185.30	$11,760,396.52
Bid Form:		Yes	Yes	Yes	Yes	Yes
Bid Proposal Form:		Yes	Yes	Yes	Yes	Yes
Conflict of Interest Certificate:		Yes	Yes	Yes	Yes	Yes
Addenda 1 - 3:		Yes	Yes	Yes	Yes	Yes

BID TABULATION

Title:	Landscape Maintenance Services for City North Area Parks and Preservations
Bid No:	JSC-0110-21
Open Date:	August 11, 2021
Analyst:	Marilyn Laidler
No. Invited:	(7) **No. Received:** (5) **Other:** ( )
Recorded By:	Melissa Pierce

K & J Lawn Care, LLC

Item #	Description	Quantity	Unit	Unit Price	Price per Visit	Frequency	Total Price
1	Turfgrass Maintenance	250.30	Acre	$42.00	$10,512.60	48	$504,604.80
2	Bed Maintenance	40.79	1,000 sf	$8.00	$326.32	48	$15,663.36
3	Disposal Fees (Trail Ridge Landfill)	3	Ton	$45.00	$135.00	8	$1,080.00
4	Disposal Fees (Old Kings Rd. Landfill)	3	Ton	$35.00	$105.00	8	$840.00
5	Disposal Fee (White Goods)	2	Each	$20.00	$40.00	8	$320.00
6	Disposal Fees (Tires)	1	Ton	$168.00	$168.00	2	$336.00
	PART 1.1 CITY PARKS- NORTH SERVICE AREA BID SUBTOTAL:						**$522,844.16**
1	Turfgrass Maintenance	15.26	Acre	$42.00	$640.92	42	$26,918.64
2	Tree Removal from Roads & Trails	1	Each	$0.25	$0.25	42	$10.50
3	Trail Clearing	10	Mile	$200.00	$2,000.00	2	$4,000.00
4	Underbrushing	5	Acre	$100.00	$500.00	1	$500.00
5	Disposal Fees (Trail Ridge Landfill)	3	Ton	$45.00	$135.00	8	$1,080.00
6	Disposal Fees (Old Kings Rd. Landfill)	3	Ton	$35.00	$105.00	8	$840.00
7	Disposal Fee (White Goods)	2	Each	$20.00	$40.00	8	$320.00
8	Disposal Fees (Tires)	2	Ton	$168.00	$336.00	2	$672.00
	PART 1.2 PRESERVATION PARKS-NORTH SERVICE AREA BID SUBTOTAL:						**$34,341.14**
					TOTAL LUMP SUM BASE BID:		**$557,185.30**
	ADDITIVE/ DEDUCTIVE ALTERNATES: 38 VISITS/YEAR						
A1	Turfgrass Maintenance	250.30	Acre	$42.00	$10,512.60	76	$798,957.60
A2	Bed Maintenance	40.79	1,000 sf	$8.00	$326.32	76	$24,800.32
	ADDITIVE/ DEDUCTIVE ALTERNATES: 34 VISITS/YEAR						
A5	Turfgrass Maintenance	250.30	Acre	$42.00	$10,512.60	68	$714,856.80
A6	Bed Maintenance	40.79	1,000 sf	$8.00	$326.32	68	$22,189.76

ADDITIVE/ DEDUCTIVE ALTERNATES: 20 VISITS/YEAR							
A9	Turfgrass Maintenance	250.30	Acre	$50.00	$12,515.00	40	$500,600.00
A10	Bed Maintenance	40.79	1,000 sf	$12.00	$489.48	40	$19,579.20
ADDITIVE/ DEDUCTIVE ALTERNATES: 16 VISITS/YEAR							
A13	Turfgrass Maintenance	250.30	Acre	$55.00	$13,766.50	32	$440,528.00
A14	Bed Maintenance	40.79	1,000 sf	$12.00	$489.48	32	$15,663.36

MISCELLANEOUS SERVICES AS NEEDED			
Item #	**Description**	**Unit**	**Unit Price**
A17	Irrigation System Inspection	Irrig. Zone	$250
A18	Fertilization (Min. amount per request will be 10,000 SF)	1,000 sf	$750
A19	Turfgrass Weed Control (Min. amount per request will be 10,000 SF)	1,000 sf	$750
A20	Turfgrass Pest Control (Min. amount per request will be 10,000 SF)	1,000 sf	$750

C. BASIS OF AWARD

The project may be awarded to the lowest responsive, responsible Bidder contingent on the availability of funds within the project's approved budget. The corrected extended prices of the Total Lump Sum Base Bid will be used to determine the lowest qualified Bid. Proposals in which the prices obviously are unbalanced will be rejected. The City has the right to reject any or all bids.

If there are errors in the price extensions or in the total amount for any base bid, unit prices shall prevail, with the corrected base bid being used to determine the lowest qualified Bidder. The award of the contract will establish the Contractor and the unit prices which will be used during the life of the Contract.

The award will not be made until the CITY has completed all necessary investigations to determine if the low BIDDER is qualified to do the work and has the necessary organization, capital and equipment to carry out the contract.

D. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the Procurement Division at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

E. CONTRACT EXPIRATION DATE

The initial term of agreement will commence upon execution of the Contract and will continue for a two (2) year period. Buyer will have the option to renew such agreement two (2) times, each time for a two (2) year period upon satisfactory performance by the Contractor. The Contract is also subject to early termination as set forth elsewhere in this BID.

F. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bid documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

G. WORK START AND COMPLETION

The Contractor shall begin work on the start date established by CONTRACT MANAGER in the Notice to Proceed. All work required by the contract must be completed by the expiration date of the Contract unless the Contract is extended by the City.

H. SUBMITTAL STATEMENT

The undersigned Bidder certifies that this proposal is made in good faith, without collusion or connection with any other entity bidding on this work.

The undersigned Bidder has examined and read (cover to cover) all Drawings, Specifications, General and Special Conditions, and other Contract Documents, and all Addenda thereto; and is acquainted with and fully understands the extent and character of the work covered by this Proposal and the specified requirements, for the proposed work.

The undersigned Bidder certifies that no officer or agent of the City will directly or indirectly benefit from this bid.

LANDSCAPE MAINTENANCE SERVICES FOR CITY NORTH AREA PARKS AND PRESERVATIONS- JSEB SET-ASIDE

SECTION 30
SCOPE OF WORK

30.1 SCOPE

A. The work covered by these specifications consists of furnishing all equipment, labor and materials and performing all operations necessary for the routine landscape maintenance of **LANDSCAPE MAINTENANCE SERVICES FOR CITY NORTH AREA PARKS AND PRESERVATIONS.** Landscape maintenance work may include litter and debris removal, mowing of turf grass and/or vegetated areas, grass edging, trimming, weeding, bed maintenance and cleanup of debris produced by the maintenance operations. Fertilization, weed/disease/insect control, and storm debris cleanup are additional services that may be requested by the City by change order at the unit prices established in the Proposal.

B. Turf grass maintenance includes the collection and disposal of litter and debris, turf grass mowing, edging, trimming, and the removal of debris generated by these operations. The City may add or delete mowing sites during the contract and adjust prices accordingly, using the unit prices established in the Proposal.

30.2 WORK SITES

A. The list of Work Sites is shown in Exhibits A and B of this BID. Each Exhibit shows, real estate number, site address, site name and total mowing acreage and bed maintenance square footage.

B. The City may add or delete work sites during the life of the contract, depending on the needs of the City. Such adjustments shall be by Change Order, using the unit prices established in the Proposal unless the unit prices have been modified by the City in accordance with the Unit Price Adjustment Section of the Special Conditions.

30.3 INTENT OF CONTRACT DOCUMENTS

The intent of these specifications is to maintain vegetated areas on in city parks and preservations to achieve a clean and neat appearance. It is not the intent of these specifications to minutely define the mode, means, methods, techniques, sequence or procedures of maintenance selected by the Contractor or the safety precautions and programs incidental to the work, but rather to set forth reasonable and rational criteria for the performance thereof.