SUBJECT: **JACKSONVILLE PUBLIC LIBRARY 2ND FLOOR AND CONVENTION CENTER CARPET REPLACEMENT**

BID # **ECF-0127-21** OPEN DATE: **2021-07-21**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – EVAULATED- SECTION 3 REQUIREMENTS

AGENCY: **PUBLIC LIBRARY**

BASIS OF AWARD: **EVALUATION CRITERIA-SECTION 3**

NUMBER OF BIDS INVITED: 2 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City received two (2) proposals for evaluation and accuracy/compliance with the contract documents along with the federal procedures and formula for Section 3 requirements. Based on Section 3 evaluation criteria and scoring per RFP the ranking of bidders is listed below highest to lowest:

1) Tower Davis Construction- 68
2) ERS Corp-65

Recommend approval of award to the highest ranked firm per Section 3 requirements Tower Davis Construction, the responsive, responsible bidder in guaranteed maximum price of $740,000.00.

This award is to be encumbered by account(s): 00111.185102.546030.000000.00000000.00000.0000000- $258,000.00; 54101.155001.546030.000000.00001349.00000.0000000- $189,451.00; 11408.185101.549006.010009.00000000.00000.0000000- $51,549.00; 11101.174103.583052.010075.00000000.00000.0000000- $241,000.00 to be executed by formal contract through Office of General Counsel.

Attachments: Recommendation Memo, Scoring Matrix, Bid Tabulation, Section 2.6

BUYER Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Tim Rogers, Public Library Director/ Chiquita Moore, Operations Director, Neighborhoods Department**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE: _____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Jacksonville Public Library
303 N. Laura Street
Jacksonville, FL 32202
(904) 534-1160
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 2, 2021

TO: Gregory W. Pease
Chief of Procurement

FROM: Tim Rogers, Library Director
Jacksonville Public Library

THRU: Chiquita Moore, Operations Director
Neighborhoods Department

SUBJECT: Recommendation Award Letter

RE: JACKSONVILLE PUBLIC LIBRARY - 2ND FLOOR AND CONVENTION CENTER CARPET - BID NO: ESC-0127-2

The Jacksonville Public Library has reviewed four bids received on the reference for accuracy and compliance with the contract documents. The low bid by Tower Davis Construction has been reviewed and Jacksonville Public Library has determined that the bidder is in compliance with the requirements established for the project.

Accordingly, the Public Library recommends approval of purchase order for the Total Lump Sum Bid to Tower Davis Construction in accordance with the attached bid documents, in the amount of $740,000. See breakdown of all funding sources for the project:

Fund	Center	Account	Project	Activity	Interfund	Future	Available Amount	Funding Source
00111	185102	546030	000000	00000000	00000	0000000	$ 258,000	Public Library General Fund
54101	155001	546030	000000	00001349	00000	0000000	$ 189,451	Public Works
11408	185101	549006	010009	00000000	00000	0000000	$ 51,549	State Aid Grant
11101	174103	583052	010075	00000000	00000	0000000	$ 241,000	CDBG Grant
							$ 740,000	Total

Cc: Chuck McNeil

Project Name: Main Street Library Refresh

Location:

Bid Opening Date:

Bid Evaluation Date: 9/1/2021

Evaluator Name: Lewan Brunson

Evaluator Name:

Evaluator Name:

Evaluator Name:

Evaluation and Scoring Matrix

Contractor Name	Possible Points	Tower Davis Construction	ERS Corp.	
GUARANTEED MAXIMUM PRICE(GMP)				
Basis Of Award				
'ricing (Lowest Responsible Bid)		50	42	
ection 3 Economic Opportunities Plan (EOP). (1-5) points will be awarded to Contractors providing Section 3 lesignation; new-hire commitments; specifics of plan implementation, completing the required request for information and roviding the required signatures.		5	5	
ection 3 Contracting and Employment Opportunities (Table A & B)				
- Table A - Preference for Section 3 Business Concerns				
▪ **Category 1** – (5) points will be awarded to Certified Section 3 businesses that provide jobs and or training opportunities for local residents. **(Contractors and or Subcontractors must be certified as a Section 3 Business prior to bid submittal and provide a current Section 3 Certification Letter with their IFB submittal to receive the allowable (5) points.**		0	0	
▪ **Category 2** – (2) points will be awarded to Section 3 Certified Businesses that provide hiring from partnering agencies or other approved apprenticeship or Training Programs. (Youthbuild, Jacksonville Job Corps, Ready 4Work; CRC Institute, Clara White Mission or FSCJ).		0	2	
▪ **Category 3** – Other Certified Section 3 Businesses; **(Subcontractors must be certified as a Section 3 Business prior to bid submittal and provide a current Section 3 Certification Letter(s) with their IFB submittal to receive the allowable (2) points for (each) Section 3 subcontractor.**		0	0	
- Table B - Preference for Training and/or Employment				
Category 1 – Eligible Section 3 Residents are new-hires residing within a 5-mile radius of the vicinity project(s) area. Contractors must provide ***"full-time employment for the duration of the project"*** as a direct result of the expenditure of Section 3 covered financial assistance as defined in Title 24, Part 135.5). **Residents New Hire(s)** – (1) Points for each Section 3 new hire identified. (Contractor's must provide the following Section 3 documentation to verify new-hire commitment: o Completed Section 3 Preference Claim Form for the current F.Y. o Identification-Copy of Driver's License or Florida I.D. ***Contractors can receive a maximum of 10 points to include a combination of training and or hiring.*** o **Resident Training** – (1) Point for each trainee identified. (Maximum of (4)-points)		0	0	
▪ **Category 2** – Homeless persons in the service area. (Contractors must provide evidence of hiring from identified partnering agencies providing homeless services. **(Contractors must provide a completed Section 3 Preference Claim Form marked HOMELESS to receive the allowable (2) points).**		0	0	
▪ **Category 3** – Other Section 3 Residents – (1) point for each new-hire identified for a maximum of (4) points. (Residents outside of the determined vicinity/project area)		3	3	
▪ **Jacksonville Small and Emerging Business (JSEB) Program** – JSEB Businesses providing a minimum of (1) hiring opportunity for Section 3 residents in the vicinity project service area.		0	3	
▪ **Experience and Past Performance** - List the Project(s) that best illustrate ***Related Construction Experience*** of the firm and current staff that are being assigned to the Project(s); (Residential or Commercial Rehabilitation; New Construction, Demolition, Vertical or Horizontal Concrete Construction, other. (List project, contact and year of project List no more than (5) Project(s); and do not list Project(s) completed more than (5) years. **Contractor(s) will receive 2.0 points per submittal of experience.**		10	0	

TOTAL		68	65	
CONTRACTOR RANKING		1	2	

***See Section XVII for additional details.** All bids will be evaluated based on the firm which submits the lowest bid. The lowest Guaranteed Maximum Price - will be awarded fifty (50.0) points. Each firm who submitted a higher bid (Price proposal – the Guaranteed Maximum Price) than the lowest bid will be awarded a reduced number of points relative to the ratio of the lowest bid to its higher bid multiplied by 50. **Example:** If the lowest bid was $10,000.00 and the higher bid was $12,500.00, the firm which submitted the lowest bid would receive 50 points and the firm which submitted the higher bid will be awarded – ($10,000.00/$12,500.00) x 50 = 40 points. The final score will be evaluated in a fair and impartial manner, on its own merit and rated according to the lowest Guaranteed Maximum Price (GMP), Section 3 compliance, experience and financial capacity to determine the lowest responsive responsible bidder. Each firm will be calculated on the sum of points received from pricing (50), Section 3 awarded points (30), experience (10) and financial capacity (10) for the maximum cumulative points of 100.0 points.

PQ-VERTICAL MANDATORY PREBID CONFERENCE: JUNE 18, 2021 OR JULY 13, 2021

TITLE: JACKSONVILLE PUBLIC LIBRARY - 2ND FLOOR AND CONVENTION CENTER CARPET REPLACEMENT

BID NO: ESC-0127-21 (PUBLIC BUILDINGS)

OPEN DATE: JULY 21, 2021 @ 2:00 PM

ANALYST: MARILYN LAIDLER

NO. INVITED: (4) No. Received: (2) No Bids: (0)

RECORDED BY: MELISSA PIERCE

ANNOUNCER: John Hernandez

ITEM #	DESCRIPTION	Quantity	UOM	TOWER DAVIS CONSTRUCTION	ERS CORP.		
1	TOTAL BASE BID	1	Job	$ 740,000.00	$ 868,000.00		
	BID BOND/SECURITY			Yes	Yes		
	LICENSED SUBS			N/S	N/S		
	SECTION 3 APPLICATION			Yes	Yes		
	Conflict of Interest:			✓	✓		
	Addendums (1, 2, 3):			1,2,3	1,2,3		

2) Four (4) hard copies of the entire Response.

3) One (1) digital scanned copy (in pdf format) of the entire Response, on a separate CD- ROM or flash drive. Large files may be scanned as several separate PDF files.

4) One (1) REDACTED scanned copy of the Response (if necessary pursuant to Section 2.12). This copy should be marked "Confidential – Trade Secret" or something comparable to alert the reader of Contractor's claim of a public records exemption.

All copies are to be placed in a sealed package. The outside must be marked with (i) the RFP title and number, and (ii) Contractor's name, address, contact person, and telephone number.

It is the sole responsibility of each Contractor to assure all copies are EXACT duplicates of the original Response. Photocopies or CD copies will be used for the purpose of evaluating the Responses. Any information contained in the original Response which has not been transferred to the CDs or photocopies will NOT be considered. The original document will be used solely for official record keeping and auditing purposes.

2.5 Evaluation of Responses.

A. Buyer will determine the qualifications, interest and availability of Contractors by reviewing all Responses and, when deemed necessary in the sole discretion of Buyer, by conducting formal interviews of selected Contractors.

B. Before making an award, Buyer reserves the right to seek clarifications, revisions, and information it deems necessary for the proper evaluation of Responses. Failure to provide any requested clarifications, revisions or information may result in rejection of the Response.

C. Buyer reserves the right to accept or reject any and all Responses, or separable portions thereof, and to waive any minor irregularity, technicality, or omission if Buyer determines that doing so will serve Buyer's best interests. Buyer may reject any Response not submitted in the manner specified by the RFP.

2.6 Award of Contract.

A. The process for contract award is set forth in Jacksonville Ordinance Code Sections 126.204. Generally, Buyer will award the Contract to the responsible and responsive proposer whose Response is determined in writing to be the most advantageous to the City of Jacksonville, based solely on the relative importance assigned to price and of the criteria set forth in Attachment B. The award may be contingent on the outcome of direct negotiations under Section 126.201(d)(4) and 126.201(n), *Ordinance Code*. If an agreement cannot be reached with the highest ranked Contractor, Buyer reserves the right to make an award to the next highest ranked Contractor or subsequent Contractor(s) until an agreement is reached.

B. Buyer may make an award within sixty (60) days after the date of the Responses are due, during which period the Responses shall remain firm and shall not be withdrawn. Any Response that expresses a shorter duration may, in Buyer's sole discretion, be accepted or rejected. If award is not made within sixty (60) days, the Response shall remain firm until either the Contract is awarded or Buyer receives from Contractor written notice that the Response is withdrawn. [Note: Withdrawal of a Response may be requested within 72 hours (excluding State holidays, Saturdays and Sundays) after the date and time Responses are due. Buyer will not accept an amended Response after the date and time Responses are due.]