SUBJECT: Purchase of Backhoes

BID #: SC-0366-21 **OPEN DATE:** 5/5/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Supply Contract – Date of award through September 30, 2021 with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with Briggs Equipment, Inc. Period of service is from October 1, 2021 through September 30, 2022. Total revised estimated annual expenditure amount is $88,065.75, for a total expenditure amount not to exceed $352,263.00.

Funding Source: 51103.114001.564010.000000.00000500.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2021. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Analyst: _____
Annette Burney

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: August 30, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: David Hylazewski, Equipment Control Administrator DH

Re: Recommendation of Approval of First (1st) renewal for SC-0366-21 Purchase of Backhoes

Fleet Management Division is requesting approval to utilize the First (1st) renewal option of SC-0366-21 to Briggs Equipment. Period of Service is October 1, 2021 through September 30, 2022, with remaining renewal option. Total estimated expenditure not to exceed $88,065.75. Total not to exceed amount $352,263.00.

Funding Source: 51103.114001.564010.000000.00000500.00000 to be encumbered by purchase order

2501 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255.7499 Fax: 904.381.4607 www.coj.net

Kurtz, Sheryl

From: Darius Prentice <Darius.Prentice@Briggsequipment.com>
Sent: Monday, August 30, 2021 12:08 PM
To: Kurtz, Sheryl
Subject: RE: SC-0366-21 Purchase of Backhoes - 1 st Renewal Option

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good afternoon Sheryl,

Thank you for reaching out. I'd like to take this time to let you know that our company (Briggs Equipment) opts to exercise the renewal option for Bid # SC-0366-21. We agree to do so under the same terms, conditions and pricing.

Please let me know if you need anything else concerning this bid.

Thanks so much!

Darius Prentice | Equipment Sales

Connect with me on LinkedIn!
6907 Broadway Avenue | Jacksonville, FL 32254
Office: (904)-693-9200 | Cell: (904)-510-7908

Website | Facebook | Twitter | LinkedIn | Careers

From: Kurtz, Sheryl <SKURTZ@coj.net>
Sent: Thursday, July 29, 2021 2:18:36 PM
To: Darius Prentice <Darius.Prentice@Briggsequipment.com>
Subject: SC-0366-21 Purchase of Backhoes - 1 st Renewal Option

Good Morning Darius,

SUBJECT: Purchase of Backhoes

BID #: SC-0366-21

OPEN DATE: 5/5/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Supply Contract – Date of award through September 30, 2021 with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Briggs Equipment for the purchase of three (3) backhoes. Period of service from date of award through September 30, 2021 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $264,197.25.

Funding Source: 51103.114001.564010.000000.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/27/2021

Teresa R. Eichen

Wilfrido Reed

D. Wright

OTHER

ACTION OF AWARDING AUTHORITY DATE 6/1/21

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION