SUBJECT: PARKING LOT MAINTENANCE AND STRIPING

BID #: JSC-0524-14 **OPEN DATE: 2014-05-12**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award to Watake, Inc., in the amount of $50,000.00 for parking lot maintenance and striping services. The period of service to remain unchanged through July 2, 2017. The revised annual expenditure not-to-exceed $70,000.00, for a total contract expenditure not-to-exceed $100,000.00.

Funding for this award to be encumbered by various CIP accounts, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications, Previous Awards

ANALYST: _____
CHELSEY RENFROE

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief, Recreation and Community Programming

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Jacksonville
Where Florida Begins.

January 12, 2017

MEMORANDUM

TO: Greg Pease, Division Chief
Procurement Division

FROM: Keith Meyerl, Division Chief
Recreation and Community Programming Division

RE: **Request to Increase JSC-0524-14 Parking Lot Maintenance and Striping, Master Blanket 407479**

The Parks, Recreation and Community Service Department respectfully requests an increase to the award, JSC-0524-14, for parking lot maintenance and striping services for Parks, in the amount of $50,000.00, for a new annual expenditure not to exceed $70,000.00. This increase will allow funding for pending projects.

The total not-to-exceed maximum indebtedness will be at $100,000.00. The funding source will be various CIP accounts.

The funds will be encumbered by individual purchase orders under the master blanket 407479.

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have questions or need additional information regarding this request, please contact Renée Harriman at 255-8294.

KM/rlh

Attachments: Last Award Copy

cc: Claire Stine, Parks, Recreation and Community Services Finance Manager
Ivy Posey, Buyer

BID TABULATION SHEET

TITLE:	Parking lot Maintenance and Striping P&R	WATAKE INC.			
REQ #:	N/A				
OPEN DATE:	May 12, 2014 @ 4:00PM				
BUYER:	IVY POSEY				
NO. INVITED (5)	NO. RECEIVED (1)				
ITEM	DESCRIPTION				
	TOTAL $	$ 183,100.00			

WATAKE INC

BID PROPOSAL FORM

Bid #JSC-0524-14

Bid Title: Parking Lot Maintenance Striping and Marking

Item	Property Description	Appprox. QTY	Unit	Unit Cost	Extended Total
1	Painted Traffic Stripes 6" White	100,000	LF	$ 0.50	$ 50,000.00
2	Painted Traffic Stripes 6" Yellow	3,000	LF	$ 0.60	$ 1,800.00
3	Painted Traffic Stripes 12" White	3,000	LF	$ 1.20	$ 3,600.00
4	Painted Traffic Stripes 24" White	3,000	LF	$ 2.00	$ 6,000.00
5	Painted Traffic Stripes 6" Blue	5,000	LF	$ 1.80	$ 9,000.00
6	Remove Existing Pavement Markings , 6" Wide	1,000	LF	$ 0.20	$ 200.00
7	Painted Standard Directional Arrow, White	500	EA	$ 30.00	$ 15,000.00
8	Painted Pavement Message, White, Per Letter	200	EA	$ 10.00	$ 2,000.00
9	Painted Handicap Symbol	350	EA	$ 250.00	$ 87,500.00
10	Line & Mark Standard Basketball Court	20	EA	$ 100.00	$ 2,000.00
11	Line & Mark Standard Tennis Court	20	EA	$ 100.00	$ 2,000.00
12	Line & Mark Standard Shuffleboard Court	20	EA	$ 100.00	$ 2,000.00
13	Standard 6" Concrete Wheel Stop (installed)	100	EA	$ 20.00	$ 2,000.00
				Grand Total	$ 183,100.00

Request for Bid
Parking Lot Maintenance and Striping
JSC-0524-14

Scope of Service:

The services sought under this RFP are generally described as parking lot maintenance striping and markings.

Term of Agreement:

The initial term of agreement will commence upon execution of the contract and will continue for a one year period from the date of award, with three (3) one (1) year renewal options. Renewal options may be exercised at the discretion of the City.

Specifications:

The purpose of this bid is to provide a competitive source and specifications for Parking Lot Maintenance Striping and Markings to various City of Jacksonville facilities. The successful bidder will provide qualified personnel, tools and equipment to perform such services as needed and as directed by the Parks, Recreation and Community Service Department.

The purpose of this bid will be to support the necessary maintenance striping of parking spaces and other related markings in City of Jacksonville maintained parks, marinas, City owned parking lots, and any other location within Duval Country where paint striping and markings may be required.

The work will include paint striping of parking spaces, arrows, messages, etc. within the City of Jacksonville's parks system. Also included will be the marking of sports and games courts. Any related layout work will be the contractor's responsibility as directed by the Director of Parks, Recreation and Community Services Department or her designee.

Equipment:

Use equipment that will produce continuous uniform dimensions of pavement markings and varying widths and meet the following requirements:

(a) Capable of traveling at a uniform, predetermined rate of speed, both uphill and downhill, in order to produce a uniform application of paint and capable of following straight lines and making normal curves in a true arc.

(b) Capable of spraying the paint to the required thickness and width without thinning of the paint.

Materials:

All traffic marking materials shall be Fast Dry Traffic Paint-Water Borne, and be one of the products listed on the current FDOT Qualified Products List (QPL) or Federal Specification TT-P-1952E. Fast dry traffic paints intended for use under this specification shall include water reducible products that are single packaged and ready mixes. Upon curing, these materials shall produce an adherent pavement marking capable of resisting deformation by traffic. The material shall have the capability of being cleaned and flushed from the striping machines using regular tap water and any required rust inhibitors. The manufacturer shall have the option of formulating the material according to their own specification. However, the requirement of the City of Jacksonville shall apply regardless of the type of formulation used. The paint shall be free from all skins, dirt and foreign objects.

Application:

Before applying traffic stripes and markings, remove any material by a method approved by the Striping Inspector that would adversely affect the bond of the traffic stripes.

Blackout method to be utilized for covering existing lines within a parking area. Match the color of the existing surface, whether new asphalt, old asphalt, new concrete, old concrete or seal coat for typical 4-6 inch lines.

Apply traffic stripes and markings only to dry surfaces, and when the ambient air and surface temperature is at least forty (40) degrees F and rising. Do not apply traffic strips and markings when winds are sufficient to cause spray dust.

Apply traffic stripes and markings, having well defined edges, over existing pavement markings such that not more than two (2) inches on either end and not more than one (1) inch on either side are visible.

Mix the paint thoroughly prior to pouring into the painting machine. Apply paint to the pavement by spray method as approved by the Director of Parks, Recreation and Community Services Department or her designee.

Apply paint to attain a minimum wet film thickness in accordance with manufacturer's recommendations.

Protection of newly painted pavement markings

Do not allow traffic onto or permit vehicles to cross newly applied pavement markings until they are sufficiently dry. Remove and replace any portion of the pavement markings damaged by passing traffic or from any other cause, at no additional cost to the City of Jacksonville.

Method of measurement

The quantities to be paid for will be as follows:

(a) The length, in feet, of six (6) inch parking lines stripes authorized and acceptably applied.

(b) The net length, in feet, of each of all other types of lines and stripes, authorized and acceptably applied.

(c) The number of pavement messages, symbols and directional arrows, authorized and acceptably applied.

(d) Unit price per court for standard recreational facilities.

Basis of payment

Prices and payments will be full compensation for all work specified, including, all cleaning and preparing of surfaces, furnishing of all materials, application, curing and protection of all items, protection of traffic, furnishing of all tools, machines and equipment, and all incidentals necessary to complete the work. Final payment will be withheld until all deficiencies are corrected.

Minimum Qualifications

(a) The successful bidder must have been in business for a minimum of thirty-six (36) consecutive months prior to bid opening providing the same or similar services as requested in this solicitation.

(b) Proposer must provide a minimum of three (3) contracts with similar scope of work held within the past twelve (12) months including name, address, and telephone of point of contact and dollar value of contract.

(c) Provide evidence showing sufficient personnel and equipment capable of meeting all the requirements of this specification.

ADMINISTRATIVE AWARD
BID No.: JSC-0524-14

DESCRIPTION OF GOODS/SERVICES: Recommend approval of award to utilize the second of three (3) renewal options with Watake, Inc. to provide parking lot maintenance and striping for Parks, Recreation and Community Services Department. Period of service shall be from 7/3/2016 thru 7/2/2017. Total annual expenditure not to exceed $20,000.00. For revised total award amount of $50,000.00.

Funding for this award to be encumbered by account #: RPCM011PG 04938

FOR AGENCY/DEPARTMENT: Parks, Recreation and Community Services Department

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 5 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Watake, Inc.

CONCURRENCE BY: Keith Meyerl, Division Chief, Recreation and Community Programming Div.

PRICE: $50,000.00 **TERMS:** NET 30

REASON FOR NOT ACCEPTING LOW BID:

Amy Peery
Buyer

6/30/2016
Date

Sharon Bryant-Dallas
Asst. Manager of Procurement Svcs.

6/30/2016
Date

APPROVAL/DISAPPROVAL:

Gregory Pease, Chief, Procurement Division **Date** 6/30/16

ADMINISTRATIVE AWARD
BID No.: JSC-0524-14

DESCRIPTION OF GOODS/SERVICES: Recommend approval to increase award to Watake, Inc. in the amount of $10,000.00 for pending projects as needed for Recreation and Community Programming Division. Period of service from July 2, 2015 through July 3, 2016. Total annual expenditure not to exceed $20,000.00.

Funding for this award to be encumbered by account #: RPCM011PG 04938

FOR AGENCY/DEPARTMENT: Parks, Recreation and Community Services Department

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 5 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:

RECOMMEND AWARD TO: Watake, Inc.

CONCURRENCE BY: Keith Meyerl, Division Chief, Recreation and Community Programing Div.

PRICE: $20,000.00 **TERMS:** NET 30

REASON FOR NOT ACCEPTING LOW BID:

Buyer

6/15/2016
Date

Sharon Bryant-Dallas
Asst. Manager of Procurement Svcs.

6-15-2016
Date

APPROVAL/DISAPPROVAL:

Gregory Pease, Chief, Procurement Division

6/16/16
Date

ADMINISTRATIVE AWARD
BID No.: JSC-0524-14

DESCRIPTION OF GOODS/SERVICES: Recommend approval of award to utilize the first of three renewal options with Watake, Inc. to provide parking lot maintenance and striping for Parks, Recreation and Community Services Department. Period of service shall be from 7/2/2015 thru 7/3/2016. Total annual expenditure not to exceed $10,000.00.

Funding for this award to be encumbered by account #: RPCM011PG 04938

FOR AGENCY/DEPARTMENT: Parks, Recreation and Community Services Department

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 5 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Watake, Inc.

CONCURRENCE BY: Sherry Wilson, Division Chief, Recreation and Community Programing Div.

PRICE: $10,000.00 **TERMS:** NET 30

REASON FOR NOT ACCEPTING LOW BID:

Buyer

6-16-2015
Date

Sr. - Manager of Procurement Svcs.

6/16/2015
Date

APPROVAL/DISAPPROVAL:

Gregory Pease, Chief, Procurement Division

6/18/15
Date

ADMINISTRATIVE AWARD
BID No.: JSC-0524-14

DESCRIPTION OF GOODS/SERVICES: Recommend approval of award to Watake, Inc. as the lowest responsive, responsible bidder to provide parking lot maintenance and striping for Parks, Recreation and Community Services Department. The initial term is one (1) year from date of award with three (3) one (1) year renewal options. Total annual expenditure not to exceed $10,000.00.

Funding for this award to be encumbered by account #: RPCM011PG 03410

FOR AGENCY/DEPARTMENT: Parks, Recreation and Community Services Department

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 5 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Watake, Inc.

CONCURRENCE BY: Sherry Wilson, Division Chief, Recreation and Community Programing Div.

PRICE: $10,000.00 **TERMS:** NET 30

REASON FOR NOT ACCEPTING LOW BID:

Buyer

7/2/2014
Date

Manager of Procurement Svcs.

7/2/2014
Date

APPROVAL/DISAPPROVAL:

Gregory Peaile, Chief, Procurement Division

Date 7/3/14

JSC-0524-14	Watake	
7/3/2014	$10,000.00	Award
6/16/2015	$10,000.00	1st Renewal Option
6/17/2016	$10,000.00	Increase
6/30/2016	$20,000.00	2nd Renewal Option
Pending	$50,000.00	2nd Increase
	$100,000.00	**Total Award**