SUBJECT: ROADSIDE DITCH CLEANING AND REHABILITATION

BID #: CP-0013-20 **OPEN DATE:** 09/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2021 WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award to the lowest responsive, responsible bidder, Jax Utilities Management, Inc., for an initial two-year expenditure amount not-to-exceed $1,930,452.50. The service period will be from October 1, 2019 through September 30, 2021 with two (2) two (2) year renewal options.

Funding shall be encumbered by accounts PWCP462SD-06505-PW0072-01 and/or PWGM461SW-03410, executed via formal contract through the Office of General Counsel, and processed via individual Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo; Bid Tabulation, EBO Review, Scope of Work, Basis of Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 13, 2019

MEMORANDUM

TO: Greg Pease, Chief,
Procurement Division

THRU: John P. Pappas, P.E., Director of Public Works

FROM: Steven D. Long Jr., P.E. Chief
Right of Way and Stormwater Maintenance Division

RE: **RECOMMENDATION TO AWARD**
Roadside Ditch Cleaning and Rehabilitation

Bid No.:	**CP-0013-20**
Bid Date:	**September 11, 2019**
Award Amount:	**$1,930,452.50**

Please be advised that the Right of Way and Stormwater Maintenance Division of the Department of Public Works has reviewed bids on the above-referenced contract and determined that Jax Utilities Management, Inc., 8812 Alton Ave, Jacksonville Florida, 32211, submitted the only qualified responsive bid in the amount of $1,930,452 50 for the above-referenced bid. There were a total of 6 bidders invited and a total of one bid submitted.

We, therefore, recommend the subject bid in the amount of $1,930,452.50 be awarded to Jax Utilities Management, Inc. the lowest conforming bidder. Per Section 3 Paragraph F of the bid documents the initial Contract Period will be from October 1, 2019 to September 30, 2021 with two -2 year renewal options. Work will be issued by individual purchase order and funding should be encumbered from Right of Way and Stormwater Maintenance Division account PWCP462SD-06505-PW0072-01 and/or PWGM461SW-03410.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

If you require any additional information, you may contact Robert Young at 255-4294.

SL: ry

cc: Dan Pearson, Procurement
Olive Wallace-Cohen, Procurement
Robert Young, RoWSM
Tammy Duggan, RoWSM

BID TABULATION SUMMARY

Title:	ROADSIDE DITCH CLEANING AND REHABILITATION	**JAX UTILITIES MANAGEMENT, INC.**
Bid No:	CP-0013-20	
Open Date:	SEPTEMBER 11, 2019	
Analyst:	DAVID KLAGES	
No. Invited:	(6) **No. Received:** (1) **Other:** (0)	
Recorded By:	RENATA BARNETT	
	TOTAL BASE BID (Items 1 - 60):	**$1,930,452.50**
	Bid Form (Section 3-1):	Yes
	Bid Proposal Form (Items 1 - 60):	Yes
	Conflict of Interest Certificate:	Yes
	Insurance Agent Acknowledgement Form:	Yes
	Bid Bond:	Yes
	Addendum 1:	Yes

BID TABULATION

Title:	ROADSIDE DITCH CLEANING AND REHABILITATION			**JAX UTILITIES MANAGEMENT, INC.**	
Bid No:	CP-0013-20				
Open Date:	SEPTEMBER 11, 2019				
Analyst:	DAVID KLAGES				
No. Invited:	(6) **No. Received:** (1) **Other:** (0)				
Recorded By:	RENATA BARNETT				
Item #	**Description**	**Unit**	**Est. Qty.**	**Unit Price**	**Extended Price**
1	Mobilization (Average Cross Sectional Area < or = 13.5 sq.ft.)	EA	50	$300.00	$15,000.00
2	Mobilization (Average Cross Sectional Area >13.5 sq.ft.- 27 sq.ft.)	EA	20	$325.00	$6,500.00
3	Mobilization (Average Cross Sectional Area >27 sq.ft.- 54 sq.ft.)	EA	5	$350.00	$1,750.00
4	Mobilization (Average Cross Sectional Area >54 sq.ft.- 81 sq.ft.)	EA	5	$400.00	$2,000.00
5	Mobilization (Average Cross Sectional Area >81sq.ft.- 108 sq.ft.)	EA	5	$410.00	$2,050.00
6	Mobilization (Average Cross Sectional Area >108sq.ft.- 135 sq.ft.)	EA	5	$420.00	$2,100.00
7	Mobilization (Average Cross Sectional Area >135sq.ft.- 162 sq.ft.)	EA	5	$430.00	$2,150.00
8	Mobilization (Average Cross Sectional Area >162sq.ft.)	EA	5	$440.00	$2,200.00
9	Maintenance of Traffic (Two Lane, 2-way traffic)	EA	70	$700.00	$49,000.00
10	Maintenance of Traffic (Multi Lane, 1-way traffic)	EA	20	$750.00	$15,000.00
11	Maintenance of Traffic (Multi Lane, 2-way traffic)	EA	5	$800.00	$4,000.00
12	Maintenance of Traffic (Closure, including ALL detour signage)	EA	5	$3,500.00	$17,500.00
13	Ditch Cleaning & Rehabitation (Type 1- Average Cross Sectional Area < or = 13.5 sq.ft.)	LF	135,000	$3.85	$519,750.00
14	Ditch Cleaning & Rehabitation (Type 1- Average Cross Sectional Area >13.5 sq.ft.- 27 sq.ft.)	LF	55,000	$3.79	$208,450.00
15	Ditch Cleaning & Rehabitation (Type 1- Average Cross Sectional Area >27 sq.ft.- 54 sq.ft.)	LF	15,000	$3.50	$52,500.00

JAX UTILITIES MANAGEMENT, INC.

Item #	Description	Unit	Est. Qty.	Unit Price	Extended Price
16	Ditch Cleaning & Rehabitation (Type 1- Average Cross Sectional Area >54 sq.ft.- 81 sq.ft.)	LF	15,000	$3.00	$45,000.00
17	Ditch Cleaning & Rehabitation (Type 1- Average Cross Sectional Area >81sq.ft.- 108 sq.ft.)	LF	15,000	$2.92	$43,800.00
18	Ditch Cleaning & Rehabitation (Type 1- Average Cross Sectional Area >108sq.ft.- 135 sq.ft.)	LF	15,000	$2.51	$37,650.00
19	Ditch Cleaning & Rehabitation (Type 1- Average Cross Sectional Area >135sq.ft.- 162 sq.ft.)	LF	15,000	$1.12	$16,800.00
20	Ditch Cleaning & Rehabitation (Type 2- Average Cross Sectional Area < or = 13.5 sq.ft.)	LF	45,000	$3.85	$173,250.00
21	Ditch Cleaning & Rehabitation (Type 2- Average Cross Sectional Area >13.5 sq.ft.- 27 sq.ft.)	LF	15,000	$3.69	$55,350.00
22	Ditch Cleaning & Rehabitation (Type 2- Average Cross Sectional Area >27 sq.ft.- 54 sq.ft.)	LF	5,000	$3.50	$17,500.00
23	Ditch Cleaning & Rehabitation (Type 2- Average Cross Sectional Area >54 sq.ft.- 81 sq.ft.)	LF	5,000	$3.00	$15,000.00
24	Ditch Cleaning & Rehabitation (Type 2- Average Cross Sectional Area >81sq.ft.- 108 sq.ft.)	LF	5,000	$2.92	$14,600.00
25	Ditch Cleaning & Rehabitation (Type 2- Average Cross Sectional Area >108sq.ft.- 135 sq.ft.)	LF	5,000	$2.52	$12,600.00
26	Ditch Cleaning & Rehabitation (Type 2- Average Cross Sectional Area >135sq.ft.- 162 sq.ft.)	LF	5,000	$1.12	$5,600.00
27	New Ditch (Average Cross Sectional Area < or = 13.5 sq.ft.)	LF	500	$3.00	$1,500.00
28	New Ditch (Average Cross Sectional Area >13.5 sq.ft.- 27 sq.ft.)	LF	250	$3.60	$900.00
29	New Ditch (Average Cross Sectional Area >27 sq.ft.- 54 sq.ft.)	LF	250	$4.40	$1,100.00
30	New Ditch (Average Cross Sectional Area >54 sq.ft.- 81 sq.ft.)	LF	250	$5.12	$1,280.00
31	New Ditch (Average Cross Sectional Area >81sq.ft.- 108 sq.ft.)	LF	250	$6.20	$1,550.00
32	New Ditch (Average Cross Sectional Area >108sq.ft.- 135 sq.ft.)	LF	250	$6.80	$1,700.00
33	New Ditch (Average Cross Sectional Area >135sq.ft.- 162 sq.ft.)	LF	250	$7.29	$1,822.50
34	Easement/RoW Cleaning (< or = 1,000 syds.)	SY	15,000	$1.50	$22,500.00

JAX UTILITIES MANAGEMENT, INC.

Item #	Description	Unit	Est. Qty.	Unit Price	Extended Price
35	Easement/RoW Cleaning (>1,000- 2,500 syds.)	SY	25,000	$1.50	$37,500.00
36	Easement/RoW Cleaning (>2,500- 5,000 syds.)	SY	25,000	$1.50	$37,500.00
37	Easement/RoW Cleaning (>5,000- 10,000 syds.)	SY	20,000	$1.50	$30,000.00
38	Easement/RoW Cleaning (> 10,000 syds.)	SY	15,000	$1.50	$22,500.00
39	Easement/RoW Rehabitation (< or = 1,000 syds.)	SY	15,000	$1.50	$22,500.00
40	Easement/RoW Rehabitation (>1,000- 2,500 syds.)	SY	25,000	$1.50	$37,500.00
41	Easement/RoW Rehabitation (>2,500- 5,000 syds.)	SY	25,000	$1.50	$37,500.00
42	Easement/RoW Rehabitation (>5,000- 10,000 syds.)	SY	20,000	$1.50	$30,000.00
43	Easement/RoW Rehabitation (> 10,000 syds.)	SY	15,000	$1.50	$22,500.00
44	Grass Sod (St. Augustine, Bahia, Bermuda, other common sod)	SY	25,000	$2.75	$68,750.00
45	Grass Sod (Centipede, Zoysia, other specialty sod)	SY	10,000	$3.00	$30,000.00
46	Hydro Mulching	SY	25,000	$0.38	$9,500.00
47	Seed and Mulch	SY	25,000	$0.25	$6,250.00
48	A-3 Fill	CY	2,000	$9.00	$18,000.00
49	Tree Removal (>6"- 12" diameter)	EA	50	$400.00	$20,000.00
50	Tree Removal (>12"- 24"diameter)	EA	50	$600.00	$30,000.00
51	Tree Removal (>24"- 36"diameter)	EA	10	$1,500.00	$15,000.00
52	Tree Removal (>36"- 48"diameter)	EA	10	$2,500.00	$25,000.00
53	Tree Removal (>48"- 60"diameter)	EA	5	$3,500.00	$17,500.00

JAX UTILITIES MANAGEMENT, INC.

Item #	Description	Unit	Est. Qty.	Unit Price	Extended Price
54	Storm Sewer Pipe Desilting/ Cleaning (> 32ft. Continuous)	CY	50	$40.00	$2,000.00
55	Storm Sewer Structure Desilting/ Cleaning	CY	50	$40.00	$2,000.00
56	Rip-Rap (Over filter fabric)	SY	100	$75.00	$7,500.00
57	Fence (Remove and Re-Install, All Types- 6' or less)	LF	500	$13.00	$6,500.00
58	Fence (New Install, All Types- City Standard- 6' or less)	LF	500	$25.00	$12,500.00
59	Debris (Haul and Disposal to Trail Ridge from S&E)	TN	1,000	$8.00	$8,000.00
60	Debris (Haul and Disposal to Trail Ridge from N&W)	TN	1,000	$5.00	$5,000.00
	TOTAL BASE BED (Line Items 1 - 60):			**$1,930,452.50**	

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

September 19, 2019

To: Gregory A. Pease, Chief
Procurement Division

From: Aileen Cruz, Business Analyst
Jacksonville Small & Emerging Business Office & Contract Compliance Office

Re: **CP-0013-20 Roadside Ditch Cleaning and Rehabilitation**

The Jacksonville Small & Emerging Business (JSEB) Office has reviewed the low bidder/proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. Based upon the review, the letters of intent, and the areas of certification, the lowest bidder/proposer is **Jax Utilities Management Inc**, with a bid of **$ 1,930,452.50,** and the goal was **20%**. Based upon review of the JSEB schedule of work, the letters of intent, and the areas of certification, the lowest bidders/proposers meet the goal by utilizing **20%** to the following JSEB's:

Hager Construction Company $ 387,000

Our review efforts are documented and available upon request. Please let us know if you have any questions or concerns. I can be reached at (904) 255-8828.

cc: David Klages
Rose Nettles

B. BASIS OF AWARD

The project may be awarded to the lowest responsive, responsible Bidder for the Total Base Bid contingent on the availability of funds within the project's approved budget. The City has the right to reject any or all bids if it is in the best interest of the City.

C. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established 120 calendar days after the scheduled construction completion date in order to comply with Executive Order 2013-05.

E. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. CONSTRUCTION COMPLETION

The intent of this contract is that the Contractor provides **Roadside Ditch Cleaning and Rehabilitation** during the period of Fiscal years 2020 and 2021 (October 1, 2019 through September 30, 2021). The Contractor shall begin work within ten (10) calendar days, including Sundays and holidays, after issuance of a Blanket Order or Purchase Order from the City. No Blanket Orders or Purchase Orders will be issued under this Contract after September 30, 2021 unless the Contract is renewed. The active Contract will expire 120 days thereafter. All work started under a Blanket Order or Purchase Order shall be completed by the expiration date. By mutual agreement of both parties, provided funds are available, the Contract may be extended two (2) times for a period of two (2) years each. Each extension amendment of the contract will be amended prior to September 30th of the current contract fiscal year. Based upon the agreement of all parties, the Contract Unit Prices may be adjusted at the time of renewal based on the stated Consumer Price Index (CPI) for All Urban Consumers - South Region All Items, (Series CUURO300SAO), over the preceding twelve (12) months from the date of Contract Award. The adjusted Contract Unit Prices will be calculated using the current Contract Unit Prices and adjusting them by the amount of the stated CPI. The subsequent optional renewals, if both the CITY and the CONTRACTOR agree, may also include a Contract Unit Price adjustment based on the CPI for the preceding twelve months from the award date of the second contract. Contract Unit Prices will be adjusted by applying the CPI to the previously adjusted Contract Unit Prices for the first renewal option.

Roadside Ditch Cleaning & Rehabilitation

SECTION 30

SCOPE OF WORK

30.1 **Scope** The work covered by these Specifications consists of furnishing all labor, equipment, and materials and performing all operations necessary for the cleaning and/or rehabilitation of roadside ditches including, but not limited to, traffic maintenance, isolation and dewatering of ditch segments, by-pass pumping, debris removal, haul and disposal, ditch invert, bank and shoulder grading, soil and surface stabilization, Prevention, Control and Abatement of Erosion and Water Pollution along with all appurtenant work necessary to accomplish a complete cleaning and rehabilitation of storm sewer facilities located within the City of Jacksonville's right-of-ways and easements during fiscal years 2020 and 2021. Mechanical and manual labor will be required to accomplish the work. All work will be performed at designated locations in the City of Jacksonville and in accordance with the Contract Documents.

30.2 **Location** Project sites for this project will be located within the City of Jacksonville. Work may take place on any street, highway, on City property, or on private property with an approved easement.

30.3 **Intent** It is the intent of these Contract Documents to provide a continuing contract between the City of Jacksonville and a qualified Contractor during the period of fiscal years 2020 (Contract Date – September 30, 2020) and 2021 (October 1, 2020 – September 30, 2021) for the cleaning of storm sewer ditches at specific locations within the City of Jacksonville.

It is not the intent of these Contract Documents to minutely define the mode, means, methods, techniques, sequence of construction and/or programs incident to the Contractor's work, but rather to set forth rational and reasonable criteria for the construction thereof.

30.4 **Construction Plans** The City of Jacksonville will supply construction drawings, as-builts, GIS infrastructure maps or sketch for selected project sites. The Contractor shall construct the project in accordance with these Specifications and plans provided. Other project sites will be constructed in accordance with these Specifications and as approved by the Chief, Right of Way and Stormwater Division.

A City of Jacksonville Representative and the Contractor shall meet on each project site to discuss the specific site's scope of work prior to the Contractor mobilizing. The conclusion will result in an agreed estimate of contract unit prices necessary to complete the work. At no time shall the Contractor dictate unit prices or quantities required to produce a complete project.

FISCAL MO/YEAR : 12 2019 CURRENCY CODE :
INDEX CODE : PWCP462SD PW STORMWATER PROJECTS
SUBOBJECT : 06505 OTHER CONSTRUCTION COSTS
PROJECT : PW0072 DRAINAGE SYSTEM REHABILATION
PROJECT DETAIL : 01 DRAINAGE SYSTEM REHABILITATION
GRANT :
GRANT DETAIL :
USER CODE :

S	SEPT 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	.00	25,596,711.73
EXPENDITURES	.00	8,023.59	25,570,132.68
ENCUMBRANCES	-1,494.58	-14,234.89	15,201.88
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	1,494.58	6,211.30	11,377.17

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 9/23/2019 3:04 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 09/23/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 3:04 PM

FISCAL MO/YEAR : 12 2019 CURRENCY CODE :
INDEX CODE : PWGM461SW STORMWATER SERVICES
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	SEPT 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	480.00	4,010,308.54	4,010,308.54
EXPENDITURES	702,223.51	2,642,689.69	2,642,689.69
ENCUMBRANCES	-702,223.51	1,367,138.85	1,367,138.85
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	480.00	480.00	480.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND