City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Gregory Pease, Chief of Procurement** GP

DATE: **September 23, 2019**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 7, § 126.701 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified **Design-Build Service (RFP) for the Replacement of Loest Road Bridge over Long Branch Creek for Public Works Department.** As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Proposal ("RFP"). Procurement's review in this matter has revealed that:

The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.

The RFP **has been** reviewed and approved by Risk Management regarding insurance and indemnification requirements.

The RFP **has been** reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: Encouragement Plan

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 11, 2019

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

Robin G. Smith, P. E., Chief
Engineering and Construction Management Division

SUBJECT: Certification letter for Procurement of RFQ for the Design Build Services for the Replacement of Loest Road Bridge over Long Branch Creek Project

Public Works is requesting the use of the Competitive Sealed Proposal Evaluation Committee (CSPEC) process for the procurement of the Request for Proposals for Design Build Services for the Replacement of Loest Road Bridge over Long Branch Creek. The following Information is furnished in accordance with chapter 126.204 of the City Ordinance Code.

1. Owner's ability to obtain proposals/bids from the qualified design-build team utilizing and modifying as necessary the 90% plans developed by POND.
2. Owner's ability to resolve construction conflicts and changes in an expeditious manner.
3. Owner's ability to obtain proposals from the selected design-build team for cost saving measures.
4. Bid Price Proposal Form with Guaranteed Maximum Price (GMP) and Guaranteed Completion Date (GCD).

A modified RFQ/Qualifications/Low Bid Design-Build method will be used for this project that determines qualifications of the Design-Build firms based on the responses to the RFQ. Along with the Responses to the RFQs will be separately sealed GMP bids that will only be opened once the Firms have been determined to be qualified to perform the work. This modification is necessary because of the requirement for federally funded construction projects to be competitively bid and based on price without shortlisting that could exclude a prospective qualified bidder. The lowest GMP of all qualified responsive Design-Build Firms shall be awarded the project.

The sub-committee responsible for evaluating the submitted bids will be comprised of the following representatives of Public Works: William Joyce and Robin Smith.

Your assistance in concurring with this request would be appreciated. If you have any questions or concerns regarding this matter, please contact Robin Smith at 904-255-8710.

RGS/lw

Cc: Lori West, Public Works Contract Specialist, Engineering and Construction Management
Gary Goldsberry, P.E., Project Manager, Engineering and Construction Management

Attachments:

Qb

APPROVED
By Ann Willis at 11:41 am, Jul 08, 2019

SUBMIT AN *ORIGINAL* AND THREE (3) COPIES

Competitive Sealed Proposal Evaluation Committee

ONE CITY. ONE JACKSONVILLE.

Request for Qualifications FOR

Design - Build Services
REPLACEMENT OF LOEST ROAD BRIDGE OVER LONG BRANCH CREEK

ENGINEERING & CONSTRUCTION MANAGEMENT DIVISION DEPARTMENT OF PUBLIC WORKS

BID NO: CDB-XXXX-19

OPEN DATE: Date, 2019

TIME: 2:00 P.M.

PLACE: 1ST FLOOR, ED BALL BUILDING. 214 N. HOGAN ST, STE #110
JACKSONVILLE, FL

NON-MANDATORY PRE-BID CONFERENCE: Date, 2019 at Time

10th Floor Ed Ball Building, Conference Room 5
214 North Hogan Street
Jacksonville, FL 32202

CITY OF JACKSONVILLE
Procurement Division
Ed Ball Building
214 North Hogan Street, Suite 800 (8th Floor)
Jacksonville, Florida 32202
Phone: (904) 255-8800
Fax:(904) 255-8837

Lenny Curry
Mayor

Gregory Pease, Chief
Procurement Division

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

July 12, 2019

To: Greg Pease, Division Chief
Procurement Division

From: Teresa O. Bocchieri, Business Compliance Officer
Jacksonville Small Emerging Business (JSEB) Office

RE: **Design Build Svc Replacement of Loest Road Bridge over Long Branch creek Project -FEMA**

The Jacksonville Small and Emerging Business & Contract Compliance (JSEB) Office has reviewed the scope of work, consulted the using agency, and contacted ready, willing, and available JSEBs.

Based upon our findings, we recommend the following:

- ☒ Encouragement
- ☐ Participation
- ☐ Set-Aside %

Our outreach efforts are documented and available upon request. Please let us know if you have any questions or concerns.

If you need additional information I may be reached at (904) 255-8833.

cc: Marilyn Laidler
Rose Nettles