SUBJECT: Purchase of 30-Foot Boom Mower

BID #: SC-0467-19 **OPEN DATE:** 5/22/19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2019 with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with ATMAX Equipment Company. Period of service is from October 1, 2019 through September 30, 2020. Total revised estimated annual expenditure amount is $179,626.10, to include a CPI increase of 1.8% or $3,176.10. Total expenditure amount not to exceed $356,076.10.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions and Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Analyst: _____
Annette Burney

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: September 18, 2019

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: David Hylazewski, Equipment Control Administrator

Re: Recommendation of Approval of First (1st) Renewal for SC-0467-19 Purchase of 30 foot Boom Mower

Fleet Management Division is requesting approval to utilize First (1st) renewal option for SC-0467-19 Purchase of 30 Foot Boom Mower. Period of Service is October 1, 2019 through September 30, 2020, with One (1) remaining renewal. Estimated annual expenditure to include 1.8% CPI Index Increase, not to exceed $179,626.10. Total not to exceed amount $356,076.10.

Funding Source: AFFM513-06401 to be encumbered by purchase order

ATMAX EQUIPMENT CO.

September 11, 2019

Sheryl Kurtz
City of Jacksonville
214 N. Hogan St.
Jacksonville, FL 32202

RE: Renewal Option
SC-0467-19/Purchase of 30-Foot Bom Mower

Dear Ms. Kurtz,

Thank you for the opportunity to renew our contract for the period of one year. We would like to renew with a small increase.

We propose to increase the contract amount by the Consumer Price Index which is 1.8%. Here is what we propose the increase to be:

Original Contract	$176,450.00
Consumer Price Index Increase	3,176.10
Proposed New Contract Price	$179,626.10

The proposed new contract price will still be less than that found on purchase contracts such as the Florida Sheriffs' Association.

Thank you for your consideration of this.

Sincerely,

Timothy B. Ward
President

TITLE: 30-Foot Boom Mower

BID NO.: SC-0467-19

OPEN DATE: May 22, 2019 @ 2 p.m.

ANALYST: Annette Burney

No. Invited: (6) No. Received (1) No Bids: (0)

Recorded By: John Hernandez Announcer: Olive Wallace-Cohen

ITEM	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
				ATMAX Equipment Co.					
1	30' Boom Mower per specifications	1	EA	$ 176,450.00	$ 176,450.00		$ -		$ -
	Equivalent Brand			Mower Max Boom Mower - 30'					
	Total Price :			$ 176,450.00		$ -		$ -	
	TERMS:			N/S					
	DELIVERY (Business Days):			60					
	CONFLICT OF INTEREST:			YES					
	ADDENDUM( ):			N/A					

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the goods outlined in the bid documents. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for a **30' Boom Mower equal to or greater than** the attached specifications.

2. AWARD

Award will be **ALL OR NONE to the lowest responsive, responsible bidder.** Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is from **date of award through September 30, 2019 with two (2) one (1) year renewal options.** Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE

Not Applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete items and options as necessary during the contract period.

7. PRICES

All unit prices shall include freight, delivery and handling charges to the delivery locations as outlined in the bid documents.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

9. DELIVERY

Delivered to: 2581 Commonwealth Avenue, Jacksonville, Florida 32254 between the hours of 7:00 am and 2:30 pm, Monday thru Friday. There will be no exceptions to the times stated unless prior arrangement with Fleet Management has been made. No acceptance of any vehicles will take place during any City observed holiday. All orders are FOB destination.

SUBJECT: Purchase of 30-Foot Boom Mower

BID #: SC-0467-19 **OPEN DATE:** 5/22/19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2019 with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, ATMAX Equipment Company for the purchase of "as equal" brand 30' Mower Max Boom Mower. Period of service is from date of award through September 30, 2019 with two (2) one (1) year renewal options. Total expenditure amount of $176,450.00.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/06/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/6/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Chief Administrative Officer
For Mayor Lenny Curry
Under authority of
Executive Order No. 2015-05