SUBJECT: Purchase of 40-Foot Bucket Truck

BID #: SC-0391-18 **OPEN DATE:** 2/14/18

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2018 with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with Altec Industries, Inc. Period of service is October 1, 2019 through September 30, 2020. Total revised estimated annual expenditure amount is $107,891.00, for an expenditure amount not to exceed $323,673.00.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Analyst: _____
Annette Burney

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: August 12, 2019

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: David Hylazewski, Equipment Control Administrator

Re: Recommendation of Approval of Second Renewal for SC-0391-18 Purchase of 40 Foot Bucket Truck

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Fleet Management Division is requesting approval to utilize the Second (2nd) renewal option to the lowest responsive, responsible Bidder Altec Industries, Inc. Period of Service is October 1, 2019 through September 30, 2020. Estimated amount of annual expenditure is $107,891.00. Total expenditure not to exceed $323,673.00.

AFFM513-06401 will be utilized for these purchases.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7490 Fax: 904.381.4607 www.coj.net

Kurtz, Sheryl

From: Chuck.Martin@altec.com
Sent: Monday, September 10, 2018 6:37 PM
To: Kurtz, Sheryl
Subject: RE: SC-0391-18 1st Renewal - Purchase of 40' Bucket Truck

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good Evening Sheryl,

Please accept this email as confirmation for Altec Industries to renew the contract option for another year. Please let me know if you need any additional documentation.

Thanks, Chuck

Chuck Martin
Altec Industries, Inc.
13735 Dunlach Drive
Orlando, FL 32828
tel 407-257-7718
fax 407-282-1108
cwmartin@altec.com

From: "Kurtz, Sheryl" <SKURTZ@coj.net>
To: "Chuck.Martin@altec.com" <Chuck.Martin@altec.com>
Date 09/06/2018 07:59 AM
Subject: RE: SC-0391-18 1st Renewal - Purchase of 40' Bucket Truck

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If you could sent me an email renewing this bid at the same terms and conditions as soon as possible, I will have it on the agenda for award prior to October 1st.

Thank you,

Sheryl Kurtz
City of Jacksonville
Equipment Procurment Coordinator
Skurtz@coj.net
904 255 7465

From: Chuck.Martin@altec.com [mailto:Chuck.Martin@altec.com]
Sent: Wednesday, August 29, 2018 8:53 AM
To: Kurtz, Sheryl

SUBJECT: Purchase of 40-Foot Bucket Truck

BID #: SC-0391-18

OPEN DATE: 2/14/18

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2018 with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with Altec Industries, Inc. Period of service is October 1, 2018 through September 30, 2019. Total revised estimated annual expenditure amount is $107,891.00, for an expenditure amount not to exceed $215,782.00.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/20/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/20/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: Purchase of 40-Foot Bucket Truck

BID #: SC-0391-18

OPEN DATE: 2/14/18

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2018 with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Altec Industries, Inc., for the purchase of a 40-foot bucket truck. Period of service is from date of award through September 30, 2018 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $107,891.00.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C. J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/01/18

Jerson R Erchner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/01/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05