



1170.14-1

February 3, 2014

02/13/14 14:49:15
COJ - Procurement Division

MEMORANDUM

To Mayor
2/15/14

TO: James R. McCain, Jr.
Corporation Secretary/Assistant General Counsel

THROUGH: C. Ronald Belton, Assistant to the Mayor/Chief Financial Officer

FROM: Thomas G. McKnight *TGM*
Capital Improvement Construction Manager

SUBJECT: Risk Management Space Planning and Remodeling
Contractor: J. L. Tripp Builders
Contract No: 9586-10

Forwarded herewith for execution is Change Order No. 2 for subject project.

Original Contract Amount..... \$174,440.00

Previous Change Order No. 1 \$1,500.00

Change Order No. 2..... \$19,147.80

Total Revised Contract Amount \$195,087.80

Account Number See attached


This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Brown, in accordance with Executive Order No. 13-05.

- Attachments: 1. Change Order
2. Back-up Information
3. Legal Request Memorandum

TGM:lw

CHANGE ORDER TRACKING SHEET

Description of Project	Risk Mgmt Space Planning Remodeling	
Change Order Number	2	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	9586-10	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A	1/28		
1A						
2	Contractor Execution		1/28			
3	Construction Management	1/28	1/30	1/31		
4	Using Agency					
5	JEA (if applicable)					
6	City Engineer		1/3			
7	Director of Public Works	12/3	1/3			
8	Admin/Finance Clerk	2/5	2/12			
9	Buyer					
10	Chief of Procurement	2/13/14	2/19/14			
11	Director Finance					
12	Asst. General Counsel					
13	CAO/Mayor					
14	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:

Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.
Director of Public Works

CITY OF JACKSONVILLE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
CONSTRUCTION CHANGE ORDER

Change Order No. Two (2) Date January 15, 2014

Description of Project Risk Management Space Planning and Remodeling

Name of Contractor J. L. Tripp Builders

Contractor's Address 2055 Edgewood Avenue W., Jacksonville, Florida 32208

Contract No. 9586-10

Account No. AFRM561WC-06429 Original Contract \$174,440.00

+ Previous Change Orders 1 \$1,500.00 + Change Order No. 2 \$19,147.80

*See attached appendix for additional listings.

	TOTAL REVISED CONTRACT	<u>\$195,087.80</u>
Bid Number <u>JCF-0087-13</u>	Construction Completion Date	<u>February 9, 2014</u>
	Revised Construction Completion Date	<u>April 15, 2014</u>
	Contract Expiration Date	<u>June 9, 2014</u>
	Revised Contract Expiration Date	<u>August 13, 2014</u>

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Add 65 non compensable calendar days to construction completion and contract expiration dates.

Justification: See attached.

Accepted for Contractor J. L. Tripp Builders

Signed Judith [Signature] Attest [Signature]

Title President Title VP

Date 1/28/14 Date 1/28/14

Signed Construction Management By [Signature] 1-30-14
Issuing Authority Thomas G. McKnight
Capital Improvement Construction Manager Date

Signed Risk Management By [Signature] 1-31-14
Using Division Div/Department Head Date

[Signature] 2/3/14 [Signature] 2-25-14
Chief, Engineering & Construction Mgmt Div Date Assistant Counsel Date

[Signature] 2/3/14 [Signature] 2-26-14
Director of Public Works Date Mayor Date

[Signature] 2/19/14 [Signature] 2-26-14
Chief of Procurement Date Corporation Secretary Date

[Signature] 2/26/14
Director of Finance Date

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04



NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION
ADDITIONAL SCOPE						
1	CHG CARPET FROM STANDARD COLOR TO COLOR HAMMERED TIN	1.00	LS	\$7,986.00	\$7,986.00	
JUSTIFICATION: Requested by Risk Management (Mr. Twane Duckworth and Mr. Mitchell Perin) Plans were spec'd for gt-143-215 24" X 24" square/standard colors; however, the client has requested GL/GT-143-218 color hammered tin to better match the existing carpet, which is at a higher cost.						
2	CHANGES TO CABINETS AS NOTED	1.00	LS	\$4,661.80	\$4,661.80	
3	ADD ADDITIONAL ELECTRICAL BOXES AS NOTED	1.00	LS	\$5,280.00	\$5,280.00	
4	ADDITIONAL 2 MONTHS DUMPSE	1.00	LS	\$450.00	\$450.00	
5	ADDITIONLA 2 MONTHS PARKING	1.00	LS	\$770.00	\$770.00	
JUSTIFICATION: Requested by Risk Management (Mr. Twane Duckwork and Mr. Mitchell Perin). Cabinet changes were requested to add additional cabinets and modify the reception counter and to add additional electrical boxes. Additional time needed for production of materials.						
SUBTOTAL CHANGE ORDER NO. 1					\$19,147.80	\$0.00
NET TOTAL CHANGE ORDER NO. 1					\$19,147.80	

ADMINISTRATIVE AWARD
BID No.: JCF-0087-13

DESCRIPTION OF GOODS/SERVICES:

Recommend approval for change order # 2 to increase award to J.L. Tripp Builders, Inc., for the Risk Management Space Planning and Remodeling Project in the amount of \$19,147.80. The maximum indebtedness to the city will be \$195,087.80.

Funding for this award to be encumbered by account AFRM561WC-06429 to be executed by formal contract through the Office of General Counsel.

FOR AGENCY/DEPARTMENT: Public Works

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 8 **NUMBER FIRMS BIDDING:** 4


REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:
N/A

RECOMMEND AWARD TO: J.L. Tripp Builders

CONCURRENCE BY: William J. Joyce, P.E., Chief, Engineering and Construction Management Division

PRICE: \$ 195,087.80 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

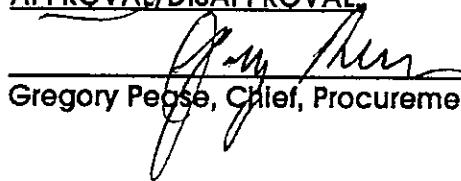
SP

Buyer/Analyst *3*

1/31/2014
Date


Manager of Purchasing Services

2/2/2014
Date

APPROVAL/DISAPPROVAL:


Gregory Pease, Chief, Procurement Division

2/3/14
Date



CONTRACT CHANGE ORDER

Change order No: 2

From: JL Tripp Builders
2055 Edgewood Ave W
Jacksonville, FL 32208

To: City of Jacksonville
Attn: Torrance Cox
214 N Hogan St, 10th Floor
Jacksonville, FL 32202

Date: 12/5/2013
Job Name: Risk Mgt-St. James Bldg
Contract Job No.: 9586-10/JCF-0087-13
Prepared by: Judi Tripp

The work covered by this order shall be performed under the same terms and conditions as that included in the original.

This change order is for material only difference in pricing of carpet. Page A-602 of plans spec'd for "Lee's Work III Modular 26 # GT-143-215, 24x24 square color to be selected by user from standard colors" which price for standard colors was \$1.90 per sq foot. Per email on 11/26/13 from Mr. Cox, the plans should have read for GL/GT-143-218, color hammered tin which has a price of \$3 per sq.ft. Billing for difference in price of carpet plus 10% for correct carpet to be purchased.

Total cost plus 10%-\$7,986.00(\$1.10x6600sqft.plus 10%)(Numerals)
Seven thousand nine hundred and eighty six dollars (Written)

All of the work is to be completed in a substantial and workmanlike manner.

Changes Approved:

By: _____

By: _____

Previous Contract Amount:	\$ 174,440.00
Change order # 1	\$ 1,500.00
Change order # 2	\$ 7,986.00
Total Contract and Extras:	\$ 183,926.00

By: Judi Tripp
JL Tripp Builders

Handwritten initials and date



CONTRACT CHANGE ORDER

Change order No: 3

From: J L Tripp Builders
2055 Edgewood Ave W
Jacksonville, FL 32208
(904) 613-5097

To: City of Jacksonville
Attn: Torrance Cox
214 N Hogan St, 10th Floor

Date: 1/14/2013
Job Name: Risk Mgt-St. James Bldg
Contract Job No.: 9586-10/JCF-0087-13
Prepared by: Judi Tripp

The work covered by this order shall be performed under the same terms and conditions as that included in the original.

This change order is for labor and material material for the following:

Cabinets:

Per owner the following cabinet changes have been requested:

-Add approximately 22'6" of full height backsplash to break room cabinets, to add additional cabinets around column to include wrapping of column to both upper and lower cabinets, convert all upper cabinets to 42" tall.

-Increase the customer side reception counter area from 12" to 18" to include support brackets and eliminating the reception counter entirely (see drawings for detail)

Total cost: \$4638.00-\$400 credit for reception counter=\$4,238.00 plus 10%=\$4,661.80

Electrical Boxes:

Per owner the following electrical changes have been requested:

-To add 11 additional quads, 7 additional electrical boxes and up to 1 home run

Total cost: \$4,800.00 plus 10%=\$5,280.00

Dumpster:

-Additional 2 months of dumpster rental to cover until April 30, 2014.

Total Cost: \$450.00

Parking:

-Additional 2 months of parking to from February 10- April 30, 2014.

Total cost: \$770.00

Grand total cost : \$ 11,161.80

Written: Eleven thousand one hundred and sixty one dollars and eighty cents.

All of the work is to be completed in a substantial and workmanlike manner .

Changes Approved:

By: _____

By: _____

Table with 2 columns: Description and Amount. Rows include Previous Contract Amount (\$174,440.00), Change order # 1 (\$1,500.00), Change order # 2 (\$7,986.00), Change order # 3 (\$11,161.80), and Total Contract and Extras (\$195,087.80).

By: [Signature]
J L Tripp Builders



BUSH CONSTRUCTION COMPANY, INC.

Date: 01/15/14

PROPOSED CHANGE ORDER

To: Tripp Construction – Robert Tripp – 2055 Edgewood Ave W Jacksonville FL 32208

From: Andy Verchick

Project Name: City of Jacksonville Risk Management

Project #: 13M88

Location: Downtown Jax

A brief description of this change order is as follows:

- Deduct to delete 4' of counter top in Reception Area **LUMP SUM DEDUCT \$400.00**
- Add for 18" deep counter tops with supports @ Reception check-in windows
- Add for additional base cabinets, upper cabinets, and counter top to fill in approximately 7' of wall space
- Add for full height backsplashes throughout break room
- Add for cladding column in corner of break room
- Add for height change of all upper cabinets to 42" tall **LUMP SUM ADD \$4,638.00**

Fabrication: \$

Delivery:

Installation:

Sales Tax:

Total amount of this Change Order: \$4,238.00

The completion date remains the same and is not affected.

The completion date is to be extended by ____ days.

The completion date is to be shortened by ____ days.

This price is valid for 5 days.

Payment Terms: Net 30

Accept & Proceed

Date

Design/Build General Contractor (Florida: CGC038796; Georgia: GCCO003110; Arkansas: 0217590513)

3741 Grant Rd. • Jacksonville, FL 32207 • (904) 399-2308 • Fax (904) 399-2405 • bushconstructioncompany.com



**Crews Electrical
Contracting, Inc.**

DATE: 1/15/2014

PROPOSAL

To: J L Tripp Builders
2055 Edgewood Ave W
Jacksonville, FL 32208

Job: City of Jacksonville
Risk Management

From: Crews Electrical Contracting Inc.
Jack Crews
15779 Shellcracker Rd.
Jacksonville, Fl. 32226
Fax: 503.0644
Jackcrews_electric@yahoo.com

Change Order # 1

We propose to provide labor and materials for this change order as follows:

- To do required wiring to add eleven (11) additional quad receptacles.
- To add seven (7) additional electrical boxes to accommodate additional furniture plugs and security system required.
- To add up to one (1) home run by separating plugs that is shared between risk and budget.

The work provided in this change order shall be performed under the same terms and conditions as that included in the original proposal.

Our price for providing labor and materials for this change order is: \$4,800.00

Payment terms: upon completion

Accepted and approved by: _____

Date: _____

EC 0002534

Crews Electrical Contracting, Inc.

904-382-9542

Cox, Torrance

To: McKnight, Thomas
Cc: Tisby, Iris; Cox, Torrance
Subject: Parking Division for J L Tripp Builders

J L Tripp Builders has 3 Meters for construction.

\$25 Dollar Deposit Per Meter = $\$75 \times 3 \text{ meters} = \225.00

\$ 6 Dollars Per Day/ Per Meter = $\$6 \text{ per day} \times 3 \text{ meter} = \$18 \times (90) \text{ Day Project} = \1620.00

\$ 1 Dollar Application Fee for each Meter = \$3