

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, December 17, 2020, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/82589525551?pwd=UzhWU3MxUk9Gd0hiSmNZV2Z2ck9SQTO9>

Meeting ID: 825 8952 5551

Passcode: 673292

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Paul Barrett, Treasury (in Randall Barnes absence)
 ✓ David Migut, OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>TMOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Marlene Russell✓ Jordan Elsbury	P-44-20	Fee & Contract Negotiations State Government Relations Consultant Office of the Mayor	That the City of Jacksonville enter into a contract with Ballard Partners, Inc. for State Government Relations Consultant that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; the period of service is from January 27, 2021 through January 26, 2022, with three (3) one-year renewal options upon satisfactory performance by the Consultant. All other terms and conditions are per the RFP and the City's standard contract language.		APPROVED 4-0
Harrison Conyers✓ Bill Spann	P-56-17	Contract Amendment No. 4 Military Affairs and Mission Advocacy Services Military Affairs and Veterans Department	That Contract No. 9388-02 originally executed September 13, 2017, between the City of Jacksonville and R.J. Natter & Associates, LLC, for Military Base & Mission Advocacy, be amended to: (i) extend the period of service from January 1, 2021 through June 29, 2021; (ii) provide an amount of \$41,000.00 for the services; thereby (iii) increasing the maximum indebtedness by \$41,000.00 to a new not-to-exceed total maximum of \$368,000.00. All other terms and conditions, as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws		APPROVED 4-0
Michael Thomas✓ Ed Randolph✓	P-50-20	Introduce & Review Scope Civil Engineering & Land Planning Services for Cecil Commerce Center/Alliance Florida Office of Economic Development	That the committee approves the Scope of Services/Request for Proposal(RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable state and federal laws.		APPROVED 5-0 (Chgd term 1.2.3)
William Joyce✓ Tim Rogers✓	P-46-19	Subcommittee Report Professional Services for 21 st Century Urban Branch Library Study Department of Public Works	The PSEC met on Thursday, March 05, 2020, to conclude evaluation of various firms regarding this project. As a result of this meeting, a 'Special' PSEC meeting was held on Tuesday, November 10, 2020 for the purpose of conducting personal interviews with the top two firms utilizing Section 126.302(h 3: 1 & V111) of the Procurement Manual. As a result of the interviews, it is the consensus of the committee that of the two firms/companies interviewed, both were found to be responsive, interested, qualified and available to provide the services required by the RFP. the ranking of first and second designates the order of qualifications of these companies to perform the required services and alphabetically they are: 1) Aaron Cohen Associates, Ltd. 2) PQH Group, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee & contract negotiations may begin with <u>Aaron Cohen Associates, Ltd.</u> the number one ranked company.		Approved 5-0

<p>William Joyce ✓ Robin Smith ✓</p>	<p>P-34-19</p>	<p>Contract Amendment No. 1 Professional Engineering Services for Storm Resiliency and Hardening Department of Public Works/Engineering & Construction Management Division</p>	<p>That Contract No. 6354-17, originally executed February 13, 2020 between the City of Jacksonville and CDM Smith, Inc., for Professional Engineering Services for Storm Resiliency and Hardening, be amended to increase the maximum indebtedness by \$200,000.00 to a new maximum indebtedness of \$700,000.00. Each project performed under this agreement shall be authorized by a not-to-exceed cost applicable thereto. All other terms and conditions shall remain the same.</p>	<p>Approved 5-0</p>
<p>Robin Smith ✓ Chris LeDew ✓</p>	<p>P-11-20</p>	<p>Subcommittee Report Professional Engineering Services for Penman Rd Complete Streets from Beach Blvd to Atlantic Blvd. Department of Public Works/Engineering & Construction Management Division</p>	<p>It is the consensus of the committee that of the thirteen proposals submitted for this Request for Proposal(RFP) twelve were found to be responsive, interested, qualified and available and one was deemed non-responsive. The ranking of first, second and third designates the order of qualifications of these companies to perform the required services and alphabetically they are: 2) G-A-I Consultants, Inc. 3) Kimley Horn & Associates, Inc. 1) Peters & Yaffe, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee & contract negotiations may begin with <u>Peters & Yaffe, Inc. the number one ranked firm</u></p>	<p>Approved 5-0</p>
<p>Robin Smith ✓ Thomas McKnight William Joyce ✓</p>	<p>P-25-20</p>	<p>Subcommittee Report CEI Services for Mayport Dock Redevelopment Department of Public Works/Engineering & Construction Management Division</p>	<p>It is the consensus of the committee that of the thirteen proposals submitted for this Request for Proposal(RFP) twelve were found to be responsive, interested, qualified and available and one was deemed non-responsive. The ranking of first, second and third designates the order of qualifications of these companies to perform the required services and alphabetically they are: 1. AE Engineering, Inc. 3. Taylor Engineering, Inc. 2. VIA Consulting Services, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee & contract negotiations may begin with <u>AE Engineering, Inc., the number one ranked firm</u></p>	<p>Approved 5-0</p>
<p>MEETING ADJOURNED 10:13 A.M.</p>				