

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

Minutes for Thursday, June 16, 2022, 10:00

a.m. Eighth Floor, Conference Room 851

Ed Ball Building, 214 N. Hogan Street

Jacksonville, FL 32202

Join Teams Meeting

[Teams Meeting](#)

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Paul Barrett, Treasury (in Brennen Merrell absence)
 ✓ James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Traey Flynn Wanda Verdejo ✓	P-22-22	Introduce & Review Scope Aircraft Liability & Physical Damage Insurance Coverage Finance and Administration Department/Risk Management Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 4-0
Anne Coglianese Bob Blanco ✓ Kristen Reed ✓	P-31-22	Introduce & Review Scope Professional Services for Resilience Updates to the Land Development Regulations Planning and Development Department	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 5-0
Steve Long Robin Smith David Hahn ✓	P-27-22	Introduce & Review Scope Construction Engineering and Inspection Services for New Medical Examiner's Office Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 4-0
Steve Long Tim Crutchfield David Hahn ✓	P-17-19	Contract Amendment No. 3 Professional Architectural and Engineering Services for Programming, Site Selection and Design of New Medical Examiner's Office Department of Public Works/Engineering & Construction Management Division	That Contract No. 10754, originally executed February 4, 2020, between the City of Jacksonville and Gresham Smith for Professional Design Services for Professional Architectural and Engineering Services for Programming, Site Selection and Design of the New Medical Examiner's Office be amended to incorporate the attached Scope of Services identified as Exhibit 'G' and Fee Summary identified as Exhibit 'H'; increase the lump-sum amount for Design Services by \$1,006,461.21, to a new lump-sum amount of \$2,249,197.43, increase the not-to-exceed limits for: Transportation by \$2,000.00 to a new limit of \$5,000.00; reproductions by \$5,000.00 to a new limit of \$12,000.00; and add a not-to-exceed limit for Various FGBC Services in the amount of \$26,250.00; thereby increasing the maximum indebtedness by \$1,039,711.21 to a new maximum indebtedness to the City in the amount of \$2,484,647.35. All other terms and conditions, as previously amended, shall remain the same.	"To project completion"	Approved 4-0
Kathleen Collins ✓ Rebecca Braeckel (Via TEAMS) ✓	P-19-22	Subcommittee Report Aerial Imagery Services – Re-Bid Duval County Property Appraiser's Administration	It is the consensus of the committee that of the three (3) proposals received in response to the Request for Proposal (RFP), all were found to be responsive, interested, qualified, and available to provide the required services. The ranking of first, second, and third designates the order of qualification of these firms to perform the required service and alphabetically they are: 1) EagleView (Pictometry International Corporation) 3) Kucera International, Inc. 2) The Sanborn Map Company, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>EagleView (Pictometry International Corporation)</u> , the number one (1) ranked firm.		Approved 5-0

<p>Brennan Merrell ✓</p> <p>Patrick Greive</p>	<p>P-19-19</p>	<p>Contract Amendment No. 1 Revenue Audit Services Finance and Administration Department</p>	<p>That Contract No.10679 between the City of Jacksonville and James Moore & Co., PL., for the provision of Revenue Audit Services be amended to (i) exercisethe first of two (2) 2-year renewal options extending the period of services from August 20, 2022, thru August 19, 2024, with one (1) renewal remaining; (ii) incorporate the attached Contract Fee Summary identified as Exhibit 'B-1'; and (iii) Increasing the maximum indebtedness by \$200,000.00 to a new not-to-exceed maximum indebtedness of \$400,000.00. All other terms and conditions shall remain the same.</p>	<p>08/20/22</p>	<p>Approved 4-0</p>
<p>Meeting Adjourned: <u>10:07 A.M.</u></p>					

"The next PSEC meeting is scheduled to be held on Thursday, June 30, 2022."