PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, March 7, 2019, 10:00 a.m.
Eighth Floor, Conference Room 851
Jacksonville, FL 32202

Committee Members: **Gregory Pease, Chairman**
Randall Barnes, Treasury
James McCain, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Twane Duckworth **Ann Willis**	**P-43-14**	**Rescind Contract Amendment No. 6 (Motion approved 2/21/19)** **Property Insurance Broker Services** Finance & Administration Department/Risk Management Division	That City Contract No. 8518-03, between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Property Insurance Brokerage Services; for the placement and binding, and ratification of the purchase of property/boiler and machinery, and the addition of terrorism coverage for the City of Jacksonville and Jacksonville Port Authority (JPA) is amended to: (i) update the City's property schedule for insurance and FEMA purposes and Fine Arts schedule identified in Exhibits G, H & I; (ii) exercise the fourth and final renewal option extending the period of service from March 1, 2019 to March 1, 2020; (iii) provide an amount of **$84,600.00 and $49,000.00** respectively; and (iv) increase the maximum indebtedness by a not-to-exceed amount of **$5,114,133.00** to a new total maximum indebtedness of **$23,324,545.65.** All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.	***03/01/19***	
	P-43-14	**Restate Contract Amendment No. 6** **Property Insurance Broker Services** Finance & Administration Department/Risk Management Division	That City Contract No. 8518-03, between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Property Insurance Brokerage Services; for the placement and binding, and ratification of the purchase of property/boiler and machinery, and the addition of terrorism coverage for the City of Jacksonville and Jacksonville Port Authority (JPA) is amended to: (i) update the City's property schedule for insurance and FEMA purposes and Fine Arts schedule identified in Exhibits G & H; (ii) exercise the fourth and final renewal option extending the period of service from March 1, 2019 to March 1, 2020; (iii) provide an amount of $**77,450.00** and $**4,980,533.00** respectively; thereby (iv) increasing the maximum indebtedness by a not-to-exceed amount of $**5,057,983.00** to a new total maximum indebtedness of $**23,268,398.65**. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.	***03/01/19***	
Duane Kent **Jill Enz**	**P-11-19**	**Introduce & Review Scope** **Architectural & Engineering Services for Miscellaneous Park Improvement Projects - Annual Contract (North)** Department of Public Works/Engineering & Construction Management Division	**That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to insure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.**		
William Joyce **Robert Skalitzky**	**P-20-19**	**Introduce & Review Scope** **Architectural & Engineering Services for Miscellaneous Park Improvement Projects - Annual Contract (West)** Department of Public Works/Engineering & Construction Management Division	**That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to insure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.**		

William Joyce Robert Skalitzky	P-52-17	**Contract Amendment No. 5** **Professional Services for Dock Inspections & Designs** Department of Public Works/Engineering & Construction Management Division	That Contract No. 8567-02, originally executed November 14, 2017, between the City of Jacksonville and Taylor Engineering, Inc., for Professional Services for Dock Inspections and Designs be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'R' and Contract Fee Summary identified as Exhibit 'S'; (ii) Add new not-to-exceed limits for: Bidding Assistance and Construction Administration Services in the amount of $390,483.54 and Site Visit Local Mileage in the amount of $4,552.20; thereby (iii) increasing the maximum indebtedness to the city by $395,035.74 to a new total maximum of $1,099,193.89. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	*To project completion*	
William Joyce Duane Kent	P-69-17	**Subcommittee Report** **Construction Engineering & Inspection Services for Old Plank Road Drainage Improvement Project** Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the six (6) companies/firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. the ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 3) AE Engineering, Inc. 2) The Gibbs Group, Inc. 1) ViA Consulting Services, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with VIA Consulting Services, Inc., the number one ranked company.		
William Joyce Chris LeDew	P-16-18	**Subcommittee Report** **Professional Design Services for Belfort Road Widening & Traffic Improvements** Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the Seven (7) companies/firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. the ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 3) Alfred Benesch & Company 2) G-A-I Consultants, Inc. 1) Prosser, Inc. 3) The R-A-M Professional Group, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Prosser, Inc., the number one ranked company.		
MEETING ADJOURNED:_____					

CC: Council Auditor
Subcommittee Members