

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, April 20, 2023, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as official notice of the City's intended decision for all recommended actions above the formal threshold of \$65,000.00. Please refer to 126.106(e), if you wish to protest any of these items.

Committee Members: ✓ Robert Waremburg, Chairman
✓ Brennan Merrell, Treasury
✓ James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Anne Coglianesse William Killingsworth	1	SS-14120-23 (P-18-23)	Single Source Purchase Compound Flood Model and Real Time Flood Forecasting System Planning and Development Department	That the City of Jacksonville enter into a Single Source Contract with The Water Institute of the Gulf for the purchase of a Full Probabilistic Compound Flood Model and Real-Time Flood Forecasting System by incorporating the attached Scope of Work identified as Exhibit "A" and the Fee Agreement identified as Exhibit "B." The Period of Service will be from execution of the contract to project completion. The maximum indebtedness will be a not-to-exceed amount of \$2,500,000.00. All other terms and conditions are per the City's standard contract language.		Pulled
Paul Crawford Wendy Khan ✓	2	P-13-23	Introduce and Review Scope Contracts Management, Maintenance and Caretaker Support for Cecil Commerce Center/Alliance Florida Office of Economic Development	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures, and applicable state and federal laws.		Approved 4-0
Keith Powers Dan Pearson Gail McCormack ✓	3	P-05-20	Contract Amendment No. 3 Laboratory Services for JFRD Jacksonville Fire and Rescue Department	That Contract No. 70250-20 between the City of Jacksonville and Quest Diagnostics Clinical Laboratories, Inc., for Laboratory Services for Jacksonville Fire and Rescue Department be amended to exercise the third and final renewal option extending the period of service from July 1, 2023 through June 30, 2024, with no renewals remaining; and increasing the maximum indebtedness by \$50,000.00 to a new not-to-exceed maximum of \$250,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	06/30/23	Approved 4-0

<p>Will Williams</p> <p>Robin Smith</p> <p>John Baxter✓</p>	4	P-19-20	<p>Fee and Contract Negotiations Professional Engineering Services for Eastport Road from Pulaski Road to Zoo Parkway Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with Casseaux, Hewett & Watpole, Inc. d/b/a CHW for Professional Engineering Services for Eastport Road from Pulaski Road to Zoo Parkway that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B'; provide a lump-sum amount for Design Services in the amount of \$1,704,737.08 and not-to-exceed limits for Environmental in the amount of \$24,486.47, Geotechnical in the amount of \$103,168.28; Traffic Control in the amount of \$425,544.70; Signalization in the amount of \$298,327.19; Title Work in the amount of \$10,000.00; SUE Services in the amount of \$60,000.00; Traffic Counts in the amount of \$2,000.00 and Contingency Services in the amount of</p>		<p>Approved 4-0</p>
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				<p>\$100,000.00, with a maximum indebtedness to the City in the amount of \$2,728,263.72 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.</p>		
<p>Robin Smith</p> <p>Will Williams</p> <p>David Hahn✓</p>	5	P-20-21	<p>Fee and Contract Negotiations Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with STV, Inc., for Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road, that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; provide a lump-sum amount for Design Services in the amount of \$379,977.20 and not-to-exceed limits for Survey/SUE/Mapping in the amount of \$240,990.29 and Geotechnical in the amount of \$13,431.45, with a maximum indebtedness to the City in the amount of \$634,398.94 and with an expiration date of Project Completion. All other terms and conditions are per the RFP and the City's standard contract language.</p>		<p>Approved 4-0</p>
<p>Will Williams</p> <p>Jill Enz</p> <p>David Hahn✓</p>	6	P-10-19	<p>Contract Amendment No. 1 Professional Design Services for the Southbank Riverwalk Extension Department of Public Works/Engineering & Construction Management Division</p>	<p>That Contract 70145-20, originally executed, June 4, 2020 between the City and the Haskell Company for Professional Design Services for the Southbank Riverwalk Extension, be amended to incorporate the attached Scope of Services identified as Exhibit 'C' and Contract Fee Schedule identified as Exhibit 'D'; to increase the Not-to-Exceed Limits for Design by \$145,726.27 from \$283,118.69 to a new limit of \$428,844.96; Survey by \$7,300.89 from \$41,410.10 to a new limit of \$48,710.99, Permitting by \$15,440.06 from \$37,715.29 to a new limit of \$53,155.35, Structural Engineering by \$69,982.00 from \$225,568.38 to a new limit of \$328,550.38, with the limits remaining the same for Geotechnical in the amount of \$158,993.39, Public Outreach in the amount of \$5,083.56 and Upland Connections in the amount of \$5,000.00, thereby increasing the maximum indebtedness by \$238,449.22 for a new maximum indebtedness to the City in the amount of \$1,028,338.63. All other terms and conditions shall remain the same.</p>	<p><i>To Project Completion</i></p>	<p>Approved 4-0</p>

<p>Robin Smith</p> <p>Jonathan Page</p> <p>David Hahn ✓</p>	7	P-49-22	<p>Fee and Contract Negotiations CEI Services for the Rivers Edge Development Project Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a Contract with VIA Consulting Services, Inc., for CEI for the Rivers Edge Development Project that includes the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$2,000,000.00. The period of service will be to Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.</p>		Approved 4-0
<p>Nikita Reed</p> <p>Thomas McKnight</p> <p>David Hahn ✓</p>	8	P-46-22	<p>Fee and Contract Negotiations Construction Engineering and Inspection Services for Federally Funded Projects Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with England-Thims & Miller, Inc., for Construction Engineering and Inspection Services for Federally Funded Projects that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; each project performed under this agreement shall be authorized by and individual Purchase Order with a not-to-exceed cost applicable thereto; the maximum indebtedness of the City pursuant to this agreement is \$3,000,000.00; The initial Period of Services will be for two (2) years with the option to extend such contract for two (2) additional two-year periods upon satisfactory performance by the Consultant. All other terms and conditions are as provided in the RFP and the City's standard contract language.</p>		Approved 4-0
<p>Nikita Reed</p> <p>Thomas McKnight</p> <p>David Hahn ✓</p>	9	P-27-22	<p>Fee & Contract Negotiation Construction Engineering and Inspection (CEI) Services For Medical Examiner's Office Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with AE Engineering, Inc., for the Medical Examiner's Office that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; the maximum indebtedness of the City pursuant to this agreement is \$1,800,000.00; the Period of Service will be to Project Completion. All other terms and conditions are per the RFP and the City's standard contract language.</p>		Approved 4-0
<p>Robin Smith</p> <p>Thomas McKnight</p> <p>David Hahn ✓</p>	10	P-06-23 JS#1	<p>Introduce and Review Scope Construction Engineering and Inspection Services for Various City Projects - Annual Contract Set Aside Department of Public Works/Engineering & Construction Management Division</p>	<p>That the committee approve the scope of service/Request for proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable state and federal laws.</p>		Approved 4-0

<p>Robin Smith</p> <p>Guy Parola</p> <p>David Hahn ✓</p>	<p>11</p>	<p>P-30-20</p>	<p>Contract Amendment No. 1 Professional Engineering Services for 2-Way Mobility & Safety Enhancement Analysis & Design on Forsyth and Adams Department of Public Works/Engineering & Construction Management Division</p>	<p>That Contract No. 7100821 originally executed June 15, 2021, between the City and Prosser, Inc., for Professional Engineering Services for 2-Way Mobility & Safety Enhancement Analysis & Design on Forsyth and Adams, be amended to incorporate the attached Scope of Services identified as Exhibit 'C' and Contract Fee Summary identified as Exhibit 'D' to increase the lump-sum amount by \$28,059.16 to a new lump-sum amount of \$1,356,618.18 and to add a new not-to-exceed limit for Shop Drawings in the amount of \$5,000.00, thereby, increasing the maximum indebtedness by \$33,059.16 to a new maximum amount of \$1,361,618.18. All other terms and conditions shall remain unchanged.</p>	<p><i>To Project Completion</i></p>	<p>Approved 4-0</p>
<p>Robin Smith</p> <p>Roy Birbal</p> <p>David Hahn ✓</p>	<p>12</p>	<p>P-23-16</p>	<p>Contract Amendment No. 3 Miscellaneous Architectural/ Engineering Services Department of Public Works/Engineering & Construction Management Division</p>	<p>That Contract No. 10288 originally executed March 20, 2017, between the City of Jacksonville and TTV Architects, Inc., for Miscellaneous Architectural/Engineering Services be amended to ratify the contract from March 19, 2023, to the effective date of renewal and extending the period of service through August 19, 2023. All other terms and conditions, as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.</p>	<p>03/19/23</p>	<p>Approved 4-0</p>
<p>Meeting Adjourned: <u>10:11 a.m.</u></p>						

"The next PSEC meeting is scheduled to be held on Thursday, May 4, 2023."