

140030



1920.13-1

December 2, 2013

MEMORANDUM

12/06/13 09:30:48
COJ - Procurement Division

TO: James R. McCain, Jr.
Corporation Secretary/Assistant General Counsel

THROUGH: C. Ronald Belton, Assistant to the Mayor/Chief Financial Officer

FROM: Thomas G. McKnight *TGM*
Capital Improvement Construction Manager

SUBJECT: Risk Management Space Planning and Remodeling
Contractor: J. L. Tripp Builders
Contract No: 9586-10

*To Mayor
12/16/13
JLB*

Forwarded herewith for execution is Change Order No. 1 for subject project.

Original Contract Amount..... \$174,440.00

Previous Change Order No. 0..... \$0.00

Change Order No. 1..... \$1,500.00

Total Revised Contract Amount..... \$175,940.00

Account NumberSee attached

This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Brown, in accordance with Executive Order No. 13-05.

- Attachments: 1. Change Order
2. Back-up Information
3. Legal Request Memorandum

TGM:lw

**ADMINISTRATIVE AWARD
BID No.: JCF-0087-13**

DESCRIPTION OF GOODS/SERVICES: Subject bid was awarded to J. L. Tripp Builders, Inc., on 9/18/2013 in the amount of \$174,440.00.

Recommend approval of change order # 1 to J. L. Tripp Builders, Inc., in the amount of \$1,500.00, for a revised maximum indebtedness to the City not to exceed \$175,940.00.

Funding source for change order # 1 to be encumbered by account AFRM561WC-06429 to be executed by formal contract through the Office of General Counsel.

FOR AGENCY/DEPARTMENT:

Public Works/Engineering and Construction Management Division

REQUISITION NUMBERS: n/a

NUMBER FIRMS SOLICITED: 8 **NUMBER FIRMS BIDDING:** 4

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:

n/a

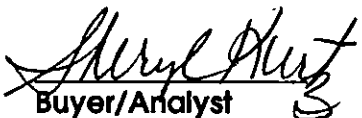
RECOMMEND AWARD TO: J.L. Tripp Builders

CONCURRENCE BY: William J. Joyce, P.E., Chief, Engineering and Construction Management Division

PRICE: \$175,940.00

TERMS: Net 30

REASON FOR NOT ACCEPTING LOW BID: n/a


Buyer/Analyst

11/21/2013
Date

For 
Manager of Purchasing Services

MR 11/20/2013
Date

APPROVAL/DISAPPROVAL:


Gregory Reese, Chief, Procurement Division

12/2/13
Date

CHANGE ORDER TRACKING SHEET

Description of Project	Risk mgmt Space Planning & Remodel	
Change Order Number	1	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	9586-10	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A	11/20		
1A						
2	Contractor Execution		11/20			
3	Construction Management		11/21			
4	Using Agency		11/25			
5	JEA (if applicable)					
6	City Engineer	11/25	11/25			
7	Director of Public Works		11/26			
8	Admin/Finance Clerk	12/5	12/5	12/5	B. Turner	
9	Buyer					
10	Chief of Procurement	12/6	12/11			
11	Director Finance					
12	Asst. General Counsel					
13	CAO/Mayor					
14	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:

Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.
Director of Public Works

CITY OF JACKSONVILLE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
CONSTRUCTION CHANGE ORDER

Change Order No. One (1) Date November 14, 2013

Description of Project Risk Management Space Planning and Remodeling

Name of Contractor J. L. Tripp Builders

Contractor's Address 2055 Edgewood Avenue W., Jacksonville, Florida 32208

Contract No. 9586-10

Account No. AFRM561WC-06429 Original Contract \$174,440.00

+ Previous Change Orders 0 \$0.00 + Change Order No. 1 \$1,500.00

*See attached appendix for additional listings.

Bid Number JCF-0087-13 TOTAL REVISED CONTRACT \$175,940.00

Construction Completion Date February 9, 2014

Revised Construction Completion Date _____

Contract Expiration Date June 9, 2014

Revised Contract Expiration Date _____

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached.

Justification: See attached.

Accepted for Contractor J. L. Tripp Builders

Signed J. L. Tripp Attest Robert Tripp

Title President Title VP

Date 11/20/2013 Date 11/20/13

Signed _____ By Thomas G. McKnight 11-21-13
Issuing Authority Capital Improvement Construction Manager Date

Signed _____ By [Signature] 11-25-13
Using Division Div/Department Head Date

[Signature] 11/25/13 James R. McCain 12-16-13
Chief, Engineering & Construction Mgmt Div Date Assistant Counsel Date

[Signature] 11/20/13 Karen Bowling 12/16/13
Director of Public Works Date Mayor Date

[Signature] 12/11/13 James R. McCain 12/11/13
Chief of Procurement Date Corporation Secretary

[Signature] 12/11/13
Director of Finance Date

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04



NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION
ADDITIONAL SCOPE						
1	DEMO ENTIRE WALL IN OFFICE 3386 AND ENLARGE ROOM BY 12"-15" IN 2 DIRECTIONS, RELOCATE ELECTRICAL AS NOTED AND DISPOSE OF DEBRIS	1.00	LS	\$1,500.00		\$1,500.00
JUSTIFICATION: Requested by Risk Management (Mr. Twane Duckworth and Mr. Mitchell Perin)						
SUBTOTAL CHANGE ORDER NO. 1					\$0.00	\$1,500.00
NET TOTAL CHANGE ORDER NO. 1					\$1,500.00	

DEPARTMENT OF PUBLICWORKS



11/12/13

Lori West

Re: JCF- 0087-13 – Risk Management St. James Building Change Order

Lori please process this change order for **Risk Management**

1. The work shall be performed under the same terms and conditions as that included in the original.

This change order is for labor and material to demo entire wall in office # 3386 also to enlarge by moving 12"-15" in two directions, to relocate electrical by adding junction boxes and relocate low voltage and dispose of debris.

Previous Contract Amount =\$ 174,440.00

Change Order Amount = \$1500.00

Thanks

Torrance A Cox, Sr



CONTRACT CHANGE ORDER

Change order No: 1

From: JL Tripp Builders
2055 Edgewood Ave W
Jacksonville, FL 32208

To: City of Jacksonville
Attn: Torrance Cox
214 N Hogan St, 3rd Floor
Jacksonville, FL 32202

Date: 11/8/2013
Job Name: Risk Mgt-St. James Bldg
Contract Job No.: 9586-10/JCF-0087-13
Prepared by: Judi Tripp

The work covered by this order shall be performed under the same terms and conditions as that included in the original.

This change order is for labor and material to demo entire wall in office 3386 to make larger by moving 12"-15" in two directions, to relocate electrical by adding one or two junction boxes, and relocate low voltage. Disposal of debris.

Total cost plus 15%-\$1,500.00

All of the work is to be self- performed by contractor and electrical subcontractor, and is to be completed in a substantial and workmanlike manner for the sum of one thousand five hundred ollars .

Changes Approved:

By: _____

By: _____

Previous Contract Amount: \$ 174,440.00
Change order # 1 \$ 1,500.00
Total Contract and Extras: \$ 175,940.00

By: Judi Tripp
JL Tripp Builders