SUBJECT: RENTAL OF HEAVY EQUIPMENT

BID #: SC-0547-16 **OPEN DATE: 2016-09-14**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 17 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 3** **OTHER 1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the Second Renewal Option with United Rental, Inc., for Rental of Heavy Equipment for the Office of Special Events. Period of Service will be from October 1, 2018 through September 30, 2019, with one (1) renewal option remaining. Total revised estimated annual expenditure in the amount of $156,540.00, for a not-to-exceed expenditure amount of $469,620.00.

Funding for this award to be encumbered by account(s): SPET01ASE-04938/04402; PRSE134SE-04904 to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____

for CHELSEY FLEMING

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

ONE CITY. ONE JACKSONVILLE.

Lenny Curry, Mayor

Office of Special Events
117 W. Duval Street
Jacksonville, FL 32202
(904) 630-3690
www.coj.net

MEMORANDUM

TO: **Gregory Pease, Chief of Procurement**

FROM: **Brent Fine, Special Events Manager** BF

SUBJECT: **FY19 Heavy Equipment– SC-0547-16**

DATE: **August 30, 2018**

The Office of Special Events requests to exercise the second renewal option of award SC-0547-16, for heavy equipment provided by United Rentals, Inc for the period beginning October 1, 2018 through September 30, 2019.

Attached is a written agreement from the vendor exercising the renewal option at the same price and terms and conditions.

Annual expenditures are not expected to exceed $156,540 and payments will be processed by purchase order(s).

Master Blanket Purchase Order: 610801
FUNDING SOURCE: SPET01ASE-04938/04402 & PRSE134SE-04904

ATTACHMENTS:

- **Current FY18 Award**
- **Renewal Letter from Vendor**

United Rentals

Mr. Brent Fine
City of Jacksonville
Office of Special Events
117 W. Duval Street, Suite 280
Jacksonville, FL 32202

On behalf of United Rentals Inc, I do hereby express our wish to renew our agreement for annual award for the rental of heavy equipment with the Office of Special Events. Under this renewal, I confirm pricing will be kept effective from the date of the award though the end of the renewed term. Period of service will be from October 1, 2018 through September 30, 2019.

Respectfully,

Tim Sterner

Tim Sterner

United Rentals Inc.

SUBJECT: RENTAL OF HEAVY EQUIPMENT

BID #: SC-0547-16 **OPEN DATE: 2016-09-14**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify award from October 1, 2017 through date of award.

Recommend approval to utilize the first (1) of three (3) renewal options with United Rental, Inc., for the rental of heavy equipment for the Office of Special Events. Period of service is from date of award through September 30, 2018. The total annual not-to-exceed amount of $156,540.00, with a total award amount of $313,080.00.

Funding for this award to be encumbered by account SPET01ASE-04402/04938 to be executed by purchase order(s).

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions, Previous Award

ANALYST: _____ CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/12/17

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/14/17

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: RENTAL OF HEAVY EQUIPMENT

BID #: SC-0547-16 **OPEN DATE: 2016-09-14**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, United Rental, Inc. for the rental of heavy equipment for the Office of Special Events. Period of service is one year from date of award through September 30, 2017 with three (3) one (1) year renewal options. Total not-to-exceed amount of $156,540.00.

Funding for this award to be encumbered by account SPET01ASE-04402/04938 and/or PRSE134SE-04904 to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions

ANALYST: K. Tarbert for CHELSEY RENFROE **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9-22-16

Teresa R. Eilhen OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/22/16

MK APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

QWS3270X 8/31/2018 8:19 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/31/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 8:19 AM

FISCAL MO/YEAR : 11 2018 CURRENCY CODE :
INDEX CODE : SPET01ASE OFFICE OF SPECIAL EVENTS
SUBOBJECT : 04938 MISCELLANEOUS SERVICES & CHARGES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	AUG 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	-46,700.00	995,408.98	995,408.98
EXPENDITURES	16,635.57	890,527.27	890,527.27
ENCUMBRANCES	20,643.77	36,416.40	36,416.40
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-83,979.34	68,465.31	68,465.31

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 8/31/2018 8:19 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/31/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 8:19 AM

FISCAL MO/YEAR : 11 2018 CURRENCY CODE :
INDEX CODE : SPET01ASE OFFICE OF SPECIAL EVENTS
SUBOBJECT : 04402 EQUIPMENT RENTALS
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	AUG 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	117,467.32	117,467.32
EXPENDITURES	.00	98,282.10	98,282.10
ENCUMBRANCES	1,358.27	1,358.27	1,358.27
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-1,358.27	17,826.95	17,826.95

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 8/31/2018 8:20 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/31/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 8:20 AM

FISCAL MO/YEAR : 11 2018 CURRENCY CODE :
INDEX CODE : PRSE134SE SPECIAL EVENTS
SUBOBJECT : 04904 TRUST FUND AUTHORIZED EXPENDITURES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	AUG 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	1,191,160.90	16,542,908.36
EXPENDITURES	-45,430.04	1,303,604.78	15,049,139.31
ENCUMBRANCES	78,288.65	60,661.10	89,528.51
PRE-ENCUMBRANCES	14,044.50	14,044.50	14,044.50
REMAINING BALANCE	-46,903.11	-187,149.48	1,390,196.04

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

SC-0547-16 United Rental, Inc.

9/22/2016	$156,540.00	Award
10/14/2017	$156,540.00	1st Renewal option
Pending	$156,540.00	2nd Renewal

$469,620.00 Total Award