SINGLE SOURCE AWARD **BID # SS-0218-19**

Subject: Annual Support Services for Federal APD Parking Control & Revenue Systems

Department: Downtown Investment Authority/Parking Facilities

Description of Purchase:
Recommend approval of single source award to Florida Door Control of Orlando, Inc. to provide parking facility equipment and software maintenance services for the period of October 1, 2018 through September 30, 2019. The total estimated expenditure not-to-exceed $75,528.29. Services are for the following locations:

Name of Location	Address	Annual Cost	Funding Source
Main Office	231 E Forsyth St. RM 450	$2,060.88	DIPP412AD-04603
Ed Ball Garage	214 N Hogan St.	$10,980.22	DIPP412PGEB-04603
Forsyth Lot	11 East Forsyth St.	$2,035.03	DIPP412PGEB-04603
Yates Garage	200 East Adams St.	$9,942.07	DIPP412PGYB-04603
Water Street Garage	541 Water St.	$22,342.61	DIPP412PGWS-04603
Ocean Lot	107 Independent Dr.	$427.63	DIPP412PLJEA-04603
Library Garage	33 West Duval St.	$15,930.85	DIPP412PGLG-04603
Lot X	950 Bay St.	$1,009.00	DIPP412PGEB-04603
Emergency Repairs	All Facilities	$10,800.00	DIPP412PGEB-04603

Funding for this award to be executed by purchase order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Single Source Award To: Florida Door Control of Orlando, Inc.

Price Justification: See Attached

Total Award: $75,528.29 **Requisition #** N/A

Attachments: Single Source Form; Agency Memo; Previous Award

Certification as to Single Source: Robert Carle, Public Parjxchleking Officer, Office of Public Parking

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Fleming

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): DIA / Office of Public Parking

FUNDING SOURCE: Various funding sources per location as listed in attached memo.

BRIEF DESCRIPTION OF GOODS/SERVICES:
Florida Door Control of Orlando, Inc. (FDC) will provide Public Parking equipment services to include routine labor and material to maintain equipment for the period 10/1/2018 through 9/30/2019.

AMOUNT OF PROJECT (attach quote): $75,528.29 including $10,800.00 for emergencies.

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Various Federal APD units and equipment within the City of Jacksonville as per the attached memo.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
Florida Door Control has been Public Parking's supplier and maintainer of parking facility Federal APD control equipment for over 12 years. The company is staffed with trained technicians to replace or repair equipment as needed. Equipment at several of the facilities are currently still under warranty with FDC which will extend into FY-19.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Yes. Several of the facilities are currently still under warranty with FDC equipment due to recently installed access control devices; intercom systems, lift operators, and sectional doors

Submitted by: Robert Carle, Public Parking Officer

Date: 7/31/2018 Aundra C. Wallace DIA CEO
(Name) (Title)

Agency's Director's Signature: Aundra C. Wallace

SIGN HERE

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Downtown Investment Authority
Office of Public Parking
Claude Yates Building
231 East Forsyth Street, Suite 424
Jacksonville, Florida 32202
(904) 630-CITY
www.coj.net

July 31, 2018

MEMORANDUM

To: Gregory Pease, Chief, Procurement Division

From: Robert Carle, Public Parking Officer, Office of Public Parking

Re: Single Source Request for Annual Support Services - Florida Door Control of Orlando Inc. to service Federal APD Parking Control and Revenue Systems

The Office of Public Parking recommends approval of the single source renewal award with Florida Door Control of Orlando, Inc. to continue providing parking facility equipment and software maintenance service for the period of October 1, 2018 – September 30, 2019. Public Parking requests the ability to cancel this agreement at any time, or to change the agreement to new mutually agreeable terms in the event Public Parking's equipment inventory changes, by giving the vendor 30 days written notice. Services are for the following locations:

FY-18 – FY-19

Name of Location	Address	Annual Cost	Funding Source
Main Office	231 E Forsyth St RM 450	$2,060.88	DIPP412AD-04603
Ed Ball Garage	214 N Hogan Street	$10,980.22	DIPP412PGEB-04603
Forsyth Lot	11 East Forsyth Street	$2,035.03	DIPP412PGEB-04603
Yates Garage	200 East Adams Street	$9,942.07	DIPP412PGYB-04603
Water Street Garage	541 Water Street	$22,342.61	DIPP412PGWS-04603
Ocean Lot	107 Independent Drive	$427.63	DIPP412PLJEA-04603
Library Garage	33 West Duval Street	$15,930.85	DIPP412PGLG-04603
Lot X	950 Bay St	$1,009.00	DIPP412PGEB-04603
Emergency Repairs	All Facilities	$10,800.00	DIPP412PGEB-04603

The estimated annual maximum expenditure is $75,528.29 to include $10,800.00 for emergency repairs and parts not covered by the standard service of equipment. Your consideration of this recommendation for the respective award would be greatly appreciated.

Attachment: Florida Door Control of Orlando Inc. Quotes

SINGLE SOURCE AWARD **BID # SS-0555-17**

Subject: Annual Support Services for Federal APD Parking Control & Revenue Systems

Department: Downtown Investment Authority/Parking Facilities

Description of Purchase: Recommend approval of single source award to Florida Door Control of Orlando, Inc. to provide parking facility equipment and software maintenance service for the period of October 1, 2017 through September 30, 2018. Total estimated expenditure not to exceed $74,319.29. Services are for the following locations:

Name of Location	Address	Annual Cost	Funding Source
Main Office	231 E. Forsyth St Rm 450	$2,060.88	DIPP412AD-04603
Ed Ball Garage	214 N. Hogan Street	$10,980.22	DIPP412PGEB-04603
Forsyth Lot	11 East Forsyth Street	$2,035.03	DIPP412PLFS-04603
Yates Garage	200 East Adams Street	$9,942.07	DIPP412PGYB-04603
Water Street Garage	541 Water Street	$22,342.61	DIPP412PGWS-04603
Ocean Lot	107 Independent Drive	$427.63	DIPP412PLJEA-04603
Library Garage	33 West Duval Street	$15,930.85	DIPP412PGLG-04603
Emergency Repair	All Facilities	$10,600.00	DIPP412PGEB-04603

Funding for this award to be executed by purchase order.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event that funds are appropriated.

Single Source Award To: Florida Door Control of Orlando, Inc.

Price Justification: See Attached

Total Award: $74,319.29 **Requisition #** N/A

Attachments: Single Source Form; Agency Memo; Previous award; Vendor Quote

Certification as to Single Source: Robert Carle, Public Parking Officer, Office of Public Parking

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Steven Burakowski

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eibner 7/28/17

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: 7/29/17

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-113, Revised 4/2017

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): DIA / Office of Public Parking

FUNDING SOURCE: Various funding sources per location as listed in attached memo.

BRIEF DESCRIPTION OF GOODS/SERVICES:
Florida Door Control of Orlando, Inc. (FDC) will provide Public Parking equipment services to include routine labor and material to maintain equipment for the period 10/1/2017 through 9/30/2018.

AMOUNT OF PROJECT (attach quote): $74,319.29 including $10,600.00 for emergencies.

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Various Federal APD units and equipment within the City of Jacksonville as per the attached memo.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
Florida Door Control has been Public Parking's supplier and maintainer of parking facility Federal APD control equipment for over 12 years. The company is staffed with trained technicians to replace or repair equipment as needed. Equipment at several of the facilities are currently still under warranty with FDC which will extend into FY-18.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Yes. Several of the facilities are currently still under warranty with FDC equipment due to recently installed access control devices; intercom systems, lift operators, and sectional doors

Submitted by: Robert Carle, Public Parking Officer

Date:7/19/201 (Name) (Title)

7

Requesting Agency's Director's Signature:

QWS3270X 8/30/2018 9:15 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/30/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 9:14 AM

FISCAL MO/YEAR : 11 2018 CURRENCY CODE :
INDEX CODE : DIPP412AD ADMINISTRATION-OFFICE OF PUBLIC PARKING
SUBOBJECT : 04603 REPAIRS AND MAINTENANCE
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	AUG 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	97,407.00	97,407.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	.00	.00	.00
PRE-ENCUMBRANCES	53,700.55	53,700.55	53,700.55
REMAINING BALANCE	-53,700.55	43,706.45	43,706.45

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 8/30/2018 9:15 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/30/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 9:15 AM

FISCAL MO/YEAR : 11 2018 CURRENCY CODE :
INDEX CODE : DIPP412PGEB GARAGE - ED BALL BLDG
SUBOBJECT : 04603 REPAIRS AND MAINTENANCE
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	AUG 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	62,053.60	62,053.60
EXPENDITURES	1,388.21	48,907.42	48,907.42
ENCUMBRANCES	-938.21	4,067.60	4,067.60
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-450.00	9,078.58	9,078.58

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 8/30/2018 9:15 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/30/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 9:15 AM

FISCAL MO/YEAR : 11 2018 CURRENCY CODE :
INDEX CODE : DIPP412PGYB GARAGE - YATES BUILDING
SUBOBJECT : 04603 REPAIRS AND MAINTENANCE
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	AUG 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	56,504.80	56,504.80
EXPENDITURES	828.57	29,103.59	29,103.59
ENCUMBRANCES	7,823.00	19,871.57	19,871.57
PRE-ENCUMBRANCES	-8,651.57	.00	.00
REMAINING BALANCE	.00	7,529.64	7,529.64

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 8/30/2018 9:15 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/30/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 9:15 AM

FISCAL MO/YEAR : 11 2018 CURRENCY CODE :
INDEX CODE : DIPP412PGWS GARAGE - WATER STREET
SUBOBJECT : 04603 REPAIRS AND MAINTENANCE
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	AUG 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	76,287.45	76,287.45
EXPENDITURES	1,861.93	32,049.86	32,049.86
ENCUMBRANCES	-1,861.93	5,575.77	5,575.77
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	38,661.82	38,661.82

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 8/30/2018 9:15 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/30/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 9:15 AM

FISCAL MO/YEAR : 11 2018 CURRENCY CODE :
INDEX CODE : DIPP412PLJEA LOT - JEA
SUBOBJECT : 04603 REPAIRS AND MAINTENANCE
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	AUG 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	428.00	428.00
EXPENDITURES	35.63	427.56	427.56
ENCUMBRANCES	-35.63	.07	.07
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	.37	.37

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 8/30/2018 9:15 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/30/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 9:15 AM

FISCAL MO/YEAR : 11 2018 CURRENCY CODE :
INDEX CODE : DIPP412PGLG GARAGE - LIBRARY, WEST DUVAL STREET
SUBOBJECT : 04603 REPAIRS AND MAINTENANCE
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	AUG 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	66,938.60	66,938.60
EXPENDITURES	1,327.58	54,509.43	54,509.43
ENCUMBRANCES	-1,327.58	1,108.19	1,108.19
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	11,320.98	11,320.98

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND