3

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE:** 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to correct the current total not-to-exceed award amount to $1,662,202.96.

Recommend approval to ratify the period of service from October 1, 2023 through date of award.

Recommend approval to utilize the third renewal option with U.S. Water Services Corporation in the annual not-to-exceed expenditure amount of $250,000.00. Total revised not-to-exceed award amount will be $1,912,202.96. Period of service will be from the date of award through September 30, 2024 with one (1) one (1) year renewal option remaining.

This award will be funded from account 54101.155007.534100.00000000.00000.0000000 and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 6, 2023

TO: **Dustin L. Freeman**
Chief of Procurement

THRU: **Nina Sickler, P.E. Director,**
Department of Public Works

FROM: **Roy Birbal, Chief,**
Public Buildings Division

SUBJECT: **SC-0302-21, POA-70841-21 Recommendation to Renew Lift Station Maintenance, Repair, and Inspection at Various City Locations**
US Water Service Corporation

The Department of Public Works, Public Building Division has received a request from US Water Service Corporation to renew the referenced contract, which expired September 30, 2023

Accordingly, we request approval of the renewal request in the amount of $250,000.00. The revised not to exceed amount will be $1,912,202.96 and the service period will be from award date through September 30,2024.

Funding will be encumbered as follows:

ACCOUNT NO.	AMOUNT ENCUMBERED
54101.155007.534100.00000000.00000.0000000	$250,000.00

Please contact Ezra Thomas at 255-4353 with any questions.

Attachments:
Vendor Acknowledgement Letter
COI
Location Listing -

Water and Wastewater Utility Operations, Maintenance, Engineering, Management

October 3, 2023

Ezra Thomas
Public Works Compliance Manager
City of Jacksonville Department of Public Works
555 W. 44th Street
Jacksonville, Florida 32208

RE: SC-0302-21, Lift Station Maintenance, Repair and Installation Contract Renewal

Dear Mr. Thomas,

U.S. Water Services Corporation (USWSC) appreciates the opportunity to work with the City of Jacksonville. The current RFP SC-0302-21 expires September 30, 2023, and in accordance with the contract would like to extend the RFP for the next year to end September 30, 2024 if agreeable by the City.

USWSC appreciates the relationship with the city and looks forward to another year.

Sincerely,

Kaycee Rupe, CFO
U.S. Water Services Corporation
4939 Cross Bayou Blvd.
New Port Richey, FL 34652
KRupe@uswatercorp.net

TERMS AND CONDITIONS
LIFT STATION MAINTENANCE, REPAIR & INSTALLATION

1. **SCOPE**

The City of Jacksonville's **Public Buildings Division** is currently accepting bids to obtain a source of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **Lift Station Maintenance, Repair & Installation** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder(s). Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. **ALL** awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

The term of this agreement will be **Date of Award** through **September 30, 2021** with four **(4) one (1) year** renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

City reserves the right to terminate the contract for any reason by giving thirty (30) days written notice to contractor (supplier). If the contract is terminated for convenience, City will be relieved of all further obligations other than payment for that amount of approved services actually performed to the date of termination. Access to any and all work papers will be provided to City within 30 days after the termination of the contract.

4. **MINIMUM REQUIREMENTS**

Bidders should submit or comply with the following requirements: failure to submit any of these requirements may be grounds for rejection:

a. Vendor shall provide proof of applicable local business license.

b. Contractor shall be licensed by the state as wastewater facility operator, or a certified wastewater collection/transmission system operator (University of Florida TREEO or similar training course by a certified environmental trainer), or manufacturer trained and certified technician ("Certified Collections Systems Operator").

c. Contractor shall also have, as a minimum, Workers Compensation and Comprehensive Liability Insurance in sufficient amounts to satisfy Florida State Requirements. Proof of Certification and Licensure shall be provided at the time of bid submission.

d. Contractor shall have a staffed office during normal business hours with emergency service available 24 hours per day, 7 days per week via staffed answering service or other live contact. Applicable after-hours staff or answering service should maintain an accurate multiple technician list capable of response to an emergency within the two (2) hour time limit stipulated by this contract.

e. Contractor must maintain a minimum staff of four (4) certified wastewater operators.

f. Proof of ownership of boom truck or any other necessary equipment to remove pumps from deep wet

SC-0302-21 Lift Station Maintenance, Repair, and Inspection at Various City Locations
U.S. Water Services Corporation
POA-70841-21

01/29/21	$142,202.96	ITB Award
06/01/21	$150,000.00	Increase - June 2021
09/03/21	$120,000.00	Renewal 1
12/16/21	$750,000.00	Increase - December 2021
10/28/22	$500,000.00	Renewal 2
11/17/22	$0.00	Correction to the NTE Amount - November 2022
Pending	$250,000.00	Renewal 3

Total: $1,912,202.96

6

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE: 2021-01-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommended approval to amend the award that was approved on 10/28/22 with U.S. Water Services Corporation to correct the not to exceed amount to $1,472,026.36. The period of service and annual expenditure remain the same.

Should be $1,662,202 *

This award to be funded by various accounts based on work being performed and processed via individual purchase order releases.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: JACLYN STAMOS **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 11/17/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/17/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

(5)

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE: 2021-01-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommended approval of ratify the period of service from October 1, 2022 to date of award.

Recommend approval to utilize the second (2) renewal option with U.S. Water Services Corporation for the annual expenditure amount $500,000.000, with two (2) of four (4) renewal options remaining. Period of Service date is from date of award though September 30,2023. The revised not to exceed amount is $912,202.96. Should be $1,662,202.96

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

(W) **ANALYST:** JACLYN STAMOS **RESPECTFULLY SUBMITTED** for DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/27/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/28/22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE: 2021-01-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with U.S. Water Services Corporation by $750,000.00 for as needed lift station repairs. The revised not-to-exceed amount is $1,162,202.96.

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases against master blanket.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

ANALYST: BRYAN MATUS **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 12/16/21

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12-16-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

(3)

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE:** 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (7) **NUMBER RECEIVED:** (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with U.S. Water Services Corporation, in the estimated annual expenditure amount of $120,000.00. Period of Service will be from October 1, 2021, through September 30, 2022, with three (3) one (1) year renewal options remaining. Total revised expenditure amount not-to-exceed amount is $412,202.96.

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases against master blanket.

Attachments: Recommendation Memo, Vendor Letter, Vendor COI, Location Listing, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/2/2021

Teresa R. Eubanks

Mike Dale Reed

Gary R. Gill

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9-3-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of.
Executive Order No. 2019-02

(2)

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE:** 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (7) **NUMBER RECEIVED**: (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with U.S. Water Services Corporation by $150,000.00 for as needed lift station repairs. The revised not-to-exceed amount is $292,202.96.

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases against master blanket.

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Nekole Hulitt NEKOLE HULITT **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 5/27/2021

Teresa R. Eikner _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 6/1/21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

(1)

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21

OPEN DATE: 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (7) NUMBER RECEIVED: (3) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to U.S. Water Services Corporation, as the lowest responsive, responsible bidder in the amount of $142,202.96. Period of service will be from date of award through September 30, 2021, with four (4) one (1) year renewal options.

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases against master blanket.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/28/2021

Teresa R. Eilers

Gilbert Reed

D. Wright

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/29/21

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02