18

SINGLE SOURCE AWARD **BID # SS-14674-24**

Subject: Annual Support and Maintenance for ShowCase Software

Department: Clerk of the Circuit Court

Description of Purchase:
Recommend approval to retroact the period of service from October 1, 2023 through date of award. Recommend approval of single source award to Courtview Justice Solutions, Inc. DBA equivant, to provide support and annual maintenance for the Clerk's ShowCase Software, Mentis, eCitation, e-Recording, ePayment, and UCR software. Period of service will be from date of award through September 30, 2024. The requested total expenditure not-to-exceed $658,996.00.

Funding Source: To be encumbered using state funding per FS 28.37(5). The clerk's office will issue purchase order internally upon approval of the award.

Single Source Award To: Courtview Justice Solutions, Inc. DBA equivant

Price Justification: See attachment

Total Award: $658,996.00. **Requisition #:** CLCL-500402-24

Attachments: Recommendation Memo, Single Source Form, Vendor Quote, Previous Award

Certification as to Sole Source: Jennifer Spinelli, Chief Financial Officer, Clerk of the Circuit Court

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Ruben Ola

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JODY PHILLIPS
CLERK OF THE CIRCUIT COURT
DUVAL COUNTY, FLORIDA

September 28, 2023

To: Dustin Freeman, Chief of Procurement

Thru: Jennifer Spinelli, Chief Financial Officer

From: Victoria Tomlin, Purchasing Specialist

Subject: Single Source Award – CourtView/Equivant Annual Maintenance

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The Clerk of the Circuit and County Courts is requesting a single source award to CourtView Justice Inc. D/B/A Equivant to provide support and annual maintenance for the Clerk's ShowCase, Mentis, eCitation, eRecording, ePayment and UCR Software. The period of maintenance begins 10/1/2023 and ends 9/30/2024. The total expenditure is not expected to exceed $658,996.00.

To be encumbered using state funding per FS 28.37(5). The Clerk's Office will issue the purchase order internally upon approval of the award. The account to be used is reported in the City's CAFR, and as a part of our consolidated structure the Clerk's Office requests this single source award.

Attached: Single Source Memo
Justification Memo
Equivant Support and Maintenance Renewal
Prior Year Award

JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. Requesting Agency:	Constitutional Offices
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	Software maintenance renewal for ShowCase, Mentis, Integration API, eCitation, Acclaim e-Recording Process Interface, ePayment, and UCR Enhancements for the period of 10/1/2023 – 9/30/2024.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	CourtView software is proprietary property of CourtView Justice Solutions Inc. D/B/A Equivant and protected by law. Another party cannot alter, modify, change, manipulate or provide maintenance for this product without infringing upon Equivant's ownership rights.
4. Date of Request	9/28/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms]

[Equivant is the sole source for software maintenance and services for its products.]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. Other Documentation (Check and attach all that apply)

√ Supplier Quote

√ Single Source Memo signed by Director

√ Other [Previous Years Award]

CUSTOMER INVOICE

equivant

CourtView Justice Solutions Inc d/b/a equivant

Invoice No #MADUVALFL25
Invoice Date: 8/31/2023
Terms: Net 30
Project: DUVALFLMA2023-24
Customer Number: DUVALFL

Bill To
PURCHASING DEPARTMENT
DUVAL COUNTY
CLERK OF THE CIRCUIT AND COUNTY COURTS
501 W ADAMS STREET, SUITE 2338
JACKSONVILLE, FL 32202
USA

From
COURTVIEW JUSTICE SOLUTIONS INC d/b/a equivant
4450 BELDEN VILLAGE STREET
SUITE 305
CANTON, OH 44718

DUVALFLMA2023-24: Software Maintenance from October 1, 2023 through September 30, 2024
Circuit Court

All software updates and upgrades are delivered electronically.

Description/Notes	Total
ShowCase Software Support and Maintenance - Appeals	US$15,633.00
Circuit Civil	US$46,803.00
County Civil	US$46,803.00
Domestic Violence	US$15,601.00
Family Law	US$46,803.00
Felony	US$78,048.00
Juvenile	US$46,828.00
Mental Health	US$15,601.00
Probate	US$31,200.00
Traffic/Misdemeanor	US$268,335.00
Mentis Integration API Maintenance	US$18,324.00
eCitation	US$3,847.00
Acclaim e-Recording Process Interface	US$7,309.00
ePayment	US$9,583.00
UCR Enhancement	US$8,278.00

Total US$658,996.00

By Check:
CourtView Justice Solutions, Inc.
P.O. Box 202522
Dallas, TX 75320-2522

Tax ID # 46-0521050

By Wire:
Wells Fargo
ABA/Routing # 122105278
Swift Address: WFBIUS6S
Account # 5076434330

If you have any questions regarding this invoice, please contact
Susan Angelo @ 330.470.4249 or
susan.angelo@equivant.com

equivant

CourtView Justice Solutions Inc. d/b/a equivant

Support and Maintenance Renewal Notice

Purchasing
Duval County
Clerk of the Circuit Court
501 West Adams Street
Jacksonville, FL 32202

Date: July 3, 2023
Client ID: DUVALFL

Software Maintenance Renewal

Support Period: October 1, 2023 through September 30, 2024

Software	Annual Amount
ShowCase Software Support & Maintenance	
Appeals	$15,633.00
Circuit Civil	$46,828.00
County Civil	$46,803.00
Domestic Violence	$15,601.00
Family Law	$46,803.00
Felony	$78,048.00
Juvenile	$46,803.00
Mental Health	$15,601.00
Probate	$31,200.00
Traffic/Misdemeanor	$268,335.00
Mentis Integration API	$18,324.00
eCitation	$3,847.00
Acclaim e-Recording Process Interface	$7,309.00
ePayment	$9,583.00
UCR Enhancement	$8,278.00
Total Maintenance:	$658,996.00

Includes updates & enhancements, unlimited email & phone support for 12 months
equivant will issue an invoice within 60 days

This maintenance renewal is pursuant to the current equivant Support Agreement and renews annually. Notification of termination is required pursuant to that agreement. CourtView software is proprietary property of CourtView Justice Solutions Inc. d/b/a equivant and protected by law. Another party cannot alter, modify, change, manipulate or provide maintenance for this product without infringing upon equivant's ownership rights. equivant is the sole source for software maintenance and services for its products.
CourtView Justice Solutions Inc. Federal Tax ID # 46-0521050

SINGLE SOURCE AWARD **BID # SS-12871-22**

Subject: Annual Support and Maintenance for ShowCase Software

Department: Clerk of the Circuit and County Courts

Description of Purchase: Recommend approval of single source award to Courtview Justice Solutions, Inc. DBA equivant, to provide support and annual maintenance for the Clerk's ShowCase Software, Mentis, eCitation, e-Recording, ePayment, and UCR software. Period of service will be from October 1, 2022 through September 30, 2023. The requested total expenditure not-to-exceed $628,214.00.

Funding Source: To be encumbered using state funding per FS 28.37(5). The clerk's office and will issue purchase order internally upon approval of the award

Single Source Award To: Courtview Justice Solutions, Inc. DBA equivant

Price Justification: See attachment

Total Award: $628,214.00 **Requisition #:** CLCL-500959-22

Attachments: Recommendation Memo, Single Source Form, Vendor Quote, Previous Award

Certification as to Sole Source: Jennifer Spinelli, Chief Financial Officer, Clerk of the Circuit & County Courts

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Ruben Ola

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eibyan
CHAIRMAN

DATE 8/4/2022

Michael Reed

K R McCorg

ACTION OF AWARDING AUTHORITY DATE: 8/5/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

FORM GB-113, Revised 12/2007