15

SINGLE SOURCE AWARD **BID # SS-0319-19**

Subject: RECORDS STORAGE, MANAGEMENT AND SECURE SHRED DESTRUCTION SERVICES

Department: Information Technologies Division

Description of Purchase:
Recommend approval to ratify the period of service from October 1, 2023 through date of contract execution.

Recommend approval to utilize the third and final renewal option with Access Information Management of Georgia, LLC, for records storage, management and secure shred destruction services for the City of Jacksonville's physical records. Period of service will be from date of contract execution through September 30, 2024. Total annual expenditure not to exceed $500,000.00 with supplier requested a 3% price escalation increase request based on Consumer Price Index. The revised total award expenditure not to exceed $3,005,340.00.

Funding for this award to be encumbered by multiple funding sources, to be executed by formal contract amendment #3 (City Contract #9794) through the Office of General Counsel and process by purchase order(s).

Single Source Award To: Access Information Management of Georgia, LLC

Price Justification: See Attached

Total Award: $3,005,340.00 **Requisition #** FAIT-500802-24

Attachments: Recommendation Memo, Vendor Letter, Vendor Quote, Previous Award

Certification as to Single Source: Paul Freeman, Enterprise Application Manager, Information Technologies Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Ruben Ola

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

DATE: September 26, 2023

TO: Dustin L. Freeman, Chief of Procurement Division

THRU: Paul Freeman, Enterprise Applications Manager

Paul Freeman Digitally signed by Paul Freeman Date: 2023.09.28 22:15:58 -04'00'

FROM: Thomas Ossi, Technology Contract and Records Manager

Thomas Ossi Digitally signed by Thomas Ossi Date: 2023.09.26 16:02:47 -04'00'

RE: **SS-0319-19 Records Storage, Management and Secure Shred Destruction Services - Renewal Option**

The Information Technologies Division (ITD) is requesting approval to enter into the third of three (3) one (1) year renewal options with Access Information Management of Georgia, LLC. The supplier was awarded the records storage, management, and secure shred destruction services for the City of Jacksonville's off-site public records services. The award was for a three-year term through September 30, 2021, with three (3) one (1) year renewal options.

ITD Management recommends exercising the third renewal option beginning October 1, 2023, and continue through September 30, 2024. The total requested estimated annual expenditure for services is $500,000.00. Supplier has implemented a three percent (3%) rate increase based on the Consumer Price Index for FY2023.

The current award amount is $2,505,340.00, with the award increase, the new total not-to-exceed expenditure amount is $3,005,340.00.

Upon award approval, a request for Amendment 3 to contract will be made through the Office of General Counsel.

Tracy Geake Digitally signed by Tracy Geake Date: 2023.09.28 11:52:09 -04'00'

FUNDING SOURCE: Multiple Funding Sources

Your favorable consideration of our request is greatly appreciated.

Attachments: SS-0319-19
Supplier Renewal Letter
Bureau of Labor Statistics

CC: Elizabeth Brown, IT Operations Manager
Andre Conyers, IT Contract Administrator

DocuSign Envelope ID: EE77C8F7-131E-42F9-9285-9C94B12F963E

Access Information Protected.
500 Unicorn Park Drive, Suite 503
Woburn, MA 01801
TEL 877.345.3546
WEB InformationProtected.com

August 18, 2023

Mr. Tom Ossi
City of Jacksonville
Information Technologies Division
241 N. Hogan Street, 9th Floor
Jacksonville, FL 32202

Subject: SS-0319-19 Records Storage, Management, and Secure Shred Destruction Services to extend City Contract number 9794

Dear Tom,

In accordance with the bid, Access Information Management of Georgia LLC accepts the Terms and Conditions of the COJ Bid SS 0319-19 for the third annual renewal term of the contract; for the period of October 1st, 2023 through September 30th, 2024.

Access is requesting a rate change to the storage contract of 3%, as the lesser of rate increase, as the Cost of Living Adjustment for 2022 has increased by 6.4%.

Should you have any questions, please do not hesitate to contact your Account Executive, Marissa Kaeser.

Best regards,

DocuSigned by:
Dan DeLauro
C136CBC1C57D418...

Dan DeLauro

Director of Client Success

Access

Amendment 2 to Master Service Agreement (hereinafter referred to as "Agreement")

This amendment is made between Access Information Management of Georgia, LLC dba Access (hereinafter referred to as "ACCESS") and City of Jacksonville (hereinafter referred to as "CLIENT").

This Amendment amends the Term of the Agreement between ACCESS and CLIENT effective on July 24, 2019 as follows:

Notwithstanding anything in the Agreement to the contrary, the CLIENT is utilizing the second of 3 one (1) year renewal options from award SS-0319-19 Records Storage, Management, and Secure Shred Destruction Services to extend City Contract number 9794. The Renewal Term shall begin on October 1, 2022 and continue through September 30, 2023.

Section 15 is deleted in its entirety and is replaced by the following:

15. Maximum Indebtedness. In accordance with Section 106.431, Jacksonville Ord. Code, CLIENT's maximum indebtedness under this Agreement shall be $2,505,340.00, provided that ACCESS shall not be required to provide Services that would otherwise entitle ACCESS to payment beyond this amount.

Where any of the terms and conditions in this Amendment are in conflict with the Agreement and cannot be read in any way to be compatible, those in the Amendment shall prevail.

No revisions or changes may be included in this Amendment. Any and all changes to this Amendment must be approved by both Parties.

IN WITNESS WHEREOF, each of the Parties has caused this Amendment to be executed by its duly authorized representatives as of the last signature date below.

ACCESS		CLIENT	
Street Address:	500 Unicorn Park Dr. #503	Street Address:	117 West Duval Street, Suite 400
City, State/Province, Zip/Postal Code	Woburn, MA 01801	City, State/Province, Zip/Postal Code:	Jacksonville, FL 32202
Print Name:	Rich Langtry	Print Name:	Brian Hughes
Title:	Vice President	Title:	Chief Administrative Officer For: Mayor Lenny Curry Under Authority of: Executive Order No: 2019-02
Signature:	DocuSigned by: Rich Langtry	Signature:	
Date (MM/DD/YYYY):	11/17/2022	Date (MM/DD/YYYY):	12/15/22

FORM APPROVED

By: _____
Office of General Counsel

ATTEST:

In compliance with the Ordinance Code of the City of Jacksonville, I do certify that there is an unexpanded, unencumbered and unimpounded balance in the appropriation sufficient to cover the foregoing Agreement and that provision has been made for the payment of the monies provided therein to be paid.

_____
Director of Finance

Access
Information Protected.

Award #:SS 0319-19 Rates
Effective 10/01/2022
through 9/30/2023

Service Type	Service Code	Definition	Monthly Est Qty	Unit	Rate
Storage Cost	ST-STD	Container Storage - Standard Box (15" X 12" X 10" Regular Storage 1.2 cu. Ft.)	160,000	Per Cubic Foot	$0.0543
Storage Cost	ST-LTR	Container Storage - Letter Box (24" X 12" X 10" Regular Storage 2.4 cu. Ft.)	2,400	Per Cubic Foot	$0.0543
Storage Cost	ST-LGL	Container Storage - Legal Box (24" X 15" X 10" Regular Storage 3.6 cu. Ft)	2,500	Per Cubic Foot	$0.0543
Storage Cost	ST-CHECK	Container Storage - Check Box (1.2 cu. Ft.)	4,000	Per Cubic Foot	$0.0543
Storage Cost	ST-BAG1	Container Storage - Plan Bag (24" X 15" X 10" Regular Storage 2.35 cu. Ft.)	150	Per Cubic Foot	$0.0543
Storage Cost	ST-EXHB1	Record Center Storage - Display (8.0 cu. Ft.) (Mapboards - Hard White boards for Exhibits)	10	Per Cubic Foot	$0.0543
Storage Cost	ST-XRAY	Container Storage - X-Ray Box (24" X 15" X 10" Regular Storage 1.8 cu. Ft.)	18	Per Cubic Foot	$0.0543
Storage Cost	ST NEC01	Container Storage - Ancillary box 1 (36" X 15" X 10" Regular Storage 3.6 cu. Ft.)	7	Per Cubic Foot	$0.0543
Storage Cost	ST-NEC02	Container Storage - Ancillary Box 2 (48" X 15" X 10"Regular Storage 4.8 cu. Ft.)	68	Per Cubic Foot	$0.0543
Storage Cost	ST-NEC03	Container Storage - Ancillary Box 3 (24" X 15" X 10" Regular Storage 6.0 cu. Ft.)	113	Per Cubic Foot	$0.0543
Storage Cost	ST-STDV1	Climate Controlled/Vault Storage - Odd Size Box (12" X 15" X 10" Climate Controlled Fire Suppression Vault 1.2 cu. Ft.)	130	Per Cubic Foot	$1.2769
Storage Cost	ST-NES05	Climate Controlled/Vault Storage - Check Box (Climate Controlled Fire Suppression Vault 1.2 cu. Ft.)	20	Per Cubic Foot	$1.3580
Storage Cost	ST-NEC08	Container Storage - Ancillary Box 8 (15" X 12" X 10" Environmentally/Air Condition Controlled 1.2 Cu. Ft.)	100	Per Cubic Foot	$0.4043
Storage Cost	ST-NEC09	Container Storage - Check Box 4 (24" X 12" X 10" Environmentally/Air Condition Controlled 2.4 Cu. Ft.)	100	Per Cubic Foot	$0.4043

Access
Information Protected.

Service Type	Service Code	Definition	Monthly Est Qty	Unit	Rate
Storage Cost	ST-NEC10	Container Storage - Ancillary Box 9 (24" X 15" X 10" Environmentally/Air Condition Controlled 3.0 Cu. Ft.)	10	Per Cubic Foot	$0.4043
Storage Cost	ST-RCSK1	Record Center Storage - Pallet		Per Pallet	$23.4957
Storage Cost	FILESOS	Tracking - Open Shelf		Per File	$0.0228
Service Cost	SR-ADDBX	Data Entry - Customer Provides Transmittals (Per	800	Per Carton	$1.0641
Service Cost	SR-ADDB1	Data Entry - Full Service Index (Per Carton)		Per Carton	$1.0641
Service Cost	SR-ADDB2	Data Entry Index-Web Carton (City Customer Putting in Data Description Via Web)	100	Per Carton	$0.1064
Service Cost	SR-ADDB4	Data Entry - Customer Provides Excel Spreadsheet (Per Carton)		Per Carton	$1.0641
Service Cost	SR-ADDB3	Initial Storage Processing - New Carton	500	Per Carton	$1.5961
Service Cost	SR-INDXB	Data Entry Index (Index Each File)		Per File	$0.3192
Service Cost	SR-INDX2	Data Entry Index - Full Service (Index Each File)	2,000	Per File	$0.3192
Service Cost	SR-INTER	Initial Charge to Process a New File for Existing	300	Per File	$2.6602
Service Cost	SR-RFLBX	Return a Carton that was Previously retrieved	100	Per Carton	$2.1282
Service Cost	SR-RETBX	Retrieval of Carton (Normal)	100	Per Carton	$2.6602
Service Cost	SR-RETBE	Retrieval of Carton (2-Hour Rush)		Per Carton	$2.6602
Service Cost	SR-RETBR	Retrieval of Carton (4-Hour Same Day)		Per Carton	$2.6602
Service Cost	SR-RETBD	Retrieval of Carton for Destruction		Per Carton	$2.6602
Service Cost	SR-RFLFL	Refile a file into carton that is currently stored	1,500	Per File	$0.5320
Service Cost	SR-RETFL	Retrieval of File		Per File	$2.6602
Service Cost	SR-RETFE	Retrieval of File (2-Hour Rush)		Per File	$2.6602
Service Cost	SR-RETFR	Retrieval of File (4-Hour Same Day)	100	Per File	$2.6602
Service Cost	SR-NIFN	Charge if File Not Found (Standard Retrieval	50	Per File	$2.1282
Service Cost	SR-NIFN1	Charge if File Not Found (2-Hour Rush Request)		Per File	$2.1282
Service Cost	SR-NIFNF	Charge if File Not Found (4-Hour Same Day		Per File	$2.1282
Service Cost	TR-ITEM	Per item charge for each item requested (normal	12,500	Per Carton	$0.0000
Service Cost	TR-ITMC1	Per item charge for each item requested (2 hours	50	Per Carton	$21.2817

Access
Information Protected.

Service Type	Service Code	Definition	Monthly Est Qty	Unit	Rate
Service Cost	TR-ITEM5	Per item charge for each item requested (4 hours same day)	50	Per Carton	$10.6408
Service Cost	SR-BMRPD	65 gal Bin - Shredding Rotation	100	Per Rotation	$10.6408
Service Cost	SR-BMRPU	65 gal Bin - Shredding - Unscheduled Rotation		Per Rotation	$10.6408
Service Cost	SR-BLRPD	95 gal Bin- Shredding Rotation		Per Rotation	$15.9135
Service Cost	SR-BLRPU	95 gal Bin - Shredding - Unscheduled Rotation		Per Rotation	$15.9135
Service Cost	SR-LABOR	Records Management Web Training	1	Per Class	$31.9225
Service Cost	SR-COPY1	Photocopy Files 1 Sided Only	10	Per Page	$0.1597
Service Cost	SR-IMAGE	Document Scanning 1 Sided Only	10	Per Page	$0.1597
Service Cost	SR-FAX	Fax Delivery/Receipt	10	Per Page	$0.1064
Service Cost	SR-IMAG1	Per e-mail charge to send secure e-mail (Inventory)	1	Transaction	$1.0959
Service Cost	BX-STDCP	Purchase Carton Letter 15"x12"x10" Document Storage 1.2 cf	400	Per Carton	$1.1296
Service Cost	BX-XRYCP	Purchase Carton - Xray Storage Boxes		Per Carton	$2.1218
Service Cost	SR-RBOXD	Destruction Services - Pull Cartons off-Shelf for Destruction	200	Per Carton	$2.9785
Service Cost	SR-RBOXN	Removal - Box Retrieved (Not to be returned)	1,000	Cu. Ft.	$1.0854
Service Cost	SR-RFILN	Removal - File Retrieved (Not to be returned)		Per File	$1.0854

SINGLE SOURCE AWARD **BID # SS-0319-19**

Subject: RECORDS STORAGE, MANAGEMENT AND SECURE SHRED DESTRUCTION SERVICES

Department: Information Technologies Division

Description of Purchase:
Recommend approval to ratify the period of service from October 1, 2022 through date of contract execution.

Recommend approval to utilize the second of three (3) one (1) year renewal options with Access Information Management of Georgia, LLC, for records storage, management and secure shred destruction services for the City of Jacksonville's physical records. Period of service will be from date of contract execution through September 30, 2023. Total annual expenditure not to exceed $500,000.00 with supplier 3% increase request based on Consumer Price Index. Revised total award expenditure not to exceed $2,505,340.00.

Funding for this award to be encumbered by multiple funding sources, to be executed by formal contract amendment through the Office of General Counsel and process by purchase order(s).

Single Source Award To: Access Information Management of Georgia, LLC

Price Justification: See Attached

Total Award: $2,505,340.00 **Requisition #**

Attachments: Recommendation Memo, Vendor Letter, Vendor Quote, Previous Award

Certification as to Single Source: Kenneth Lathrop, Chief of Information Technologies Division/CIO

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Ruben Ola

for Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 10/27/2022

ACTION OF AWARDING AUTHORITY

DATE: 10/28/2022

APPROVED ✓ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

FORM GB-114, Revised 12/2007

Contract Purchase Agreement – Conversion POA-9A04732 Change Order 5

	POA-9A04732
	24-FEB-2020
	5
	03-NOV-2022
	2
	2,505,340.00 USD
	SS-0319-19

Sold To

City of Jacksonville
117 West Duval Street
Suite 375
JACKSONVILLE, FL 32202
US

Supplier

Access Information Management Of Georgia
11777 Central Parkway
JACKSONVILLE, FLORIDA 32224

Notes

24312	Net 30	Freight Prepaid	FOB Destination	Best Way
29-Dec-2018	29-Sep-2023		John Hernandez jhernandez@coj.netPhone 904-2558808	

This Order is subject to the General Conditions attached here to. Manufacturer's Federal excise tax exempt no 59-89-0120K Florida State sales and use tax exemption no. 85-8012621607C-8	Approved by Dustin L. Freeman, Chief of Procurement Division

Economic News Release

CPI PRINT

Consumer Price Index Summary

Transmission of material in this release is embargoed until
8:30 a.m. (ET) Tuesday, February 14, 2023 USDL-23-0277

Technical information: (202) 691-7000 * cpi_info@bls.gov * www.bls.gov/cpi
Media contact: (202) 691-5902 * PressOffice@bls.gov

CONSUMER PRICE INDEX - JANUARY 2023

The Consumer Price Index for All Urban Consumers (CPI-U) rose 0.5 percent in January on a seasonally adjusted basis, after increasing 0.1 percent in December, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 6.4 percent before seasonal adjustment.

The index for shelter was by far the largest contributor to the monthly all items increase, accounting for nearly half of the monthly all items increase, with the indexes for food, gasoline, and natural gas also contributing. The food index increased 0.5 percent over the month with the food at home index rising 0.4 percent. The energy index increased 2.0 percent over the month as all major energy component indexes rose over the month.

The index for all items less food and energy rose 0.4 percent in January. Categories which increased in January include the shelter, motor vehicle insurance, recreation, apparel, and household furnishing s and operations indexes. The indexes for used cars and trucks, medical care, and airline fares were among those that decreased over the month.

The all items index increased 6.4 percent for the 12 months ending January; this was the smallest 12-month increase since the period ending October 2021. The all items less food and energy index rose 5.6 percent over the last 12 months, its smallest 12-month increase since December 2021. The energy index increased 8.7 percent for the 12 months ending January, and the food index increased 10.1 percent over the last year.

Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Jan. 2023
	Jul. 2022	Aug. 2022	Sep. 2022	Oct. 2022	Nov. 2022	Dec. 2022	Jan. 2023	
All items	0.0	0.2	0.4	0.5	0.2	0.1	0.5	6.4
Food	1.1	0.8	0.8	0.7	0.6	0.4	0.5	10.1
Food at home	1.3	0.8	0.7	0.5	0.6	0.5	0.4	11.3
Food away from home(1)	0.7	0.9	0.9	0.9	0.5	0.4	0.6	8.2
Energy	-4.7	-3.9	-1.7	1.7	-1.4	-3.1	2.0	8.7
Energy commodities	-7.9	-8.0	-4.1	3.7	-2.1	-7.2	1.9	2.8
Gasoline (all types)	-8.1	-8.4	-4.2	3.4	-2.3	-7.0	2.4	1.5
Fuel oil(1)	-11.0	-5.9	-2.7	19.8	1.7	-16.6	-1.2	27.7
Energy services	0.0	1.8	1.2	-0.7	-0.6	1.9	2.1	15.6
Electricity	1.5	1.2	0.8	0.5	0.5	1.3	0.5	11.9
Utility (piped) gas service	-3.8	3.5	2.2	-3.7	-3.4	3.5	6.7	26.7
All items less food and energy	0.3	0.6	0.6	0.3	0.3	0.4	0.4	5.6
Commodities less food and energy commodities	0.1	0.4	0.0	-0.1	-0.2	-0.1	0.1	1.4
New vehicles	0.5	0.8	0.7	0.6	0.5	0.6	0.2	5.8
Used cars and trucks	-0.8	-0.2	-1.1	-1.7	-2.0	-2.0	-1.9	-11.6
Apparel	-0.1	0.3	0.0	-0.2	0.1	0.2	0.8	3.1
Medical care commodities(1)	0.6	0.2	-0.1	0.0	0.2	0.1	1.1	3.4
Services less energy services	0.4	0.6	0.8	0.5	0.5	0.6	0.5	7.2
Shelter	0.6	0.7	0.7	0.7	0.6	0.8	0.7	7.9
Transportation services	-0.4	1.0	1.9	0.6	0.3	0.6	0.9	14.6
Medical care services	0.4	0.7	0.8	-0.4	-0.5	0.3	-0.7	3.0

Footnotes
(1) Not seasonally adjusted.

Food

The food index increased 0.5 percent in January, and the food at home index rose 0.4 percent over the

month. Four of the six major grocery store food group indexes increased over the month. The index for other food at home rose 0.7 percent in January. The index for meats, poultry, fish, and eggs increased 0.7 percent over the month, as the index for eggs rose 8.5 percent. The index for cereals and bakery products rose 1.0 percent over the month, while the index for nonalcoholic beverages increased 0.4 percent in January.

In contrast, the fruits and vegetables index fell 0.5 percent over the month with the fresh vegetables index declining 2.3 percent. The index for dairy and related products was unchanged in January.

The food away from home index rose 0.6 percent in January, after increasing 0.4 percent in December. The index for limited service meals increased 0.7 percent over the month and the index for full service meals increased 0.5 percent.

The food at home index rose 11.3 percent over the last 12 months. The index for cereals and bakery products rose 15.6 percent over the 12 months ending in January. The remaining major grocery store food groups posted increases ranging from 7.2 percent (fruits and vegetables) to 14.0 percent (dairy and related products).

The index for food away from home rose 8.2 percent over the last year. The index for full service meal s rose 8.1 percent over the last 12 months, and the index for limited service meals rose 6.7 percent over the same period.

Energy

The energy index rose 2.0 percent in January, as the gasoline index increased 2.4 percent over the month. (Before seasonal adjustment, gasoline prices rose 3.2 percent in January.) The index for natural gas rose 6.7 percent over the month, and the index for electricity increased 0.5 percent.

The energy index rose 8.7 percent over the past 12 months. The gasoline index increased 1.5 percent over the span. The fuel oil index rose 27.7 percent over the last 12 months, while the index for electricity rose 11.9 percent, and the index for natural gas increased 26.7 percent over the same period.

All items less food and energy

The index for all items less food and energy rose 0.4 percent in January. The shelter index continued to increase, rising 0.7 percent over the month. The rent index and the owners' equivalent rent index each rose 0.7 percent since December. The index for lodging away from home increased 1.2 percent in January.

The shelter index was the dominant factor in the monthly increase in the index for all items less food and energy, while other components were a mix of increases and declines. Among the other indexes that rose in January was the index for motor vehicle insurance, which increased 1.4 percent over the month, while the index for recreation rose 0.5 percent, and the index for apparel increased 0.8 percent. The household furnishings and operations index rose 0.3 percent in January, and the communication index increased 0.4 percent.

The medical care index fell 0.4 percent in January, as the physicians' services index declined 0.1 percent. The index for hospital services increased 0.5 percent over the month and the index for prescription drugs rose 2.1 percent in January.

Other indexes which declined over the month include the index for used cars and trucks, which fell 1.9 percent in January, continuing a recent downward trend. The index for airline fares fell 2.1 percent over the month.

The index for all items less food and energy rose 5.6 percent over the past 12 months. The shelter index increased 7.9 percent over the last year, accounting for nearly 60 percent of the total increase in all items less food and energy. Other indexes with notable increases over the last year include household furnishings and operations (+5.9 percent), medical care (+3.1 percent), recreation (+4.8 percent), and new vehicles (+5.8 percent).

Not seasonally adjusted CPI measures

The Consumer Price Index for All Urban Consumers (CPI-U) increased 6.4 percent over the last 12 months to an index level of 299.170 (1982-84=100). For the month, the index increased 0.8 percent prior to seasonal adjustment.

The Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) increased 6.3 percent over the last 12 months to an index level of 293.565 (1982-84=100). For the month, the index increased 0.9 percent prior to seasonal adjustment.

The Chained Consumer Price Index for All Urban Consumers (C-CPI-U) increased 6.6 percent over the last 12 months. For the month, the index increased 0.8 percent on a not seasonally adjusted basis. Please note that the indexes for the past 10 to 12 months are subject to revision.

The Consumer Price Index for February 2023 is scheduled to be released on Tuesday, March 14, 2023, at 8:30 a.m. (ET).

January 2023 Consumer Price Index Weight Update

Starting with January 2023 data, BLS updated weights annually for the Consumer Price Index based on a single calendar year of data, using consumer expenditure data from 2021. This reflects a change from prior practice of updating weights biennially using 2 years of expenditure data. For more information about the weight update, see www.bls.gov/cpi/tables/relative-importance/home.htm

---

Updated Seasonal Factors Introduced February 10, 2023

Each year with the release of the January CPI, seasonal adjustment factors are recalculated to reflect price movements from the just-completed calendar year. This routine annual

recalculation resulted in revisions to seasonally adjusted indexes for the previous 5 years. Recalculated seasonally adjusted indexes as well as recalculated seasonal adjustment factors for the period January 2018 through December 2022 were made available on Friday, February 10, 2023. The revised indexes and seasonal factors are available on www.bls.gov/cpi/seasonal-adjustment/home.htm

---

Brief Explanation of the CPI

The Consumer Price Index (CPI) measures the change in prices paid by consumers for goods and services. The CPI reflects spending patterns for each of two population groups: all urban consumers and urban wage earners and clerical workers. The all urban consumer group represents over 90 percent of the total U.S. population. It is based on the expenditures of almost all residents of urban or metropolitan areas, including professionals, the self-employed, the poor, the unemployed, and retired people, as well as urban wage earners and clerical workers. Not included in the CPI are the spending patterns of people living in rural nonmetropolitan areas, farming families, people in the Armed Forces, and those in institutions, such as prisons and mental hospitals. Consumer inflation for all urban consumers is measured by two indexes, namely, the Consumer Price Index for All Urban Consumers (CPI-U) and the Chained Consumer Price Index for All Urban Consumers (C-CPI-U).

The Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) is based on the expenditures of households included in the CPI-U definition that meet two requirements: more than one-half of the household's income must come from clerical or wage occupations, and at least one of the household's earners must have been employed for at least 37 weeks during the previous 12 months. The CPI-W population represents approximately 30 percent of the total U.S. population and is a subset of the CPI-U population.

The CPIs are based on prices of food, clothing, shelter, fuels, transportation, doctors' and dentists' services, drugs, and other goods and services that people buy for day-to-day living. Prices are collected each month in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments (department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments). All taxes directly associated with the purchase and use of items are included in the index. Prices of fuels and a few other items are obtained every month in all 75 locations. Prices of most other commodities and services are collected every month in the three largest geographic areas and every other month in other areas. Prices of most goods and services are obtained by personal visit, telephone call, or web collection by the Bureau's trained representatives.

In calculating the index, price changes for the various items in each location are aggregated using weights, which represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. For the CPI-U and CPI-W, separate indexes are also published by size of city, by region of the country, for cross-classifications of regions and population-size classes, and for 23 selected local areas. Area indexes do not measure differences in the level of prices among cities; they only measure the average change in prices for each area since the base period. For the C-CPI-U, data are issued only at the national level. The CPI-U and CPI-W are considered final when released, but the C-CPI-U is issued in preliminary form and subject to three subsequent quarterly revisions.

The index measures price change from a designed reference date. For most of the CPI-U and the CPI-W, the reference base is 1982-84 equals 100. The reference base for the C-CPI-U is December 1999 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from $100 to $107.

Sampling Error in the CPI

The CPI is a statistical estimate that is subject to sampling error because it is based upon a sample of retail prices and not the complete universe of all prices. BLS calculates and publishes estimates of the 1-month, 2-month, 6-month, and 12-month percent change standard errors annually for the CPI-U. These standard error estimates can be used to construct confidence intervals for hypothesis testing. For example, the estimated standard error of the 1-month percent change is 0.03 percent for the U.S. all items CPI. This means that if we repeatedly sample from the universe of all retail prices using the same methodology, and estimate a percentage change for each sample, then 95 percent of these estimates will be within 0.06 percent of the 1-month percentage change based on all retail prices. For example, for a 1-month change of 0.2 percent in the all items CPI-U, we are 95 percent confident that the actual percent change based on all retail prices would fall between 0.14 and 0.26 percent. For the latest data, including information on how to use the estimates of standard error, see www.bls.gov/cpi/tables/variance-estimates/home.htm.

Calculating Index Changes

Movements of the indexes from 1 month to another are usually expressed as percent changes rather than changes in index points, because index point changes are affected by the level of the index in relation to its base period, while percent changes are not. The following table shows an example of using index values to calculate percent changes:

	Item A	Item B	Item C
Year I	112.500	225.000	110.000
Year II	121.500	243.000	128.000
Change in index points	9.000	18.000	18.000
Percent change	9.0/112.500 x 100 = 8.0	18.0/225.000 x 100 = 8.0	18.0/110.000 x 100 = 16.4

Use of Seasonally Adjusted and Unadjusted Data

The Consumer Price Index (CPI) program produces both unadjusted and seasonally adjusted data. Seasonally adjusted data are computed using seasonal factors derived by the X-13ARIMA-SEATS seasonal adjustment method. These factors are updated each February, and the new factors are used to revise the previous 5 years of seasonally adjusted data. The factors are available at www.bls.gov/cpi/tables/seasonal-adjustment/seasonal-factors-2023.xlsx.

For more information on data revision scheduling, please see the Factsheet on Seasonal Adjustment at www.bls.gov/cpi/seasonal-adjustment/questions-and-answers.htm
and the Timeline of Seasonal Adjustment Methodological Changes at www.bls.gov/cpi/seasonal-adjustment/timeline-seasonal-adjustment-methodology-changes.htm.

How to Use Seasonally Adjusted and Unadjusted Data

For analyzing short-term price trends in the economy, seasonally adjusted changes are usually preferred since they eliminate the effect of changes that normally occur at the same time and in about the same magnitude every year - such as price movements resulting from weather events, production cycles, model changeovers, holidays, and sales. This allows data users to focus on changes that are not typical for the time of year.

The unadjusted data are of primary interest to consumers concerned about the prices they actually pay. Unadjusted data are also used extensively for escalation purposes. Many collective bargaining contract agreements and pension plans, for example, tie compensation changes to the Consumer Price Index before adjustment for seasonal variation. BLS advises against the use of seasonally adjusted data in escalation agreements because seasonally adjusted series are revised annually.

Intervention Analysis

The Bureau of Labor Statistics uses intervention analysis seasonal adjustment (IASA) for some CPI series. Sometimes extreme values or sharp movements can distort the underlying seasonal pattern of price change. Intervention analysis seasonal adjustment is a process by which the distortions caused by such unusual events are estimated and removed from the data prior to calculation of seasonal factors. The resulting seasonal factors, which more accurately represent the seasonal pattern, are then applied to the unadjusted data.

For example, this procedure was used for the motor fuel series to offset the effects of the 2009 return to normal pricing after the worldwide economic downturn in 2008. Retaining this outlier data during seasonal factor calculation would distort the computation of the seasonal portion of the time series data for motor fuel, so it was estimated and removed from the data prior to seasonal adjustment. Following that, seasonal factors were calculated based on this "prior adjusted" data. These seasonal factors represent a clearer picture of the seasonal pattern in the data. The last step is for motor fuel seasonal factors to be applied to the unadjusted data.

For the seasonal factors introduced for January 2023, BLS adjusted 57 series using intervention analysis seasonal adjustment, including selected food and beverage items, motor fuels and vehicles.

Revision of Seasonally Adjusted Indexes

Seasonally adjusted data, including the U.S. city average all items index levels, are subject to revision for up to 5 years after their original release. Every year, economists in the CPI calculate new seasonal factors for seasonally adjusted series and apply them to the last 5 years of data. Seasonally adjusted indexes beyond the last 5 years of data are considered to be final and not subject to revision. For January 2023, revised seasonal factors and seasonally adjusted indexes for 2018 to 2022 were calculated and published. For series which are directly adjusted using the Census X-13ARIMA-SEATS seasonal adjustment software, the seasonal factors for 2022 will be applied to data for 2023 to produce the seasonally adjusted 2023 indexes. Series which are indirectly seasonally adjusted by summing seasonally adjusted component series have seasonal factors which are derived and are therefore not available in advance.

Determining Seasonal Status

Each year the seasonal status of every series is reevaluated based upon certain statistical criteria. Using these criteria, BLS economists determine whether a series should change its status from "not seasonally adjusted" to "seasonally adjusted", or vice versa. If any of the 81 components of the U.S. city average all items index change their seasonal adjustment status from seasonally adjusted to not seasonally adjusted, not seasonally adjusted data will be used in the aggregation of the dependent series for the last 5 years, but the seasonally adjusted indexes before that period will not be changed. For 2023, 37 of the 81 components of the U.S. city average all items index are not seasonally adjusted.

Contact Information

For additional information about the CPI visit www.bls.gov/cpi or contact the CPI Information and Analysis Section at 202-691-7000 or cpi_info@bls.gov.

For additional information on seasonal adjustment in the CPI visit www.bls.gov/cpi/seasonal-adjustment/home.htm

If you are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

- Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category
- Table 2. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by detailed expenditure category
- Table 3. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, special aggregate indexes
- Table 4. Consumer Price Index for All Urban Consumers (CPI-U): Selected areas, all items index
- Table 5. Chained Consumer Price Index for All Urban Consumers (C-CPI-U) and the Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, all items index
- Table 6. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, 1-month analysis table
- Table 7. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, 12-month analysis table
- HTML version of the entire news release

The PDF version of the news release

News release charts
Supplemental Files Table of Contents

Table of Contents

Last Modified Date: February 14, 2023

U.S. BUREAU OF LABOR STATISTICS Division of Consumer Prices and Price Indexes Suite 3130 2 Massachusetts Avenue NE
Washington, DC 20212-0001

Telephone:1-202-691-7000_ www.bls.gov/CPI Contact CPI