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SUBJECT: Boatyard Services for City Vessels

BID #: SC-0316-23 **OPEN DATE: 3/29/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – May 1, 2023 through April 30, 2025, with three (3) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (10) **NUMBER RECEIVED:** (1) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Lamb's Yacht Center in the amount of $100,000.00 for unseen repairs to City vessels during FY24. Total expenditure amount not-to-exceed 200,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Corey Sidlo DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: October 4, 2023

To: Dustin Freeman, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: Eric Preacher, Fleet Management Administrator

Re: Request approval to increase award for SC-0316-23 Boatyard Services for City Vessels

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Fleet Management Division is requesting approval to increase award to Lamb's Yacht Center in the amount of $100,000.00 for Boatyard services for City vessels. The funds are necessary for unseen repairs to the City vessels. Period of Service is May 1, 2023 through April 20, 2025, with three (3) one (1) year renewal options. Estimated amount of expenditure not to exceed is $200,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.000000
to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

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BID #: SC-0316-23 **OPEN DATE: 3/29/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – May 1, 2023 through April 30, 2025, with three (3) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (10) **NUMBER RECEIVED: (1)** **OTHER: (0)**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Lamb's Yacht Center originally failed to acknowledge Addendum 1. Procurement has since received acknowledgement of the addendum and recommends waiving the technicality as a minor irregularity.

Accordingly, recommend approval of award to the lowest responsive, responsible bidder, Lamb's Yacht Center. Period of service is May 1, 2023 through April 30, 2025 with three (3) one (1) year renewal options. Total estimated initial expenditure amount not-to-exceed $100,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: Corey Siglo **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/27/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/27/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No: 2019-02