

PUBLIC NOTICE
'REVISED' AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 Thursday, June 28, 2018, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
 Patrick Greive, Member, Treasury
 Jeff Close, Member, OGC

Subcommittee Members	ITEM #	Title & Action	MOTION	CONTR EXP	OUTCOME
Kathleen Collins Justin Gicalone	P-15-18	Subcommittee Report Aerial Imagery Services Property Appraiser Office	If it is the consensus of the committee that of the three (3) companies/firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. the ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are: 3) Geomni 1) Pictometry 2) The Sanborn Company. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Pictometry</u> , the number one ranked company.		
William Joyce Jeff Foster	P-13-13	Contract Amendment No. 3 Contamination Assessment & Remediation Services Countywide Department of Public Works	That Contract No. 6354-15 originally executed September 16, 2014 between the City of Jacksonville and CDM Smith, Inc., for Contamination Assessment & Remediation Services Countywide, be amended to exercise the second and final 2-year renewal option extending the period of service from November 30, 2018 to November 30, 2020 with no renewal options remaining. The maximum indebtedness shall remain a not-to-exceed amount of \$3,200,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Twane Duckworth Bibinia Centeno	P-18-18	Approval to Proceed with Evaluation of the Proposals Received Casualty Actuarial Services Risk Management	That the Committee approves proceeding with the evaluation of the two (2) proposals received in accordance with Section 126.302 (f) of the Procurement Code.		
William Joyce Steve Long	P-67-17	PROTEST (C&ES) CEI Services for Fire Stations and Misc. Vertical Construction Department of Public Works			

<p>William Joyce Steve Long</p>	<p>P-67-17</p>	<p>Subcommittee Report CEI Services for Fire Stations and Misc. Vertical Construction Department of Public Works</p>	<p>It is the consensus of the committee that of the three (3) companies/firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. the ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are:</p> <ul style="list-style-type: none"> 2) Construction & Engineering Services Consultants, Inc. 3) Keville Enterprises, Inc. 1) VIA Consulting Services, Inc. <p>We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>VIA Consulting Services, Inc.</u>, the number one ranked company.</p>		
<p>MEETING ADJOURNED: _____</p>					

CC: Council Auditor
Subcommittee Members



OFFICE OF THE PROPERTY APPRAISER

JERRY HOLLAND
DUVAL COUNTY
PROPERTY APPRAISER

231 E. FORSYTH STREET
JACKSONVILLE, FL 32202
(904) 630-2011

June 18, 2018

TO: Greg Pease, Chairman
Professional Services Evaluation Committee (PSEC)

FROM: Kathleen Collins, Chief Financial Officer, 
Office of the Property Appraiser

Justin Gicalone, Field Operations Division Chief 
Office of the Property Appraiser

RE: P-15-18 Aerial Imagery Services Subcommittee Report

The subcommittee received three (3) proposals for the Aerial Imagery Services and found all to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP).

The proposals were evaluated using the selection criteria outlined in the Purchasing Code as augmented by the RFP.

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second and third, designates the order of qualification of these firms to perform the required services:

- 3) Geomni
- 1) Pictometry
- 2) The Sanborn Company

We recommend that the above list is forwarded to the Mayor for final selection.

Attachment: **Scoring Matrix**



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Greg Pease, Chief, Procurement Division

THRU: John Pappas, P.E., Director, Department of Public Works

FROM: Bill Joyce, P.E., Acting Chief, Engineering and Construction Management Division
Jeffrey S. Foster, P.G., SW Environmental Engineer Manager, SWD

DATE: June 15, 2018

SUBJECT: P-13-13 Contamination Assessment & Remediation Services Countywide
Contract 6354-15, Amendment 3
Consultant Services Account No. Various purchase orders

06/21/18 13:51:48
Procurement Division

Contract number 6354-15, Amendment 2 between the City and CDM Smith is set to expire on November 30, 2018. All work has been performed satisfactorily for the past time durations of the base contract and amendment. Section 1.2 of the Contract allows for two (2), two (2) year renewals. Therefore, PWEN requests the extension of the contract for the 2nd and last of the two (2) year renewals. There is no rate increase associated with this contract amendment renewal request. The contract is designated to be under the Equal Business Opportunity Program with a 15% JSEB Participation Goal.

Accordingly, this is to recommend that Contract number 6354-15, originally executed September 16, 2014, amended for the time period from November 30, 2016 through November 30, 2018 between the City and CDM Smith, Inc. for Contamination & Assessment & Remediation Services, Countywide be amended to extend the Period of Services from December 1, 2018 through December 1, 2020. The maximum indebtedness will remain at \$3,200,000.00, with all other terms and conditions of the Agreement as previously amended shall remain unchanged. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from PSEC and the Mayor.

Please notify PWEN when this item will be placed on the agenda so a member of PWEN can attend.

Cc: Lori West, PWEN

Alex Baker, Procurement

ah



8381 Dix Ellis Trail, Suite 400
Jacksonville, Florida 32256
tel: 904 731-7109

June 6, 2018

Mr. Jeff Foster, P.E.
City of Jacksonville
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202

Subject: Contract 6354-15 – Contamination Assessment and Remediation Services
Countywide

Dear Mr. Foster:

CDM Smith Inc. would like to utilize the second 2-year renewal option for Contract 6354-15 Contamination Assessment and Remediation Services Countywide to extend the period of service from November 30, 2018 to November 30, 2020. All other terms and conditions of the contract will remain unchanged.

Please let us know if you need further information to execute this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick R. Victor".

Patrick R. Victor, P.E., D.WRE
Vice President
CDM Smith Inc.



PROCUREMENT DIVISION



October 20, 2016

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-13-13 Contamination Assessment & Remediation Services Countywide (Amendment No. 2)
Department of Public Works/Solid Waste Division

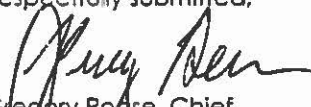
The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was adopted:

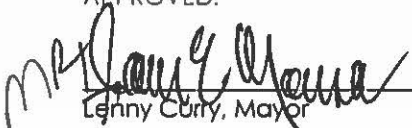
That Contract No. 6354-15 originally executed September 15, 2014 between the City and CDM Smith, Inc. for Contamination Assessment & Remediation Services Countywide, is amended by: (i) increasing the maximum indebtedness by \$2,000,000.00, to a new maximum of \$3,200,000.00; and (ii) exercising the first of two (2) 2-year renewal options extending the period of service from November 30, 2016 thru November 30, 2018 with one renewal option remaining at terms mutually agreeable. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,


Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:


Lenny Curry, Mayor

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Director, City of
Executive Order No. 2015-05

This 24th day of October, 2016

GP: ab

cc: Council Auditor,
Julia Davis, OGC
Melba Gray GAD
Subcommittee Members

ENTERED

10/25/16




ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Division of Insurance and Risk Management
117 West Duval Street
Suite 335
Jacksonville, FL 32202
(904) 630-7521
www.coj.net

MEMORANDUM

Date: June 21, 2018

To: Gregory Pease, Chairman
Professional Services Evaluation Committee

From: Twane Duckworth, Chief
Risk Management Division

Bibinia Centeno, Finance Manager
Risk Management Division

Subject: **Review of RFP Submittal for P-18-18 Proposal to
Provide Casualty Actuarial Services**

The Risk Management Division received only two (2) proposals to provide **Casualty Actuarial Services**.

Per Section 126.302(f) of the Procurement Code if:

"PSEC receives responses from less than three proposers, it shall resolicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by resoliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the resolicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by resoliciting."

The existing contract for the Casualty Actuarial Services will expire on September 30, 2018 and there are no extension provisions in the contract beyond this date. We notified 2 firms we thought were interested in proposing. The current two proposers are small actuarial firms interested in working with the City of Jacksonville whereas the national actuarial firms that bid in 2013 did not see fit to bid for the current Casualty Actuarial Services proposal. The observation is that rebidding would not entice the national actuarial firms to submit proposals and would probably result in the same two small actuarial firms proposing again. It is recommended that the current two proposers be accepted for consideration of this RFP.



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: Professional Services Evaluation Committee
FROM: Gregory Pease, Chief Procurement
DATE: June 28, 2018
SUBJECT: **PROTEST – RFP No.: P-67-17**
Title: CEI Services for Fire Stations & Miscellaneous Vertical Construction Projects

The attached bid protest filed by **C&ES Consultants, Inc.**, is presented for action by the Professional Services Evaluation Committee, on Thursday, June 28, 2018 at 10:00 AM.

The Professional Services Evaluation Committee action is as follows:

UPHELD: _____

DENIED: _____

Chief of Procurement or Designee

Chief of Procurement or Designee

General Counsel or Designee

General Counsel or Designee

Finance Department or Designee

Finance Department or Designee

ACTION OF COMMITTEE

Date _____

Approved

Disapproved

Signature of Authentication _____



June 13, 2018

Attn: Gregory Pease
Chief of Procurement
214 North Hogan Street, Suite 899
Jacksonville, FL 32202

06/13/18 16:11:49
Procurement Division

RE: Notice of Protest
RFP # P-67-17 CEI Services for Fire Stations & Miscellaneous Vertical Construction

Dear Mr. Pease,

This letter is intended to be a formal Notice of Protest in response to the recent scoring and ranking of RFP# P-67-17 and is within the required 48-hour period of filing a timely Notice of Protest.

The rankings released Tuesday, 6/12/18, of the first, second, and third firms were designated as follows:

1. Via Consulting Services, Inc.
2. Construction & Engineering Services Consultants, Inc.
3. Keville Enterprises, Inc.

The following items speak to particulars that warrant this protest:

- A. Competence – We feel we could have earned a higher score in this section based on the experience of the proposed staff, the number of projects we have completed, and the number of COJ vertical projects we have completed which include:

- Duval County Unified Courthouse
- State Attorney's Office
- Murray Hill Arts Center
- Fleet Management Facility – Phase 1 Renovations
- Fleet Management Facility Generator
- Animal Care & Protective Services HVAC
- CTC Accessibility Improvements
- Wallace Small Senior Center Renovations
- Riverview Senior Center Renovations
- Baymeadows Park

We have a strong experienced professional team assigned to this project with respect to facilities inspection, and construction management experience for example our Proposed Program Manager, Lynn Westbrook, P.E., is a former Public Works Director and was in charge of overseeing all the buildings in Jacksonville. His proposed assistant, Michael Bryd, AIA, oversaw much of the Construction of the New Duval Unified Courthouse and the State Attorney's Office.

- C. Financial Responsibility – Our firm has a bonding capability of over \$10 Million, and Steven J. Davis has a personal credit line of more than \$1 Million. With such financial capabilities, we feel we could have earned a higher score in this section.
- D. Ability to Observe Compliance with Plans - Please validate our score is so low in this section. Our ability to observe compliance with plans is evidenced through our previous project experience and our proposed personnel experience. We have inspected all types of facilities, such as:

- J. Wayne & Delores Barr Weaver Center
- Silver Street
- Operation New Hope Multi-Family Housing
- Clara White Mission Transitional Housing Renovation Phases I & II
- Northpoint Town Center Business/Retail Suites
- Emmett Reed Community Center Hurricane Damage Mitigation
- 5 New Construction Single Family Homes
- Hurricane Damage Mitigation at Bradham Brooks Library
- I.M. Sulzbacher Center for Homeless Men's Dormitory, Kitchen Renovations, Veteran's Center and Respite Center

G. Past & Present Commitment to Small & Minority Businesses - In this section, we feel we could have earned a higher score a 10 because no one has given back to the community more than C&ES and Steven J. Davis. In the past, we have received maximum points in this section. Also, we have designed and implemented an Inspector Trainee Program that we are funding and utilizing to help disadvantaged locals develop in the inspection trade.

H. Design Approach - Please validate why we scored so low in this category. Our team of engineers and inspectors visited majority of the proposed site locations and walked the project site in it's entirety. This was done on our part to gain an in depth understanding of COJ's individual needs of each location. We took photos, walked the site, observed various potential issues and concerns that may impede construction schedules, reviewed traffic control in each area. We also developed strategies to address each issue/concern that we observed.

I. Willingness to Meet Time & Budget - Every vertical project that C&ES has worked on was completed on time. Our low score in this section is challenging for us to understand.

Furthermore, we have been performing CEI services for all Jaxport Facilities Improvements (Blount Island, Talleyrand, and Cruise Terminal) since 2010. Every time we perform these inspections, we finish at least 1 month ahead of schedule.

J. Volume of Work - For this section, I'd like to request documentation in order to compare our workload dollar amount versus Via Consulting Services workload dollar amount.

In addition to the above concerns, I'd like to also point out that the firm ranked number 1, Via Consulting Services, has included a cover letter seemingly appears they are pursuing an FDOT project versus a vertical construction project. How could they have possibly scored higher than C&ES when their response doesn't properly address the specifics of the vertical projects. In some cases, they even address their experience as FDOT inspectors. This is all the more evident in their personnel resumes; all of C&ES' resumes exhibit detailed building and vertical construction experience.

There appears to be a bias with this evaluation. After reviewing Via's proposal that they submitted in response to this RFP, it seems that we are more qualified to perform the scope of services that were outlined in the RFP.

Thank you for your time in re-evaluating the proposals. We feel have strongly addressed all the issues and concerns in the RFP. Based on our team qualifications and a second review by our staff of professionals, our proposal appears to exceed Via's by far. We request that the City would take a second look at the proposals for re-evaluation. We also request an extension of 3 business days to provide supplemental protest documentation.

Sincerely,



Steven J. Davis, President/CEO

MATRIX

EVALUATION TO BE USED BY SUBCOMMITTEE		PROJECT NO.: P-67-17		PROJECT TITLE: CEI Services for Fire Stations & Misc Vertical Construction Projects									
RATING CATEGORY		A	B	C	D	E	F	G	H	I	J	TOTAL	RANKING
FIRM		COMPETENCE	CURRENT WORK LOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	Past and Present Record of Professional Accomplishments with City Agencies and Others.	PROXIMITY TO PROJECT	PAST & PRESENT DEMONSTRATED COMMITMENT TO SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	Willingness to Meet Time and Budget	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL	
		10	10	5	10	5	10	10	20	10	10	100	
	MAXIMUM POINTS	8	3	5	7	4	4	8	16	6	10	71	3
	KEVILLE	8	5	2	7	5	10	8	17	4	8	74	2
	C&ES	8	7	1	9	4	10	9	18	7	9	82	1
	VIA												

ATTACHMENT A-1

(Page 1 of 1)

**VOLUME OF WORK FOR USING AGENCIES BY PRIME CONSULTANT
WITHIN THE LAST FIVE YEARS**

Please list the original contract amounts in the Fiscal Year the contracts were executed and amendments to the contracts in the Fiscal Year that the amendments were executed. For Annual Contracts, show totals of Purchase Orders issued in each Fiscal Year.

PROJECT DESCRIPTION	FY12/13 Jul12-Jun13	FY13/14 Jul13-Jun14	FY14/15 Jul14-Jun15	FY15/16 Jul15-Jun16	FY16/17 Jul16-Jun17
New World Avenue				\$463,831.19 90% Complete	
South Dune Restoration Sand					\$20,785.05 Completed
Replacement of Old Kings Road Bridge					\$158,953.49 80% Complete
Crystal Springs Drainage					\$281,130.36 95% Complete
EverBank Amphitheater and Covered Flex Field					\$382,111.88 Completed
Alhambra Outfalls Repair					\$85,947.65 Completed
Post Storm Dune Restoration Planting					\$63,053.83 Completed
EverBank Stadium Renovations				\$70,586.70 Completed	
Imeson Park Boulevard				\$251,762.96	\$79,349.99 Completed
St. James Building Entrance Upgrades				\$55,439.78 Completed	
Valens Drive Low Impact Drainage Improvements				\$88,237.36	\$51,378.11 Completed
Bunche Drive Stormwater				\$57,084.25 Completed	
YEARLY TOTALS:				\$986,942.24	\$1,122,710.36

ATTACHMENT A-1
(Page 1 of 1)

**VOLUME OF WORK FOR USING AGENCIES BY PRIME CONSULTANT
WITHIN THE LAST FIVE YEARS**

Please list the original contract amounts in the Fiscal Year the contracts were executed and amendments to the contracts in the Fiscal Year that the amendments were executed. For Annual Contracts, show totals of Purchase Orders issued in each Fiscal Year.

PROJECT DESCRIPTION	FY12/13 Jul12-Jun13	FY13/14 Jul13-Jun14	FY14/15 Jul14-Jun15	FY15/16 Jul15-Jun16	FY16/17 Jul16-Jun17
Street Sweeping			\$26,364	Amendment \$26,364	Amendment \$26,364
Various Projects City Wide	FY11/12 Original Contract *\$1,000,000	Amendment \$1,000,000		Amendment \$1,000,000	Amendment **\$500,000
ADA Inspection					Spent to Date \$120,000
CM / Inspection JAXPORT			\$5,673	\$4,264	\$89,000
YEARLY TOTALS:	\$1,000,000	\$1,000,000	\$32,037	\$1,030,628	\$735,364

* The City required that we include the original contract amount, however this amount was not awarded within the last 5 years, but the City required that we include the original contract amount. We feel this information should not have a negative effect on our overall rating for Volume of Work.

**The amended amount for FY16/17 has not been used, a total of \$464,357 remains and should not negatively effect C&ES.



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

May 29, 2018

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

06/07/18 10:10:12
Procurement Division

THRU: John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

SUBJECT: P-67-17 CEI Services for Fire Stations and Misc. Vertical Construction

The subcommittee received three (3) proposals for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP. A request was submitted to and approved by the Professional Services Evaluation Committee to allow grading of the two proposals.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

2. Construction & Engineering Services Consultants, Inc.
3. Keville Enterprises, Inc.
1. VIA Consulting Services, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist

ab

