SUBJECT: ICE MACHINE RENTALS AND SERVICE

BID #: SC-0280-23 **OPEN DATE: 2023-01-04**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – PERIOD OF SERVICE WILL BE ONE YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder B & G REFRIGERATIONS CO INC. in the amount of $55,644.00 for ICE MACHINE RENTALS AND SERVICE. Period of service will be one (1) year from the date of award with three (3) one (1) year renewal options.

Funding Source: 00111.166105.544020.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Daryl Joseph, Director, Parks, Recreation and Community Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

January 18, 2023

MEMORANDUM

TO: Dustin Freeman, Chief
Procurement Division

FROM: Keith Meyerl, Chief
Community and Recreational Programming Division

RE: **Award Recommendation- SC-0280-23 ICE MACHINE RENTALS AND SERVICE**

In response to the solicitation for bids for Ice Machine Rentals and Service, the Procurement Division received responses from two (2) bids and forwarded the results to the Parks, Recreation and Community Services Department to review for a recommendation of award.

After reviewing the bid, Parks, Recreation and Community Services Department respectfully request that the lowest bidder, B&G Refrigeration Co Inc. be awarded.

Funding for this request will be: 00111 166105 544020 000000 00000000 00000 0000000

Your assistance in concurring with this recommendation for the respective award would be appreciated.

If you have questions or need additional information regarding this request, please contact Amy Honey at 255-7909.

Attachment: Bid Tabulation Sheet

KM/ah

BID TABULATION SHEET

TITLE: ICE MACHINE RENTALS AND SERVICE

BID NO.: SC-0280-23

OPEN DATE: January 4, 2023

PURCHASING ANALYST: RUBEN OLA

BID ANNOUNCER: J. HERNANDEZ BID RECORDER: M. PIERCE

No. Invited: (20) No. Received (2) No Bids: (0)

ITEM	DESCRIPTION	QUANTITY	LINE DRIVE LOGISITCS MONTHLY UNIT PRICE	LINE DRIVE LOGISITCS EXTENDED MONTHLY PRICE	B & G REFRIGERATIONS CO INC. MONTHLY UNIT PRICE	B & G REFRIGERATIONS CO INC. EXTENDED MONTHLY PRICE	MONTH UNIT PRICE	EXTENDED MONTHLY PRICE	MONTHLY UNIT PRICE	EXTENDED MONTHLY PRICE
1	200 # Ice maker with 250 # Bin - Ice machine service, rental, and maintenance	15 EA	$ 350.00	$ 5,250.00	$ 160.00	$ 2,400.00				
2	325 # Ice maker with 360 # Bin - Ice machine service, rental, and maintenance	2 EA	$ 350.00	$ 700.00	$ 160.00	$ 320.00				
3	400# Ice maker w/500 # bin Ice machine service, rental, and maintenance	6 EA	$ 350.00	$ 2,100.00	$ 160.00	$ 960.00				
4	KM-1340MAH w 900# bin Ice machine service, rental, and maintenance	3 EA	$ 700.00	$ 2,100.00	$ 319.00	$ 957.00				
(EXTENDED YEARLY PRICE X 12 MONTHS)				$ 10,150.00		$ 4,637.00				
GRAND TOTAL:			$ 121,800.00		$ 55,644.00					
TERMS:										
DELIVERY (Business Days):			10 DAYS		15 DAYS					
CONFLICT OF INTEREST:			✓		✓					
ADDENDUM(S)( )										
NOTES:			Offered different model							

TERMS AND CONDITIONS

ICE MACHINE RENTALS AND SERVICE

1. SCOPE

The Parks, Recreation and Community Services Department of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/ service(s) and to obtain pricing commitments for ICE MACHINE RENTALS AND SERVICE, as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder grand total amount. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement will be one year from date of award with three (3) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a) Contractor shall provide proof of applicable local business license.

5. PRE-BID CONFERENCE

None

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

8. DELIVERY

The services in the bid documents shall be performed at various city locations throughout the City of Jacksonville, Duval County, Florida.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City

reserves the right to decline any price increase request.

10. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted through the City of Jacksonville 1Cloud procurement system email at COJ1CloudInvoices@coj.net. or to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate. The awarded bidder is required to submit their insurance certificate within ten (10) days after notice of award.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

ICE MACHINE RENTALS AND SERVICE

1. SPECIFICATIONS

The ice machines provided must meet or exceed the noted capacity and should have the following minimum requirements:

a. The units will have antimicrobial technology to inhibit the growth of bacteria, mildew, & mold within the units
b. The units will be Energy Star qualified
c. Stainless steel or Poly finish
d. The units will come with removable filters
e. All units will use a zero-chlorine, R-404a refrigerant that is environmentally-friendly The bins used with the ice machines will have the following minimum requirements:
f. Stainless steel or Poly finish
g. The bins will have antimicrobial technology to inhibit the growth of bacteria, mildew, & mold
h. Polyethylene bin liners for sanitary storage during the day

2. MAINTENANCE REQUIREMENTS

To ensure each machine is producing a product that is safe and clean, the successful bidder will be required to meet or exceed the following minimum standards:

1. Quarterly
   a. Check all supply lines to ensure they are clog free and free from leaks
   b. Check cooling components to ensure proper cooling levels
   c. Check each machine to ensure proper sanitation and for leaks
   d. Ensure all storage compartment doors are in good working order and any seals are in good working order
   e. Check to ensure each machine is clean and free from dirt and grime (inside and out)

2. Seasonal maintenance
   a. Disassemble and drain units during hard freeze warnings issued for Duval County

3. Installation
   a. Units will be installed at each location and will utilize existing water and electric lines at each location

4. Semi-Annual
   a. Change filters on machines

3. DELIVERY LOCATIONS

Maintenance Shops:

-Ed Austin Regional Maintenance, 11751 McCormick Rd, 32225	325#/360#
-Metropolitan Park Maintenance, 4110 Gator Bowl Blvd, 32202	KM-1340MAH/900
-Chuck Rogers Maintenance, 11950 San Jose Blvd, 32223	325#/360#
-Mary Lena Gibbs Maintenance Building, 6974 Wilson Blvd, 32210	400#/500#
-JaxParks Maintenance Facility, 555 W 44th St, (2 machines)	KM-1340MAH/900

Community Centers:

-Balis Community Center, 1999 San Marco Blvd, 32207	400#/500#
-Charles Clark Community Center, 8793 Sibbald Rd, 32208	200#/250#
-Cuba Hunter Community Center, 3620 Bedford Rd, 32207	400#/500#
-Dinsmore Community Center, 7126 Civic Club Rd, 32219	200#/250#
-Emmett Reed Community Center, 1093 W. 6th Street, 32209	200#/250#
-Forestview Community Center, 4203 Kenndle Rd, 32208	200#/250#
-Ft Caroline Community Center, 4131 Ferber Rd, 32277	200#/250#
-Henry T Jones Community Center, 3856 Grant Rd, 32207	200#/250#
-Johnnie Walker Community Center, 2500 W 20th St, 32209	200#/250#
-Julian Barrs Community Center, 9800 Crystal Spring Rd, 32221	400#/500#
-Mary Lena Gibbs Community Center, 6974 Wilson Blvd, 32210	200#/250#
-McGirts Creek Community Center, 8435 118th St, 32244	200#/250#
-Oceanway Community Center, 12215 Sago Ave, 32218	200#/250#
-Robert F Kennedy Community Center, 1133 Ionia St, 32206	400#/500#

Tennis Facilities:

-Clanzel T Brown Tennis Center, 4575 Moncrief Rd, 32208	200#/250#
-Fort Family Regional Park Tennis Center, 8000 Baymeadows Rd, 32256	200#/250#
-Southside Tennis Center, 1539 Hendricks Ave, 32207	200#/250#

Concession Stands:

-Johnnie Walker Concession stand, 2500 W 20th St, 32209	200#/250#
-Yancey Park Concession stand, 3352 Soutel Dr, 32208	200#/250#
-Rondette Park Concession Stand, 3500 Rondette Lake Rd. 32277	400#/500#