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SUBJECT: CITYWIDE MOWING OF CITY BUILDINGS AND PARCELS-JSEB PARTICIPATION

BID #: SC-0454-18

OPEN DATE: 2018-05-23

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER – TOTAL LUMP SUM BASE BID

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 4 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final two (2) year renewal option with J & D Maintenance and Services of North Florida, LLC (contract #7994-06) and to extend the second year of the two-year renewal period through September 30, 2024 to align with the City's fiscal year. Period of Service will be from August 3, 2022 through September 30, 2024 in the not-to-exceed amount of $950,000.00. Total revised award amount not-to-exceed $2,571,274.19.

This award will be funded from various agency accounts, executed by formal contract amendment through the Office of General Counsel, and executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Supplier Letter, Basis of Award, Previous Awards

BUYER: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 255-4299
www.coj.net

ONE CITY ONE JACKSONVILLE

TO: **Gregory W. Pease, Chief**
Procurement Division

THRU: **John P. Pappas, P.E., Director**
Public Works Department

FROM: **Dave McDaniel, Chief**
Mowing and Landscape Maintenance Division

DATE: **July 6, 2022**

SUBJECT: **SC-0454-18 Citywide Mowing of City Buildings and Parcels – JSEB Participation**
Amend and Increase Award (2nd and Final Renewal)
J&D Maintenance and Services of North Florida, LLC

The Mowing and Landscape Maintenance Division recommends approval of the following items:

1) Utilize the second and final 2-year renewal option with J&D Maintenance and Services of North Florida, LLC for the period of August 3, 2022 through August 2, 2024 and extend the second year of the 2-year renewal period through September 30, 2024 to align with the City's fiscal year.

2) Increase the maximum indebtedness by $950,000.00 for the entire renewal period resulting in a revised not to exceed amount of $2,571,274.19.

The Supplier's price increase request will be reviewed once the June CPI data has been made available.

Funding will be encumbered by individual releases against the Contract Purchase Agreement (8A09296), dependent on funding, the appropriate account and fiscal year.

If approved, the recommended items will be documented by formal contract amendment (Contract 7994-06) through the Office of General Counsel.

Your assistance in concurring with this recommendation would be appreciated. Should you have any questions or concerns regarding this request, please contact Russ Perry at 255-4306.

Attachments:
- Supplier Renewal Letter
- Certificate of Insurance
- Prior Award

cc: Steve Schlessinger, Public Works Contracts and Finance Manager
David Klages, Purchasing Analyst
Russ Perry, Contract Manager
Jim Lange, Contract Administration Coordinator

J&D MAINTENANCE AND SERVICES OF NORTH FLORIDA, LLC
PO BOX 37389
JACKSONVILLE, FLORIDA 32236
TELEPHONE (904) 384-8411
FAX (904) 387-0851

Mr. Russell Perry
Contract Manager
City of Jacksonville
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road N.
Jacksonville, FL 32225

June 30, 2022

Date:

RE: SC-0454-18 – 2nd and Final 2-Year Renewal
Citywide Mowing of City Buildings and Parcels - JSEB Participation

Mr. Perry,

J&D Maintenance & Services of North Florida, LLC desires to enter into the second and final 2-year renewal period of SC-0454-18 from August 3, 2022 through August 2, 2024.

We are also agreeable to extending the second year of the 2-year renewal through September 30, 2024 with all existing terms and conditions remaining in place.

Additionally, in connection with Section 31.26 of SC-0454-18 Unit Price Adjustments, we kindly request the City consider allowing a price increase based on the June CPI data after it has been made available.

Sincerely,

location zoned for commercial or industrial use in the city/county where it is located. The Bidder must have a local office located in Duval, St. Johns, Nassau, Baker or Clay County and have a local or toll free telephone number, cellphone number, and email address where Bidder may be contacted.

SUBMITTAL: Submit each facility address and written proof that each facility is owned, leased, or rented by the BIDDER or its proposed Subcontractors.

5. The Bidder must be able to obtain and maintain liability insurance as required by the City of Jacksonville.

   SUBMITTAL: Submit either a signed affidavit from their insurance provider stating they can provide all required coverage at the levels required by the Bid Specifications or a "FOR BID PURPOSES ONLY" certificate of insurance evidencing all coverages, limits and additional provisions as required by these specifications.

6. Bidder and each of its proposed Subcontractors must have a current local business tax receipt from the city or county where the business is located.

   SUBMITTAL: Copy of local business tax receipt from the Bidder and each proposed Subcontractor.

C. BASIS OF AWARD

The project may be awarded to the lowest responsive, responsible Bidder contingent on the availability of funds within the project's approved budget. The corrected extended prices of the Total Lump Sum Base Bid will be used to determine the lowest qualified Bid. Proposals in which the prices obviously are unbalanced will be rejected. The City has the right to reject any or all bids.

If there are errors in the price extensions or in the total amount for any base bid, unit prices shall prevail, with the corrected base bid being used to determine the lowest qualified Bidder. The award of the contract will establish the Contractor and the unit prices which will be used during the life of the Contract.

The award will not be made until the CITY has completed all necessary investigations to determine if the low BIDDER is qualified to do the work and has the necessary organization, capital and equipment to carry out the contract.

D. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the Procurement Division at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

E. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established as follows: The Contract shall be for TWO (2) years beginning on **the date that the BLANKET PURCHASE ORDER IS ISSUED** unless the start date is modified by the CONTRACT MANAGER. The contract may be extended TWO (2) times for a TWO (2) year period by mutual agreement of both parties, provided funds are available.

The Contract will be issued in the form of a Blanket Purchase Order once the work has been awarded and the CONTRACTOR has submitted the required Insurance Certificates and other requested documents.

F. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bid documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

SUBJECT: **CITYWIDE MOWING OF CITY BUILDINGS AND PARCELS-JSEB PARTICIPATION**

BID #: SC-0454-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER- TOTAL LUMP SUM BASE BID

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with J & D Maintenance and Services of North Florida (contract #7994-06). Period of Service will be from August 2, 2020 through August 2, 2022, with one (1) two (2) year renewal option remaining. Total annual estimated amount will be $770,038.08, for a revised total expenditure amount not-to-exceed $1,621,274.19.

This award is to be funded by account: 00111.154001.534100.000000.00001200.00000.0000000 to be executed by individual Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/11/20

Teresa R Eichner

Gilbert Reed

Jan McCoy

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/12/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: **CITYWIDE MOWING OF CITY BUILDINGS AND PARCELS-JSEB PARTICIPATION**

BID #: SC-0454-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER- TOTAL LUMP SUM BASE BID

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to J & D Maintenance and Services of North Florida, in the amount of $385,019.04, for a total revised award amount not-to-exceed $851,236.11.

This award is to be funded by account: PWML011MOW-03410 to be executed by individual Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/19/19

Teresa R. Eilers _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 9/19/19

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No 2019-02

SUBJECT: CITYWIDE MOWING OF CITY BUILDINGS AND PARCELS-JSEB PARTICIPATION

BID #: SC-0454-18 OPEN DATE: 2018-05-23

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER- TOTAL LUMP SUM BASE BID

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to J & D Maintenance and Services of North Florida, in the amount of $81,198.03, for a total revised award amount not-to-exceed $466,217.07.

This award is to be funded by account: FWML011MOW-03410 to be executed by individual Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/08/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/08/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2015-05

SUBJECT: CITYWIDE MOWING OF CITY BUILDINGS AND PARCELS-JSEB PARTICIPATION

BID #: SC-0454-18

OPEN DATE: 2018-05-23

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER- TOTAL LUMP SUM BASE BID

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend award dated 06/30/18 to J & D Maintenance and Services of North Florida, to correct the period of service from one (1) year from date of award with three (3) one (1) year renewal options, to two (2) years from date of award with two (2), two (2) year renewal options as revised in addendum 3, with all other terms and conditions remaining unchanged.

ATTACHMENTS: Recommendation Memo, Addendum #3, Previous Award

BUYER: MARILYN LAIDLER

RESPECTFULLY SUBMITTED for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7/26/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/26/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: CITYWIDE MOWING OF CITY BUILDINGS AND PARCELS-JSEB PARTICIPATION

BID #: SC-0454-18 OPEN DATE: 2018-05-23

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER- TOTAL LUMP SUM BASE BID

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Duval Landscape Maintenance LLC due to vendor being deemed non-responsive for failure to meet minimum annual billing value as set forth in the pre-qualification ($300,000.00), failure to provide the required equipment list and failure to provide the required written proof of facility ownership or lease agreement.

Recommend approval of award to the lowest responsive, responsible bidder J & D Maintenance and Services of North Florida, in the annual expenditure amount of $385,019.04. Period of service will be one (1) year from date of award with three (3) one (1) year renewal options.

This award to be funded by account: PWML011MOW-03410; PWML461MOW-03410 to be executed by Individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, JSEB Letter, Vendor Rejection Confirmation Email, Minimum Requirements, Basis of Award, Scope of Work

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/28/18

Teresa R Eidson

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/30/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-[illegible]