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SINGLE SOURCE AWARD **BID # SS-15699-24**

Subject: Renewal of NoveList Database Modules and Access to Flipster Digital Modules

Department: Jacksonville Public Library

Description of Purchase:
Recommend approval of Single Source Award to EBSCO Industries, Inc. for the renewal NoveList Database Modules and Access to Flipster Digital Modules. Period of service will be one year from date of award. Total expenditure not-to-exceed $148,354.31

Funding Source: 00111.185102.566010.000000.00000000.00000.0000000 - to be processed by purchase order(s)

Single Source Award To: EBSCO Industries, Inc. **Requisition Number:** PLPL-501788-24

Price Justification: See Attached

Total Award: $148,354.31

Attachments: Recommendation Memo, Single Source Form, Supplier Letter & Supplier Quote

Certification as to Single Source: Tim Rogers, Chief Librarian/Library Director of Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Renata Barnett

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED_____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

JACKSONVILLE
PUBLIC LIBRARY

Start Here. Go Anywhere.

DATE: May 10, 2024

TO: Dustin Freeman, Chief of Procurement

THRU: Tim Rogers, Chief Librarian/Library Director, Jacksonville Public Library

FROM: Stephanie Miller, Senior Manager of the Library Collection
Jacksonville Public Library

SUBJECT: Justification Letter and Single Source Request for EBSCO Industries Inc. NoveList database modules, MasterFILE database and Flipster Digital Magazines Renewal
00111.185102.566010.000000.00000000.00000

The Jacksonville Public Library is requesting a single source purchase order for $148,354.31 for the renewal of NoveList database modules, MasterFILE database access and Flipster digital magazines, from EBSCO Industries Inc., the proprietor and sole manufacturer of NoveList database modules, MasterFILE database access and Flipster digital magazines.

The NoveList suite consists of three products that provide reader's advisory and title recommendation for public libraries, and is the only such product to integrate with the Library's Sirsi catalog and Biblioteca self-check machines. NoveList Plus provides adult and teen recommendation content distributed through the Sirsi catalog. NoveList Plus K-8 does the same for children's and middle school fiction and non-fiction titles. NoveList Select is the integration engine that interacts with the library catalog and self-check machines to provide appropriate recommendations during catalog searches and customer check out. The separate modules work together to provide title information to the customer and this level of integration with these particular products is only available through EBSCO.

MasterFILE Premier databases contains full text, general reference magazine and journal articles covering a wide-range of subject areas including business, health, education, general science and multicultural issues. While other research databases exist, only MasterFILE Premier contains text and PDF backfiles for key research publications such as Time Magazine, the Saturday Evening Post and other general informational research publications. Library customers use these articles in the library and/or at home through remote authentication.

Flipster digital magazine titles allow customers easy access to digital magazines for online browsing via desktop and/or any mobile device at the library and/or at home through remote authentication. Flipster provides multi-user, simultaneous access to magazine titles that are only available through EBSCO, such as the Consumer Reports magazines, Time magazine, and People magazine. Flipster's

platform allows the customer to have a magazine reading experience that is similar to reading a physical magazine.

EBSCO Industries Inc. is the exclusive supplier of each of the three unique products (NoveList database modules, MasterFILE database access and Flipster digital magazines), and no other product offered within or outside the library industry provides access to the content and services offered through these specific products.

Approval of this request will provide the Library with continued access to NoveList database modules, MasterFILE database access and Flipster digital magazines. Your consideration is appreciated.

Attachments: Single Source Request
Supplier Quotes
Supplier Single Source Letters
Justification for Single Source form
Standard Requisition Form

CC: Gretchen Mitchell, Deputy Chief Librarian Support Services, Jacksonville Public Library
Dr. Leslie Jones, Director Library Finance & Budget, Jacksonville Public Library

JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. Requesting Agency:	Library
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	The Library requests to renew NoveList database modules, MasterFile database access and Flipster digital magazine subscriptions from EBSCO Information Services. NoveList K-8 and NoveList Plus provide reader's advisory to staff and customers by recommending books based on similarities of plot, genre, author or series. NoveList Select interfaces with the Library's Sirsi catalog and Biblioteca self-check machines to provide appropriate reading suggestions during catalog searches and at checkout. MasterFile contains full text, general reference magazine and journal articles covering a wide range of subject areas including business, health, education, general science and multicultural issues. In addition, MasterFile Premier contains text and PDF backfiles for key pbublications, particularly offering magazine titles only available through EBSCO Information Services. Flipster subscriptions of digital magazines allow easy access for online browsing via computer, mobile device and/or app. The titles the Library subscribes to in Flipster are only available from EBSCO Information Services. The City needs these products because they provide information and/or sevices to customers- reader's advisory, research and digital magazines access- that are solely available from EBSCO Information Services. The NoveList Select product is also integral to catalog title recommendations and circulation functions. This content and these services have wide and positive mpacts on customer self-service, customer research and customer reading engagement.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	The NoveList Select is the only readers advisory module that will interface to provide suggestions through the Library's Biblioteca self-check machines and the NoveList Selct requires information from the NoveList Plus and NoveList K-8 to provide those recommendations. MasterFile Premier provides access to exclusive content such as Time magazine and the Saturday Evening Post. Flipster digital magazines are only available from EBSCO Information Services. Flipster digital magazine provides a multi-user, simulatenous access digital reading experience that mimcs viewing the physical version of magazines and provides access to digital publications that are only available via EBSCO/Flipster such as Consumer Reports, Time and People magazines. The Library's continued use of these products allow for seamless acess to title recommendations and information/ reading access without having disruptions to the customer experience and library circulation.
4. Date of Request	5/10/2024

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Library staff (Jill Haile along with Library Technofogy staff) researched readers advistory products and the NoveList products are the only ones that offer both reading suggestions to customers and interface with the Library's Biblioteca self-check machines to offer reading suggestions at the point of checking out books at these terminals. The other database products: MasterFile Premier provides access to exclusive content from publishers offering full text journal articles not found on other vendor digital platforms. And Flipster digital magazines titles have been looked for on other digital magazine platforms but cannot be found as they are only available from EBSCO Information Services.]

6. ***Conflict of Interest (Must Check)***

   √ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. ***Other Documentation (Check and attach all that apply)***

   √ Supplier Quote

   √ Single Source Memo signed by Director

   √ Other [Supplier Single Source letters]

EBSCO INFORMATION SERVICES

Tim Collins
President
EBSCO Information Services

4/1/2024
Jacksonville Public Library
Ms. Stephanie Miller
3435 University blvd N.
Jacksonville FL 32277

RE: Sole Source Statement

Dear Ms. Stephanie Miller,

Please accept this letter as formal notice that EBSCO Information Services (EIS) is the sole source provider of digital magazines via the *Flipster* proprietary digital magazine platform. Flipster is the only digital magazine platform that provides access to Ranger Rick, School Library Journal, TIME, Sports Illustrated for Kids, The Atlantic, Faces, Ladybug, Consumer Reports, Forbes, Cricket, Cobblestone, Science News, Scientific American etc.

Should you have any questions or require further assistance, please do not hesitate to contact me at your convenience.

Sincerely,

Nicholas Serasis
Account Executive
EBSCO Information Services
nserasis@ebsco.com

Product Order Form

CustID:	s4263377
OrderID:	WSR835792
Date:	03/19/2024

EBSCO
10 Estes Street
P.O. Box 682
Ipswich, MA 01938
USA
www.ebsco.com

(978) 356-6500
(800) 653-2726
Fax: (978) 356-5640
information@epnet.com

Purchasing Customer
JACKSONVILLE PUBLIC LIBRARY
SUPPORT SERVICES
3435 UNIVERSITY BLVD N
JACKSONVILLE, FL, 32277
USA

Contact:
Jill Haile
904.630.1373
jhaile@coj.net

Billing Address
ACCOUNTS PAYABLE
117 W DUVAL STREET
JACKSONVILLE, FL, 32202
USA

Your invoice will be sent to:
Jill Haile
jhaile@coj.net

Product Name	Begin Date	Expire Date	Price
NoveList Renewal Package 2024			$49,969.00
NoveList K-8 Plus	09/01/2024	08/31/2025	
Novelist Select	09/01/2024	08/31/2025	
NoveList Plus	09/01/2024	08/31/2025	
MasterFILE Renewal Package 2024			$38,254.00
MasterFILE Premier : HOST	09/01/2024	08/31/2025	
MasterFILE Reference eBook Subscription	09/01/2024	08/31/2025	

Total: $88,223.00
The above excludes all applicable tax
Currency: US Dollar

Price represented is the cash discounted price for payments received by check or electronic payment. If paying by a method other than check or electronic payment, please inquire for non cash discounted pricing. Payment due upon receipt of invoice. Interest of 1 percent per month charged for payment received later than 30 days after invoice date. eBooks and eAudiobooks ordered are non-returnable and non-refundable.

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Authorized Signature: _____ **Date:** _____

Print Name: _____ **Title:** _____

Please sign, scan and email this form to: NICHOLAS SERASIS at nserasis@ebsco.com

Thank you for your business!

If unable to scan, please fax to: 978 356-5640

Flipster Quote 4-30-2024

Customer Name:JACKSONVILLE PUBLIC LIBRARY

Customer ID: s4263377

Sales Rep: NICHOLAS SERASIS

Title	Existing Qty	New Order Qty	Publisher	ISSN	Model	Term
The Atlantic	1	1	Atlantic Media Group, LLC	10727825	500 SIMUsers	1.0 year
Babybug	1	1	Cricket Media	10771131	Unlimited	1.0 year
Bloomberg Businessweek	1	1	Bloomberg, L.P.	77135	Unlimited	1.0 year
Cobblestone	1	1	Cricket Media	1995197	Unlimited	1.0 year
Consumer Reports	1	1	Consumer Reports, Inc.	107174	Unlimited	1.0 year
Consumer Reports Buying Guide	1	1	Consumer Reports, Inc.		Unlimited	1.0 year
Consumer Reports on Health	1	1	Consumer Reports, Inc.	10580832	Unlimited	1.0 year
Cricket	1	1	Cricket Media	906034	Unlimited	1.0 year
Entrepreneurs Start Ups	1	1	Entrepreneur.com, Inc.	1533743X	Unlimited	1.0 year
Essence	1	1	Essence Communications Inc.	140880	Unlimited	1.0 year
Food & Wine	1	1	Meredith Corporation	7419015	500 SIMUsers	1.0 year
Forbes	1	1	Forbes Inc.	156914	500 SIMUsers	1.0 year

Foreign Policy	1	1	Foreign Policy	157228	Unlimited	1.0 year
Fortune	1	1	Fortune Media (USA) Corporation	158259	100 SIMUsers	1.0 year
Kiplinger Retirement Report	1	1	Future Publishing Ltd.	10756671	Unlimited	1.0 year
Ladybug	1	1	Cricket Media	10514961	Unlimited	1.0 year
Library Journal	1	1	Media Source, Inc.	3630277	Unlimited	1.0 year
The Nation	1	1	Nation Company, L. P.	278378	Unlimited	1.0 year
National Review	1	1	National Review Inc.	280038	Unlimited	1.0 year
The New Republic	1	1	TNR II, LLC	286583	Unlimited	1.0 year
People	1	1	Meredith Corporation	937673	500 SIMUsers	1.0 year
Publishers Weekly	1	1	PWxyz LLC	19	Unlimited	1.0 year
Ranger Rick Jr.	1	1	National Wildlife Federation	21692750	Unlimited	1.0 year
Real Simple	1	1	Meredith Corporation	15281701	500 SIMUsers	1.0 year
School Library Journal	1	1	Media Source, Inc.	3628930	Unlimited	1.0 year
Science News	1	1	Society for Science & the Public	368423	Unlimited	1.0 year
Scientific American	1	1	Scientific American	368733	Unlimited	1.0 year

Scout Life	1	1	Boy Scouts of America	26393727	Unlimited	1.0 year
Southern Living	1	1	Meredith Corporation	384305	500 SIMUsers	1.0 year
Sports Illustrated	1	1	Arena Group	0038822X	100 SIMUsers	1.0 year
TIME	1	1	TIME USA, LLC	0040781X	100 SIMUsers	1.0 year
Travel & Leisure	1	1	Meredith Corporation	412007	500 SIMUsers	1.0 year

Total Before Discount: $96839.13

Discount: $39571.22

Total Net of Discount: $57267.91
Subscription Service Fee: $2863.40

GRAND TOTAL: $60131.31 USD
Total Excludes Tax

Bill To Contact: --- Select --- **Address:** --- Select ---
PO Number:

TERMS AND CONDITIONS:
By signing this document you hereby confirm that you agree to the terms and conditions of the EBSCOhost Terms of Use available here:

http://support.epnet.com/ehost/terms.html

For US Federal Government customers, all product pricing is Open Market.

DATE: 04/30/2024

Category	Frequency	Start Date	Expire Date	Price	Discount	Net Price
News, Politics & Social Issues		6/1/2024	5/31/2025	$1,399.83	$699.92	$699.91
Family & Kids		6/1/2024	5/31/2025	$314.83	$157.42	$157.41
News, Politics & Social Issues		6/1/2024	5/31/2025	$3,778.74	$1,889.38	$1,889.36
History		6/1/2024	5/31/2025	$314.83	$157.42	$157.41
Consumer		6/1/2024	5/31/2025	$16,269.00	$0.00	$16,269.00
Consumer		6/1/2024	5/31/2025	$461.58	$230.80	$230.78
Consumer		6/1/2024	5/31/2025	$1,008.00	$504.00	$504.00
Literary		6/1/2024	5/31/2025	$314.83	$157.42	$157.41
Business & Finance		6/1/2024	5/31/2025	$292.74	$146.38	$146.36
Fashion		6/1/2024	5/31/2025	$924.00	$462.00	$462.00
Food & Cooking		6/1/2024	5/31/2025	$1,554.00	$777.00	$777.00
Industry & Trade		6/1/2024	5/31/2025	$1,259.58	$629.80	$629.78

News, Politics & Social Issues		6/1/2024	5/31/2025	$5,232.50	$2,616.26	$2,616.24
Business & Finance		6/1/2024	5/31/2025	$2,937.90	$1,468.96	$1,468.94
Consumer		6/1/2024	5/31/2025	$1,677.90	$838.96	$838.94
Literary		6/1/2024	5/31/2025	$314.83	$157.42	$157.41
Industry & Trade		6/1/2024	5/31/2025	$7,583.52	$3,791.76	$3,791.76
News, Politics & Social Issues		6/1/2024	5/31/2025	$8,064.00	$4,032.00	$4,032.00
News, Politics & Social Issues		6/1/2024	5/31/2025	$1,049.58	$524.80	$524.78
News, Politics & Social Issues		6/1/2024	5/31/2025	$4,200.00	$2,100.00	$2,100.00
Lifestyle		6/1/2024	5/31/2025	$4,874.94	$2,437.46	$2,437.48
Academic		6/1/2024	5/31/2025	$7,875.00	$3,937.50	$3,937.50
Family & Kids		6/1/2024	5/31/2025	$837.90	$418.96	$418.94
Fashion		6/1/2024	5/31/2025	$1,215.90	$607.96	$607.94
Industry & Trade		6/1/2024	5/31/2025	$6,575.52	$3,287.76	$3,287.76
Science & Technology		6/1/2024	5/31/2025	$1,428.00	$0.00	$1,428.00
Science & Technology		6/1/2024	5/31/2025	$4,158.00	$2,079.00	$2,079.00

Lifestyle		6/1/2024	5/31/2025	$839.58	$419.80	$419.78
Travel & Regional		6/1/2024	5/31/2025	$1,258.74	$629.38	$629.36
Sports		6/1/2024	5/31/2025	$3,735.90	$1,867.96	$1,867.94
News, Politics & Social Issues		6/1/2024	5/31/2025	$3,197.46	$1,598.74	$1,598.72
Entertainment		6/1/2024	5/31/2025	$1,890.00	$945.00	$945.00