SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE:** 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the fourth and final renewal option with U.S. Water Services Corporation. Total revised not-to-exceed award amount will remain at $1,912,202.96. Period of service will be from the October 1, 2024 through September 30, 2025.

This award will be funded from account 54101.155007.534100.00000000.00000.0000000 and executed by Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2024. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, and Previous Awards

ANALYST: Leeann Warchol
LEEANN WARCHOL

RESPECTFULLY SUBMITTED:
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

DocuSign Envelope ID: 100833CA-02FB-46CD-95BC-9D67AE36C726

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 630-CITY
Jacksonville.gov

MEMORANDUM

TO: **Dustin L. Freeman**
Chief of Procurement

THRU: **Nina Sickler, P.E. Director,**
Department of Public Works

DocuSigned by: Nina Sickler 1EFA223D5D23487

FROM: **Roy Birbal, Chief,**
Public Buildings Division

DocuSigned by: Roy Birbal FBA0E6E082164F6

SUBJECT: **Renewal Request - POA 70841-21, Bid #SC-0302-21**
US Water Service Corporation
Lift Station Maintenance, Repair, and Inspection at Various City Locations.

DATE: **5/30/2024**

The Department of Public Works, Public Buildings Division has received a request from US Water Service Corporation to renew the referenced agreement.

Accordingly, we request approval of the renewal request. The service period will be from award through September 30, 2025 with no renewal options remaining.

Funding will be encumbered as follows:

54101.155007.534100.00000000.00000.0000000

Please contact Ezra Thomas at 904-255-4353

Attachments:

Vendor Letter

COI

Water and Wastewater Utility Operations, Maintenance, Engineering, Management

May 22, 2024

Ezra Thomas
Public Works Compliance Manager
City of Jacksonville Department of Public Works
555 W. 44th Street
Jacksonville, Florida 32208

RE: SC-0302-21, Lift Station Maintenance, Repair and Installation Contract Renewal

Dear Mr. Thomas,

U.S. Water Services Corporation (USWSC) appreciates the opportunity to work with the City of Jacksonville. The current RFP SC-0302-21 expires September 30, 2024, and in accordance with the contract would like to extend the RFP for the next year to end September 30, 2025 if agreeable by the City.

USWSC appreciates the relationship with the city and looks forward to another year.

Sincerely,

Kaycee Rupe, CFO
U.S. Water Services Corporation
4939 Cross Bayou Blvd.
New Port Richey, FL 34652
KRupe@uswatercorp.net

Warchol, LeeAnn - AFPS

From: Thomas, Ezra - PWPB
Sent: Monday, June 17, 2024 9:26 AM
To: Warchol, LeeAnn - AFPS
Cc: Leslie-Burney, Annette - AFPS
Subject: Re: SC-0302-01

LeeAnn,
As discussed, we increased the POA about a month prior to the renewal. Since we did that prior, there will be no need to increase the NTE along with the renewal letter. Sorry for the confusion.

Thank you,

Ezra G. Thomas
Public Works Compliance Manager
City of Jacksonville|Department of Public Works
555 W. 44th Street
Jacksonville, Florida 32208
(Office) 904.255.4353
(Cell) 904.646.7800

A NEW DAY.

Please note that under Florida's very broad public records law, email communications to and from City officials are subject to public disclosure.

Please consider the environment - print only if necessary.

From: Warchol, LeeAnn - AFPS <LWarchol@coj.net>
Sent: Friday, June 14, 2024 10:59 AM
To: Thomas, Ezra - PWPB <EzraT@coj.net>
Cc: Leslie-Burney, Annette - AFPS <ABurney@coj.net>
Subject: SC-0302-01

Hi Ezra,

My name is LeeAnn Warchol, Purchasing Analyst and I am working on your renewal request for POA-70841-21 Bid #SC-0302-21 US Water Service Corporation Lift Station Maintenance, Repair, and Inspection at Various City Locations.

Can you please provide me a supplier's memo and the amount of the renewal for approvals? Example of what we received last year is in the renewal package attached to this email.

Thank you,

LeeAnn Warchol
Purchasing Analyst
Procurement Division
Office of Administrative Services
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8823

A NEW DAY.

*** **Privacy Act:** This communication may contain privileged or other official city information. If you are not the intended recipient or believe that you have received this communication in error, please reply to the sender indicating that fact and delete the copy you received. It is a violation of Federal Law to print, copy, retransmit, disseminate, or otherwise use this information.

Please click on the links below for any of the following for Bids and Awards:

For Bidding Opportunities: Jacksonville.gov - Bidding Opportunities (Including Capital Improvement and Design/Build)

For COJ weekly award intentions: Jacksonville.gov - Agendas and Minutes

For bid award information: Procurement Division (coj.net)

For Public Records: COJ Public Records (govqa.us)

DocuSign Envelope ID: 100833CA-02FB-46CD-95BC-9D67AE36C726

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE:** 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to correct the current total not-to-exceed award amount to $1,662,202.96.

Recommend approval to ratify the period of service from October 1, 2023 through date of award.

Recommend approval to utilize the third renewal option with U.S. Water Services Corporation in the annual not-to-exceed expenditure amount of $250,000.00. Total revised not-to-exceed award amount will be $1,912,202.96. Period of service will be from the date of award through September 30, 2024 with one (1) one (1) year renewal option remaining.

This award will be funded from account 54101.155007.534100.00000000.00000.0000000 and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/12/2023

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 10/12/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
~~Chief Administrative Officer~~
For: Mayor Donna Deegan
~~Under Authority Of:~~
Executive Order No: 2023-02

(6)

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE: 2021-01-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommended approval to amend the award that was approved on 10/28/22 with U.S. Water Services Corporation to correct the not to exceed amount to $1,472,026.36. The period of service and annual expenditure remain the same.
Should be $1,662,202 *
This award to be funded by various accounts based on work being performed and processed via individual purchase order releases.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: JACLYN STAMOS **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 11/17/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/17/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

(5)

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE: 2021-01-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommended approval of ratify the period of service from October 1, 2022 to date of award

Recommend approval to utilize the second (2) renewal option with U.S. Water Services Corporation for the annual expenditure amount $500,000.000, with two (2) of four (4) renewal options remaining Period of Service date is from date of award though September 30,2023. The revised not to exceed amount is $912 202 96. Should be $1,662,202 96

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

(W) **ANALYST:** JACLYN STAMOS **RESPECTFULLY SUBMITTED** JUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/27/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/28/22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE: 2021-01-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with U.S. Water Services Corporation by $750,000.00 for as needed lift station repairs. The revised not-to-exceed amount is $1,162,202.96.

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases against master blanket.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

ANALYST: _____ BRYAN MATUS

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division _____

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 12/16/21

_____ _____ OTHER _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 12-16-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02

(3)

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE:** 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (7) **NUMBER RECEIVED:** (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with U.S. Water Services Corporation, in the estimated annual expenditure amount of $120,000.00. Period of Service will be from October 1, 2021, through September 30, 2022, with three (3) one (1) year renewal options remaining. Total revised expenditure amount not-to-exceed amount is $412,202.96.

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases against master blanket.

Attachments: Recommendation Memo, Vendor Letter, Vendor COI, Location Listing, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/2/2021

Teresa R. Eubanks

Mike Del Pozo

Gary A. Gilliard

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9-3-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For. Mayor Lenny Curry
Under Authority of.
Executive Order No. 2019-02

(2)

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21 **OPEN DATE:** 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (7) **NUMBER RECEIVED:** (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with U.S. Water Services Corporation by $150,000.00 for as needed lift station repairs. The revised not-to-exceed amount is $292,202.96.

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases against master blanket.

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Nekole Hulitt NEKOLE HULITT **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 5/27/2021

Teresa R. Eikner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/1/21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21

OPEN DATE: 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (7) NUMBER RECEIVED: (3) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to U.S. Water Services Corporation, as the lowest responsive, responsible bidder in the amount of $142,202.96. Period of service will be from date of award through September 30, 2021, with four (4) one (1) year renewal options.

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases against master blanket.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/28/2021

Teresa R. Eikner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/29/21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02