SUBJECT: Juvenile Justice Diversion Program

BID #: ESC-0464-20 **OPEN DATE: 8/5/2020**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – September 1, 2020 through September 30, 2021 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from June 1, 2024 through date of executed contract.

Recommend approval to utilize the fourth and final renewal option with Managed Access to Child Health, Inc. (MATCH) dba Partnership for Child Health for Juvenile Justice Diversion Program (Contract #70407-20 – AMD#5). Period of service is from date of executed contract through May 31, 2025. Total revised estimated annual expenditure amount is $1,683,644.00, for a total expenditure amount not to exceed $6,550,882.00.

Funding Source – 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Scope, and Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
LeeAnn Warchol DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Administrative Officer

SUBJECT: Request to amend BID # ESC-0464-20 to renew Contract # 70407-20, Managed Access to Child Health, Inc., Juvenile Justice Diversion -- $1,683,644.00.00.

DATE: June 07, 2024

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. Request to amend BID # ESC-0464-20 to exercise the fourth and final renewal option for Contract # 70407-20, Amendment 5, for Managed Access to Child Health, Inc. for the Juvenile Justice Diversion program and increase the maximum indebtedness in the amount of $1,683,644.00 for the term of June 1, 2024 through May 31, 2025. The revised total expenditure amount will be $6,550,882.00.

Upon approval of this request a contract amendment will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

Account Name	Fund	Center	Account	Project	Activity	Interfund	Future
ESP - Juvenile Prevention & Intervention	10901	181001	582001	000000	00000457	00000	0000000

Total Funding **$1,683,644.00**

Attachment(s): Letter of Intent for FY24/25
Scope of Services
Previous Award Dated 8/29/25

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Olive Wallace Cohen, Buyer
Jessica Pitts, Director, Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing
Katoia Wilkins, Director, Contract Management

Letter of Intent
Agency Award Information: FY24-25

ESC -0464-20	Contract # 70407-20	Agency Managed Access to Child Health d.b.a
		Partnership for Child Health

(Insert Agency Logo)
(Insert Today's Date) April 11, 2024
(First and Last Name, Title) Katoia Wilkins, Contracts Director
(Agency Name) Kids Hope Alliance
(Address) 1095 A. Philip Randolph

RE: Letter of Intent

Dear Kids Hope Alliance Contract Manager:

Please accept this letter as notice of **(insert your agency's name)** intent to continue services for the FY2024-25 Contract Year at the following:

Program Location(s) (Please list all locations)	KHA
Program Start Date	June 1, 2024
Program End Date	May 31, 2025
Contract Amount (12month budget)	$1,683,644

We appreciate the opportunity to be a program provider for another year and look forward to working with the Kids Hope Alliance (KHA).
Sincerely,

(First and Last Name) Vicki Waytowich, Ed.D.
(Phone) 904-860-8530
(Email Address) vickiw@pchjax.org
(Title) Executive Director

***Must be the authorized signer for the agency**

Approved by: Date:

FY 24-25 Scope of Services	
ESC-0351-23	**Agency Managed Access to Child Health d/b/a**
	Partnership for Child Health

FY24-25 Contract Year: June 1, 2024 -May 31, 2025

Funding Approved for FY24-25: $1,683,644
Number of Proposed Children/Youth 24/25: 400-600

Please copy and paste your approved scope from last year below. If any changes are made, please highlight the changes.

The purpose of the Duval County Diversion System of Care is to collaborate to redirect the community's efforts and resources in a manner that provides for the appropriate treatment in the least restrictive environment with efficiencies.

Duval County youth up to and including the age of seventeen at the time of offense who have been referred to the juvenile justice system for criminal offenses allegedly committed within the jurisdiction of Duval County and who meet the specific eligibility criterion for diversion as determined by the Juvenile Division of the SAO will be referred to the *Duval County Diversion System of Care.*

The goals include:

- Reduce involvement in the juvenile justice system by providing prescribed services to divert juvenile offenders from the delinquency system and reduce recidivism;
- Incorporate accountability activities, counseling/therapeutic services, family support services, and youth development activities that strengthen protective factors and reduce risk factors that lead to delinquent and maladaptive behavior;
- Ensure greater access to diversion services county-wide so that eligible youth are served in the timeliest and most appropriate manner to reduce barriers the family may have in accessing services;
- Reduce disproportionate minority representation of youth by ensuring equitable access to effective culturally competent programming.

Diversion System of Care
Scope of Work

Summary: On September 3, 2020, the Partnership for Child Health received the Juvenile Justice Diversion award from Kids Hope Alliance to implement, provide and manage diversion services for youth in Duval County. The Duval County Diversion System of Care will begin implementation October 1, 2020 – September 30, 2021, with four contract renewals through September 30, 2025.

Target population:
Duval County youth up to and including the age of seventeen at the time of offense who have been referred to the juvenile justice system for criminal offenses allegedly committed within the jurisdiction of Duval County and who meet the specific eligibility criterion for diversion as determined by the Juvenile Division of the SAO.

Scope of Services:

- Reduce involvement in the juvenile justice system by providing prescribed services to divert juvenile offenders from the delinquency system and reduce recidivism;
- Incorporate accountability activities, counseling/therapeutic services, family support services, and youth development activities that strengthen protective factors and reduce risk factors that lead to delinquent and maladaptive behavior;
- Ensure greater access to diversion services county-wide so that eligible youth are served in the timeliest and most appropriate manner to reduce barriers the family may have in accessing services;
- Reduce disproportionate minority representation of youth by ensuring equitable access to effective culturally competent programming.

Contract Requirements

- Monthly Summary Report submitted by the 10th of each month. Quarterly narrative reports submitted at the end of each quarter by the 10th of the subsequent month.
- All Staff have Level 2 background screening and have an Attestation of Good Moral Character
- Staff Completed Trainings: CPR, First Aid, Incident reporting, FERPA, Youth Mental Health First Aid, Crisis Intervention Training, Trauma Informed Training, HIPAA, YLS/CMI 2.0, GAIN, ACE-Q, SAMIS and JJIS
- Provide copies of all MOUs with Community Partners
- Required documentation: Intake form, grievance procedure form, parent authorization form.
- Parent engagement activities

Performance Measures:

- Tier 1 – complete one (1) face-to-face contact and two (2) collateral contacts (phone call, video conferencing, text messages, emails, etc.) per month.
    - Services Include: Restorative justice community conferencing, Life Skills classes, Nurturing Parent groups, victim impact legal advocacy, Stop Now and Plan (SNAP), etc.
    - Subcontractors: Required to complete Tier 1 goals.
- Tier 2 – complete one (1) face-to-face contact and three (3) collateral contacts (phone call, video conferencing, text messages, emails, etc.) per month.
    - Services Include: Any of the Tier 1 services and at least one (1) of the following: Juvenile Diversion Alternative Program (JDAP), Community outpatient Cognitive Behavioral Therapy, victim empathy and impact work, accountability activities, Targeted Case management, substance abuse evaluation and treatment, psychoeducational groups, anger management, Life Skills classes, Functional Family Therapy, healthy sexuality classes or Psychosexual Counseling and WINS (High-Fidelity Wraparound)
    - Subcontractors: Required to complete Tier 2 goals.
- Tier 3 – complete at least two (2) face-to-face contacts and weekly collateral contacts (phone call, video conferencing, text messages, emails, etc.) per month.
    - Services Include: Evidence-based programs such as Functional Family Therapy, Trauma Focused Cognitive Behavioral Therapy, Psychiatric services, medication management, substance use evaluation and treatment, Applied Behavioral Analysis Therapy, Psychosexual Counseling, and WINS (High-Fidelity Wraparound)
    - Subcontractors: Required to complete Tier 3 goals.
- Community Service Events and/or resources will be provided to each youth who is required to complete community service hours.

2

SUBJECT: Juvenile Justice Diversion Program

BID #: ESC-0464-20 **OPEN DATE: 8/5/2020**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – September 1, 2020 through September 30, 2021 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2023 through date of contract execution.

Recommend approval to utilize the third of four (4) renewal options with Managed Access to Child Health, Inc. (MATCH) dba Partnership for Child Health for Juvenile Justice Diversion Program (Contract #70407-20 – AMD#4). Period of service is from date of executed contract through May 31, 2024. Total revised estimated annual expenditure amount is $1,500,000.00, for a total expenditure amount not to exceed $4,867,238.00.

Funding Source – 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Scope, and Previous Award

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/24/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/29/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayo Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: Juvenile Justice Diversion Program

Amend #2

BID #: ESC-0464-20

OPEN DATE: 8/5/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – September 1, 2020 through September 30, 2021 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with Managed Access to Child Health, Inc. (MATCH), contract number 70407-20, to extend through August 31, 2022. Total expenditure amount will remain the same, not to exceed $1,990,132.00.

Funding Source – 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Award

ANALYST: JACLYN STAMOS

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/18/2022

OTHER

ACTION OF AWARDING AUTHORITY DATE 8/18/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Juvenile Justice Diversion Program

BID #: ESC-0464-20 **OPEN DATE: 8/5/2020**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – September 1, 2020 through September 30, 2021 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS: Recommend approval to ratify the period of service from September 1, 2022 through date of award.

Recommend approval to utilize the second of four (4) renewal options with Managed Access to Child Health, Inc. (MATCH) dba Partnership for Child Health for Juvenile Justice Diversion Program (Contract #70407-20). Period of service is from date of award through July 31, 2023. Total revised estimated annual expenditure amount is $1,377,106.00, for a total expenditure amount not to exceed $3,367,238.00.

Funding Source – 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Weinstein, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12/1/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/1/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

Amend #1

SUBJECT: Juvenile Justice Diversion Program

BID #: ESC-0464-20

OPEN DATE: 8/6/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – September 1, 2020 through September 30, 2021 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 0 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of four (4) renewal options with Managed Access to Child Health, Inc. (MATCH) Period of service is from October 1, 2021 through June 30, 2022. Total revised estimated annual expenditure amount is $990,132.00, for a total expenditure amount not to exceed $1,990,132.00

Funding Source – 10001.161001 562001.000000 00000457 00000 0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Sarahn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/7/2021

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 10-8-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Alan Hughes
Chief Administrative Officer
for Mayor Lenny Curry
under Authority of
Executive Order No. 2019-02

original

SUBJECT: Juvenile Justice Diversion Program

BID #: ESC-0464-20 **OPEN DATE:** 8/5/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – September 1, 2020 through September 30, 2021 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring responsive, responsible bidder, Managed Access to Child Health, Inc. (MATCH), to provide a juvenile justice diversion program for youth in Duval County. Period of service shall be retroactive to September 1, 2020 through September 30, 2021 with four (4) one (1) year renewal options. Total expenditure amount not to exceed $1,000,000.00.

Managed Access to Child Health, Inc.	94.79
Jewish Family & Community Services	87.94
National Youth Advocate Program	87.82

Funding Source – 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scoring Sheet and Evaluation Matrix

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/3/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/4/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No: 2019-02