SUBJECT: TRAFFIC SIGNAL PREVENTIVE MAINTENANCE

BID #: CP-0124-21 **OPEN DATE:** 2021-07-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCITON PARTICIPATION – UPON EXECUTION OF CONTRACT THROUGH JUNE 30, 2022, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC ENGINEERING DIVISION

BASIS OF AWARD: TOTAL BASE BID LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third and final renewal option with Brooks-Berry-Haynie & Associates, Inc. (contract #71381-21) in the amount of $917,804.00. Total revised not-to-exceed award amount will be $3,671,216.00. Period of service will be from October 1, 2024 through September 30, 2025.

This award will be funded from various agency accounts, executed by formal contract amendment #3 through the Office of General Counsel, and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2024. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: CHRISTOPHER W. LEDEW, P.E., DIVISION CHIEF, TRAFFIC ENGINEERING

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

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A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor
Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, Florida 32254
(904) 255-7533
Jacksonville.gov

MEMORANDUM

TO: **Dustin L. Freeman, Chief**
Procurement Division

THROUGH: **Nina Sickler P.E., Director**
Department of Public Works

FROM: **Christopher LeDew, P.E., Chief**
Traffic Engineering

SUBJECT: **Amendment #3 - POA-71381-21, Bid #CP-0124-21**
Brooks-Berry-Haynie & Associates, Inc.
Traffic Signal Preventive Maintenance

DATE: **May 31, 2024**

The Department of Public Works, Traffic Engineering has received a request from Brooks-Berry-Haynie, Inc., to exercise the third and final renewal option for POA-71381-21.

Accordingly, we recommend approval of the renewal option requested for the one (1) year service period from October 1, 2024, to September 30, 2025, in the amount of $917,804.00. The revised contract amount will be $3,671,216.00.

Work will continue to be performed under purchase orders issued during the fiscal year from accounts generated by the fiscal year budget administration beginning October 1, 2024.

Please contact Fay Deschenes at 255-7542 with any questions.

Attachments

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BROOKS-BERRY-HAYNIE & ASSOCIATES, INC.

May 29, 2024

RE: CP-0124-21 – Traffic Signal Preventive Maintenance - Renewal Option

Ms. Deschenes,

Brooks-Berry-Haynie & Associates, Inc. would like to exercise our third, one-year contract renewal for Agreement CP-0124-21, from October 1, 2024 through September 30, 2025. We appreciate the opportunity to work with you again.

Best Regards,

Jason Lewis
Project Manager
Brooks-Berry-Haynie & Associates
(678) 626-3966 Office
(678) 492-8779 Cell
jasonlewis@bbhelectric.com

600 DISCOVERY PLACE • MABLETON, GA 30126
PHONE (770) 874-1162 • FAX (770) 874-1171

B. BASIS OF AWARD

The project may be awarded to the lowest responsive, responsible Bidder for the Total Base Bid contingent on the availability of funds within the project's approved budget. The City has the right to reject any or all bids if it is in the best interest of the City.

C. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established 120 calendar days after the scheduled construction completion date in order to comply with Executive Order 2013-05.

E. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. CONSTRUCTION COMPLETION

The intent of this contract is that the Contractor provides TRAFFIC SIGNAL PREVENTIVE MAINTENANCE service during the period of Fiscal years 2021and 2022 (Date of Award through June 30, 2022. The Contractor shall begin work within ten (10) calendar days, including Sundays and holidays, after issuance of a Blanket Order or Purchase Order from the City. No Blanket Orders or Purchase Orders will be issued under this Contract after June 30,2022 unless the Contract is renewed. The active Contract will expire 120 days thereafter. All work started under a Blanket Order or Purchase Order shall be completed by the expiration date. By mutual agreement of both parties, provided funds are available, the Contract may be extended three (3) times for a period of one (1) year each. Each extension amendment of the contract will be amended prior to June 30th of the current contract fiscal year. Based upon the agreement of all parties, the Contract Unit Prices may be adjusted at the time of renewal based on the stated Consumer Price Index (CPI) for All Urban Consumers - South Region All Items, (Series CUURO300SAO), over the preceding twelve (12) months from the date of Contract Award. The adjusted Contract Unit Prices will be calculated using the current Contract Unit Prices and adjusting them by the amount of the stated CPI. The subsequent optional renewals, if both the CITY and the CONTRACTOR agree, may also include a Contract Unit Price adjustment based on the CPI for the preceding twelve months from the award date of the second contract. Contract Unit Prices will be adjusted by applying the CPI to the previously adjusted Contract Unit Prices for the first renewal option.

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SUBJECT: TRAFFIC SIGNAL PREVENTIVE MAINTENANCE

BID #: CP-0124-21 **OPEN DATE:** 2021-07-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCITON PARTICIPATION – UPON EXECUTION OF CONTRACT THROUGH JUNE 30, 2022, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC ENGINEERING

BASIS OF AWARD: TOTAL BASE BID LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to ratify the period of service from October 1, 2023 through date of award.

Recommend approval to utilize the second renewal option with Brooks-Berry-Haynie & Associates, Inc. (contract #71381-21) in the not-to-exceed expenditure amount of $917,804.00. Total revised not-to-exceed award amount will be $2,753,412.00. Period of service will be from October 1, 2023 through September 30, 2024 with one (1) one (1) year renewal option remaining.

This award will be funded from various agency accounts, executed by formal contract amendment #2 through the Office of General Counsel, and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: CHRISTOPHER W. LEDEW, P.E., DIVISION CHIEF, TRAFFIC ENGINEERING

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/5/2023

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 10/5/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: TRAFFIC SIGNAL PREVENTIVE MAINTENANCE

BID #: CP-0124-21 **OPEN DATE:** 2021-07-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCITON PARTICIPATION – UPON EXECUTION OF CONTRACT THROUGH JUNE 30, 2022, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC ENGINEERING

BASIS OF AWARD: TOTAL BASE BID LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to ratify the period of service from July 1, 2022 through date of award.

Recommend approval to utilize the first renewal option with Brooks-Berry-Haynie & Associates, Inc. in the not-to-exceed expenditure amount of $917,804.00 and to extend the renewal period through September 30, 2023 so it aligns with the City's fiscal year. Total revised award amount not-to-exceed $1,835,608.00. Period of service will be from date of award through September 30, 2023 with two (2) one (1) year renewal options remaining.

This award will be funded from account 00111.158001.534100.000000.00000000.00000.0000000, executed by formal contract amendment through the Office of General Counsel, and processed vis Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Award

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Christopher W. LeDew, P.E., Division Chief, Traffic Engineering

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 8/4/2022

Teresa K Eichman

Lulu Reed

Jon R. McCan, Jr

OTHER

ACTION OF AWARDING AUTHORITY DATE 8/5/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: TRAFFIC SIGNAL PREVENTIVE MAINTENANCE

BID #: CP-0124-21 **OPEN DATE:** 2021-07-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCITON PARTICIPATION – UPON EXECUTION OF CONTRACT THROUGH JUNE 30, 2022, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Econolite Systems, Inc and Traffic Control Devices, LLC for not meeting the required 15% JSEB participation goal per bid specifications.

Recommend of award to Brooks Berry Haynie and Associates, Inc., as the next apparent lowest responsive, responsible bidder in the total base bid amount of $917,804.00. Period of service shall be from the date of executed contract through June 30, 2022, with three (3) one (1) year renewal options.

This award is to be funded by account(s): 00111.158001.534100 to be executed by formal contract through Office of General Council and processed by individual purchase order releases.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Bid Rejection/Email confirmation, JSEB Letter, Basis of Award, and Scope of Work,

ANALYST: Marilyn Sandy For BRYAN MATUS **RESPECTFULLY SUBMITTED:** _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Christopher W. LeDew, P.E., Division Chief, Traffic Engineering

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/16/2021

Teresa R. Eubanks _____ OTHER: _____
Lillie J. Reed _____
Gary A. Wise _____

ACTION OF AWARDING AUTHORITY DATE 9-17-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02