SUBJECT: ANNUAL ELECTRICIAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20 **OPEN DATE:** 2020-03-04

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Brooks Building Solutions, as the lowest responsive, responsible bidder in the annual expenditure amount of $750,000.00. Period of service will be one (1) year from date of award, with three (3) one (1) year renewal options.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: _____
MARILYN LAIDLER

RESPECTFULLY SUBMITTED _____
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE.

DATE: March 10, 2020

TO: Gregory W. Pease, Chief
Procurement Division

THRU: John P. Pappas, P.E.
Director Public Works

FROM: Roy Birbal, CFM
Chief of Public Buildings

SUBJECT: SC-0390-02 ANNUAL ELECTRICAL SERVICES RFP
Recommendation to Award.

In response to the solicitation for bids to provide Annual Electrical Services for All City Owned Buildings (Re-Bid), the Procurement Division received two (2) response on March 4, 2020, and forwarded the result to the Public Buildings Division to review for a recommendation of award.

After reviewing the two (2) bids received as documented on the attached tabulation, the Public Buildings Division recommends approval of award to Brooks Building Solutions in the maximum annual indebtedness amount of $750,000.00 based on the guaranteed rates listed below:

Item # 1:	Electrical Journeyman – Regular (Hours)	$75.00/Hour/1000	$75,000.00
Item # 2:	Electrical Apprentice – Regular (Hours)	$50.00/Hour/500	$25,000.00
Item # 3:	Electrical Journeyman – Emergency (Hours)	$105.00/Hour/100	$10,500.00
Item # 4:	Electrical Apprentice – Emergency (Hours)	$70.00/Hour/50	$ 3,500.00
Item # 5	OH&P on materials	$100/25%	$ 125.00
Item #6	OH&P on Sub-Contractors	$100/10%	$ 110.00

In accordance with the license evaluation requirements under section 3 of the bid specifications, the following recommended Contractor license was verified under the Florida Department of Business and Professional Regulation as noted on the attached document:

Maiden, Roy Brooks Building Solutions License Number: ER13014567

The term of this agreement is one (1) year from Date of Award with three (3) one (1) year renewal options.

This agreement will be encumbered by PO releases against a master blanket with individual purchase orders on an as needed basis dependent on the appropriate account for the building being served.

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have any questions or need additional information regarding this request, please contact Gene Trevail at 904-255-4331.

ONE CITY ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
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RB/gt

Attachments: Bid Tabulation
Contractors Bid
Electrical Contractors License

cc: Gene Travail, Facility Manager
Ann Brackin, Public Works Contracts and Finance Manager
Marilyn Laidler, Purchasing Analyst

TITLE: ANNUAL ELECTRICAL SERVICES FOR ALL CITY BUILDINGS-REBID

BID NO. SC-0390-20 (PB)

OPEN DATE: MARCH 4, 2020 @ 2:00 PM

BUYER: MARILYN LAIDLER, PURCHASING ANALYST

No. Invited: (5) No. Received (2) No Bids: (0)

ITEM	DESCRIPTION	UNIT	QTY	BROOKS BUILDING SOLUTIONS UNIT PRICE	BROOKS BUILDING SOLUTIONS EXT TOTAL	MILLER ELECTRIC COMPANY UNIT PRICE	MILLER ELECTRIC COMPANY EXT TOTAL
1	ELECTRICIAN-REGULAR	HRS	1,000	$ 75.00	$ 75,000.00	$ 88.19	$ 88,190.00
2	HELPER- REGULAR	HRS	500	$ 50.00	$ 25,000.00	$ 35.00	$ 17,500.00
3	ELECTRICIAN- OVERTIME	HRS	100	$ 105.00	$ 10,500.00	$ 112.65	$ 11,265.00
4	HELPER- OVERTIME	HRS	50	$ 70.00	$ 3,500.00	$ 49.74	$ 2,487.00
5	OH & P % MARKUP ON MATERIALS	$100.00	1	25%	$ 125.00	25%	$ 125.00
6	OH & P % MARKUP ON SUBCONTRACTORS	$100.00	1	10%	$ 110.00	10%	$ 110.00
	EXTENDED GRAND TOTAL			$	114,235.00	$	117,677.00
	CONFLICT OF INTEREST:			YES		YES	
	TERMS:			NOT STATED		NET 30	
	DELIVERY:			NOT STATED		TBD	
	ADDENDUM(S) ( )						

TERMS AND CONDITIONS
ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS

1. SCOPE

The **Public Works Department/Public Buildings Division** of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **Annual Electrical Services for City Buildings** as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on ALL items to be considered for award. **ALL** awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is one (1) year from date of award, with three (3), one (1) year renewal options. Renewal Options may be exercised at the discretion of the City and based on the awarded Contractors annual performance and adherence to the terms and conditions set forth in the signed contract award and specifications.

4. CONTRACTORS SPECIAL QUALIFICATION REQUIREMENTS

A. The bidding Contractor must show a minimum 5 years as a State of Florida Licensed Electrical Contractor and must be in good standing with the State of Florida Contractor Licensing Board. Must provide proof with the submitted bid docs.

B. The bidding Contractor must maintain a minimum 6 Electricians on staff full time with a minimum 4 Journeyman Licensed Electricians on staff full time. Must provide proof of Journeyman Licensing with the submitted bid docs.

C. The bidding Contractor must have a minimum 4 fully equipped service vehicles containing the tools and equipment used in Commercial Electrical Contracting Service and Installation.

SPECIFICATIONS

ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS RE-BID

REGULAR AND AFTER HOURS SERVICES

DESCRIPTION OF WORK:

The City of Jacksonville (City) is accepting bids from qualified electrical contractors for Electrical Installation, Maintenance, and Repair Services at any City owned or leased facility

LOCATION:

All City owned or leased facilities at the request of the Public Buildings Division.

PART 1-GENERAL

1.1 SCOPE OF WORK

A. The work of this division shall consist of electrical installation, maintenance, and repair services on an as needed and when requested basis, emergency response, and at the sole discretion of Public Buildings.

B. If awarded, the term of the contract shall be for 12 months form the date of executed contract with three (3) one (1) year renewal option at the sole discretion of the City. The City shall not incur any liability should it choose not to exercise its exclusive option to renew the contract.

1.2 SCHEDULING OF OPERATIONS

A. Contractor must note that the buildings will be occupied in the situations. Prior to the beginning of the work schedule to be followed as closely as possible.

B. Contractor must be available 24 hours per day, 7 days a week, 365 days per year as determined by the nature of a given situation and/or emergency.

1.3 REQUIREMENTS OF REGULATORY AGENCIES

Preform all work in accordance with applicable codes. The work shall be completed by certified and experienced persons skilled in the trade and in accordance with the best practices of the trade. Give all necessary notices, obtain all state and municipal permits, pay all fees necessary in connection with the installation, including sales and use taxes as applicable, and make all tests as are called for by regulations of such authorities. Security requirements are the responsibility of the successful vendor, including but not limited to providing workers who can pass security requirements, meeting application fees and renewals, maintaining a staff of badged employees for any City Facility.