SUBJECT: Healthy Families Jacksonville

BID # ESC-0490-16 **OPEN DATE: 7/20/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2016 through June 30, 2017 with three (3) one (1) year renewal options

FOR: KIDS HOPE ALLIANCE

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 45 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to extend the award with Northeast Florida Healthy Start Coalition for six (6) months from January 1, 2020 to June 30, 2020 and increase the award amount by $880,244.50. Total revised expenditure amount is $1,332,829.25, for an expenditure amount not to exceed $6,425,146.84.

Funding Source: JCPS192HF-08201 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST _____ RESPECTFULLY SUBMITTED _____
Annette Burney for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE_____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

DATE: February 5, 2020

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Donald H. Horner III, Acting Chief Executive Officer

SUBJECT BID# ESC-0490-16 – Healthy Families Jacksonville for Kids Hope Alliance, #JCPS192HF

The Kids Hope Alliance respectfully requests to administer a renewal option for the following program:

Northeast Florida Healthy Start Coalition, Inc.

- Healthy Families Jacksonville (Contract #8722-17) - $880,244.50

The funding period for this program will be from January 1, 2020 through June 30, 2020 not to exceed expenditure amount of $880,244.50. A total maximum indebtedness should not exceed $6,425,146.84.

Because the last renewal was for only for 3 months, an option to renew for an additional 6 months pending the completion of an efficacy review and competitive bid process was approved by the KHA Board of Directors on November 20, 2019.

Attached is the KHA Board of Director Action Item related to funding recommendations.

CC: Annette Burney, Purchasing Analyst Procurement
Saralyn Grass, Chief Programs Officer, Kids Hope Alliance
Mary Nash, Director of Special Needs, Kids Hope Alliance
Joyce J. Watson, Director of Administration, Kids Hope Alliance
Jerelyn Allen, Quality and Compliance Supervisor, Kids Hope Alliance

Northeast Florida
Healthy Start
COALITION, INC.
Every baby deserves a healthy start

2019 Board of Directors

Chair
Megan Denk

Vice-Chair
Melanie Lawson

Treasurer
Peggy Boord, CMA

Secretary
Teleauba Revels

Members
Stephen Baker, Ph.D.
John Davis, MD
Judge Pauline Drake
Mark Hudak, MD
Kathy Mankinen
Jeannie Potthast-Bowles
Rev. Tom Rodgers
Pauline Rolle, MD
Jason Roth

November 5, 2019

Mr. Donnie Horner
Chief Executive Officer
Kids Hope Alliance
1095 A. Philip Randolph Blvd.
Jacksonville, Florida 32206

RE: Letter of Intent for the continuation of Kids Hope Alliance Services

Dear Mr. Horner,

Please accept this letter as the Northeast Florida Healthy Start Coalition's Letter of Intent to continue providing Healthy Families Jacksonville services from January 1, 2020 to June 30, 2020, under a contract with the Kids Hope Alliance with a budget of $880,244.50.

The Northeast Florida Healthy Start Coalition, Inc. has been a committed partner with the Kids Hope Alliance (formerly Jacksonville Children's Commission) since October 1, 2016. The Coalition will continue to provide quality services under the Healthy Families model in an effort to prevent child abuse and neglect build family self-sufficiency and improve outcomes for children during this period of transition.

If you have any questions or concerns, please contact me at 904-723-5422 ext. 111 or via email at fjohnson@nethsc.org

Sincerely,

Faye Johnson
Chief Executive Officer

644 Cesery Boulevard, Suite 210 Jacksonville, FL 32211
Phone (904) 723-5422 Fax (904) 723-5433 http://nefhealthystart.org

Every baby Every day!

Funding Period: 7/1/19 - 6/30/20
Lead Entity: Kids Hope Alliance
Project Name: Healthy Families Jacksonville
Contract # 15-20-02

Categories and Line Items	Total Annual Budget	Quarter 1 (Submitted) Total Cost Quarter 1	HFF Grant	Cash Contrib. COJ	In-kind Contrib.	Other	Quarter 2 (Submitted) Total Cost Quarter 2	HFF Grant	Cash Contrib. COJ	In-kind Contrib.	Other	6 Months - Proposed thru June 30, 2020 Total Cost Quarter 3 & 4	HFF Grant	Cash Contrib. COJ	In-kind Contrib.	Other	Budget Narrative
Direct Expenses																	Salaries and benefits reduced to meet budget reduction
A. Salaries and Wages																	
1. Program Manager	$ 68,868.50	$ 15,986.25	$ 7,993.12	$ 7,993.13	$ -	$ -	$ 15,986.25	$ 7,993.12	$ 7,993.13	$ -	$ -	$ 36,896.00	$ 18,448.00	$ 18,448.00			Salary of Program Manager overseeing 37 staff (50% HFF, 50% KHA)
2. Assistant Program Manager (NEFHSC) 1.0	$ 50,355.00	$ 12,180.00	$ 5,360.20	$ 6,820.80	$ -	$ -	$ 12,180.00	$ 5,360.20	$ 6,820.80	$ -	$ -	$ 25,995.00	$ 12,998.00	$ 12,997.00			Salary of APM (55% HFF, 45% KHA)
2. FAW/FSW Supervisor (NEFSHC) 1.0	$ 40,968.00	$ 9,862.50	$ 4,931.25	$ 4,931.25	$ -	$ -	$ 9,862.50	$ 4,931.25	$ 4,931.25	$ -	$ -	$ 21,243.00	$ 10,622.00	$ 10,621.00			1.0 FTE FAWS @ $39,450 (50%HFF/50%KHA)
3. FSW Supervisors (NEFHSC) 5.0	$ 174,290.00	$ 45,325.00	$ 22,662.50	$ 22,662.50	$ -	$ -	$ 45,325.00	$ 22,662.50	$ 22,662.50	$ -	$ -	$ 83,640.00	$ 41,820.00	$ 41,820.00			Salaries & Wages - 2.0 FTE @ $35,150 and 2.0 FTE $36,500, 1 FTE at $38k (50% HFF/50% KHA)
4. FAW (NEFHSC) 4.0	$ 102,575.00	$ 29,500.00	$ 14,750.00	$ 14,750.00	$ -	$ -	$ 29,500.00	$ 14,750.00	$ 14,750.00	$ -	$ -	$ 43,575.00	$ 21,788.00	$ 21,787.00			Salaries & Wages - 1 @ $32k, 1 @ $29k, 1 @ $29k, 1 @ $31k (50% HFF/50%
5. FSWs (NEFHSC) 24.0	$ 666,611.50	$171,000.00	$ 85,500.00	$ 85,500.00	$ -	$ -	$171,000.00	$ 85,500.00	$ 85,500.00	$ -	$ -	$ 324,611.50	$162,305.25	$ 162,306.25			Salaries & Wages - 24 FTEs: Position funding assume $28500k avg wage. (50% HFF/50% KHA).
6. Intake Clerk (NEFHSC) 1.0	$ 28,974.40	$ 7,389.20	$ 3,694.60	$ 3,694.60	$ -	$ -	$ 7,389.20	$ 3,694.60	$ 3,694.60	$ -	$ -	$ 14,196.00	$ 7,098.00	$ 7,098.00			1.0 FTE $14 hr (50% HFF/50% KHA)
7. Admin Assistant (NEFHSC) 1.0	$ 24,569.40	$ 7,389.20	$ 3,694.60	$ 3,694.60	$ -	$ -	$ 7,389.20	$ 3,694.60	$ 3,694.60	$ -	$ -	$ 9,791.00	$ 4,896.00	$ 4,895.00			1.0 FTE $14 hr (50% HFF/50% KHA)
Subtotal Salaries and Wages	$1,157,211.80	$298,632.15	$148,585.27	$ 150,046.88	$ -	$ -	$298,632.15	$148,585.27	$ 150,046.88	$ -	$ -	$ 559,947.50	$279,975.25	$ 279,972.25	$ -	$ -	
B. Payroll Taxes and Benefits	$ 383,169.94	$ 88,753.97	$ 44,376.98	$ 44,376.99	$ -	$ -	$ 88,753.97	$ 44,376.98	$ 44,376.99	$ -	$ -	$ 205,662.00	$102,831.00	$ 102,831.00			Payroll taxes and employee benefits costs include: 7.65% FICA, Health Insurance, retirement, life, disability, accidental death, workers compensation & unemployment (50% HFF/50% KHA)
C. Program Consultants and Contractual																	
1. Background Screenings	$ 1,250.00	$ 875.00	$ -	$ 875.00	$ -	$ -	$ 875.00	$ -	$ 875.00	$ -	$ -	$ (500.00)	$ -	$ (500.00)			Background screening at $76 each
2. Drug Screens	$ 456.76	$ 201.38	$ -	$ 201.38	$ -	$ -	$ 201.38	$ -	$ 201.38	$ -	$ -	$ 54.00	$ -	$ 54.00			Drug screening at $35 each
Subtotal Program Consultants & Contractual	$ 1,706.76	$ 1,076.38	$ -	$ 1,076.38	$ -	$ -	$ 1,076.38	$ -	$ 1,076.38	$ -	$ -	$ (446.00)	$ -	$ (446.00)	$ -	$ -	
D. Other Consultants and Contractual																	
1. Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					
2. Audit	$ 5,150.00	$ 1,912.50	$ -	$ 1,912.50	$ -	$ -	$ 1,912.50	$ -	$ 1,912.50	$ -	$ -	$ 1,325.00		$ 1,325.00			Allocation of 2019 audit
3. IT Support	$ 30,000.00	$ 8,493.00	$ -	$ 8,493.00			$ 8,493.00	$ -	$ 8,493.00			$ 13,014.00		$ 13,014.00			IT Support - $894 per IT station (reduced to meet the reduction in budget)
5. Other Consultants	$ 4,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000.00		$ 4,000.00			Payroll processing fee to process 26 payrolls, issue W-2 per employee
Subtotal Other Consultants and Contractual	$ 39,150.00	$ 10,405.50	$ -	$ 10,405.50	$ -	$ -	$ 10,405.50	$ -	$ 10,405.50	$ -	$ -	$ 18,339.00	$ -	$ 18,339.00	$ -	$ -	
E. Participant Educational Materials	$ -	$ 625.00	$ -	$ 625.00			$ 625.00	$ -	$ 625.00			$ (1,250.00)		$ (1,250.00)			HHH educational materials for clients, supplemental curriculum, books, etc.
F. Consumable Program Supplies	$ 2,500.00	$ 625.00	$ -	$ 625.00	$ -	$ -	$ 625.00	$ -	$ 625.00	$ -	$ -	$ 1,250.00		$ 1,250.00			Program supplies to include books, leaflets, etc.
G. Assistance to Participants																	
1. Client Assistance	$ 6,750.00	$ 1,875.00	$ -	$ 1,875.00	$ -	$ -	$ 1,875.00	$ -	$ 1,875.00	$ -	$ -	$ 3,000.00		$ 3,000.00			Funds will be used to assist participants with needs such as pack-n-plays for safe sleep environments and transportation assistance for families
Subtotal Assistance to Participants	$ 6,750.00	$ 1,875.00	$ -	$ 1,875.00	$ -	$ -	$ 1,875.00	$ -	$ 1,875.00	$ -	$ -	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	
H. Office Expenses																	
1. Telephone	$ 14,200.00	$ 3,675.00	$ -	$ 3,675.00	$ -	$ -	$ 3,675.00	$ -	$ 3,675.00	$ -	$ -	$ 6,850.00		$ 6,850.00			Cellphones are $36 month for 36 employees (100% KHA)
2. Utilities	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					
3. Postage and Shipping	$ 300.00	$ 100.00	$ -	$ 100.00	$ -	$ -	$ 100.00	$ -	$ 100.00	$ -	$ -	$ 100.00		$ 100.00			Funds to be used for mailing outreach materials to families (100% KHA).
4. Supplies	$ 6,000.00	$ 1,606.25	$ -	$ 1,606.25	$ -	$ -	$ 1,606.25	$ -	$ 1,606.25	$ -	$ -	$ 2,787.50		$ 2,787.50			Funds will be used for office supplies needed to complete the contract requirements of the program (100% KHA).
5. Copying	$ -	$ 82.00	$ -	$ 82.00	$ -	$ -	$ 82.00	$ -	$ 82.00	$ -	$ -	$ (164.00)		$ (164.00)			Unforeseen copying needs outside our in house capabilities (100% KHA)..
Subtotal Office Expenses	$ 20,500.00	$ 5,463.25	$ -	$ 5,463.25	$ -	$ -	$ 5,463.25	$ -	$ 5,463.25	$ -	$ -	$ 9,573.50	$ -	$ 9,573.50	$ -	$ -	
I. Operating Capital Outlay																	
1. Machinery & Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					
2. Computers & Software	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ (500.00)		$ (500.00)			Reallocated due to budget reduction
Subtotal Operating Capital Outlay	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ (500.00)	$ -	$ (500.00)	$ -	$ -	
J. Lease/Rent																	
1. Equipment	$ 668.50	$ 281.25	$ -	$ 281.25	$ -	$ -	$ 281.25	$ -	$ 281.25	$ -	$ -	$ 106.00		$ 106.00			Funds used for the rental of a postage machine (100% KHA)
2. Transportation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					
3. Building	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					
Subtotal Lease/Rent	$ 668.50	$ 281.25	$ -	$ 281.25	$ -	$ -	$ 281.25	$ -	$ 281.25	$ -	$ -	$ 106.00	$ -	$ 106.00	$ -	$ -	

Funding Period: 7/1/19 - 6/30/20
Lead Entity: Kids Hope Alliance
Project Name: Healthy Families Jacksonville
Contract # 15-20-02

Categories and Line Items	Total Annual Budget	Quarter 1 (Submitted) Total Cost Quarter 1	HFF Grant	Cash Contrib. COJ	In-kind Contrib.	Other	Quarter 2 (Submitted) Total Cost Quarter 2	HFF Grant	Cash Contrib. COJ	In-kind Contrib.	Other	6 Months - Proposed thru June 30, 2020 Total Cost Quarter 3 & 4	HFF Grant	Cash Contrib. COJ	In-kind Contrib.	Other
Direct Expenses																
A. Salaries and Wages																
1. Program Manager	$ 68,868.50	$ 15,986.25	$ 7,993.12	$ 7,993.13	$ -	$ -	$ 15,986.25	$ 7,993.12	$ 7,993.13	$ -	$ -	$ 36,896.00	$ 18,448.00	$ 18,448.00		
2. Assistant Program Manager (NEFHSC) 1.0	$ 50,355.00	$ 12,180.00	$ 5,359.20	$ 6,820.80	$ -	$ -	$ 12,180.00	$ 5,359.20	$ 6,820.80	$ -	$ -	$ 25,995.00	$ 12,998.00	$ 12,997.00		
2. FAW/FSW Supervisor (NEFSHC) 1.0	$ 40,968.00	$ 9,862.50	$ 4,931.25	$ 4,931.25	$ -	$ -	$ 9,862.50	$ 4,931.25	$ 4,931.25	$ -	$ -	$ 21,243.00	$ 10,622.00	$ 10,621.00		
3. FSW Supervisors (NEFHSC) 5.0	$ 174,290.00	$ 45,325.00	$ 22,662.50	$ 22,662.50	$ -	$ -	$ 45,325.00	$ 22,662.50	$ 22,662.50	$ -	$ -	$ 83,640.00	$ 41,820.00	$ 41,820.00		
4. FAW (NEFHSC) 4.0	$ 102,575.00	$ 29,500.00	$ 14,750.00	$ 14,750.00	$ -	$ -	$ 29,500.00	$ 14,750.00	$ 14,750.00	$ -	$ -	$ 43,575.00	$ 21,788.00	$ 21,787.00		
5. FSWs (NEFHSC) 24.0	$ 666,611.50	$171,000.00	$ 85,500.00	$ 85,500.00	$ -	$ -	$171,000.00	$ 85,500.00	$ 85,500.00	$ -	$ -	$ 324,611.50	$162,306.25	$ 162,306.25		
6. Intake Clerk (NEFHSC) 1.0	$ 28,974.40	$ 7,389.20	$ 3,694.60	$ 3,694.60	$ -	$ -	$ 7,389.20	$ 3,694.60	$ 3,694.60	$ -	$ -	$ 14,196.00	$ 7,098.00	$ 7,098.00		
7. Admin Assistant (NEFHSC) 1.0	$ 24,569.40	$ 7,389.20	$ 3,694.60	$ 3,694.60	$ -	$ -	$ 7,389.20	$ 3,694.60	$ 3,694.60	$ -	$ -	$ 9,791.00	$ 4,896.00	$ 4,895.00		
Subtotal Salaries and Wages	$1,157,211.80	$296,632.15	$148,585.27	$ 150,046.88	$ -	$ -	$296,632.15	$148,585.27	$ 150,046.88	$ -	$ -	$ 559,947.50	$279,975.25	$ 279,972.25	$ -	$ -
B. Payroll Taxes and Benefits	$ 383,169.94	$ 88,753.97	$ 44,376.98	$ 44,376.99	$ -	$ -	$ 88,753.97	$ 44,376.98	$ 44,376.99	$ -	$ -	$ 205,662.00	$102,831.00	$ 102,831.00		
C. Program Consultants and Contractual																
1. Background Screenings	$ 1,250.00	$ 875.00	$ -	$ 875.00	$ -	$ -	$ 875.00	$ -	$ 875.00	$ -	$ -	$ (500.00)	$ -	$ (500.00)		
2. Drug Screens	$ 456.76	$ 201.38	$ -	$ 201.38	$ -	$ -	$ 201.38	$ -	$ 201.38	$ -	$ -	$ 54.00	$ -	$ 54.00		
Subtotal Program Consultants & Contractual	$ 1,706.76	$ 1,076.38	$ -	$ 1,076.38	$ -	$ -	$ 1,076.38	$ -	$ 1,076.38	$ -	$ -	$ (446.00)	$ -	$ (446.00)	$ -	$ -
D. Other Consultants and Contractual																
1. Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
2. Audit	$ 5,150.00	$ 1,912.50	$ -	$ 1,912.50	$ -	$ -	$ 1,912.50	$ -	$ 1,912.50	$ -	$ -	$ 1,325.00		$ 1,325.00		
3. IT Support	$ 30,000.00	$ 8,493.00	$ -	$ 8,493.00			$ 8,493.00	$ -	$ 8,493.00			$ 13,014.00		$ 13,014.00		
5. Other Consultants	$ 4,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000.00		$ 4,000.00		
Subtotal Other Consultants and Contractual	$ 39,150.00	$ 10,405.50	$ -	$ 10,405.50	$ -	$ -	$ 10,405.50	$ -	$ 10,405.50	$ -	$ -	$ 18,339.00	$ -	$ 18,339.00	$ -	$ -
E. Participant Educational Materials	$ -	$ 625.00	$ -	$ 625.00			$ 625.00	$ -	$ 625.00			$ (1,250.00)		$ (1,250.00)		
F. Consumable Program Supplies	$ 2,500.00	$ 625.00	$ -	$ 625.00	$ -	$ -	$ 625.00	$ -	$ 625.00	$ -	$ -	$ 1,250.00		$ 1,250.00		
G. Assistance to Participants																
1. Client Assistance	$ 6,750.00	$ 1,875.00	$ -	$ 1,875.00	$ -	$ -	$ 1,875.00	$ -	$ 1,875.00	$ -	$ -	$ 3,000.00		$ 3,000.00		
Subtotal Assistance to Participants	$ 6,750.00	$ 1,875.00	$ -	$ 1,875.00	$ -	$ -	$ 1,875.00	$ -	$ 1,875.00	$ -	$ -	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -
H. Office Expenses																
1. Telephone	$ 14,200.00	$ 3,675.00	$ -	$ 3,675.00	$ -	$ -	$ 3,675.00	$ -	$ 3,675.00	$ -	$ -	$ 6,850.00		$ 6,850.00		
2. Utilities	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
3. Postage and Shipping	$ 300.00	$ 100.00	$ -	$ 100.00	$ -	$ -	$ 100.00	$ -	$ 100.00	$ -	$ -	$ 100.00		$ 100.00		
4. Supplies	$ 6,000.00	$ 1,606.25	$ -	$ 1,606.25	$ -	$ -	$ 1,606.25	$ -	$ 1,606.25	$ -	$ -	$ 2,787.50		$ 2,787.50		
5. Copying	$ -	$ 82.00	$ -	$ 82.00	$ -	$ -	$ 82.00	$ -	$ 82.00	$ -	$ -	$ (164.00)		$ (164.00)		
Subtotal Office Expenses	$ 20,500.00	$ 5,463.25	$ -	$ 5,463.25	$ -	$ -	$ 5,463.25	$ -	$ 5,463.25	$ -	$ -	$ 9,573.50	$ -	$ 9,573.50	$ -	$ -
I. Operating Capital Outlay																
1. Machinery & Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
2. Computers & Software	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ (500.00)		$ (500.00)		
Subtotal Operating Capital Outlay	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ (500.00)	$ -	$ (500.00)	$ -	$ -
J. Lease/Rent																
1. Equipment	$ 668.50	$ 281.25	$ -	$ 281.25	$ -	$ -	$ 281.25	$ -	$ 281.25	$ -	$ -	$ 106.00		$ 106.00		
2. Transportation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
3. Building	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
Subtotal Lease/Rent	$ 668.50	$ 281.25	$ -	$ 281.25	$ -	$ -	$ 281.25	$ -	$ 281.25	$ -	$ -	$ 106.00	$ -	$ 106.00	$ -	$ -

Budget Narrative

ınd benefits reduced to meet budget reduction
Program Manager overseeing 37 staff (50% HFF, 50% KHA)
APM (55% HFF, 45% KHA)
'AWS @ $39,450 (50%HFF/50%KHA)
, Wages - 2.0 FTE @ $35,150 and 2.0 FTE $36,500, 1 FTE at
)% HFF/50% KHA)
, Wages - 1@ $32k, 1@$29k, 1@$29k, 1 @$31k (50% HFF/50%
, Wages - 24 FTEs: Position funding assume $28500k avg
% HFF/50% KHA).
14 hr (50% HFF/50% KHA)
14 hr (50% HFF/50% KHA)

ıes and employee benefits costs include: 7.65% FICA, Health
, retirement, life, disability, accidental death, workers
.tion & unemployment (50% HFF/50% KHA)

ıd screening at $76 each
ıning at $35 each

of 2019 audit
- $894 per IT station (reduced to meet the reduction in budget)
cessing fee to process 26 payrolls, issue W-2 per employee

ıtional materials for clients, supplemental curriculum, books, etc.

ıpplies to include books, leaflets, etc.

ɔe used to assist participants with needs such as pack-n-plays
ep environments and transportation assistance for families

are $36 month for 36 employees (100% KHA)

ı used for mailing outreach materials to families (100% KHA).
ɔe used for office supplies needed to complete the contract
ts of the program (100% KHA).
copying needs outside our in house capabilities (100% KHA)..

due to budget reduction

for the rental of a postage machine (100% KHA)

K. Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -						
L. Insurance	$ 18,000.00	$ 3,467.50	$ -	$ 3,467.50	$ -	$ -	$ 3,467.50	$ -	$ 3,467.50	$ -	$ -	$ -	$ 11,065.00		$ 11,065.00					General liability insurance; reduced due to budget reduction
M. Staff Travel	$ 70,000.00	$ 19,500.00	$ -	$ 19,500.00	$ -	$ -	$ 19,500.00	$ -	$ 19,500.00	$ -	$ -	$ -	$ 31,000.00	$ 15,500.00	$ 15,500.00					Reimburse staff for local mileage of home visits; travel to trainings; recuded due to budget reduction
N. Conferences and Staff Training	$ 1,599.00	$ 250.00	$ -	$ 250.00	$ -	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ -	$ 1,099.00		$ 1,099.00					Funds to be used for registration to non-local trainings (100% KHA).
O. Membership Fees and Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -					
P. Advertising	$ -	$ 129.75	$ -	$ 129.75	$ -	$ -	$ 129.75	$ -	$ 129.75	$ -	$ -	$ -	$ (259.50)		$ (259.50)					Reduced due to budget reduction
Q. Outside Printing and Artwork	$ 558.00	$ 50.00	$ -	$ 50.00	$ -	$ -	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 458.00		$ 458.00					Misc. printing of HFJ brochures and information (100% KHA)
R. Other Allowable Costs																				
1. Data Storage	$ 3,600.00	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ -	$ 1,200.00		$ 1,200.00					$400 a month for data savers (100% KHA); reduced due to budget reduction
Subtotal Other Allowable Costs	$ 3,600.00	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -			
DIRECT EXPENSES TOTAL	$1,705,414.00	$432,584.75	$192,962.25	$ 239,622.50	$ -	$ -	$432,584.75	$192,962.25	$ 239,622.50	$ -	$ -	$ -	$ 840,244.50	$398,306.25	$ 441,938.25	$ -	$ -			
Administrative Expenses																				
Allocated Management and General Overhead, not to exceed 10% of HFF grant amount	$ 80,000.00	$ 20,000.00	$ -	$ 20,000.00	$ -	$ -	$ 20,000.00	$ -	$ 20,000.00	$ -	$ -	$ -	$ 40,000.00	$ -	$ 40,000.00					10% De Minimis Indirect Cost Rate for non-profit agencies; calculated at 10% of modified total direct expenes.
GRAND TOTAL (Direct and Administrative Expenses)	$1,785,414.00	$452,584.75	$192,962.25	[illegible]	[illegible]	[illegible]	$452,584.75	$192,962.25	$ 259,622.50	$ -	$ -	$ -	$ 880,244.50	$398,306.25	$ 481,938.25	$ -	$ -			
REVENUE SUMMARY																				
(List Revenue Sources)																				
1. Healthy Families Florida	$ 784,230.75	$192,962.25	$192,962.25		$ -	$ -	$192,962.25	$192,962.25		$ -	$ -	$ -	$ 398,306.25	$398,306.25		$ -	$ -			
2. City of Jacksonville	$1,001,183.25	$259,622.50	$ -	$ 259,622.50	$ -	$ -	$259,622.50	$ -	$ 259,622.50	$ -	$ -	$ -	$ 481,938.25	$ -	$ 481,938.25	$ -	$ -			
Total Anticipated Revenue (Must equal Grand Totals above)	$1,785,414.00	$452,584.75	$192,962.25	$ 259,622.50	$ -	$ -	$452,584.75	$192,962.25	$ 259,622.50	$ -	$ -	$ -	$ 880,244.50	$398,306.25	$ 481,938.25	$ -	$ -			

K. Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
L. Insurance	$ 18,000.00	$ 3,467.50	$ -	$ 3,467.50	$ -	$ -	$ 3,467.50	$ -	$ 3,467.50	$ -	$ -	$ 3,467.50	$ -	$ 3,467.50	$ -	$ -	$ 11,065.00		$ 11,065.00			Gener
M. Staff Travel	$ 70,000.00	$ 19,500.00	$ -	$ 19,500.00	$ -	$ -	$ 19,500.00	$ -	$ 19,500.00	$ -	$ -	$ 19,500.00	$ -	$ 19,500.00	$ -	$ -	$ 31,000.00	$ 15,500.00	$ 15,500.00			Reimb due to
N. Conferences and Staff Training	$ 1,599.00	$ 250.00	$ -	$ 250.00	$ -	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ 250.00	$ -	$ 250.00	$ -	$ -	$ 1,099.00		$ 1,099.00			Funds
O. Membership Fees and Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -			
P. Advertising	$ -	$ 129.75	$ -	$ 129.75	$ -	$ -	$ 129.75	$ -	$ 129.75	$ -	$ -	$ 129.75	$ -	$ 129.75	$ -	$ -	$ (259.50)		$ (259.50)			Redu
Q. Outside Printing and Artwork	$ 558.00	$ 50.00	$ -	$ 50.00	$ -	$ -	$ 50.00	$ -	$ 50.00	$ -	$ -	$ 50.00	$ -	$ 50.00	$ -	$ -	$ 458.00		$ 458.00			Misc.
R. Other Allowable Costs																						
1. Data Storage	$ 3,600.00	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ 1,200.00		$ 1,200.00			$400
Subtotal Other Allowable Costs	$ 3,600.00	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	
DIRECT EXPENSES TOTAL	$1,705,414.00	$432,584.75	$192,962.25	$ 239,622.50	$ -	$ -	$432,584.75	$192,962.25	$ 239,622.50	$ -	$ -	$ 840,244.50	$398,306.25	$ 441,938.25	$ -	$ -						
Administrative Expenses																						
Allocated Management and General Overhead, not to exceed 10% of HFF grant amount	$ 80,000.00	$ 20,000.00	$ -	$ 20,000.00	$ -	$ -	$ 20,000.00	$ -	$ 20,000.00	$ -	$ -	$ 40,000.00	$ -	$ 40,000.00								10% 10%
GRAND TOTAL (Direct and Administrative Expenses)	$1,785,414.00	$452,584.75	$192,962.25	$ 259,622.50	$ -	$ -	$452,584.75	$192,962.25	$ 259,622.50	$ -	$ -	$ 880,244.50	$398,306.25	$ 481,938.25	$ -	$ -						
REVENUE SUMMARY																						
(List Revenue Sources)																						
1. Healthy Families Florida	$ 784,230.75	$192,962.25	$192,962.25		$ -	$ -	$192,962.25	$192,962.25		$ -	$ -	$ 398,306.25	$398,306.25		$ -	$ -						
2. City of Jacksonville	$1,001,183.25	$259,622.50	$ -	$ 259,622.50	$ -	$ -	$259,622.50	$ -	$ 259,622.50	$ -	$ -	$ 481,938.25	$ -	$ 481,938.25	$ -	$ -						
Total Anticipated Revenue (Must equal Grand Totals above)	$1,785,414.00	$452,584.75	$192,962.25	$ 259,622.50	$ -	$ -	$452,584.75	$192,962.25	$ 259,622.50	$ -	$ -	$ 880,244.50	$398,306.25	$ 481,938.25	$ -	$ -						

liability insurance; reduced due to budget reduction

se staff for local mileage of home visits; travel to trainings; recuded
udget reduction

be used for registration to non-local trainings (100% KHA).

l due to budget reduction

ting of HFJ brochures and information (100% KHA)

nonth for data savers (100% KHA); reduced due to budget reduction

Minimis Indirect Cost Rate for non-profit agencies; calculated at
odified total direct expenes.

SUBJECT: Healthy Families Jacksonville

BID # ESC-0490-16

OPEN DATE: 7/20/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2016 through June 30, 2017 with three (3) one (1) year renewal options

FOR: KIDS HOPE ALLIANCE (FORMERLY, JACKSONVILLE CHILDREN'S COMMISSION)

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 45 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the award with Northeast Florida Healthy Start Coalition for three (3) months from October 1, 2019 through December 31, 2019 to allow time for a new bid to be awarded. Total revised expenditure amount is $452,584.75 for the three (3) month period, for an expenditure amount not to exceed $5,544,902.34.

Funding Source: JCPS192HF-08201 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST _____
Annette Burney

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner, III, Acting Chief Executive Officer, Kids Hope Alliance

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/26/19

Katora Williams _____ OTHER _____

Teresa R Eichar _____

_____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 9/26/19

APPROVED ✓ BH DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____
Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Healthy Families Jacksonville

BID # ESC-0490-16

OPEN DATE: 7/20/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2016 through June 30, 2017 with three (3) one (1) year renewal options

FOR: KIDS HOPE ALLIANCE (FORMERLY, JACKSONVILLE CHILDREN'S COMMISSION)

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 45 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to ratify the period of service from July 1, 2019 to date of award.

Recommend approval to extend the award with Northeast Florida Healthy Start Coalition for three (3) months from date of award through September 30, 2019 to allow time for a new bid to be advertised and awarded. Total revised expenditure amount is $452,584.75 for the three (3) month period, for an expenditure amount not to exceed $5,092,317.59.

Funding Source: JCPS192HF-08201 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joe Peppers, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8/08/19

OTHER

ACTION OF AWARDING AUTHORITY

APPROVED ✓ DISAPPROVED:

DATE 8/8/19

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 88

SUBJECT: Healthy Families Jacksonville

BID # ESC-0490-16

OPEN DATE: 7/20/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2016 through June 30, 2017 with three (3) one (1) year renewal options

FOR: KIDS HOPE ALLIANCE (FORMERLY, JACKSONVILLE CHILDREN'S COMMISSION)

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 45 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award with Northeast Florida Healthy Start Coalition by $58,269.34 for the period ending June 30, 2019. Total revised expenditure amount is $1,782,869.34, for an expenditure amount not to exceed $4,639,732.84.

Funding for this award to be executed by formal contract amendment through the Office of General Counsel and encumbered by the following accounts: JCPS192HF-08201-JCP009-19

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Mary Tobin, COO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 2/21/19

OTHER

ACTION OF AWARDING AUTHORITY

DATE 2/21/19

APPROVED

DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
for Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Healthy Families Jacksonville

BID # ESC-0490-16

OPEN DATE: 7/20/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2016 through June 30, 2017 with three (3) one (1) year renewal options

FOR: KIDS HOPE ALLIANCE (FORMERLY, JACKSONVILLE CHILDREN'S COMMISSION)

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 45 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the second of three (3) renewal options with Northeast Florida Healthy Start Coalition for the period of July 1, 2018 through June 30, 2019. Total revised expenditure amount is $1,724,600.00, for an expenditure amount not to exceed $4,581,463.50.

*Funding for FY18 will be available upon approval of City Council legislation. Funding for FY19 will be available pending City Council Budget Ordinance.

Funding for this award to be executed by formal contract amendment through the Office of General Counsel and encumbered by the following accounts: JCPS192HF-08201

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Kids Hope Alliance

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 6/21/18

OTHER

ACTION OF AWARDING AUTHORITY DATE 6/21/18

APPROVED DISAPPROVED

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Health Families Jacksonville

BID # ESC-0490-16

OPEN DATE: 7/20/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – October 1, 2016 through June 30, 2017 with three (3) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 45 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first (1) of three (3) renewal options with Northeast Florida Healthy Start Coalition, Inc., to provide Healthy Family Services for the Jacksonville Children's Commission for the period July 1, 2017 through June 30, 2018. The total annual expenditure not to exceed is $1,735,000.00. The total revised not to exceed expenditure is $2,856,863.50.

Funding Source: JCPS192HF-08201-JCP009-18, to be executed by amendment one (1) to formal contract #8722-17 through the Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Attachments: Recommendation Memo; Vendor Letter of Intent; Previous Award

ANALYST _____ STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 6/22/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/22/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Healthy Families Jacksonville

BID # ESC-0490-16

OPEN DATE: 7/20/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – October 1, 2016 through June 30, 2017 with three (3) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 45 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to waive as a minor irregularity missing addendums 1 & 2 for Northeast Florida Healthy Start Coalition, The Bridge of Northeast Florida and Jewish Family and Community Services. The documents have been received.

Recommend approval of award to the highest scoring firm, Northeast Florida Healthy Start Coalition, to provide Healthy Families Services for the Jacksonville Children's Commission for the period of October 1, 2016 through June 30, 2017 in the not to exceed expenditure amount of $1,121,863.50.

Funding Source: JCPS192HF-08201-JCP009-17 – To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST _____
ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8-25-16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 8/25/16

MK APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For. Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

BOARD ACTION ITEM:

GOVERNANCE COMMITTEE: **NOVEMBER 4, 2019**

FINANCE COMMITTEE: **NOVEMBER 13, 2019**

BOARD MEETING DATE: **NOVEMBER 20, 2019**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

FROM: **DONALD HORNER, ACTING CHIEF EXECUTIVE OFFICER**

RE: **HEALTHY FAMILIES JACKSONVILLE SUBCONTRACT RENEWAL WITH THE NORTHEAST FLORIDA HEALTHY START COALITION FOR 2019/2020**

REQUESTED ACTION:

The Board is asked to:

1) Approve an extension of the following contract for 6 months from January 1, 2020 – June 30, 2020.

BID	*AGENCY*	*PROGRAM*	*FUNDING*
ESC-0490-16	Northeast Florida Healthy Start Coalition	Healthy Families	$880,244.50

2) Authorize the CEO to execute an amendment extending the contract on behalf of the Kids Hope Alliance.

NARRATIVE:

The Northeast Florida Healthy Start Coalition, Inc. became the subcontractor for Healthy Families Jacksonville program on October 1, 2016. The Board previously approved two successive three-month extensions of the contract rather than approving a renewal of the contract for the final renewal period (July 1, 2019 through June 30, 2020) due to performance issues. The current recommendation is to extend the contract for an additional 6 months (the balance of the renewal period) to allow additional time to complete a new RFP for the Healthy Families Jacksonville program. This RFP will be presented to the Board for approval at the February, 2020 meeting and will include recommendations from a Healthy Families Jacksonville Efficacy Review that will be completed December, 2019. Performance under the contract has shown some improvement.

FISCAL IMPACT:

The Northeast Florida Healthy Start Coalition will receive additional funding in the amount of $880,244.50. Total funding for the Healthy Families program grant period July 1, 2019 through June 30, 2020 is $2,135,000.00. This amount includes $1,094,500.00 from Federal and State funds from the Ounce of Prevention Fund of Florida and $1,040,500 of matching funds from KHA. Total funding for Northeast Florida Healthy Start Coalition for the 2019-2020 grant period is $1,785,414.00.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION: Staff recommends approval.