SUBJECT: TAX COLLECTION MANAGEMENT SOLUTION

BID #: ESC-0254-20

OPEN DATE: 10/23/2019

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: EVALUATED BID – FROM DATE OF CONTRACT EXECUTION AS NEGOTIATED

AGENCY: DUVAL COUNTY TAX COLLECTOR

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (3) **NUMBER RECEIVED:** (3) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject RFP was awarded to Grant Street Group on January 16, 2020. Period of service is hereby revised as follows:

Initial term shall include implementation followed by a five (5) year support period. Period of service shall be from date of contract execution through initial five (5) year support period with three (3) two (2) year support renewal options. Total estimated initial award amount shall remain $4,050,938.28.

Funding for this award shall be encumbered from account #TSCG017-06431 and executed by formal contract through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Previous Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JIM OVERTON, DUVAL COUNTY TAX COLLECTOR

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst DK

Date: February 3, 2020

Subject: ESC-0254-20 TAX COLLECTION MANAGEMENT SOLUTION

Subject RFP was awarded to Grant Street Group on January 16, 2020. During contract negotiations it was agreed that the initial term would include implementation which was not specified in the RFP.

The Procurement Division requests approval to revise the period of service as follows:

Initial term shall include implementation followed by a five (5) year support period. Period of service shall be from date of contract execution through initial five (5) year support period with three (3) two (2) year support renewal options. Total estimated initial award amount shall remain $4,050,938.28.

Funding for this award shall be encumbered from account #TSCG017-06431 and executed by formal contract through the Office of General Counsel.

Thank you for your assistance and consideration in this matter.

CC: Marilyn Laidler
Manager of Purchasing Services, Assistant
Procurement Division

SUBJECT: TAX COLLECTION MANAGEMENT SOLUTION

BID #: ESC-0254-20

OPEN DATE: 10/23/2019

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: EVALUATED BID – FROM DATE OF CONTRACT EXECUTION AS NEGOTIATED

AGENCY: DUVAL COUNTY TAX COLLECTOR

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (3) **NUMBER RECEIVED:** (3) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject RFP was previously shortlisted. Approval was granted for Software Demonstrations/Oral Interviews with the two (2) top-ranked firms, Grant Street Group, Inc. and eGovernment Solutions, LLC on November 21, 2019; demonstrations were held on December 10 and 11, 2019; approval was granted to enter into contact negotiations with the top-ranked firm, Grant Street Group, Inc. on December 19, 2019.

Recommend approval of award to the highest ranking firm, Grant Street Group, Inc., for tax collection management software. Total estimated initial award amount not-to-exceed $4,050,938.28. Initial term includes implementation then five (5) year's annual support with three (3) two (2) year support renewal options. Period of service shall be from date of contract execution through project completion.

Funding for this award shall be encumbered from account #TSCG017-06431 and executed by formal contract through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Section 2.6, Previous Awards

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JIM OVERTON, DUVAL COUNTY TAX COLLECTOR

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 1/16/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/16/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02