SUBJECT: HERBICIDE SPRAYING OF ROADSIDE

BID #: SC-0403-15 **OPEN DATE: 2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: ROW & GROUNDS

BASIS OF AWARD: TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to DBI Services, Inc., in the amount of $21,000.00, for additional herbicide spraying services. Total revised award amount not-to-exceed $1,658,854.33.

This award to be funded by account(s): PWML461SW-03410 and PWML1L2PP-03410 to be encumbered by Purchase Orders

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: October 27, 2017

SUBJECT: **Increase – Herbicide Spraying of Roadside Ditches**

Bid Number:	SC-0403-15
Master Blanket:	505785
Contractor:	DBI Services, LLC
Increase Amount:	$21,000.00

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to increase the upset limit by $21,000.00 for additional herbicide spraying services as contained in Bid No. SC-0403-15 with DBI Services, LLC.

The current award not-to-exceed limit is $1, 637,854.33. With this increase of $21,000.00 the new not-to-exceed limit is $1,658,854.33.

The funds will be encumbered by a release under Master Blanket No. 505785 using accounts PWML461SW-03410 and PWML1L2PP-03410. These additional services are task driven.

Should you have any questions or require additional information concerning this request, please contact Jud Miller at 255-4306.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Jud Miller, Mowing & Landscape Contract Manager
John Tyson, Contract Administration Coordinator

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 5 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91; Amended on 04/16/15 to correct period of service; Increased on 10/08/15 in the amount of $360,000.00; Amended on 03/10/16 to correct period of service; First Renewal option awarded on 07/14/16 in the amount $544,799.00.

Recommend approval to utilize the Second Renewal Option with DBI Services, LLC., in the annual amount of $316,115.42. Total revised award amount not-to-exceed $1,637,854.33. Period of Service will be from October 1, 2017 through September 30, 2018, with one (1) renewal option remaining.
This award will be funded by account(s): PWML011-03410- $200,000.00; PWML461SW-03410- $116,115.42, and will be executed by Purchase Order(s).
This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.
Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED:
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/29/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 6/30/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 5 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91; Amended on 04/16/15 to correct period of service; Increased on 10/08/15 in the amount of $360,000.00; Amended 03/10/16 to correct period of service.

Recommend approval to utilize the First Renewal Option to DBI Services, LLC., in the annual amount of $544,799.00. Total revised estimated expenditure not-to-exceed $1,321,738.91. Period of Service will be from October 1, 2016 through September 30, 2017 with two (2) one (1) year renewal options remaining.
This award to be funded by account(s): PWML011-03410- $344,799.00; PWML461SW-03410- $200,000.00, to be executed by Purchase Order(s).

This award subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler RESPECTFULLY SUBMITTED:
MARILYN LAIDLER
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7-14-16

Teresa R. Eichner

OTHER:

James R McCall

ACTION OF AWARDING AUTHORITY DATE: 7/14/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 5 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91; Amended on 04/16/15 to correct period of service; Increased on 10/08/15 in the amount of $360,000.00.

Recommend approval to amend period of service with DBI Services, LLC., from April 8, 2016 to September 30, 2016, to allow funding to coincide with the FY budget. No funding amount needed, all other terms and conditions shall remain unchanged.

Attachments: Recommendation Memo, Vendor Letter, Previous Award

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: [signature]
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 3/10/16

Teresa R. Eibner

OTHER: _____

[signature]

James R. McCain

ACTION OF AWARDING AUTHORITY DATE: 3/10/16

MR

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91; Amended on 04/16/15 to correct period of service.

Recommend approval to increase award by $360,000.00 to DBI Services, Inc., for a revised total expenditure not-to-exceed $776,939.91.

Funding for this award to be encumbered by account: PWML011-03410 to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 10-8-15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 10/08/15

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

Supply Contract- One (1) year with Three (3) One (1) year Renewal Options

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **Total Lump Sum Base Bid to the Lowest Responsive, Responsible Bidder**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91.

Recommend approval to correct period of service on award dated 04/09/15 from Two (2) One (1) year renewals to Three (3) One (1) year renewal options as revised in Addendum No. 1, and request pricing modification for the Additive Alternates as vendor has agreed to lower their unit price.

Attachments: Recommendation Memo, Revised Pricing Sheet, Addendum No. 1, Previous Award

BUYER: Marilyn Laudler MARILYN LAUDLER

RESPECTFULLY SUBMITTED: Marlene Russell for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 04/16/15

Catherine Stevens

OTHER: _____

Jane R McCall

ACTION OF AWARDING AUTHORITY DATE: 4/16/15

APPROVED EF DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Cleveland Ferguson III
Deputy Chief Administrative Officer
For Mayor Alvin Brown
Under Authority of:
Executive Order No. 2015-01

FORM GB-106, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES- $20.00**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

Supply Contract - One (1) year from date of Award with Two (2), One (1) year Renewal Options

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **Total Lump Sum Base Bid to the Lowest Responsive, Responsible Bidder**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidder DBI Services, LLC. in the amount of $416,939.91 for the service period one year from Date of Award with two (2), one (1) year, renewal options.

Projects to be executed by individual release from Master Blanket Order and encumbered by the following accounts:
PWML461SW-03410 $141,741.00
PWML011-03410 $275,198.91

Attachments: Recommendation Memo, Tabulation Sheet, Basis of Award, Scope of Services

BUYER: DANIEL PEARSON
for Marilyn Laidler

RESPECTFULLY SUBMITTED: for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing & Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 04/09/15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 4/9/15

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Cleveland Ferguson III
Deputy Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2015-01

FORM GB-108, Revised 12/2007

SC-0403-15	DBI SERVICES, LLC	
4/9/2015	$416,939.91	Award
4/16/2015		Correct POS- Amend Only
10/8/2015	$360,000.00	Increase
7/14/2016	$544,799.00	1st Renewal Option
6/30/2017	$316,115.42	2nd Renewal Option
Pending	$21,000.00	Increase
	$1,658,854.33	**Total Award**

QWS3270X 11/3/2017 9:31 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 11/03/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 9:31 AM

FISCAL MO/YEAR : 02 2018 CURRENCY CODE :
INDEX CODE : PWML461SW MOWING AND LANDSCAPE MAINTENANCE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	NOV 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	705,230.01	705,230.01
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	.00	704,380.43	704,380.43
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	849.58	849.58

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 11/3/2017 9:26 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 11/03/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 9:26 AM

FISCAL MO/YEAR : 02 2018 CURRENCY CODE :
INDEX CODE : PWML1L2PP MOWING & LANDSCAPE-PRIVATE PROPERTY
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	NOV 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	360,213.00	1,848,823.84
EXPENDITURES	15,498.35	57,084.29	1,171,906.07
ENCUMBRANCES	-15,498.35	437,915.71	665,915.69
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	-134,787.00	11,002.08

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED