SUBJECT: CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE

BID #: XF-0069-19 **OPEN DATE: 2019-01-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM APRIL 1, 2019 THROUGH MARCH 31, 2020.

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 24 **NUMBER RECEIVED:** 4 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder Hypertec USA Inc. in the amount of $81,515.20 for the Citrix Xenapp and Citrix Netscaler Software Maintenance. Period of service will be one (1) year from April 1, 2019 through March 31, 2020.

Funding for this award to be encumbered by AFIT531CSCS-04662, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

January 23, 2019

01/23/19 11:46:25
Procurement Division

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO Kenneth E. Lathrop

FROM: Thomas Ossi, Technology Contract and Records Manager Thomas Ossi

JF 01/23/19

RE: **XF-0069-19 CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE**

Information Technologies Division submitted an RFP to Procurement Division for solicitation of Citrix Xenapp and Citrix Netscaler Software Maintenance Bid # XF-0069-19 for our annual renewal of the Gateway Enterprise Licenses.

Procurement Division received four (4) vendor responses and zero (0) no bids. Procurement Division forwarded the bid tabulation sheet and the bid responses for review.

The vendors were required to bid on all items to be considered for award. ITD Management recommends awarding the bid to Hypertec USA Inc. as the lowest responsive, responsible bidder in the amount of $81,515.20.

VENDOR	TOTAL AWARD AMOUNT
Hypertec USA Inc.	**$81,515.20**
CDW Government, LLC	$83,319.03
vCloud Tech Inc.	$85,032.20
Kambrian Corporation	$85,891.68

The term of this agreement will be for one (1) year from April 1, 2019 through March 31, 2020.

Funding source will be Index Code: AFIT531CSCS - Sub Object: 04662.

Thank you for consideration of this request.

Cc: Robert Gray, Technology Infrastructure Manager
Rose Alford, Server Infrastructure Manager RA

FINANCE AND ADMINISTRATION DEPARTMENT
214 N. Hogan St. 9th Floor | Jacksonville, FL 32202 | Phone: 904.255.8000 | Fax: 904.232.6932

BID TABULATION SHEET

TITLE: CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE

BID NO.: XF-0069-19

OPEN DATE: January 9, 2019

ANALYST: RUBEN OLA

No. Invited: (24) No. Received (4) No Bids: ( )

Bid Recorder: R. BARNETT Announcer: S. MUON

ITEM	DESCRIPTION	QUANTITY	CDW GOVERNMENT LLC PRICE EACH	CDW GOVERNMENT LLC EXT. PRICE	KAMBRIAN CORPORATION PRICE EACH	KAMBRIAN CORPORATION EXT. PRICE	vCLOUD TECH INC. PRICE EACH	vCLOUD TECH INC. EXT. PRICE	HYPERTEC USA INC. PRICE EACH	HYPERTEC USA INC. EXT. PRICE	PRICE EACH	EXT. PRICE
1	Citrix XenApp (Presentation Server) Enterprise, Serial No. CM-5746162-66549	1000	$ 82.68	$ 82,680.00	$ 85.24	$ 850,232.88	$ 217.40	$ 652.20	$ 80.89	$ 80,890.00		
2	Citrix Netscaler Gateway Enterprise VPX, Serial No. LA-0001958910-25702	3	$ 213.01	$ 639.03	$ 219.60	$ 658.80	$ 84.38	$ 84,380.00	$ 208.40	$ 625.20		
		GRAND TOTAL:	$ 83,319.03		$ 85,891.68		$ 85,032.20		$ 81,515.20			
		MINIMUM REQUIREMENTS:	✓									
		TERMS:	Net 30 days		Net 30 days		Net 30 days		Net 30 days			
		DELIVERY (Business Days):	10 days		5-10 days		3 days		15 days			
		CONFLICT OF INTEREST:	✓		✓		✓		✓			
		ADDENDUM (S)	✓		✓		✓		✓			
		NOTES:										

TERMS AND CONDITIONS

CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE

1. SCOPE

The City of Jacksonville, Information Technologies Division is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **annual software maintenance for our current Citrix XenApp Enterprise and Citrix Netscaler Gateway Enterprise Licenses** as listed in the bid documents to include warranty as specified.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The terms of this agreement is for one (1) year from April 1, 2019 through March 31, 2020.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. Vendor must be an authorized Cisco Certified Reseller with one of the following Cisco Certifications: Select, Premier, Silver, or Gold. Vendor must provide proof of valid and in good standing certification.

b. Equipment must be New and or Cisco Certified Refurbished Equipment (CCRE) as specified on the Bid Proposal Form. Vendor must provide confirmation that all equipment quoted will be New and or Cisco Certified Refurbished Equipment (CCRE).

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated are fixed.

7. DELIVERY

Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202. ITD Contact Network Infrastructure Manager. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside delivery ONLY and if on pallets, must be broken down for delivery.

Delivery of all equipment to the City of Jacksonville must take place within **30** business days of receipt of the Purchase Order.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida, 32202.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE

1. ***NO SUBSTITUTIONS on ANY of the listed items for bid***