SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 **OPEN DATE: 9/3/14**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval for increase and two (2) month extension with ISS Facility Services (contract #9578-02), in the amount of $315,449.48, to allow time for completion of new bid, review responses received including evaluation matrices, and new award. Period of service will be from March 1, 2019 through April 30, 2019. Total estimated annual expenditure in the amount of $2,371,043.05. Total revised award amount not- to-exceed amount of $8,149,086.15.

This award is to be funded by account(s):
PWPB5A1HB-03410E- $4,167.82; PWPB5A1SJ-03410E- $43,033.46; PWPB5A1YB-03410E- $11,750.92; PWPB5A1BALL-03410E- $40,616.18; PWPB5A1MAPR- 03410E- $92,894.58; PWPB5A1PD-03410E- $2,386.52; PLJX011MBBS-03410- $119,500.00; PLJX15WLCFT-03410- $1,100.00 to be executed by contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE

January 22, 2019

MEMORANDUM

TO: Competitive Sealed Proposals Evaluation Committee (CSPEC)

ATTN: Gregory W. Pease, Chief, Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, Chief

SUBJECT: ESC-0622-14: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS
EXTENSION OF BID/AWARD BEGINNING MARCH 1, 2019 THROUGH APRIL 30, 2019

Bid ESC-0622-14 is currently scheduled to expire February 28, 2019 with no renewal options remaining.

The Public Buildings Division requests and recommends approval of a two (2) month extension of Bid ESC-0622-14 with the current vendor ISS Facility Services beginning March 1, 2019 through April 30, 2019 under the same Terms, Conditions and Specifications of Bid ESC-0622-14.

The requested extension will provide the additional time needed to complete the formal bid process, review responses including evaluation matrices and recommend the new award. It will also allow some time for a transition should the new bid be awarded to a different vendor.

Funding for the two (2) month extension in the amount of $315,449.48 will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year as follows:

Departments	Account Number	2 Month Totals
PWPB - Godbold Building	PWPB5A1HB-03410E	$ 4,167.82
PWPB - St. James Building	PWPB5A1SJ-03410E	$ 43,033.46
PWPB - Yates Building	PWPB5A1YB-03410E	$ 11,750.92
PWPB - Ed Ball Building	PWPB5A1BALL-03410E	$ 40,616.18
PWPB - Various Public Buildings	PWPB5A1MAPR-03410E	$ 92,894.58
Pre-Trial Detention Facility	PWPB5A1PD-03410E	$ 2,386.52
Jacksonville Public Library	PLJX011MBBS-03410	$ 119,500.00
Jacksonville Public Library - Conf. Facilities	PLJX15WLCFT-03410	$ 1,100.00
	EXTENDED TOTAL:	$ 315,449.48

The revised estimated annual amount will be $2,371,043.05 with a revised not to exceed amount of $8,149,086.15.

The two (2) month extension will be documented by formal Contract Amendment # 8 (Contract 9578-02) through the Office of General Counsel.

Your assistance in concurring with these recommendations would be appreciated. If you have any questions or concerns regarding this matter, please contact Jim Lange at 904-255-4340.

Attachments:
* Vendor Letter to Extend
* Certificate of Insurance
* Previous Award

cc: Ann Brackin, Public Works Contracts & Finance Manager
Marilyn Laidler, Purchasing Analyst
Jim Lange, Contract Administration Coordinator

ISS FACILITY SERVICES
1225 West Beaver Street
Jacksonville, Florida 32204

January 16, 2019

Mr. Jim Lange
City of Jacksonville
555 W 44th Street
Jacksonville, Florida 32208

RE: ESC-0622-14/Contract #9578-02
Janitorial Services At Various Public Buildings 2 Month Extension

I am sending you this letter to inform you ISS Facility Services, Inc. is agreeable to extending the Term of the Agreement of Bid ESC-0622-14 for a period of two (2) month beginning March 1, 2019 through and including April 30, 2019 under the same Terms, Conditions and Specifications of Bid ESC-0622-14.

If additional information is needed, please do not hesitate to call me directly at 352-682-5967.

Respectfully,

Jason Pitcock

Jason Pitcock
General Manager
Jason.Pitcock@us.issworld.com

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 01/08/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Southwest, Inc.
Houston TX Office
5555 San Felipe
Suite 1500
Houston TX 77056 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	ACE American Insurance Company	22667
INSURER B:	Zurich American Ins Co	16535
INSURER C:	ACE Fire Underwriters Insurance Co.	20702
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
ISS Facility Services. Inc
1019 Central Pkwy N
Suite 100
San Antonio TX 78232 USA

COVERAGES

CERTIFICATE NUMBER: 570074714716 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Per Project Agg $2M X Per Location Agg $2M GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER: Per Incident			GL0983574306 SIR applies per policy terms & conditions	01/01/2019	01/01/2020	EACH OCCURRENCE	$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$5,000,000
							PRODUCTS - COMP/OP AGG	$2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY			ISA H25273254	01/01/2019	01/01/2020	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS MADE DED RETENTION						EACH OCCURRENCE	
							AGGREGATE	
A C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WLRC6543829A AOS SCFC65438331 WI	01/01/2019 01/01/2019	01/01/2020 01/01/2020	X PER STATUTE OTH ER	
							E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Jacksonville is included as Additional Insured in accordance with the policy provisions of the General Liability policy.

CERTIFICATE HOLDER

The City of Jacksonville
St. James City Hall, Suite 335
Jacksonville FL 32202 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Southwest Inc.

Holder Identifier :

Certificate No : 570074714716

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SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0522-14 OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with ISS Facility Services (contract #9578-02), in the amount of $5,940.00 (Monthly cost increase from $959.00 to $1,949.00 difference of $990.00) for increased janitorial services at Public Buildings Administration Building, from 2-days a week to five (5) days a week (Monday – Friday). Period of service will be from September 1, 2018 through February 28, 2019. Total estimated annual expenditure in the amount of $2,055,593.57. Total revised award amount not- to-exceed amount of $7,833,636.67.

This award is to be funded by account(s):
PWPB5A1MAPR-03410 to be executed by contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: MARILYN LAIDLER RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/06/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/06/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with ISS Facility Services (contract #9578-02), in the amount of $1,700.00 ($170.00 month) to include the following location: Medical Examiner's Office Mobile Trailer at 1200 Jefferson Street, for five (5) days a week. Period of service will be from May 1, 2018 through February 28, 2019. Total estimated annual expenditure in the amount of $2,049,653.57. Total revised award amount not- to-exceed amount of $7,827,696.67.

This award is to be funded by account(s):
PWPB5A1MAPR-03410 to be executed by contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 5/03/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/05/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mouss
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third and final renewal option with ISS Facility Services (contract #9578-02), for Janitorial Services for Various City Locations. Period of service will be from February 13, 2018 through February 12, 2019, requesting approval to extend period through February 28, 2019. To add Surplus Yard Administration Building to the list of locations receiving service, once-a-month service to begin February 2018 at a cost of $150.00 per month. Total estimated annual expenditure amount will be $2,047,953.57, for a total award amount not-to-exceed $7,825,996.67.

This award is to be funded by account(s):

Departments	Account Number	FY 18 Amount	13 Month Total
PWPB-Godbold Bldg	PWPBSA1HB-03410E	$16,671.28	$27,090.83
PWPB- St James Bldg	PWPBSA1SJ-03410E	$172,133.84	$279,717.49
PWPB-Yates Bldg	PWPBSA1YB-03410E	$47,003.68	$76,380.98
PWPB- Ed Ball Bldg	PWPBSA1BALL-03410E	$162,464.72	$264,005.17
PWPB-Various Bldg	PWPBSA1MAPR-03410E	$350,367.24	$569,346.77
PWPB- Various Bldg	PWPBSA1MAPR-03410	$11,938.28	$19,399.70
PWPB- Pre-Trial Detention Facility	PWPBSA1PD-03410E	$9,546.08	$15,512.38
Jacksonville Public Library	PLJX01MBBS-03410	$474,154.00	$770,500.25
Jacksonville Public Library- Conf. Facilities	PLJX15WLCFT-03410	$16,000.00	$26,000.00
EXTENDED TOTAL		$1,260,279.12	$2,047,953.57

and executed by contract amendment through Office of General Counsel and processed by Individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: MARILYN LAIDLER

RESPECTFULLY SUBMITTED: for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 02/01/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/01/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-01

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0822-14 OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with ISS Facility Services (contract #9578-02), in the amount of $10,000.00 to cover unanticipated costs of janitorial services through the current contract year ending February 12, 2018. Total estimated annual expenditure in the amount of $1,900,767.32. Total revised award amount not- to-exceed amount of $5,778,043.10.

This award to be funded by various accounts dependent on funding, the appropriate account and fiscal year and executed by contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Marilyn Ladler
MARILYN LADLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/07/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/08/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER. (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with ISS Facility Services (contract #9578-02), in the amount of $6,384.80 to include the following two locations: Florida Theatre (floors 4 and 6) and JSO ICAC Facility. Period of service will be from June 1, 2017 through February 12, 2018. Total estimated annual expenditure in the amount of $1,890,787.32. Total revised award amount not-to-exceed amount of $5,768,043.10.

This award to be funded by account(s):
PWPBSA1MAPR-03410E to be executed by contract amendment through Office of General Counsel and processed by Individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/5/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/05/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the second renewal option with ISS Facility Services (contract #9578-02), for Janitorial Services for Various City Locations. Period of service will be from February 13, 2017 through February 12, 2018, with one (1) year renewal option remaining. Total estimated annual expenditure in the amount of $1,884,402.52. Total revised award amount not-to-exceed amount of $5,761,658.30.

This award to be funded by account(s):
PWPBSA1HB-03410E - $25,006.52- PWPB- Godbold Building
PWPBSA1SJ-03410E - $258,200.76- PWPB- St. James Building
PWPBSA1YB-03410E - $78,505.52- PWPB- Yates Building
PWPBSA19ALL-03410E - $243,897.08- PWPB Ed Ball Building
PWPBSA1MAPR-03410E - $327,673.12- PWPB Various Public Buildings
PWPBSA1PD-03410E- $14,219.12- PWPB Pre- Trial Detention Facility
FLJX01MBBS-03410 – $725,000.00- Jacksonville Public Library
FLJX15WLCFT-03410 - $20,000.00- Jacksonville Public Library- Cont. Facilities
To be executed by contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: MARILYN DADLER RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: LUIS F. FLORES, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 1/19/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/19/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Director/Chief Procurement Officer
For Alvin L. Brown, Mayor, City of Jacksonville
Pursuant to Executive Order No. 2013-05

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (57) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of three (3) renewal options with ISS Facility Services. Period of service is from February 13, 2016 through February 12, 2017. Total revised estimated annual expenditure in the amount of $1,857,008.93, for a not to exceed amount of $3,677,255.78.

Funding Source:
PWPBSA1HB-03410E - $25,006.87
PWPBSA1SJ-03410E - $258,200.72
PWPBSA1YB-03410E - $70,505.20
PWPBSA1BALL-03410E - $249,857.08
PWPBSA1MAPR-03410E - $545,599.06
PLJX011MBBS-03410 – $704,000.00
PLJX15WLCFT-03410 - $20,800.00

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: ANNETTE L. BURNEY RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 2/11/16

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 2/11/16

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under authority of
Executive Order No. 2015-03

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED (8) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with, ISS Facility Services, in the amount of $6,000.00 to cover services for the Main Library Conference Center through September 30, 2015. Total revised estimated annual expenditure in the not to exceed amount is $2,010,248.85.

Funding Source: PLIX15WLCFT-03410– To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

ANALYST: ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATION IS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE 08/06/15

OTHER. ____

ACTION OF AWARDING AUTHORITY DATE 8/6

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
May [illegible] Curry
[illegible]
[illegible] No. 015-05

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED (3) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with, ISS Facility Services in the amount of $125,000.00 ($35,355.16/month) to cover services for the libraries through September 30, 2015. Total revised estimated annual expenditure in the not to exceed amount of $2,004,246.85.

Funding Source: PUA011M0BS-00410 - To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

ANALYST: ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING DATE 09/23/15

OTHER.

ACTION OF AWARDING AUTHORITY

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Ivy Cury
Under Authority of
Ordinance Order No. 81105

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-1623-14 OPEN DATE: 3/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT ONE YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (87) NUMBER RECEIVED (8) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring responsive, responsible bidder, 155 Facility Services to provide janitorial services for various City locations as a result of negotiations. Period of service is one (1) year from date of award in the total not to exceed expenditure amount of $1,876,246.83

Funding (FY15) for this award to be encumbered by the following accounts and to be executed by formal contract execution through the Office of General Counsel:

PWPBSA1BALL-03410E - $121,848.54
PWPBSA1HB-03410E - $12,593.48
PWPBSA1MUFR-03410E - $270,839.96
PWPBSA1PD-03410E - $7,158.88
PWPBSA1SJ-03410E - $129,100.38
PWPBSA1TB-03410E - $325,292.70
PLJX1SWLCFT-03410 - $3,400.00
PLJX01UBBS-03410 - $707,900.00

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix, Scoring Sheet, Specifications and Previous Award

ANALYST: ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED GREGORY REASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING DATE 02/12/15

OTHER

A T H F AWARDING A THOR T/ A/E

APPR VE DISAPPROVED

THER

SIGNATURE OF AUTHENTICATION

Cleveland Ferguson I
Deputy Chief Administrative Officer
For Mayor Kevin Stream
Under Authority of
Executive Order No. 2013-01

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID # ESC-0822-14 OPEN DATE: 9/2/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT FROM DATE OF AWARD THROUGH SEPTEMBER 30 [illegible] WITH THREE [illegible] RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 57 NUMBER RECEIVED 10 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
ISS Facility Services failed to acknowledge addendum 1 issued for this project. The information contained does not materially alter the specifications. Recommend approval to waive this as a minor irregularity.

Recommend approval to enter into negotiations with the highest ranked responsive, responsible bidder, ISS Facility Services. The results of the negotiations will be documented and brought back to the CSPEC Committee for approval.

Attachments: Recommendation Memo, Tabulation, Addendum, Evaluation Matrix, Scoring Sheet and Specifications

ANALYST: ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED GREGORY FRASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Lois F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING DATE 10/09/14

OTHER

ACTION OF AWARDING AUTHORITY

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

QWS3270X 1/28/2019 11:12 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/28/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 11:11 AM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PWPB5A1HB HAVERTY'S BUILDINGS
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	27,508.00	27,508.00
EXPENDITURES	2,083.91	6,251.73	6,251.73
ENCUMBRANCES	-2,083.91	4,167.82	4,167.82
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	17,088.45	17,088.45

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/28/2019 11:12 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/28/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 11:12 AM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PWPB5A1SJ CITY HALL ST. JAMES
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	284,022.00	284,022.00
EXPENDITURES	21,516.73	64,550.19	64,550.19
ENCUMBRANCES	-21,516.73	43,033.46	43,033.46
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	176,438.35	176,438.35

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/28/2019 11:12 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/28/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 11:12 AM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PWPB5A1YB YATES BUILDING
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	77,556.00	77,556.00
EXPENDITURES	5,875.46	17,626.38	17,626.38
ENCUMBRANCES	-5,875.46	11,750.92	11,750.92
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	48,178.70	48,178.70

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/28/2019 11:12 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/28/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 11:12 AM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PWPB5A1BALL ED BALL BUILDING
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	268,068.00	268,068.00
EXPENDITURES	20,308.09	60,924.27	60,924.27
ENCUMBRANCES	-20,308.09	40,616.18	40,616.18
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	166,527.55	166,527.55

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/28/2019 11:13 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/28/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 11:13 AM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PWPB5A1MAPR BUILDING MAINTENANCE - PUBLIC BUILDINGS
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	584,012.00	584,012.00
EXPENDITURES	46,447.29	139,341.87	139,341.87
ENCUMBRANCES	-46,447.29	92,894.58	92,894.58
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	351,775.55	351,775.55

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/28/2019 11:13 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/28/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 11:13 AM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PWPB5A1PD PUBLIC BUILDINGS-PRE TRIAL DETENTION
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	15,572.00	15,572.00
EXPENDITURES	1,193.26	3,579.78	3,579.78
ENCUMBRANCES	-1,193.26	2,386.52	2,386.52
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	9,605.70	9,605.70

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/28/2019 11:13 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/28/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 11:13 AM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PLJX011MBBS LIBRARY - MAIN, BRANCH AND MOBILE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	-38,381.34	1,083,235.16	1,083,235.16
EXPENDITURES	63,676.43	156,877.78	156,877.78
ENCUMBRANCES	-102,057.77	443,306.25	443,306.25
PRE-ENCUMBRANCES	15,750.00	15,750.00	15,750.00
REMAINING BALANCE	-15,750.00	467,301.13	467,301.13

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/28/2019 11:15 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/28/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 11:15 AM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PLJX15WLCFT LIBRARY CONFERENCE FACILITIES TRUST
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	10,085.00	161,427.00
EXPENDITURES	.00	1,068.39	133,245.43
ENCUMBRANCES	-7,249.87	15.09	7,264.96
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	7,249.87	9,001.52	20,916.61

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

ESC-0622-14	ISS FACILITY SERVICES	
10/13/2014		Enter into negotiations
2/13/2015	$1,876,246.85	Awarded
7/23/2015	$128,000.00	Increase
8/6/2015	$6,000.00	Increase
2/11/2016	$1,867,008.93	1st Renewal Option
1/19/2017	$1,884,402.52	2nd Renewal Option
6/5/2017	$6,384.80	Increase
9/8/2017	$10,000.00	Increase
2/1/2018	$2,047,953.57	3rd and Final Renewal
5/5/2018	$1,700.00	Increase
9/6/2018	$5,940.00	Increase
Pending	$315,449.48	

$8,149,086.15 Total Award