SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 **OPEN DATE:** 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the current award for the purchase of janitorial supplies by two weeks (14 days), through February 20, 2019, with Interline Brands DBA SupplyWorks (Group 1 and 2) to include an 11% increase on items 1 – 3 and a 7% increase on items 8 – 13 in Group 1, and Bernie's Tools and Fasteners Services, Inc. (Group 3), to allow time to award the new bid. There is no increase requested for this period, total award expenditure to remain at $3,380,168.45.

Attachments: Recommendation Memo, Vendor Concurrence, Terms and Conditions, Specifications, Previous Awards

Analyst: _____
CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dustin Freeman, Manager of Purchasing Services

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

TO: Gregory Pease, Chief, Procurement Division

FROM: Dustin Freeman, Manager of Purchasing Services

DATE: January 28, 2019

SUBJECT: Recommendation to extend award for SC-0353-15 Janitorial Supplies–Citywide

---

Procurement Division is requesting approval to extend the current award for the purchase of janitorial supplies by two weeks (14 days), through February 20, 2019, with Interline Brands DBA SupplyWorks (Group 1 and 2) to include an 11% increase on items 1 – 3 and a 7% increase on items 8 – 13 in Group 1, and Bernie's Tools and Fasteners Services, Inc. (Group 3), to allow time to award the new bid. There is no increase requested for this period, total award expenditure to remain at $3,380,168.45.

Thank you for your assistance in this matter.

/clf

Fleming, Chelsey

From: Dallas Clapsaddle <Dallas.Clapsaddle@supplyworks.com>
Sent: Monday, January 28, 2019 6:48 PM
To: Fleming, Chelsey
Subject: Re: Extension of SC-0353-15 Janitorial Supplies - Citywide

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Chelsey,
On Group 1 we would have to increase 7% on all towels and 11% on the all toilet tissue. We can hold all other products until 2/20.

On Group 2 we can hold the pricing until 2/20.

Increase letters to follow.

Let me know if you have any questions.

Thank you!

Sent from my iPad

Dallas Clapsaddle | Account Executive

SupplyWorks
A Home Depot Company

SupplyWorks
6600 Pritchard Rd, Suite 300, Jacksonville, FL 32219
Office: 904.783.0040 x145218 | Mobile: 904.608.8528 | Fax: 904.783.0184
E-mail: dallas.clapsaddle@supplyworks.com | Website: www.supplyworks.com

This e-mail and any files transmitted with it are confidential and intended solely for the individual or entity to whom they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail in error and delete all copies of this message.

On Jan 28, 2019, at 2:09 PM, Fleming, Chelsey <CFleming@coj.net> wrote:

> Good afternoon,
>
> The Procurement Division is requesting to extend bid SC-0353-15 Janitorial Supplies – Citywide, for a period of two (2) weeks through February 20, 2019. Please advise if SupplyWorks agrees to the extension for Groups 1 and 2.
>
> Thank you,
> Chelsey Fleming
> Manager of Purchasing Svcs., Asst.
> Procurement Division
> City of Jacksonville
> cfleming@coj.net
>
> <image001.jpg>

essity

July 30, 2018

Dear Valued Essity Customer:

Effective October 1, 2018, Essity Professional Hygiene North America (formerly SCA Tissue North America) will implement a price increase of up to 7% on towel, tissue, napkin, wiper, skincare, dispensers and specialty products, with select items potentially increasing more than 7%.

The price increase is necessary in part to address the escalation during 2018 of raw material prices.

Orders placed by September 30, 2018 calling for immediate shipment will receive current into-stock prices. Orders received on or after October 1, 2018 will be invoiced at new prices.

All contract adjustments will adhere to the terms and conditions of each specific agreement.

Thank you for your continued support of Essity Professional Hygiene North America. We look forward to growing our mutual business in 2018 and beyond.

Regards,

Matthew Urmanski
Vice President Sales & Marketing
Professional Hygiene North America

Oct 17, 2016

Dear Valued Atlas Paper Mills Customer,

Effective Thursday, December 1, 2016 Atlas Paper Mills will increase into-stock pricing up to 5% on all bathroom tissue, facial tissue, napkins and towel products. This price increase is necessary to offset higher operating costs.

End-user contracts and bids with guaranteed expiration dates will be increased up to 5% in accordance with the terms of the original agreements. Contracts and bids that are subject to an Atlas Paper Mills price increase will increase effective December 1, 2016.

Orders placed by the close of business on Wednesday, November 30, 2016 calling for immediate shipment no later than Friday, December 16, 2016, will be invoiced at current into-stock prices. Orders received after the close of business Wednesday, November 30, 2016 will be invoiced at the new into-stock prices.

Shipments at current into-stock prices will be limited to a maximum of one-month supply based on monthly average purchases over the prior twelve-month period.

New into-stock price pages will be sent to you by your Atlas Paper Mills Sales Representative by November 17, 2016.

Thank you for your continued support of Atlas Paper Mills.

Sincerely,

Donald R Scuvotti

Don Scuvotti
Vice President, Sales & Marketing
Atlas Paper Mills

Atlas Paper Mills, LLC
3301 NW 107th Street, Miami, Florida 33167
Tel: 305.636.5740 Fax: 305.696.0421 www.atlaspapermills.com

Group 1 Increase				
Item #	Description	Current Price	Increased Price	% Increase
1	TOILET PAPER: Roll, White, Single Ply, 96 Rolls/Case, Minimum weight 42 lbs. per case, 100% Recycled Paper, with 40% Minimum Post Consumer Waste, Must Meet EPA Minimum Guidelines. Atlas 125	$38.04	$42.22	11%
2	TOILET PAPER: Roll, White, 2- Ply, 96 Rolls/cs, Minimum weight 36 lbs. per case, 100% Recycled Paper, with 40% Minimum Post Consumer Waste, Must Meet EPA Minimum Guidelines. Atlas 250	$30.84	$34.23	11%
3	TOILET PAPER: Jumbo Roll, Atlas 700, Roll, 3.5" x 1000', 2 Ply, 12 Rolls/cs, Minimum weight per case 24 lbs. or Acceptable Equivalent. Atlas 700	$21.24	$23.58	11%
8	HAND TOWEL, MULTI-FOLD, NATURAL: 9 1/8" x 9 1/2", Natural, Single Ply, 100% Recycled with 40% Post-Consumer Waste, Minimum 4,000/cs. REN06013-PI	$15.01	$16.06	7%
9	HAND TOWEL, C-FOLD, WHITE: 13 " x 10 1/8", White, Single Ply, 100% Recycled with 40% Post-Consumer Waste, Minimum 2,400/cs. RENOWN 06114	$18.45	$19.74	7%
10	HAND TOWEL, SINGLE-FOLD, NATURAL: 10 1/4" x 9 1/4", Natural, Single Ply, 100% Recycled with 40% Post-Consumer Waste, Minimum 4,000/cs. BAYWEST - 47000	$15.43	$16.51	7%
11	PAPER TOWEL, WHITE: 30 Rolls/cs, White, 2-Ply, Minimum 42 sq. ft./roll. RENOWN - 06001	$18.77	$20.08	7%
12	BROWN TOWEL, ROLL PAPER: 8" x 800', 6 Rolls/cs. REN06017-PI.	$19.42	$20.78	7%
13	WHITE TOWEL, ROLL PAPER: 8" x 350', 12 ROLLS/CS. BAYWEST - 45600.	$20.09	$21.50	7%

Fleming, Chelsey

From: Bernie Haim <bhaim@berniestools.com>
Sent: Monday, January 28, 2019 2:34 PM
To: Fleming, Chelsey
Subject: Re: Extension for SC-0353-15 Janitorial Supplies – Citywide

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

I agree to extend . Sorry was driving and didn't want to make a mistake.
Thank you
Chelsey

Get Outlook for Android

From: Fleming, Chelsey <CFleming@coj.net>
Sent: Monday, January 28, 2019 2:31:13 PM
To: Bernie Haim
Subject: RE: Extension for SC-0353-15 Janitorial Supplies – Citywide

Yes, that is the correct bid number. I have attached the previous renewal award as reference. If you have any additional questions please let me know.

Thank you,
Chelsey Fleming
Manager of Purchasing Svcs., Asst.
Procurement Division
City of Jacksonville
cfleming@coj.net

CITY OF JACKSONVILLE

From: Bernie Haim <bhaim@berniestools.com>
Sent: Monday, January 28, 2019 2:28 PM
To: Fleming, Chelsey <CFleming@coj.net>
Subject: Re: Extension for SC-0353-15 Janitorial Supplies – Citywide

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

No problem but is this the correct number of the bid I am currently been doing for the last 3 years?

Get Outlook for Android

From: Fleming, Chelsey <CFleming@coj.net>
Sent: Monday, January 28, 2019 2:10:03 PM
To: Bernie Haim
Subject: Extension for SC-0353-15 Janitorial Supplies – Citywide

Good afternoon,

The Procurement Division is requesting to extend bid SC-0353-15 Janitorial Supplies – Citywide, for a period of two (2) weeks through February 20, 2019. Please advise if Bernie's Tools and Fasteners agrees to the extension for Group 3.

Thank you,
Chelsey Fleming
Manager of Purchasing Svcs., Asst.
Procurement Division
City of Jacksonville
cfleming@coj.net

CITY OF JACKSONVILLE

BID # SC-0353-15

TERMS AND CONDITIONS
JANITORIAL SUPPLIES – CITY WIDE

1. SCOPE
The City of Jacksonville's Procurement Division is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for Janitorial Supplies as listed in the bid documents.

2. AWARD
Award will be **BY GROUP** to the lowest responsive, responsible bidder. The City reserves the right to reject any or all bids, whichever is in the best interest of the City. **ALL** awards are subject to the availability of funds.

3. TERM OF AGREEMENT
The term of this agreement is one (1) year from date of award with three (3) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE
Monday, December 22, 2014 @ 2:00 PM at the Ed Ball Building, 214 n. Hogan Street, Suite 600, RM. 625

5. COMPLIANCE WITH SPECIFICATIONS
The bidder, by affixing their signature to the bid form submitted, agrees to provide the items/services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such service(s).

7. QUANTITIES
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

8. PRICES
A bidder must provide a price on each item listed within the Bid Proposal Form to be considered. All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents. In case of errors, unit prices will govern. Proposals in which the prices obviously are unbalance will be rejected.

9. ESCALATION / DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY

Delivery will be to various city locations within Duval County. A packing list shall accompany all shipments, which shall indicate, at a minimum , the following: purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick-up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured.

SPECIFICATIONS

JANITORIAL SUPPLIES – CITY WIDE

Scope of Work

The City of Jacksonville Procurement Division is soliciting bids from qualified janitorial supply vendors for the supply of, and firm price agreement for various janitorial supplies as outlined in the bid documents. Items include, but are not limited to brooms, brushes, mops, dust pans, trashcan liners, paper towels, tissue, hand soap, cleaning supplies, rubber gloves, cups, plastic ware, etc.

Where not otherwise specified, all items should be standard commercial grade quality, size and dimensions for the janitorial industry. The City reserves the right to make the final determination as to whether products are considered standard, as well as the right to ADD or REMOVE items as needed during the contract period.

The basis of award is by group to the lowest responsive, responsible bidder. Bidders MUST bid on all items in a group to be considered for award of that group. Bidders are to provide one quote for each item. Providing MORE than one quote for any item is just cause for the bidder to be rejected for that group. Freight for all orders shall be the responsibility of the vendor and should be factored into the items quoted on. All awards are subject to availability of funds.

Bidders must provide validation that they have been in the business of providing these items and similar janitorial products for a minimum of twelve (12) months prior to the bid opening date. The REQUESTED information shall be returned within the sealed bid packet.

Bidders MUST maintain a warehouse, and must have stock of at least 50% of the items specified herein (or equivalent items) at the time of bid submission. The City of Jacksonville reserves the right to make a site visit at any time during the contract period to determine if a bidder meets and maintains these requirements.

Ninety (90) percent of all orders must be delivered within three (3) to five (5) business days of receipt of Purchase Order and NO backorders shall extend beyond ten (10) business days. The items to be purchased against this solicitation are utilized citywide. The expectation IS that the successful bidder will maintain sufficient stock in order to facilitate delivery within the specified timeframe. Should the awarded bidder fail to deliver as required, the City reserves the right to make necessary purchases outside of the contract. Continuous failure to deliver product as specified above will be considered justification to rescind the contract and award to the next responsive, responsible bidder.

SPECIFICATIONS

(Cont.)

NO items will be substituted for out of stock items without prior APPROVAL from Procurement. All products shall be delivered in the ordering unit of measure (case, boxes, carton, each, etc.) as per the purchase order or product will be returned. Pick-up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

Delivery of these items will be made to numerous City locations within the Jacksonville/Duval County Area. A current list of possible City delivery locations is enclosed. The list is not inclusive of all locations, therefore the City reserves the right to add to or remove delivery locations as needed during the contract period.

All discrepancies or questions in regards to the Specifications or Bid Proposal Form MUST be submitted in writing to the Purchasing Analyst, Kathy Nasworthy, at knaswort@coj.net. The deadline for questions is 7 days prior to bid opening.

All samples required for groups I and IV MUST be delivered seven (7) days prior to bid opening with the following information on the outside of the container:

- Container must be sealed
- Container must have the vendors name and contact information
- Container must be address to the attention of Kathy Nasworthy, Analyst
- Container must be time stamped on delivery

REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK

GROUPS I thru IV

GROUP I: PAPER SUPPLIES

Vendors must be able to supply the City with paper products for the items listed under group I of the bid proposal form. These items include, but are not limited to tissue, toilet seat covers, paper towels and hand towels, etc. No one brand of paper products is specified, however; vendors **MUST** submit samples of tissue and paper towels at least seven (7) days prior to bid opening to be considered. Failure to provide samples is justification to reject bid for this group.

Products bid may be as specified or alternate equivalent products. If an alternate product is bid, the manufacturer and identifying item number must be provided in the section of the bid proposal form titled "Description of Item Offered."

The vendor must have automated systems capable of supporting on-line requisition processing. At a minimum, the supplier must have an internet e-mail address prior to being awarded the contract.

Please provide your internet e-mail address: _____

Vendors bidding on items in Group I will be expected to perform certain value-added functions, which mostly fall outside of the normal receiving /pick and pack environment. These tasks may be handled by current staff, along with normal day to day responsibilities. Unless a project demands exceptional effort, the vendor may be asked to perform these tasks without special compensation. These value-added functions include, but are not limited to:

- Providing disaster recovery relief to using agencies
- Providing short-term storage
- Providing special distributions

GROUP II: BROOMS, MOPS, BRUSHES, BAGS, ETC.

The janitorial supplies listed under Group II include, but are not limited to brooms, dust pans, brushes, mops, buckets, paper bags and accessories of the same. Vendors must be able to supply the City with these items as listed on the bid proposal form for Group II.

Products bid may be as specified or alternate equivalent products. If an alternate product is bid, the manufacturer and identifying item number must be provided in the section of the bid proposal form titled "Description of Item Offered."

GROUP III: CLEANING SUPPLIES

The janitorial supplies listed under Group III include, but are not limited to hand soap, disinfectants, toilet bowl cleaner, scouring pads, gloves, laundry detergent, bleach and fresheners. Vendor **MUST** be able to provide the Material Safety Data Sheets (MSDS) upon request from Procurement.

Products bid may be as specified or alternate equivalent products. If an alternate product is bid, the manufacturer and identifying item number must be provided in the section of the bid proposal form titled "Description of Item Offered."

GROUP IV: TRASHCAN LINERS

The janitorial supplies listed under Group IV are specific to trashcan liners. The awarded bidder will be required to maintain approximately one month of inventory for the City, based on the estimated annual quantities provided.

All products **MUST** be bid in the requested case quantities. Items offered not matching the requested case quantities or thickness of the trashcan liners, will be the responsibility of the bidders to provide a sample and a description in writing of the product being offered. Vendors **MUST** submit all samples for approval at least seven (7) days prior to bid opening. Failure to provide samples will be justification to reject bid for this group.

JANITORIAL SUPPLIES - CITY WIDE

TITLE:	JANITORIAL SUPPLIES - CITY WIDE						
BID NO:	SC-0153-15						
OPEN DATE:	JANUARY 14, 2015 @2:00 P.M.						
BUYER:	KATHY HASWORTHY, ANALYST						
No. Invited (12)	No. Received (10) No Bids (0)						
Recorded By:	GAIL SAMPSON						
ITEM NO	DESCRIPTION						
	PAPER SUPPLIES GROUP 1	$366,323.71	$364,453.88	NO BID	NO BID	NO BID	NO BID
	BROOMS MOPS ETC - GROUP 2	NO BID	NO BID	$45,080.14	NO BID	NO BID	NO BID
	CLEANING SUPPLIES - GROUP 3	NO BID	NO BID	$156,309.25	NO BID	NO BID	NO BID
	TRASH CAN LINERS - GROUP 4	NO BID	$59,510.75	NO BID	$58,149.26	$62,253.68	$60,834.30
	TERMS:	NET 7 DAYS	NET 30	NET 30	NOT STATED	NET 30	NET 30
	DELIVERY:	10 BUSINESS DAYS	7 BUSINESS DAYS	7 BUSINESS DAYS	NOT STATED	30 BUSINESS DAYS	3 TO 5 BUSINESS DAYS
	CONFLICT OF INTEREST:	YES	YES	YES	YES	YES	YES
	ADDENDUM's (1 THRU 4):	1,2,3,4	1,2,3	1,2,3,4	NO	1,2,3,4	1,2,3
	PROVIDED REQUIRED SAMPLES FOR GROUPS 1 & 4:	GROUP 1	GROUP 1 & 4	N/A	YES	YES	YES
	BID ALL ITEMS PER GROUP:	YES	GROUP 4 ONLY	YES	YES	YES	YES
	NOTES:		Bidding Group 1, covers 100% bid on all items per the specifications.				

JANITORIAL SUPPLIES - CITY WIDE

TITLE:	JANITORIAL SUPPLIES - CITY WIDE	SOUTHEASTERN PAPER GROUP	ALL AMERICAN POLY	JANPAK	SPA CONCEPT INC		
BID NO:	SC-0353-15						
OPEN DATE:	JANUARY 14, 2015 @2:00 P.M.						
BUYER:	KATHY NASWORTHY, ANALYST						
No. Invited: (12)	No. Received: (10) No Bids: (6)						
Recorded By:	GAIL SAMPSON						
ITEM NO.	DESCRIPTION						
	PAPER SUPPLIES GROUP 1	$309,448.00	NO BID	$346,980.63	$380,025.99	$	$
	BROOMS MOPS ETC - GROUP 2	$36,403.30	NO BID	$34,645.19	$50,837.05	$	$
	CLEANING SUPPLIES - GROUP 3	$168,253.20	NO BID	NO BID	$221,784.69	$	$
	TRASH CAN LINERS - GROUP 4	$64,333.04	$67,454.85	$93,155.21	$69,120.51	$	$
	TERMS:	1% NET 20	1% NET 10	NET 30	NOT STSTED		
	DELIVERY:	7 BUSINESS DAYS	5-20 BUSINESS DAYS	NOT STATED	NOT STATED		
	CONFLICT OF INTEREST:	YES	YES	YES	YES		
	ADDENDUM's (1 THRU 4):	1,2,3,4	1,2,3,4	1,2,3,4	1,2,3,4		
	PROVIDED REQUIRED SAMPLES FOR GROUPS I & 4:	YES	NO	YES	YES		
	BID ALL ITEMS PER GROUP:	YES	YES	YES	YES		
	NOTES:	Vendor name unsatisfactory. Proposal Form provided to give bid selection. Vendor did not provide samples for groups 1 or 4 as per the bid specifications.	Vendor did not provide samples for group 4 as per bid specifications.				

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 **OPEN DATE:** 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind the award for Group 4 – Trash Can Liners with Calico Industrial Supply of Florida due to the vendor no longer having the capacity to supply the quantities as required by the City. These items will be sourced through an existing piggyback contract.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

Analyst: CHELSEY FLEMING **RESPECTFULLY SUBMITTED:** for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Chrissy Nunziato, Manager of Purchasing Services, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/12/18

Teresa R. Eckner OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/13/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third (3) and final renewal option for the purchase of janitorial supplies to the vendors listed below, with Group 3 - Cleaning Supplies with Bernie's Tool and Fasteners Services, Inc., to include a 5% industry wide increase in accordance with the Terms and Conditions and Group 4 – Trash Can Liners with Calico Industrial Supply of Florida to include increases as specified in the attached vendor letter due to an industry wide increase in accordance with the Terms and Conditions. The period of service will be from February 6, 2018 through February 5, 2019. The total annual expenditure for this period not-to-exceed $905,000.00, with a revised award expenditure not-to-exceed $3,380,168.45.

Group (1), Paper Supplies – Interline Brands dba SupplyWorks - $350,000.00
Group (2), Brooms, Mops, etc. – Interline Brands dba SupplyWorks - $60,000.00
Group (3), Cleaning Supplies – Bernie's Tool and Fasteners Services, Inc. - $420,000.00
Group (4), Trash Can Liners – Calico Industrial Supply of Florida - $75,000.00

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor Letters, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: For GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Chrissy Nunziato, Manager of Purchasing Services, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 02/01/18

Teresa L. Eilbacher

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/01/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15

OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc., in the amount of $76,000.00 to cover cleaning supply purchases through February 5, 2018. Total revised annual expenditure for Group 3 is $420,724.71, with a revised award expenditure not to exceed $2,475,168.45.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: for SHELSEY FLEMING

RESPECTFULLY SUBMITTED:
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief of Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/07/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/07/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Abuisa
Chief Administrative Officer
For Mayor Lenny Curry
Duval County, Florida
Exec. Order No. 2016-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15

OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award for Group 4 – Trash Can Liners to Calico Industrial Supply of Florida and ratifying the assignment date back to February 7, 2017, due to acquiring the current contracted vendor Calico Industries of Florida, LLC., for the assumption of continued services under the current terms and conditions. Period of service to remain unchanged through February 5, 2018. The total expenditure to remain at $73,149.26 for Group 4, with the total award expenditure remaining at $2,399,168.45.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions, Previous Awards

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/02/17

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 3/02/17

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Moose
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15

OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second (2) of three (3) renewal options for the purchase of janitorial supplies to the vendors listed below, with Group 3 - Cleaning Supplies with Bernie's Tool and Fasteners Services, Inc., to include a 5% Industry wide increase in accordance with the Terms and Conditions. The period of service will be from February 6, 2017 through February 5, 2018, with one renewal option remaining. The total annual expenditure for this period not-to-exceed $823,999.79, with a revised award expenditure not-to-exceed $2,399,188.45.

Group (1), Paper Supplies – Interline Brands dba SupplyWorks - $346,580.63
Group (2), Brooms, Mops, etc. – Interline Brands dba SupplyWorks - $59,545.19
Group (3), Cleaning Supplies – Bernie's Tool and Fasteners Services, Inc. - $344,724.71
Group (4), Trash Can Liners – Calico Industries of Florida - $73,149.26

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor Letters, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/2/17

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 2/02/17

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15

OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc., in the amount of $7,600.00 to cover cleaning supply purchases through February 5, 2017. Total revised annual expenditure for Group 3 is $388,309.25, with a revised award expenditure not to exceed $1,575,168.66.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Don Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 1/26/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15

OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group four (4), Trash Can Liners to Celico Industries of Florida, for a total increase of $15,000.00, to cover the purchase of trash can liners through February 5, 2017. Total revised annual expenditure for Group 4 is 573,149.28, with a revised award expenditure not to exceed $1,588,158.56.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Don Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GSAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12-1-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/01/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc. for a total increase of $76,000.00. Total revised annual expenditure for Group 3 is $321,389.25, with a revised award expenditure not to exceed $1,563,163.65.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHERSEY RENFROE RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF EGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 11-10-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/11/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15

OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group two (2), Brooms, Mops, etc. to Interline Brands Inc. dba SupplyWorks for a total of $25,000.00 and for group three (3), Cleaning Supplies to Bemis's Tool and Fasteners Services Inc. for a total of $30,000.00. This was originally awarded February 6, 2015 for one (1) year from date of award with three (3) one (1) year renewal options. Total revised annual expenditure is $710,994.32 with a revised estimated expenditure not to exceed $1,478,168.65.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Previous Awards

Analyst: KATHERINE HASWORTH

RESPECTFULLY SUBMITTED: GREGORY FEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Don Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GSAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 8-25-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/25/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0350-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first (1) of three (3) renewal options for the purchase of janitorial supplies, Group (1), Paper Supplies – Interline Brands dba SupplyWorks, - $348,590.63, Group (2), Brooms, Mops, etc. – Interline Brands dba SupplyWorks, - $34,845.12, Group (3), Cleaning Supplies - Bemis's Tool and Fasteners Services, Inc., - $156,300.85 Group (4), Trash Can Liners – Colco Industries of Florida - $59,145.25. The period of service is February 5, 2016 through February 5, 2017 with two (2) one (1) renewal options remaining. The total estimated annual expenditure for this period not to exceed $598,884.70 with a total not to exceed expenditure of $1,493,168.55.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor's Memo, Terms and Conditions, Previous Awards

Analyst: KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Don Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 1-28-16

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 1/28/16

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsible, Responsible Bidder

NUMBER OF BIDS INVITED: 22 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group two (2), Brooms, Mops, etc. to Imperial Brands, Inc. dba SupplyWorks for a total of $10,000.00, group three (3) Cleaning Supplies to Bernie's Tool and Fasteners Services Inc. for a total of $50,000.00 and group four (4) to Calico Industries of Florida for a total of $15,000.00. This was originally awarded February 8, 2015 for one (1) year from date of award with three (3) one (1) year renewal options. Total expenditure is $75,000.00 with a revised estimated expenditure not to exceed $757,554.33.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Previous Award

Prepared: KATHERINE NASWORTHY RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Don Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 12/10/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 12/10/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

MEMORANDUM

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0350-15

OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group two (2), Brooms, Mops , etc. to Interline Brands Inc. dba SupplyWorks for a total of $7,000.00 and for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc. for a total of $50,000.00. This was originally awarded February 6, 2015 for one (1) year from date of award with three (3) one (1) year renewal options. Total expenditure is $57,000.00 with a revised estimated expenditure not to exceed $692,584.33.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Previous Award

Analyst: KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Don Parsons, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GSAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 10-22-15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 10/22/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

SUBJECT: JANITORIAL SUPPLIES - CITYWIDE

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind the award to Unipak Corporation for Group 4 as they no longer have the capacity to supply the quantities as required by the City. The next lowest vendor, Interboro Packaging Corporation was contacted and declined based on their ability to provide the quantities required also. The next lowest vendor, Calico Industries of Florida was contacted and agreed to provide the quantities at the original price quoted. Therefore, we are requesting to award Group 4 to Calico Industries of Florida.

The total annual estimated expenditure for the initial term was $635,584.33, with an estimated not-to-exceed of $635,584.33. There is no request for an increase as sufficient funding remains on the Master Blanket.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Vendors Emails

Analyst: KATHERINE NASWORTHY RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Marlene Suarez, Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ___ DATE: 01/21/15

OTHER: ___

ACTION OF AWARDING AUTHORITY DATE

APPROVED DISAPPROVED

OTHER

SIGNATURE O UTH NT ATO

SUBJECT: Janitorial Supplies – Citywide

BID #: SC-0050-15 OPEN DATE: 01/14/2016

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Supply Contract - One (1) Year from Date of Award with Two (2) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: (12) NUMBER RECEIVED: (10) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to change the vendor name for group 1 and group 2 from JanPak, Inc. to Intelline Brands, Inc. dba SupplyWorks to reflect their corporate name change. Effective date from March 16, 2015 as noted in vendor's letter. All pricing, terms and conditions will remain unchanged. No change in funding is requested. This bid originally executed by Purchase Order and encumbered by various index codes.

ATTACHMENTS: Vendor Letter, W-9, Previous Award

BUYER: Kathy NASWORTHY RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 01/26/16

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 4/1/16

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

SUBJECT: JANITORIAL SUPPLIES - CITYWIDE

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject the following vendors: Central Poly Corporation for not bidding all items in Group (1), All American Poly for not providing required samples for Group (4) and Southeastern Paper Group, all Groups (1 thru 4) for not submitting their bid on the correct Bid Proposal Form provided in the bid packet.

Recommend approval of award to the following vendors as the lowest responsive, responsible bidders, JanPak Inc., Group one (1), Paper Supplies for a total of $246,580.63 and Group two (2), Brooms, Mop, etc. for a total of $34,545.19. Bernie's Tool and Fasteners Services, Inc., Group (3) Cleaning Supplies for $196,309.25 and Unipak Corporation, Group four (4) Trash Can Liners for $58,149.26. Period of service is one (1) year from date of award with three (3) one (1) year renewal options. Total estimated annual expenditure not-to-exceed $539,584.33.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Rejection Notices

Analyst: KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Hudson Russell, Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GDAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 02/05/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 2/11

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____ Deputy City Clerk For M Deputy A R Bureau

VEONS OFFICE