SUBJECT: READ JAX LITERACY COLLABORATION PILOT

BID #: ESC-0354-23 **OPEN DATE: 5/17/23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - August 1, 2023 through May 31, 2023 with three (3) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED: 10** **OTHER: 2**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease award by $47,000.00 per revised Exhibits A-1 and B as follows:

- Amend award (Contract #70581-23, AMD #2) for Boy's and Girl's Club of Northeast Florida, Inc., to decrease by $23,500.00 per Exhibit A-1 & B. The revised total not-to-exceed amount is $1,560,338.72.
- Amend award (Contract #70583-23, AMD #2) for Communities in Schools of Jacksonville, Inc., to decrease by $23,500.00 per Exhibit A-1 & B. The revised total not-to-exceed amount is $1,661,820.00.

Period of service remains August 1, 2023 through May 31, 2024, with three (3) one (1) year renewal options. The total revised award expenditure not-to-exceed $3,177,158.72.

Funding Sources: ARP Funding 11415.191149.582001.010349 00000000.00000.0000000. $1,005,157.00
ESP – Early Learning: 10901.181001.582001.000000.00000459.00000.0000000. $2,172,001.72
To be executed by formal contract amendment through the Office of General Counsel and process by purchase order(s).

Attachments: Recommendation Memo, Previous Awards/Contract, Exhibits

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Olive Wallace-Cohen
POR: DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Administrative Officer

SUBJECT: Request to amend BID # ESC-0354-23, Read Jax Literacy Collaboration Pilot -- *Decrease* ($47,000.00)

DATE: February 29, 2024

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. Request to amend the Award for BID # ESC-0354-23, Read Jax Literacy Collaboration Pilot, per the attached Exhibits A-1 and B to decrease the total award amount by ($47,000.00) to reflect the following:

   a. The previous award dated 12/15/2023 for additional students served, was calculated using 170 afterschool service days instead of 123. Service day corrections are notated in yellow on Exhibits A-1 and B.

      - Contract # 70581-23, Amendment 2, Boys' and Girls' Clubs of Northeast Florida, Inc., decrease of $23,500.00. The revised maximum indebtedness not to exceed is $1,560,338.72. (Exhibit B)

      - Contract # 70583-23, Amendment 2, Communities in Schools of Jacksonville, Inc., decrease of $23,500.00. The revised maximum indebtedness not to exceed is $1,616,820.00. (Exhibit A-1)

   The decrease to the total expenditure amount is ($47,000.00). The revised total expenditure not to exceed shall be $3,177,158.72.

Upon approval of this request contract amendments will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

Account Name	Fund	Center	Account	Project	Activity	Interfund	Future	Amount
ARP Funding	11415	191149	582001	010349	00000000	00000	0000000	$1,005,157.00
ESP – Early Learning	10901	181001	582001	000000	00000459	00000	0000000	$2,172,001.72

Attachment(s): Exhibits A-1 and B
Previous Award Dated 12/14/23

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Olive Wallace Cohen, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing

Revised EXHIBIT A-1

Communities in Schools of Jacksonville, Inc.

READ Jax Literacy Collaboration Pilot

Unit of Service by Programs

A.

Description	Cost	Service Days	Multiplier	Maximum Allowance
Out-of-School Time (Afterschool only)	$ 12.50	170	80 students	$ 170,000.00
Case Management	$ 28.00		per unit	$ 67,200.00
Literacy Tutoring	$ 17.75		per unit	$ 42,600.00
Family Engagement	$ 28.00		per unit	$ 67,200.00
One-Time Cost Reimbursement (Startup Items)	$36,000.00		per site	$ 36,000.00
			Subtotal	$ 383,000.00
Total Section A.	**$383,000.00**		**2 Sites***	**$ 766,000.00**

***Reynolds Lane Elementary School, Rufus E. Payne Elementary School**

B.

Description	Cost	Service Days	Multiplier	Maximum Allowance
Out-of-School Time (Afterschool only)	$ 12.50	170	80 students	$ 170,000.00
Out-of-School Time (Afterschool only)	$ 12.50	123	20 students	$ 30,750.00
Case Management	$ 28.00		per unit	$ 67,200.00
Literacy Tutoring	$ 17.75		per unit	$ 42,600.00
Family Engagement	$ 28.00		per unit	$ 67,200.00
One-Time Cost Reimbursement (Startup Items)	$ 36,000.00		per site	$ 36,000.00
Security	$ 11,660.00		per unit	$ 11,660.00
			Subtotal	$ 425,410.00
Total Section B.	**$ 425,410.00**		**2 Sites***	**$ 850,820.00**

***Woodland Acres Elementary School, Pinedale Elementary School**

C.

Section A. Total	$ 766,000.00
Section B. Total	$ 850,820.00
Program Total	**$ 1,616,820.00**

Revised EXHIBIT B

Boys' and Girls' Clubs of Northeast Florida, Inc.

READ Jax Literacy Collaboration Pilot

Unit of Service by Programs

A.

Description	Cost	Service Days	Multiplier	Maximum Allowance
Out-of-School Time (Afterschool only)	$ 12.50	170	80 students	$ 170,000.00
Case Management	$ 35.44		per unit	$ 85,064.13
Literacy Tutoring	$ 29.34		per unit	$ 84,520.55
Family Engagement	$ 13.42		per unit	$ 32,210.00
			Subtotal	$ 371,794.68
Total Section A.	**$371,794.68**		**3 Sites***	**$ 1,115,384.04**

***Arlington Elementary School, Arlington Heights Elementary School, Highlands Elementary School**

B.

Description	Cost	Service Days	Multiplier	Maximum Allowance
Out-of-School Time (Afterschool only)	$ 12.50	170	80 students	$ 170,000.00
Out-of-School Time (Afterschool only)	$ 12.50	123	40 students	$ 61,500.00
Case Management	$ 35.44		per unit	$ 85,064.13
Literacy Tutoring	$ 29.34		per unit	$ 84,520.55
Family Engagement	$ 13.42		per unit	$ 32,210.00
Security	$ 11,660.00		per unit	$ 11,660.00
			Subtotal	$ 444,954.68
Total Section B.	**$ 44,954.68**		**1 Site***	**$ 444,954.68**

***Northwestern Legends Elementary School**

C.

Section A. Total	$ 1,115,384.04
Section B. Total	$ 444,954.68
Program Total	**$ 1,560,338.72**

Organization	Site Name	23-24 contract	23-24 programmatic seat changes	Add. Seats	New Count	Security	Add. Funding for SY UOS	Add Funding for Security
Boys and Girls Club of NE FL	Annie R. Morgan Elementary School Boys & Girls Club	80		20	100	X	$ 30,750	$ 11,660
Boys and Girls Club of NE FL	Baxter E. Luther Boys &Girls Club	80		20	100		$ 30,750	
Boys and Girls Club of NE FL	Biltmore Elementary School Boys & Girls Club	80	-20		60			
Boys and Girls Club of NE FL	Biscayne Elementary School Boys & Girls Club	80	20	40	140	X	$ 61,500	$ 11,660
Boys and Girls Club of NE FL	Charger Academy	60		20	80		$ 30,750	
Boys and Girls Club of NE FL	Edward H. White High School Boys & Girls Club	30	20	10	60		$ 15,375	
Boys and Girls Club of NE FL	Fort Caroline Middle School Boys & Girls Club	80		20	100	X	$ 30,750	$ 11,660
Boys and Girls Club of NE FL	Matthew W. Gilbert Middle School Boys & Girls Club	80		20	100	X	$ 30,750	$ 11,660
Boys and Girls Club of NE FL	NFL Youth Education Town (YET) Boys & Girls Club	150		10	160		$ 15,375	
Boys and Girls Club of NE FL	North Shore Elementary School Boys & Girls Club	80		20	100	X	$ 30,750	$ 11,660
Boys and Girls Club of NE FL	Northwestern Legends-Read Jax Pilot	80		40	120	X	$ 61,500	$ 11,660
Boys and Girls Club of NE FL	River City Science Academy Elementary School	80		60	140		$ 92,250	
Boys and Girls Club of NE FL	River City Science Academy Middle School	80		40	120		$ 61,500	
Boys and Girls Club of NE FL	Rutledge H. Pearson Elementary School Boys & Girls Club	140		20	160	X	$ 30,750	$ 11,660
Boys and Girls Club of NE FL	Samuel A. Hull Elementary School Boys & Girls Club	80	-20		60			
Communities in Schools of Jacksonvi	Andrew A Robinson ES	80		20	100	X	$ 30,750	$ 11,660
Communities in Schools of Jacksonvi	Highlands MS	80		60	140	X	$ 92,250	$ 11,660
Communities in Schools of Jacksonvi	Mayport MS	80		40	120	X	$ 61,500	$ 11,660
Communities in Schools of Jacksonvi	Normandy Village ES	80		20	100	X	$ 30,750	$ 11,660
Communities in Schools of Jacksonvi	Pinedale ES-Read Jax Pilot	80		20	120	X	$ 30,750	$ 11,660
Communities in Schools of Jacksonvi	Ribault MS	80		20	100	x	$ 30,750	$ 11,660
Communities in Schools of Jacksonvi	Sadie T Tate ES	80		20	100	X	$ 30,750	$ 11,660
Communities in Schools of Jacksonvi	Sallye B Mathis ES	80		20	100	x	$ 30,750	$ 11,660
Communities in Schools of Jacksonvi	Westside MS	80		40	120	X	$ 61,500	$ 11,660
Communities in Schools of Jacksonvi	Woodland Acres ES-Read Jax Pilot	80		20	100	X	$ 30,750	$ 11,660
I'm a Star	Parkwood Heights	60		20	80		$ 30,750	
Posse, Inc.	Posse	40		20	60		$ 30,750	
The Potter's House Christian Fellowsh	The Potter's House Christian Fellowship, Inc	80		40	120		$ 61,500	
Wayman CDC	Westview K-8	80		40	120	X	$ 61,500	$ 11,660
Young Men's Christian Association	Greenfield Elementary School	80		20	100	X	$ 30,750	$ 11,660
Young Men's Christian Association	Tiger Academy	80		20	100	x	$ 30,750	
		Total		780		20		
		Daily Rate		$ 12.50		$ 94.80		
		Days		123		123		
		Total $		$ 1,199,250.00		$ 233,208.00		

SUBJECT: READ JAX LITERACY COLLABORATION PILOT

BID #: ESC-0354-23 **OPEN DATE: 5/17/23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - August 1, 2023 through May 31, 2023 with three (3) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 10 **OTHER:** 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award by $204,980.00 for additional students served and security at specific site locations as follows.

- Amend award (Contract #70581-23, AMD #1) for Boy's and Girl's Club of Northeast Florida, Inc., to increase by $96,660.00 per Exhibit A & B. The revised total not-to-exceed amount is $1,583,838.72.
- Amend award (Contract #70583-23, AMD #1) for Communities in Schools of Jacksonville, Inc., to increase by $108,320.00 per Exhibit A & A-1. The revised total not-to-exceed amount is $1,640,320.00.

Period of service remains August 1, 2023 through May 31, 2024, with three (3) one (1) year renewal options. The total revised award expenditure not-to-exceed $3,224,158.72.

Funding Sources: ARP Funding 11415.191149.582001.010349.00000000.00000.0000000. $1,005,157.00
ESP – Out-of-School Time: 10901.181001.582001.000000.00000459.00000.0000000. $2,219,001.72
To be executed by formal contract amendment through the Office of General Counsel and process by purchase order(s).

Attachments: Recommendation Memo, Previous Awards/Contract, Exhibits

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** FOR DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12/14/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/15/2023

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: READ JAX LITERACY COLLABORATION PILOT

BID #: ESC-0354-23 **OPEN DATE: 5/17/23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - August 1, 2023 through May 31, 2023 with three (3) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED: 10** **OTHER: 2**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the two (2) highest scoring responsive, responsible bidders, Boys' and Girls' Club of Northeast Florida, Inc. in the amount of $1,487,178.72, and Communities in Schools of Jacksonville, Inc. in the amount of $1,532,000.00 as a result of negotiation. Period of service will be from August 1, 2023 through May 31, 2024, with three (3) one (1) year renewal options. The total award expenditure not-to-exceed $3,019,178.72.

Funding Sources: ARP Funding 11415.191149.582001.010349 00000000.00000.0000000. $1,005,157.00
ESP Out-of-School Time: 10901.181001.582001.000000.00000455.00000.0000000. $2,014,021.72.
To be executed by formal contract through the Office of General Counsel and process by purchase order(s).

Attachments: Recommendation Memo, Previous Award, Scoring Sheets, and Evaluation Criteria

ANALYST: _____ Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** _____ JUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Weinstein, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/13/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 7/14/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: READ JAX LITERACY COLLABORATION PILOT

BID #: ESC-0354-23 **OPEN DATE: 5/17/23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - August 1, 2023 through May 31, 2023 with three (3) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 10 **OTHER:** 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Preliminary evaluation was done for the four (4) bids that were received for the Read Jax Literacy Collaboration Pilot. Of the respondents, Wayman Community Development Corporation was not scored due to the Principal Support Letters (Form 5) not being signed by the school principals; and Read USA, Inc., scored the lowest of all three applicants (see Exhibit 1). The RFP had a finite number of eight (8) sites and only one (1) award could be made per site with up to four (4) sites per provider Boys' and Girls' Club of Northeast Florida and Read USA, Inc., applied for three (3) of the same sites but Boys' and Girls' Club of Northeast Florida scored higher.

Recommend approval to enter into negotiations with the top two (2) highest scoring bidders Boys' and Girls' Club of Northeast Florida, Inc., and Communities in Schools of Jacksonville, Inc.. The results will be documented and presented to the CSPEC Committee for approval.

Boys & Girls Club	97.74%	1
Communities in Schools	95.99%	2
Read USA.	84.98%	3

Attachments: Recommendation Memo, Scoring Sheets, and Evaluation Criteria

ANALYST: Olive Wallace-Cohen RESPECTFULLY SUBMITTED DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Weinstein, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/8/2023

OTHER

ACTION OF AWARDING AUTHORITY DATE 6/9/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02