2

SUBJECT: Mayor's Youth at Work Partnership Program

BID #: ESC-0315-21 **OPEN DATE:** 2/24/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Goodwill Industries, Inc. of North Florida, for the Mayor's Youth at Work Program by $1,250,000.00 for the period ending July 31,2024 (Contract #70979-21, AMD #6). Total revised expenditure is $2,550,000.00. Total revised award expenditure is not to exceed $5,889,997.00.

Funding Source: 11415.191149.582001.010349.00000000.00000.0000000.- $890,214.00
10901.181001.582001.000000.00001824.00000.0000000 - $359,786.00
To be executed by formal contract amendment through the Office of General Counsel and processed via purchase order(s).

Attachments: Recommendation Memo, Scope of Services, Ordinance Amendment, Board Minutes, Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Administrative Officer

SUBJECT: Request to amend BID # ESC-0315-21, Contract # 70979-21, Goodwill Industries of North Florida, Inc., Mayor's Youth at Work Partnership -- $1,250,000.00

DATE: February 27, 2024

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. Request to amend BID # ESC-0315-21, Contract # 70979-21, Amendment 6, for Goodwill Industries of North Florida, Inc. for the Mayor's Youth at Work Partnership (MYAWP) to increase the maximum indebtedness by $1,250,000.00 with no change to the term of August 1, 2023 through July 31, 2024. Total expenditure for this period is $2,550,000.00. Total expenditure amount not to exceed is $5,889,997.00.

   This program provides teens from the ages of 16-21 with workforce development training, job coaching, and job placement in different businesses. This additional funding was appropriated in Ordinance 2023-847-E to increase the number of participants for Summer 2024 from 300 participants to 600 participants.

Upon approval of this request a contract amendment will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

Account Name	Fund	Center	Account	Project	Activity	Interfund	Future	Amount
ARP Funding	11415	191149	582001	010349	00000000	00000	0000000	$890,214.00
ESP - Preteen and Teen Programs	10901	181001	582001	000000	00001824	00000	0000000	$359,786.00

Total Funding **$1,250,000.00**

Attachment(s): Ordinance 2023-847-E
Previous Award Dated 8/29/23
Scope of Services
Board Action Item Dated 1/24/24

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Benjamin Kemp, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing

1095 A. Philip Randolph Blvd., Jacksonville, FL 32206 | (904) 255-4400 | Fax: (904) 255-4502

Exhibit A
Scope of Services

Provider: Goodwill Industries of Northeast Florida

Program: Mayor's Youth at Work Partnership (MYAWP)

The Mayor's Youth at Work Partnership (MYAWP) is a collaboration of public and private entities dedicated to changing the employment and career odds for Jacksonville's youth by building a sustainable pathway of education and opportunity which will lead to economic mobility. This program is a collaborative effort of the Mayor's Office of the City of Jacksonville, Kid's Hope Alliance and Goodwill Industries of North Florida Inc., with support from the Citi Foundation, VyStar, and a range of other local partner organizations.
The Mayor's Youth at Work Partnership identifies local businesses who employ and train youth. Each of these youth and employers work with a Job Coach to assist in the employment process, provide support, and be a liaison between the youth and employer. In addition to employment, youth develop social skills, learn work norms and culture, gain an understanding of career pathways, build professional networks, and learn to manage money through training offered during their time in the MYWAP.

In addition to any services stipulated by the Provider in the Proposal. The Provider shall perform the following services:

1. **Program Design Requirements:**

- Make accessible HR onboarding and drug screens and payroll services to youth
- Provide program application to youth to include optional demographic information
- Provide 8 hours of orientation to new youth (4 hours to returning youth)
- Provide opportunities for workforce development training throughout each session
- Provide check-ins to youth and worksites by job coaches
- Provide pre and post skills assessment to youth
- Maintain required participant files
- Provide career assessment to all youth
- Provide resume training and interview opportunities to youth

Program Outcomes/Performance Measures

By developing work related readiness skills to participants, we change the employment and career odds for the youth and give them a much better chance of entering the workforce with the skills they need to succeed. Statistical Demographic Reporting will be maintained and reported in SAMIS. Goodwill utilizes ADP for all payroll processing. Participants will access the ADP app from their phone to log in their time and attendance daily. Job Coaches will check the ADP system daily to follow up with participant's time and attendance. This allows the Job Coach to notice any change in schedule and to check in with the participant to provide early intervention, if necessary. Participants will receive pay via direct deposit or pay cards. All participant work hours and salaries will be reported to Job Coaches. Job Coaches will hold a weekly debrief with participants via text, phone call or email to document their progress and provide any assistance. Participants will be provided with the *Invitation to Self-Identify* form and the *Voluntary Self-*

Identification of Disability form to voluntarily provide, per labor laws, participant demographics to include social security number, age, gender, race, cultural influence, ethnicity, language spoken at home, country of birth, parental marital status, education levels and status. As information is voluntarily provided, it will be entered into SAMIS. Participant's work hours and payroll reports will be entered into SAMIS. Participant's W-2s or 1099s will be issued by Goodwill at the end of the calendar year.

Internal Documentation will be stored electronically. Each participant folder will include services provided, participant required documents as outlined in Record Keeping and Reporting, participant enrollment survey, and personnel files to include hiring records, job descriptions, policies, training records, and evaluations.

Process improvements will be discussed and reviewed monthly between the Goodwill Chief Mission Officer and MYAWP Program Director. Participant feedback will be obtained from the Job Coaches during the weekly discussions and staff feedback will be obtained by the MYAWP Director during the monthly staff meetings. Feedback received will be discussed with the Chief Mission Officer and the MYAWP Program Director and incorporated into the performance measurements process. Outcome Measurement Data will be entered into SAMIS within the time frames specified by KHA.

Successful Completion

Successful completion of the program will be measured by the following:

- Participants attended their assigned employment position
- Participants have no unexplained absences or tardiness
- Participants maintained employment and were not terminated
- Participants attended all required workshops
- Participants communicated with Job Coach via email or text
- Participants created an updated resume

Guidelines for successful completion of the program will be provided to each participant at the beginning of the program. All participants who successfully complete the program will be eligible to receive an Award Certificate from the MYAWP program and obtain letters of recommendation as requested.

Participant Progress and Program Impact

Participant progress and program impact will be measured at the end of the summer, spring and fall sessions. Performance measurements will answer three questions:
How Much Did We Do? How Well Did We Do It? and Is Anybody Better Off?

Data entered in SAMIS will provide the program quantitative data on the number of participants actually served and the amount of funded allocation utilized. The MYAWP Program Director's

monthly meetings with the Job Coaches and Employment Staff will be recorded and documented to monitor the program's progress. Monthly reports from Job Coaches will be submitted to the MYAWP Program Director. In addition, weekly and monthly reports from ADP and SAMIS will be run to ensure data integrity.

Performance measurement tools will be utilized to determine after completion of each session if anybody is better off. Participants will be administered a pre and post survey at the beginning of enrollment and at the end of the session. The survey will measure participant's skills in career and college readiness, work-required behavior, acquired skills in job duties and post-program employment. Pre-Program Surveys will be sent to participants online and will be required prior to obtaining employment. Job Coaches will be responsible to obtain post surveys from participants. Employers will be requested to complete a Worksite Supervisory Evaluation for each participant at the third and final week of each session. Completed evaluations will be provided to KHA.

Staffing Requirements:
The provider must ensure the services will be provided by trained professional staff. All staff working in the program shall pass a Level II background screening prior to working in the program and shall maintain a current background screening during employment.

Number of Students Served:
# of students enrolled:
600 MYWAP;
Up to 50 STEM students
Youth must be from ages 16-21 years

Term of Agreement and Service Time:
August 1, 2023-July 31, 2024
Days of the Week: Varies

3 Sessions

- Fall-12 weeks (15 hours of work per week)
- Spring 12 weeks (15 hours of work per week)
- Summer 6-8 weeks (25 hours of work per week)

Location(s):

4527 Lenox Avenue Jacksonville Florida 32205

There are multiple site locations.

The provider will be expected to follow the same guidelines set forth by The Florida Department of Children and Families in regards to childcare licensure or exemption in addition to the requirements in the Kids Hope Alliance contract. Technical assistance is available.

Note: The information provided here is aligned with what is requested in the budget and outlined in the application narrative.

2. Program Fees and Program Income
N/A

3. Safety Requirements:
The safety of students and their families participating in the program is of the highest priority. Students must participate in structured activities in a safe environment supervised by well-trained and caring staff on- and off-site. Facilities must comply with federal, state, and local health and safety standards.

4. Parent Engagement Requirements/Adult Family Member Services
N/A

The providers will be required to provide necessary information to the funder in an accurate and timely manner to meet deadlines set by the Kids Hope Alliance (KHA). The providers will need to enter data into, local, state and federal data collection systems with assistance from the KHA. Failure to follow the reporting outcomes may delay reimbursement of contracts invoices, corrective action, probation and/or termination of contract.

5. Dissemination Plan
MYWAP will disseminate understandable and accessible information about the program to the community, such as the location of services and proposed activities. We will inform the community and stakeholders about the importance and promise of this program. MYWAP will display KHA's logo according to the guidelines at www.kidshopealliance.org/comms on provider's website and on any printed promotional material paid for using KHA funds including stationary, brochures, flyers, posters, PDF's, emails, online/digital campaigns, etc., describing or referring to a program or service funded by the KHA.

Introduced by Council President Salem and twice amended by the Neighborhoods, Community Services, Public Health and Safety Committee, and five times amended by the Rules Committee, and twice amended on the Floor of Council:

ORDINANCE 2023-847-E

AN ORDINANCE APPROPRIATING $14,790,000, CONSISTING OF $3,799,785.50 FROM THE GENERAL FUND MAYOR'S TASK FORCE CONTINGENCY ACCOUNT, $9,440,214.50 FROM THE AMERICAN RESCUE PLAN FUND MAYOR'S TASK FORCE CONTINGENCY ACCOUNT, $250,000 FROM THE COUNCIL PRESIDENT'S DESIGNATED CONTINGENCY AND $1,300,000 FROM KHA'S PRETEEN AND TEEN PROGRAMS FOR THE MAYOR'S YOUTH-AT-WORK PARTNERSHIP PROGRAM, TO FUND SEVERAL MAYOR'S TASK FORCE PROGRAMS AND INITIATIVES AND CITY COUNCIL INITIATIVES AS FOLLOWS: (1) $5,370,000 FOR YOUTH AND FAMILIES WHICH INCLUDES $1,900,000 TO AFTERSCHOOL AND SUMMER LITERACY PROGRAM EXPANSION, $1,950,000 TO MULTI-LAYER LITERACY PROGRAM, $100,000 TO YOUTH ARTISTS PROGRAM, $170,000 TO YOUTH CIVIC ENGAGEMENT, AND $1,250,000 TO MAYOR'S YOUTH AT-WORK PARTNERSHIP, (2) $1,000,000 FOR PROGRAMS FOR THE AMERICAN DREAM TO INCLUDE LOCAL STACK FUNDING FOR ATTAINABLE HOUSING COMMUNITY PARTNERS AND NON-PROFITS, (3) $2,900,000 FOR ADDRESSING HOMELESSNESS WHICH INCLUDES $2,000,000 TO EMERGENCY RENTAL AND EVICTION PREVENTION, $500,000 TO PERMANENT SUPPORTIVE HOUSING PILOT

PROGRAM, $200,000 TO THE HOMELESSNESS INITIATIVES SPECIAL REVENUE FUND, AND $200,000 TO HOMELESSNESS CONTINUUM OF CARE BONUS MATCH, (4) $3,010,000 FOR A HEALTHIER JACKSONVILLE WHICH INCLUDES $250,000 TO INFANT MORTALITY AND MATERNAL HEALTH INITIATIVE, $70,000 TO PRIMARY CARE AND WRAP AROUND SERVICE ACCESS INITIATIVE, $430,000 TO PEDIATRIC MENTAL HEALTH SUPPORT, $2,210,000 TO ELDERLY FOOD INSECURITY RELIEF FUND, AND $50,000 TO MENTAL HEALTH 'TRAIN THE TRAINER' FUND, (5) $100,000 FOR ACCESSIBLE DUVAL TO HOST A COMMUNITY OPEN HOUSE FOR NON-PROFITS AS PART OF THE "ACCESSIBLE DUVAL" INITIATIVE, (6) $1,300,000 TO MAYOR'S YOUTH AT WORK PROGRAM, (7) $110,000 TO GENERAL FUND OPERATING RESERVES AND (8) $1,000,000 TO THE HOMELESSNESS INITIATIVES SPECIAL REVENUE FUND; AMENDING THE REVISED SCHEDULE M TO ORDINANCE 2023-511-E; PROVIDING FOR CARRYOVER OF FUNDS THROUGH SEPTEMBER 30, 2025; INVOKING THE EXEMPTION IN SECTION 126.107(G) (EXEMPTIONS), PART 1 (GENERAL REGULATIONS), CHAPTER 126 (PROCUREMENT CODE), *ORDINANCE CODE*, TO ALLOW FOR A DIRECT CONTRACT WITH ABILITY HOUSING, INC. ("ABILITY HOUSING") FOR THE PROVISION OF SERVICES FOR THE PERMANENT SUPPORTIVE HOUSING PILOT PROGRAM; WAIVING SECTION 118.107 (NONPROFITS TO RECEIVE FUNDING THROUGH A COMPETITIVE EVALUATED AWARD PROCESS), PART 1 (GENERAL PROVISIONS), CHAPTER 118 (CITY GRANTS), *ORDINANCE CODE*, TO ALLOW FOR A DIRECT CONTRACT WITH ABILITY HOUSING; APPROVING, AND

AUTHORIZING THE MAYOR, OR HER DESIGNEE, AND THE CORPORATION SECRETARY TO EXECUTE AND DELIVER ON BEHALF OF THE CITY AN AGREEMENT BETWEEN THE CITY OF JACKSONVILLE AND ABILITY HOUSING; PROVIDING FOR OVERSIGHT BY THE GRANTS AND CONTRACTS COMPLIANCE DIVISION OF THE FINANCE AND ADMINISTRATION DEPARTMENT; PROVIDING FOR COMPLIANCE WITH APPLICABLE ARP ACT GRANT FUNDING REQUIREMENTS; PROVIDING FOR REPORTING; REQUIRING CITY COUNCIL APPROVAL OF SUBSTANTIAL CHANGES; REQUESTING ONE CYCLE EMERGENCY PASSAGE; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED by the Council of the City of Jacksonville:

Section 1. Appropriation. For the 2023-2024 fiscal year, within the City's budget, there is hereby appropriated the indicated sum(s) from the account(s) listed in subsection (a) to the account(s) listed in subsection (b):

(The account information is attached hereto as **Sixth Revised Exhibit 1**, labeled as "Sixth Revised Exhibit 1, 6th Rev B.T., December 12, 2023 - Floor" and incorporated herein by this reference)

(a) Appropriated from:

See **Sixth Revised Exhibit 1** $14,790,000

(b) Appropriated to:

See **Sixth Revised Exhibit 1** $14,790,000

(c) Explanation of Appropriation:

The funding above is an appropriation of $14,790,000 which represents: (i) an appropriation of $9,440,214.50 from the Mayor's Task Force contingency within the American Rescue Plan Act of 2021 (the "ARP Act") funds originally appropriated by Ordinance 2022-513-E from the American

Rescue Plan Local Fiscal Recovery Fund Contingency account and re-appropriated by Ordinance 2023-513-E; (ii) an appropriation of $3,799,785.50 from the Mayor's Task Force contingency within the General Fund; (iii) $250,000 from the Council President's Designated Contingency; and (iv) a transfer of $1,300,000 within the Kids Hope Alliance fund to move funding to a new 1Cloud activity for the Mayor's Youth at Work Program, all for various priorities and initiatives focused on infrastructure, health, economic development, public safety, constituency and community outreach, and arts, culture and entertainment identified by the Mayor's Transition Committees and focus groups.

Section 2. Purpose. The purpose of the appropriation in Section 1 is to fund a portion of the programs and initiatives recommended by the Mayor's Task Force, as more particularly described and summarized in the Task Force Initiatives Summary **Seventh Revised On File** with Legislative Services, as well as additional programs and initiatives as amended by City Council, as follows: (1) $5,370,000 for Youth and Families which includes $1,900,000 to Afterschool and Summer Literacy Program Expansion, $1,950,000 to Multi-Layer Literacy Program, $100,000 to Youth Artists Program, $170,000 to Youth Civic Engagement, and $1,250,000 to Mayor's Youth At-Work Partnership; (2) $1,000,000 for Programs for the American Dream to include Local Stack Funding for Attainable Housing Community Partners and Non-Profits; (3) $2,900,000 for Addressing Homelessness which includes $2,000,000 to Emergency Rental and Eviction Prevention, $500,000 to Permanent Supportive Housing Pilot Program, $200,000 to the Homelessness Initiatives Special Revenue Fund, and $200,000 to Homelessness Continuum of Care Bonus Match; (4) $3,010,000 for a Healthier Jacksonville which includes $250,000 to Infant Mortality and Maternal Health Initiative, $70,000 to Primary Care and Wrap Around Service

Access Initiative, $430,000 to Pediatric Mental Health Support, $2,210,000 to Elderly Food Insecurity Relief Fund, and $50,000 to Mental Health 'Train the Trainer' Fund; (5) $100,000 for Accessible Duval to host a Community Open House for Non-Profits as part of the "Accessible Duval" initiative; (6) $1,300,000 to the Mayor's Youth at Work Program; (7) $110,000 to General Fund Operating Reserves; and (8) $1,000,000 to the Homelessness Initiatives Special Revenue Fund.

Section 3. Amending the Revised Schedule M of Kids Hope Alliance Fiscal Year 2023-2024 Budget Approved by Ordinance 2023-511-E. The Kids Hope Alliance fiscal year 2023-2024 budget approved by Ordinance 2023-511-E is hereby amended by substituting in the place of Second Revised Schedule M, the Third Revised Schedule M, attached hereto as **Exhibit 2** and incorporated herein by this reference. The Third Revised Schedule M reflects the additional transfers and funds appropriated herein.

Section 4. Carryover. The funds appropriated in Section 1 of this Ordinance shall not lapse but shall carryover into fiscal year 2024-2025.

Section 5. Invoking the Exemption in Section 126.107(g), *Ordinance Code*. The City is hereby authorized to directly procure the professional services of Ability Housing, Inc. ("Ability Housing") to administer the Permanent Supportive Housing Pilot Program. Pursuant to Section 126.107(g) (Exemptions), Part 1 (General Regulations), Chapter 126 (Procurement Code), *Ordinance Code*. Such procurement is exempted from competitive solicitation because the supplies or services are to be provided by those specifically prescribed within authorizing legislation that appropriates the same. With the exception of the foregoing, all other provisions of Chapter 126, *Ordinance Code*, shall remain in full force and effect.

Section 6. Waiver of Section 118.107, *Ordinance Code*. The provisions of Section 118.107 (Nonprofits to receive funding through

a competitive evaluated award process), Part 1 (General Provisions), Chapter 118 (City Grants), *Ordinance Code*, are hereby waived to allow for a direct contract with Ability Housing for the Permanent Supportive Housing Pilot Program. This waiver is justified because Ability Housing has a proven track record of administering similar wrap-around services and support to Duval County's homeless community, both individually and in coordination with other services providers.

Section 7. Approval and Authorization to Execute. There is hereby approved, and the Mayor, or her designee, and the Corporation Secretary are hereby authorized to execute and deliver on behalf of the City an agreement with Ability Housing, Inc. in an amount not-to-exceed $500,000, subject to the Scope of Services and Budget more particularly described in **Exhibit 4**, for a term commencing upon the City's execution of the agreement through December 31, 2024, and all other contracts and documents, including extensions, renewals and amendments to the agreement, and to otherwise take all action necessary to effectuate the intent of this Ordinance, subject to appropriate legal review and approval by the General Counsel, or his or her designee, and the City's Risk Management Division for appropriate insurance and indemnification requirements in accordance with Section 128.601, *Ordinance Code*.

Section 8. Oversight Department. The Grants and Contract Compliance Division of the Finance and Administration Department shall oversee the agreement described herein.

Section 9. Compliance with Applicable American Rescue Plan Act Grant Funding Requirements. All ARP Act funds appropriated and expended in accordance with this Ordinance shall comply with all applicable ARP Act grant requirements in their respective use and expenditure of the ARP Act funds provided pursuant to this Ordinance including, but not limited to, the audit requirements attached hereto

as **Exhibit 3**.

Section 10. Reporting. The Administration and any City departments/agencies or third-party entities overseeing the administration of any program, initiative or service described herein shall provide a report to the City Council on or before December 31, 2024 regarding what was accomplished with the City funding for each program, initiative and service.

Section 11. Requiring City Council Approval of Substantial Changes. Any substantial change to the scope, criteria, or guidelines for any program or initiative as outlined in the **Seventh Revised On File** shall require City Council approval. For the purposes of this Section, a "substantial change" is defined as any change that decreases or removes an obligation or responsibility of any entity administering a program or initiative, or changes that increase the responsibility or liability of the City with respect to any program or initiative.

Section 12. Requesting One Cycle Emergency Passage Pursuant to Council Rule 4.901 (Emergency). One cycle emergency passage of this legislation is requested. The nature of the emergency is that the appropriations provided for in this legislation will fund a portion of the Mayor's Task Force programs and initiatives. The intent is for this Ordinance to accompany other pending legislation related to other Mayor's Task Force programs and initiatives on the same legislative cycle.

Section 13. Effective Date. This Ordinance shall become effective upon signature by the Mayor or upon becoming effective without the Mayor's signature.

Form Approved:

/s/ Mary E. Staffopoulos

Office of General Counsel

Legislation Prepared By: Mary E. Staffopoulos

GC-#1602986-v2-2023-847-E.docx

BOARD ACTION ITEM:	**MAYOR'S YOUTH AT WORK PARTNERSHIP (MYAWP), ESC-0315-21, GOODWILL INDUSTRIES OF NORTH FLORIDA, INC.**
CATEGORY:	**WORKFORCE DEVELOPMENT**
BOARD ACTION NUMBER:	**24-002**
☐ **GOVERNANCE MEETING:**	**JANUARY 16, 2024**
☐ **FINANCE MEETING:**	**JANUARY 16, 2024**
☐ **BOARD MEETING:**	**JANUARY 24, 2024**

TO:	**KIDS HOPE ALLIANCE BOARD OF DIRECTORS**
FROM:	**DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:
The Board is asked to:

1) Amend ESC-0315-21 Mayor's Youth at Work Partnership (MYAWP) program contract with Goodwill Industries of North Florida, Inc. to increase maximum indebtedness by $1,250,000.
2) Authorize the CEO of Kids Hope Alliance to execute a contract and any other documents necessary to accomplish the purpose of the approval in (1) above.

NARRATIVE:
Mayor's Youth at Work Partnership (MYAWP) program, ESC-0315-21 as awarded to Goodwill Industries of North Florida, Inc., overarching goal is to provide participating youth and young adults with a set of work-related skills and experiences that prepare them to succeed in employment.

The current recommendation is to provide an additional $1,250,000, ($359,786 from general fund dollars and $890,214 from ARP dollars) which was provided by the Mayor's office for this purpose, to increase the number of participants for Summer 2024 from 300 participants to 600 participants. The City of Jacksonville is committed to creating positive career pathways for youth and young adults in Duval County.

FISCAL IMPACT:
The provider listed above will receive additional funding as indicated above in the amount not to exceed $1,250,000, which will bring their current contract total to $2,550,000.

OPTIONS:

- ☑ Vote to approve action item.
- ☐ Decline to approve action item.

☐ **Vote to approve action items with amendments. If checked, the following amendment to the item is approved:**

_____

_____

Board Secretary Signature: _____

(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)

Print Name and Title: J. Carson Tranquille

Date: 1/25/24

SUBJECT: Mayor's Youth at Work Partnership Program

BID #: ESC-0315-21 **OPEN DATE:** 2/24/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to ratify the period of service from August 1, 2023 through date of contract execution.

Recommend approval to utilize the second of four (4) renewal options to Goodwill Industries of North Florida, Inc. to provide programming for the Mayor's Youth at Work Partnership Program (Contract #70979-21, AMD #5). Period of service is from date of executed contract through July 31, 2024 with two (2) one (1) year renewal options remaining. Total expenditure for this period not to exceed $1,300,000.00. Total award expenditure amount not to exceed $4,639,997.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Agency Memo, Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/24/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/29/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayo Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: Mayor's Youth at Work Partnership Program

BID #: ESC-0315-21 **OPEN DATE:** 2/24/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to ratify the period of service from September 21, 2022 through date of executed contract amendment.

Recommend approval to utilize the first of four (4) renewal options to Goodwill Industries of North Florida, Inc. to provide programming for the Mayor's Youth at Work Partnership Program (contract #70979-21). Period of service is from date of executed contract amendment through July 31, 2023 with three (3) one (1) year renewal options remaining. Total expenditure for this period is $1,800,000.00. Total expenditure amount not to exceed $3,339,997.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Agency Memo, Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Weinstein, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12/8/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/9/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Mayor's Youth at Work Partnership Program

BID #: ESC-0315-21

OPEN DATE: 2/24/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Goodwill Industries, Inc by $20,000.00 for the initial period ending July 31, 2022. Total revised expenditure amount not to exceed $1,120,000.00

Funding Source: 10901.181007.582001.000000.00000000 00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Contract and Purchasing, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 5/20/2021

* Tyra Young

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/24/21

MR

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Mayor's Youth at Work Partnership Program

BID #: ESC-0315-21 **OPEN DATE:** 2/24/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to waive as a minor irregularity missing Form 3, Insurance Agent Acknowledgement not submitted by Goodwill Industries, Inc. Recommend approval of award to Goodwill Industries to provide programming for the Mayor's Youth at Work Partnership Program. Period of service is from April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options. Total expenditure amount not to exceed $1,100,000.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scores and Evaluation Criteria

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, Chief Programs Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 4/1/21

Teresa L. Eichner _____ OTHER: _____

_____

_____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 4/6/21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: Mayor's Youth at Work Partnership Program

BID #: ESC-0315-21 **OPEN DATE:** 2/24/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend contract #70979-21 (2) and increase by $80,000.00 – Mayor's Youth at Work Program to Goodwill Industries of North Florida and to make any changes to the contract attachments and/or exhibits as necessary for contract term period April 1, 2021 through September 20, 2022. Total revised expenditure amount not to exceed $1,539,997.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

ANALYST: Olive Wallace-Cohen
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED
for DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/27/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/28/22

APPROVED ✓ DISAPPROVED _____

OTHER _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SIGNATURE OF AUTHENTICATION _____

SUBJECT: Mayor's Youth at Work Partnership Program

BID #: ESC-0315-21 **OPEN DATE:** 2/24/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from July 31, 2022 to date of executed contract (70979-21). Recommend approval to extend the award with Goodwill Industries of North Florida to September 20, 2022 to align with the grant contract term, and to increase the expenditure by $120,000.00. Total revised expenditure amount not to exceed $1,459,997.00.

Funding Source: 10901.181007.562001.000000.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ COREY SIDLO **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/22/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: MAYOR'S YOUTH AT WORK PARTNERSHIP PROGRAM

BID #: ESC-0315-21

OPEN DATE: 2021-02-24

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – APRIL 1, 2021 THROUGH JULY 31, 2022 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: KIDS HOPE ALLIANCE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Goodwill Industries of North Florida, Inc., by $219,997.00 for enhanced funding of the Northwest Jacksonville STEM Center. Total revised expenditure amount not to exceed $1,339,997.00.

Funding Source: 10902.181301.582001.010429.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

ATTACHMENTS: Recommendation Memo, Supporting Documentation, and Previous Award

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Programs Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 1/27/2022

OTHER

ACTION OF AWARDING AUTHORITY DATE 1-28-22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION