City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

July 15, 2020

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

FROM: Jill Enz, Chief
Natural and Marine Resources Division

RE: **P-26-16 SS#1 Marina and Waterways Professional Management Services Renewal**

The Parks, Recreation and Community Services Department respectfully recommend approval to exercise the second and final renewal option for one year, for the period of October 1, 2020 to September 30, 2021, for the marina and waterways professional management services with Suber Marine Services, Inc.

The same terms and conditions will apply. The annual $78,000.00 will be funded FY21 by RPOD011 03109.

The contract amendment will be executed by Office of General Counsel.

Your assistance in concurring with this recommendation for the respective award would be greatly appreciated. If you have any questions or if further information is required, please contact Amy Honey at 255-7909.

JE/ah

Attachment: Letter from vendor
PS-26-16 dated 6/27/2019
License Agreement dated 10/1/2019

CAPTAIN JAMES L. SUBER
Suber Marine Services Inc.
11250 St. Augustine Rd Suite 15271, JACKSONVILLE FL. 32258 (904)509-0588
subermarine@comcast.net

July 15, 2020

City Of Jacksonville
Department of Recreation and Parks
214 N Hogan St, 4th Floor
Jacksonville, Florida 32202

ATT: Jill Enz
Rene' Harriman
Amy Honey

COJ Contract # 9073-02 – Marina and Waterways Management Services

Ms. Enz,

Please consider this my request and agreement to renew contract #9073-02 for a period of one year (10/1/20 – 9/30/21). The initial three year term were approved at $78,000.00 per year with two additional one year renewals. I am requesting a one year renewal with the same terms and conditions and agreeing to no increase for this renewal if all contract requirements stay the same, making this agreement a total of $78,000.00.

If additional information is required please contact me at (904)509-0588.

Sincerely,

Captain Jim Suber
Marine Management Consultant / Dockmaster

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

June 27, 2019

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-26-16 SS#1 Marina and Waterways Professional Management Services (Amendment No. 1)
Parks, Recreation and Community Services Department

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above referenced contract.

The following motion/recommendation was **adopted**:

That Contract No. 9073-02 between the City of Jacksonville and Suber Marine Services, Inc., for Marina and Waterways Professional Management Services, be amended to: (i) exercise the first of two (2) one-year renewal options extending the period of service from October 1, 2019 through September 30, 2020 with one renewal option remaining; (ii) providing $78,000.00 for the services; and (iii) increasing the maximum indebtedness by $78,000.00 to a new not-to-exceed amount of $312,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Peace, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 28th day of June, 2019

GP:cb

cc: Council Auditor
James McCain, Jr. OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the day and year first above written.

ATTEST:

By _____
James R. McCain, Jr.
Corporation Secretary

CITY OF JACKSONVILLE

By _____
Lenny Curry
Mayor

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

In accordance with Section 24.103(e) *Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement and that provision has been made for the payment of monies provided therein to be paid.

_____
Director of Finance
Contract Number: #9073-02
Amendment: #1

Form Approved:

_____
Office of General Counsel

WITNESS:

By _____
Signature

RENEE L HARRIMAN
Type/Print Name

Parks Finance Manager
Title

SUBER MARINE SERVICES, INC.

By _____
James L. Suber, Jr., President

GC-#1306296-v1A-SuberMarine_9073-02_Amd#1_MarineWaterwaysMgmt_clean.docx

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

June 27, 2019

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

R. Harriman
1300.16-1
core
160308

Dear Mayor Curry:

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Parks, Recreation and Community Services Department

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Respectfully submitted,

$156,000

234,000
~~78,000~~
$ ~~234,000~~

Core =
+ Amd 1 = $ 18,000

~~$156,000~~
312,000

(ML) Gregory Peace, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

ML APPROVED:

Lenny Curry, Mayor

This 28th day of June 2019

GP ob

cc Council Auditor
James McCain, Jr., OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
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