SUBJECT: Juvenile Justice Diversion Program

BID #: ESC-0464-20

OPEN DATE: 8/5/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – September 1, 2020 through September 30, 2021 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of four (4) renewal options with Managed Access to Child Health, Inc. (MATCH). Period of service is from October 1, 2021 through June 30, 2022. Total revised estimated annual expenditure amount is $990,132.00, for a total expenditure amount not to exceed $1,990,132.00.

Funding Source – 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

ANALYST _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance (KHA)

CC: Michael Weinstein, Chief Executive Officer
Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer,
Kids Hope Alliance (KHA)

SUBJECT: Request to exercise first renewal for Juvenile Justice Funding FY 2021-2022 – Managed Access to Child Health, Inc., Diversion Program $990,132.00.
First of Four Renewal Options – BID#: ESC-0464-20

DATE: September 20, 2021

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests approval of the following:

1. Request to exercise first renewal for Juvenile Justice Funding FY 2021-2022 – Managed Access to Child Health, Inc., Diversion Program as outlined in Exhibit 1 in the amount of $990,132.00.
2. The insurance requirement will be updated based on Exhibit 2

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000457	00000	0000000

Total Funding $990,132.00

The terms of the agreement are as follows:

October 1, 2021 – June 30, 2022

Buyers will have the option to renew such agreement contingent upon but not limited to availability of funding, history of performance outcome achievement, past programmatic performance, agency viability,

and successful negotiation of programmatic and budgetary items.

The option to renew shall be at the sole and complete discretion of the KHA, and subsequent renewal periods may be subject to renegotiated performance measures, deliverables, and contractual terms.

Attachment(s):Exhibit 1, FY 2021-2022 Juvenile Justice Diversion Programming Funding Recommendations
Exhibit 2, Insurance Requirement
Exhibit 3, Juvenile Justice Diversion Program Letter of Intent

Cc: Annette Leslie-Burney, Buyer
Joyce Watson, Director Administration, Contracts & Purchasing
April Hart, Director, Finance
Tyrica Young, Director, Research & Grants

Partnership
FOR CHILD HEALTH

BOARD OF DIRECTORS

OFFICERS

Chairperson -
Bethany Atkins, M.D.
Northeast Florida Pediatric Society

Vice-Chairperson -
Julie Kellogg, M.D.
Pediatric Primary Care

Secretary / Treasurer -
Mikah Owen, M.D.
Pediatric Primary Care

DIRECTORS

Michael D. Aubin
Wolfson Children's Hospital - President

Jerry Bridgham, M.D.
Wolfson Children's Hospital

James Cheek, M.D.
Pediatric Primary Care

Thomas Chiu, M.D.
Children's Medical Services

Steven P. Cuffe, M.D., FACPsych
At-Large Member

Michael Erhard, M.D.
Nemours Children's Clinic

Mark Hudak, M.D.
UF College of Medicine / Jacksonville. Department of Pediatrics - Chair

Gary Josephson, M.D.
At-Large Member

Bethany Atkins, M.D.
Northeast Florida Pediatric Society

Gerald L. Schiebler, M.D.
Children's Medical Services / Ex-Officio

Mary Soha, M.D.
Pediatric Primary Care

Shelly Thompson, M.D.
Pediatric Primary Care

Robert Threlkel, M.D.
At-Large Member

Ravyn Winehouse
Youth Representative

Kelli Wells, M.D.
Florida Department of Health in Duval County - Director

MEDICAL DIRECTOR
Jeff Goldhagen, M.D.

EXECUTIVE DIRECTOR
Vicki Waytowich, Ed.D.

September 22, 2021

Katoia Wilkins, MSCJ, M.Ed.
Director of Contracts
Kids Hope Alliance
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Ms. Wilkins:

I am submitting this letter to notify the Kids Hope Alliance of the intent of Managed Access to Child Health d/b/a/ Partnership for Child Health to continue the operations of the Duval Diversion System of Care (KHA Diversion Program), to include the additional services outlined in the Scope of Work, for the period of October 1, 2021 through June 30, 2022.

Thank you for the continued partnership in providing quality intervention services for justice involved youth.

Sincerely,

Vicki L. Waytowich

Vicki Waytowich, Ed.D.
Executive Director

910 North Jefferson Street, Jacksonville, FL 32209 | Phone: (904) 798-4166 | Fax: (904) 798-4559
admin@PartnershipForChildHealth.org | *Affiliated with Children's Medical Services* | www.PartnershipForChildHealth.org
~ Managed Access to Child Health, Inc. d/b/a Partnership for Child Health ~

Exhibit 1
Funding Recommendations

ESC	Agency	Site Name	BID/ Ordinance #	Contract #	Contract Start Date FY 20-21	Contract End Date FY 20-21	20-21 Contract Amount	Contract Start Date FY 21-22	Contract End Date FY 21-22	21-22 Contract Amount
Juvenile Justice	Managed Access to Child Health, Inc.	Diversion	ESC-0464-20	70407-20	11/1/2020	9/30/2021	$1,000,000.00	10/1/2021	6/30/2022	$990,132.00
							$ 1,000,000			$ 990,132

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Juvenile Justice	70407-20	Managed Access to Child Health, Inc.

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: - 10/1/2021-6/30/2022

Funding for FY21-22: $990,132

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Vicki Waytowich
Title: Executive Director
E-mail: vickiw@coj.net
Phone: 904-860-8530

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 8/31/21

FY 21-22 Request for Renewal (RFR)

Agency Award – 8/31/21

ESC	Agency
Juvenile Justice	Managed Access to Child Health, Inc.

FY21-22 Contract Year: 10/1/2021-6/30/2022

Funding for FY21-22: $990,132

Number of Children/Youth Served During 20/21: Since February 2021, more than 400 youth have been served with close to 500 projected by September 2021.

Description of Services:
The Duval County Juvenile Justice Diversion System of care provides a comprehensive and coordinated, trauma-informed and culturally competent system of care for youthful offenders on the diversion continuum. Diverted youth receive a case management style of programming based on a strengths and needs assessment that tailors services and programming to the individual needs of each youth utilizing a continuum of programs including restorative justice, evidence-based therapy, treatment courts and high fidelity wraparound. Referred youth receive evidence-based therapeutic assessments in addition to Youth level of service/Case Management Inventory assessments that will assist with identifying the appropriate Tier of service intervention and provide the case planning framework for diversion youth.

Impact of Services:
Both process and outcome data will be collected and is entered into C3S and SAMIS database systems. The number of youth, their successful completion rate, recidivism, attendance and functioning is being collected for results-based accountability in addition to evaluating the success of the programmatic components. Due to the recent implementation of the program, there is process data (407 youth referred and receiving diversion services) with initial outcome data expected by October 2021.

Outcomes Achieved:

- Successfully developed a comprehensive diversion framework and infrastructure and transitioned more than 150 youth at once into a system of care.
- Currently serving 407 youth diverted from formal juvenile prosecution
- Successfully implemented assessment and tier level protocols and data management.

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:
Service implementation fully began in February 2021 and at this time, there have been minimal issues relating to COVID. Currently, the Diversion System of Care is utilizing all community partners to provide appropriate and individualized services for our youth. Most providers are able to provide services through virtual platforms if needed.

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:
The expanded Diversion Scope of Service will provide enhanced programmatic processes that will reduce the redundancies and improve the efficiencies and includes an increase in diversion case management and administrative support, the addition of front-end intake and assessment, addition

of family engagement component and addition of data and quality improvement specialist, interpreter services and the additional programmatic increases as a result of additional staff. Specifically, these additions include:

- assessment/care coordinators (1.0 FTE) to to assess all DJJ referred youth, identify mental health and/or substance abuse issues, care coordinate to appropriate treatment options and ensure follow up on all referrals;
- an additional Diversion Case Manager (1.0 FTE) to provide case management supervision as a result of caseload volume;
- a family engagement parent peer (1.0 FTE) to provide peer/family support, training to staff and, Responsible for organizing, facilitating, and overseeing family advocates of justice involved youth and youth with serious emotional disturbances;
- an administrative support (1.0 FTE) to provide clerical and administrative support for program that will include additional staff/additional youth;
- a data/quality improvement specialist (1.0) FTE to provide data collection oversight and review for program outcomes and process efficiencies;
- addition of language line services to provide interpretation and document translation services, and;
- additional training/support items to provide for for the programmatic needs resulting from the additional staff.

Kids Hope Alliance Funding Application: Program Budget

Program Budget

Fiscal Year 2021 - 2022

Name of Agency: Managed Access To Child Health, Inc

Program Title: Duval County Juvenile Justice Diversion System of Care

Effective Date: October 1, 2021 - June 30, 2022

Categories and line Items	Total Program Cost	Kids Hope Alliance Budget	All Other Funding Sources for Program
Personnel Expenses			
Salaries and Wages			
Regular Salaries and Wages (List each position in narrative)	$328,872.00	$328,872.00	
Subtotal Salaries and Wages	$328,872.00	$328,872.00	$0.00
Payroll Taxes and Benefits			
FICA	$25,159.00	$25,159.00	
Life and Health Insurance	$90,000.00	$90,000.00	
Retirement Contributions	$29,599.00	$29,599.00	
Unemployment Compensation	$2,250.00	$2,250.00	
Workers Compensation	$593.00	$593.00	
Subtotal Payroll Taxes and Benefits	$147,601.00	$147,601.00	$0.00
Total Personnel Expenses	**$476,473.00**	**$476,473.00**	**$0.00**
Operating Expenses:			
Special Contracts and Consultants			
Program Consultants and Contractual	$363,427.00	$363,427.00	
Program Contractual (Security, Janitorial, Other)	$0.00	$0.00	
Other (specify): CJMHSA / JDAP (Inkind Match)	$611,250.00	$0.00	$611,250.00
Subtotal of Special Contracts and Consultants	$974,677.00	$363,427.00	$611,250.00
Programmatic Supplies & Assistance			
After Care Services	$3,750.00	$3,750.00	
Language Line	$3,750.00	$3,750.00	
Educational Materials	$3,750.00	$3,750.00	
Other (specify): Youth Stipends	$75.00	$75.00	
Subtotal of Programmatic Supplies & Assistance	$11,325.00	$11,325.00	$0.00
Travel and Professional Development			
Local Mileage Reimbursement	$5,625.00	$5,625.00	
Travel - Hotels and Per Diem	$0.00	$0.00	
Staff Conferences, Training and Prof Development	$3,750.00	$3,750.00	
	$0.00	$0.00	
Subtotal of Professional Development Expenses	$9,375.00	$9,375.00	$0.00
Other Operating Expenses			
Background and Drug Screenings	$0.00	$0.00	
Advertising	$0.00	$0.00	
Other (specify):	$0.00	$0.00	
	$0.00	$0.00	
Subtotal of Other Operating Expenses	$0.00	$0.00	$0.00
Food-Expense			
Food or Snack (Limited to 2% of KHA total amount)	$0.00	$0.00	

Subtotal of Food Expense	$0.00	$0.00	$0.00
Field Trips and Transpiration			
Transportation	$1,125.00	$1,125.00	
Field Trip Entrances Fees	$0.00	$0.00	
Other Student Transportation (Travel to Program and Home)	$0.00	$0.00	
Subtotal of Field Trips and Transpiration	$1,125.00	$1,125.00	$0.00
Office Expenses			
Telephone	$4,860.00	$4,860.00	
IT Network	$16,200.00	$16,200.00	
Postage, Shipping, Delivery	$110.00	$110.00	
Office Supplies	$5,625.00	$5,625.00	
Membership Fees and Subscriptions (Staff)	$5,000.00	$5,000.00	
Copying	$0.00	$0.00	
Other (specify):	$0.00	$0.00	
Subtotal of Office Expenses	$31,795.00	$31,795.00	$0.00
Equipment Under - 1,000.00 (Trackable)			
Other Eletronics(TVs, Cameras, Videos, Gaming Systems, etc.)	$3,000.00	$3,000.00	
	$0.00	$0.00	
Subtotal of Equipment Under $1,000.00	$3,000.00	$3,000.00	$0.00
Insurance Expenses			
Insurance - Insurance other	$0.00	$0.00	
Subtotal of Insurance Expenses	$0.00	$0.00	$0.00
Facility & Maintenance Expenses			
Lease/Rent - Equipment	$3,600.00	$3,600.00	
Lease/Rent - Building	$0.00	$0.00	
Maintenance - Equipment	$0.00	$0.00	
Maintenance - Building	$0.00	$0.00	
Utilities	$0.00	$0.00	
Facility Insurance	$0.00	$0.00	
Subtotal of Rentals & Maintenance Expenses	$3,600.00	$3,600.00	$0.00
Total Operating Expenses	**$1,034,897.00**	**$423,647.00**	**$611,250.00**
Total Direct Costs (Personnel and Operating Expenses)	**$1,511,370.00**	**$900,120.00**	**$611,250.00**
Indirect Costs (Limited to 10%)			
Allocated Management & General / Indirect Costs Administrative salaries & Other allowable indirect	$90,012.00	$90,012.00	
Subtotal Indirect Costs	**$90,012.00**	**$90,012.00**	**$0.00**
Grand Total (Direct & Indirect Costs)	**$1,601,382.00**	**$990,132.00**	**$611,250.00**
Percent of the Budget	**100 %**	**61.83%**	**38.17%**

All items must be included in the narrative section of the Budget

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Roberts Ins of Middleburg
2361 Blanding Blvd
Middleburg, FL 32068
Roberts Ins of Middleburg
904-282-7665

CONTACT NAME: Roberts Ins of Middleburg
PHONE (A/C, No, Ext): 904-282-7665 FAX (A/C, No): 904-282-6870
E-MAIL ADDRESS: mpringle@robertsinsmb.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Clear Blue Insurance Co.	
INSURER B : Owners Insurance Company	32700
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Danny Morton Heating & Air Conditioning, Inc.
1995 Pekin Lane
Middleburg, FL 32068

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY							
	[ ] CLAIMS-MADE [X] OCCUR			BGFL0021925601	10/01/2021	10/01/2022	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			5000188100	10/01/2021	10/01/2022	BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
							PIP	$ 10,000
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [ ]	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Air Conditioning Systems Installation, Service or Repair
RE: Danny Morton - License #CAC058596

CERTIFICATE HOLDER

CITYJAX

City of Jacksonville
Building Inspection Division
214 N. Hogan St, 2nd Floor
Jacksonville, FL 32202

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Roberts Ins of Middleburg

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EXHIBIT 2

Insurance Requirements

Without limiting its liability under this Contract, Contractor shall at all times during the term of this Contract procure prior to commencement of work and maintain at its sole expense during the life of this Contract (and Contractor shall require its, subcontractors, laborers, materialmen and suppliers to provide, as applicable), insurance of the types and limits not less than amounts stated below:

Insurance Coverages

Schedule	Limits
Worker's Compensation	Florida Statutory Coverage
Employer's Liability	$ 100,000 Each Accident
	$ 500,000 Disease Policy Limit
	$ 100,000 Each Employee/Disease

This insurance shall cover the Contractor (and, to the extent they are not otherwise insured, its subcontractors) for those sources of liability which would be covered by the latest edition of the standard Workers' Compensation policy, as filed for use in the State of Florida by the National Council on Compensation Insurance (NCCI), without any restrictive endorsements other than the Florida Employers Liability Coverage Endorsement (NCCI Form WC 09 03), those which are required by the State of Florida, or any restrictive NCCI endorsements which, under an NCCI filing, must be attached to the policy (i.e., mandatory endorsements). In addition to coverage for the Florida Workers' Compensation Act, where appropriate, coverage is to be included for the Federal Employers' Liability Act, USL&H and Jones, and any other applicable federal or state law.

Commercial General Liability	$200,000	Each Occurrence
	$300,000	General Aggregate
	$ 50,000	Fire Damage
	$ 5,000	Medical Expenses
	If apply:	
	$100,000	Products & Comp. Ops. Agg.
	$100,000	Personal/Advertising Injury

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Commercial General Liability Form (ISO Form CG 00 01) as filed for use in the State of Florida without any restrictive endorsements other than those reasonably required by the City's

Office of Insurance and Risk Management. An Excess Liability policy or Umbrella policy can be used to satisfy the above limits.

Automobile Liability $1,000,000 Combined Single Limit
(Coverage for all automobiles, owned, hired or non-owned used in performance of the Services)

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Business Auto Coverage Form (ISO Form CA0001) as filed for use in the State of Florida without any restrictive endorsements other than those which are required by the State of Florida, or equivalent manuscript form, must be attached to the policy equivalent endorsement as filed with ISO (i.e., mandatory endorsement). An Excess Liability policy or Umbrella policy can be used to satisfy the above limits.

Professional Liability $1,000,000 per Claim
(Including Medical Malpractice when applicable) $1,000,000 Aggregate

Any entity hired to perform professional services as a part of this Contract shall maintain professional liability coverage. Such coverage must be provided on an Occurrence Form or, if on a Claims Made Form, the retroactive date must be no later than the first date of this contract and such claims-made coverage must respond to all claims reported within three years following the period for which coverage is required and which would have been covered had the coverage been on an occurrence basis.

Sexual Molestation $1,000,000 Per Claim
$2,000,000 Aggregate

(Only if program includes direct supervision of children, special needs, and/or senior citizens)
Sexual Molestation Liability coverage will be provided on an Occurrence Form or a Claims Made Form with a retroactive date to at least the first date of this Contract. If provided on a Claim Made Form, the coverages must respond to all claims reported within three years following the period for which coverage is required and which would have been covered had the coverage been on an occurrence basis.

Accident Medical, Dismemberment and Death $15,000 per participant
Policy for any sport or physical activities

Additional Insurance Provisions

A. Certificates of Insurance. Contractor shall deliver to the City Certificates of Insurance that

show the corresponding City Contract or Bid Number in the Description, if known, Additional Insureds Waivers of Subrogation and Primary & Non-Contributory statement as provided below. The certificates of insurance shall be mailed to the City of Jacksonville (Attention: Chief of Risk Management), 117 W. Duval Street, Suite 335, Jacksonville, Florida 32202.

B. Additional Insured: All insurance except Worker's Compensation, Professional Liability and AD&D shall be endorsed to name the City of Jacksonville and the City's members, officers, officials, employees and agents as Additional Insured. Additional Insured for General Liability shall be in a form no more restrictive than CG2010 and, if products and completed operations is required, CG2037, Automobile Liability CA2048.

C. Waiver of Subrogation. All required insurance policies except AD&D shall be endorsed to provide for a waiver of underwriter's rights of subrogation in favor of the City of Jacksonville its members, officers, officials, employees and agents.

D. Carrier Qualifications. The above insurance shall be written by an insurer holding a current certificate of authority pursuant to chapter 624, Florida State or a company that is declared as an approved Surplus Lines carrier under Chapter 626 Florida Statutes. Such Insurance shall be written by an insurer with an A.M. Best Rating of A- VII or better.

E. Contractor's Insurance Primary. The insurance provided by Contractor shall apply on a primary basis to, and shall not require contribution from, any other insurance or self-insurance maintained by the City of Jacksonville its members, officers, officials, employees and agents.

F. Deductible or Self-Insured Retention Provisions. All deductibles and self-insured retentions associated with coverages required for compliance with this Contract shall remain the sole and exclusive responsibility of the named insured Contractor. Under no circumstances will the City of Jacksonville its members, officers, officials, employees and agents be responsible for paying any deductible or self-insured retentions related to this Contract.

G. Contractor's Insurance Additional Remedy. Compliance with the insurance requirements of this Contract shall not limit the liability of the Contractor or its Subcontractors, employees or agents to the City of Jacksonville or others. Any remedy provided the City of Jacksonville or the City's members, officers, officials, employees and agents shall be in addition to and not in lieu of any other remedy available under this Contract or otherwise.

H. Waiver/Estoppel. Neither approval by City nor failure to disapprove the insurance furnished by Contractor shall relieve Contractor of Contractor's full responsibility to provide insurance as required under this Contract.

I. Notice. Contractor shall provide an endorsement issued by the insurer to provide the City of Jacksonville thirty (30) days prior written notice of any change in the above insurance coverage limits or cancellation, including expiration or non-renewal. If such endorsement is not

provided, the Contractor, as applicable, shall provide said a thirty (30) days written notice of any change in the above coverages or limits, coverage being suspended, voided, cancelled, including expiration or non-renewal.

J. Survival. Anything to the contrary notwithstanding, the liabilities of Contractor under this Contract shall survive and not be terminated, reduced or otherwise limited by any expiration or termination of insurance coverage.

K. Additional Insurance. Depending upon the nature of any aspect of any project and its accompanying exposures and liabilities, the City of Jacksonville may reasonably require additional insurance coverages in amounts responsive to those liabilities, which may or may not require that the City of Jacksonville and its members, officers, officials, employees and agents also be named as an additional insured.

L. Special Provision: Prior to executing this Contract, Contractor shall present this Contract and its insurance requirements to its Insurance Agent affirming: (1) that the Agent has personally reviewed the insurance requirements of this Contract, and (2) that the Agent is capable (has proper market access) to provide the coverages and limits of liability required on behalf of Contractor.

SUBJECT: Juvenile Justice Diversion Program

BID #: ESC-0464-20

OPEN DATE: 8/5/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – September 1, 2020 through September 30, 2021 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring responsive, responsible bidder, Managed Access to Child Health, Inc. (MATCH), to provide a juvenile justice diversion program for youth in Duval County. Period of service shall be retroactive to September 1, 2020 through September 30, 2021 with four (4) one (1) year renewal options. Total expenditure amount not to exceed $1,000,000.00.

Managed Access to Child Health, Inc.	94.79
Jewish Family & Community Services	87.94
National Youth Advocate Program	87.82

Funding Source – 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scoring Sheet and Evaluation Matrix

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/3/20

OTHER

ACTION OF AWARDING AUTHORITY

DATE 9/4/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
~~For Mayor Lenny Curry~~
Under Authority of
Executive Order No. 2019-02