SUBJECT: PIGGYBACK CITY OF ATLANTIC BEACH BID # 2021-13 WITH BRIGHTVIEW LANDSCAPE SERVICES, INC.

BID #: PSC-0013-22

OPEN DATE: N/A

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT – OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2026 WITH NO RENEWAL OPTION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: N/A **NUMBER RECEIVED: N/A** **OTHER: N/A**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback City of Atlantic Beach Bid # 2021-13 for landscaping services of eleven medians on Mayport road with Brightview Landscape Services, Inc. The City of Jacksonville portion was added as alternate three (3). Period of service will be from October 1, 2021 through September 30, 2026. The annual contracted bid amount is $17,000.00, with a total not to exceed amount of $85,000.00.

Funding for this award to be encumbered by account 00111.154005.534100.000000.00000000.00000.0000000. To be executed by individual purchase orders.

ATTACHMENTS: Recommendation Memo; Vendor Memo, City of Atlantic Beach Award, Solicitation, Vendor Submittal

ANALYST: _____
BRYAN MATUS

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

September 22, 2021

MEMORANDUM

TO:	Greg Pease, Division Chief Procurement Division
THRU:	John Pappas, Director Public Works Department
FROM:	Dave McDaniel, Chief Mowing and Landscape Maintenance Division
RE:	Administrative Award
SUBJECT:	Bid Number: Mayport Road Medians added alternate No. 3 -City of Atlantic Beach Bid Number: 2021-13 Contractor: Brightview Landscape Services

The Mowing and Landscape Maintenance Division respectfully requests approval to award Brightview Landscape Services the landscaping services for eleven medians on Mayport Road beginning October 1, 2021 through September 30, 2026 in accordance with Atlantic Beach Bid NO. 2021-13. The City of Jacksonville portion is added alternate No. 3. The annual contracted bid amount is $17,000.00, with a total not to exceed amount of $85,000 over the course of the five year contract term. The funds will be encumbered by account 00111.154005.534100.000000.00000000.00000.0000000, and will be executed by individual purchase order(s).

Should you have any questions or require additional information concerning this request, please contact Russ Perry at 255-4306.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Russ Perry, Contract Manager
Jejuan Mathis-Williams, Contract Administration Coordinator

1854 West Road
Jacksonville, FL 32216
T 904 725 2552
www.brightview.com

BrightView
Landscape Services

September 8, 2021

Mr. Russell Perry
City of Jacksonville/Public Works/Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road N
Jacksonville, FL 32225

Re: Bid #2021-13; Added Alternate #3

Dear Mr. Perry,

BrightView Landscape Service, Inc. agrees to all pricing and specifications under Bid #2021-13 for added alternate #3 in the annual amount of $17,000 for landscape maintenance of eleven (11) landscaped medians on Mayport Road between Dutton Island Road north to Pioneer Drive for the City of Jacksonville. Work shall begin on October 1, 2021.

Respectfully,
BrightView Landscape Services, Inc.

Todd Chesnut

Todd Chesnut
Senior Vice President

CITY OF ATLANTIC BEACH
CITY COMMISSION MEETING
STAFF REPORT

AGENDA ITEM: Resolution No. 21-45 Awarding Bid No. 2021-13: Multi-Year Contract for Landscape Maintenance at the Following Locations: *Atlantic Blvd. Medians, Mayport Rd. Flyover Areas, Mayport Rd. Medians and City Parks/Common Areas.*

SUBMITTED BY: Scott Williams, Public Works Director

DATE: August 12, 2021

BACKGROUND: On August 11, 2021 two bids were received for the Bid No. 2021-13: Multi-Year Contract for Landscape Maintenance for Public Works. Both bidders attended the mandatory pre-bid meeting held on July 15, 2021, thus qualifying them to bid on the project. Bid prices submitted are as follows:

TOTAL ANNUAL COST:	Brightview Landscape Services, Inc.	Yellowstone Landscape
Grand Total for All Locations	$180,360.00	$256,492.00
Added Alternate #1: Maintenance of Jasmine Street Ponds (2) Area	$4,548.00	$5,784.00
Added Alternate #2: Flea Treatment of the AB Dog Park	$1,608.00	$175.00
Added Alternate #3: Maintain 11 Medians on Mayport Rd. for COJ (north of Dutton Island Rd.)	$17,000.00	$18,000.00

The period of the contract shall commence October 1, 2021 and shall terminate five (5) years after the date of commencement. The Contractor may cancel the contract at the end of the 3rd or 4th anniversary year, without cause, upon six (6) months prior written notification to the City.

BUDGET: $137,940 was requested in the FY21-22 budget in the following accounts:
001-5002-541-3400: $29,740; 001-5002-541-3402: $16,000;
001-5002-541-3403: $19,600; 001-6020-572-3400: $72,600.

An increase of $46,968.00 to the FY21-22 budget will be required for landscape maintenance services.

RECOMMENDATION: Award the contract to include Added Alternate #1 only, to the low bidder, Brightview Landscape Services, Inc. for an annual total of $184,908.00. Allow the City of Jacksonville to piggyback on the contract for Added Alternate #3.

ATTACHMENTS:
Resolution No. 21-45
2021-13 Bid Analysis
2021-13 Bid Tabulation
Bids are on file with the City Clerk

REVIEWED BY CITY MANAGER: _____

RESOLUTION NO. 21-45

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AWARDING BID NO. 2021-13: MULTI-YEAR CONTRACT FOR LANDSCAPE MAINTENANCE AT THE FOLLOWING LOCATIONS: *ATLANTIC BLVD. MEDIANS, MAYPORT RD. FLYOVER AREAS, MAYPORT RD. MEDIANS, AND CITY PARKS/COMMON AREAS*, SUBJECT TO THE PROVISIONS OF THIS RESOLUTION.

WHEREAS, on August 11, 2021 two bids were received and opened for City Bid No. 2021-13: Multi-Year Contract for Landscape Maintenance for Public Works, and both bidders attended the Mandatory Pre-Bid Meeting held on July 15, 2021, thus qualifying them to submit a bid; and

WHEREAS, the low bidder was Brightview Landscape Services, Inc. with a total amount of the Grand Total prices, including Added Alternate #1 only (Jasmine Street Ponds) of $184,908.00; and

WHEREAS, Added Alternate #3 for the Maintenance of the 11 medians on Mayport Rd. north of Dutton Island Road will be paid for by the City of Jacksonville should they opt to piggy-back off of the submitted price ($17,000.00) by the awarded contractor; and

WHEREAS, the period of the contract shall commence October 1, 2021 and shall terminate five (5) years after the date of commencement, subject to annual appropriations as may be approved for this purpose and included in the City's annual budgets for Fiscal Years 2022, 2023, 2024, 2025 and 2026. The Contractor may cancel the contract at the end of the 3rd or 4th anniversary year, without cause, upon six (6) months written notification to the City; and

WHEREAS, a total of $137,940 was requested in the FY21-22 budget in various Streets and Parks accounts. An increase of $46,968.00 to the FY21-22 budget will be required for landscape services.

NOW THEREFORE, be it resolved by the City Commission of the City of Atlantic Beach as follows:

SECTION 1. The City Commission hereby authorizes awarding Bid No. 2021-13: Multi-Year Contract for Landscape Maintenance for Public Works, including Added Alternate #1 only, to Brightview Landscape Services, Inc. in the amount of $184,908.00 per year.

SECTION 2. The term of the contract shall be in effect for a period of (5) calendar years.

SECTION 3. The City Commission authorizes the City Manager to execute the Contract with Brightview Landscape Services, Inc.

SECTION 4. Notwithstanding the approval granted and other provisions contained herein, the City's obligations under the Multi-Year Contract approved herein is subject to annual

appropriations for this purpose as may be adopted and included in the City's annual budgets for Fiscal Years 2022, 2023, 2024, 2025 and 2026.

SECTION 5. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by the City of Atlantic Beach, this 23rd day of August, 2021.

Ellen Glasser, Mayor

Attest:

Donna L. Bartle, City Clerk

Approved as to form and correctness:

Brenna M. Durden, City Attorney

CITY OF ATLANTIC BEACH
INVITATION TO BID
BID #2021-13

Notice is hereby given that the City of Atlantic Beach, Florida, will receive sealed bids, submitted IN TRIPLICATE, at the Office of the Procurement Manager, 800 Seminole Road, Atlantic Beach, Florida, 32233 **until 2:45 p.m., Wednesday, August 11, 2021** for the MULTI-YEAR CONTRACT FOR LANDSCAPE MAINTENANCE AT THE FOLLOWING LOCATIONS: ***Atlantic Blvd. Medians, Mayport Rd. Flyover Areas, Mayport Rd. Medians and City Parks & Common Areas.*** The bids will then be opened in the Commission Chambers at City Hall, 800 Seminole Road at 3:00 PM.

Bids shall be enclosed in a sealed envelope endorsed "BID #2021-13: MULTI-YEAR CONTRACT FOR LANDSCAPE MAINTENANCE, TO BE OPENED WEDNESDAY, AUGUST 11, 2021."

Bid specifications will be open to public inspections, and bidders may obtain complete sets of Bidding Documents from our Website at www.coab.us/bids. You may also obtain the specifications by contacting the Procurement Manager, 800 Seminole Road, Atlantic Beach, Florida, 32233, telephone (904) 247-5880, or e-mail Patricia Drake at pdrake@coab.us.

A ***Mandatory Pre-Bid Meeting*** will be held on Thursday, July 15, 2021 at the City Hall Commission Chambers, 800 Seminole Rd., Atlantic Beach, Florida 32233 at 10:00 a.m. At that time, any bidder may ask questions concerning the project. Prior to the meeting, all questions shall be directed to Patty Drake at pdrake@coab.us. Prospective bidders must attend the Mandatory Pre-Bid Meeting in order for their bid to be considered.

DOCUMENTS REQUIRED TO BE SUBMITTED IN THE BID PACKAGE AT BID OPENING:

1. Bids submitted in TRIPLICATE.
2. Signed copy of the Document Requirements Checklist.
3. Bid Form.
4. Completed Form W-9 Request for Taxpayer Identification Number and Certification.
5. Drug Free Workplace Certification.
6. Public Entity Crimes Statement.
7. Public Records Provision Form.
8. E-Verify Form.
9. New Vendor Information Form.
10. Business Tax Receipt (formerly known as Occupational License).
11. Insurance Certificates naming the City of Atlantic Beach as Certificate Holder, showing they have obtained and will continue to carry Workers' Compensation, public and private liability, and property damage insurance during the life of the contract.
12. Three (3) references from companies or municipalities for whom the bidder has completed work during the past 12 months, of a comparable size and nature as this project. However, naming the City of Atlantic Beach as a reference on past completed projects is unacceptable.

13. Company procedure program, outlining maintenance methodology, maintenance personnel, weekly maintenance procedures and types of equipment utilized.
14. Proper certification and licensing by FDACS for all applicators employed or contracted to apply pesticides, herbicides or fertilizers.
15. Documentation of annual personnel training for Green Industry BMP Program and Certification of urban landscape commercial fertilizer application under Section 482.1562. F.S.
16. Appropriate licensing including spray licenses and certifications.
17. Documentation of 5-years commercial landscape experience, and $250,000 in annual billing.
18. Written confirmation of receipt of any addenda.

Bid prices must remain valid for ninety (90) days after the public opening of the bids. Goods and services proposed shall meet all requirements of the Ordinances of the City of Atlantic Beach, Florida.

The City of Atlantic Beach reserves the right to reject any or all bids or parts of bids, waive informalities and technicalities, make award in whole or in part with or without cause, and to make the award in what is deemed to be in the best interest of the City of Atlantic Beach.

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for a period of 36 months from the date of being placed on the convicted vendor list. (Section 287.133(2)(a), FLORIDA STATUTES).

An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity. (HB 2127).

Patricia Drake
Procurement Manager

BID SPECIFICATIONS
FOR
MULTI-YEAR CONTRACT FOR LANDSCAPE MAINTENANCE
AT THE FOLLOWING LOCATIONS:
Atlantic Blvd. Medians, Mayport Rd. Flyover Areas, Mayport Rd. Medians and City Parks & Common Areas
CITY BID NO. 2021-13

I. INTRODUCTION

1. Resulting Contract

Any agreement or contract resulting from acceptance of a bid shall be on forms either supplied by or approved by the City and shall contain, at a minimum, applicable provision of the Request For Bid. The City reserves the right to reject any agreement which does not conform to the Request For Bid and any City requirements for agreements and contracts.

2. Renegotiation

During the contract period, the City reserves the right to restate and/or renegotiate with the Contractor such additions, deletions or changes to the contract as may be necessitated by law or changed circumstances. In the event that the City and the Contractor cannot come to mutual agreement and negotiation on any such addition, deletion or change, that portion of the contract concerning the services in the addition, deletion or change shall be terminated.

3. Contractor Contract Performance

During the contract period, the Public Works Director or his designee shall assess the Contractor's performance on the contract and reserves the right to inspect the Contractor's work, materials and methods during any specific project. In the event of a breach of the contract by the Contractor or unsatisfactory performance as assessed by the Public Works Director or his designee, or if the Contractor performs in a manner that precludes the City from administering its functions in an effective and efficient manner, and if, after thirty (30) days following written notice to the Contractor performance has not improved to contract standards, the City will be authorized to cancel the contract, thereafter reserving the right to proceed against the Contractor for any and all damages permitted by law arising from said breach. The Contractor shall not be held responsible for any failure determined to the satisfaction of the Public Works Director or his designee to be due to any action or inaction on the part of the City.

4. Tax Identification Number

Bidder must note Federal Employer I.D. Number on Bid Form. The City's Federal Employer I.D. Number is 59-60000267.

II. BID SCOPE

1. Intent and Duration

It is the intent of the City to select a landscape maintenance Contractor to provide landscape maintenance for the specified areas for the City's Public Works Department. The objectives are to obtain the best services while minimizing cost to the City.

The period of the contract for Landscape Maintenance services shall commence October 1, 2021 and shall terminate five (5) years after the date of commencement. The Contractor may cancel the contract at the end of the 3rd or 4th anniversary year, without cause, upon six (6) months prior written notification to the City.

Prices, terms and conditions shall remain firm through this contract period unless modified or canceled in accordance with the provisions of the bid. Bids must be received prior to 2:45 p.m. on Wednesday, August 11, 2021 at the office of the Procurement Manager, 800 Seminole Road, Atlantic Beach, FL 32233.

2. Bid Forms and Requirements

Bids are to be submitted on the attached Bid Form or copies thereof. Bids will not be considered unless they are submitted on this form.

a. It shall be assumed that landscape maintenance services that are offered meet or exceed the requirements as stated in the accompanying specifications. This Bid Invitation presents the City's requirements under proposed methods of operation. Responses to this request should address these requirements.

b. Each Bidder must submit a copy of proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) **for all applicators employed or contracted to apply pesticides, herbicides or fertilizers.**

c. Each bidder must show proof that they have completed the training for **"Green Industry BMP Program"** and must have obtained and provide documentation of limited certification for urban landscape commercial fertilizer application under Section 482.1562, F.S.

d. All work and materials shall be done in conformity with the appropriate Standards.

e. Each bidder must submit a company procedure program, outlining maintenance methodology, maintenance personnel, weekly maintenance procedures and types of equipment utilized as well as appropriate licenses including spray licenses and certifications.

f. Bidder shall submit the attached bid form and all documents listed on the Documents Requirements Checklist.

g. **A Mandatory Pre-Bid meeting will be held on Thursday July 15, 2021 at 10:00 a.m. at the City Commission Chambers, 800 Seminole Road, Atlantic Beach, Florida. Bidders are encouraged to perform site visits to all locations prior to this meeting. Any questions regarding specific locations will be addressed at this time. Site visits can be performed after the Pre-Bid Meeting if requested.**

3. Notification of Project Award
The Contractor shall commence work on October 1, 2021 after receipt of a purchase order number. If an emergency condition exists, the Contractor shall respond as quickly as reasonably possible.

III. SCOPE OF WORK

A. STREETS

SCOPE OF WORK: Area is comprised of **(1)** the greenscape medians of Atlantic Boulevard (A1A/State Road 10) between Mayport Road to the west and 3rd Street to the east; to include the grassed area at the Welcome Sign located at Atlantic Blvd. and Seminole Rd.; **(2)** the Mayport Road Flyover Areas as follows: **(2.1)** the retention pond on Mayport Road between West 4th & West 5th Street, **(2.2)** the retention pond on Mayport Road by the Best Western Hotel, **(2.3)** Atlantic Beach side of the flyover comprised of area under the Flyover in front of the Value Pawn; **(2.4)** the dry retention pond on the Neptune Beach side, and the area along the south side of Atlantic Blvd. starting at the foot of the Flyover; and **(3)** Mayport Road Medians consists of three (3) landscaped medians between West 8th Street and Dutton Island Road.

PART 1A: LANDSCAPE MANAGEMENT

1.1A MOWING. Turf will be mowed in intervals not to exceed once every seven days, during the growing season (March 1st thru November 30th) and bi-weekly during the non-growing season (December 1st thru February 28th), and as otherwise needed to maintain a neat appearance or as stated on the Bid Form. In no case shall mowing intervals be greater than 15 days. Bermuda shall be cut to a height of 1½ to 2 inches and St. Augustine, Bahia and Mixed turf areas to 3 to 4 inches under normal conditions. Clippings shall either be vacuumed or blown off all hard surfaces. Any and all clippings that clump or remain visible after mowing shall be mechanically removed at the time mowing is completed in a given area. Under no circumstances should clippings be left in the street or allowed in a stormwater drainage structure.

1.2A EDGING. The Contractor shall edge plant beds, walkways, roadway edges and all asphalt and hard surfaces by mechanical means every visit. Clippings shall either be vacuumed or blown off walks, roads and curbs, and material shall be removed and disposed of properly.

1.3A WEED EATING. The Contractor shall use a weed eater around trees, fences, fire hydrants, buildings, signs, etc. during every visit. Care shall be taken that trees and shrubs are not scarred and that fences, buildings, signs, etc. are not damaged. All weeds and grasses are to be removed manually from planters and beds. **See Section 2.4A.**

1.4A TURF FERTILIZATION. The Contractor shall apply fertilizers to all turf areas using a complete fertilizer having a minimum 3:1:2 ratio such as 16:4:8, and containing a minimum of 25 percent slow release nitrogen. Fertilizer is to be applied at the rate of 1 lb. of nitrogen per 1,000 square feet and will be applied in **March, May, July** and **September**, or as determined by the City. Should any fertilization result in a streaked appearance due to misapplication, corrective applications will be made at the Contractor's expense. The Contractor is required to provide proper training for employees who apply fertilizers.

1.5A SOIL STABILIZATION. The Contractor shall maintain the pH of the soil between 5 and 6. Soil samples shall be taken by the Contractor and tested by an independent testing laboratory in **March and September**, and if pH is not within the 5 to 6 range, proper soil amendments will be added by the Contractor, with follow up testing.

1.6A INSECTS IN TURF. The Contractor is responsible for treatment of grass damaging insects on a preventative basis. An insecticide is to be applied to all turf areas, a minimum of four times per season, to reduce or eliminate the population of chinch bugs, mole crickets, sod webworms, army worms and grass loopers. The timing of these applications is at the discretion of the Contractor. Should the population of the above listed insects reach levels where any grass damage begins to occur, those areas of infestation will be retreated at the Contractor's expense. Any turf that is lost to insect activity will be replaced at the Contractor's expense, within ten (10) days of City's notification to Contractor.

1.7A DISEASE IN TURF. Turf damaged by disease and fungus shall be chemically treated to maintain all turf in a healthy and attractive condition. Any turf that is lost to disease or fungus will be replaced at the Contractor's expense, within ten (10) days of City's notification to contractor.

1.8A WEED CONTROL IN TURF. The Contractor shall apply as necessary according to environmental and seasonal conditions, chemicals to control weeds in turf. Care shall be taken not to apply herbicides on newly mowed turf or turf under stress. Any turf or plants that are lost to misapplied herbicides will be replaced at the Contractor's expense, within ten (10) days of City's notification to Contractor.

The Contractor is to be responsible for maintaining the proper licensing necessary to apply insecticides, fungicides and herbicides or to subcontract these services to a properly licensed applicator. The City is to be provided with copies of the Pest Control Operator's license and proof of liability insurance. The Contractor shall provide all chemicals.

PART 2A. SHRUB, GROUNDCOVER AND BED MAINTENANCE

2.1A PRUNING. Plants and shrubs shall be pruned by the Contractor at the best time for flower bud development, foliage growth and as the health of the plant may require. Shrubs shall not be clipped into balled or boxed forms unless such is required by the design; they will be pruned in accordance with the intended function of the plant in its present location, and as often as needed to maintain health and appearance. Pruning is an

art that must be performed under the supervision of a highly trained foreman. Contractor shall remove non-hedge growth from hedges and shrubs such as Spanish moss, vines, palm shoots and grasses. Prune or head back plants in keeping with natural character of plants. Do not uniformly shear plants. Prune Crape Myrtles once a year in February in a natural tree form character according to Florida Nurseryman's Growers Association and Duval County Extension Service guidelines. Establish radial branch orientation and remove narrow V-shaped forks, cross-over branching and branches that rub against each other.

2.2A FERTILIZATION. All plant material shall be fertilized by the Contractor using the following schedule:

Ground Cover: Areas where plants more or less cover the entire surface area shall be fertilized at a rate of 1 lb. of Nitrogen per application, per 1,000 square feet, four times per year in **March, June, September** and **December**. Fertilizer shall be complete and approximately balanced as a 10-10-10.

Shrubs: Use a complete and approximately balanced fertilizer such as a 10-10-10. Apply at the rate of 1 to 1½ lb. of Nitrogen, per 1,000 square feet. Broadcast over the entire area under the shrubs, four times per year in **March, June, September** and **December**.

Small Trees: Small trees can be fertilized the same as shrubs. Use 2½ lbs. of 8-8-8 or 3 lbs. of 6-6-6 per inch of trunk diameter. If a different analysis is used, apply an equivalent amount of Nitrogen Broadcast under and slightly beyond the entire canopy. Maintenance fertilization should be made when tree is dormant. If grass is growing under the canopy, it may be desirable to apply the fertilizer in 12" punch holes.

2.3A INSECTS AND DISEASE CONTROL FOR PLANTS. The Contractor is responsible for treatment of insects and diseases. The appropriate fungicide or insecticide will be applied in accordance with state and local regulations and as weather and environmental conditions permit. It is required that the plants be treated with a **systemic insecticide** at least three (3) times per year. Inspect plants **weekly** for infestation, including inspecting for Leaf Miners in Lantana beds. Any plants that die from insect or disease will be replaced at the Contractor's expense, within ten (10) days of City's notification to Contractor.

2.4A WEED CONTROL IN PLANT BEDS.

A. The Contractor shall inspect and weed plant beds **weekly** for any weeds, palm shoots and errant grasses.
B. Control weeds with use of herbicides, **pre-emergents** and, preferably, by proper manual removal of weeds and their root systems.
C. Remove noxious weeds common to the area from planting areas by mechanical means and dispose of properly. Do not leave uprooted weeds in plant beds.
D. Apply herbicide in accordance with manufacturer's published instructions.
E. Do not apply herbicide when wind speeds are greater than 2 mph. The Contractor will replace any plants that are damaged by the use of herbicides at their expense. The Contractor shall provide all chemicals.

2.5A MULCH. The Contractor shall apply a 3" layer of pinestraw around all palms, shrubs and groundcover. This shall be performed during the months of **February, May, August and November** of each year and maintained throughout the year. Care shall be taken to avoid trampling and smothering of shrubs and groundcover during mulch application. Apply pinestraw only. Substitutes will not be allowed. Any other mulch applied will be removed at Contractor's expense.

2.6A PALM TREES. Palm trees are to be fertilized using 16-4-8 or 12-4-8 with minor elements. Apply 2/3 lb. of fertilizer per inch of palm trunk in diameter four times a year in **March, June, September** and **December.** Adjust rates if you use other analysis. Broadcast under the entire canopy. Contact Greenscape of Jacksonville for proper source for palm fertilizer. Palm pruning will not be part of this bid, as this will be performed **under separate contract.** All debris to be disposed of by the Contractor.

PART 3A. LITTER REMOVAL

3.1A Remove litter and dead vegetation from job site during regularly scheduled **weekly** maintenance visits. Separate quantities (in CY) for both litter and vegetation removed are to be reported in required monthly reports.

PART 4A. IRRIGATION SYSTEM

4.1A Check irrigation system **monthly** for proper functionality, to include start/stop times. Check system **weekly** for misaligned or broken heads and leaking valves.

4.2A Program automatic programmable valve controllers for optimum watering of plant materials while maintaining water conservation practices. Adjust irrigation program to compensate for seasonal water requirements that meet the St. Johns River Water Management District's (SJRWMD) irrigation restrictions, listed below as well as landscape irrigation limited to 3/4 inch water per irrigation zone on each day that irrigation occurs, and to no more than one hour per irrigation zone on each day that irrigation occurs.

Daylight Saving Time - 2x/week on Tuesday and Friday not between 10am and 4pm
Eastern Standard Time - 1x/week on Tuesday not between 10am and 4pm

4.3A Repair damaged heads or laterals. Replace damaged irrigation components, which cannot be repaired with new functioning components by same manufacturer, including the batteries where applicable. The contractor shall not exceed **$150 per month without prior** written approval from the City. Acceptable expenditures include replacement of damaged sprinkler heads, batteries, valve controllers and laterals/risers. All expenditures shall be documented on monthly invoices.

4.4A Turn the system off during times of frequent heavy rains and high ground water levels. Ensure City is informed if systems are turned off.

4.5A Water median planting at programmed intervals to maintain good color, health and sturdy growth of plant materials. Start water cycle at 12:00 am and end by 6:00 am on water cycle days.

4.6A Properly water locations of new plantings as necessary based on SJRWMD regulations. Promote health of plants and guarantee against premature death.

PART 5A. SAFETY

5.1A Contractor will be responsible for safe conduct and use of equipment on job site. Equipment requirements: Rear discharge or mulching plates. No side discharge is allowed.

5.2A All maintenance work must comply with FDOT requirements and specifications, including prescribed hours allowed for work to be performed, if any, and all safety requirements.

5.3A Highway lane closures should be avoided, however, in the event a lane closure becomes necessary, it must be approved by the Atlantic Beach Public Works Department and the Public Safety Department with a minimum of 48 hours notice.

PART 6A. PEDESTRIAN WALKWAYS

6.1A Keep walkways free of debris and eliminate all minor trip hazards.

PART 7A. REPORTING

7.1A The Contractor will be required to submit a weekly report detailing the services to be performed that week. Report shall be submitted via email to the Public Works Director or his representative.

7.2A Contractor will submit an invoice with a **monthly** report summarizing work performed, along with documentation indicating all services performed (i.e., litter removal, spraying, fertilizing, etc.). Provide date of application, type of chemical applied, location and planting areas applied application rate and the name and license number of the applicator. Separate quantities (in CY) for both litter and vegetation removed are to be reported in the monthly report.

PART 8A. WARRANTY

8.1A Warranty includes removal of defective plants, including those that have unsatisfactory growth and have lost their original form, and replace with new healthy plants of same genus, species, variety and size within ten (10) days of City's notification to the Contractor. Contractor is to replace any trees or plants that they cause to die through their own negligence.

8.2A Warranty does not include plants damaged by vandalism, severe weather or traffic related occurrences.

8.3A Turf Warranty: All irrigated grass area must be kept disease and weed free during the length of the contract. Any grass showing damage by any of the aforementioned causes shall be rectified (which may include re-sodding) at the Contractor's expense, within ten (10) days of City's notification to contractor.

8.4A All replacement plants shall be Florida No. 1 or better and be equal to or better than plants originally placed.

B. CITY PARKS & COMMON AREAS

SCOPE OF WORK: Parks Maintenance areas are comprised of the following:

(Bid Form Item #):

5) City Hall and Public Safety Bldg. (800 Seminole Rd.)
6) Frasier Park (4 medians) / 5-Way Intersection (Seminole Rd., Sherry Dr., and Plaza continuing east on Plaza to East Coast Dr.)
7) Bull Park (716 Ocean Blvd.)
8) Veteran's Memorial Park (West 1st St.)
9) Russell Park (800 Seminole Rd.)
10) Howell Park (401 Seminole Rd.)
11) Waters Park (Seminole Rd. and 16th St.)
12) Marvin's Garden Park (Dewees Ave. and Coquina Ct.)
13) Donner Park (2070 George St.)
14) Jordan Park (1671 Francis Ave.)
15) Johansen Park (between Park Terrace West to Park Terrace East from Seminole Rd. north to Saturiba Dr. including drainage right of way)
16) Rose Park (corners of Rose St., Orchid St. and West Plaza), to include dog park, soccer field and grassed parking area.
17) Atlantic Beach Dog Park (at the two Hopkins Creek retention ponds on the west side of Aquatic Drive next to the Sunrise Community Church).
    ****Mow on Thursday mornings only****
18) Ahern St. Beach Access and Ocean Rescue
19) 3rd St. Beach Access
20) 4th St. Beach Access
21) 10th St. Beach Access & Median
22) 11th St. Beach Access
23) 12th St. Beach Access
24) 13th St. Beach Access
25) 19th St. Beach Access & two (2) Islands in the road
26) W. 6th St. Overlook

PART 1B: LANDSCAPE MANAGEMENT

1.1B MOWING. Turf will be mowed in intervals not to exceed once every seven days (unless otherwise noted below), during the growing season March 1st thru November 30th and as needed during the non-growing season December 1 thru February 28 (approximately 38 mows), and as otherwise needed to maintain a neat appearance. Turf grass for individual sites shall be cut to height specified by the City Parks representative. Clippings shall

either be vacuumed or blown off all hard surfaces. Any and all clippings that clump or remain visible after mowing shall be mechanically removed at the time mowing is completed in a given area. Under no circumstances should clippings be left in the street or allowed in a stormwater drainage structure.

1.2B EDGING. The Contractor shall edge plant beds, walkways, roadway edges and all asphalt and hard surfaces by mechanical means every visit unless otherwise noted below. Clippings shall either be vacuumed or blown off walks, roads and curbs, and materials shall be removed and disposed of properly.

1.3B WEED EATING. The Contractor shall use a weed eater around trees, fences, fire hydrants, buildings, signs, etc. every visit unless otherwise noted below. Care shall be taken that trees and shrubs are not scarred and that fences, buildings, signs, etc. are not damaged. Clippings shall either be vacuumed or blown off all hard surfaces. A combination of edging and herbicide application around trees and fencing to avoid damage is required.

1.4B TURF FERTILIZATION. The Contractor shall supply and apply fertilizers to all turf and bed areas **listed below** using a quality homogenous or homogenous blend slow release fertilizer. Applications will be done according to common industry practices, a minimum of 6 times per year, or as determined by the City. Should any fertilization result in a streaked appearance due to misapplication, corrective applications will be made at the Contractor's expense. All fertilizer shall be blown off hard paved surfaces to avoid stains. The Contractor is required to provide proper training for employees who apply fertilizers.

1.5B PEST CONTROL. The Contractor is responsible for Pest control in the areas **listed below.** "Pest" means disease, insects, fungus and weeds (including errant plants such as palm shoots). The Contractor will supply and apply a pre-emergent twice (2x) per year, once in the spring and once in the fall to prevent weeds in fertilized turf and bedding areas. **Additional weed control will be applied on an as needed basis, and the Contractor will monitor weekly pest activity of all types and apply appropriate measures at Contractor's expense, whether blanket spraying, spot spraying, or even manual removal. This is especially important in the turf, beds and shrubs at City Hall/Public Safety, Frasier/5-Ways Intersection, and Bull Park.** The Contractor will supply and apply a minimum of one application of residual insect control in the spring, to help control fire ants and other common pests. The Contractor is responsible for any damages caused during the course of work, including but not limited to: 1) sprinkler/ irrigation damage; 2) turf and plant damage from pests due to inaction of contractor; 3) plant and turf damage due to misapplication of herbicides and pesticides; and 4) property damage caused by the Contractor. The Contractor will remediate any damages at the Contractor's expense.

PART 2B: SPECIFIC PARKS LOCATION DETAILS.

All Parks areas follow the schedule in section 1.1B unless noted below.

14) Jordan Park: EAST of basketball court is mowed bi-weekly.

15) Johansen Park: Alternate mowing weekly by sections, i.e. Section 1: Seminole Rd. to Country Club Ln., Section 2: Country Club Ln. to Saturiba Dr. Edging is not required, emphasis on spraying around trees, not weed-eating.

PART 3B: SPECIFIC PARKS PEST CONTROL/FERTILIZER SCOPE OF WORK

5) City Hall and Public Safety Bldg: **Pest Control and Fertilization of Turf & Beds**
6) Frasier Park/ 5-Way Intersection: **Pest Control and Fertilization of Turf & Beds**
7) Bull Park: **Pest Control and Fertilization of Turf & Beds**
8) Veteran's Memorial Park: **Pest Control and Fertilization of Turf & Beds**
9) Russell Park: **NONE**
10) Howell Park: **NONE**
11) Waters Park: **NONE**
12) Marvin's Garden: **NONE**
13) Donner Park: **NONE**
14) Jordan Park: **NONE**
15) Johansen Park: **NONE**
16) Rose Park, Rose Park Soccer Field: **NONE**
17) Atlantic Beach Dog Park: **NONE**
18) Ahern St. Beach Access: **Pest Control & Fertilization of Turf & Beds**
19) 3rd St. Beach Access: **Pest Control & Fertilization of Turf & Beds**
20) 4th St. Beach Access: **Pest Control & Fertilization of Turf & Beds**
21) 10th St. Beach Access & Median: **NONE**
22) 11th St. Beach Access: **NONE**
23) 12th St. Beach Access: **Pest Control & Fertilization of Turf & Beds**
24) 13th St. Beach Access: **NONE**
25) 19th St. Beach Access & two (2) Islands: **NONE**

PART 4B. LITTER REMOVAL

4.1B Remove litter and dead vegetation from job site during regularly scheduled **weekly** maintenance visits. Debris and dead vegetation will be mulched, bagged or picked up and removed. Separate quantities (in CY) for both litter and vegetation removed are to be reported in the monthly report.

PART 5B. SAFETY

5.1B Contractor will be responsible for safe conduct and use of equipment on job site. Equipment requirements: Rear discharge or mulching plates. No side discharge is allowed.

5.2B All maintenance work must comply with FDOT requirements and specifications, including prescribed hours allowed for work to be performed, if any, and all safety requirements.

PART 6B. REPORTING

6.1B The Contractor will be required to submit a weekly report detailing the services to be performed that week. Report shall be submitted via email to the Public Works Director or his designee.

6.2B The Contractor will submit an invoice with a **monthly** report summarizing work performed, along with documentation indicating all services performed (i.e., spraying, fertilizing, etc.). Provide date of application, type of chemical applied, location and planting areas applied, application rate and the name and license number of the applicator. Separate quantities (in CY) for both litter and vegetation removed are to be reported in the monthly report.

PART 7B. WARRANTY

7.1B The Contractor will replace any trees, plants or turf that they cause to die through their own negligence.

IV. MINIMUM QUALIFICATIONS

1. Minimum five (5) years of documented experience in the performance of commercial landscape maintenance and over $250,000 in annual billing.

2. Submit at least three (3) references from companies or municipalities for whom the bidder has completed work during the past 12 (twelve) months, of a comparable size and nature as this project.

3. Each bidder must submit a company procedure program outlining maintenance methodology, maintenance personnel, weekly maintenance procedures and types of equipment utilized.

4. The City reserves the right to inspect Contractor's equipment before awarding bid to ensure equipment is sufficient to handle the job.

V. PAYMENT FOR SERVICES

1. Payment will be based on twelve monthly payments in accordance with the bid prices furnished on the Bid Form. Invoices shall reference the proper City purchase order number and all other documentation (spray and fertilizer tickets and monthly report). The total amount of an invoice shall be paid within 14 days from date of receipt. Monthly Report must accompany invoice in order to process payment.

Award Criteria

The bid shall be awarded based upon the best value to the City and the ability to best serve the City based upon qualifications meeting or exceeding the requirements listed in the bid specifications.

BID FORM
BID #2021-13
MULTI-YEAR CONTRACT FOR LANDSCAPE MAINTENANCE
AT THE FOLLOWING LOCATIONS:
Atlantic Blvd. Medians, Mayport Rd. Flyover Areas, Mayport Rd. Medians and City Parks & Common Areas

Item	Area	Unit Bid Price (Monthly)	Total Bid Price (Annual)
A.	**STREETS:**		
1	Atlantic Blvd. Medians	$	$
2	Town Center	Line Item 2 deleted from Bid	Line Item 2 deleted from Bid
3	Mayport Rd. Flyover Areas as follows:		
3.1	Maintenance for the Pond Area on Mayport Rd. (between West 4th and West 5th Sts.)	$	$
3.2	Maintenance for the Pond Area on Mayport Rd. (by the Best Western Hotel)	$	$
3.3	Maintenance for the Atlantic Beach side of the Flyover	$	$
3.4	Maintenance for the Neptune Beach side of the Flyover	$	$
4	Mayport Rd. Medians (3)	$	$
	Total for Part A. STREETS (total 1 thru 4)	$	$
B.	**CITY PARKS & COMMON AREAS:**		
5	City Hall/Public Safety	$	$
6	Frasier Park/5 Way Intersection	$	$
7	Bull Park	$	$
8	Veteran's Memorial Park	$	$
9	Russell Park	$	$
10	Howell Park	$	$
11	Waters' Park	$	$
12	Marvin's Garden Park	$	$
13	Donner Park	$	$
14	Jordan Park	$	$
15	Johansen Park	$	$
16	Rose Park (dog park, soccer field, grassed parking area)	$	$
17	Dog Park	$	$

Item	Area	Unit Bid Price (Monthly)	Total Bid Price (Annual)
18	Ahern/Ocean Rescue Access	$	$
19	3rd Street Beach Access	$	$
20	4th Street Beach Access	$	$
21	10th Street Beach Access & Median	$	$
22	11th Street Beach Access	$	$
23	12th Street Beach Access	$	$
24	13th Street Beach Access	$	$
25	19th Street Beach Access and 2 Island Medians	$	$
26	W. 6th St. Overlook	$	$
	Total for City Parks/Common Areas (total 5 through 26)	$	$
	GRAND TOTAL FOR A. STREETS and B. CITY PARKS & COMMON AREAS (total 1 through 26)	$	$

ADDED ALTERNATE #1:
Maintenance of Jasmine Street Ponds (2)
(includes 280 Camelia St. to west side of Pond 2) $_____

ADDED ALTERNATE #2:
Monthly Flea treatment for the AB Dog Park $_____

ADDED ALTERNATE #3:
Maintenance of eleven (11) landscaped medians on Mayport Rd. between Dutton Island Rd. North to Pioneer Drive for the City of Jacksonville.
(Start date to be determined if accepted.) $_____

SUBMITTED BY: Date: _____

_____ _____
Name of Company (Bidder) By

_____ _____
Business Address Signature

_____ _____
City, State & Zip Code Title

_____ _____
Email Phone

Vendor Submittal

BrightView

City of Atlantic Beach

Landscape Maintenance

Atlantic Blvd. Medians, Mayport Rd. Flyover Areas, Mayport Rd. Medians and City Parks & Common Areas

Bid #2021-13

DOCUMENT REQUIREMENTS CHECKLIST
BID #2021-13

MULTI-YEAR CONTRACT FOR LANDSCAPE MAINTENANCE AT THE FOLLOWING LOCATIONS: ***Atlantic Blvd. Medians, Mayport Rd. Flyover Areas, Mayport Rd. Medians and City Parks & Common Areas***

ALL REQUIRED DOCUMENTS, AS LISTED BELOW, MUST BE SUBMITTED IN BID PACKAGE AT BID OPENING AND IN THE SAME ORDER AS LISTED BELOW

- ☑ Bids submitted in TRIPLICATE.
- ☑ Signed copy of the Document Requirements Checklist.
- ☑ Bid Form.
- ☑ Completed Form W-9 Request for Taxpayer Identification Number and Certification.
- ☑ Drug Free Workplace Certification.
- ☑ Public Entity Crimes Statement.
- ☑ Public Records Provision Form.
- ☑ E-Verify Form.
- ☑ New Vendor Information Form.
- ☑ Business Tax Receipt (formerly known as Occupational License).
- ☑ Insurance Certificates naming the City of Atlantic Beach as Certificate Holder, showing they have obtained and will continue to carry Workers' Compensation, public and private liability, and property damage insurance during the life of the contract.
- ☑ Three (3) references from companies or municipalities for whom the bidder has completed work during the past 12 months, of a comparable size and nature as this project. However, naming the City of Atlantic Beach as a reference on past completed projects is unacceptable.
- ☑ Company procedure program, outlining maintenance methodology, maintenance personnel, weekly maintenance procedures and types of equipment utilized.
- ☑ Proper certification and licensing by FDACS for all applicators employed or contracted to apply pesticides, herbicides or fertilizers.
- ☑ Documentation of annual personnel training for Green Industry BMP Program and Certification of urban landscape commercial fertilizer application under Section 482.1562, F.S.
- ☑ Appropriate licensing including spray licenses and certifications.
- ☑ Documentation of 5-years commercial landscape experience, and $250,000 in annual billing.
- ☑ Written confirmation of receipt of any addenda.

The above requirements have been noted and are understood by bidder. I understand that failure to submit an item listed above may result in rejection of this bid.

SIGNED:	Todd Chesnut	PRINT:	Todd Chesnut
COMPANY:	BrightView Landscape Services Inc.	ADDRESS:	1854 West Rd. Jacksonville, FL 32216
PHONE:	904-725-2552	FAX:	904-725-0188
DATE:	8/10/21	E-MAIL:	george.rugen@brightview.com

BID FORM
BID #2021-13
MULTI-YEAR CONTRACT FOR LANDSCAPE MAINTENANCE
AT THE FOLLOWING LOCATIONS:
Atlantic Blvd. Medians, Mayport Rd. Flyover Areas, Mayport Rd. Medians and City Parks & Common Areas

Item	Area	Unit Bid Price (Monthly)	Total Bid Price (Annual)
A.	**STREETS:**		
1	Atlantic Blvd. Medians	$ 2,500.00	$ 30,000.00
2	Town Center	Line Item 2 deleted from Bid	Line Item 2 deleted from Bid
3	Mayport Rd. Flyover Areas as follows:		
3.1	Maintenance for the Pond Area on Mayport Rd. (between West 4th and West 5th Sts.)	$ 1,200.00	$ 14,400.00
3.2	Maintenance for the Pond Area on Mayport Rd. (by the Best Western Hotel)	$ 998.00	$ 11,976.00
3.3	Maintenance for the Atlantic Beach side of the Flyover	$ 1,025.00	$ 12,300.00
3.4	Maintenance for the Neptune Beach side of the Flyover	$ 1,900.00	$ 22,800.00
4	Mayport Rd. Medians (3)	$ 985.00	$ 11,820.00
	Total for Part A. STREETS (total 1 thru 4)	$ 8,608.00	$ 103,296.00
B.	**CITY PARKS & COMMON AREAS:**		
5	City Hall Public Safety	$ 500.00	$ 6,000.00
6	Frasier Park/5 Way Intersection	$ 270.00	$ 3,240.00
7	Bull Park	$ 400.00	$ 4,800.00
8	Veteran's Memorial Park	$ 415.00	$ 4,980.00
9	Russell Park	$ 850.00	$ 10,200.00
10	Howell Park	$ 435.00	$ 5,220.00
11	Waters' Park	$ 785.00	$ 9,420.00
12	Marvin's Garden Park	$ 400.00	$ 4,800.00
13	Donner Park	$ 90.00	$ 1,080.00
14	Jordan Park	$ 90.00	$ 1,080.00
15	Johansen Park	$ 520.00	$ 6,240.00
16	Rose Park (dog park, soccer field, grassed parking area)	$ 730.00	$ 8,760.00
17	Dog Park	$ 420.00	$ 5,040.00

Item	Area	Unit Bid Price (Monthly)	Total Bid Price (Annual)
18	Ahern Ocean Rescue Access	$ 230.00	$ 2,760.00
19	3rd Street Beach Access	$ 35.00	$ 420.00
20	4th Street Beach Access	$ 27.00	$ 324.00
21	10th Street Beach Access & Median	$ 20.00	$ 240.00
22	11th Street Beach Access	$ 35.00	$ 420.00
23	12th Street Beach Access	$ 30.00	$ 360.00
24	13th Street Beach Access	$ 30.00	$ 360.00
25	19th Street Beach Access and 2 Island Medians	$ 20.00	$ 240.00
26	W. 6th St. Overlook	$ 90.00	$ 1,080.00
	Total for City Parks/Common Areas (total 5 through 26)	$ 6,422.00	$ 77,064.00
	GRAND TOTAL FOR A. STREETS and B. CITY PARKS & COMMON AREAS (total 1 through 26)	$ 15,030.00	$ 180,360.00

ADDED ALTERNATE #1:
Maintenance of Jasmine Street Ponds (2)
(includes 280 Camelia St. to west side of Pond 2) $ 4,548.00

ADDED ALTERNATE #2:
Monthly Flea treatment for the AB Dog Park $ 1,608.00

ADDED ALTERNATE #3:
Maintenance of eleven (11) landscaped medians on Mayport Rd. between Dutton Island Rd. North to Pioneer Drive for the City of Jacksonville.
(Start date to be determined if accepted.) $ 17,000.00

SUBMITTED BY:

Date: 8/10/21

BrightView Landscape Services Inc
Name of Company (Bidder)

Todd Chesnut
By

1854 West Rd.
Business Address

Todd Chesnut
Signature

Jacksonville, FL 32216
City, State & Zip Code

SVP
Title

george.rugen@brightview.com
Email

904-725-2552
Phone

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
BrightView Landscape Services Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1854 West Rd.

Requester's name and address (optional)

6 City, state, and ZIP code
Jacksonville, FL 32216

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

or

Employer identification number
9 5 - 4 1 9 4 2 2 3

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ George Mugn Date ▶ 8-10-21

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

DRUG-FREE WORKPLACE CERTIFICATION

Section 287.087, Florida Statues, effective January 1, 1991, specifies that preference must be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace. This requirement effects all public entities of the State and is as follows:

IDENTICAL TIE BIDS - Preference shall be given to business with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drugfree workplace program. In order to have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contenders to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurrence in the workplace no later than five (5) days after such conviction.

5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Todd Chesnut
VENDOR'S SIGNATURE

8/10/21
DATE

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to City of Atlantic Beach
(print name of the public entity)

by Todd Chesnul - Senior Vice President
(print individual's name and title)

for BrightView Landscape Services Inc.
(print name of entity submitting sworn statement)

whose business address is 1854 West Rd. Jacksonville, FL 32216

and (if applicable) its Federal Employer Identification Number (FEIN) is 95-4194223

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:

1. A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors,

executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Indicate which statement applies.)**

__X__ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent of July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(Attach a copy of the final order)**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Todd Chesnut
(signature)

8/10/21
(date)

STATE OF Florida

COUNTY OF Duval

PERSONALLY APPEARED BEFORE ME, the undersigned authority,

Patricia Loudy who, after first being sworn by me, affixed
(name of individual signing)
his/her signature in the space provided above on this 10 day of August, 2021.

Patricia Loudy
NOTARY PUBLIC

My commission expires: 12/4/21

My Commission GG132303

PUBLIC RECORDS PROVISIONS
FOR ALL CONTRACTS AND AMENDMENTS
Effective as of July 1, 2016 per Chapter 2016-20, Laws of Florida

This is to confirm that we have received the Public Records Provisions

Signed: Todd Chesnut Print: Todd Chesnut

Company: BrightView Landscape Services Inc. Phone: 904-725-2552

E-Mail: george.rugen@brightview.com Date: 8/10/21

PUBLIC RECORDS PROVISIONS
FOR ALL CONTRACTS AND AMENDMENTS
Effective as of July 1, 2016 per Chapter 2016-20, Laws of Florida

Section 119.0701. Public Records

(a) **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT DONNA BARTLE, THE CITY CLERK AND THE CUSTODIAN OF PUBLIC RECORDS AT (904) 247-5809, DBARTLE@COAB.US, 800 SEMINOLE ROAD, ATLANTIC BEACH, FLORIDA 32233.**

(b) The contractor shall comply with Chapter 119, Florida Statutes, in regards to public records laws, specifically to:

1. Keep and maintain public records required by the public agency to perform the service.

2. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

4. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt for public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

(c) Failure to provide the public records to the public agency within a reasonable time may subject the contractor to penalties under s. 119.10 and s. 119.0701(4), Florida Statutes.

Note: Section (a) above must be in at least 14-point boldfaced type

E-VERIFY FORM

Project Name:	Multi-Year Contract for Landscape Maintenance for Public Works - Streets, Parks, Medians
Project No.:	BID #2021-13

ACKNOWLEDGEMENT

Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including subvendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Atlantic Beach, Florida; and

c) Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

COMPANY CONTACT INFORMATION

Company Name: BrightView Landscape Services Inc.

Authorized Signature: Todd Chesnut

Print Name: Todd Chesnut

Title Senior Vice President

Date: 8/10/21

Phone: 904-725-2552

Email: george.rugen@brightview.com

Website: www.brightview.com

E-VERIFY

1) Definitions:

   "Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

   "Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

2) Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

   a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

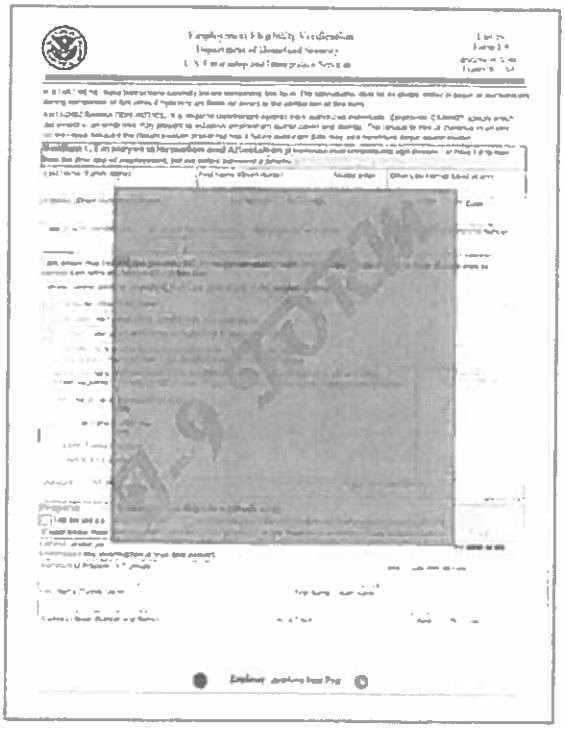
   b) All persons (including subvendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Atlantic Beach, Florida; and

   c) By entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

E-VERIFY

CITY OF ATLANTIC BEACH

BRIGHTVIEW YOUR E-VERIFIED EMPLOYER



- Ensure 100% compliance with all labor and immigration laws ,we are enrolled in E-Verify in all states in which we operate.
- The organization's participation in E- Verify improves our ability to ensure the individuals we hire and are working on our client's sites are authorized to work in the United States.
- Additionally, E-Verify is only part of our robust employment verification program. The program includes a consistent policy and process enterprise-wide, as well as regular training of our staff and semi-annual auditing to maintain compliance with labor and immigration regulations.

BrightView

Landscape Services

City of Atlantic Beach 800 SEMINOLE ROAD ATLANTIC BEACH, FLORIDA 32233-5445
TELEPHONE (904) 247-5880 FAX: (904) 247-5819
WWW.COAB.US

New Vendor Information Request Form

Please complete and return with all other bid documents

BrightView Landscape Services Inc.
Vendor Name (as it should appear on Purchase Orders and Check Payments)

1854 West Rd. Jacksonville, FL 32216
Remit To Address

Physical Address (if different from remittance)

Company Phone: 904-725-2552 Company Fax: 904-725-0188

Company Website: www.brightview.com

Point Of Contact Information:

Name: Peggy Bourne

E-Mail Address: Peggy.Bourne@BrightView.com

Phone: 904-725-2552

Fax: 904-725-0188

Should Purchase Orders be faxed or e-mailed? Provide correct information for either choice.
E-Mailed

How did you learn of this Bid/RFP (check one)? _____Financial News & Daily Record

✓ City's Website _____Faxed/E-mailed Announcement _____Other (please specify):

2020-2021 LOCAL BUSINESS TAX RECEIPT
JIM OVERTON, DUVAL COUNTY TAX COLLECTOR

231 E. Forsyth Street, Suite 130, Jacksonville, FL 32202-3370
Phone: (904) 630-1916, option 3 Fax: (904) 630-1432
www.duvaltaxcollect.net taxcollector@coj.net

Note – A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business. This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period October 1, 2020 through September 30, 2021.

BRIGHTVIEW LANDSCAPE SERVICES, INC
VICKY HARRIS - STAFF ACCT
980 JOLLY RD
STE 300
BLUE BELL, PA 19422

ACCOUNT NUMBER: 14895
BUSINESS NAME: BRIGHTVIEW LANDSCAPE
PHYSICAL ADDRESS: 1854 WEST RD
JACKSONVILLE, FL 32216-4547

CLASSIFICATION CODE: 323079 - PUBLIC SERVICE OR REPAIR, NOT SPEC

STATE LICENSE NO:

COUNTY TAX:	93.75
MUNICIPAL TAX:	326.25
TOTAL TAX:	420.00

VALID UNTIL September 30, 2021

ATTENTION

THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.
CERTAIN BUSINESSES MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. It does not exempt the receipt holder from any other license or permit required by law. This is not a certification of the receipt holder's qualifications.

JIM OVERTON, TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION.

PAID-5510533.0001-0001 WEB 09/15/2020 420.00

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 08/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Northeast, Inc.
New York NY Office
One Liberty Plaza
165 Broadway, Suite 3201
New York NY 10006 USA

CONTACT NAME:
PHONE (A/C No. Ext): (866) 283-7122 FAX (A/C No.): (800) 363 0105
E-MAIL ADDRESS:

INSURED
BrightView Landscape Services, Inc
Location #34670
1854 West Road
Jacksonville FL 32216 USA

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	ACE American Insurance Company	22667
INSURER B:	American Guarantee & Liability Ins Co	26247
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: 570084428835 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS (Limits shown are as requested)	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [ ] X OCCUR	Y		XSLG7108096 SIR applies per policy terms & conditions	10/01/2020	10/01/2021	EACH OCCURRENCE	$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$2,000,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [X] LOC						GENERAL AGGREGATE	$5,000,000
	OTHER						PRODUCTS - COMP/OP AGG	$5,000,000
A	AUTOMOBILE LIABILITY			ISA H25260119	10/01/2020	10/01/2021	COMBINED SINGLE LIMIT (Ea accident)	$5,000,000
	X ANY AUTO						BODILY INJURY (Per person)	
	OWNED AUTOS ONLY / HIRED AUTOS ONLY	[ ] SCHEDULED AUTOS / [ ] NON-OWNED AUTOS ONLY					BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
B	X UMBRELLA LIAB	X OCCUR		AUC508396816	10/01/2020	10/01/2021	EACH OCCURRENCE	$3,000,000
	EXCESS LIAB	CLAIMS-MADE					AGGREGATE	$3,000,000
	DED	RETENTION						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WLRC50803367	10/01/2020	10/01/2021	X PER STATUTE [ ] OTH	
A	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N N	N/A	WC - AOS SCFC50803380 WC - WI	10/01/2020	10/01/2021	E.L. EACH ACCIDENT	$2,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$2,000,000
							E.L. DISEASE - POLICY LIMIT	$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Atlantic Beach
800 Seminole Rd.
Atlantic Beach, FL 32233

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast Inc

Holder Identifier : BCO

Certificate No 570084428835

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The ACORD name and logo are registered marks of ACORD

CUSTOMERS SOLD ON BRIGHTVIEW
Atlantic Beach

In our effort to provide the best possible landscape service in town, our customers have become raving fans. But don't take our word for it. Ask them yourself!

Fleet Landing

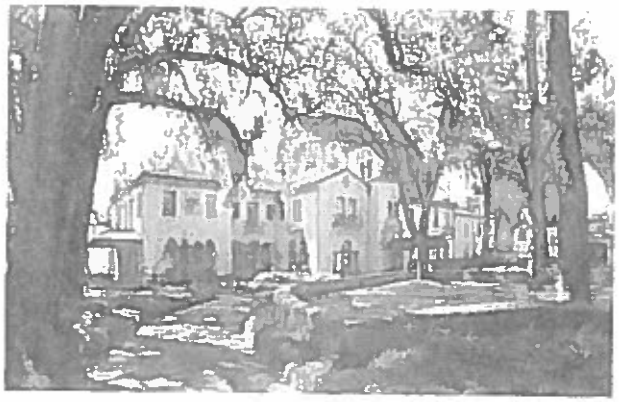
Naval Continuing Care Retirement
Atlantic Beach, Florida
Contact: Luis Peterman
Phone: (904) 504-8373
Email:lpeterman@fleetlanding.com
BrightView Customer for 13 years

Mid-America Apartment Communities

Contact: Will Pescara
Phone: (214) 534-1611
Email.William.Pescara@maac.com
BrightView Customer for 5 years

Epping Forest Yacht and Country Club

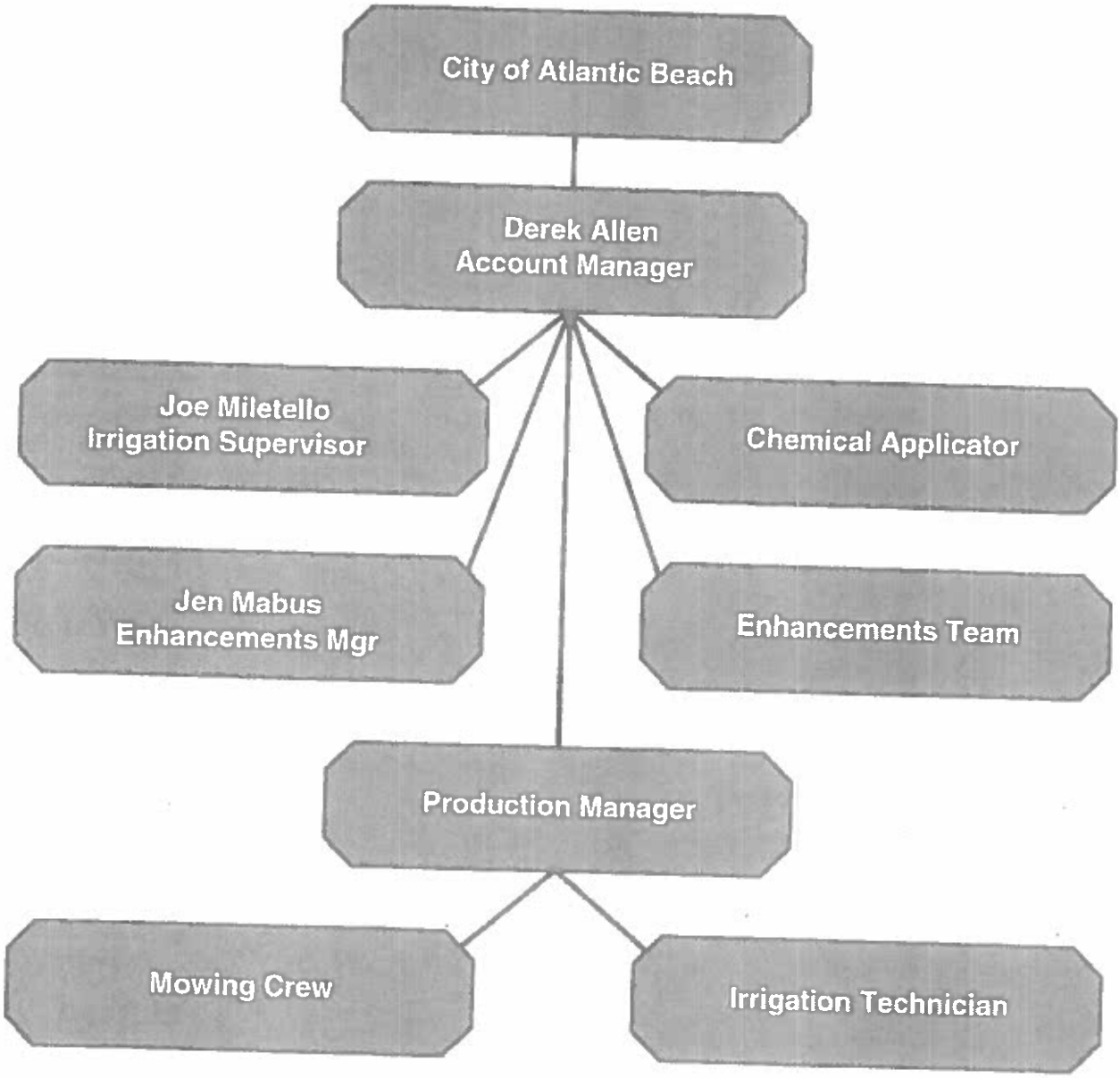
Jacksonville, Florida
Contact: Terry Banning, Property Manager
Phone: (904) 730-7071
Email: BMI@BanMgtInc.comcastbiz.net
BrightView Customer for 15 years



BrightView
Landscape Services

YOUR CUSTOMER SERVICE TEAM
CITY OF ATLANTIC BEACH

The crew hand selected to maintain the City of Atlantic Beach has the skills and experience necessary to meet your specific needs and expectations. Meet your team:



BrightView
Landscape Services

RESPONSIVE COMMUNICATION
CITY OF ATLANTIC BEACH

- We will keep you informed when addressing unknown factors that occur from Mother Nature
- You will have 24/7 access to your Account Manager, Derek Allen, by telephone (904) 200-6817 and email Derek.Allen@brightview.com. Our gardeners and irrigation specialists are also available around the clock.
- Emergencies that occur outside of regular business hours will be dealt with depending on the severity of the situation.
  - For minor irrigation issues, we will do everything possible to turn off the water supply within two hours or less of being notified and fix the problem the next business day.

    All safety hazards will be resolved at the time we are notified.
  - You can expect a response and proposed solutions to after hours emergencies within two hours or less
  - The following are your 24-hour emergency contacts.
  -

Derek Allen	City of Atlantic Beach Account Manager	**(904) 200-6817**
Joe Miletello	Irrigation Manager	**(904) 704-8998**
Richard Craig	Branch Manager	**(904) 962-1221**
Jen Mabus	Enhancement Manager	**(904) 226-1747**

BrightView
Landscape Services

OUR COMPANY - YOUR COMMUNITY
CITY OF ATLANTIC BEACH

BrightView brings *140 years* of experience and client-focused service. We function under the belief that taking care of our teams and clients should always be at the heart of what we do. True to our name, BrightView represents our optimism for the future-offering new opportunities for our clients and team members to succeed.

BrightView
Landscape Services

TRAINING AND TAKING CARE OF OUR PEOPLE
CITY OF ATLANTIC BEACH

Training Your Team to Exceed Your Expectations

We understand that on site well trained and tenured team members provide outstanding quality and customer service. Every gardener on AIPCA team is required to complete our certification program, which prepares your crew with the skills to perform quality work, safely and to your complete satisfaction.

A Safe Community and Workplace is Our Priority

The safety and well-being of the Plantations Residents, your property visitors, the general public, and our employees is of paramount importance to our operation. Below are measures we employ to maintain a safe working environment on and off your property.

Preserving a safe environment

- **Criminal background checks**
- **E-Verification**
- **Initial and random driving record checks**
- **Initial and random drug/alcohol screenings**
- **Fully uniformed crews with safety vests**
- **BrightView logo clearly displayed on vehicles**
- **"How's my driving?" stickers on vehicles**
- **BrightView Logo on Vehicles**
- **Required use of cones to demark safety zone**
- **PTO**
- **Benefits (401k, Health Insurance, Dental, Vision)**

Crew Safety

- **Monthly Rodeo Trainings**
- **Extensive driver safety certification program**
- **New hire safety orientation**
- **Certification required to use all power equipment**
- **Reward system for safety compliance**
- **Mandatory weekly field crew safety meetings**
- **Weekly management safety calls**
- **Gardener Training**

BrightView
Landscape Services

BrightView Horticultural Calendar

Jacksonville

	Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52
	Horticulture Activities	January				February				March				April				May					June				July						August				September					October				November				December			
1	Turf																																																				
2	Mow																																																					
6	Ornamental																																																					
	Shrub cut backs (Azaleas)																																																					
9	Tree stake removal	On Going all year long																																																				
10	Limb ups																																																					
16	Ornamental grass shearing																																																					
17	Shrub pruning																																																					
	Seasonal Color																																																					
20	4 changes																																																					
21	Agronomic Program (Turf)																																																					
22	24-0-10 with pre m																																																					
23	10-0-20 plus Talstar																																																					
24	30-0-17 plus Talstar/Arena																																																					
25	24-0-11																																																					
26	Bifen for Chinch bug Spot treatments																																																					
27	Lontrel/Mansion/Q-sher for turf weeds																																																					
	Optional turf weed is 24D Amine																																																					
32																																																						
33	Ornamental Program																																																					
34	Fertilization 13-0-13																																																					
35	Insect control as needed																																																					
36	Growth Regulator Cutless/Atrimmec																																																					
40	Marl Drench Azaleas, Crepes, etc.																																																					
41	Pre-emergent (beds)Snapshot/AquaCap																																																					
43	Irrigation																																																					
45	Summer adjustments																																																					
	Significantly reduce irrigation																																																					

- Turf
- Ornamental
- Seasonal Color
- Agronomic Turf
- Ornamental Program
- Irrigation
- Order material

Legend

PRACTICAL SPECIFICATIONS FOR CONTRACT LANDSCAPE MANAGEMENT

CITY OF ATLANTIC BEACH

SCOPE OF WORK:

Contractor shall furnish all horticultural supervision, labor, material, equipment and transportation required to maintain the landscape throughout the contract period, as specified herein.

LAWN CARE:

Mowing and Edging

Lawns shall be mowed more frequently during the active growing season and as needed during other seasons. During extended rainy or dry periods mowing will take place as conditions dictate. Mowing height will be based on what is horticultural correct for the turf variety taking into account the season.

Clippings shall not be caught and removed from lawn area unless they are lying in swaths which may damage the lawn.

Edges shall be trimmed to maintain a neat appearance. Outside of focal areas, edging surfaces will alternate between hard surfaces and bed lines weekly.

Fertilization

Lawns shall be fertilized as warranted with a commercial fertilizer. The number of applications will be dependent on the type of nitrogen used and the type of turf grass.

Disease control

Disease control is maintained through proper fertilization, mowing and water management. In the event that disease problems occur Contractor will use treatments to stop or slow progression of disease. This program does not include the prevention of disease with weekly or monthly applications of disease control products although such protection is available at substantial additional cost.

Insect control

Contractor will provide control of turf damaging insects using Federal and State registered insect control products as needed to prevent or mitigate turf damage. These treatments do not include the prevention of fire ant infestation which is available at added cost. Disease caused by infestation of nematodes (microscopic round worms that feed on roots) is not included. Currently, there is no effective nematode control product registered for use on landscapes. Contractor will recommend additional treatments and procedures to minimize damage should nematodes become a problem. These treatments will be provided at additional cost. Nematode control is available for some sports turf locations and will be quoted separately if required.

BrightView
Landscape Services

Weed control:

Contractor will use proper fertilization, mowing and watering practices to promote the growth of weed resistant turf. Additionally, applications of pre and post emergence weed controls will be applied at times if warranted to control weeds without damaging desirable turf. Recent changes in Federal regulations have resulted in our loss of ability to selectively control some weeds including crabgrass when they are present in St Augustine. The only control of these weeds is to treat infested turf with non-selective products such as Roundup. These treatments require the resodding which will be quoted at additional charge.

GROUND COVER AREA/SHRUB AREAS:

Edging

Edge ground cover as needed to keep within bounds and away from obstacles.

Pruning

Shrubs shall be pruned only as necessary to maintain the natural form of the plant, to maintain growth within space limitations, and to eliminate damage or diseased wood. This excludes pruning necessitated by storm damage, disease, neglected overgrowth or winterkill.

Weed Control

Keep beds reasonably free of broadleaf or grassy weeds, preferably with pre-emergent and/or selective post-emergent/contact herbicides.
Pre-emerge This type of control should be used only if a known weed problem warrants its use.
Post-emerge Control broadleaf weeds with selective herbicides.
The chosen chemical will be recommended and legally approved for the specific weed problem.

Fertilization

Apply fertilizer as warranted. The number of applications will be dependent on the type of nitrogen used and the type of plant material.

Pesticide

Apply recommended, legally approved pesticides to control insects causing damage to ornamentals if warranted.

Control of imported pests

Certain locations in the United States have a record of accidental introduction of pests from other countries. These imported pests can be very damaging and difficult or impossible to control with available products. Where such pests become a problem Contractor will recommend the most cost effective alternatives for pest mitigation. Such recommendations may include plant replacement or intensified treatment schedules that may require additional cost to the customer.

TREE CARE:

Pruning

Height limitation for tree pruning covered in the specification is 8 feet. On trees over 8 feet in height only low-hanging branches that present a hazard to pedestrian or vehicular traffic will be raised.
Trees under 10 feet are scheduled to be pruned in the winter months except for safety-related pruning, which will be done only if necessary.

Staking

Stakes are to be inspected and adjusted or removed as necessary. When trees attain a trunk caliper of 4" or substantial root development stability, removal will be discussed with client.

Palm Pruning

Dead or dying fronds should be removed annually. It is best to leave healthy fronds when possible and defer to specific pruning methods and finished cuts per palm type.

MULCHED AREA:

Mulched areas will be inspected on our days of service. Weeds and grasses shall be controlled with recommended, legally approved herbicides only if necessary. Mulch beds should be replenished with up to 2" of mulch annually. In those areas with excessive mulch build up, alternatives will be discussed with the client.

IRRIGATION SYSTEM:

Watering shall be scheduled with automatic controllers to supply quantities and frequencies consistent with seasonal requirements of the plant materials in the landscape. In some circumstances, water scheduling may be limited by local watering restrictions.

Where practical, watering shall be done at night or early morning if the system is automatic, unless notified otherwise by the owner.

Any damages to the irrigation system caused by the Contractor while carrying out maintenance operations shall be repaired without charge. Where practical, repairs shall be made within one watering period.

Faulty equipment, vandalism or accidental damage caused by others shall be reported promptly to owner. Cost of labor and material to perform repair is an extra and shall be paid for by the owner upon authorization.

Whenever possible, owner's representative shall be instructed on how to turn off system in case of emergency. Our office is to be advised at once or by next business day.

If the Contractor is required to make emergency repairs or adjustments on other than regularly scheduled visits, a minimum charge of $75.00 emergency calls will apply.

DEBRIS CLEANUP:

All landscape areas shall be inspected on days of service and excess debris removed. Gardening debris, generated from our work, shall be removed from paved areas on days of service. This excludes heavy leaf fall pickup from parking areas, sidewalks, pools, etc.

RESULTS IN THE FIRST 30 DAYS
CITY OF ATLANTIC BEACH

Our goal is to show a noticeable difference within the first 30 days on the job. Through our onsite inspections, property reviews and conversations with you and your team, together we will construct service, communication and action plans best suited for the City of Atlantic Beach. Listed below are tasks we will fulfill in the first 30 days based on priorities you have already identified.

Irrigation

- Perform a thorough inspection of the systems and components.
- Map the system showing locations of major components and zone coverage.
- Sample the soil and adjust watering schedule for desired moisture.
- Recommend necessary repairs and upgrade
- Identify water shutoffs in event of emergency

Shrubs and Beds

- Remove weeds
- Prune all shrubs
- Eliminate sucker growth and volunteer plantings from beds.
- Apply insect and disease control practices to plant material
- Propose solutions for dead plant replacements

Safety

- Trim plant material blocking line of sight to buildings and facilities
- Identify obstacles in the path of motion for production teams
- Identify trip hazards created by plant or tree growth
- Provide proposal to ensure tree canopies are above the height or vehicles in parking areas
- Identify drainage problems and propose solutions

Communication

- Introduce Account Manager and key staff
- Walk site with Property Manager and BrightView team
- Determine your preferred communication methods
- Schedule key production cycles
- Deliver all key contact information for the team

Turf

- Apply Broadleaf Weed Control
- Develop customized fertilization program
- Apply blanket coverage of chinch bug suppression agent
- Apply Pre-emergent weed control to inhibit new growth.

Trees

- Provide proposal to elevate canopies for clearance and safety.
- Repair tree wells as needed
- Propose to replace or repair improperly installed or damaged tree stakes
- Provide an extensive plan for preserving and maintaining legacy trees

BrightView
Landscape Services

BRIGHTVIEW CONNECT
CITY OF ATLANTIC BEACH

Success in any landscape is made up of two things, the right people with the right tools and BrightView has been a leader in the development of both. All properties are especially challenging as every county resident is a customer. Communication between Managers, County workers, residents, and BrightView personnel and the County contacts is nearly impossible without the right tool, so we've developed BrightView Connect.

County Managers	Building Managers	Facility Managers	BrightView Personnel
• Dashboard with overview of all service tickets • Snapshot report of BrightView's performance from response time to resolution • Submit Service Tickets for repair of sidewalks or curbs with or without pictures • Provide community alerts landscape or hardscape issues • Provide reports for BOD Meetings	• Dashboard with overview of all service tickets • Snapshot report of BrightView's performance from response time to resolution • Submit Service Tickets for distribution to their neighbors home or the common areas with or without pictures • Provide community alerts landscape or hardscape issues • Provide reports for BOD Meetings	• Submit Service Tickets for their home, their neighbors home or the common areas with or without pictures • Submit Special Requests • Receive notifications when submitted service tickets are updated • Update open service tickets • Receive community alerts • **Check Maintenance Schedules** • **Smartphone capable**	• Receive service tickets from field in real time • Update service tickets with comments and pictures in the field in real time • Enter service tickets so they can be tracked • Send tickets in the field by submitting and dispatch to resolve issues more efficiently • **Update schedule changes** • **Provide community alerts** • **Track special requests**

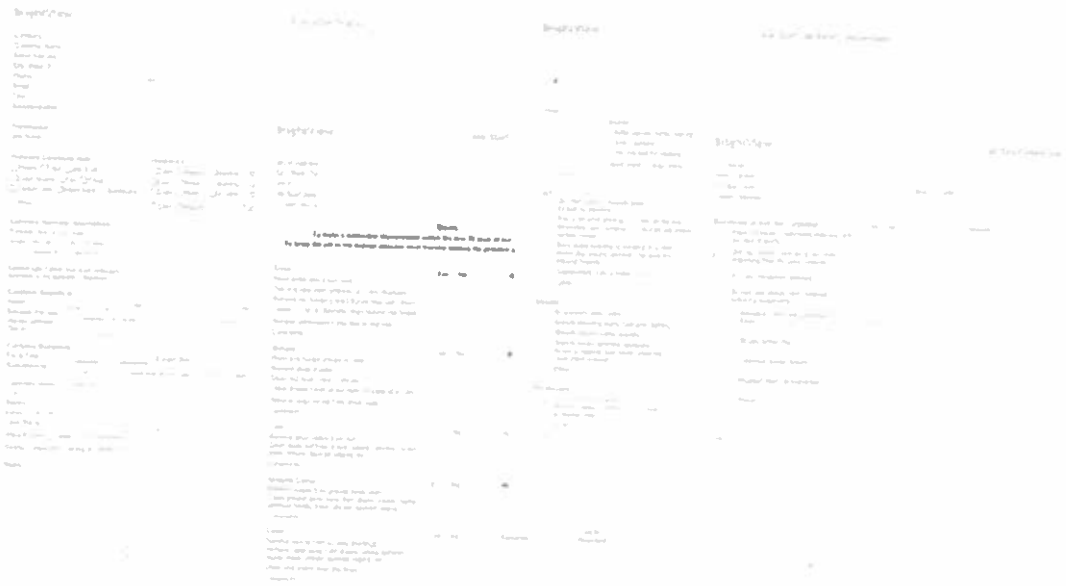
BrightView
Landscape Services

COMMUNICATION CATERED TO YOUR STYLE
CITY OF ATLANTIC BEACH

To ensure a successful partnership, effective communication is one of our top priorities. We have found the best way to keep our customers highly satisfied is to always make sure we understand your current needs and priorities. We believe strongly in being proactive in our communication and have designed several forms and checklists our customers find valuable for staying apprised of their landscape status and maintenance activity. Additionally, we are equipped to respond quickly to new and unexpected needs as they arise.

Proactive Communication

- Walk your property with you to continually be aware of your priorities
- Report our daily maintenance activities as often as you prefer
- Provide digital photos to verify technical issues, damage and plant and tree health
- Digital Design studio to provide state of the art imaging for your enhancement projects



BrightView
Landscape Services

PRESERVING THE VALUE OF YOUR ASSET

CITY OF ATLANTIC BEACH

The leader in innovative landscape maintenance solutions, we seek out ways to help our customers save money through more efficient and healthier landscapes. Our integrated practice allows us to offer our customers additional services that protect the landscape and add value to the asset. This provides you with the ease of working with your one trusted service provider, BrightView, and frees you up from having to manage multiple third-party consultants saving you time and money. Value-added services we offer that could benefit your property include:

- **Highest percentage of Best Management Practices Certified Personnel in the industry**
- **Multiple Certified and Licensed Irrigation Managers**
- **24 Hour Emergency Response**
- **Licensed Pest Control Services provider**
- **Digital Design Studio**
- **In-house nationally certified Tree Arborists**

BrightView
Landscape Services

EMERGENCY RESPONSE TEAM... READY WHEN YOU NEED US

CITY OF ATLANTIC BEACH

With hundreds of locations, we can dispatch faster than other landscape service providers in the event of a catastrophic situation, including but not limited to hurricanes, tornadoes / water spouts, and severe weather.

When a catastrophe occurs, your local Branch Manager, Richard Craig, will personally draw on resources and pull equipment from within the BrightView network to ensure your property is quickly, properly and safely serviced.

Resources from branch offices will be available in the event of an emergency to ensure our customers have access to crews and equipment quickly.

BrightView
Landscape Services

DESIGN | DEVELOP | MAINTAIN | ENHANCE
CITY OF ATLANTIC BEACH

BrightView takes pride in providing the highest-quality landscape with a worry-free, dependable service commitment. As the nation's leading landscape services company, we consistently bring excellent landscapes to life at thousands of clients' properties, fostering collaborative relationships to drive clients' success.

A full service landscape company, BrightView can *mobilize quickly* to respond to special requests that may fall outside of the scope of landscape maintenance. In addition to landscape maintenance, our expertise extends to:

At every stage of your property's lifecycle, BrightView is here to take care of your landscape.

Design	Develop	Maintain	Enhance
Landscape Architecture & Planning	Planting	Landscape	Enhancements
Design Build	Hardscaped	Tree Care	Sustainability
Program Management	Pools & Water Features	Specialty Turf	Water Management
	Compliance	Exterior Maintenance	
	Tree Growing & Moving		

BrightView
Landscape Services

Equipment List

Route Trucks
(26) Ford F150 ½ Ton Pick Ups
(20) Ford F250 ¾ Ton Pick Ups
(4) Ford F550 –Trucks

Spray Trucks
(1) Ford F250 Spray Truck 200 Gallon
(1) Ford 450 RC Spray Truck with 2 Lesco skid mounted sprayers -300 gallons
(4) 50 gallon Lesco Sprayer Skid Mount
(5) Ride on z-sprayers
(2) Toro ride on boom sprayers
(1) Vortex spreader ornamental fertilizer

Irrigation Truck
(3) Ford F250 SC XL
(9) F150

Dump Body Trucks
(3) Ford F450 Trucks
(8) Isuzu Dump Trucks

Trailers
(12) Custom Built Equipment Trailer
(2) Weld Rite 16' Batwing Trailer
(1) 10' Flatbed
(1) Ray side 16'x6'
(1) Weld Rite 16'x6'
(9) 20' Enclosed Trailer

Mower Equipment
(8) 48" Walk behind mowers
(15) 52" Stand on mower
(2)11'Batwing Mowers
(30) 61" Riding Mowers

Field Equipment (400 units)
Gas articulating shears
Hand shears
Straight shears
Back pack sprayers
Fertilizer spreaders
Hand spreaders
Walk behind spreaders
Riding fertilizer spreaders

Large Equipment
(1) Polecat Aerial Lift
(3) Bandit 1590 Brush Chipper
(1) Skid Steer Loaders
(2) Aerial Lift Trucks

Utility Vehicle
(6) John Deere Gators

Florida Department of Agriculture and Consumer Services
Division of Consumer Services
2005 Apalachee Pkwy
Tallahassee, Florida 32399-6500

May 18, 2021

BRIGHTVIEW LANDSCAPE SERVICES, INC.
LICENSE DEPT: CYNDI ETZLER
PO BOX 5229
SUN CITY CENTER, FL 33571-5229

SUBJECT: AGRICULTURAL DEALER LICENSE - BUYER CERTIFICATE
ISSUED TO: BRIGHTVIEW LANDSCAPE SERVICES, INC.
LICENSE #: AD609

This buyer certificate is issued pursuant to Chapter 604, Florida Statutes. This certificate is valid only for the person and license number listed. Any changes to this certificate (such as transfer or termination of employment), must be reported to the Bureau of Compliance at 850-617-7150 immediately

Cut Here

State of Florida
Department of Agriculture and Consumer Services
Division of Consumer Services
2005 Apalachee Pkwy
Tallahassee, Florida 32399-6500

Registration No.: AD609
Issue Date: May 11, 2021
Expiration Date: April 11, 2022

POST CERTIFICATE CONSPICUOUSLY

License as Dealer in Agriculture Products

Section 604.15-604.30, Florida Statutes

BRIGHTVIEW LANDSCAPE SERVICES, INC.
415 27TH ST SE
RUSKIN, FL 33570-5230

Nicole Fried

NICOLE "NIKKI" FRIED
COMMISSIONER OF AGRICULTURE

BrightPath

Landscaper Development Program

BrightView

BrightPath

Today you will learn about:

Why BrightPath?

- What's in It for Me?

Overview

- Program Overview
- Training and Certification Process

Skill Building

- Time for Training
- Giving Instructions
- How Adults Learn
- On-the-Job Training

BrightPath: Level 1 Guided Tour

- Trainer Guide
- App

What's Next

- Review of Resources/Roles
- Crew Leader Training & Branch Communication

BrightPath and Our Strategic Imperatives

How does BrightView…

- Create a pool of ready, trained, safe and enabled team members
- Empower team members to work safely, productively and efficiently
- Ensure high quality results on client properties
- Increase team member satisfaction and retention?

INTRODUCING

BrightPath

Landscaper Development Program

A Brighter Future Starts Here

BrightPath is a career path program designed to help crew team members grow their careers at BrightView.

Through ongoing learning and coaching, team members will learn new skills on-the-job and demonstrate their progress. As crew members gain new skills, they earn opportunities for recognition and promotions.

BrightPath helps Team Members…

- Learn the business, meet our customer's needs and develop skills for a career at BrightView.
- Identify the skills and abilities needed to progress in their current role at BrightView as well as develop the skills they will need for the future.

Crew Member Turnover: Current State

Enterprise Statistics & Impact on the Business

2018: Hired **13,800 employees** (including rehires) through our busiest time (from 1/1/18 through 9/30/18).

- **We lose 24%** of those hired.
- **We lose a total of 40%** of those hired.
- **We lose over 51%** of those hired.

Estimated cost per new hire = $4,000
Within 60 days of employment, terminations cost = $22M

BrightPath

Changing the BrightView Mindset

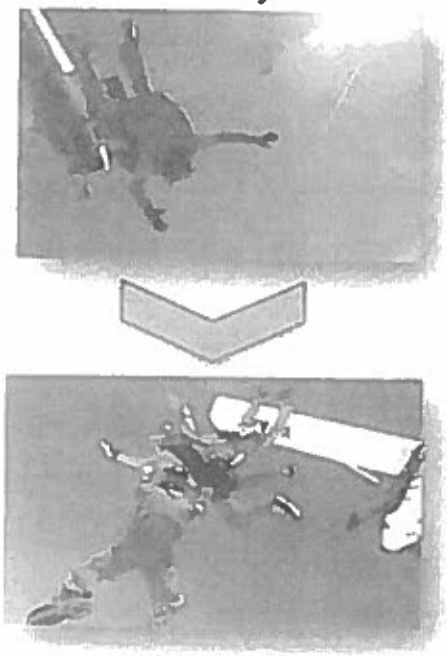
Culture change

- Create a culture of welcoming and coaching all new team members.
- No longer the "breaking in" or "sink or swim" mentality.
- Elevate the role of PM and Crew Leader as valuable on-the-job coach and trainer.
- Create ownership at Crew Member level to build skills, seek next level.

Process change

- Adhere to complete onboarding and training processes.
- Assess skill levels for pay.
- This will feel like "more work" to some – its a Spend vs. Invest equation.
- Overcoming the "culture of optionality".
- Holding others accountable.

Old way



New way

BrightView does not have a recruiting issue, we have a retention issue.

BrightPath

What's In It for YOU?

Everything in one place

- Pulls together all current expectations & training for Crew Members
- One program to follow and use

"For the field, by the field"

- Lots of branch leaders and field experts helped design, write and test the program
- Built off of legacy best practices and programs

Not a lot of "new" here

- Includes HP&S* new hire paperwork and 7 & 30 day check ins
- Safety training, and Equipment Certification process
- OpX Quality Standards
- Technical Skills on basics like mulching, pruning, weeding

Easy-to-follow Training Guides

- Makes it easy for trainers, easy to follow materials
- Helps you provide consistent training for new Crew Members
- Simple On-The-Job Training model

BrightView App

- Document training completions in the field
- Scan the badge, document the training completion
- More time coaching & training > Less paper, less time at a desk

Skills Matrix

- Visual career path for crew
- Objective skills based program
- Easier compensation conversations

**Important Note: HP&S program will be sunset as a part of the BrightPath launch. BrightPath will cover all new hire needs going forward.*

BrightPath

BrightPath Landscaper Development Skills Matrix

4 Levels

Level		Definition
Crew Leader (L4)		Leader; Owns job performance while working, leading and coaching others.
Landscaper III (L3)		Emerging Leader; Performs complex tasks without supervision.
Landscaper II (L2)		Experienced; Performs basic tasks without supervision.
Landscaper I (L1 / New Hires)		Performs basic tasks with supervision.

Note: FY19 ,focused on Level 1, FY20 focus on Level 1 and Level 4

An integrated training program that includes:

- Safety Equipment certification process, previous HP&S activities, OpX Quality standards and Technical skill building like pruning and mulching
- Skill building for AMs, PMs & Crew Leaders for coaching and training on-the-job

BrightPath

Landscaper Skills Matrix

BrightPath

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
	Landscaper I (L1) All New Hires Performs basic tasks WITH supervision	Landscaper II (L2) Performs basic tasks WITHOUT supervision	Landscaper III (L3) Performs complex tasks WITHOUT supervision	Crew Leader (L4) Owns job performance while working, leading and teaching others
Safety	• Allergy tests [illegible] • Does not use [illegible] equipment [illegible] standards • Reports unsafe conditions to Crew Leader or Production Manager • Demonstrates [illegible] PPE [illegible]	• Actively participates in Take 2 • Immediately notifies Crew Leader when injured or sick and/or when risk of unsafe conditions are witnessed • Does not multitask	• Leads the Take 2 job briefing 2-3 times per week • Immediately notifies Crew Leader when injured or sick and/or when risk of unsafe conditions are witnessed • Walks and reminds teams of the "Safety Tree" [illegible] the responsible • Has demonstrated [illegible] actions this performance	• Has full ownership of the safety of crew team • Leads a [illegible] safety [illegible] including Take 2 job briefing, [illegible] and [illegible] analysis • Holds team members accountable for working safely. Stops work when the safety of a team member is at risk • Consistently [illegible] and changes the safety culture [illegible]
Customer Care	• Always [illegible] • Communicates with Crew Leader [illegible]	• Follows Crew Leader's [illegible]	• Effectively [illegible] detail • Works with Crew Leader to [illegible]	• Owns [illegible] customer [illegible] for each work location • [illegible] on ENGAGE to [illegible] • Leads a new [illegible]
Quality	• Takes [illegible] from Crew Leader/Production Manager for [illegible] • Understands the difference between [illegible] on job site • Consistently complies with the BrightView / Quality Standards [illegible]	• [illegible] with Crew Leader/Production Manager • Uses the [illegible] Job Aids to [illegible] • Demonstrates [illegible] • Uses proper [illegible]	• Works with Crew Leader to [illegible] BrightView Quality Standards • Consistently performs [illegible] Crew Leader [illegible] • Offers solutions to [illegible] • [illegible] Production Scorecard (BPS) [illegible]	• Accountable for [illegible] quality • Participates on QI [illegible] Assists [illegible] and reviews results with team • Holds [illegible] to [illegible] BrightView Production Scorecard (BPS) [illegible]
Equipment Training & Certification	• Certified on Level 1 equipment [illegible] • Performs [illegible] equipment [illegible] • Does not have [illegible]	• Certified on Level 2 equipment [illegible] • Knows [illegible] equipment [illegible] • Shows [illegible] Crew Leader [illegible]	• Certified on Level 3 equipment [illegible] • Assists Crew Leader [illegible] equipment [illegible]	• Certified on all equipment [illegible] • Promotes on the job coaching to [illegible] equipment safety and [illegible] BrightView Quality Standards
Truck & Trailer	• [illegible] • Properly secures equipment [illegible] • [illegible]	• Assists Crew Leader with [illegible] • Performs preventive maintenance and [illegible] • Knowledgeable of [illegible]	• Knowledgeable on pre-trip maintenance on truck and trailer • Learning [illegible] and trailer safety and [illegible]	• [illegible] • Ensures [illegible] DOT regulations • Has full [illegible]
Horticulture Practice	• Familiar with [illegible] • Demonstrates [illegible] • Recognizes [illegible] • Recognizes [illegible]	• Properly [illegible] • Knowledgeable of [illegible] • [illegible]	• Identifies common weeds and [illegible] methods [illegible] • Assists in training new Crew Members [illegible] • Recognizes 50+ [illegible]	• Demonstrates knowledge of [illegible] • Teaches landscaping [illegible] • Recognizes [illegible] • Accountable for [illegible] • Knowledgeable with BV Production Procedure [illegible]
Irrigation	• Recognizes and report [illegible] • Properly uses tools [illegible]	• Communicates with Crew Leader/Production Manager on [illegible] • Knows [illegible]	• Identifies [illegible] with products and works with Crew Leader to correct • Properly [illegible] • Correctly [illegible]	• Thorough basic water management • Checks [illegible] • Identifies [illegible] and [illegible]
Leadership Behaviors	• Arrives to work [illegible] • Wears PPE [illegible] • Actively participates in [illegible] • Has a positive attitude and [illegible]	• Actively participates in [illegible] • Assists other team members to [illegible] • [illegible]	• Models team members on BrightView safety and quality standards • Assists Crew Leader during [illegible] • Leads [illegible]	• Regularly communicates with Production Manager regarding team safety, attitude, job quality and customer satisfaction • Leads team in [illegible] • Provides coaching and on-the-job training to team members • Directs team members in [illegible] • Models strong team member [illegible]

BrightPath

We're on a Journey… The BrightPath Roadmap

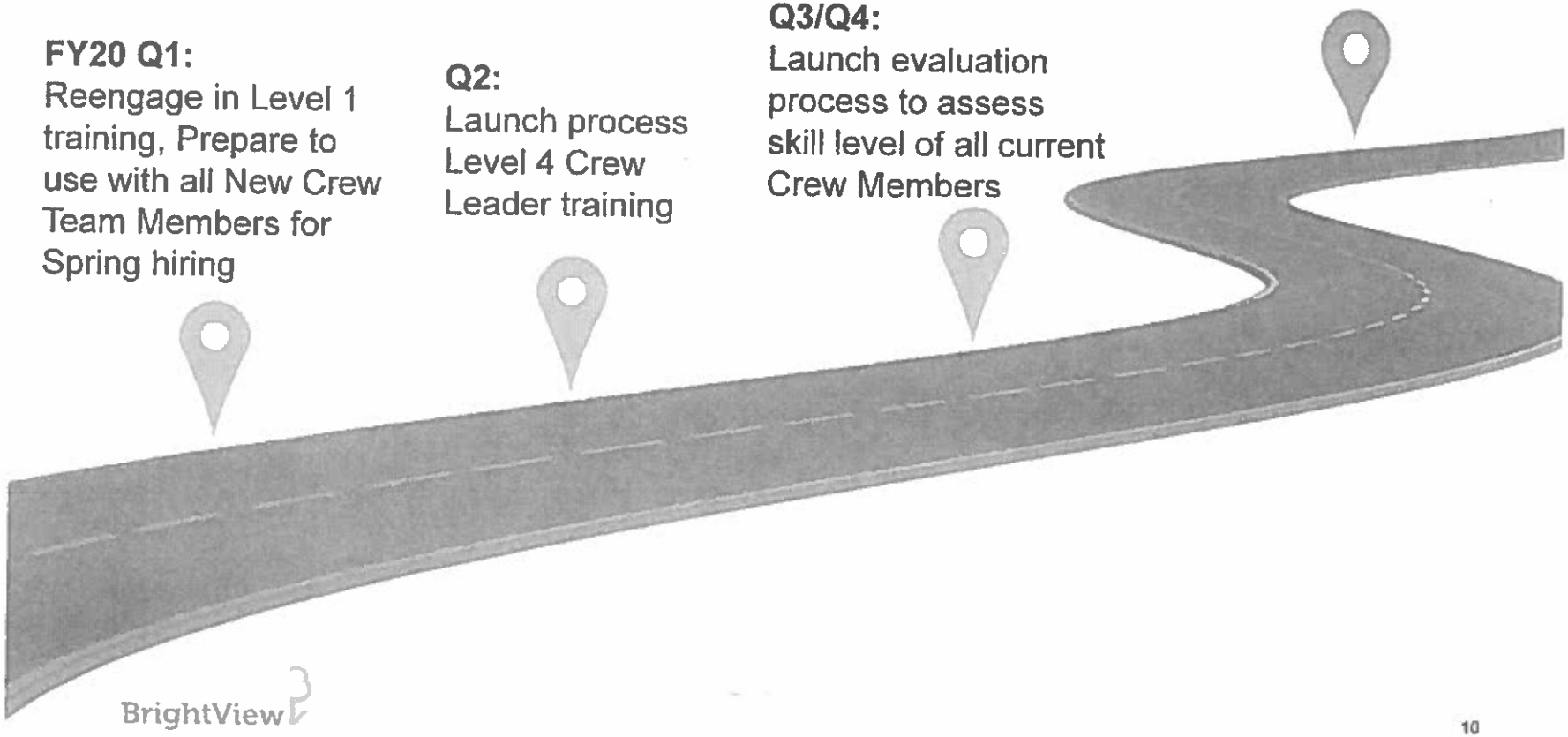
Multi-phase deployment

FY20 Q1:
Reengage in Level 1 training, Prepare to use with all New Crew Team Members for Spring hiring

Q2:
Launch process Level 4 Crew Leader training

Q3/Q4:
Launch evaluation process to assess skill level of all current Crew Members

FY21:
Launch Levels 2-4 training, & Wage Structure aligned to Skills Matrix



BrightView

BrightPath

Program Overview

BrightPath

BrightPath Overview

Training → Certification → Assessment → Quiz

Training:

- Orientation
- Onboarding
- Equipment
- Technical
- Common Issues and Injuries

Equipment:

- Stick Edger
- Walk Behind Mower
- Line Trimmer
- Backpack Blower

2 Part Evaluation to Test Out of Level:

1) Demonstrated Assessment
   - AM/PM Observes
   - Must score 80% or better to move to step 2.

2) Facilitated Quiz
   - AM/PM asks team member quiz questions
   - Must score 80% or better on the Quiz to complete the Level 1 certification.

Program Progress is Tracked in App

Note: The Level 1 training process is designed to be flexible according to the individual and branch needs. These activities can be completed within 30-90 days or longer.

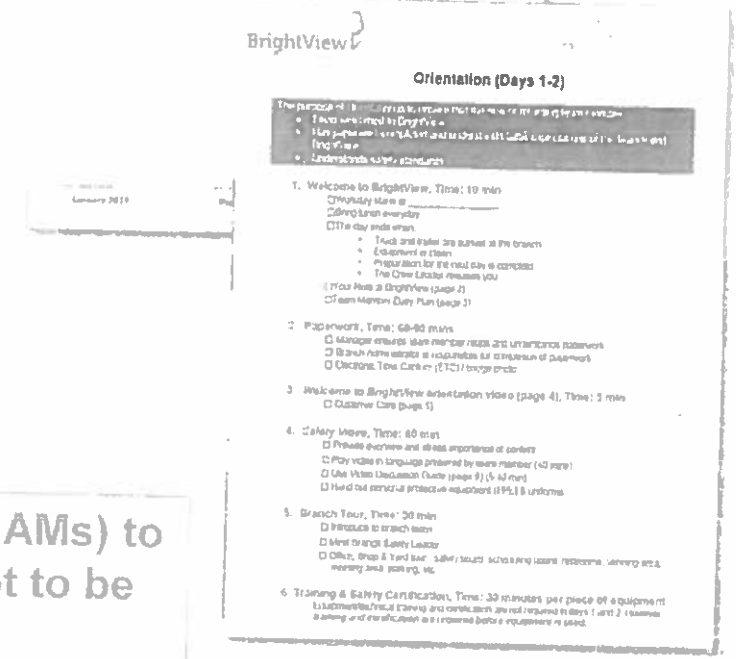
BV Mobile

BrightView

BrightPath

Level 1 Trainer Guide

- All program materials are included in Trainer Guide
- Incorporates:
  - Orientation and Onboarding
    - New Hire paperwork and activities
    - Safety Video, Safety Expectations/Chemical Handling (*new*),
  - 7 & 30 Day Check In
  - Equipment Training & Certification
  - Technical training: Weeding, Pruning, Mulching
  - Common Issues and Injuries
- Trainer Guides will be provided in English and Spanish



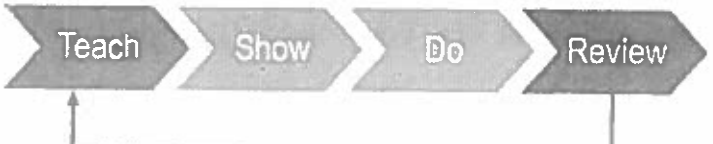
Trainer Guides are for the Trainers (PMs, AMs) to use for on-the-job training. They are not to be distributed to Crew Members

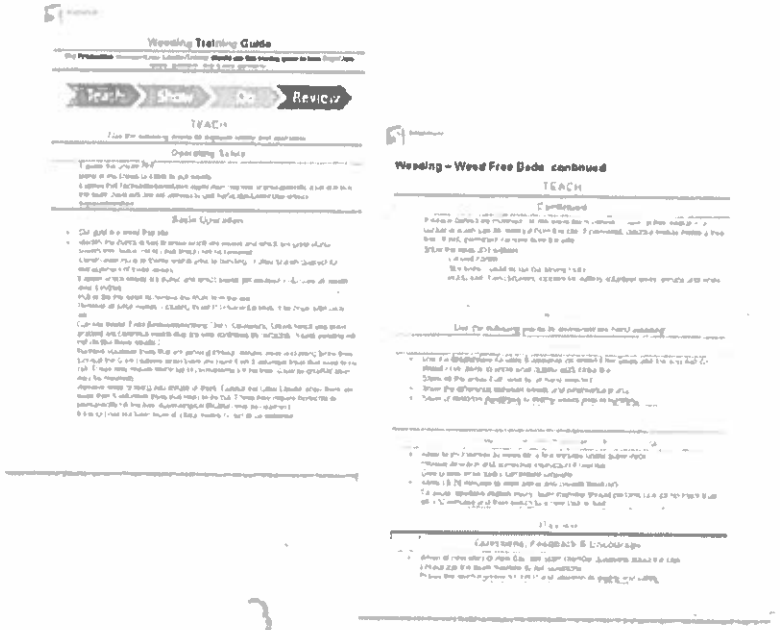
BrightPath

BrightView On-the-Job Training Model

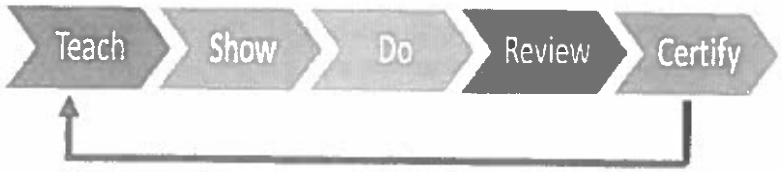
Designed to help Trainers deliver consistent training to Team Members

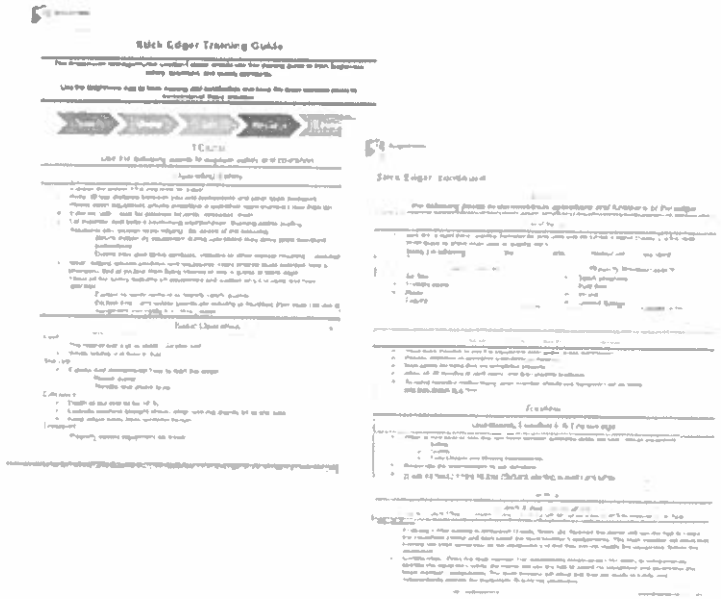
All Topics and Curriculum Modules





Equipment Training and Certification





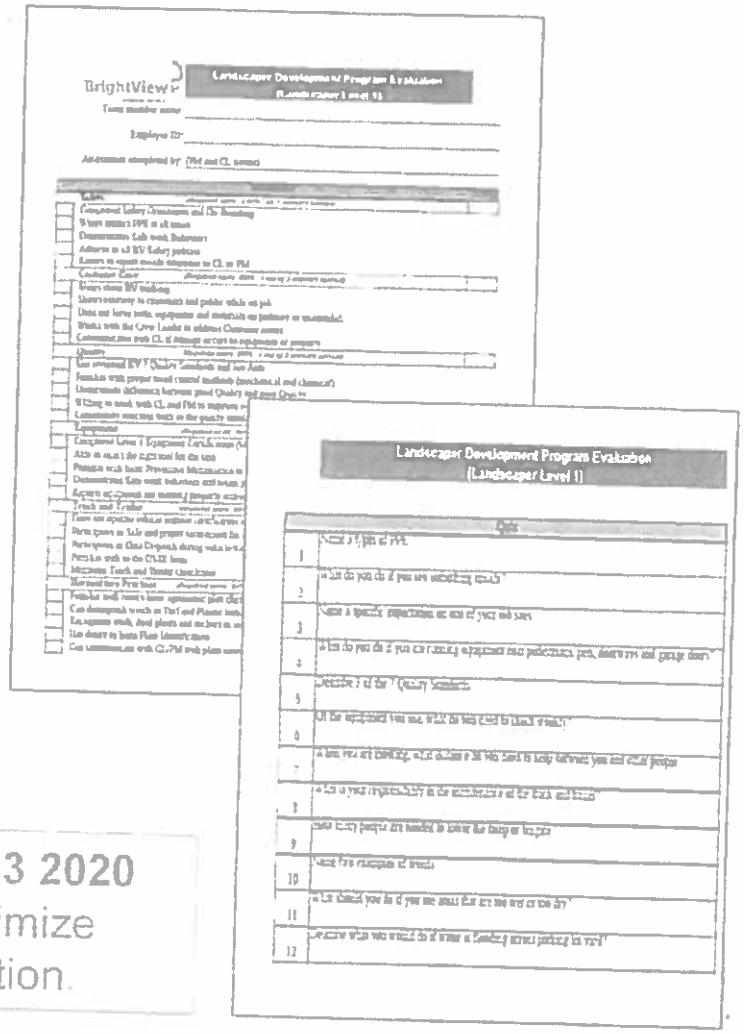
BrightView

BrightPath

Evaluation

Two step process to test out of level and begin building next level skills

1. Team member, with their CST leaders, completes the **Demonstrated Assessment**.
2. Team member meets with CST leader(s) to complete the Level 1 **Quiz**. This is a facilitated discussion and team member should get 8 of 10 questions correct to obtain passing score.



We will launch the complete process Q3 2020
AMs/PMs evaluate different CST to minimize favoritism and increase team collaboration.

BrightView

BrightPath App

- **Primary users: Branch Management – BM, AM, PM**
- Track progress of training/certification, 7/30 Day Check Ins, Evaluation
- Ability to search individuals to view training progress and equipment certifications
- Available in English & Spanish

Updates - coming soon

- Enhanced reporting in PowerBI dashboard

TRAINED AND CERTIFIED in THE

FLORIDA GREEN INDUSTRIES

Certificate

Jennifer L. Maybus

Has completed the Best Management Practices "Train-The-Trainer" Program and is a certified instructor in this curriculum.

Terril A. Nell, Chair,
Environmental Horticulture

UNIVERSITY OF FLORIDA
IFAS EXTENSION

Laurie E. Trenholm, PhD
UF Urban Turfgrass Specialist

BEST MANAGEMENT PRACTICES

for the PROTECTION OF WATER RESOURCES in FLORIDA

FLORIDA

GV2185-1

Certificate #

GV2185

Trainee ID #

UNIVERSITY OF FLORIDA

IFAS EXTENSION

Certificate of Training
Best Management Practices
Florida Green Industries

The undersigned hereby acknowledges that

John Hardy

has successfully met all requirements necessary to be fully trained through the Green Industries Best Management Practices Program developed by the Florida Department of Environmental Protection with the University of Florida Institute of Food and Agricultural Sciences.

Dr. L.E. Trenholm	[illegible]	1/30/2008	
Issuer	Instructor	Date of Class	DEP Program Administrator

Not valid without seal

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date	File No	Expires
May 6, 2021	JF180409	June 1, 2022

THE CERTIFIED PEST CONTROL OPERATOR NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: June 1, 2022

MARK A BARDELL
10497 SW TUSTENUGGEE AVE
LAKE CITY, FL 32024

Lawn and Ornamental

Nicole Fried
NICOLE "NIKKI" FRIED, COMMISSIONER

Mark A Bardell

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date	File No	Expires
August 25, 2020	JB3743	August 31, 2021

THE PEST CONTROL COMPANY FIRM NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: August 31, 2021

1854 WEST ROAD
JACKSONVILLE, FL 32216

AT

BRIGHTVIEW LANDSCAPE SERVICES, INC
1854 WEST ROAD
JACKSONVILLE, FL 32216

Lawn and Ornamental

Nicole Fried
NICOLE NIKKI FRIED COMMISSIONER

Company Overview

70+ Years of Best-in-Class Service

BV LISTED NYSE

BRICKMAN

- Founded in 1939 by Theodore Brickman
- Primarily landscape maintenance and snow removal services
- Strong national presence

ValleyCrest

- Founded in 1949 by Burton Sperber
- Provider of landscape maintenance and development services
- Strong evergreen market presence

BrightView

Founded in 2014

Industry-Defining, Route-Based Services Company	*Strong Local Market Presence and Brand Reputation*	*Large, Highly-Fragmented and Stable Addressable Market*	*Consolidation Strategy Leveraging Resources and Scale*	*Operational Improvements Driving Strong Margins*

BrightView

Providing Holistic Solutions Across the Full Spectrum of Services

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	Landscape Maintenance	Landscape Development
FY'18 Revenue $2.35B	Revenues: $1.77B 75% of Revenues	Revenues: $0.58B 25% of Revenues
Business Overview & Highlights	• Commercial landscaping and snow removal services • Need-based, essential services business **Commercial Landscaping** • Non-discretionary service • Predictable recurring revenue model • Broad offering of ancillary services **Snow Removal** • Counter-seasonal revenue stream • Utilizes existing infrastructure • Year-to-year variability, modulated around 30-year avg. snowfall rates	• Landscape architecture and development services for new landscapes / large-scale redesign projects • Expands BrightView's customer base • Horticultural thought-leadership • Complex and high-profile projects • Many contracts include ongoing maintenance upon project completion
Selected Services		Landscape Architecture; Nursery & Tree Moving; Pool & Water; Sports Fields
Selected Customers	ExxonMobil; Penn; ORACLE; The Westin	Berkeley; Whole Foods; intuit

BrightView

And Offering a Highly Compelling Value Proposition to our Customers

BV LISTED NYSE

	BrightView	Average Local Competitor
Local Market Presence	✓ Deep local market knowledge ✓ "Strategic partnership" mentality ✓ Professional, empowered and accountable branch managers ✓ Differentiated training and retention of branch staff ✓ Consistent, high-quality execution	× Lower organizational sophistication × Lower consistency of service and quality × Higher employee / crew turnover
Breadth of Service Offerings	✓ Able to serve virtually any customer need ✓ Expertise in highly technical and complex services ✓ Deep horticultural knowledge base ✓ Ability to self-perform majority of work	× Mostly offering basic services × Lacking in depth / horticultural expertise × Customers forced to manage multiple vendors
Professional Operating Platform	✓ Highly trained, collegiate and masters graduates with deep horticultural knowledge base and field experience ✓ Best-in-class technology and equipment Comprehensive compliance and safety management programs Sophisticated centralized ERP systems	× Smaller scale limits resources to invest in advanced technological infrastructure × Less developed Human Resources policies and practices × Limited employee career opportunities
National Scale	✓ Fully invested, national platform capable of serving customers across multiple geographies while executing locally ✓ Institutionalized best-practices ✓ Escalation path for local issues to drive collaborative solutions ✓ Significant resources to support local branch operations	× Inability to deliver services nationally × Informal or inexistent process for sharing and implementation of best-practices × Limited resources dedicated to support and foster employee development

BrightView

Leveraging Breadth of Coverage to Serve Customers Across the Country

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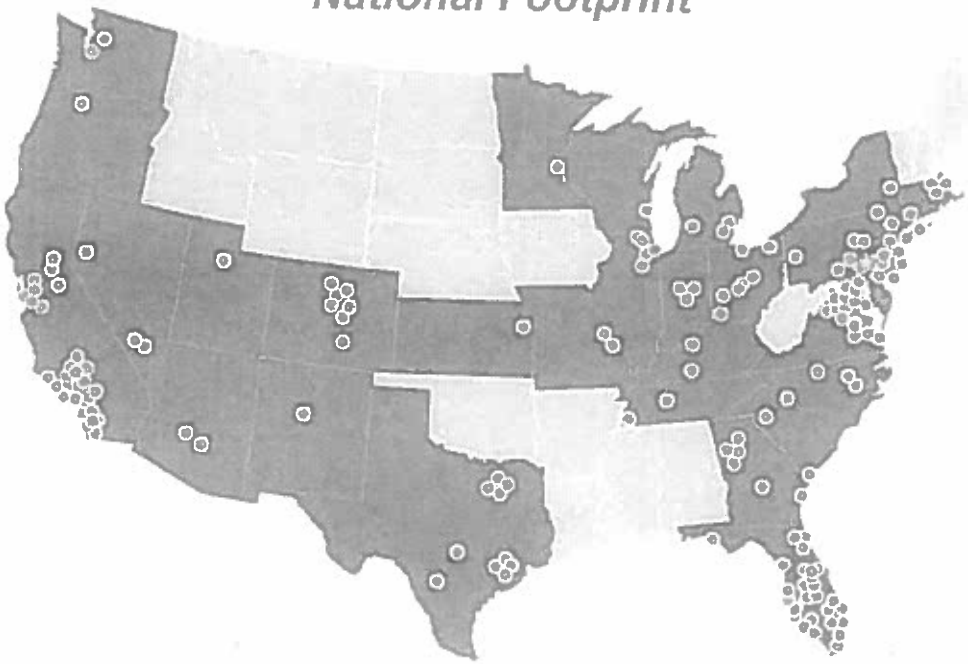
National Footprint



States with BrightView Branches

Extended Coverage via Qualified Service Partners

Maintenance Location

Development Location

Key Statistics by Region

	Branches	Employees
Evergreen	~65%	~75%
Seasonal	~35%	~25%
Total	> 200	~ 22,000

#1 Player in a
~$67B Market

~10x
Next Largest Competitor

Strong Margins and Free Cash Flow
~80% Cash Conversion

Modest Capex Needs
~2.5% of Revenue

Robust M&A Pipeline
13 companies and more than $250 million in revenue acquired since 1/1/17

Consistently Executing Across Complex Engagements

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