SUBJECT: **Vehicle & Equipment Parts Management and Supply Services**

BID #: ESC-0261-19

OPEN DATE: 10/31/18

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Three (3) years from date of contract execution with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 3 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of two (2) renewal options with TPH Holdings LLC DBA The Parts House. Period of service is from February 12, 2022 through February 11, 2023. Total revised estimated annual expenditure amount is $4,730,900.00, for a total expenditure amount not to exceed $18,923,600.00.

Funding for this award will be executed by formal contract amendment through the Office of General Counsel and encumbered by the following accounts: 51101.114003.552130.000000.00000000.00000.0000000 - $4,250,000.00 & 51101.114003.534100.000000.00000000.00000.0000000 - $480,900.00

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINISTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins

Date: Sept. 17, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tonigol, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Administrator

Re: Recommendation of Approval of First (1st) renewal for ESC-0261-19 Vehicle & Equipment Parts Management and Supply Services

Fleet Management Division is requesting approval to utilize the First (1st) renewal ESC-0261-19 Vehicle & Equipment Parts Management and Supply Services in the amount of $4,730,900.00. Period of Service is February 12, 2022 through February 12, 2023, with one (1) remaining renewal period. Estimated expenditure for renewal period is $4,730,900.00. The total not to exceed is $18,923,600.00.

Funding Source: Funds will be executed by formal contract through the Office of General Counsel and encumbered by the following accounts:
51101.114003.552130.00000.00000000.00000 - $4,250,000.00 &
51101.114003.534100.00000.00000000.00000 - $480,900.00.

2401 Commonwealth Ave Jacksonville, FL 32254 Phone: 904.[illegible] Fax: 904.[illegible].1607 www.coj.net

SUBJECT: Vehicle & Equipment Parts Management and Supply Services

BID #: ESC-0261-19 **OPEN DATE:** 10/31/18

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Three (3) years from date of contract execution with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 3 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with TPH Holdings LLC DBA The Parts House by $4,730,900.00 to cover parts management and supplies for the third and final year of the initial term. Total expenditure amount not to exceed $14,192,700.00.

Funding for this award will be executed by formal contract through the Office of General Counsel and encumbered by the following accounts: 51101.114003.552130.000000.00000000.00000.0000000 - $4,250,000.00 & 51101.114003.534100.000000.00000000.00000.0000000 - $480,900.00

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 10/15/2020

OTHER

ACTION OF AWARDING AUTHORITY DATE 10/15/20

APPROVED BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Vehicle & Equipment Parts Management and Supply Services

BID #: ESC-0261-19

OPEN DATE: 10/31/18

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Three (3) years from date of contract execution with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 3 NUMBER RECEIVED: 5 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with TPH Holdings LLC DBA The Parts House by $4,730,900.00 to cover parts management and supplies for the second year of the three (3) year term. Total expenditure amount not to exceed $9,461,800.00.

Funding for this award will be executed by formal contract through the Office of General Counsel and encumbered by the following accounts: AFFM511FS-05213 $4,250,000.00 & AFFM511FS-03410 - $480,900.00

Attachments: Recommendation Memo and Previous Award(s)

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/10/19

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 10/10/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Vehicle & Equipment Parts Management and Supply Services

BID #: ESC-0261-19

OPEN DATE: 10/31/18

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - Three (3) years from date of contract execution with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 3 NUMBER RECEIVED: 5 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject AutoZone Parts, Inc. as non-responsive for failure to submit proof of meeting the minimum requirements and failure to respond to Attachment B, Evaluation Criteria.

Recommend approval of award to the highest scoring responsive, responsible bidder, TPH Holdings LLC DBA The Parts House. Period of service is for three (3) years from date of contract execution with two (2) one (1) year renewal options. Total expenditure amount not to exceed $4,730,900.00.

TPH Holdings	98.70
Mancon LLC	86.08
Tidewater Fleet Supply	84.40
Genuine Parts Co.	77.30

Funding for this award will be executed by formal contract through the Office of General Counsel and encumbered by the following accounts: AFFM511FS-05213 $4,250,000.00 & AFFM511FS-03410 - $480,900.00

Attachments: Recommendation Memo, Tabulation and Scoring Sheets, Rejection Letter and Evaluation Criteria

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Torpol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 12/20/18

OTHER: _____

ACTION OF AWARDING AUTHORITY

APPROVED DATE. 12/20/18

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For, Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

9902-01
Amd 2

AMENDMENT NO. 2 TO SERVICES CONTRACT BETWEEN THE CITY OF JACKSONVILLE AND TPH HOLDINGS, LLC FOR VEHICLE AND EQUIPMENT PARTS MANAGEMENT AND SUPPLY SERVICES

THIS AMENDMENT NO. 2 is made and entered into as of Feb. 12, 2021 (the "Effective Date"), by and between the **CITY OF JACKSONVILLE**, a municipal corporation existing under the constitution and the laws of the state of Florida (the "City") and **TPH HOLDINGS, LLC**, a Florida limited liability company doing business as "The Parts House" (the "Contractor").

WITNESSETH:

WHEREAS, the City and the Contractor are parties to a Services Contract for Vehicle and Equipment Parts Management and Supply Services dated as of February 25, 2019, as amended by that certain Amendment No. 1 dated as of October 10, 2019 (City Contract #9902-01) (the "Agreement");

WHEREAS, the City desires to increase its Maximum Indebtedness under the Agreement by $4,730,900.00; and

WHEREAS, the City's Competitive Sealed Evaluation Committee and Mayor approved such increase in an award dated October 15, 2020;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby amend the Agreement as follows:

1. Maximum Indebtedness. Section 4 of the Agreement is deleted in its entirety and replaced with the following:

> 4. Maximum Indebtedness. As required by Section 106.431, Ordinance Code, City's maximum indebtedness for all products and services under this Contract shall be a fixed monetary amount not-to-exceed FOURTEEN MILLION ONE HUNDRED NINETY-TWO THOUSND SEVEN HUNDRED AND NO/100 DOLLARS ($14,192,700.00). City's obligations under this Contract are contingent upon the availability of lawfully appropriated funds for the Services and this Contract.

2. Entire Amendment. This Amendment constitutes the entire agreement between the parties with respect to the matters addressed. No statement, representation, writing, understanding, agreement, course of action or course of conduct, made by either party, or any representative of either party, which is not expressed herein shall be binding. All terms and conditions not specifically amended in this Amendment shall remain in full force and effect.

3. Authority. Contractor represents and warrants to City that Contractor has full right and authority to execute and perform its obligations under this Amendment and the Contract, and Contractor and the person(s) signing this Amendment on Contractor's behalf represent and warrant to City that such person(s) are duly authorized to execute this Amendment on Contractor's behalf without further consent or approval by anyone. Contractor shall deliver to City promptly upon request all documents reasonably requested by City to evidence such authority.

4. Counterpart Execution. This Amendment may be executed in a number of identical counterparts, each of which for all purposes is deemed an original, and all of which constitute collectively one (1) agreement. The facsimile transmission of all signatures shall constitute and be evidence of an executed Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Effective Date.

WITNESS: Connie Jerozal

Connie Jerozal

Print Name:

TPH HOLDINGS, LLC, doing business as "The Parts House"

By:

David Honig, President

ATTEST:

CITY OF JACKSONVILLE

By James R McCain

James R. McCain
Corporation Secretary

Lenny Curry
Mayor

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

Encumbrance and funding information for internal City use:

Account or PO Number: POA 70537-

Amount.....$

This above stated amount is the maximum fixed monetary amount of the foregoing contract. It shall not be encumbered by the foregoing contract. It shall be encumbered by one (1) or more subsequently issued purchase(s) that must reference the foregoing Contract. All financial examinations and funds control checking will be made at the time such purchase order(s) are issued.

In accordance with Section 24.103(e), of the Ordinance Code of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the foregoing agreement; provided however, this certification is not nor shall it be interpreted as an encumbrance of funding under this Contract. Actual encumbrance[s] shall be made by subsequent purchase order[s], as specified in said Contract.

Director of Finance
City Contract #9902-01, Amendment 2

GC-#1400275-v1A-Amd_2_to_TPH_Holdings_services_contract_9902-01_.doc

FORM APPROVED

By: James R McCain

Office of General Counsel