SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19 **OPEN DATE: 2019-03-06**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the second renewal option with ISS Facility Services, Inc., (contract 9578-04) for Janitorial Services for Various City Locations. Period of Service will be from October 1, 2020 through September 30, 2021, with two (2) one (1) year renewal options remaining. Total estimated annual expenditure amount will be $2,118,716.40, for a total revised award amount not-to-exceed $5,082,569.95.

This award is to be funded by various account(s): PWPB- Various Public Buildings-54101-155007-534420-000000-00000000-00000- $643,928.64; PWPB-City Hall at St. James-54101-155001-534420-000000-00000305-00000- $267,696.00; PWPB-Ed Ball Bldg-54101-155004-534420-000000-00000000-00000-$296,426.76; PWPB-Jake Goldbold Bldg-54101-155001-534420-000000-00000546-00000- $26,304.00; PWPB-Pre-Trail Detention Facility-54101-155008-534420-000000-00000000-00000- $14,952.00; PWPB-Yates Bldg-54101-155001-534420-000000-00001020-00000-$73,920.00; JPL-00111-185102-534100-000000-00000000-00000- $782,192.00; JPL Conf. Facilities-15107-185104-534100-000000-00000000-00000- $13,297.00 and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE.

August 20, 2020

MEMORANDUM

TO: Competitive Sealed Proposals Evaluation Committee (CSPEC)

ATTN: Gregory W. Pease, Chief, Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, Chief

SUBJECT: ESC-0374-19: Janitorial Services For Various City Locations - ISS Facility Services, Inc. 2nd Renewal Request

The Public Buildings Division recommends approval to utilize the second of four renewal options with ISS Facility Services, Inc. for Janitorial Services For Various City Locations beginning October 1, 2020 through September 30, 2021.

The estimated FY21 expenditure is $2,118,716.40, with a revised not-to-exceed amount of $5,082,569.95.

Departments and Locations	Account Number	FY21 (12 Months)
PWPB - Various Public Buildings	54101-155007-534420-000000-00000000-00000	$ 643,928.64
PWPB - City Hall at St James	54101-155001-534420-000000-00000305-00000	$ 267,696.00
PWPB - Ed Ball Building	54101-155004-534420-000000-00000000-00000	$ 296,426.76
PWPB - Jake Godbold Building	54101-155001-534420-000000-00000546-00000	$ 26,304.00
PWPB - Pre-Trial Detention Facility	54101-155008-534420-000000-00000000-00000	$ 14,952.00
PWPB - Yates Building	54101-155001-534420-000000-00001020-00000	$ 73,920.00
	PWPB TOTAL:	$ 1,323,227.40
Jacksonville Public Library	00111-185102-534100-000000-00000000-00000	$ 782,192.00
Jacksonville Public Library Conf. Facilities	15107-185104-534100-000000-00000000-00000	$ 13,297.00
	JPL TOTAL:	$ 795,489.00
	EXTENDED TOTAL:	$ 2,118,716.40

Funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year.

The renewal will be documented by formal contract amendment (Contract 9578-04) through the Office of General Counsel.

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact Jim Lange at 904-255-4340.

Attachments: * Vendor Letter to Renew
* List of Various City Locations
* Certificate of Insurance
* Previous Award

cc: Ann Brackin, Public Works Contracts & Finance Manager
Marilyn Laidler, Purchasing Analyst
Jim Lange, Contract Administration Coordinator

ISS Facility Services (Janitorial Services For Various City Locations) ESC-0374-19					
Building	Maximo No.	Address	Monthly Cost		
Agriculture Cooperative Extension Service	0146	1010 N. McDuff Ave.	$ 1,500.00		
Animal Care and Protective Services	9965	2020 Forest Street	$ 947.00		
Clerk of the Courts (Jacksonville Beach)	0870	1543 Atlantic Blvd.	$ 323.00		
Communications Facility - Central Office Bldg	0224	1020 Superior Street	$ 480.00		
Fleet Management	0311	2581 Commonwealth Ave.	$ 1,979.00		
Florida Theatre Office Complex (Floors 3, 4 and 6 only)	0415	128 E. Forsyth Street	$ 786.00		
JFRD - 911 Back Up Call Center at Cecil Field	3366	5845/5847 Aviation Ave.	$ 3,293.00		
JFRD - Fire/Rescue Administration Building (EOC)	0442	515 N. Julia Street	$ 5,690.00		
JSO - 711 Building	0690	711 Liberty Street	$ 1,577.00		
JSO - Aviation Unit	0238	855-18 St Johns Bluff Rd.	$ 323.00		
JSO - Equestrian Office	0329	1076 W. Duval Street	$ 323.00		
JSO - Evidence	0797	829 Haines Street	$ 323.00		
JSO - Forfeiture Warehouse Office Space	0448	1087 Haines Street	$ 435.00		
JSO - ICAC Facility	4252	1736 S. University Blvd.	$ 300.00		
JSO - Police Memorial Building	0323	501 E. Bay Street	$ 15,209.00		
JSO - Police Memorial Building (Day Porter)	0323	501 E. Bay Street	$ 478.00		
JSO - Police Memorial Building (Custodian)	0323	501 E. Bay Street	$ 430.00		
JSO - Re-Entry Facility	0450	1025 Superior Street	$ 1,097.00		
JSO - Zone 1 Substation (Gateway)	0871	5570 Norwood Ave.	$ 323.00		
JSO - Zone 2 Substation (Regency)	0872	9501 Arlington Expressway	$ 323.00		
JSO - Zone 4 Substation (Blanding)	0868	3726 Blanding Blvd.	$ 323.00		
JSO - Zone 6 Substation (Highlands)	0874	936 Dunn Ave.	$ 323.00		
Kids Hope Alliance (formerly Jax Childrens Commission)	0199	1095 A. Phillip Randolph Blvd.	$ 2,447.00		
Medical Examiners Office (Includes Mobile Trailer)	0318	2100 Jefferson Street	$ 1,407.00		
Mosquito Control	0116	1321 Eastport Rd.	$ 570.00		
Parks, Recreation & Community Svcs. Employee Restrooms	0408	555 W. 44th Street	$ 433.00		
Public Buildings Administration Office Building	0446	555 W. 44th Street	$ 1,403.00		
Right-of-Way & Grounds Administration Office	0134	928 Liberty Street	$ 140.00		
Right-of-Way & Grounds - East Yard Administration Bldg.	0438	609 St Johns Bluff Rd.	$ 940.00		
Right-of-Way & Grounds - North Yard Administration Bldg.	0422	4767 Moncrief Rd.	$ 248.00		
Right-of-Way & Grounds - North Yard Trailer #1	9994	4767 Moncrief Rd.	$ 144.00		
Right-of-Way & Grounds - South Yard Administration Bldg.	0424	2915 Parental Home Rd.	$ 161.00		
Right-of-Way & Grounds - South Yard Supply Bldg.	0424	2915 Parental Home Rd.	$ 87.00		
Right-of Way & Grounds - West Yard Administration Bldg.	0437	2637 W. 1st Street	$ 248.00		
Right-of Way & Grounds - West Yard Supply Bldg.	0427	2639 W. 1st Street	$ 161.00		
Right-of Way & Grounds - West Yard Warehouse/Office	0504	2365 W. 1st Street	$ 143.00		
Supervisor of Elections	0801	105 E. Monroe Street	$ 619.00		
Supervisor of Elections	2222	1 Imeson Park Blvd.	$ 1,228.00		
Surplus Yard Administration Office	0145	1096 N. McDuff Ave.	$ 153.00		
Tax Collector Office (Beaches Branch)	0826	1505 Atlantic Blvd.	$ 549.00		
Tax Collector Office (Gateway Mall Branch)	0795	910 W. 44th Street	$ 636.00		
Tax Collector Office (Hogan at Beach Blvd. Branch)	9952	7120 Hogan Rd.	$ 636.00		
Tax Collector Office (Kernan Branch)	0877	12220 Atlantic Blvd.	$ 621.00		
Tax Collector Office (Mandarin Branch)	2188	10035 San Jose Blvd.	$ 621.00		
Tax Collector Office (Marietta Branch)	4333	8299-10 W. Beaver Street	$ 695.00		
Tax Collector Office (North Branch)	0823	12961 N. Main Street	$ 475.00		
Tax Collector Office (Roosevelt Branch)	4466	6331-10 Roosevelt Blvd.	$ 636.00		
Topography/Survey Field Office (3 Offices in 1 Bldg.)	0426	2636 W. 1st Street	$ 449.72		
Traffic Engineering	0234	1007 Superior Street	$ 476.00		
Victim Services Center	0244	403 W. 10th Street	$ 549.00		
VARIOUS PUBLIC BUILDINGS	**54101-155007-534420-000000-00000000-00000**		**$ 53,660.72**	$ 643,928.64	(12 months)
Ed Ball Bldg: (All Floors and Basement except ITD Data)	792	214 N. Hogan Street	$ 22,647.00		
Ed Ball Bldg: 1 Day Porter for 1 Shift of 6 hours	792	214 N. Hogan Street	$ 1,985.00		
Ed Ball Bldg: ITD Data Center, 4th Floor	792	214 N. Hogan Street	$ 70.23		
ED BALL BUILDING	**54101-155004-534420-000000-00000000-00000**		**$ 24,702.23**	$ 296,426.76	(12 months)
Pre-Trial Detention Facility: Judicial Spaces and Bathrooms	337	500 E. Adams Street	$ 923.00		
Pre-Trial Detention Facility: Cleaning of 2 Public Bathrooms	337	500 E. Adams Street	$ 323.00		
PRE-TRIAL DETENTION FACILITY	**54101-155008-534420-000000-00000000-00000**		**$ 1,246.00**	$ 14,952.00	(12 months)
Claude Yates Building	103	231 E. Forsyth Street	**$ 6,160.00**	$ 73,920.00	(12 months)
YATES BUILDING	**54101-155001-534420-000000-00001020-00000**				
City Hall St. James	104	117 W. Duval Street	**$ 22,308.00**	$ 267,696.00	(12 months)
CITY HALL	**54101-155001-534420-000000-00000305-00000**				
Jake Godbold Building (City Hall Annex)	794	407 N. Laura Street	**$ 2,192.00**	$ 26,304.00	(12 months)
GODBOLD BUILDING	**54101-155001-534420-000000-00000546-00000**				

PWPB Locations & Prices for FY21 (10/01/2020 - 09/30/2021)
Revised Dated 8/14/2020 (JBL)

Total Per Month:	**$ 110,268.95**
FY21 (12 Month Total):	**$ 1,323,227.40**

ISS Facility Services, Inc.
ESC-0374-19 (Janitorial Services For Various City Locations)
FY21 = October 1, 2020 - September 30, 2021 (12 months)
PO: 9A08540 / Contract 9578-04

Departments and Locations	Account Number	FY21 (12 Months)
PWPB - Various Public Buildings	54101-155007-534420-000000-00000000-00000	$ 643,928.64
PWPB - City Hall at St James	54101-155001-534420-000000-00000305-00000	$ 267,696.00
PWPB - Ed Ball Building	54101-155004-534420-000000-00000000-00000	$ 296,426.76
PWPB - Jake Godbold Building	54101-155001-534420-000000-00000546-00000	$ 26,304.00
PWPB - Pre-Trial Detention Facility	54101-155008-534420-000000-00000000-00000	$ 14,952.00
PWPB - Yates Building	54101-155001-534420-000000-00001020-00000	$ 73,920.00
	PWPB TOTAL:	**$ 1,323,227.40**
Jacksonville Public Library	00111-185102-534100-000000-00000000-00000	$ 782,192.00
Jacksonville Public Library Conf. Facilities	15107-185104-534100-000000-00000000-00000	$ 13,297.00
	JPL TOTAL:	**$ 795,489.00**
	EXTENDED TOTAL:	**$ 2,118,716.40**

ISS FACILITY SERVICES
728 Blanche Street Suite 114
Jacksonville, Florida 32204

August 3, 2020

Mr. Jim Lange
City of Jacksonville
555 W 44th Street
Jacksonville, Florida 32208

RE: ESC-0374-19
Janitorial Services for Various Public Buildings

ISS agrees to renew the above referenced contract for the period of October 1, 2020 through September 30, 2021 with the City of Jacksonville based on the terms and conditions of our current agreement with the City of Jacksonville.

Sincerely,

Jason Pitcock

Jason Pitcock
Vice President

352/372-8753 Phone 904/265-1926 Phone http://www.us.issworld.com
352/372-1510 Fax 904/265-1927 Fax

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 12/23/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Southwest, Inc.
Houston TX Office
5555 San Felipe
Suite 1500
Houston TX 77056 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Zurich American Ins Co	16535
INSURER B:	ACE American Insurance Company	22667
INSURER C:	ACE Fire Underwriters Insurance Co.	20702
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
ISS Facility Services, Inc
1019 Central Pkwy N
Suite 100
San Antonio TX 78232 USA

COVERAGES CERTIFICATE NUMBER: 570079749077 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Per Project Agg $2M X Per Location Agg $2M GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:			GL0983574307	01/01/2020	11/30/2020	EACH OCCURRENCE	$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$5,000,000
							PRODUCTS - COMP/OP AGG	$2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY			ISAH25291529	01/01/2020	01/01/2021	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION						EACH OCCURRENCE	
							AGGREGATE	
B C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WLRC6604581A AOS SCFC66045857 WI	01/01/2020 01/01/2020	01/01/2021 01/01/2021	X PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Jacksonville is included as Additional Insured in accordance with the policy provisions of the General Liability policy.

CERTIFICATE HOLDER

The City of Jacksonville
St. James City Hall, Suite 335
Jacksonville FL 32202 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Southwest, Inc.

Holder Identifier :

Certificate No : 570079749077

©1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19 **OPEN DATE: 2019-03-06**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations, to add the new Duval County Tax Collector's Office (Marietta Branch) at 8299-10 West Beaver Street to the list of locations receiving service effective in the month of May 2020 at the cost of $695.00 per month. The new branch replaces the Commonwealth Branch Office at 6672 Commonwealth Avenue ($475.00 per month) which is closing in May 2020. Funding to cover the cost difference of these two facilities for reminder of FY20 is $1,575.00. Total revised estimated annual expenditure amount will be $2,110,478.40, for a total revised award amount not-to-exceed $2,963,853.55.

This award is to be funded by various account(s) dependent on funding and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/14/20

Teresa R Eibay
James P. McCain
OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/19/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19 OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) **NUMBER RECEIVED:** (3) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations, in the amount of $3,484.00. By adding services to two (2) newly renovated Parks, Recreation & Community Services employee restrooms located in the Workshop/Maintenance/Warehouse area of the Public Works facility at 555 W. 44th Street to the list of locations receiving service effective in the month of February 2020 at the cost of $433.00 per month for 5-day week service .Total revised estimated annual expenditure amount will be $2,108,903.40, for a total revised award amount not-to-exceed $2,962,278.55.

This award is to be funded by various account(s) dependent on funding and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 1/30/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/31/20

APPROVED BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19 OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations, in the amount of $31,716.00. By adding services to JSO 911 Backup Call Center at 5847 Aviation Avenue to become effective January 2020 at the cost of $3,293.00 per month ($30,000.00 for the remainder of FY20) for 7-day a week service with two (2) cleanings per day; adding the new Duval County Tax Collector's Office (Roosevelt Branch) at 6331-10 Roosevelt Blvd, effective January 2020 at the cost of $636.00 per month. The new Roosevelt Branch Office will replace Cedar Hills Branch at $501.00 per month which is closing January 2020. Funding to cover the cost difference of these two facilities for the reminder of FY20 is $1,716.00. Total revised estimated annual expenditure amount will be $2,105,439.40, for a total revised award amount not-to-exceed $2,958,814.55.

This award is to be funded by various account(s) dependent on funding and to be executed by formal contract amendment through Office of General Counsel and processed by Individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
For GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12-19-19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/19/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19 OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED. (3) OTHER. (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the first renewal option with ISS Facility Services, Inc. (contract #8578-04) for Janitorial Services at Various City Locations. Period of Service will be from October 1, 2019 through September 30, 2020, with three (3) one (1) year renewal options remaining. To add services to JSO Forbitura Warehouse Office Space beginning October 1, 2019 at 5 days a week at the cost of $435.00 per month Total estimated annual expenditure amount will be $2,073,723.40, for a total revised award amount not-to-exceed $2,927,098.55

This award is to be funded by account(s):
PWPB-Various PB-PWPBSA1MAPR-03410E-$595,232.64, PWPB- City Hall at St. James- PWPBSA1SJ-03410E- $267,696.00; PWPB- Ed Ball Building- PWPBSA1BALL-03410E- $296,426.76, PWPB- Jake Godbold Building- PWPBSA1HB-03410E- $26,304.00; PWPB- Pre-Trial Detention Facility- PWPBSA1PD-03410E- $14,952.00, PWPB-Yates Building- PWPBSA1YB-03410E- $73,920.00
Jacksonville Public Library- PLJX011MBBS-03410- $782,192.00; Jacksonville Public Library Cont. Facilities- PLJX15WLCFT-03410- $17,000.00, to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments; Recommendation Memo, Vendor Renewal Letter, Vendor Quote, Insurance Certificate, Previous Award(s)

ANALYST: Marilyn Ladler
MARILYN LADLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Bibbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/12/19

OTHER

ACTION OF AWARDING AUTHORITY DATE 9/13/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19 OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with ISS Facility Services, Inc. (contract #9578-04), in the amount of $21,450.40 for Jacksonville Public Library, as a result of adding additional days of service for several libraries resulting in a need for janitorial services for fiscal year 2019. Total revised award amount not-to-exceed $853,375.15

This award is to be funded by account(s): PLJX011MBBS-00410 to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s)

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Marilyn Ladler
MARILYN LADLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Ray Birkel, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8/22/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/23/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19 OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA- HIGHEST SCORE

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
The City had previously issued this RFP, and the evaluation committee has evaluated proposals, based upon the evaluations and scores the rankings are as follows (highest to lowest):

1. ISS Facility Services, Inc. - (Score) 93.60
2. Trusted Hand Services, Inc. – (Score) 91.80
3. Grosvenor Building Services- (Score) 67.20

Recommend approval of award to ISS Facility Services, Inc., as the highest scoring bidder, for Janitorial Services at Various City Locations, per evaluation criteria. Period of Service will be from May 1, 2019 through September 30, 2019, with four (4) one (1) year renewal options. Total award amount not-to-exceed $831,924.75.

This award to be funded by account(s):

Departments & Location	Account Code	Monthly	5 Month Total
PWPB- Godbold Bldg.	PWPBSA1HB-03410E	$2,192.00	$10,960.00
PWPB- St. James Bldg.	PWPBSA1SJ-03410E	$22,308.00	$111,540.00
PWPB- Yates Bldg.	PWPBSA1YB-03410E	$6,160.00	$30,800.00
PWPB- Ed Ball Bldg.	PWPBSA1BALL-03410E	$24,702.23	$123,511.15
PWPB- Various Public Bldgs.	PWPBSA1MAPR-03410E	$49,167.72	$245,838.60
PWPB- Pre-Trail Detention Facility	PWPBSA1PD-03410E	$1,246.00	$6,230.00
Total for PWPB		$105,775.95	$528,879.75
Jacksonville Public Library	PLJX01MBBS-03410	$59,609.00	$298,045.00
JPL- Continence Facilities	PLJX15WLCFT-03410	$1,000.00	$5,000.00
Extended Total:		$166,384.95	$831,924.75

To be executed by formal contract through Office of General Counsel and processed by Individual Purchase Order(s)

Attachments: Recommendation Memo, Scoring Sheet, Bid Tabulation, Evaluation Matrix, JSEB Letter, Basis of Award

ANALYST: MARILYN LAIDLER

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 4/04/19

OTHER:

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19 OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA- HIGHEST SCORE

ACTION OF AWARDING AUTHORITY DATE 4/4/19

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mooss
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2013-05