SINGLE SOURCE AWARD **BID # SS-8231-20**

Subject: Downloadable E-Books and E-Audio Books for the Jacksonville Public Library

Department: Jacksonville Public Library

Description of Purchase:
Recommend approval to increase the single source award to Overdrive, Inc. by $534,371.36 for the purchase of additional downloadable e-books and e-audio books for the initial three-year period ending May 1, 2023. Total revised estimated expenditure amount not to exceed expenditure $938,342.36.

Funding Source: 00111.185102.566010.000000.00000000.00000.0000000 - To be encumbered by purchase order

Single Source Award To: Overdrive, Inc.

Price Justification: See attachment

Total Award: $938,342.36 **Requisition #:** N/A

Attachments: Recommendation Memo and Previous Award

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE
PUBLIC LIBRARY

Jacksonville Public Library
Support Services Department
3435 University Blvd. North
Jacksonville, Florida 32277

August 27, 2020

MEMORANDUM

TO: Gregory Pease
Chief, Procurement Division

FROM: Charlene Adkins
Library Supervisor, Collection Development and Acquisitions

SUBJ: Justification Letter for OverDrive
General funds- 00111.185102.566010.000000.00000000.00000.0000000

The Jacksonville Public Library requests funds for OverDrive in the amount of $534,371.36 on SS-8231-20 bringing the total amount of the award to $938,342.36.

These funds will purchase additional downloadable e-audio books and downloadable e-books for Jacksonville Public Library's customers based on increased demand for e-content.

With your approval, modification of SS-8231-20 will allow for continued purchasing from OverDrive during the fiscal year.

SINGLE SOURCE AWARD **BID # SS-8231-20**

Subject: Downloadable E-Books and E-Audio Books for the Jacksonville Public Library

Department: Jacksonville Public Library

Description of Purchase:
Recommend approval of single source award to Overdrive, Inc. for the purchase of downloadable e-books and e-audio books. Period of service is for three (3) years from date of award. Total not to exceed expenditure amount is $403,971.00.

Funding Source: PLJX011MBBS-06601 - To be encumbered by purchase order

Single Source Award To: Overdrive, Inc.

Price Justification: See attachment

Total Award: $403,971.00 **Requisition #:** N/A

Attachments: Recommendation Memo, Single Source Request Form and Vendor Letter and Quote

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Sec. Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R Eiben
CHAIRMAN

4/30/20
DATE

Linda Reed

Jean R. McCain

ACTION OF AWARDING AUTHORITY DATE: 5/1/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

FORM GB-113, Revised 12/2007