

PUBLIC NOTICE
PSEC AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, February 22, 2024, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Join Teams Meeting
For Teams link, please visit coj.net/department/finance/procurement

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the city's intended decision for all recommended actions above the formal threshold. Please refer to 126.106 (e) if you wish to protest any of these items.

Committee Members: Robert Warenberg, Chairman
 Brennan Merrell, Treasury
 James McCain, Jr., OCC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Gina Ray	1	P-06-19	Contract Amendment No. 4 Consultant Services for the Development, Administration & Grading of Promotional Examinations for the JFRD Employee Services Department	That Contract No. 70223-20, originally executed July 13, 2020, between the City of Jacksonville and Industrial/Organizational Solutions for the Development, Administration & Grading of Promotional Examinations for the Jacksonville Fire and Rescue Department, be amended to exercise the fourth(4) and final renewal option extending the period of service from April 1, 2024, to March 31, 2025, and increase the maximum indebtedness by \$349,900.00 to a not-to-exceed amount of \$1,399,600.00. All other terms and conditions, as previously amended, shall remain unchanged.	03/31/24	
Mary Diperna	2	P-48-22	Contract Amendment No. 1 ACA Administrative Services Employee Services Department	That Contract No. 70226-23 between the City of Jacksonville and Worxtime, LLC for ACA Administrative Services be amended to exercise the first renewal option to extend the period of service from May 1, 2024, thru April 30, 2025, with three (3) renewal options remaining, and increase the maximum indebtedness by \$80,000.00 to a new not-to-exceed amount of \$160,000.00. All other terms and conditions shall remain the same.	04/30/24	
Carolina Teran-Ocegüera						
Tylica Young	3	P-22-21	Contract Amendment No. 3 Communication & Branding Consulting Kids Hope Alliance	That Contract No. 71441-22 Between Kids Hope Alliance and Acuity Design Group, Inc., for Communications and Branding Consulting be amended to ratify the contract from January 1, 2024, to date of award and extend the period of service to May 1, 2024. The maximum indebtedness shall remain a not-to-exceed amount of \$135,000.00. All other terms and conditions, as previously amended shall remain the same.	12/31/23	
Kenneth Darby						
Tracy Flynn	4	P-36-19	Contract Amendment No. 7 Property & Casualty Insurance Brokerage Services Division of Insurance & Risk Management	That Contract No. 602671-20 between the City of Jacksonville and Brown & Brown, Inc., for Property & Casualty Insurance Brokerage Services, be amended to exercise the final renewal option extending the period of service from March 1, 2024, thru February 28, 2025. All other terms and conditions shall remain unchanged.	03/13/24	
Bibinia Centeno						
Greg Grant	5	P-08-24	Introduce and Review Scope Small Business Capital Access Program Equal Business Opportunity Office	That the Committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to insure compliance with the City's ordinances, Procurement policies and procedures and applicable Federal and state laws.		
Brian Bergen						

Laurie Santana Matthew Fall	6	P-33-23	Fee & Contract Negotiation Consultant Services to Develop Vision Zero Action Plan Planning and Development Department	That the City Of Jacksonville enter into a contract with The Kittleston & Associates to provide Consultant Services to Develop Vision Zero Action Plan incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B'; the period of services will be from execution of the contract thru eighteen months; the maximum indebtedness is a not-to-exceed amount of \$310,000.00. All other terms and conditions are per the Request for Proposal and the City's standard contract language.		
Jeff Foster Will Williams	7	P-07-10	Contract Amendment No. 22 Trail Ridge Landfill Expansion Permitting and Design Department of Public Works/Solid Waste Division	That Contract NO. 6354-13 between the City of Jacksonville and CDM Smith, Inc., for Trail Ridge Landfill Expansion Permitting and Design be amended to incorporate the attached Scope of Services (Final Closure Design) identified as Exhibit 'AX' and the Contract Fee Summary identified as Exhibit 'AY' in the amount of \$250,000.00; thereby increasing the maximum indebtedness by \$250,000.00 to a new not-to-exceed amount of \$13,096,351.00. All other terms and conditions, as previously amended, shall remain the same.	"To Project Completion"	
Jeff Foster Will Williams	8	P-07-10	Contract Amendment No. 23 Trail Ridge Landfill Expansion Permitting and Design Department of Public Works/Solid Waste Division	That Contract NO. 6354-13 between the City of Jacksonville and CDM Smith, Inc., for Trail Ridge Landfill Expansion Permitting and Design be amended to incorporate the attached Scope of Services identified as Exhibit 'AZ' and the Contract Fee Summary identified as Exhibit 'BA' in the amount of \$290,000.00; thereby increasing the maximum indebtedness by \$290,000.00 to a new not-to-exceed amount of \$13,386,351.00. All other terms and conditions, as previously amended, shall remain the same.	"To Project Completion"	
Jeff Foster Will Williams	9	P-32-19	Contract Amendment No. 1 CEI Services for Lonnie Miller Park Ash Remediation, Infrastructure Installation, & Park Amenities Department of Public Works/Solid Waste Division	That Contract No. 70333-20 between the City Of Jacksonville and England-Thims & Miller, Inc., for CEI Services for Lonnie Miller Park Ash Remediation, Infrastructure Installation, & Park Amenities, be amended to increase the maximum indebtedness by \$181,070.01 to a new not-to-exceed maximum amount of \$2,200,205.00	"To Project Completion"	
Jeff Foster Will Williams	10	P-12-19	Contract Amendment No. 2 Professional Design Services for Winton Drive Landfill Redevelopment Department of Public Works/Solid Waste Division	That Contract No. 10082-01 between the City of Jacksonville and Mechling Engineering & Consulting, Inc. for Professional Design Services for Winton Drive Landfill Redevelopment be amended to incorporate the attached Scope of Work identified as Exhibit 'E' and Fee Schedule identified as Exhibit 'F'; and increase the maximum indebtedness by \$335,077.61 to a new not-to-exceed maximum indebtedness in the amount of \$554,964.45. All other terms and conditions, as previously amended, shall remain unchanged.	"To Project Completion"	
Tom McKnight Daryl Weinstein	11	P-04-24	Introduce & Review Scope Construction/Engineering and Inspection Services for Oceanway/New Berlin & Brentwood Libraries Department of Public Works	That the Committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to insure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Gary Goldsberry Bob Scott	12	P-07-24	Introduce & Review Scope Professional Design Services for Miscellaneous Dredge and Waterway Projects - Annual Contract Department of Public Works	That the Committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to insure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Steven Long Jill Enz	13	P-21-19	Contract Amendment No. 6 Professional Engineering Services for Emerald Trail Master Plan Improvements	That Contract No. 9092-04, originally executed January 6, 2020 between the City of Jacksonville and Pond and Company Corporation for Professional Engineering Services for Emerald Trail Master Plan Improvements be amended to incorporate the attached Scope of	"To Project Completion"	

			Department of Public Works/Engineering & Construction Management Division	Services identified as Exhibit 'N' and Fee Summary identified as Exhibit 'N'. Increase the not-to-exceed limit for Post Design Services by \$12,576.28 to a new limit of \$17,688.20, thereby increasing the maximum indebtedness to the City by \$12,576.28 to a new not-to-exceed amount of \$1,051,633.89. All other terms and conditions shall remain the same.		
Steven Long Renee Hunter	14	P-17-20	Contract Amendment No. 4 Right-Of-Way and Property Acquisition Services – Annual Contract Department of Public Works/Engineering & Construction Management Division	That Contract No. 70916-21, originally executed March 29, 2021, between the City of Jacksonville and HDR Engineering, Inc. for Right-Of-Way and Property Acquisition Services – Annual Contract, be amended to increase the maximum indebtedness by \$2,000,000.00 to a new not-to-exceed maximum indebtedness of \$8,000,000.00. All other terms and conditions, as previously amended, shall remain the same.	03/27/25	
Steven Long Tim Crutchfield	15	P-17-19	Rescinded Contract Amendment No. 7 Professional Architectural & Engineering Services for Programming Site Selection & Design of New Medical Examiner's Office Department of Public Works/Engineering & Construction Management Division	That Contract 10754, originally executed February 4, 2020, between the City of Jacksonville and Gresham Smith for Professional Design Services for Professional Architectural and Engineering Services for Programming Site Selection and Design of New Medical Examiner's Office be amended to incorporate the attached Scope of Services identified as Exhibit 'O' and Fee Summary identified as Exhibit 'P'; increase the lump-sum amount for Design Services by \$586,148.57 to a new lump-sum amount of \$4,091,661.36; thereby increasing the maximum indebtedness by \$586,148.57 to a new total maximum amount of \$4,331,111.30. All other terms and conditions shall remain the same.	"To Project Completion"	
		P-17-19	Rescinded Contract Amendment No. 7 Professional Architectural & Engineering Services for Programming Site Selection & Design of New Medical Examiner's Office Department of Public Works/Engineering & Construction Management Division	That Contract 10754, originally executed February 4, 2020, between the City of Jacksonville and Gresham Smith for Professional Design Services for Professional Architectural and Engineering Services for Programming, Site Selection and Design of New Medical Examiner's Office be amended to incorporate the attached Scope of Services identified as Exhibit 'O' and Fee Summary identified as Exhibit 'P' to increase the lump-sum amount for Design Services by \$325,811.23 to a new lump-sum amount of \$3,831,324.04, thereby increasing the maximum indebtedness by \$325,811.23 to a new not-to-exceed maximum amount of \$4,070,773.96. All other terms and conditions shall remain unchanged.	"To Project Completion"	

Meeting Adjourned: _____

"The next PSEC meeting is scheduled to be held on Thursday, March 7, 2024"



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Employee Services
City Hall at St. James
117 W. Duval St., Suite 100
Jacksonville, FL 32202
(904) 255-5600
www.coj.net

MEMORANDUM

**TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee**

**FROM: Gina Ray, Manager of Personnel Services – Assessments & Training
Employee Services Department** *GR*

**SUBJECT: P-06-19 Consultant Services for the Development, Administration, &
Grading of Promotional Examinations for the Jacksonville Fire and
Rescue Department**

DATE: February 13, 2024

Contract #70223-20 between the City and Industrial/Organizational Solutions is set to expire March 31, 2024. All work has been performed satisfactorily for the past year. Paragraph 4 of the contract allows for four, one-year renewal options. Therefore, we wish to extend the contract for the 4th of the one-year renewals. There is no rate increase associated with this amendment; all rates will remain the same.

Accordingly, this is to recommend that Contract #70223-20, originally executed July 13, 2020 between the City of Jacksonville and Industrial/Organizational Solutions, for Development, Administration & Grading of Promotional Examinations, be amended to exercise the fourth of four (4) renewal options to extend the Period of Service from April 1, 2024 to March 31, 2025.

Request approval to increase the contract under the negotiated fees, terms and conditions by \$349,900.00. This is to ensure there is adequate funding to cover the development, administration, and grading of entry-level and promotional exams for the Jacksonville Fire and Rescue Department through the end of the contract. This will revise the maximum indebtedness from \$349,900.00.00 to a not-to-exceed amount of \$1,399,600.00. All other terms and conditions of the Contract shall remain the same.

GR/

Attachments: Industrial/Organizational Solutions agreement letter



January 23, 2024

Gina Ray
Manager, Personnel Services – Examining
City of Jacksonville

RE: P-06-19 Consultant Services for the Development, Administration and Grading of Promotional Examinations for the Jacksonville Fire and Rescue Department

Ms. Ray:

IOS is amenable to a one-year extension of the above referenced contract (from 4/1/2024 to 3/31/2025). We look forward to continuing our partnership.

Best regards,

Chad Legel
President

Section 4
Description of Services and Deliverables

- a) The examinations must be in compliance with the following internal documents:
1. The attached Consent Decree entered by the United States District Court Middle District of Florida, specifically paragraphs 76-107 (please read carefully) (Attachment H);
 2. The current version of any applicable collective bargaining agreement(s): (Attachment H, Appendix 5)
 3. The Civil Service and Personnel Rules and Regulations of the City of Jacksonville. (Attachment J)
- b) All examinations will be developed, administered, reviewed, and scored within six months of the first vacancy date.
- c) A pre-employment examination must be developed for the entry-level, non-certified firefighter classification.
- d) A new promotional examination must be developed and used for each classification.
- e) All examination materials, questions and related information must be kept secure. No one knowing, or related to, a JFRD employee shall have access to the examinations.
- f) The examinations' reading lists must be developed with the participation of Jacksonville Fire and Rescue Department Subject Matter Experts (SMEs).
- g) The development of examination questions and/or scenarios will NOT involve SMEs who:
1. are currently employed by JFRD.
 2. were previously employed by JFRD.
 3. have a known affiliation with a person employed or previously employed by the JFRD,
 4. currently reside in Florida, or
 5. resided in Florida within the last three (3) years prior to the examination.

JFRD employees shall serve as SMEs only to assist in the development and update of each job analysis and reading list, as well as serving on the protest hearing committee as per the City of Jacksonville, Florida Civil Service and Personnel Rules and Regulations.

II. Project Requirements:

For each examination request generated during the period of the contract, the Consultant will be expected to perform the following tasks:

- a) The Consultant must conduct an extensive job analysis indicating tasks/work behaviors, knowledge, skills, and abilities (KSAs), linkage information, all weights, and the method by which KSAs will be measured.
- 1) The job analysis will be planned by the Consultant/Firm in consultation with other experts, as identified by the City.
 - 2) The Consultant/ Firm will provide a written report for each job analysis completed and will produce a proposal for the promotion examination for each classification (including the information listed in paragraph 92 of the attached Consent Decree). The proposal

will be produced to the City at least 155 days before the scheduled examination date.

- 3) Regardless of the proposal described above, the Consultant/Firm must be prepared to develop and administer, with 60-day notice, an examination in the format used on the prior examination for that classification (see paragraph 95 of the attached Consent Decree).
- b) If the City notifies the Consultant that an examination in the previous format is needed and that format was 150 multiple-choice questions, the Consultant will develop and validate at least 250 items, 150 for the examination and 100 for possible make-up exams. Depending on whether the written examination is used in conjunction with other examination methods, the number of written items will accurately reflect the percentage of weights and knowledge dimensions included in the examination. Multiple-choice items will have four (4) independent answers which will not include "none of the above", or "all of the above", or various combinations of other answers. All items will have one and only one correct answer. Matching, essay, fill in the blank, and true/false items will not be used. The Consultant will maintain a record of the source from which each examination item was derived and the knowledge that is examined by each item. The overlapping items must be modified but remain at the same level of difficulty.
- c) In consultation with the JFRD, the Consultant will identify general source material to be compiled into a reading list, and provide this list to the City Employee Services Department for distribution at least 70 days prior to administration of any type of examination.
- d) The Consultant will maintain security of all examination materials prior to and after the examination. All examination material developed will become property of the City of Jacksonville, and all documents related to the project to include emails.
 - 1) There is to be no additional cost to the City of Jacksonville to receive copies of project related materials or documents, and they should be retained until notified otherwise and should be available on demand.
 - 2) The Consultant will keep a copy of all examination materials for themselves, should the Consultant need to defend their work even after expiration of the contract.
 - 3) If the Consultant desires to destroy any City of Jacksonville project related documents, the Consultant must let the City of Jacksonville know prior to any destruction of these documents.
- e) The Consultant must keep and maintain all records created in the process of developing JFRD promotion examinations covered by the scope of this Request for Proposal.
- f) The Consultant will be responsible for the exam administration process. City Employee Services Department will provide staff to assist.
- g) The Consultant will determine examination time limits and provide documentation of how those time limits were determined for each examination.
- h) Prior to completion of any examination administration, the Consultant will provide the City Employee Services Department with a keyed copy of the examination. The City of Jacksonville Employee Services Department will conduct the examination protest review sessions and maintain a log of protested items.
- i) The Consultant will prepare all materials necessary for any protest meeting and provide for and administer a protest hearing in conformance with Civil Service and Personnel Rules and Regulations.
- j) The Consultant will score the examination in conformance with Civil Service and Personnel Rules



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

MEMORANDUM

TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee

FROM: Mary Diperna, Division Chief, Employee Benefits
Carolina Teran-Oceguera, Manager, Employee Benefits

SUBJECT: P48-22 ACA Administrative Services
Amendment #1

DATE: February 13, 2024

Mary Diperna
cto 2/13/2024

This is to recommend that the City approve the first amendment to the contract with Worxtime. The contract shall be for a one-year period effective May 1, 2024 through April 30, 2025; rates will increase by 3% and the total indebtedness for May 2024-April 2025 shall not exceed \$80,000; the maximum indebtedness shall not exceed \$160,000.

All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.

Thanks.

Attachment: Letter of Renewal 2024

Worxtime
11432 Lackland Road
St. Louis, MO 63146



Phone: (800) 374-9507 | clientservices@worxtime.com

February 7, 2024

Mary DiPerna
Manager, Employee Benefits Human Resources Division
City of Jacksonville
117 West Duval Street, Suite 150
Jacksonville, Florida 32202

RE: Renewal of Worxtime, LLC (Equifax) ACA Administrative Services Contract May 1, 2024 through April 30, 2025

Dear Mary,

Worxtime LLC is pleased to offer for renewal, our ACA Administrative Services contract with the City of Jacksonville as proposed through RFP P-48-22.

With the exception of terms and conditions agreed to by the parties and contained in an Amendment, specifically the additional of the Limitation of Liability and data transfer terms, all of the terms and conditions of the contract will remain the same as presented in our initial RFP proposal. The financial arrangements for this year's renewal are as follows:

Per Employee Per Month	\$0.40
Per 1095C form mailed	\$1.77

We are pleased to provide our professional services to the City of Jacksonville and look forward to continuing our relationship.

Sincerely,

By: *Russell McAllister*
Russell McAllister (Feb 8, 2024 13:27 CST)

Name: Russell McAllister

Title: VP, National Accounts

Date: 02/08/2024



MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA) *Saralyn Grass*

CC: Kenneth Darity, Chief Administrative Officer

SUBJECT: Request an extension for Contract # 71441-22 (BID P-22-21), Acuity Design Group, Inc., Communications and Branding Consulting Services -- No Cost.

DATE: February 02, 2024 *Am#3*

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. Request an extension for Contract # 71441-22, Amendment 3, (BID P-22-21) for Acuity Design Group, Inc., Communications and Branding Consulting Services. The new period of service will be through May 1, 2024 with no change to the maximum expenditure amount of \$135,000.00.

The above professional services provided by the listed agency were initially procured through a competitive RFP, BID # P-22-21. The contract extension will allow the listed agency to complete in progress projects.

Upon approval of this request a contract amendment will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

Account Name	Fund	Center	Account	Project	Activity	Interfund	Future
Professional Services	10901	181005	531090	000000	00000000	00000	0000000

Attachment(s): Previous Award Dated 1/26/23

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Olive Wallace-Cohen, Buyer
 Jessica Pitts, Director Finance
 Joyce Watson, Director, Administration, Contracts, and Purchasing

**SECOND AMENDMENT TO
SERVICES CONTRACT
FOR
COMMUNICATION AND BRANDING CONSULTING SERVICES**

THIS SECOND AMENDMENT TO SERVICES CONTRACT (this “*Amendment*”) is entered into and effective as of the 1st day of January, 2023 (the “*Effective Date*”), by and between **KIDS HOPE ALLIANCE**, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida (“*KHA*”), and **ACUITY DESIGN GROUP, INC.**, a Florida for profit corporation with its principal offices at 975 McDuff Avenue, S., Jacksonville, Florida 32205 (the “*Contractor*”).

RECITALS

WHEREAS, KHA and Contractor are parties to that certain Services Contract for Communication and Branding Consulting Services dated as of November 1, 2021, and as amended by that certain First Amendment dated October 1, 2022 (City Contract #71441-22, BID #: P-22-21) (the “*Contract*”); and

WHEREAS, in an Award effective January 26, 2023, the City’s Professional Services Evaluation Committee and Mayor approved the Second Amendment to exercise the first of two renewal options, extend the period of service through December 31, 2023, and an increase to the maximum indebtedness by \$40,000.00, with all other terms and conditions remaining the same.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Recitals.** The Recitals set forth above are true and correct and incorporated in this Amendment by this reference.

2. **Capitalized Terms.** Unless otherwise defined in this Amendment, all capitalized terms shall have the meanings given to them in the Contract.

3. **Amendment to Section 2, Performance of Services of the Contract.** Section 2 of the Contract is deleted in its entirety and replaced with the following provisions:

2. **Performance of Services.** Contractor shall perform the Services as specified in the RFP, the Response, and amended Scope of Services (the “*Services*”), identified as **Exhibit A-1**, attached to this Amendment.

4. **Amendment to Section 3, Compensation of the Contract.** Section 3 of the Contract is deleted in its entirety and replaced with the following provisions:

3. **Compensation.** KHA shall compensate Contractor for services based on the Contract Fee Summary identified as **Exhibit B, Contract Fee Schedule**. No payments will be made until all applicable deliverables are received and approved by KHA in accordance with the RFP and this Contract.

5. **Amendment to Section 4, Maximum Indebtedness of the Contract.** Section 4 of the Contract is deleted in its entirety and replaced with the following provisions:

4. **Maximum Indebtedness.** KHA's maximum indebtedness, for all products and services under this Contract shall be a fixed monetary amount not-to-exceed **ONE HUNDRED THIRTY-FIVE THOUSAND AND 00/100 DOLLARS (\$135,000.00)**. All amounts payable under this Agreement shall be subject to the availability of lawfully appropriated funds therefor. If funding for this Contract comes from grant funds from a funding agency not a part of the City of Jacksonville, payment by KHA is further contingent upon KHA actually receiving such grant funds and those funds being appropriated by the Jacksonville City Council. In the event the City Council appropriates less than one hundred percent (100%) of the Maximum Indebtedness or KHA fails to receive any applicable grant funding, Contractor agrees to execute any amendments to this Contract and any other documents required by KHA within ten (10) days of KHA's request.

6. **Amendment to Section 5, Term of the Contract.** Section 5 of the Contract is deleted in its entirety and replaced with the following provision:

5. **Term.** The term of this Contract shall commence on November 1, 2021 and shall continue through December 31, 2023 (the "***Term***"), unless sooner terminated by either party in accordance with the terms of this Contract. This Contract may be renewed for up to one (1) one (1) year renewal option available at terms mutually agreeable.

7. **Authority.** Contractor represents and warrants to KHA that Contractor has full right and authority to execute and perform its obligations under this Amendment and the Contract, and Contractor and the person(s) signing this Amendment on Contractor's behalf represent and warrant to KHA that such person(s) are duly authorized to execute this Amendment on Contractor's behalf without further consent or approval by anyone. Contractor shall deliver to KHA promptly upon request all documents reasonably requested by KHA to evidence such authority.

8. **Ratification of the Contract.** The provisions of the Contract shall remain in full force and effect except as expressly provided in this Amendment.

9. **Entire Agreement.** This Amendment is the entire agreement of the parties regarding the modifications to the Contract provided herein, and supersedes all prior agreements and understandings regarding such subject matter, and may be modified only by a writing executed by the party against whom the modification is sought to be enforced, and shall bind and benefit the parties and their respective successor, legal representatives and assigns.

10. **Counterpart Execution.** This Amendment may be executed electronically and in a number of identical counterparts, each of which for all purposes is deemed an original, and all of such constitute collectively one agreement.

[Remainder of page left blank intentionally. Signature page follows immediately.]

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment as of the Effective Date.

ACUITY DESIGN GROUP, INC., a Florida for profit corporation

By: DocuSigned by: Cantrece Jones
DZCC56A888448D
Cantrece Jones, President

KIDS HOPE ALLIANCE, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida,

By: DocuSigned by: Michael Weinstein
9F8B78FD37DA487
Michael Weinstein, CEO

Form Approved:

By: DocuSigned by: [Signature]
07A8F7155CE1402
Office of General Counsel

Encumbrance and funding information for internal City use:

Account or PO Number: POA-

Increase Award Amount:\$ 40,000.00

NEW TOTAL MAXIMUM INDEBTEDNESS AMOUNT: \$135,000.00

This above-stated amount is the maximum fixed monetary amount of the foregoing Contract. It shall not be encumbered by the foregoing Contract. It shall be encumbered by one (1) or more subsequently issued purchase orders(s) that must reference the foregoing Contract. All financial examinations and funds control checking will be made at the time such purchase order(s) are issued.

In accordance with Section 24.103(e) of the City of Jacksonville *Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the foregoing agreement; provided however, this certification is not, nor shall it be interpreted as an encumbrance of funding under this Contract. Actual encumbrance(s) shall be made by subsequent purchase order(s).

Patrick Grive
ASE87A02E192433
Director of Finance
City Contract Number: **71441-22, Amendment #2**

EXHIBIT A-1
SCOPE OF SERVICES
(Immediately following)

2023 ADG Contract Renewal Terms and Scope

Deliverables	Description	Activities	Timeline	Budget/Price	Notes
<p>Branding support & consultation</p> <ul style="list-style-type: none"> PR outreach as needed based on media strategy recommendations Marketing/design requests for events Commercial rollouts (social media, radio, tv spots) 	<p>Support KHA in its branding and marketing strategy and efforts</p>	<ul style="list-style-type: none"> Assist with the rollout of the Communications plan Assist with logo design updates for KHA website & marketing materials 	<p>January 2023- December 2023</p> <p>- Each applicable deliverable activity total is to be billed monthly upon its completion.</p>	<p>\$32K total cost allowable for branding support and consultation.</p> <p>Payment will incur in monthly increments based on invoice up to the total cost for the deliverable.</p>	
<p>Publications</p> <ul style="list-style-type: none"> Annual Report 2023 Printing designs & correction needs for Annual Reports 	<p>Design and Layout of publications</p>	<ul style="list-style-type: none"> Design cover, layout (3-5 design to be submitted initially for KHA to choose from) Meet to discuss draft Revisions (3 - 7 rounds to finalize- if guidelines and instructions are provided per correction draft) Submit the final copy by the deadline 	<p>First draft due by November 15th.</p> <p>2nd draft December 1st</p> <p>Final Draft December 27th -30th.</p> <p>- Each applicable deliverable activity total is to be billed monthly upon its completion.</p>	<p>\$8 K is the total cost allowable for publication deliverables.</p> <p>Payment will incur in monthly increments based on invoice up to the total cost for the deliverable.</p> <p>All invoices to be submitted by December 31 for payment.</p>	

EXHIBIT B
CONTRACT FEE SCHEDULE
(Immediately following)

Form 1 – Price Sheet

NAME OF CONSULTANT Acuity Design Group, Inc.

Proposal Number Renewal of contract # POA-71441-22

SCHEDULE OF PROPOSED PRICES/RATES

1. Total Fee for Services (payable upon completion of project or upon completion of listed deliverables):

\$40,000

2. If additional work is requested (beyond deliverables listed below) what are your charges based on hours worked, the hourly direct labor rates (without Fringe Benefits)? (You may or may not have different rates – that is up to you.)

Principal (Partner or Senior Officer): \$ 140.00 hr.

Project Manager (Responsible Professional): \$ 95.00 hr.

3. Estimated percentage of total fee to be performed by sub-contractors 25-30 %

4. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel:

See chart below

5. Project Costs per Deliverable:
Complete chart on subsequent pages. You may edit or move around information in rows or add rows as needed. Please keep the columns the same.

PROJECT DIRECTOR	\$140	
MARKETING MANAGER /BRANDING	\$130	
MARKETING ASSISTANT	\$75	
MARKETING RESEARCH	\$75	
MEDIA PLANNER/BUYER	\$125	
GRAPHIC DESIGNER	\$125	
TELEVISION PRODUCER	\$125	
VIDEOGRAPHER	\$175	
WEB DESIGNER & MAINTENANCE	\$125	
PRINT COORDINATION (DOES NOT INCLUDE PRINTING COST)		\$50
PHOTOGRAPHER		\$130
PUBLIC RELATIONS		\$125
OUTREACH SPECIALIST (CONDUCT SURVEYS)		\$50
STRATEGY PLANNING		\$125
OUTREACH MANAGER		\$125
COPYWRITING		\$125



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Donna Deegan, Mayor

Division of Insurance and Risk Management
117 W. Duval Street, Suite 335
Jacksonville, FL 32202
(904) 255-5344
RiskReview@coj.net

MEMORANDUM

Date: February 15, 2024

To: **Dustin Freeman, Professional Services Evaluation Committee Copy:**

Kevin F Collier

From: **Tracy Flynn, Risk Manager, Kevin Collier, Property & Casualty Insurance Compliance Manager**

Re: Brown & Brown of Florida broker Services for Property Insurance-P36-19 contract 602671-20 and Casualty Insurance broker services – P-43-18 contract 9269-08

This contract/broker places a variety of Property & Casualty Insurance policies for the city. The current contract ran from October 1, 2023, to February 29, 2024. We are proposing extending this contract, with no changes, from March 1, 2024 to February 28, 2025.

It is respectfully requested that the City Contract No. 602671-20 with Brown & Brown, Inc. be extended for the placement, binding, and ratification of the purchase of Property & Casualty Insurance policies for the City of Jacksonville. All contract terms and conditions shall remain the same, nothing contained herein shall be amended, modified, or otherwise revised without prior PSEC and Mayor's approval.

Attachments-

SIXTH AMENDMENT TO CONTRACT 602671-20

Amendment C – Scope of Work

Amendment D – Calculations of total indebtedness



Brown & Brown INSURANCE*

Brown & Brown of Florida, Inc.
10151 Deerwood Park Blvd.
Building 100, Suite 100
Jacksonville, FL 32256
904 / 565-1952 • Fax 904 / 565-2440

February 9, 2024

Tracy A. Flynn, Chief of Risk Management
Finance and Administration Department
City of Jacksonville
117 W. Duval St., Suite 335
Jacksonville, FL 32202-3381

Re: City of Jacksonville
Insurance Brokerage Services Contract
Contract #602671-20

Dear Mrs. Flynn,

Please accept this letter as confirmation that we are in agreement of a one year contract extension at the same terms and conditions as the expiring contract.

Should you have any questions, please let us know.

Best Regards,

Josh Becksmith

Executive Vice President

josh.becksmith@bbrown.com

O (904) 565-8260 | F (904) 565-2440

BBrown.com | NYSE: BRO



A NEW DAY.

MEMORANDUM

DATE February 9, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

FROM: Greg Grant, EBO/JSEB Administrative Director

Subject: Certification Letter for RFP P-08-24 Small Business Capital Access Programs

Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the service or study:
The City of Jacksonville's Office of Economic Development (OED) and The City of Jacksonville (EBO) request proposals from qualified firms to manage the Small Business Capital Access Programs, including the Jacksonville Small & Emerging Business Capital Access Funding, Small Business Micro-Grant Funding, Small Business Low-Interest Loans, and Veterans Entrepreneurship Program. These businesses often need help accessing traditional forms of financing. These programs are vital for Jacksonville's economic growth and play a pivotal role in fostering the success of small businesses and facilitating economic development.
2. The Objective of the study or services:
The selected management Contractor/Firm will be responsible for overseeing the implementation, administration, and evaluation of the City of Jacksonville Small Business Capital Access Programs. The primary objectives of this program include facilitating the establishment and growth of micro-businesses, providing essential capital access, supporting disadvantaged entrepreneurs, stimulating job creation, and fostering community development. The consultant will conduct outreach and marketing efforts to small businesses, in line with the program's strategic objectives.

3. The estimated period of time needed for the service or study: 12 Months 1 year renewal Option.
This is a Pilot Program
4. The estimated cost of the service or study: \$100,000.00
5. Whether the proposed study or service would or would not duplicate a prior or existing study or service: The proposed services will not be duplicated.
6. List of current contracts or prior services or studies which are related to the proposed study or service: There is not a current contract for the services.
7. A statement as to why the service/study cannot be done by department or agency staff:
The contract requires knowledge and training in providing loans and experience in micro-grant funding and banking for the purpose of distributing funding to underserved small business communities.
8. The **names** and **telephone numbers** of **two** representatives from the using agency designated to serve on the evaluation committee as subcommittee members:
Greg Grant , EBO/JSEB Administrative Director 904-255-8832
Brian Bergen, Director of Small Business Initiatives 255-5453
9. A project funding account number: Funding will be identified at the time purchase orders are issued for these services.

BS Number	Transition Report Section	Title / Info	Accounting String	Account Title	Amount
2023-807-E	Building Local Business	02 Small business capital access	00111 105103 531090-000000-00000000-00000-00000000	Other Professional Services	\$100,000.00
2023-807-E	Building Local Business	02 Small business capital access	00111 105103-582001-000000-00000000-00000-00000000	Subsidies & Contributions To Private Org	\$100,000.00
2023-807-E	Building Local Business	02 Small business capital access	00111 105103-599950-000000-00000000-00000-00000000	Loans	\$700,000.00
2023-807-E	Building Local Business	02 Small business capital access	00111 105109-582001-000000-00000000-00000-00000000	Subsidies & Contributions To Private Org	\$50,000.00
2023-807-E	Building Local Business	02 Small business capital access	00111 105109-599950-000000-00000000-00000-00000000	Loans	\$50,000.00
2023-807-E	Building Local Business	03 Small business education and augmentation	00111 105101-582001-000000-00000000-00000-00000000	Subsidies & Contributions To Private Org	\$100,000.00

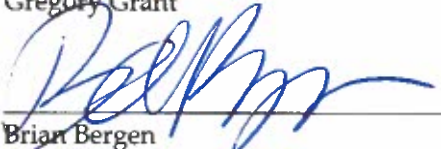
10. The **names** and **Email addresses** of **specific consultants** the using agency wishes to be included in the solicitation process:
11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as subcommittee. Members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated May 2023



Gregory Grant

2/14/24

EBO/JSEB Administrative Director



Brian Bergen

2/14/24

OED, Director of Small Business Initiatives



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Planning and Development Dept
Edward Ball Building Suite 300
214 North Hogan Street
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

MEMORANDUM

TO: Dustin Freeman, Chief Of Procurement
Procurement Division

FROM: Laurie Santana, Chief of Transportation Planning
Planning and Development *Laurie Santana*

Matthew Fall, Bike/Ped Coordinator *mfall*
Planning and Development

RE: P-33-23 Consultant Services to Develop vision Zero Action Plan

DATE: February 22, 2024

The Planning and Development Department has negotiated with the number one ranked consultant that submitted a proposal and was selected to provide **Consultant Services to Develop Vision Zero Action Plan** resulting in the attached Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with The **Kittelson & Associates**, to provide **Consultant Services to Develop Vision Zero Action Plan** incorporating the attached Scope of Services identified as Exhibit A and Contract Fee Schedule identified as Exhibit B. The period of services will be from execution of the contract for 18 months at terms mutually agreeable; The maximum indebtedness is a not-to-exceed amount of \$310,000. All other terms and conditions are per the City's standard contract language and as provided in the Request for Proposal.

Attachments: Exhibits A & B

cc: Alex Baker, PSEC Specialist



**CITY OF JACKSONVILLE, FLORIDA
PLANNING AND DEVELOPMENT DEPARTMENT
TRANSPORTATION PLANNING DIVISION**

**SCOPE OF SERVICES FOR:
CITY OF JACKSONVILLE VISION ZERO ACTION PLAN:
TARGETING ZERO TRAFFIC FATALITIES BY THE YEAR 2035**

AUGUST 2, 2023

City of Jacksonville
Vision Zero Action Plan (VZAP)
Scope of Services

PROJECT DESCRIPTION

The City of Jacksonville (COJ) is seeking a qualified transportation planning consultant to develop the City's first Vision Zero Action Plan (VZAP) in support of the goal to reduce all traffic fatalities to zero, with a 50% reduction in serious injuries on the transportation network, by the target year of 2035. Development of the VZAP will employ a Safe System approach, recognizing that humans make mistakes and that the human body has limited capacity to tolerate crash impacts. Steering for the VZAP will be done in consultation with an established Vision Zero Task Force, through solicited public comment, and with an ongoing reference to the Vision Zero Network's Guidelines for Effective Vision Zero Action Plan. Equity is an important consideration for COJ and should be reflected in this effort throughout all stages.

The VZAP will include, among other elements, identification of a High Injury Network (HIN) of corridors, feasible policy recommendations and actionable items, performance targets with measurable outcomes, and an overall framework for COJ and its partners to continue working towards a common goal of zero fatalities and reduced serious injuries. All recommended mid-and-long-term strategies and countermeasures will reflect a balance of educational, engagement, enforcement, engineering, and encouragement priorities. The VZAP will also include a comprehensive crash analysis and related technical deliverables, a branding and public engagement strategy, up to four demonstration projects, and an identification of specific projects and countermeasures within the HIN in support of a safer transportation network.

Engagement and meaningful collaboration with partner agencies are imperative to the effectiveness of the VZAP and critical in creating lasting change. The VZAP will align with other City or City-involved efforts, and those associated with the Florida Department of Transportation (FDOT), the Jacksonville Transportation Authority (JTA), the Downtown Investment Authority (DIA), the North Florida Transportation Planning Organization (TPO), Blue Zones Jacksonville, the Northeast Florida Regional Council (NEFRC), Groundwork Jacksonville, the Duval County Community Traffic Safety Team (CTST), the Jacksonville Sheriff's Office (JSO), as well as all the beach communities, including the cities of Atlantic Beach, Neptune Beach, and Jacksonville Beach.

TASK 1: PROJECT MEETINGS, COMMUNICATION, AND INVOICING

Probable Duration: Ongoing throughout the life of the project

The CONSULTANT will provide monthly progress reports and participate in monthly project meetings via MS Teams with the COJ's Project Manager and any invited Task Force members. These monthly meetings will begin after the scheduled project Kickoff Meeting discussed in Task 2. The CONSULTANT will create an account for file-sharing purposes. All collected and existing data, community outreach materials, technical memos, project evaluation sheets, and draft planning reports shall be uploaded to the portal. The account should be accessible during the planning process. The CONSULTANT shall deactivate the account after VZAP is completed.

The CONSULTANT will invoice COJ monthly/bi-monthly. If applicable, all invoices shall include sub-consultant invoices and direct costs. Direct costs shall be supported by a copy of receipts. Monthly/bi-monthly invoices shall include details of billed and remaining budget for each task (the city will provide a template for the CONSULTANT's use) and a brief progress report with milestones met.

TASK 1 DELIVERABLES

- Monthly Progress Reports
- Agenda for monthly project meetings
- Draft summaries of monthly project meetings including next steps
- Creation of a file sharing account
- Monthly/bi-monthly invoices and a summary of tasks completed during the invoicing period

TASK 2: SYTHESIZE EXISTING VISION ZERO ACTION PLANS AND KICKOFF MEETING

Probable Duration: 2-4 months

The CONSULTANT will collect, analyze, and synthesize existing adopted Vision Zero Action Plans from up to 10 other communities. Plans from the Cities of Toledo, Fort Lauderdale, Orlando, New York City, Hoboken, Cleveland, Jersey City, Washington DC, San Francisco, Alameda (CA), and Portland (OR) will each be reviewed and considered. Use of the Vision Zero Network's Resource Library will be included in this task.

The CONSULTANT will prepare a matrix that summarizes the data and indicators that are collected by each Vision Zero community. The purpose of this matrix is to identify the types of data that should be part of the VZAP. The CONSULTANT will also identify best practices and recommendations from the existing Vision Zero Action Plans that have potential transferability to the VZAP. If applicable, these best practices will be evaluated in Task 7: Strategy Review and Development.

The CONSULTANT and COJ will conduct a one-half day working session within one month of the contract execution to review the summary of existing Vision Zero Action Plans, and to

¹ Note: "Probable Durations" are general estimates of time for completion of specific tasks and may be adjusted. Consultant may deviate from these estimated times for completion in their proposed project schedules, based on their approach.

agree upon the local data, metrics, and indicators to be collected. This meeting will also serve as the Project Kickoff to discuss expectations, confirm agreement on the project deliverables, schedule, public engagement strategy, and branding strategy.

TASK 2 DELIVERABLES

- Summary of existing Vision Zero Action Plans
- Working session/kickoff meeting agenda
- One-half day working session/project kickoff
- Draft kickoff meeting summary including next steps

TASK 3: DATA INVENTORY AND COLLECTION

Probable Duration: 1-3 months

COJ will deliver available existing conditions data to the CONSULTANT. The CONSULTANT shall review the inventory of the existing data and initiate a list for new data collection. The new data collection list will be finalized by mutual agreement between COJ and the CONSULTANT. Below are a series of data that may be provided by the city:

- GIS files for all bicycle and shared-use path facilities citywide
- Available traffic volume and speed data
- Available ADA curb ramp inventory
- Available crosswalk inventory
- GIS files for RRFB inventory
- Access to all crash data from Signal4 Analytics
- All GIS files from JaxGIS, including demographic, airport, historic, environmental, land use, zoning, and transportation

The CONSULTANT will determine, after a concise review, if the existing data is adequate for the planning process or if new data needs to be collected. The CONSULTANT shall allocate a portion of the project budget for data collection activities.

TASK 3 DELIVERABLES

- List of requested new/updated data necessary for planning process
- Collection and organization of existing and new data

TASK 4: DETAILED VZAP OUTLINE

Probable Duration: 1-4 months

The CONSULTANT will draft an outline for the VZAP, detailing elements and sub-elements, with a description of each. The outline will help guide an overall layout for the VZAP and will be shared with COJ and appropriate stakeholders.

TASK 4 DELIVERABLES:

- Detailed Outline for the Vision Zero Action Plan

TASK 5: INDICATORS AND PERFORMANCE TRACKING

Probable Duration: 3-9 months / Ongoing

Using the indicators identified in Task 2 and the data collected in Task 3, the CONSULTANT will build a baseline and establish the framework for gathering, analyzing, utilizing, and sharing formal citywide safety data (crash, traffic volume, and roadway data). The CONSULTANT will define the data resources and consider non-traditional sources, such as census and environmental justice index data, to establish a comprehensive foundation to define and track VZAP performance. The CONSULTANT will provide a systematic method of updating and refining this data for monitoring the performance of the VZAP and its associated actionable strategies.

The CONSULTANT will identify and summarize applicable data and data sources and assist COJ in establishing the protocol for synthesizing data for use in monitoring the VZAP's performance. Data in the baseline assessment are assumed to be largely quantitative but may also be qualitative aspects such as description of programs or projects. Guidance for qualitative assessment will be provided in the written protocol.

The CONSULTANT will summarize the findings from the data analysis in a memorandum that will guide stakeholder discussion. The CONSULTANT will develop spreadsheets and publicly accessible web-based tools to track output (project productivity) and outcome (resultant fatality and injury) metrics. The tools generate a database to inform safety planning efforts, help track implementation gaps, provide transparency of process, and demonstrate the level of equity in application.

TASK 5 DELIVERABLES

- Summary of data sources
- Technical Memorandum for high-crash and high-risk locations/corridors
- Summary of performance on key indicators
- Implementation tracking tool

TASK 6: ESTABLISHING A VISION ZERO TASK FORCE

Probable Duration: 2-3 months / Ongoing

The CONSULTANT will work with COJ to determine a group of volunteer Vision Zero Task Force members, not to exceed 20 persons, to meet not less than four (4) times during the development of the VZAP. The CONSULTANT will review relevant safety planning documentation provided by the VZTF members to determine how the VZAP can align with existing efforts. The CONSULTANT will lead and facilitate four (4) Vision Zero Task Force meetings. A minimum of two (2) CONSULTANT team members will lead these meetings, with support from COJ staff. The first Task Force meeting will serve as the project kickoff and will provide an overview of Vision Zero concepts and the scope of the project, the second and third meetings will provide updates during development and solicit feedback, and the fourth meeting will provide a final update and solicit feedback of the concluding draft before finalizing the completed VZAP. The Task Force will be responsible for providing general oversight during the development and implementation of the VZAP and championing the Plan

with the community. Potential stakeholders that are anticipated with the Vision Zero Task Force are as follows:

- Florida Department of Transportation (FDOT), including FDOT D2 Urban Office and Florida State Safety Office staff
- Law enforcement: Jacksonville Sheriff's Office (JSO), Florida Highway Patrol (FHP – Troop G and K4), and various university/college campus police that wish to participate
- Groundwork Jacksonville
- Blue Zones Jacksonville
- Downtown Investment Authority (DIA)
- Jacksonville Transportation Authority (JTA)
- Jacksonville Electric Authority (JEA)
- Emergency Medical Services
- Major hospitals within COJ
- Jacksonville's Bicycle and Pedestrian Advisory Committee (BPAC)
- Other local Bicyclist and Pedestrian advocacy groups
- 20 is Plenty advocates
- Federal Highway Administration (FHWA)
- Departments of Health
- Duval County School District
- Downtown Vision, Inc.
- Historic Districts and community groups (e.g., SPAR Council, Riverside Avondale Preservation – RAP, Lift Jax)
- Representation from The Jaxson
- COJ's Context Sensitive Streets Standards Committee (CSSSC)

The CONSULTANT will schedule the dates/times, draft the agendas, and distribute meeting summaries, including next steps, for each of the four meetings. The CONSULTANT will also draft a non-binding, informal agreement template, to be signed by each Task Force member, to fortify each member's commitment to participate. It is anticipated that these meetings will be performed on the same day (or at the same time) as the JTA CSSAP Task Force Meetings to limit "meeting fatigue" for Task Force members participating in both projects.

TASK 6 DELIVERABLES

- Establish a Vision Zero Task Force (VZTF)
- Draft an informal "agreement to participate" and solicit VZTF members' signatures (buy-in)
- Agendas, presentations, handouts, and meeting summaries for four (4) VZTF meetings
- Solicit VZTF feedback when necessary

TASK 7: STRATEGY REVIEW AND DEVELOPMENT

Probable Duration: 2-5 months

The CONSULTANT will perform a review of existing transportation resources to inform the types of Actionable Strategies that are appropriate for COJ. The CONSULTANT will review the following documents:

- Florida Strategic Highway Safety Plan (SHSP)

- Florida Highway Safety Plan
- Florida Department of Transportation Target Zero initiative
- City of Jacksonville Capital Improvement Program (CIP)
- JTA’s Vision Zero Plan (Transit-focused)
- City of Jacksonville related policies and practices
- City of Jacksonville 2040 Mobility Plan - Long Range Transportation Plan
- Road Safety Audit (RSA) reports
- Florida Local Technical Assistance Program resources
- Vision Zero Network resources
- ITE Vision Zero Toolbox

The CONSULTANT will summarize findings from the document review in a memorandum. These findings will help to identify the strategies for the Action Plan and to inform discussion of strategies during all community outreach meetings.

TASK 7 DELIVERABLES

- Technical memorandum summarizing review findings

TASK 8: IDENTIFICATION OF A HIGH INJURY NETWORK (HIN)

Probable Duration: 3-10 months

The CONSULTANT will use data collected in Task 3 to identify a system of corridors that will comprise the High Injury Network (HIN). COJ does not have authority to implement VZAP treatments on state owned and maintained routes, and thusly two separate HINs should be identified and mapped using GIS: an HIN, solely derived from local routes, and an HIN that includes private and FDOT owned and maintained routes.

Corridor endpoints will be initially identified based on density of reported crashes, using an appropriate threshold between crash locations (all corridor termini located at crash locations). These initial endpoints will then be extended by analyzing the street typology (number of travel lanes, direction of travel, posted speeds, sidewalks, Average Annual Daily Traffic, and intersections) and land use patterns (commercial, residential, mixed-use, etc.).

This HIN will be reviewed in coordination with the “hot spots” identified as part of the JTA CSSAP effort to determine potential overlap in high crash locations between the two efforts.

TASK 8 DELIVERABLES

- Identification of HINs for local and all routes
- GIS files with HINs

TASK 9: PUBLIC OUTREACH, BRANDING MATERIALS, AND BRAND STRATEGY

Probable Duration: 3-10 months

VZAP requires a visual brand in tandem with public engagement that ultimately can help change public attitudes and actions regarding traffic safety. The CONSULTANT will develop, through discussions with COJ staff, a marketing plan with the following elements: branding,

developing of a logo, designing a dedicated website with dashboards, and integrating the efforts across agencies. The CONSULTANT will prepare a Community Outreach Plan to identify approaches to promote the VZAP, develop outreach strategies for traditional and social media, and schedule public meetings. [Note: The CONSULTANT's efforts associated with developing a logo, website and newsletters will be support, as it assumed COJ will develop the logo and will host the website.]

The CONSULTANT will prepare written and graphic content for COJ's website and printed materials. It is anticipated up to eight (8) infographics that depict progress in achieving COJ's VZAP goals will be required. The CONSULTANT will coordinate with COJ to organize the website content. The CONSULTANT will provide materials to COJ's Public Affairs Office to assist with an ongoing social media presence for the duration of the project. The CONSULTANT will also prepare social media updates when necessary to promote public meetings and milestones.

TASK 9 DELIVERABLES:

- Coordinate with COJ staff to discuss potential outreach strategies and social media schedule
- Draft a Community Outreach Plan
- Up to eight (8) infographics
- Draft written and graphical content for COJ's social media as appropriate

TASK 10: STAKEHOLDER MEETINGS

Probable Duration: 2-12 months

The CONSULTANT will prepare for and facilitate a series of small stakeholder meetings (total of four, one in each quadrant of COJ) to introduce the project and solicit initial input for the VZAP. These meetings are intended to be small gatherings of around 20 select community representatives and will focus on identifying issues and challenges in local communities. The CONSULTANT will communicate with the COJ City Council Liaisons to prepare the invitation list for the small stakeholder meetings. One CONSULTANT team member will lead each stakeholder meeting, with support from COJ employees. The Stakeholder Meetings will occur before Public Workshop #1 (described in Task 11) to obtain additional input that may be considered by the community. Where applicable, these meetings will be held on the same day (or at the same time) as any JTA CSSAP stakeholder meetings to reduce "meeting fatigue" for overlapping participants.

TASK 10 DELIVERABLES:

- Agendas, presentations, handouts, and meeting summaries for four (4) Stakeholder Meetings

TASK 11: PUBLIC WORKSHOPS

Probable Duration: 10-12 months

The CONSULTANT will facilitate city public workshops to bring selected safety stakeholders up to speed on the past successes and challenges COJ has experienced in the areas of highway safety and learn about the importance of a Vision Zero (and Safe Systems) approach. The list

of safety stakeholders will be used as the invitation list for the meeting. The CONSULTANT will invite the stakeholders, prepare meeting announcements, and work with COJ to secure appropriate meeting space. The CONSULTANT will prepare for and facilitate two (2) public workshops at venues selected and reserved by COJ. A minimum of four (4) CONSULTANT team members will attend these workshops, with support from COJ staff. The workshops are intended as follows: Public Meeting #1. Kick-off Meeting: This meeting will provide an overview of the VZAP effort. This meeting will occur after the first VZTF and stakeholder meetings (described in Task 6). Public Meeting #2. Draft Plan Presentation: This meeting will provide an overview of the VZAP for public comment and feedback. This meeting will occur after the second VZTF Meeting (described in Task 6). The CONSULTANT will take photos (or coordinate for COJ Public Affairs Office to take photos) and record video footage of the public workshops and create video recap presentations for use on social media.

Where applicable, these meetings will be held on the same day (or at the same time) as any JTA CSSAP public meetings to reduce “meeting fatigue” for overlapping participants.

TASK 11 DELIVERABLES:

- List of Stakeholders
- Agendas, presentations, handouts, and meeting summaries for two (2) public workshops
- Photography and video recap for use on social media

TASK 12: DEMONSTRATION PROJECTS (UP TO FOUR)

Probable Duration: 6-12 months

The CONSULTANT will develop up to four temporary demonstration projects, in coordination with appropriate COJ staff, that reflect the effectiveness of the recommended VZAP improvements, employing quick-build and tactical urbanism methods where appropriate. It is anticipated that COJ staff will apply for a 2024 SS4A grant for demonstration funding based on the potential demonstration projects developed.

The demonstration projects should be diverse in nature to showcase the range of options to support the VZAP (e.g., temporary pedestrian plazas and public spaces, temporary curb bulb-outs with nonpermanent paint and simple vertical delineators, decorative crossings, temporary bike lanes, etc.). Depending on the outcome of the SS4A grant, the CONSULTANT may coordinate with Blue Zones Jacksonville staff to determine if at least one of the demonstration projects may be community-led and engage local youth. The CONSULTANT will review “Vision Zero for Youth” materials for guidance. One of the demonstration projects may be coordinated with the ongoing JTA CSSAP effort as well.

TASK 12 DELIVERABLES

- Coordinate up to four (4) temporary demonstration projects
- Coordinate with Blue Zones Jacksonville on at least one (1) of the demonstration projects
- Coordinate with JTA on at least one (1) of the demonstration projects
- Consider engaging local youth in demonstration projects, based on Vision Zero for Youth guidance

TASK 13: CAPITAL PROJECTS LIST

Probable Duration: 3-7 months

The CONSULTANT will identify a subset of projects that are within the HIN corridors and provide a table containing brief planning level descriptions and cost details about each project (may use a “Description” column). The project list will be ranked according to a list of prioritization criterions to be established by the CONSULTANT. The final list will be evaluated and listed as projects in a “VZAP Capital Projects List,” to be included as an appendix in the final document.

TASK 13 DELIVERABLES

- List of Vision Zero projects in each HIN corridor and the deficiency or issue they address.

TASK 14: VISION ZERO ACTION PLAN DOCUMENT DEVELOPMENT

Probable Duration: 12-18 months

The CONSULTANT will use the information generated from the proceeding tasks to develop the City of Jacksonville’s first Vision Zero Action Plan, including professional layout/design, infographics, data, mapping, more expansive appendices with additional information, and an Executive Summary. The CONSULTANT will first develop a draft document for public review and will incorporate comments received during the review into a final revised document for COJ review. The CONSULTANT will provide as many as 100 final printed and bound copies of the report for distribution.

TASK 14 DELIVERABLES:

- Draft/initial VZAP document
- One (1) round of revisions based upon consolidated COJ (and VZTF) comments
- Final VZAP Executive Summary
- Final Action Plan document Word document and 100 printed/bound hardcopies
- All associated electronic files in every format, InDesign, Adobe, Excel, and GIS files, and MS Word that COJ may use freely for future updates

TASK 15: PHASE 1 IMPLEMENTATION

Probable Duration: 3-6 months

The project will conclude with a mayoral unveiling and subsequent training. The CONSULTANT will provide a presentation with voice-over of the VZAP. A descriptive handout and project information card will accompany the presentation. Once the mayor unveils the VZAP, the CONSULTANT will conduct one half-day training for invited members to become ambassadors on behalf of the city’s Vision Zero Action Plan effort.

TASK 15 DELIVERABLES:

- Presentation with voice-over and script
- Descriptive handout and project information card
- Information/training for ambassadors

SCHEDULE AND BUDGET

There is currently \$290,000-\$310,000 in the VZAP budget for the development and implementation of the Plan. It is anticipated that this project will be a 12–18-month effort. The CONSULTANT will commence performance of the above services on the date written authorization to proceed is received. The CONSULTANT will target completion of the project within twelve (12) months: ten (10) months to develop the plan and two (2) months to conduct Phase 1 Implementation, from the date of the written authorization to proceed. The schedule is subject to timely delivery of information provided by COJ and is inclusive of COJ review of the final deliverable.

CONSULTANT SERVICES NOT INCLUDED

The following services are not expected on the part of the CONSULTANT

- Engineering services
- Preparation of permit applications

Exhibit B - Contract Fee Schedule

Form 1 - Price Sheet

NAME OF CONSULTANT Kittelson & Associates, Inc.

Proposal Number P-33-23

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

N/A

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

Principal (Partner or Senior Officer): \$ 252.50 hr.

Project Manager (Responsible Professional): \$ 225.76 hr.

3. Other Direct Project Costs per Unit (please specify)

N/A

4. Estimated percentage of total fee to be performed by sub-contractors 50 %

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Please see attached rate sheet.



**City of Jacksonville
Rate Schedule
As of October 2023**

Classification	Hourly Rate	Overhead @ 205.68%	Profit @ 10%	Hourly Billing Rate*
Senior Principal Engineer/Planner	\$88.67	\$182.38	\$27.10	\$298.15
Principal Engineer/Planner	\$75.09	\$154.45	\$22.95	\$252.50
Associate Engineer/Planner	\$67.14	\$138.10	\$20.52	\$225.76
Senior Engineer/Planner	\$54.21	\$111.51	\$16.57	\$182.29
Engineer/Planner	\$44.43	\$91.38	\$13.58	\$149.39
Transportation Analyst	\$38.25	\$78.67	\$11.69	\$128.61
Technician I	\$32.03	\$65.89	\$9.79	\$107.71
Technician II	\$36.96	\$76.01	\$11.30	\$124.26
Senior Technician	\$42.85	\$88.13	\$13.10	\$144.07
Associate Technician	\$52.89	\$108.79	\$16.17	\$177.85
Office Support	\$31.82	\$65.44	\$9.73	\$106.98
Data Analyst / Software Technician	\$45.87	\$94.35	\$14.02	\$154.25
Senior Data Scientist/Developer	\$65.95	\$135.64	\$20.16	\$221.75

**Average classification rates are shown above. Escalation is included in the development of rates. Actual wage rates will be invoiced, overhead and profit will be locked for the duration of the contract.*

ENGLAND-THIMS & MILLER, INC.

HOURLY FEE SCHEDULE – 2023

CEO/CSO.....	\$400.00	/Hr.
President.....	\$350.00	/Hr.
Executive Vice President.....	\$335.00	/Hr.
Vice President	\$260.00	/Hr.
Senior Engineer/ Senior Project Manager.....	\$215.00	/Hr.
Project Manager.....	\$200.00	/Hr.
Director.....	\$185.00	/Hr.
Engineer.....	\$175.00	/Hr.
Assistant Project Manager	\$155.00	/Hr.
Senior Planner /Planning Manager.....	\$200.00	/Hr.
Senior Environmental Scientist.....	\$215.00	/Hr.
Planner.....	\$163.00	/Hr.
CEI Senior Project Engineer.....	\$230.00	/Hr.
CEI Project Manager/Project Administrator.....	\$184.00	/Hr.
CEI Senior Inspector.....	\$163.00	/Hr.
CEI Inspector	\$132.00	/Hr.
Senior Landscape Architect.....	\$184.00	/Hr.
Landscape Architect.....	\$165.00	/Hr.
Senior Technician/Senior Specialist.....	\$163.00	/Hr.
GIS Program Manager.....	\$180.00	/Hr.
GIS Analyst	\$140.00	/Hr.
GIS Consultant.....	\$150.00	/Hr.
Senior Engineering Designer / Senior LA Designer.....	\$160.00	/Hr.
Engineering Intern	\$140.00	/Hr.
Engineering/Landscape Designer.....	\$140.00	/Hr.
CADD/GIS Technician.....	\$132.00	/Hr.
Project Coordinator / CSS.....	\$100.00	/Hr.
Administrative Support.....	\$95.00	/Hr.

*ETM's standard hourly billing rates are reevaluated annually prior to the beginning of the calendar year and subject to an increase not to exceed five (5) percent per year.

The Haskell Company
Hourly Fee Schedule – 2023

Director: \$235

Transportation Planner: \$103

Project Engineer II: \$138

Design Associate I Arch: \$85

Acuity Design Group
Hourly Fee Schedule – 2023

Lead Public Involvement Officer/Project Manager: \$191.20

Communications Manager: \$145.97

Outreach Specialist: \$62.25

Marketing/Design: \$95.18

Administrative: \$62.25



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
Jacksonville.gov

MEMORANDUM

TO: Dustin Freeman
Chief, Procurement Division

THRU: Nina Sickler, P.E. Designated by: *Nina Sickler*
Director, Public Works Department

FROM: Will Williams, M.B.A. Designated by: *Will Williams*
Chief, Solid Waste Division

Jeffrey S. Foster, P.G. Designated by: *Jeffrey Foster*
Environmental Engineering Manager, Solid Waste Division

SUBJECT: Amendment #22, Contract #6354-13, P-07-10
CDM Smith F/K/A Camp Dresser & McKee
Trail Ridge Landfill – Landfill Permitting and Design

DATE: January 31, 2024

The Department of Public Works, Solid Waste Division has reviewed the scope of work for the final closure design for 50-acres within Disposal Units 1-5 at Trail Ridge Landfill as described in Exhibit AX and the fee scope as shown in Exhibit AY for the referenced contract. The 50-acres have been filled to the top of waste elevations and require the final closure cap pursuant to the City's Solid Waste Permit and Chapter 62-701, Florida Administrative Codes.

Accordingly, we recommend approval of Amendment #22 in the amount of \$250,000.00 for the final closure design of 50 acres in Disposal Units 1-5 with a new maximum indebtedness to the City of \$13,096,351.00.

Funding for this project should be encumbered as follows:

ACCOUNT	TOTAL
43105.157002.565051.001404.00000000.00000.00000000	\$250,000.00

Attachments

cc: Nickii Brookins, Solid Waste Division Accounting Manager

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EXHIBIT AX
AMENDMENT 22 to TASK AUTHORIZATION 6354-13
FOR
TRAIL RIDGE LANDFILL CLASS I CELL EXPANSION PROJECT
PHASES 1 THROUGH 5 PARTIAL CLOSURE

This Authorization, when executed, shall be incorporated in and become part of the Agreement for Professional Services between the City of Jacksonville (OWNER), and CDM Smith Inc. (CONSULTANT), dated February 9, 2011, hereafter referred to as the Agreement.

PROJECT BACKGROUND

CONSULTANT will assist the OWNER with the design, permitting, and construction of a new Class 1 landfill facility (Phases 6-14) at the Trail Ridge Landfill (TRLF) site. The existing landfill has been developed via 5 stages of cell construction (Phases 1-5) over 20 years and is within 2-3 years of reaching capacity. CONSULTANT has completed the following work related to the TRLF Class I Cell Expansion Project.

Initial Authorization – Developed a Master Plan for the build out of the TRLF site. The Master Plan recommended three phases, Phases 6 through 8 (now numbered 6 through 14), for full site buildout and evaluated various options for the next cell construction, Phase 6 expansion. The initial authorization also initiated field data collection for design of the TRLF Expansion Project.

Amendment 1 – Developed permit application and supporting documentation for the TRLF Expansion Environmental Resource Permit (ERP).

Amendment 2 – Continued data collection and developed permitting plans and specifications for Phase 6A through 6E TRLF Expansion Florida Department of Environmental Protection (FDEP) Solid Waste Permit. Amendment 2 included conceptual stormwater modeling, development of methane gas management plan, geotechnical stability analysis, and ongoing hydro-geological modeling.

Amendment 3 – Authorized investigation of expansion of the on-site borrow pit for use in future landfill activities. This amendment was a partial authorization of the Amendment 3 activities at TRLF. The remaining activities were authorized under Amendment 4.

Amendment 4 – Authorized funding for the remaining work described and approved in Amendment 3, including continued design and permitting activities for Phases 6 through 14 with development of solid waste construction permit application and Phase 6 construction documents. This amendment also included bidding services.

Amendment 5 – this amendment is a continuation of the work begun under the previous four amendments to obtain the ERP and FDEP Solid Waste Construction Permits needed to construct Phases 6-14 of the Trail Ridge Landfill Expansion. This amendment included activities to apply for a major modification of the site's existing Prevention of Significant Deterioration (PSD) permit, renew the site's

solid waste operating permit, and design a new access road for operational traffic. CONSULTANT submitted and received the FDEP solid waste construction permit, operations permit, and 2014 financial assurances for the planned expansion area under this amendment.

Amendment 6 – this amendment authorized Engineering Services During Construction to support the TRLF Phase 6 Expansion Project. The amendment included conforming contract documents, holding a pre-construction meeting, conducting shop drawing review, issuing designer clarifications, addressing requests for additional information and providing resident project representation (RPR) for the project. These services were authorized through December 2015.

Amendment 7 – this amendment authorized design and permitting of a limerock construction access road from County Road 228 to Gilridge road. This road will provide access to the landfill and borrow areas for construction vehicles. This amendment also included intersection improvements to the perimeter road encircling Phases 1-5 of the existing landfill to facilitate re-routing of operations traffic to the new western access road. Re-routing of operations traffic is a key component of the construction sequence for the new Phase 6 cell.

Amendment 8 – this amendment authorized engineering services during construction for January 2016 through December 2016. Additionally, this scope includes activities to perform financial assurances reporting to the FDEP associated with the site Solid Waste Permit, and perform various monitoring and maintenance tasks associated with onsite mitigation areas to maintain compliance with the site Environmental Resource Permit (ERP).

Amendment 9 - this amendment authorized engineering services during construction for January 2017 through June 2017. Additionally, this scope includes activities to perform various monitoring and maintenance tasks associated with onsite mitigation areas to maintain compliance with the site Environmental Resource Permit (ERP).

Amendment 10 – this amendment authorizes a seepage analysis study of the borrow pit south of Landfill Phases 1-5 to improve dewatering activities and address erosion concerns.

Amendment 11 - this amendment includes activities to perform investigation and recommendation for pretreatment of the landfill leachate prior to disposal at the Buckman WWTP, due to interference with the WWTP UV disinfection process.

Amendment 12 - this amendment extended geotechnical conformance testing from August 2017 through October 2017.

Amendment 13 – this amendment extended engineering services during construction through June 2018 due to an extension of the construction schedule by the Contractor.

Amendment 14 – this amendment authorized design and permitting of the Phase 6 gas collection system.

Amendment 15 – this amendment authorized the design and permitting of the Phase 7 Cell Expansion and Engineering Services During Construction for closure activities on Phases 1-5.

Amendment 16 – this amendment authorized the preparation of the Title V Operations Permit renewal application and supporting documentation.

Amendment 17 – this amendment authorized the addition of the leachate evaporator to the Phase 6 gas collection system design.

Amendment 18 – this amendment authorized engineering services during construction for the Phase 6 horizontal gas collection wells.

Amendment 19 – this amendment authorized engineering services during construction for the Phase 6 leachate evaporator and flare system. This amendment also authorized preparation of the 2021 TRLF Financial Assurances forms for FDEP.

Amendment 20 – this amendment authorized engineering services during construction for the Phase 7 Disposal Unit construction.

Amendment 21 – this amendment recalculated service area centroids for waste hauler franchise agreements for the purpose of adjusting rates.

Amendment 22 – this amendment is for the design, permitting, and bidding of the Phases 1 through 5 partial closure (Project) consisting of approximately 50 acres of upper terrace and top closure.

SCOPE OF WORK

This scope of work for Amendment 22 is a continuation of the work begun under the previous amendments to support the COJ Solid Waste Program at TRLF. This scope of work includes activities to close portions of Phases 1-5. The non-sequential order of some tasks and subtasks listed below is a result of tasks either being authorized under previous amendments or the work is to be authorized as part of future amendments.

TASK 1 KICKOFF MEETING

There is no change to Task 1. All work has been completed for this task.

TASK 2 DATA COLLECTION AND REVIEW

There is no change to Task 2. All work has been completed for this task.

TASK 3 TRLF EXPANSION LANDFILL CELL ALTERNATIVES DEVELOPMENT

There is no change to Task 3. All work has been completed for this task.

TASK 4 ANALYSIS OF PHASE 6 CELL ALTERNATIVE LOCATIONS

There is no change to Task 4. All work has been completed for this task.

TASK 5 INITIATE FIELD SITE INVESTIGATION

There is no change to Task 5. All work has been completed for this task.

TASK 6 STORMWATER MODELING

There is no change to Task 6.

TASK 7 PROJECT MANAGEMENT

Activities performed under this task consist of those generally administrative functions required to assure that the project remains on schedule, within budget, and that the quality of the work products defined within this scope is consistent with CONSULTANT's standards.

Specific activities included are identified below:

Subtask 7.1 Quality Technical Review

CONSULTANT maintains a quality management system (QMS) on all projects. Up to three formal Technical Review Committee (TRC) meetings have been budgeted for and will be conducted at the 10 percent, 30 percent, and 60 percent overall design percent completion stages.

Deliverables produced for the TRC meetings will be as follows:

- Overall 10 Percent complete – schematic design, including conceptual site plan
- Overall 30 Percent complete – design drawings and table of contents for technical specifications
- Overall 60 Percent complete – design drawings and technical specifications

Subtask 7.2 Final Design Review

CONSULTANT will prepare and submit a complete set of design drawings and technical specifications to OWNER for review at the 90 percent (pre-construction) completion stage for constructability and biddability. CONSULTANT will prepare for and attend one meeting with OWNER staff to review comments on the 90 percent design drawings and technical specifications. CONSULTANT will incorporate OWNER's written comments, prepare the final Contract Documents, and submit two hard copies and a PDF copy of the design drawings and technical specifications to the OWNER.

TASK 8 WETLAND LONG TERM HYDRATION EVALUATION

There is no change to Task 8.

TASK 9 FLOOD ELEVATION DETERMINATION

There is no change to Task 9.

TASK 10 ENVIRONMENTAL RESOURCE PERMITTING

There is no change to Task 10.

TASK 11 DESIGN AND PERMITTING

Task 11 is amended to include the following tasks:

SUBTASK 11.28 PHASES 1-5 PARTIAL CLOSURE

Subtask 11.28.1 - Data Collection

CONSULTANT will review the existing permit, closure plan, prior Phases 1-5 lower terrace closure record drawings submitted by ETM, and the site topographic survey. The May 2023 topographic survey will be provided by Waste Management in AutoCAD Civil 3D and XML format to use as the basis for the design drawings.

Subtask 11.28.2 Intermediate Cover Verification

CONSULTANT will perform a verification of the intermediate cover consisting of hand auger borings on the proposed Phases 1-5 closure area to confirm the thickness and type of the existing intermediate cover material. CONSULTANT will subcontract with Meskel & Associates Engineering (MAE) to perform an estimated total of up to 30 auger borings. CONSULTANT will stake the expected boring locations in the field before MAE arrives onsite. Once the samples have been collected and classified in the field, they will be placed in appropriate samples containers for transport to MAE's geotechnical laboratory. Up to 15 of the collected samples will be tested in the geotechnical laboratory and evaluated by a professional geotechnical engineer licensed in the State of Florida to determine the nature of the intermediate cover (e.g. particle size, plasticity, and organic content). MAE will provide a summary technical memorandum and laboratory reports. The proposed number of hand augers and laboratory test are based on the anticipated variability of the composition of the intermediate cover material. This information will be logged on the existing topographic survey and used during final cover design.

Subtask 11.28.3 Phases 1-5 Partial Closure - Design Drawings, Specifications, and Opinion of Probable Construction Cost Preparation

Subtask 11.28.3.1 Closure Subbase Grading

CONSULTANT will utilize the May 2023 topographic survey information provided by WMI to prepare the grading plan. CONSULTANT will evaluate overfills and underfills using an AutoCAD Civil 3D model and prepare grade differentials comparing the topographic survey to the permitted final closure grades. The subbase grading will help determine the tie-in of the new partial closure grading to the existing closed grades. CONSULTANT will notify OWNER if any design considerations need to be made for the over/underfills.

Subtask 11.28.3.2 Stormwater Management System Design

CONSULTANT will review the existing stormwater management in the already closed areas of Phases 1-5 and the permitted stormwater management system including overall swale sizing, letdown pipe locations and sizes, terrace swales, structures at terrace details, flashboard risers, and control structures and incorporate into the design drawings.

Subtask 11.28.3.3 Final Cover System

CONSULTANT will design the final cover system in accordance with Chapter 62-701.600, Florida Administrative Code (F.A.C.) and the approved closure plan. The available geomembrane materials and clay will be evaluated to prepare the design of the final cover system. The design will include the required details for geomembrane boots for gas wells, cleanouts, side slope risers, and other penetrating components on the top, geomembrane and closure limits edge markers, and tie-ins to the

existing clay and geomembrane liner systems. The permit set details will be utilized, and additional details will be added as necessary.

Subtask 11.28.3.4 Design Drawing Preparation

CONSULTANT will prepare contract drawings for the construction of the proposed Phases 1-5 Partial Closure. Below is a preliminary list of drawings required for the construction:

Sheet No.	Title
General	
	Cover
G-1	Index, Location Map, General Notes
G-2	Symbols and Legend
G-3	Abbreviations
G-4	Site Aerial/Contractor Staging Area/Construction Trailer Area/Limits of Construction
Civil	
C-1	Site Survey Information/Existing Conditions/Boring Locations/Horizontal Control Plan
C-2	Phases 1-5 Subbase Grading Plan (1 of 2)
C-3	Phases 1-5 Subbase Grading Plan (2 of 3)
C-4	Phases 1-5 Subbase Grading Plan (3 of 3)
C-5	Phases 1-5 Final Cover Grading and Stormwater Control System Plan (1 of 3)
C-6	Phases 1-5 Final Cover Grading and Stormwater Control System Plan (2 of 3)
C-7	Phases 1-5 Final Cover Grading and Stormwater Control System Plan (3 of 3)
C-8	Phases 1-5 Closure Sections
C-9	Phases 1-5 Closure Sections
C-10	Stormwater Pollution Prevention Plan
CD-1	Closure Civil Detail I
CD-2	Closure Civil Detail II
CD-3	Closure Civil Detail III
CD-4	Closure Civil Detail IV

Subtask 11.28.3.5 Specifications Preparation

CONSULTANT will prepare specifications, utilizing the EJCDC/CSI format (traditional 50-Division), which will consist of written technical descriptions of materials, equipment, construction systems, standards and workmanship as applied to this project. Specifications for construction of the Phases 1-5 Partial Closure will include the liner system, granular fill materials, earthwork, piping, sod, and other applicable items.

OWNER will supply the Front-End Documents (Division 00) and CONSULTANT will edit and tailor them to provide project specific information.

Subtask 11.28.3.6 Opinion of Probable Construction Cost (OPCC) Preparation

CONSULTANT will prepare an estimate of probable construction cost at 60 percent and Final (Issued for Bid) completion stages of design and submit the estimate to OWNER for review. The estimates will be based on generally accepted costs for this type of work.

Subtask 11.28.3.7 Florida Department of Environmental Protection (FDEP) Coordination

CONSULTANT will coordinate with FDEP at the start of Task 11.28 and notify them of the close as you go project that will be completed in accordance with Operations Permit 0013493-025-SO-01 and the closure plan in Condition G.2. CONSULTANT will provide FDEP an electronic copy of the final drawings in accordance with Condition G.1.a of the permit.

Task 11.28.3 Deliverables:

- Overall 10 percent complete conceptual drawings
- Overall 30 percent complete drawings and table of contents for specifications
- Overall 60 percent and 90 percent complete drawings and specifications
- Final Issued for Bid (IFB) Contract Documents
- Opinion of probable construction costs at 60 percent and Final IFB design milestones

TASK 12 SOLID WASTE LANDFILL CONSTRUCTION PERMITTING

There is no change to Task 12.

TASK 13 QUALITY ASSURANCE AND QUALITY CONTROL

There is no change to Task 13.

TASK 14 ECONOMIC EVALUATION

There is no change to Task 14.

TASK 15 PUBLIC INFORMATION PROGRAM ASSISTANCE

There is no change to Task 15.

TASK 16 BIDDING SERVICES

Task 16 is amended to add the following tasks.

Subtask 16.10 Phases 1-5 Closure Bidding Support and Addenda

CONSULTANT will assist OWNER with the advertisement of the bid, address technical questions on bid documents forwarded by the OWNER, attend a pre-bid conference, and issue up to two addenda, as necessary. The OWNER will advertise for bids, supply issued for bid contract documents to contractors, and coordinate addenda distribution. The OWNER will be responsible for the cost of copying the issued for bid contract documents that are made available to prospective bidders.

Subtask 16.11 Phases 1-5 Closure Evaluation of Bids

CONSULTANT will attend the bid opening, evaluate bids based on references, pricing, and scope of services, and recommend a bidder to the OWNER for award of construction contract.

Subtask 16.12 Phase 1-5 Closure Conformed Documents

After issuance of a Notice of Award by the OWNER, CONSULTANT shall assist the OWNER in preparing the construction contract, request and review the bid package provided by the Contractor and advise the OWNER on finalizing the contract.

CONSULTANT will conform the drawings and specifications, incorporating addenda issued during the bidding process. The conformed drawings and specifications will become part of the conformed contract documents and will be used throughout the construction of the Project as the basis for determining conformance with design. Five hard copies, signed and sealed by the engineer(s) of record will be provided to the OWNER, one electronic copy will be provided to the OWNER, and two AutoCAD format files will be provided to the OWNER and the CONTRACTOR who is awarded the construction contract for the Project.

TASK 17 GENERAL ENGINEERING SERVICES DURING CONSTRUCTION

There is no change to Task 17.

TASK 18 SPECIAL SERVICES

There is no change to Task 18.

TASK 19 RESIDENT PROJECT REPRESENTATIVE SERVICES DURING CONSTRUCTION

There is no change to Task 19.

TASK 20 NEW CELL GEOSYNTHETIC INSTALLATION QA/QC CONSTRUCTION SERVICES

There is no change to Task 20.

TASK 21 BORROW PIT EVALUATION AND EXPANSION

There is no change to Task 21.

TASK 22 MEETINGS, PROJECT MANAGEMENT AND QUALITY CONTROL

There is no change to Task 22.

ASSUMPTIONS

The following assumptions are included in this Task Authorization.

1. Design of access roads is not included.
2. No modification to the existing solid waste permit is included in this scope of work.
3. Vertical datum used for project design is NAVD88.
4. Survey of finished top of waste and intermediate cover to be provided by Landfill Operator, WMI. The May 2023 topographic survey will be provided by Waste Management in AutoCAD Civil 3D and XML format to use as the basis for the design drawings.

5. CONSULTANT reserves the right to seek additional compensation for work outside this scope through separate work authorization.
6. OWNER will provide comments within two weeks of receipt of deliverables.
7. Any significant design changes after the 60 percent milestone will require additional compensation.
8. This Authorization does not include engineering services during construction.

DELIVERABLES

The following deliverables will be provided:

Task	Description of Deliverable (Quantity)	Format
11.28.3	10% Design Drawings	- Electronic PDF
11.28.3	30% Design Drawings and Specifications Table of Contents	- Electronic PDF
11.28.3	60% Design Drawings and Specifications	- Electronic PDF
11.28.3	90% Design Drawings and Specifications	- Electronic PDF
11.28.3	Issued for Bid Design Drawings and Specifications	- Electronic PDF

TIME OF COMPLETION/SCHEDULE

It is anticipated that the services included in this Amendment can be completed in 12 months, starting within two weeks of receipt of a formal notice to proceed (NTP) and survey information. A detailed baseline schedule will be developed after receipt of NTP. The following preliminary schedule has been developed as shown in Table 1.

Table 1 - Schedule

Task	Duration/Completion Date
Start	14 days from receipt of NTP
Task 11.28.1	2 weeks from Start
Task 11.28.2	4 weeks from Start
Task 11.28.3	
10% Design	10 weeks from Start
30% Design	18 weeks from Start
60% Design	30 weeks from Start
90% Design	38 weeks from Start
Issued for Bid	42 weeks from Start
Task 16	50 weeks from Start
Task 7	Throughout

COMPENSATION AND PAYMENT

CONSULTANT will complete the services in this Authorization as listed above for a lump sum fee of \$250,000 as shown in Exhibit AY. CONSULTANT will invoice monthly as a percentage of the lump sum based on the CONSULTANT's estimated percentage of work completed during the billing period. Lump sum compensation shall be for labor and other direct costs associated with the performance of the work.

The total amended not to exceed value for this Contract is \$13,078,861.

EXHIBIT B			
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION			
CITY OF JACKSONVILLE, FLORIDA			
6/22/2023			
PART I - GENERAL			
1. Project		Proposal Number	
Amendment 22 Phase 1-5 Partial Closure Design		RFP #P-07-10	
3. Name of Consultant		Date of Proposal	
CDM Smith Inc.		6/22/2023	
PART II - LABOR RELATED COSTS			
5. Direct Labor	Hourly Rate	Estimated Hours	TOTAL
Officer/Technical Expert	82.00	21	\$ 1,722.00
Principal / Associate	75.00	80	\$ 6,000.00
Project Manager	68.00	120	\$ 8,160.00
Senior Registered Professional	65.00	100	\$ 6,500.00
Registered Professional	58.00	300	\$ 17,400.00
Project Engineer II / GIS Specialist III	45.00		\$ -
Project Engineer I / GIS Specialist II	37.00	365	\$ 13,505.00
Sr. GIS Specialist/Designer	49.00		\$ -
GIS Specialist I / Drafter/Technician	45.00	400	\$ 18,000.00
Project Accountant	38.00	50	\$ 1,900.00
Clerical	35.00	100	\$ 3,500.00
Sr. Field Staff Support Services	37.00		\$ -
Field Staff Support Services	23.00	0	\$ -
TOTAL DIRECT LABOR			\$ 76,687
6. Overhead (Combined Fringe Benefit & Administrative)			
Overhead Rate	175.2%	x Total Direct Labor	\$ 134,356
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)			\$ 211,043
8. PROFIT: Labor Related Costs (Item 7)		x	10% \$ 21,104
PART III - OTHER COSTS			
9. Miscellaneous Direct Costs			
Transportation, Per Diem and Equipment			
Presentation Boards			
Reproduction			
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			\$ 3,053
10. SUBCONTRACTS (Lump Sum)			
Meskel Engineering and Associates			\$ 14,800
SUB-CONTRACT SUB-TOTAL			\$ 14,800
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)			\$ 250,000
11. REIMBURSABLE COSTS (Limiting Amount)			
SUB-TOTAL REIMBURSABLES			\$ -
PART IV - SUMMARY			
TOTAL AMOUNT OF AM 22 CONTRACT (Lump Sum Plus Reimbursables)			\$ 250,000



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
Jacksonville.gov

MEMORANDUM

TO: Dustin Freeman
Chief, Procurement Division

THRU: Nina Sickler, P.E. DocuSigned by: Nina Sickler
Director, Public Works Department

FROM: Will Williams, M.B.A. DocuSigned by: Will Williams
Chief, Solid Waste Division

Jeffrey S. Foster, P.G. DocuSigned by: Jeffrey Foster
Environmental Engineering Manager, Solid Waste Division

SUBJECT: Amendment #23, Contract #6354-13, P-07-10
CDM Smith F/K/A Camp Dresser & McKee
Trail Ridge Landfill – Landfill Permitting and Design

DATE: January 31, 2024

The Department of Public Works, Solid Waste Division has reviewed the scope of work for the leachate management plan at Trail Ridge Landfill as described in Exhibit AZ and the fee scope as shown in Exhibit BA for Amendment #23 for the referenced contract. The Amendment is needed due to new JEA industrial pre-treatment requirements for leachate disposal for Trail Ridge Landfill in addition to incorporating design requirements for additional leachate storage tanks at the landfill.

Accordingly, we recommend approval of Amendment #23 in the amount of \$290,000.00 with a new maximum indebtedness to the City of \$13,386,351.00.

Funding for this project should be encumbered as follows:

ACCOUNT	TOTAL
43105.157002.565051.001404.00000000.000000.00000000	\$290,000.00

Attachments

cc: Nickii Brookins, Solid Waste Division Accounting Manager

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EXHIBIT AZ
AMENDMENT 23 to TASK AUTHORIZATION 6354-13
FOR
TRAIL RIDGE LANDFILL CLASS I CELL EXPANSION PROJECT
LEACHATE MANAGEMENT PLAN

This Authorization, when executed, shall be incorporated in and become part of the Agreement for Professional Services between the City of Jacksonville (OWNER), and CDM Smith Inc. (CONSULTANT), dated February 9, 2011, hereafter referred to as the Agreement.

PROJECT BACKGROUND

CONSULTANT will assist the OWNER with the design, permitting, and construction of a new Class 1 landfill facility (Phases 6-14) at the Trail Ridge Landfill (TRLF) site. The existing landfill has been developed via 5 stages of cell construction (Phases 1-5) over 20 years and is within 2-3 years of reaching capacity. CONSULTANT has completed the following work related to the TRLF Class I Cell Expansion Project.

Initial Authorization – Developed a Master Plan for the build out of the TRLF site. The Master Plan recommended three phases, Phases 6 through 8 (now numbered 6 through 14), for full site buildout and evaluated various options for the next cell construction, Phase 6 expansion. The initial authorization also initiated field data collection for design of the TRLF Expansion Project.

Amendment 1 – Developed permit application and supporting documentation for the TRLF Expansion Environmental Resource Permit (ERP).

Amendment 2 – Continued data collection and developed permitting plans and specifications for Phase 6A through 6E TRLF Expansion Florida Department of Environmental Protection (FDEP) Solid Waste Permit. Amendment 2 included conceptual stormwater modeling, development of methane gas management plan, geotechnical stability analysis, and ongoing hydro-geological modeling.

Amendment 3 – Authorized investigation of expansion of the on-site borrow pit for use in future landfill activities. This amendment was a partial authorization of the Amendment 3 activities at TRLF. The remaining activities were authorized under Amendment 4.

Amendment 4 – Authorized funding for the remaining work described and approved in Amendment 3, including continued design and permitting activities for Phases 6 through 14 with development of solid waste construction permit application and Phase 6 construction documents. This amendment also included bidding services.

Amendment 5 – this amendment is a continuation of the work begun under the previous four amendments to obtain the ERP and FDEP Solid Waste Construction Permits needed to construct Phases 6-14 of the Trail Ridge Landfill Expansion. This amendment included activities to apply for a major modification of the site's existing Prevention of Significant Deterioration (PSD) permit, renew the site's

solid waste operating permit, and design a new access road for operational traffic. CONSULTANT submitted and received the FDEP solid waste construction permit, operations permit, and 2014 financial assurances for the planned expansion area under this amendment.

Amendment 6 – this amendment authorized Engineering Services During Construction to support the TRLF Phase 6 Expansion Project. The amendment included conforming contract documents, holding a pre-construction meeting, conducting shop drawing review, issuing designer clarifications, addressing requests for additional information and providing resident project representation (RPR) for the project. These services were authorized through December 2015.

Amendment 7 – this amendment authorized design and permitting of a limerock construction access road from County Road 228 to Gilridge road. This road will provide access to the landfill and borrow areas for construction vehicles. This amendment also included intersection improvements to the perimeter road encircling Phases 1-5 of the existing landfill to facilitate re-routing of operations traffic to the new western access road. Re-routing of operations traffic is a key component of the construction sequence for the new Phase 6 cell.

Amendment 8 – this amendment authorized engineering services during construction for January 2016 through December 2016. Additionally, this scope includes activities to perform financial assurances reporting to the FDEP associated with the site Solid Waste Permit, and perform various monitoring and maintenance tasks associated with onsite mitigation areas to maintain compliance with the site Environmental Resource Permit (ERP).

Amendment 9 - this amendment authorized engineering services during construction for January 2017 through June 2017. Additionally, this scope includes activities to perform various monitoring and maintenance tasks associated with onsite mitigation areas to maintain compliance with the site Environmental Resource Permit (ERP).

Amendment 10 – this amendment authorizes a seepage analysis study of the borrow pit south of Landfill Phases 1-5 to improve dewatering activities and address erosion concerns.

Amendment 11 - this amendment includes activities to perform investigation and recommendation for pre-treatment of the landfill leachate prior to disposal at the Buckman WWTP, due to interference with the WWTP UV disinfection process.

Amendment 12 - this amendment extended geotechnical conformance testing from August 2017 through October 2017.

Amendment 13 – this amendment extended engineering services during construction through June 2018 due to an extension of the construction schedule by the Contractor.

Amendment 14 – this amendment authorized design and permitting of the Phase 6 gas collection system.

Amendment 15 – this amendment authorized the design and permitting of the Phase 7 Cell Expansion and Engineering Services During Construction for closure activities on Phases 1-5.

Amendment 16 – this amendment authorized the preparation of the Title V Operations Permit renewal application and supporting documentation.

Amendment 17 – this amendment authorized the addition of the leachate evaporator to the Phase 6 gas collection system design.

Amendment 18 – this amendment authorized engineering services during construction for the Phase 6 horizontal gas collection wells.

Amendment 19 – this amendment authorized engineering services during construction for the Phase 6 leachate evaporator and flare system. This amendment also authorized preparation of the 2021 TRLF Financial Assurances forms for FDEP.

Amendment 20 – this amendment authorized engineering services during construction for the Phase 7 Disposal Unit construction.

Amendment 21 – this amendment recalculated service area centroids for waste hauler franchise agreements for the purpose of adjusting rates.

Amendment 22 – this amendment is for the design, permitting, and bidding of the Phases 1 through 5 partial closure (Project) consisting of approximately 50 acres of upper terrace and top closure.

Amendment 23 – this amendment is for the development of a Leachate Management Plan for the TRLF and North Landfill sites. The OWNER is in the process of contracting with NextEra to allow NextEra to utilize landfill gas (LFG) from its TRLF to power electricity generation units. The TRLF currently has a LFG to energy (LFGTE) plant with six turbines. NextEra plans to increase the number of turbines at the site and utilize waste heat from the turbine exhaust to evaporate an anticipated 60 kgal per day (kgpd) of leachate.

The leachate evaporation system that is currently under construction at the TRLF, and expected to be completed in April 2024, will run on LFG and be able to treat up a maximum of 45 kgpd of leachate. The OWNER plans to sell LFG rights to the existing LFGTE plant and convert the leachate evaporation system to run on propane pending completion of a more permanent system. A new permanent leachate evaporator with a 60 kgpd capacity is anticipated to be developed by NextEra. The new system will be designed to use waste heat from NextEra's power generators as its heat source for leachate evaporation.

Leachate characteristics are not currently acceptable to the local Wastewater Treatment Facility due to negative impacts of landfill leachate on UV absorbance and interference with the UV system used for disinfection at the facility. These leachate quality issues affecting UV system operation must be analyzed and, if possible, treated upstream to allow for disposal at the WWTF.

SCOPE OF WORK

This scope of work for Amendment 23 is a continuation of the work begun under the previous amendments to support the COJ Solid Waste Program at TRLF. This scope of work includes activities to develop a Leachate Management Plan for the site. The non-sequential order of some tasks and subtasks

listed below is a result of tasks either being authorized under previous amendments or the work is to be authorized as part of future amendments.

TASK 1 KICKOFF MEETING

There is no change to Task 1. All work has been completed for this task.

TASK 2 DATA COLLECTION AND REVIEW

There is no change to Task 2. All work has been completed for this task.

TASK 3 TRLF EXPANSION LANDFILL CELL ALTERNATIVES DEVELOPMENT

There is no change to Task 3. All work has been completed for this task.

TASK 4 ANALYSIS OF PHASE 6 CELL ALTERNATIVE LOCATIONS

There is no change to Task 4. All work has been completed for this task.

TASK 5 INITIATE FIELD SITE INVESTIGATION

There is no change to Task 5. All work has been completed for this task.

TASK 6 STORMWATER MODELING

There is no change to Task 6.

TASK 7 PROJECT MANAGEMENT

Activities performed under this task consist of those generally administrative functions required to assure that the project remains on schedule, within budget, and that the quality of the work products defined within this scope is consistent with CONSULTANT's standards.

Specific activities included are identified below:

Subtask 7.1 Quality Technical Review

CONSULTANT maintains a quality management system (QMS) on all projects. Independent technical review will be conducted on each portion of the plan.

TASK 8 WETLAND LONG TERM HYDRATION EVALUATION

There is no change to Task 8.

TASK 9 FLOOD ELEVATION DETERMINATION

There is no change to Task 9.

TASK 10 ENVIRONMENTAL RESOURCE PERMITTING

There is no change to Task 10.

TASK 11 DESIGN AND PERMITTING

There is no change to Task 11.

TASK 12 SOLID WASTE LANDFILL CONSTRUCTION PERMITTING

There is no change to Task 12.

TASK 13 QUALITY ASSURANCE AND QUALITY CONTROL

There is no change to Task 13.

TASK 14 ECONOMIC EVALUATION

There is no change to Task 14.

TASK 15 PUBLIC INFORMATION PROGRAM ASSISTANCE

There is no change to Task 15.

TASK 16 BIDDING SERVICES

There is no change to Task 16.

TASK 17 GENERAL ENGINEERING SERVICES DURING CONSTRUCTION

There is no change to Task 17.

TASK 18 SPECIAL SERVICES

Task 18 is amended as follows.

Subtask 18.4 Develop a Leachate Management Plan

Subtask 18.4.1 Develop short term options for leachate treatment (0-36 month)

CONSULTANT will conduct a study to determine the requirements and steps necessary to provide for interim pre-treatment and evaporation of up to 45 kgpd of leachate from the Trail Ridge landfill and 25 kgpd from the North Landfill. The study will also evaluate the leachate's characteristics and compatibility with downstream components as well as pre-treatment that may be necessary to facilitate evaporation prior to construction of a 60 kgpd evaporation system.

Subtask 18.4.1.1 Increase Leachate Storage

CONSULTANT will prepare a conceptual design of the infrastructure needed for on-site storage of leachate, and controls to divert leachate to treatment facilities. CONSULTANT will use its experience at similar facilities and work with OWNER to determine the appropriate storage requirements to provide buffer storage for treatment and/or pre-treatment systems. CONSULTANT will identify different conceptual storage requirements including the number and location of tanks, tank construction, interconnection piping and pumping and necessary ancillary equipment and systems.

CONSULTANT will evaluate pros and cons of various types of storage (e.g. concrete tank with protective liner, glass lined tank, metal tank, leachate pond).

CONSULTANT will present the results of the leachate storage analysis, the pros and cons for the different storage approaches and select the type of storage to construct at the site, as well as the conceptual design basis, conceptual designs, and cost estimates to the OWNER through a virtual call.

A Technical Memorandum (TM) will document the storage methodology, results and recommendations.

Subtask 18.4.1.2 Evaluate short-term pre-treatment requirements to meet WWTF influent requirements for UVT

CONSULTANT understands that a phased implementation approach is a necessary strategy for leachate management due to schedule constraints; therefore, this task will focus on identifying short-term, and to the extent possible, “off-the-shelf” solutions.

CONSULTANT will initiate the task by reviewing the TRLF and North Landfill Leachate Disposal and Feasibility Study (CONSULTANT 2018) results. CONSULTANT will identify up to three feasible leachate management/pre-treatment approaches that will increase the transmittance, UVT-254, to greater than 30% for continued discharge to the Buckman WWTF. Preliminarily, CONSULTANT is considering 1) alum coagulation and solids removal and 2) advanced oxidation processes (AOPs) to improve UVT-254.

CONSULTANT will identify and engage technology vendors to initiate proof-of-concept, bench-scale testing. CONSULTANT will coordinate leachate sample collection and shipment from TRLF and the North Landfill to the vendor’s testing facilities. Costs for testing are assumed to be borne by the vendors. At the conclusion of testing, CONSULTANT will review the vendor bench-scale testing reports and develop engineer’s estimates to compare each of the new leachate pre-treatment options relative to one another. CONSULTANT will also compare treated leachate to Class III Surface Water Quality Standards and FDEP provisional screening levels for surface water for PFOA and PFOS to determine if treated leachate may be a candidate for surface water disposal. Toxicity testing of treated leachate is not included in this scope of work and may be pursued under a separate work authorization based on the results of the water quality analyses. Likewise, pre-treatment processes to address PFOS and/or PFOA to freshwater discharge limits are not included in this scope of work and may be pursued under a separate work authorization based on the results of the water quality analyses.

CONSULTANT will develop a summary PowerPoint™ presentation outlining the options identified, the results of the bench-scale testing, and the relative capital and operating cost estimates. CONSULTANT will host a virtual workshop to review the findings and discuss the path forward. During the workshop, the CONSULTANT and CITY will determine which short-term alternative to carry forward for the development of the opinion of probable construction cost (OPCC).

Subtask 18.4.1.3 Conceptual design of recommended short-term alternative

Once the preferred short-term approach has been selected, CONSULTANT will develop a conceptual design to support the development of a Class 5 OPCC. The conceptual design will include:

- A block flow diagram,
- A major equipment list, and
- A preliminary layout/arrangement.

The OPCC will consider:

- Retrofitting the existing facility to transport leachate to the temporary pre-treatment system

- Leachate pre-treatment
- Transportation of pre-treated leachate to a WWTF

CONSULTANT will draft a summary technical memorandum (TM) to include the OPCC.

Subtask 18.4.2 Develop long term options for leachate treatment (more than 36 months)

CONSULTANT will identify the permitting requirements and steps necessary to provide for long-term treatment (i.e. evaporation) of up to 60 kgpd of leachate from the TRLF based on the OWNER's plan to sell the LFG rights for disposal units 6-14 to a third-party. At this time, the OWNER is in discussions with NextEra, owner of the onsite energy generation station at TRLF, for purchase of gas rights for disposal units 6-14. CONSULTANT will also evaluate the feasibility of utilizing a leachate evaporator at North Landfill for evaporation of approximately 25 kgpd of leachate based on North landfill LFG generation rates.

Subtask 18.4.2.1 Analysis of converting existing leachate evaporator unit from LFG to propane

OWNER will provide information on contractual arrangements with potential third-parties to delineate responsibility for conversion of leachate evaporation system, which is currently being constructed, from landfill gas to propane.

CONSULTANT will develop an OPCC for conversion of existing evaporation to propane use from LFG, including:

- Cost to convert equipment and systems for use of propane as short-term evaporation energy source.
- Propane storage and delivery system for on-site 45 kgpd evaporation system.

Subtask 18.4.2.2 Develop plan for implementing a new 60 kgpd evaporator using waste heat

CONSULTANT will review the contractual arrangements with NextEra for the development of a new leachate evaporation system that will be designed to use waste heat from the power generators as its heat source for leachate evaporation. CONSULTANT's role in NextEra negotiations is limited to being a Technical Advisor.

CONSULTANT will research and summarize the expected air quality permitting requirements for the potential 60 kgpd evaporator. The TRLF facility is classified as a major source for air pollutants and is subject to Title V regulations. In addition, it is also classified as a PSD major facility since the estimated maximum potential to emit for carbon monoxide (CO) is greater than 250 tons per year, therefore a PSD applicability evaluation would be required for all proposed equipment including review of best available control technology, emissions offsets, dispersion modeling, etc. This evaluation will be used to determine the appropriate permitting path and will outline specific equipment, controls and operational modifications (if any) that will be required to meet the potential future permit conditions. CONSULTANT will conduct up to three virtual meetings with NextEra to develop a common understanding of the required permits, time frame to secure permits, and supporting data needed.

CONSULTANT will prepare a technical memorandum (TM) outlining the permitting approach based on the foregoing activities described above.

Subtask 18.4.3 Leachate Management Plan

In this task, CONSULTANT will summarize the foregoing activities and prepare presentation for communicating the analyses and results in a comprehensible manner.

Subtask 18.4.3.1 Alternative Selection Workshop

CONSULTANT will facilitate a virtual workshop to select an alternative to move forward with. CONSULTANT will present scenarios for storage, pre-treatment, and disposition of leachate. Each scenario will present the storage, pre-treatment method, projected capital and O&M costs, and the pros and cons for each scenario.

Subtask 18.4.3.2 Leachate Management Plan

CONSULTANT will summarize the methodology and analyses conducted including:

- Recommended leachate storage solutions
- Treatment options analyzed and rationale for recommended approach
- Results of third-party vendor bench testing and results
- Comparative cost estimates

Based on the foregoing activities and results, CONSULTANT will prepare a technical memorandum documenting the methodology of the study, the data and results and recommended Leachate Management Plan.

TASK 19 RESIDENT PROJECT REPRESENTATIVE SERVICES DURING CONSTRUCTION

There is no change to Task 19.

TASK 20 NEW CELL GEOSYNTHETIC INSTALLATION QA/QC CONSTRUCTION SERVICES

There is no change to Task 20.

TASK 21 BORROW PIT EVALUATION AND EXPANSION

There is no change to Task 21.

TASK 22 MEETINGS, PROJECT MANAGEMENT AND QUALITY CONTROL

There is no change to Task 22.

ASSUMPTIONS

The following assumptions are included in this Task Authorization.

1. Potential pre-treatment vendors will bear the cost of bench-scale testing and water quality analysis.
2. CONSULTANT will not perform any bench-scale treatment testing under this scope of work.
3. Toxicity testing of treated leachate is not included in this scope of work and may be pursued under a separate work authorization based on the results of the water quality analyses
4. Treatment processes to address PFOS and/or PFOA to freshwater discharge limits are not included in this scope of work and may be pursued under a separate work authorization based on the results of the water quality analyses.
5. OWNER will provide information on leachate generation rates for TRLF and North Landfill.
6. OWNER will provide information on gas generation rates for TRLF and North landfill. No LFG generation modeling is included in this amendment.
7. OWNER will coordinate CONSULTANT participation in negotiation discussions with NextEra.
8. CONSULTANT's role in NextEra negotiations is limited to being a Technical Advisor
9. No modification to the existing air permits are included in this Amendment.
10. CONSULTANT reserves the right to seek additional compensation for work outside this scope through separate amendments or task authorization.
11. OWNER will provide comments within two weeks of receipt of deliverables.

DELIVERABLES

The following deliverables will be provided:

Task	Description of Deliverable (Quantity)	Format
18.4.1.1	Technical Memorandum summarizing storage options and recommendations	- Electronic PDF
18.4.1.2	Technical Memorandum summarizing pre-treatment options and recommendations	- Electronic PDF
18.4.2.1	Technical Memorandum summarizing evaporator conversion costs and impacts	- Electronic PDF
18.4.2.2	Technical Memorandum summarizing new evaporator options and recommendations	- Electronic PDF
18.4.3	Draft and Final Leachate Management Plan	- Electronic PDF

TIME OF COMPLETION/SCHEDULE

It is anticipated that the services included in this Amendment will be completed in 8 months, starting within two weeks of receipt of a formal notice to proceed (NTP) and survey information. A detailed baseline schedule will be developed after receipt of NTP. Final schedule will be dependent upon vendor testing and NextEra negotiations schedule. The following preliminary schedule has been developed as shown in Table 1.

Table 1 - Schedule

Task	Duration/Completion Date
Start	14 days from receipt of NTP
Task 18.4.1.1	Within 3 months of start
Task 18.4.1.2	Within 3 months of start
Task 18.4.2.1	Within 6 months of start
Task 18.4.2.2	Within 6 months of start
Task 18.4.3	Within 8 months of start

COMPENSATION AND PAYMENT

CONSULTANT will complete the services in this Amendment as listed above for a lump sum fee of \$290,000 as shown in Exhibit BA. CONSULTANT will invoice monthly as a percentage of the lump sum based on the CONSULTANT's estimated percentage of work completed by task during the billing period. Lump sum compensation shall be for labor and other direct costs associated with the performance of the work.

The total amended not to exceed value for this Contract is \$13,368,861.

EXHIBIT BA				
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION				
CITY OF JACKSONVILLE, FLORIDA				
PART I - GENERAL				
1. Project			Proposal Number	
Amendment 23			RFP #P-07-10	
TRLF Leachate Management Plan			Date of Proposal	
3. Name of Consultant			1/23/2024	
CDM Smith Inc				
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours		TOTAL
Officer/Technical Expert	82.00	130		\$ 10,660.00
Principal / Associate	75.00	200		\$ 15,000.00
Project Manager	68.00	220		\$ 14,960.00
Senior Registered Professional	65.00	120		\$ 7,800.00
Registered Professional	58.00	225		\$ 13,050.00
Project Engineer II / GIS Specialist III	45.00	300		\$ 13,500.00
Project Engineer I / GIS Specialist II	37.00	400		\$ 14,800.00
Sr. GIS Specialist/Designer	49.00			\$ -
GIS Specialist I /Drafter/Technician	45.00			\$ -
Project Accountant	38.00	50		\$ 1,900.00
Clerical	35.00	100		\$ 3,500.00
Sr. Field Staff Support Services	37.00			\$ -
Field Staff Support Services	23.00	0		\$ -
TOTAL DIRECT LABOR				\$ 95,170
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	175.2%	x Total Direct Labor		\$ 166,738
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 261,908
8. PROFIT: Labor Related Costs (Item 7)				\$ 26,191
				x 10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation, Per Diem and Equipment				
Presentation Boards				
Reproduction				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 1,901
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 290,000
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF AM 22 CONTRACT (Lump Sum Plus Reimbursables)				\$ 290,000



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
Jacksonville.gov

MEMORANDUM

TO: Dustin Freeman
Chief, Procurement Division

THRU: Nina Sickler, P.E. Declassified by: [Signature] 18/A22040021487
Director, Public Works Department

FROM: Will Williams, M.B.A. Declassified by: [Signature] 18/C28A28C2C345F
Chief, Solid Waste Division

Jeffrey S. Foster, P.G. Declassified by: [Signature] 18/F2721214
Environmental Engineering Manager, Solid Waste Division

SUBJECT: Amendment #1, POA-70333-20, P-32-19
England-Thims & Miller, Inc.
CEI Services for Lonnie Miller Park Ash Remediation, Infrastructure Installation, & Park Amenities

DATE: January 31, 2024

The Department of Public Works, Solid Waste Division has reviewed the scope of work for adjustments to the CEI Services contract for the ash remediation of Lonnie Miller Park as described in Exhibit A and the fee scope as shown in Exhibit B for Amendment #1 to the referenced contract. The Amendment is needed due to two previous unsuccessful bid offerings that included ash remediation, infrastructure installation and park amenities where the prime bidders were unable to meet the City's pre-qualification requirements for both the horizontal and vertical contractors. The Solid Waste Division has revised the RFP documents so that only horizontal pre-qualification is required. The attached scope and supporting documents address these changes for both the scope of the CEI work and the increased hourly rates for those professional services.

Accordingly, we recommend approval of Amendment #1 in the amount of \$181,070.01 with a new maximum indebtedness to the City of \$2,200,205.00.

Funding for this project should be encumbered as follows:

ACCOUNT	TOTAL
43305.173123.565050.00000000.000564.0000000	\$181,070.01

Attachments

cc: Nickii Brookins, Solid Waste Division Accounting Manager

'24 FEB 20 AM 8:28:45

EXHIBIT "C"
SCOPE OF SERVICES
Amendment No. 1
CONSTRUCTION ENGINEERING AND INSPECTION SERVICES
Lonnie Miller Park Site

A. BACKGROUND

England, Thims & Miller, Inc. (ETM) was selected by the City of Jacksonville (the City) to provide Construction Engineering and Inspection (CEI) Services for Lonnie Miller Park Ash Remediation, Infrastructure and Amenities (Contract No. 70333-20). The remediation efforts are associated with the EPA-jurisdictional ash remediation within the City per the EPA Record of Decision (RODs) and Consent Decree. The Infrastructure and Amenities elements of the project are for the redevelopment of Lonnie Miller Park (the Site) to include additional recreational facilities.

B. BID DOCUMENTS AND BID NEGOTIATIONS (Task 7)

ETM will work with City staff including the Procurement Department to prepare the Request for Proposal and Bid Package for Lonnie Miller Park Ash Remediation, Infrastructure and Amenities. This work shall include assisting the City with the mandatory pre-bid meeting, responding to questions during the bid process, assisting in the bid evaluation and selection process. ETM will work with both Public Works and Parks & Recreation Departments to assist in the determination of the allocation of costs between the Departments.

In addition, ETM shall update the cost estimate for the project. Since the park amenities were designed by others and the original cost estimate was prepared by the same, an escalation/multiplier will be used for any park amenities to be included in the Bid and cost estimate.

ETM will evaluate the current conditions at the City Borrow Pit and determine the location of the borrow source for the project so the borrow pit testing can be adjusted accordingly. This may require GIS survey work.

C. RATE ADJUSTMENT

The Contract between the City and ETM for CEI Services for Lonnie Miller Park Ash Remediation, Infrastructure and Amenities was signed on October 7, 2020. ETM requests the contract rates be amended by incorporating the Consumer Price Index (CPI) as shown in the attached Rate Adjustment Computation Forms for ETM and our subconsultants. The Infrastructure and Amenities elements for the redevelopment of Lonnie Miller Park (the Site) have been removed and will only include parking and mass grading (no recreational facilities). In addition, the laboratory testing has been increased since it has been determined that a portion of the soil from the stormwater facilities may not be reusable and will require disposal at Trail Ridge LF.

Task Fee Summary

ADJUSTMENTS FOR TASKS 1 – TASK 6

Task 1 - Construction Engineering and Inspection for Remediation and Infrastructure – Lump Sum

ETM Construction Engineering and Inspection	\$1,101,132.62
CSI (JSEB) Construction Engineering and Inspection and Density Testing	\$464,630.74
AEC (JSEB) manifest and soil documentation	\$62,955.20
Aerostar Confirmation Sampling and Data Validation	\$231,617.48
TestAmerica/Eurofins Laboratory Analyses (confirmation samples & TCLP) ...	<u>\$65,346.36</u>
Revised Total Lump Sum	\$1,925,682.40
Original Total Lump Sum	<u>\$1,629,472.30</u>
Adjusted Total Lump Sum	\$296,210.10

Task 2 - Construction Engineering and Inspection for Recreation Infrastructure – Lump Sum

ETM Construction Engineering and Inspection	\$0.00
CSI (JSEB) Material and Density Testing (No Change)	<u>\$0.00</u>
Revised Total Lump Sum	\$0.00
Original Total Lump Sum	<u>\$210,918.06</u>
Adjusted Total Lump Sum	(\$210,918.06)

Task 3 – Completion Report for Lonnie Miller Park Ash Remediation - Lump Sum

Completion Report	\$112,300.80
Revised Total Lump Sum	\$112,300.80
Original Total Lump Sum	<u>\$96,150.84</u>
Adjusted Total Lump Sum	\$16,149.96

Task 4 – Agency Certifications for Lonnie Miller Park Infrastructure - Lump Sum

Completion Report	\$42,382.75
Revised Total Lump Sum	\$42,382.75
Original Total Lump Sum	<u>\$36,287.69</u>
Adjusted Total Lump Sum	\$6,095.06

Task 5 – Aerostar Borrow Pit Testing and Analysis for Certified Clean Fill - Lump Sum

Testing and Analysis	\$30,687.11
Revised Total Lump Sum	\$30,687.11
Original Total Lump Sum	<u>\$26,277.00</u>
Adjusted Total Lump Sum	\$4,410.11

Task 6– Public Relations by the Hester Group – Estimated Fee

Public Relations (JSEB).....	\$23,393.99
Revised Total Lump Sum	\$23,393.99
Original Total Lump Sum	<u>\$20,029.10</u>
Adjusted Total Lump Sum	\$3,364.89

Total Contract Adjustment **\$115,312.06**

TASK 7 (New as described above)

Task 7 - Bid Documents and Bid Negotiations – Lump Sum

ETM Bid Documents and Bid Negotiations \$65,757.95

Total Task 7\$65,757.95

Total Contract Amendment\$181,070.01

EXHIBIT "B"
CONTRACT FEE SUMMARY
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL				
1. Project Construction Engineering and Inspection Services Loaie Miller Park Improvements - Remediation, Infrastructure & Amenities			2. Proposal Number P-32-19	
3. Name of Consultant England-Thims & Miller, Inc.			4. Date of Proposal 06/15/23	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Adj. Hourly Rates	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 112.31	10	\$ 1,123.10	
Program Director	\$ 112.31	830	\$ 93,217.30	
Senior Engineer	\$ 63.21	2320	\$ 146,647.20	
Landscape Architect	\$ 74.13	20	\$ 1,482.60	
Lead Construction Inspector	\$ 63.06	180	\$ 11,350.80	
Construction Inspector	\$ 33.78	2556	\$ 86,341.68	
Construction Inspector (Overtime)	\$ 50.67	560	\$ 28,375.20	
GIS Programmer	\$ 55.54	40	\$ 2,221.60	
CAD Technician/GIS Analyst	\$ 39.24	740	\$ 29,037.60	
Administrative	\$ 30.39	548	\$ 16,653.72	
5. TOTAL DIRECT LABOR		7,804		\$ 416,450.80
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate 171.72 % x Total Direct Labor				\$ 715,129.31
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 1,131,580.11
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 113,158.01
TOTAL ADJUSTED LABOR (Items 5, 6, 7 and 8)				\$ 1,244,738.12
ORIGINAL CONTRACT AMOUNT				\$ 1,200,787.31
CONTRACT ADJUSTMENT				\$ 43,950.81
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs -Adjustments				
Expenses - Remed. & Infrastructure (Vehicles, Mileage, Phone and Repro.) (\$4,380/mo x 14 mo)			\$61,320.00	
Completion Report Expenses (Reproduction, printing, shipping, deliveries, etc.)			\$14,016.00	
Expenses - Task 7 (Reproduction)			\$1,500.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$76,836.00
ORIGINAL CONTRACT AMOUNT				\$ 78,250.00
CONTRACT ADJUSTMENT				\$ (1,414.00)
10. SUBCONTRACTS (Lump Sum)				
CSI GEO - CEI for LM Park Site Remediation & Infrastructure		Attached Proposal	\$464,630.74	
AEC - Soil QA and Monitoring		Attached Proposal	\$62,955.20	
Aerostar Confirmation Sampling and Data Validation		(Table 2)	\$231,617.48	
Test America Laboratory Analyses		(Table 3)	\$65,346.36	
Aerostar Borrow Pit Sampling and Analysis		(Table 4)	\$30,687.11	
Hester Group - Public Relations		Attached Proposal	\$23,393.99	
SUB-CONTRACT SUB-TOTAL				\$ 878,630.88
ORIGINAL CONTRACT AMOUNT				\$ 740,097.68
CONTRACT ADJUSTMENT				\$ 138,533.20
TOTAL LUMP SUM AMOUNT (Items 8, 9 and 10)				\$ 181,070.01
11. Reimbursable Costs - Limiting Amount				
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)				\$ 181,070.01
12. PRIOR CONTRACT AMOUNT				\$2,019,134.99
AMENDED AMOUNT OF CONTRACT				\$2,200,205.00

Ash Site Remediation
Lorinda Miller Park Improvements
Task 7 - Bid Documents and Bid Negotiations

CONSULTANT: Englund-Thorn & Miller, Inc.		REP NO.: P-32-19		CONTRACT NO.:		
TASK	ACTIVITY	STAFF	OVERLAP RATE	MAN HOURS	COST BY ACTIVITY	
		RATE	RATE			
7	LM Park Site Remediation & Infrastructure Bid Documents and Bid Negotiations <i>(Expenses (Copies/Reproduction))</i>	Principal	\$112.31	0	\$0.00	
		Program Director	\$112.31	60	\$6,738.60	
		Senior Engineer	\$63.21	180	\$11,377.80	
		Lead Construction Inspector	\$43.06	0	\$0.00	
		Construction Inspector	\$33.78	0	\$0.00	
		QIS Analyst / CAD Technician	\$39.34	80	\$3,139.20	
		Administrative Assistant	\$30.39	8	\$243.12	
		Expenses			\$1,500.00	
		TOTAL			328	\$21,498.72
		TOTAL LUMP SUM COST			0	\$0.00

Total = (Subcontractor Rate + 171.25% Overhead + 10% Profit) + Expenses = \$65,737.95

Table 1
Afta Site Remediation
Landfill Mitter Park Improvements

Task	START DATE	END DATE	Prevalent	Program Director	Senior Engineer	Landfill Asphalt		UAF Construction Inspector		CE Inspector		CE Manager / LO		Administrative Assistant		Expenses	Hours Required by Activity	Cost by Activity					
						MAN MONTHS	MAN COST	MAN MONTHS	MAN COST	MAN MONTHS	MAN COST	MAN MONTHS	MAN COST	MAN MONTHS	MAN COST								
1a	01/12/18	03/12/18	50	\$461,500	120	\$421,720	20	\$1,261.20	40	\$2,317.20	40	\$1,507.60	20	\$407.20	\$4,000.00	126	\$4,411.22						
1b	01/12/18	03/12/18	30	\$1,561,700	180	\$1,561,700	10	\$4,900.00	170	\$2,877.72	40	\$2,028.80	20	\$4,000.00	\$4,000.00	40	\$4,288.48						
1c	01/12/18	03/12/18	30	\$1,561,700	180	\$1,561,700	10	\$4,900.00	170	\$2,877.72	40	\$2,028.80	20	\$4,000.00	\$4,000.00	40	\$4,288.48						
2a	01/12/18	03/12/18	60	\$4,728.00	240	\$15,178.40	20	\$1,402.60	40	\$1,581.20	40	\$2,317.60	20	\$794.80	40	\$1,315.60	\$2,138.00	240	\$15,794.40				
3	01/12/18	03/12/18	10	\$1,128.00	770	\$26,478.70	2340	\$125,209.40	20	\$1,402.60	180	\$1,350.08	3316	\$16,776.88	40	\$2,317.60	660	\$25,998.40	540	\$18,412.80	\$92,566.88	7475	\$1,346,914.24
4	01/12/18	03/12/18	10	\$1,128.00	770	\$26,478.70	2340	\$125,209.40	20	\$1,402.60	180	\$1,350.08	3316	\$16,776.88	40	\$2,317.60	660	\$25,998.40	540	\$18,412.80	\$92,566.88	7475	\$1,346,914.24
5	01/12/18	03/12/18	10	\$1,128.00	770	\$26,478.70	2340	\$125,209.40	20	\$1,402.60	180	\$1,350.08	3316	\$16,776.88	40	\$2,317.60	660	\$25,998.40	540	\$18,412.80	\$92,566.88	7475	\$1,346,914.24
6	01/12/18	03/12/18	10	\$1,128.00	770	\$26,478.70	2340	\$125,209.40	20	\$1,402.60	180	\$1,350.08	3316	\$16,776.88	40	\$2,317.60	660	\$25,998.40	540	\$18,412.80	\$92,566.88	7475	\$1,346,914.24

CONSULTANT: Douglas-Thomas & Keller, Inc.
RFP NO.: P-13-19
CONTRACT NO.:

Table 2
Confirmation Sampling and Data Validation
Lonnie Miller Park Site

Confirmation Sampling
(Aerostar SES LLC)

Lonnie Miller Park Confirmation Sampling*	\$16,351.67 /Month *	X 12 Months	=	\$196,220.04
Administration / Tracking/ Reporting	\$1,109.58 /Month *	X 12 Months	=	\$13,314.96
XRF Machine Resourcing / Recalibration (plus shipping)	\$7,095.00 + \$500.00		=	\$7,595.00
XRF Machine Leak Test	\$150.00/event X 3 events		=	\$450.00
XRF Machine DOH Annual Fee	\$60.00/year X 2 year		=	\$120.00
XRF Machine Backup Rental (Contingency)	\$172.50 /Day	X 30 days	=	\$5,175.00
Total Lump Sum Fee				\$222,875.00

* Based upon one sampler - 9 hours per day, with a vehicle and equipment

Data Validation for Laboratory Analytical Services
(Aerostar SES LLC)

Lonnie Miller Park	Samples			
Lead/Arsenic:	75	@ \$23.36 per Sample	=	\$1,752.00
PAHs:	38	@ \$70.08 per Sample	=	\$2,663.04
Dioxins:	19	@ \$227.76 per Sample	=	\$4,327.44
Subtotal				\$8,742.48

Total Lump Sum Fee for Confirmation Sampling and Data Validation \$231,617.48

Table 3
ASH SITE REMEDIATION
LABORATORY ANALYSES
Lonnie Miller Park Site

CONFIRMATION SAMPLES

SITE	CONFIRMATION SAMPLES (estimate)	SAMPLES TO LABORATORY	LEAD/ARSENIC		PAHs		DIOXINS		TOTAL LAB COST
			Number	Plus QC	Number	Plus QC	Number	Plus QC	
Lonnie Miller Park Site	1000	50	50	63	25	32	13	17	\$18,042.36
									\$4,097.92
									\$11,211.50

Confirmation Samples: Based upon design plans
 QC: Add 25% to number of samples.
 Samples to Laboratory: 5% of confirmation samples
 PAHs: 50% of laboratory samples
 Dioxins: 25% of laboratory samples

Lead/Arsenic: \$43.38 including \$2.5 environmental fee
 PAHs: \$128.06 including \$2.50 environmental fee
 Dioxins: \$659.50 including \$2.50 environmental fee

TCLP STOCKPILE SAMPLES

SITE	CUBIC YARDS	NUMBER OF STOCKPILES**	NUMBER OF TCLPs	COST PER ANALYSIS	TOTAL TCLP COST
Lonnie Miller Park Site*	100,000	200	200	\$236.52	\$47,304.00
					\$65,346.35

* This includes additional cubic yards as a contingency in case the SMFs require removal to TRLF and the excavation extends laterally in Phases 1 and 1B.
 ** Each stockpile is 500 cubic yards
 *** Includes \$2.50 environmental fee

Table 4
Borrow Pit Sampling and Analyses
City Borrow Pit
(Aerostar SES LLC)

Lonnie Miller Park - 45,000 CY	
Soil Boring Advancement, Soil Screening, and Sample Collection	\$7,961.33
Laboratory Analyses (15 samples)	\$20,021.86
Report Preparation	<u>\$2,703.92</u>
Sub-total	\$30,687.11
Total Lump Sum Fee	\$30,687.11

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: England-Thims & Miller, Inc.
Project Name Construction Engineering and Inspection Services
Lonnie Miller Park Improvements - Remediation, Infrastructure & Amenities
RFP# P-32-19
Contract # 70333-20
Amendment # 1

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](https://fred.stlouisfed.org/consumer-price-index-for-all-urban-consumers-all-items-in-u-s-city-average-cpiaucns)

Formula: Current CPI Amount minus Last CPI Amount Used divided by Last CPI Amount Used equals % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	May	2023	304.127
Date of contract or last contract amendment	Oct	2020	260.388
		Increase =	43.739
		Percentage increase in CPI =	16.80%

	Current Rates	16.80% Increase	Requested: New Rates
Principal	\$ 287.41		\$ 335.69
Program Director	\$ 287.41		\$ 335.69
Senior Engineer	\$ 161.76		\$ 188.94
Landscape Architect	\$ 189.71		\$ 221.58
Lead Construction Inspector	\$ 161.37		\$ 188.48
Construction Inspector	\$ 86.44		\$ 100.96
Construction Inspector (Overtime)	\$ 129.66		\$ 151.44
GIS Programmer	\$ 142.12		\$ 166.00
CAD Technician/GIS Analyst	\$ 100.43		\$ 117.30
Administrative	\$ 77.77		\$ 90.84

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name:	<u>CSI Geo, Inc.</u>
Project Name	<u>Construction Engineering and Inspection Services</u>
	<u>Lonnie Miller Park Improvements - Remediation, Infrastructure & Amenities</u>
RFP#	<u>P-32-19</u>
Contract #	<u>70333-20</u>
Amendment #	<u>1</u>

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](#)

Formula: Current CPI Amount minus Last CPI Amount Used divided by Last CPI Amount Used equals % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	May	2023	304.127
Date of contract or last contract amendment	Oct	2020	260.388
		Increase =	43.739
		Percentage increase in CPI =	16.80%

	Current Rates	16.80% Increase	Requested: New Rates
Project Engineer/Administrator	\$ 126.65		\$ 147.93
Senior Bridge/Roadway Inspector	\$ 108.56		\$ 126.79
Bridge/Roadway Inspector	\$ 94.08		\$ 109.89
Administrative/Secretarial	\$ 54.28		\$ 63.39
Equipment - Proj. Eng./Admin.	\$ 8.93		\$ 10.43
Equipment - Senior Inspector	\$ 8.93		\$ 10.43
Equipment - Inspector	\$ 11.33		\$ 13.23
Equipment - Administrative	\$ 1.31		\$ 1.53

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: Aerostar SES, LLC
Project Name Construction Engineering and Inspection Services
Lonnie Miller Park Improvements - Remediation, Infrastructure & Amenities
RFP# P-32-19
Contract # 70333-20
Amendment # 1

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](https://fred.stlouisfed.org/consumer/index.php)

Formula: Current CPI Amount minus Last CPI Amount Used divided by Last CPI Amount Used equals % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	May	2023	304.127
Date of contract or last contract amendment	Oct	2020	260.388
		Increase =	43.739
		Percentage increase in CPI =	16.80%

	Current Rates	16.80% Increase	Requested: New Rates
Administration Labor (monthly)	\$ 950.00		\$ 1,109.58
Confirmation Sampling (monthly)	\$ 14,000.00		\$16,351.67
Data Validation - Lead & Arsenic	\$ 20.00		\$ 23.36
Data Validation - Metals	\$ 65.00		\$ 75.92
Data Validation - PAHs	\$ 60.00		\$ 70.08
Data Validation - Dioxins	\$ 195.00		\$ 227.76
XRF Emergency Backup (daily)	\$ 150.00		\$ 175.20

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: Alpha Envirotech Consulting, Inc. (AEC)
Project Name Construction Engineering and Inspection Services
Lonnie Miller Park Improvements - Remediation, Infrastructure & Amenities
RFP# P-32-19
Contract # 70333-20
Amendment # 1

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers, All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](https://fred.stlouisfed.org/consumer/index.php)

Formula: Current CPI Amount minus Last CPI Amount Used divided by Last CPI Amount Used equals % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	May	2023	304.127
Date of contract or last contract amendment	Oct	2020	260.388
		Increase =	43.739
		Percentage increase in CPI =	16.80%

	Current Rates	16.80% Increase	Requested: New Rates
Engineer	\$ 110.00		\$ 128.48

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: Euofins Environment Testing Southeast (fna TestAmerica)
Project Name Construction Engineering and Inspection Services
Lonnie Miller Park Improvements - Remediation, Infrastructure & Amenities
RFP# P-32-19
Contract # 70333-20
Amendment # 1

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](https://www.fred.stlouisfed.org/consumer-price-index-for-all-urban-consumers-all-items-in-u-s-city-average-cpiaucns)

Formula: Current CPI Amount minus Last CPI Amount Used divided by Last CPI Amount Used equals % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	May	2023	304.127
Date of contract or last contract amendment	Oct	2020	260.388
		increase =	43.739
		Percentage increase in CPI =	16.80%

	Current Rates	16.80% Increase	Requested: New Rates
Parameter			
Lead/Arsenic:	\$ 35.00		\$ 40.88
PAHs:	\$ 107.50		\$ 125.56
Dioxins:	\$ 562.50		\$ 656.99
TCLP:	\$ 202.50		\$ 236.52

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: Hester Group
Project Name Construction Engineering and Inspection Services
Lonnie Miller Park Improvements - Remediation, Infrastructure & Amenities
RFP# P-32-19
Contract # 70333-20
Amendment # 1

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](https://fred.stlouisfed.org/consumer/index.php)

Formula: Current CPI Amount minus Last CPI Amount Used divided by Last CPI Amount Used equals % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	May	2023	304.127
Date of contract or last contract amendment	Oct	2020	260.388
		Increase =	43.739
		Percentage increase in CPI =	16.80%

	Current Rates	16.80% Increase	Requested: New Rates
Outreach Director	\$ 75.35		\$ 88.01



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
Jacksonville.gov

MEMORANDUM

TO: Dustin Freeman
Chief, Procurement Division

THRU: Nina Sickler, P.E. Designated by: Nina Sickler
1EF423308023487
Director, Public Works

FROM: Will Williams, M.B.A. Designated by: Will Williams
2F1C28A29C8348F
Chief, Solid Waste Division

Jeffrey S. Foster, P.G. Designated by: Jeffrey Foster
0C281F5D6327484
Solid Waste Environmental Engineering Manager

SUBJECT: Amendment #2, Contract #10082-01, P-12-19
Mechling Engineering & Consulting, Inc.
Winton Drive Landfill Redevelopment

DATE: February 06, 2024

The Department of Public Works, Solid Waste Division has reviewed the scope of work for the construction engineering oversight and regulatory reporting for RFP P-12-19 Phase III Scope for the Winton Drive Landfill Redevelopment project as described in Exhibit E and the fee scope as shown in Exhibit F for the referenced contract. The construction portion of the work (CP-0448-23) is currently on the GGAC February 8, 2024 agenda for award.

Accordingly, we recommend approval of Amendment #2 in the amount of \$335,077.61 for the Winton Drive Landfill Redevelopment with a new maximum indebtedness to the City of \$554,964.45.

Funding for this project should be encumbered as follows:

ACCOUNT	TOTAL
43105.157002.565051.000568.00000000.00000.0000000	\$335,077.61

Attachments

cc: Nickii Brookins, Solid Waste Division Accounting Manager

'24 FEB 20 AM 8:28:5E

Mechling Engineering & Consulting, Inc.

1714 Belmonte Avenue
Jacksonville, Florida 32207

phone 904.346.5468

December 21, 2023

Mr. Jeffrey Foster, P.G., P.E.
City of Jacksonville – Public Works Solid Waste Division
1031 Superior Street
Jacksonville, Florida 32254

RE: P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment
Proposed Scope of Work and Cost Estimate for: Phase III – Provide Professional Services During
Construction (PSDC)

Dear Mr. Foster:

We appreciate the opportunity to provide professional engineering and consulting services associated with redevelopment of the Winton Drive Landfill (also known as the Owens Avenue landfill). As requested, we have prepared this proposed scope of work and cost estimate for the Phase III portion of the project.

Project Understanding

The City of Jacksonville (City) is in the process of redeveloping the Winton Drive (AKA Owen Avenue) Landfill. The purpose of this project is to comply with FDEP requirements for closed landfills by implementing engineering and institutional controls to protect human health, public safety, and the environment; and to manage stormwater on public and private properties.

As authorized by the City, Mechling Engineering has provided engineering design and other professional services for “Phase I – Advance the design to approximately 60% complete and prepare an Excavation and Closure Plan for submission to FDEP”; and “Phase II – Upon FDEP approval of the Excavation and Closure Plan, develop Final Design and Construction Bid Documents” of the project.

This proposal includes a proposed scope of services and cost estimate anticipated to complete Phase III of the project: “Provide Professional Services During Construction (PSDC).”

Proposed Scope of Work - Phase II – Provide Professional Services During Construction (PSDC)

- Perform pre-construction soil confirmation sampling and analysis in conformance with the approved closure plan.
- Schedule and conduct preconstruction conferences, as necessary.
- Ensure that necessary private property agreements and construction / environmental permits are on file.
- Review and provide responses to contractor’s questions and RFIs regarding the approved Closure Plan and Design Drawings.
- Review shop drawings submitted by contractors for conformance to the specifications and distribute to parties, as necessary.
- Serve as the City’s representative during construction activities as authorized by COJ and the contract documents.
- Provide qualified construction inspectors to inspect the work to ensure that construction is proceeding in accordance with the Closure Plan, Project Plans and Specifications, and Florida Department of Environmental Protection Guidance for Disturbance and Use of Old Closed Landfills or Waste Disposal Areas in Florida and that work is constructed in conformance with the contract plans and specifications.

***P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment
Proposed Scope of Work and Cost Estimate for: Phase III – Provide Professional Services During Construction***

- Provide combustible gas monitoring before and during construction activities.
- Direct the contractor, after consultation with the City, to the removal and replacement of defective work which does not meet specifications or is otherwise incorrectly constructed.
- Review and analyze contract change order requests and proposals to determine validity and potential cost / time impacts thereof and recommend appropriate action to the City.
- Review claims and disputes and recommend necessary actions
- Review and recommend for approval contract change orders and forward necessary documentation and paperwork to the city as to the necessity for such changes including substantiation of the extra cost thereof.
- Review construction inspection reports related to the contractors performance and communicate with each if necessary, regarding non conformance to plan specifications workmanship, etc.
- Review landfill manifests and clean fill manifests provided by the contractor to ensure pay requests are accurate.
- Review contractor's request for monthly progress payments and, if appropriate, confirm pay application is proper and transmit to city with recommendation that the invoice be paid.
- Review contractors pay request for compliance with minority business enterprise participation requirements.
- Review contractors proposals for additional work or change orders for compliance with minority business enterprise participation requirements.
- Adjust request for monthly progress payments, as necessary, to align amount of pay requested with actual progress of construction satisfactorily performed.
- In the event of the need to revise the contract drawings during the construction, coordinate with the city and design consultant to obtain the revised originals from the design consultant, review the changes and corrections on behalf of the city, and coordinate the issuance of new prints for the revised drawings to the parties concerned.
- Prepare and maintain monthly progress schedules and reports applicable to all phases of the construction operation, and such special reports as may be required to keep the city fully advised with respect to the progress of construction of the project.
- Monitor contractor's preparation of in progress as-built drawings during the course of construction to ensure that final as-built drawings will be easily produced.
- Collect final as built drawings electronically and review for conformance with the contract documents and specifications and recommend approval / disapproval to the City.
- If final as-builts are recommended for disapproval, monitor contractor's preparation of revised final as-built drawings.
- Prepare a final engineering report on the construction status of the project, including lessons learned.
- Recommend in writing that the city make final payment on the project when appropriate.
- Collect documents and deliverables, including release of liens and consent of surety, when required, from the contractors prior to recommending the final payments be made.
- Continue acting as the City's representative throughout the post construction phase of the project which generally covers the contractors one-year warranty period.
- Deliver final documents, including originals of construction drawings and specifications, approved as built drawings, a DVD or flash drive with as-built drawings in AutoCAD or PDF format, two sets of blue line prints and the project files to the city.
- Prepare and deliver final project financial accounting reports to the City.

***P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment
Proposed Scope of Work and Cost Estimate for: Phase III – Provide Professional Services During Construction***

- Evaluate and rate the contractor's performance.
- Direct the contractor to replace or correct defective work which becomes known during the warranty.
- Provide monthly status reports to the City concerning warranty activities and corrective work by contractors.
- Report to the City all warranty provisions of the contract documents.
- After remediation has been completed, conduct quarterly groundwater monitoring and analysis per the requirements of the Post Active Remediation Monitoring (PARM) Plan.
- Prepare a Closure Status Report and Request for No Further Action for submittal to the Florida Department of Environmental Protection.
- Schedule and conduct eleven (11 month) warranty inspection of project including the contractors design consultants and city personnel as appropriate.
- Develop 11 month warranty punch list and forward to the contractor for corrective action.
- Monitor contractors performance on addressing the punch list.
- Advise the city, in writing, when contractors have satisfactorily completed their obligations under the warranty periods of the contracts.
- Provide any other construction engineering and inspection services as may be necessary to implement a successful project.

Assumptions

Based on our discussions, the following assumptions were used to prepare the scope of work and cost estimate for Phase II of the project.

- Our cost estimate is based on a 9-month active project duration, followed by the one-year warranty and PARM period. Our professional services fees are those included in our 2020 Agreement with the City updated in conformance with U.S. Bureau of Statistics Consumer Price Index South Region.
- The contractor selected for the project will be responsible for ensuring the necessary City and State construction-related permits as proscribed by the Closure Plan.

This Proposal includes only services explicit herein.

Schedule

We are prepared to begin work upon the City's issuance of a Purchase Order and Notice to Proceed.

Cost Estimate

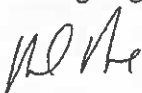
Our estimated fee to complete the scope of work detailed here is \$335,077.61. The following pages include the cost estimates and fees.

Closing

We appreciate the opportunity to serve the City on the Winton Drive Landfill Redevelopment project. Please contact me at 904-346-5468 or mmechling@mechlingeng.com with any questions.

Sincerely,

Mechling Engineering & Consulting, Inc.



Mark Mechling, P.E.
Principal

COST ESTIMATES

" EXHIBIT F "

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL				
1. Project Professional Design Services for Winton Drive Landfill Redevelopment, Phase III, Provide Professional Services During Construction (PSDC)			2. Proposal Number P-12-19	
3. Name of Consultant Mechling Engineering & Consulting, Inc.			4. Date of Proposal December 21, 2023	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer (PE)	\$68.70	110	\$7,557.00	
Project Manager	\$61.60	220	\$13,552.00	
Senior Engineer (PE)	\$54.49	200	\$10,898.00	
Engineer (non-registered)	\$40.27	720	\$28,994.40	
Senior Environmental Scientist	\$37.00	1000	\$37,000.00	
Designer / CADD Operator (non-registered)	\$35.73	50	\$1,786.50	
Engineering Technician	\$28.33	80	\$2,266.40	
Clerical	\$23.61	50	\$1,180.50	
TOTAL DIRECT LABOR		2,430	Hours	\$103,234.80
6. Overhead (Combined Fringe Benefit & Administrative)			150.00%	\$154,852.20
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$258,087.00
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$25,808.70
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation (meetings, site visits:		205 days	\$40.00	\$8,200.00
Reproduction		5	\$200.00	\$1,000.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$9,200.00
10. SUBCONTRACTS (Lump Sum)				
Analytical Laboratory				\$20,731.70
Environmental driller, install new monitoring well				\$3,500.00
Soil and Groundwater Sampling Equipment				\$4,936.00
SUB-CONTRACT SUB-TOTAL				\$29,167.70
SUBTOTAL (Items 5, 6, 8, 9 and 10)				\$322,263.40
11. REIMBURSABLE COSTS (Limiting Amount)				
Osiris 9 Consulting, LLC (engineering design)			\$12,814.21	\$12,814.21
SUB-TOTAL REIMBURSABLES				\$12,814.21
PART IV - SUMMARY				
TOTAL AMOUNT OF AMENDMENT (Items 10 and 11)				\$335,077.61
12. PRIOR CONTRACT AMOUNT (Through Amendment # 1)				\$209,886.84
AMENDED AMOUNT OF CONTRACT				\$544,964.45

FEE PROPOSAL

City of Jacksonville
Winton Drive Landfill Redevelopment - Post Design
11/20/2023

Osiris 9 Consulting, LLC
10199 Southside Boulevard, Suite 104
Jacksonville, Florida 32256
(904) 233-3847 phone

Project	P-12-19. Professional Design Services for Winton Drive landfill Redevelopment
Task	Phase 3 – Post Design Services (During Construction)
Proposal date	20-Nov-23
Company Name	Osiris 9 Consulting LLC

Labor Related Costs. Direct Labor

Category	Hourly Rate	Estimated Hours	Estimated Hourly Fee per Category
Project Manager	\$75.00	16	\$1,200.00
Senior Engineer	\$56.95	24	\$1,366.80
Project Engineer	\$48.00	24	\$1,152.00
Engineering Intern	\$31.00	16	\$496.00
TOTAL DIRECT LABOR		80	\$4,214.80
Overhead (Combined Fringe Benefits & Administration)			
Overhead Rate = 176.39% x Total Direct Labor			\$7,434.49
SUBTOTAL, LABOR + OVERHEAD			\$11,649.29
PROFIT	10%		\$1,164.93
TOTAL LABOR			\$12,814.21

Section 4
Description of Services and Deliverables

1. This is a Request for Proposals (RFP) for Consultants to provide engineering design and all other professional services necessary for the Winton Drive (AKA Owen Avenue) Landfill Redevelopment Project. The purpose of this project is to comply with FDEP requirements for closed landfills by implementing engineering and institutional controls to protect human health, public safety, and the environment; manage stormwater on public and private properties; and redevelop the site for use as an athletic park. These services will be phased as follows:
 - a. Phase I - Advance the design to approximately 60% complete and prepare an Excavation and Closure Plan for submission to FDEP.
 - b. Phase II - Upon FDEP approval of the Excavation and Closure Plan, develop Final Design and Construction Bid Documents.
 - c. Phase III - Provide Professional Services During Construction (PSDC).

General Terms

- A. All design recommendations shall, as may be applicable, be consistent with:
 - Closure Plan Goals as stated in Section 2 of the Owen Avenue Landfill Excavation and Closure Plan
 - FDEP's Guidance for Disturbance and Use of Old Closed Landfills or Waste Disposal Areas in Florida
 - The City's Land Development Procedures Manual
 - The City Standard Specifications and Details
 - Manual on Uniform Traffic Control Devices
 - Memorandum of Understanding Between the Florida Department of Environmental Protection Northeast District and the City of Jacksonville - Proactive Closed Dump and Landfill Investigation Program

- B. A contract and subsequent contract amendments may be issued for the Consultant's services with separate negotiated fees for each phase of the project. At the City's option, upon successful completion of any of the Design Phases, the Consultant's services may be terminated or extended to include the next phase. Additionally, upon successful completion of Phase I (approx. 60% completion), the City retains the option of having the Consultant prepare a Design Criteria Package for the City to use to complete the project under a separate Design Build Contract.

- C. It is intended that Consultant's services will result in all designs, drawings, specifications, permits and other documents needed for the City to identify potential utility conflicts/adjustments, acquire necessary rights of way and easements, obtain required permits, seek bids, and contract for construction of the projects.

- D. A detailed Scope of Services defining the exact performance requirements and schedules for completion of each section of the improvements will be developed during negotiations with the selected Consultant to establish terms of the agreement for professional services and Consultant's fee.

(End of Section 4 - Remainder of page intentionally left blank)



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
214 N. Hogan St., 10th Floor
Jacksonville, FL 32202
(904) 630-CITY
Jacksonville.gov

MEMORANDUM

**TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee**

THRU Nina Sickler, P. E. DocuSigned by:
Nina Sickler
1EFA22305023487
Director of Public Works

FROM: Steven D. Long, Jr., P. E., Operations Director DocuSigned by:
Steven D. Long Jr.
FA79658741F248C...
Department of Public Works

**Tom McKnight, Manager, Construction Management Section
Engineering and Construction Management Division**

**Daryl Weinstein, Project Manager, Construction Management Section
Engineering & Construction Management Division**

**SUBJECT: Request for Proposals – RFP NO. P-04-24
Construction Engineering and Inspection Services for Oceanway/New Berlin
and Brentwood Libraries**

DATE: February 14, 2024

Please take appropriate action to issue the attached Request for Proposals (RFP) for subject professional services.

The following information is furnished as required by the Ordinance Code and Procurement Department Regulations:

1. The general purpose of these services is stated in the accompanying RFP.
2. The objective of this request is to make available professional services as stated in the RFP.
3. The services shall be performed in accordance with negotiated time schedules.
4. The cost of these services is estimated at approximately \$3,000,000.
5. These services will not duplicate prior or existing work.
6. There are no current or prior services directly related to this request.

'24 FEB 20 AM 8:29:12

Dustin Freeman
February 14, 2024
Page 2

7. Coordination has been completed between the pertinent Divisions of the Department of Public Works for proper utilization of these services.
8. The Department of Public Works does not have the in-house capabilities to provide these services.
9. A subcommittee composed of Tom McKnight, Manager, Construction Management Section, Engineering and Construction Management Division, 255-8744; and Daryl Weinstein, Project Manager, Construction Management Section, Engineering and Construction Management Division, 255-8925, is assigned to review submittals for this RFP.
10. Internal Services administrative costs should be charged to Account No. PWEN011AD.
11. Funding will be identified at the time purchase orders are issued for these services.
12. All firms who have expressed an interest in furnishing Professional Engineering Services as detailed in the RFP should be mailed a notice of this RFP.
13. The subcommittee members assigned to this RFP have read and understand the Procurement Administrative Code dated April 2022.
14. Three (3) weeks is believed to be sufficient time for interested parties to respond to this RFP.

We certify the contents of this memorandum are correct and true to the best of our knowledge.

Attachments: Request for Proposals
Risk Management Approval (sent by e-mail)
EBO Approval (sent by e-mail)

cc: Tammy Duggan, PW Contracts and Finance Manager
Lori West, Contract Specialist



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
214 N. Hogan St., 10th Floor
Jacksonville, FL 32202
(904) 630-CITY
Jacksonville.gov

MEMORANDUM

**TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee**

THRU Nina Sickler, P. E. DocuSigned by:
Nina Sickler
1CF422306023487
Director of Public Works

FROM: Steven D. Long, Jr., P. E., Operations Director DocuSigned by:
Steven D. Long, Jr.
FA796867417248C
Department of Public Works

Gary Goldsberry, P. E., Project Manager
Engineering & Construction Management Division

Bob Scott, P. E., Project Manager
Engineering & Construction Management Division

**SUBJECT: Request for Proposals – RFP NO. P-07-24
Professional Design Services for Miscellaneous Dredge and
Waterway Projects – Annual Contract**

DATE: February 14, 2024

Please take appropriate action to issue the attached Request for Proposals (RFP) for subject professional services.

The following information is furnished as required by the Ordinance Code and Procurement Department Regulations:

1. The general purpose of these services is stated in the accompanying RFP.
2. The objective of this request is to make available professional services as stated in the RFP.
3. The services shall be performed in accordance with negotiated time schedules.
4. The cost of these services is estimated at approximately \$3,500,000.
5. These services will not duplicate prior or existing work.
6. There are no current or prior services directly related to this request.

'24 FEB 20 AM 8:29:2

Dustin Freeman
February 14, 2024
Page 2

7. Coordination has been completed between the pertinent Divisions of the Department of Public Works for proper utilization of these services.
8. The Department of Public Works does not have the in-house capabilities to provide these services.
9. A subcommittee composed of Gary Goldsberry, P. E., Project Manager, Engineering and Construction Management Division, 255-8709; and Bob Scott, P. E., Project Manager, Engineering and Construction Management Division, 255-8734, is assigned to review submittals for this RFP.
10. Internal Services administrative costs should be charged to Account No. PWEN011AD.
11. Funding will be identified at the time purchase orders are issued for these services.
12. All firms who have expressed an interest in furnishing Professional Engineering Services as detailed in the RFP should be mailed a notice of this RFP.
13. The subcommittee members assigned to this RFP have read and understand the Procurement Administrative Code dated April 2022.
14. Three (3) weeks is believed to be sufficient time for interested parties to respond to this RFP.

We certify the contents of this memorandum are correct and true to the best of our knowledge.

Attachments: Request for Proposals
Risk Management Approval (sent by e-mail)
EBO Approval (sent by e-mail)

cc: Tammy Duggan, PW Contracts and Finance Manager
Lori West, Contract Specialist



A NEW DAY

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
 Engineering & Construction Management Division
 214 N. Hogan Street, 10th Floor
 Jacksonville, FL 32202
 (904) 255-8762
 Jacksonville.gov

February 14, 2024

TO: Dustin Freeman, Chairman
 Professional Services Evaluation Committee

THRU: Nina Sickler, P.E.
 Director of Public Works

FROM: Steven D. Long, Jr., P.E. DocuSigned by:
Steven D. Long, Jr.
F479668741F218C
 Director of Operations

Jill Enz, DocuSigned by:
Jill Enz
0958A11046420
 Chief, Natural & Marine Resources

SUBJECT: Amendment 6 Contract 9092-04 / PO 600665-20-021 P-21-19
 Pond & Company, Inc.
 Professional Engineering Services for Emerald Trail Master Plan Improvements

Additional post design services are needed to address ongoing coordination and revisions to signal plans for the Emerald Trail project. Negotiations with the consultant to provide these services has resulted in the attached Scope of Services, Exhibit M and Contract Fee Schedule, Exhibit N. Pond & Company is committed to meeting the 20% JSEB goals established for this project.

Accordingly, this is to recommend that Contract 9092-04, originally executed January 6, 2020, between the City and Pond and Company Corporation for Professional Engineering Services for Emerald Trail Master Plan Improvements be amended to incorporate the attached Scope of Services, Exhibit M and Fee Summary, Exhibit N, to increase the not to exceed limit for Post Design Services by \$12,576.28 to a new limit of \$17,688.20, thereby increasing the maximum indebtedness to the city by \$12,576.28 to a new maximum indebtedness to the City in the amount of \$1,051,633.89. All other terms and conditions of the Agreement remaining unchanged.

Funding for this project should be as follows:

ACCOUNTS:	TOTAL		
32111.153004.565051.010113.00000000.00000.00000000	Task 14	32111-384020	\$12,576.28
Total			\$12,576.28

SDL/lw

Attachment: Exhibits M & N

cc: Jonathan Page, P.E., Engineering and Construction Management



1200 Riverplace Blvd., Suite 600
Jacksonville, FL 32207

T: 904.543.0400
www.pondco.com

January 26, 2024

City of Jacksonville
Engineering & Construction Management Divis
Jacksonville, FL 32202

Attn: Jonathan Page, PE

Re: Emerald Trail Post Design Services Segment #1 Model Project
Change Order #6

We are requesting the following fees for Segment #1 Model Project for Pond & Company and our subconsultants for Post Design services for ongoing coordination and revisions to signal plans. The total amount for these services is \$12,576.28, In the past, these fees have been split with the Groundwork Jacksonville at a 50/50 share. If this split is be continued, it would be \$6,286.64 each. The fee breakdown is as follows:

Post Design Coordination and Revisions (Pond) – lump sum	\$ 5,319.30
Signalization Revisions (Peters and Yaffee) – lump sum	\$7,256.98
Total Fee	\$12,576.28

We appreciate the opportunity to continue working with you on this project. If you should have any questions, please feel free to give me a call to discuss at (813) 967-0186.

Sincerely,

Tabatha Carlton, PE
Director of Transportation

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT N

PART I - GENERAL				
1. Project Emerald Trail Model Mile - AMD #6		2. Proposal Number 9092-04		
3. Name of Consultant Pond & Company		4. Date of Proposal 01/16/24		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$98.73	0	\$0.00	
Project manager	\$47.00	12	\$564.00	
Sr. LA	\$54.39	0	\$0.00	
LA	\$30.28	0	\$0.00	
Sr. Engineer	\$69.23	8	\$553.84	
Design Engineer	\$55.00	12	\$660.00	
Engineering Intern	\$32.06	0	\$0.00	
Sr. Designer	\$43.46	0	\$0.00	
Designer	\$25.72	0	\$0.00	
Clerical	\$30.84	0	\$0.00	
TOTAL DIRECT LABOR		32	Hours	\$1,777.84
6. Overhead (Combined Fringe Benefit & Administrative)			172.00%	\$3,057.88
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$4,835.72
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$483.58
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$0.00	
Original Reproducibles			\$0.00	
Reproducibles			\$0.00	
Other			\$0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00
10. SUBCONTRACTS (Reimbursable/Not to Exceed Peters and Yaffee (Signalization)				7256.98
SUB-CONTRACT SUB-TOTAL				\$7,256.98
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$12,576.28
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$0.00
PART IV - SUMMARY				
TOTAL AMOUNT OF AMENDMENT #6 (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$12,576.28

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION EXHIBIT N
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL				
1. Project Emeral Trail - Signalization - Post Design Services			2. Proposal Number	
3. Name of Consultant Peters and Yaffee, Inc.			4. Date of Proposal 1/18/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 87.21	4	\$ 348.84	
Project Manager	\$ 69.89	8	\$ 559.12	
Senior Engineer	\$ 68.75	8	\$ 550.00	
Design Engineer	\$ 38.63	8	\$ 309.04	
Designer (Non-Regist.)	\$ 28.82	8	230.56	
Engineering Intern	\$ 34.18	8	\$ 273.44	
Clerical	\$ 24.88	0	\$ 0.00	
Designer Associate	\$ 16.00	8	\$ 128.00	
TOTAL DIRECT LABOR	\$46.13	52		\$ 2,399.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	175 % x Total Direct Labor			\$ 4,198.25
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 6,597.25
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 659.73
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other (Specify)			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 7,256.98
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$ 0.00	
			\$ 0.00	
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 7,256.98



City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY

February 15, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E.
Director of Public Works

FROM: Steven D. Long, Jr., P.E.
Director of Operations

Digitally signed by Steven D. Long, Jr., P.E.
DN: cn=Steven D. Long, Jr., o=City of Jacksonville, ou=Professional Services Evaluation Committee, email=slong@cityofjacksonville.com

Renee H. Hunter
Chief, Real Estate

SUBJECT: Amendment 4 Contract 70916-21 P-17-20
HDR Engineering, Inc.
Right-of Way and Property Acquisition Services- Annual Contract

Amendment 3 for Contract 70916-21 established the limit of maximum indebtedness for all projects to be performed under the contract at \$6,000,000.00. Projects that have been assigned to date have almost reached that limit, and there are a number of additional projects that cannot be assigned until the upper limit is raised. The current expiration is March 27, 2025, with 1, 2-year renewal remaining on the contract. There is no rate increase associated with this amendment. This agreement is under the Encouragement Plan.

Accordingly, this is to recommend that Contract 70916-21, originally executed March 29, 2021, between the City of Jacksonville and HDR Engineering, Inc. for Right-of Way and Property Acquisition Services- Annual Contract, be amended to be amended to increase the maximum indebtedness by \$2,000,000.00 to a new maximum of \$8,000,000.00, with all other terms and conditions of the Agreement remaining unchanged.

SDL/lw

cc: Lori A. West, Engineering and Construction Management



Standard Annual Contract Plan
 mandatory renewal not to exceed
 \$1,000,000.00 2 years with
 option to extend the period of service
 for two additional years.

Contract Details

Reference Number: 210341 Request Date: 7/27/2021
 Status: 8/17/20: Professional Design Services, Right of Way and Property Acquisition Services
 Annual Contract: Fixed mandatory amount not to exceed \$1,000,000.00. DOV: 2 years with
 option to extend the period of service for two additional years.
 Order Number: PO# 72914-21 Contract Number: 72914-21
 Bid Number: 612125 Project: 2021 7021-6121 2021
 Execution Date: 3/25/2022
 Original Amount: \$1,000,000.00 Adjusted Amount: \$6,000,000.00
 Vendor: HDI ENGINEERING INC

[Edit](#)

Amendment [Add New Amendment](#)

Amendment #	Amendment Status
1	Amendment to increase maximum \$1,000,000.00 NTE \$1,000,000.00
2	Amendment to increase maximum \$1,000,000.00 NTE \$4,000,000.00
3	Amendment to increase maximum \$2,000,000.00 NTE \$6,000,000.00

Change Order [Add New Change Order](#)

No change orders for this contract.

Tracking History

#	Action	Date	By	Comments
1	Contract Approved	7/27/2021	Corporate Secretary	" CONTRACT ESTABLISHED "
2	Contract Director	8/17/2021	Contract Director	PO# 72914-21
3	Office of the Mayor	8/26/2021	Office of the Mayor	
4	Contract Secretary	1/26/2022	Contract Secretary	

Amendment #	#	As Issued Date	Days to Completion	Location	Notes
1	1	11/22/2021	0	Contract Secretary	** Amendment Entered **
1	2	11/27/2021	0	Contract Director	PO# 72914-21
1	3	12/27/2021	1	Office of the Mayor	
1	4	12/28/2021	0	Contract Secretary	
2	1	3/28/2022	0	Contract Secretary	** Amendment Entered **
2	2	3/28/2022	1	Contract Director	PO# 72914-21
2	3	3/30/2022	1	Office of the Mayor	
2	4	3/31/2022	0	Contract Secretary	
3	1	9/27/2022	0	Contract Secretary	** Amendment Entered **
3	2	9/27/2022	0	Contract Director	PO# 72914-21

No change orders tracking data.



City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
 Engineering & Construction Management Division
 214 N. Hogan Street, 10th Floor
 Jacksonville, FL 32202
 (904) 255-8762
 Jacksonville.gov

A NEW DAY.

TO: Dustin Freeman, Chairperson
 Professional Services Evaluation Committee
 February 7, 2024

THRU: Nina Sickler, P.E. *Nina Sickler*
 Director of Public Works

FROM: Steven D. Long, Jr., P.E. *Steven D. Long Jr.*
 Director of Operations

Tim Crutchfield, MBA, SHRM-CP
 Director of Operations, District IV Medical Examiner's Office

Mr. Timothy C. Crutchfield
 Digitally signed by Mr. Timothy C. Crutchfield
 Date: 2024.02.07 19:25:15 -05'00'

SUBJECT: Amendment 7 Revised Contract 10754/ PO 600682-20-021 P-17-19
 Gresham Smith
 - Professional A/E Services for Programming, Site Selection and Design of New Medical Examiner's Office

Amendment 7, approved by PSEC August 25, 2023, requested supervision of the IT consultant under the architect's coordination; however, this work needs to be coordinated with the City's IT Department instead. In addition, the overall fee was adjusted to update the document set to accommodate design changes and removed allowances for future revisions. Negotiations have resulted in the attached revised Scope of Services, Exhibit O and Fee Summary, Exhibit P. Gresham Smith is committed to meeting the 20% JSEB participation goals established for this contract. We therefore request to rescind and restate the award as follows:

Rescind: Accordingly, this is to recommend that Contract 10754, originally executed February 4, 2020 between the City of Jacksonville and Gresham Smith for Professional Design Services for Professional Architectural and Engineering Services for Programming, Site Selection and Design of the New Medical Examiner's Office be amended to incorporate the attached Scope of Services, Exhibit O and Fee Summary, Exhibit P, to increase the lump sum amount for Design Services by \$586,148.57 to a new lump sum amount of \$4,091,661.38, thereby increasing the maximum indebtedness by \$586,148.57 to a new maximum amount of \$4,331,111.30. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Restate: Accordingly, this is to recommend that Contract 10754, originally executed February 4, 2020 between the City of Jacksonville and Gresham Smith for Professional Design Services for Professional Architectural and Engineering Services for Programming, Site Selection and Design of the New Medical Examiner's Office be amended to incorporate the attached Scope of Services, Exhibit O and Fee Summary, Exhibit P, to increase the lump sum amount for Design Services by \$325,811.23 to a new lump sum amount of \$3,831,324.04, thereby increasing the maximum indebtedness by \$325,811.23 to a new maximum amount of \$4,070,773.96. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project should be as follows:

ACCOUNTS:	TOTAL
32124.153103.565051.006237.00000000.00000.0000000	Task 2 \$325,811.23

SDL/lw

Attachment: Exhibits O & P
 JSEB Participation

24 FEB 20 AM 8:29:41

cc: Maria C. Williams, P.E., Engineer Manager, Engineering and Construction Management



November 9, 2023

Maria C. Williams, P.E.
City of Jacksonville | Department of Public Works
214 N. Hogan Street - 10th Floor.
Jacksonville, FL 32202

Subject: COJ-Medical Examiner's Office
Amendment #7
PoE Lighting Fixture Revisions/Data Smart Building /Connections
Gresham Smith Project Number: 44464.01

Dear Maria

We appreciate the opportunity to submit Amendment #7 to incorporate substitute PoE lighting fixtures proposed by MHT and provide support services for Information Technology (IT) and AG Integration Software Systems designed by Grace Consulting under separate agreement with the City of Jacksonville hereafter referred to as the COJ. The COJ has identified Grace Consulting is a necessary consultant for the construction of the project. They are COJ IT's designer of choice required to address numerous detailed technology questions throughout construction. Gresham Smith and Eng Engineering require the following items from third party sources to complete the tasks noted in this Amendment:

- MHT to provide the following:
 1. Updated fixture schedule with proposed substitutions.
 2. Cut sheets with power and lumen output information.
 3. Updated engineered POE lighting drawings designating fixtures, controls, and updated revisions for incorporating into construction documents. EEI will review new POE redesign for coordination with line voltage fixtures. EEI will re-engineer plans for those fixtures that are line voltages.
- Grace Consulting will provide Gresham Smith/Eng Engineering with the following information related to Information Technology and AG Integration Software Systems:
 1. Construction Administration: Responses to requests for information and shop drawing reviews.
 2. Design Documentation: Provide information and cadd drawings related to IT and AG Integration to Eng Engineering for incorporation into the contract documents.

Genuine Ingenuity

225 Water Street
Suite 2200
Jacksonville, FL 32202
904.332.6699

GreshamSmith.com

Firm's Florida Cert. No. AAP000034 /
CA3806 / IB26000797 / LC26000381

COJ MEO Amendment #7
November 9, 2023

The scope of this Amendment is incorporated into the Medical Examiner Office project scope that currently includes the Original Site Assessment Agreement and Amendments #1-#6. This amendment includes the following tasks:

Task #1-Construction Administration Support Services for Informational Technology (IT) and AG Integration Software

Construction Administration Support Services

1. Process Shop drawing submittals
2. Process Requests for Information
3. Gresham Smith and Eng Engineering will review Grace Consulting's responses to RFI, shop drawing review comments and change directives related to Informational Technology (IT) and AG Integration Software as it relates to building automation system and PoE lighting controls to determine possible impact on the building design. Additional services related to potential building design revisions will be included in a future amendment once the full extent of the scope change is fully understood.
4. Supervision/Management of CA submittal reviews by Gresham Smith

Low Voltage submittals related to the scope of work in this amendment will be reviewed within 15 working days of receipt by the Architect to provide sufficient time for review by Grace Consulting prior to finalization of responses by Eng Engineering. The following is a summary of the submittal process:

1. Gresham Smith will issue submittals to both Eng. Engineering and Grace Consulting for concurrent reviews.
2. Grace Consulting will submit comments to Eng Engineering to complete the response.
3. Eng Engineering will forward the response to Gresham Smith for distribution to the Contractor.

- **Gresham Smith-Exhibit AA**
- **Eng Engineering-Exhibit BB**

Task #2 PoE Lighting Fixture Revision Coordination: Placement of emergency lighting on the POE system vs separate normal power branch and review of proposed substitute PoE lighting fixtures per the directive of the City of Jacksonville.

- **Ceiling Coordination/Reflected Ceiling Plan Updates-Gresham Smith-Exhibit CC**
 1. Revise current ceiling design to accommodate revised ceiling fixture types to include changes to the current reflected ceiling plan.

COJ MEO Amendment #7
November 9, 2023

2. Review proposed lighting fixtures for conformance with original design intent related to aesthetic appearance within the content of the overall interior design.
 3. Issue Revisions to Perry McCall.
- **Substitute PoE Lighting Fixture Illumination Modeling-Eng Eng-Exhibit DD**
 1. Update illumination model to reflect values of substitute lighting fixtures.
 2. Assess impact of additional lighting on existing systems to include impact on normal power, UPS, and mechanical systems.
 3. Revise lighting fixture schedule.

Task #3- Data Smart Building Connection Documentation, Sign & Seal

- **Document Management and CM Coordination-Gresham Smith-Exhibit EE**
 1. Document Management to include preparation of construction change directive(s) to incorporate updates by provided by Eng Engineering noted below into the contract documents.
 2. Review scope revisions with Perry McCall prior to implementation.
 3. Revisions to the Architectural Design related to AG software such as increase in room size or ceiling spaces to accommodate increase in equipment size are not included in this amendment. The scope of these revisions will be included in a future amendment once the full extent of the revisions is fully understood.
 4. Supervision/Management of CA submittal reviews by Gresham Smith to include attendance at meetings to define scope for Grace Consulting and Eng Engineering.
- **Documentation-Eng Eng-Exhibit FF**
 1. Incorporate Information Technology (IT) infrastructure 3rd party documentation into construction documents and reworking mechanical, electrical, plumbing, and fire protection systems to accommodate and AG Integration Software Design Information provided by Grace Consulting into the Construction Documents. 3rd party documents will be provided by vendors for systems integration. Estimated documentation from 3rd party is +/- 60 sheets.
 2. Revise building design as required to accommodate additional scope noted above.
 3. Construction Administrative Support

Task #4 MEP Above Ceiling Coordination to Accommodate Cable Raceways

Ceiling coordination and associated drawing revisions to accommodate the cable raceway within the floor to floor heights provided in the building envelope. Based on the BIM preconstruction coordination for smart building infrastructure, revise MEP drawings to relocate, shift and reroute of systems noted in RFI's for contractor onsite information. Coordination necessary to provide clearances for future accessibility systems maintenance to include revisions to ceiling heights.

- Gresham Smith-Exhibit GG
- Eng Engineering-Exhibit HH

Task #5 Design Revisions to Accommodate 60/40 hybrid POE-Line Voltage Lighting System

Approximately 60% of fixtures will be POE and 40% will be line voltage. Re-engineering of power and controls for line voltage light fixtures will be on separate plans. The project lighting and control will be hybrid POE / line voltage with controls by POE. Exhibit JJ reflects this additional engineering effort.

1. Additional ME engineering services for hybrid 60/40 POE lighting and controls in lieu of the 100% POE lighting system.
2. Update construction documents to incorporate revised MHT redesign drawings.

- Gresham Smith-Exhibit II
- Eng Engineering-Exhibit JJ

The following is a summary of additional services and fees associated with Amendment #7:

Task #1- Construction Administration Support Services for Informational Technology (IT) and AG Integration Software

- Gresham Smith-Exhibit AA \$ 36,576.61
- Eng Eng-Exhibit BB \$ 37,701.44

Task #2-PoE Lighting Fixture Revision Coordination

- Gresham Smith-Exhibit CC \$ 13,681.61
- Eng Eng-Exhibit DD \$ 30,160.69

Task #3- 3rd Party Data Smart Building Connection Documentation, Sign & Seal

- Gresham Smith-Exhibit EE \$ 29,831.58
- Eng Eng-Exhibit FF \$ 49,556.17

COJ MEO Amendment #7
November 9, 2023**Task #4- MEP Above Ceiling Coordination to Accommodate Cable Raceways**

- Eng Eng-Exhibit GG \$ 34,827.72
- Eng Eng-Exhibit HH \$ 53,403.03

Task #5- Design Revisions to Accommodate 60/40 hybrid POE-Line Voltage Lighting System

- Eng Eng-Exhibit II \$ 9,989.35
- Eng Eng-Exhibit JJ \$ 30,083.03

Total Design Services Amendment #7 \$ 325,811.23

Note:

- The Exhibits in Amendment #7 are added to prior exhibit sequence in Amendments #1-#6
- Fees or expenses for Grace Consulting are not included in the scope of work as they are working under separate agreement with the COJ.

Summary of Fees

Site Selection (Original)	\$191,699.92
90% Building Design (Amendment 1)	\$1,188,335.22
60% Civil Engineering (Amend 2)	\$54,401.00
Design Implementation (Amend 3)	\$1,006,461.21
IT Support Services (Amend 4)	\$0.00
POE Lighting Design and IT Design Support Services (Amend 5)	\$218,030.09
Extended CA Services (Amend 6)	\$1,038,285.29
Technology CA Support (Amend 7)	\$325,811.23
Total Adjusted Design Fee	\$4,023,023.96

Miscellaneous Direct Costs

Total Misc. Direct Costs Thru Amendment #7 \$ 0.00

Total Contract Indebtedness with Direct Costs Thru Amendment #7 \$4,070,773.96

Exclusions:

- Construction Administration and Design Services provided by Grace Consulting under separate agreement with the COJ are excluded from scope to include the following systems:
 1. Informational Technology (IT)
 2. PoE lighting Integration
 3. Case Management System

COJ MEO Amendment #7
November 9, 2023

4. AG Integration Software

COJ shall hold harmless, and indemnify the Architect, including its officers, employees and consultants from all liabilities, losses, damages, expenses, delays, and claims connected related to the services noted above provided by Grace Consulting noted above.

If you have any questions regarding this amendment, please do not hesitate to call me at 904-239-4525

Sincerely,

Richard P Bouchereau, Jr.
Richard P Bouchereau, Jr. (Dec 5, 2023 08:55 EST)

Richard Bouchereau
Vice President
Copy: File

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit AA**

EXHIBIT P

PART I - GENERAL				
1. Project		2. Proposal No. / Contract No.		
COJ Medical Examiner's Office Building Amendment #07		RFP P-19-17		
3. Name of Consultant-Gresham Smith		4. Date of Proposal		
Construction Administration Support Services for Informational Technology (IT) and AG Integration Software		11/09/23		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Architect P9/Principal/Senior Healthcare Planners	\$ 96.67	36	\$ 3,480.12	\$ 3,480.12
Architect P8/Engineer P8	\$ 71.67	0	\$ 0.00	\$ -
Senior Architect P8/Project Manager/Senior Engineer P8	\$ 65.00	0	\$ 0.00	\$ -
Senior Architect P7/Medical Planner/Systems Analyst/Senior Engineer P7	\$ 58.34	0	\$ -	\$ -
Architect P6/Project Engineer P6/Coordinator T7/Interior Designer P8	\$ 51.67	40	\$ 2,066.80	\$ 2,066.80
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	40	\$ 1,800.00	\$ 1,800.00
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	\$ -	\$ -
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	\$ 0.00	\$ -
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	\$ -	\$ -
Administrative Support	\$ 21.67	240	\$ 5,200.80	\$ 5,200.80
TOTAL DIRECT LABOR	\$35.25	356		\$ 12,547.72
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor			\$ 20,703.74
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 33,251.46
8. PROFIT: Labor Related Costs (Item 7)				\$ 3,325.15
				10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$	
Original Reproducibles			\$	
Reproduction			\$	
Other			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
CA Support for IT and AG Integration Software Eng Engineering-Exhibit BB			\$ 37,701.44	
PoE Lighting Fixture Revision Coordination-Gresham Smith-Exhibit CC			\$ 13,681.61	
PoE Lighting Fixture Revision Coordination-Eng Engineering-Exhibit DD			\$ 30,160.69	
Data Smart Documentation-Gresham Smith-Exhibit EE			\$ 29,831.58	
Data Smart Documentation-Eng Eng-Exhibit FF			\$ 49,556.17	
Above Ceiling Coordination Cable Raceway-Gresham Smith-Exhibit GG			\$ 34,827.72	
Above Ceiling Coordination Cable Raceway-Eng Engineering-Exhibit HH			\$ 53,403.03	
Design Revision 60/40 PoE Lighting-Gresham Smith-Exhibit II			\$ 9,989.35	
Design Revision 60/40 PoE Lighting-Eng Eng-Exhibit JJ			\$ 30,083.03	
SUB-CONTRACT SUB-TOTAL				\$ 289,234.62
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 325,811.23
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. <u>7</u> (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 325,811.23
13. CURRENT CONTRACT AMOUNT (Total Indebtedness thru Amendment 6)				\$ 3,744,962.73
14. NEW CONTRACT AMOUNT (Total Indebtedness thru Amendment 7)				\$ 4,070,773.96

36576.61

30160.69

66737.3

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT P

Exhibit BB

PART I - GENERAL

1. Project COJ Medical Examiner's Office Building Amendment 07	2. Proposal No. / Contract No. RFP P-19-17
3. Name of Consultant-Eng Engineering, Inc. Construction Administration Support Services for Informational Technology (IT) and AG Integration Software	4. Date of Proposal 11/09/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 96.67	80	\$ 7,733.60	7,733.60
Architect P8/Engineer P8	\$ 71.67	0	\$ 0.00	0.00
Senior Architect P8/Project Manager/ Senior Engineer P8	\$ 65.00	80	\$ 5,200.00	5,200.00
Senior Architect P7/Medical Planner/ Systems Analyst/Senior Engineer P7	\$ 58.34	0	\$ 0.00	0.00
Architect P6/Project Engineer P6/ Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ 0.00	0.00
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	0	\$ 0.00	0.00
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	0.00	0.00
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	0.00	0.00
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	0	0.00	0.00
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	0.00	0.00
Administrative Support	\$ 21.67	0	\$ 0.00	0.00
TOTAL DIRECT LABOR	\$80.84	160		\$ 12,933.60
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor			\$ 21,340.44
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 34,274.04
8. PROFIT: Labor Related Costs (Item 7)				\$ 3,427.40
				x 10%

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping	\$			
Original Reproducible	\$			
Reproduction	\$			
Other	\$			
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)			\$	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 37,701.44
11. REIMBURSABLE COSTS (Limiting Amount)			\$	
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. <u>7</u> (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 37,701.44
13. CURRENT CONTRACT AMOUNT	
14. NEW CONTRACT AMOUNT	\$ 37,701.44

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit CC**

EXHIBIT P

PART I - GENERAL				
1. Project COJ Medical Examiner's Office Building Amendment #07		2. Proposal No. / Contract No. RFP P-19-17		
3. Name of Consultant-Gresham Smith PoE Lighting Fixture Revision Coordination		4. Date of Proposal 11/09/23		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Architect P9/Principal/Senior Healthcare Planners	\$ 96.67	16	\$ 1,546.72	\$ 1,546.72
Architect P8/Engineer P8	\$ 71.67	0	\$ 0.00	\$ -
Senior Architect P8/Project Manager/Senior Engineer P8	\$ 65.00	0	\$ 0.00	\$ -
Senior Architect P7/Medical Planner/Systems Analyst/Senior Engineer P7	\$ 58.34	0	\$ -	\$ -
Architect P6/Project Engineer P6/Coordinator T7/Interior Designer P8	\$ 51.67	16	\$ 826.72	\$ 826.72
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	40	\$ 1,800.00	\$ 1,800.00
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	\$ -	\$ -
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	\$ 0.00	\$ -
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	0	\$ 0.00	\$ -
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	\$ -	\$ -
Administrative Support	\$ 21.67	24	\$ 520.08	\$ 520.08
TOTAL DIRECT LABOR	\$48.89	96		\$ 4,693.52
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor			\$ 7,744.31
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 12,437.83
8. PROFIT: Labor Related Costs (Item 7)				\$ 1,243.78
				10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$	
Original Reproduces			\$	
Reproduction			\$	
Other			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 13,681.61
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT		8	\$	13,681.61
(Items 5, 6, 8, 9, 10 and 11)				
13. CURRENT CONTRACT AMOUNT			\$	-
14. NEW CONTRACT AMOUNT (Total Indebtedness thru Amendment 8)			\$	13,681.61

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT P

Exhibit DD

PART I - GENERAL

1. Project COJ Medical Examiner's Office Building Amendment 07	2. Proposal No. / Contract No. RFP P-19-17
3. Name of Consultant-Eng Engineering, Inc. PoE Lighting Fixture Revision Coordination	4. Date of Proposal 11/09/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 96.67	16	\$ 1,546.72	1,546.72
Architect P8/Engineer P8	\$ 71.67	0	\$ 0.00	0.00
Senior Architect P8/Project Manager/ Senior Engineer P8	\$ 65.00	80	\$ 5,200.00	5,200.00
Senior Architect P7/Medical Planner/ Systems Analyst/Senior Engineer P7	\$ 58.34	0	\$ 0.00	0.00
Architect P6/Project Engineer P6/ Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ 0.00	0.00
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	80	\$ 3,600.00	3,600.00
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	0.00	0.00
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	0.00	0.00
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	0	0.00	0.00
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	0.00	0.00
Administrative Support	\$ 21.67	0	\$ 0.00	0.00
TOTAL DIRECT LABOR	\$58.79	176		\$ 10,346.72
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor			\$ 17,072.09
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 27,418.81
8. PROFIT: Labor Related Costs (Item 7)	x		10%	\$ 2,741.88

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping	\$			
Original Reproducible	\$			
Reproduction	\$			
Other	\$			
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)	\$			
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 30,160.69
11. REIMBURSABLE COSTS (Limiting Amount)	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. <u>7</u> (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 30,160.69
13. CURRENT CONTRACT AMOUNT	
14. NEW CONTRACT AMOUNT	\$ 30,160.69

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit EE**

EXHIBIT P

PART I - GENERAL				
1. Project COJ Medical Examiner's Office Building Amendment #07		2. Proposal No. / Contract No. RFP P-19-17		
3. Name of Consultant-Gresham Smith Data Smart Building Connection Documentation, Sign & Seal		4. Date of Proposal 11/09/23		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Architect P9/Principal/Senior Healthcare Planners	\$ 96.67	42	\$ 4,060.14	\$ 4,060.14
Architect P8/Engineer P8	\$ 71.67	0	\$ 0.00	\$ -
Senior Architect P8/Project Manager/Senior Engineer P8	\$ 65.00	48	\$ 3,120.00	\$ 3,120.00
Senior Architect P7/Medical Planner/Systems Analyst/Senior Engineer P7	\$ 58.34	48	\$ -	\$ 2,800.32
Architect P6/Project Engineer P6/Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ 0.00	\$ -
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	0	\$ 0.00	\$ -
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	\$ -	\$ -
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	80	\$ 2,533.60	\$ 2,533.60
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	0	\$ 0.00	\$ -
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	\$ -	\$ -
Administrative Support	\$ 21.67	24	\$ 520.08	\$ 520.08
TOTAL DIRECT LABOR	\$42.29	242		\$ 10,233.82
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor			\$ 16,885.80
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 27,119.62
8. PROFIT: Labor Related Costs (Item 7)				\$ 2,711.96
				10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$	
Original Reproducibles			\$	
Reproduction			\$	
Other			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 29,831.58
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT (Items 5, 6, 8, 9, 10 and 11)		7	\$	29,831.58
13. CURRENT CONTRACT AMOUNT			\$	-
14. NEW CONTRACT AMOUNT			\$	29,831.58

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT P

Exhibit FF

PART I - GENERAL

1. Project COJ Medical Examiner's Office Building Amendment 07	2. Proposal No. / Contract No. RFP P-19-17
3. Name of Consultant-Eng Engineering, Inc. Data Smart Building Connection Documentation, Sign & Seal	4. Date of Proposal 11/09/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 96.67	120	\$ 11,600.40	11,600.40
Architect P8/Engineer P8	\$ 71.67	0	\$ 0.00	0.00
Senior Architect P8/Project Manager/ Senior Engineer P8	\$ 65.00	0	\$ 0.00	0.00
Senior Architect P7/Medical Planner/ Systems Analyst/Senior Engineer P7	\$ 58.34	0	\$ 0.00	0.00
Architect P6/Project Engineer P6/ Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ 0.00	0.00
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	120	\$ 5,400.00	5,400.00
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	0.00	0.00
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	0.00	0.00
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	0	0.00	0.00
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	0.00	0.00
Administrative Support	\$ 21.67	0	\$ 0.00	0.00
TOTAL DIRECT LABOR	\$70.84	240		\$ 17,000.40
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor			\$ 28,050.66
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 45,051.06
8. PROFIT: Labor Related Costs (Item 7)	x		10%	\$ 4,505.11

PART III - OTHER COSTS

PART III - OTHER COSTS				\$	-
9. Miscellaneous Direct Costs					
Transportation & Shipping			\$		
Original Reproducible			\$		
Reproduction			\$		
Other			\$		
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$	-
10. SUBCONTRACTS (Lump Sum)					
			\$		
SUB-CONTRACT SUB-TOTAL				\$	-
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$	49,556.17
11. REIMBURSABLE COSTS (Limiting Amount)					
			\$		
			\$	0.00	
			\$		
			\$		
			\$		
			\$		
SUB-TOTAL REIMBURSABLES				\$	-

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT 1	7	\$	49,556.17
(Items 5, 6, 8, 9, 10 and 11)			
13. CURRENT CONTRACT AMOUNT			
14. NEW CONTRACT AMOUNT			\$ 49,556.17

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit GG**

EXHIBIT P

PART I - GENERAL				
1. Project		2. Proposal No. / Contract No.		
COJ Medical Examiner's Office Building Amendment #07		RFP P-19-17		
3. Name of Consultant-Gresham Smith		4. Date of Proposal		
Above Ceiling Coordination to Accommodate Cable Raceways		11/09/23		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Architect P9/Principal/Senior Healthcare Planners	\$ 96.67	40	\$ 3,866.80	\$ 3,866.80
Architect P8/Engineer P8	\$ 71.67	0	\$ 0.00	\$ -
Senior Architect P8/Project Manager/Senior Engineer P8	\$ 65.00	56	\$ 3,640.00	\$ 3,640.00
Senior Architect P7/Medical Planner/Systems Analyst/Senior Engineer P7	\$ 58.34	46	\$ -	\$ 2,683.64
Architect P6/Project Engineer P6/Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ 0.00	\$ -
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	0	\$ 0.00	\$ -
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	\$ -	\$ -
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	\$ 0.00	\$ -
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 28.34	120	\$ 3,400.80	\$ 3,400.80
Administrative Support	\$ 25.00	0	\$ -	\$ -
	\$ 21.67	48	\$ 1,040.16	\$ 1,040.16
TOTAL DIRECT LABOR	\$38.54	310		\$ 11,947.76
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			165 % x Total Direct Labor	\$ 19,713.80
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 31,661.56
8. PROFIT: Labor Related Costs (Item 7)				\$ 3,166.16
				x 10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$	
Original Reproducibles			\$	
Reproduction			\$	
Other			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 34,827.72
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$	0.00
			\$	0.00
			\$	0.00
			\$	0.00
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. <u>7</u> (Lump Sum + Reimbursables)				\$ 34,827.72
13. CURRENT CONTRACT AMOUNT (Total Indebtedness thru Amendment 6)				
14. NEW CONTRACT AMOUNT (Total Indebtedness thru Amendment 7)				

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit HH**

EXHIBIT P

PART I - GENERAL

1. Project COJ Medical Examiner's Office Building Amendment 07	2. Proposal No. / Contract No. RFP P-19-17
3. Name of Consultant-Eng Engineering, Inc. Above Ceiling Coordination to Accommodate Cable Raceways	4. Date of Proposal 11/09/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 96.67	24	\$ 2,320.08	2,320.08
Architect P8/Engineer P8	\$ 71.67	0	\$ 0.00	0.00
Senior Architect P8/Project Manager/ Senior Engineer P8	\$ 65.00	80	\$ 5,200.00	5,200.00
Senior Architect P7/Medical Planner/ Systems Analyst/Senior Engineer P7	\$ 58.34	0	\$ 0.00	0.00
Architect P6/Project Engineer P6/ Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ 0.00	0.00
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	240	\$ 10,800.00	10,800.00
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	0.00	0.00
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	0.00	0.00
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	0	0.00	0.00
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	0.00	0.00
Administrative Support	\$ 21.67	0	\$ 0.00	0.00
TOTAL DIRECT LABOR	\$53.26	344		\$ 18,320.08
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor			\$ 30,228.13
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 48,548.21
8. PROFIT: Labor Related Costs (Item 7)				\$ 4,854.82
				x 10%

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				\$ -
Transportation & Shipping			\$	
Original Reproducible			\$	
Reproduction			\$	
Other			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
			\$	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 53,403.03
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$	
			\$	0.00
			\$	
			\$	
			\$	
			\$	
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 8 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 53,403.03
13. CURRENT CONTRACT AMOUNT	
14. NEW CONTRACT AMOUNT	\$ 53,403.03

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA
Exhibit GG**

EXHIBIT P

PART I - GENERAL				
1. Project		2. Proposal No. / Contract No.		
COJ Medical Examiner's Office Building Amendment #07		RFP P-19-17		
3. Name of Consultant-Gresham Smith		4. Date of Proposal		
Design Revisions to Accommodate 60/40 hybrid POE-Line Voltage Lighting System		11/09/23		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Architect P9/Principal/Senior Healthcare Planners	\$ 96.67	8	\$ 773.36	\$ 773.36
Architect P8/Engineer P8	\$ 71.67	0	\$ 0.00	\$ -
Senior Architect P8/Project Manager/Senior Engineer P8	\$ 65.00	16	\$ 1,040.00	\$ 1,040.00
Senior Architect P7/Medical Planner/Systems Analyst/Senior Engineer P7	\$ 58.34	16	\$ -	\$ 933.44
Architect P6/Project Engineer P6/Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ 0.00	\$ -
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	0	\$ 0.00	\$ -
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	\$ -	\$ -
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	40	\$ 1,266.80	\$ 1,266.80
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	0	\$ 0.00	\$ -
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	\$ -	\$ -
Administrative Support	\$ 21.67	16	\$ 346.72	\$ 346.72
TOTAL DIRECT LABOR	\$35.70	96		\$ 3,426.88
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			165 % x Total Direct Labor	\$ 5,654.35
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 9,081.23
8. PROFIT: Labor Related Costs (Item 7)				x 10% \$ 908.12
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$	
Original Reproducibles			\$	
Reproduction			\$	
Other			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 9,989.35
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$	0.00
			\$	0.00
			\$	0.00
			\$	0.00
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. <u>7</u> (Lump Sum + Reimbursables)				\$ 9,989.35
13. CURRENT CONTRACT AMOUNT (Total Indebtedness thru Amendment 6)				
14. NEW CONTRACT AMOUNT (Total Indebtedness thru Amendment 7)				

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT P

Exhibit JJ

PART I - GENERAL

1. Project COJ Medical Examiner's Office Building Amendment 07	2. Proposal No. / Contract No. RFP P-19-17
3. Name of Consultant-Eng Engineering, Inc. Additional Engineering Services for 60/40 hybrid POE-Line Voltage Lighting system	4. Date of Proposal 11/09/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 96.67	24	\$ 2,320.08	2,320.08
Architect P8/Engineer P8	\$ 71.67	0	\$ 0.00	0.00
Senior Architect P8/Project Manager/ Senior Engineer P8	\$ 65.00	40	\$ 2,600.00	2,600.00
Senior Architect P7/Medical Planner/ Systems Analyst/Senior Engineer P7	\$ 58.34	0	\$ 0.00	0.00
Architect P6/Project Engineer P6/ Coordinator T7/Interior Designer P8	\$ 51.67	0	\$ 0.00	0.00
Architect P5/Engineer P5/Coordinator T6/Interior Designer P6	\$ 45.00	120	\$ 5,400.00	5,400.00
Architect P4/Engineer/Interior Designer P5/Coordinator T5	\$ 38.34	0	0.00	0.00
Intern Architect P3/Intern Designer P3/Coordinator T4	\$ 31.67	0	0.00	0.00
Intern Architect P2/Intern Designer P2/Intern Engineer P2/System Analyst	\$ 28.34	0	0.00	0.00
CAD Tech T3/Intern Architect P1/Intern Designer P1	\$ 25.00	0	0.00	0.00
Administrative Support	\$ 21.67	0	\$ 0.00	0.00
TOTAL DIRECT LABOR	\$56.09	184		\$ 10,320.08
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	165 % x Total Direct Labor			\$ 17,028.13
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 27,348.21
8. PROFIT: Labor Related Costs (Item 7)	x		10%	\$ 2,734.82

PART III - OTHER COSTS

PART III - OTHER COSTS				\$	-
9. Miscellaneous Direct Costs					
Transportation & Shipping			\$		
Original Reproducible			\$		
Reproduction			\$		
Other			\$		
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$	-
10. SUBCONTRACTS (Lump Sum)					
			\$		
SUB-CONTRACT SUB-TOTAL				\$	-
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$	30,083.03
11. REIMBURSABLE COSTS (Limiting Amount)					
			\$		
			\$	0.00	
			\$		
			\$		
			\$		
			\$		
SUB-TOTAL REIMBURSABLES				\$	-

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 8 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$	30,083.03
13. CURRENT CONTRACT AMOUNT		
14. NEW CONTRACT AMOUNT	\$	30,083.03

MOORE SUMMARY THROUGH AMENDMENT #7 NOVEMBER 3, 2023

	Original	Amendment #1	Amendment #2	Amendment #3	Amendment #4	Amendment #5	Amendment #6	Amendment #7	SUBTOTAL
Alpha Envelopes Consulting Inc-Fundamental Eng.									
Alpha Envelopes Consulting Inc-Fundamental Eng.	\$ 16,633.20	\$ -	\$ -	\$ -	\$ (20,243.99)	\$ -	\$ -	\$ -	\$ 56,217.35
Media and Associated Engineering LLC-Graham	\$ 14,654.84	\$ -	\$ -	\$ -	\$ 10,131.80	\$ -	\$ -	\$ -	\$ 16,119.80
CH2M Hill Engineering Services-Subcontract	\$ 572.48	\$ -	\$ -	\$ -	\$ (4,971.28)	\$ -	\$ -	\$ -	\$ 33,691.59
CH2M Hill Engineering Services-Subcontract	\$ 35,844.40	\$ -	\$ -	\$ -	\$ (1,877.41)	\$ -	\$ -	\$ -	\$ 49,944.40
Graham Engineering Services-Subcontract	\$ 91,699.93	\$ -	\$ -	\$ -	\$ (59,271.72)	\$ -	\$ -	\$ -	\$ 156,428.20
Autism Spectrum Services									
Autism Spectrum Services	\$ 1,027,169.20	\$ -	\$ -	\$ 794,419.99	\$ -	\$ -	\$ -	\$ -	\$ 1,821,589.19
Street and Engineering Co-PA Engineering Inc.	\$ 176,905.88	\$ -	\$ -	\$ 46,445.55	\$ -	\$ -	\$ -	\$ -	\$ 223,351.43
M&P Engineering Services-Subcontract	\$ 322,071.16	\$ -	\$ -	\$ 215,957.64	\$ -	\$ -	\$ -	\$ -	\$ 538,028.80
Autism Spectrum Services	\$ 1,260,817.97	\$ -	\$ -	\$ 677,207.99	\$ -	\$ -	\$ -	\$ -	\$ 1,938,025.96
Other Services									
Moyock Equip Planning-Ross Bazzini	\$ -	\$ 34,538.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,538.63
Electric Engineering-Underspan-Gal Engineering	\$ -	\$ 34,500.00	\$ 54,401.00	\$ 96,177.00	\$ -	\$ -	\$ -	\$ -	\$ 185,078.00
Site Planning-Design-Graham Smith	\$ -	\$ 19,797.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,797.28
GAC Coordination-Graham Smith	\$ -	\$ 9,163.42	\$ -	\$ 10,844.03	\$ -	\$ -	\$ -	\$ -	\$ 20,007.45
GAC Administration-Mary Tappan-Breaking Ground	\$ -	\$ 7,815.44	\$ -	\$ 20,316.00	\$ -	\$ -	\$ -	\$ -	\$ 28,131.44
Engineering-Graham Smith	\$ -	\$ 11,959.23	\$ -	\$ 11,874.31	\$ -	\$ -	\$ -	\$ -	\$ 23,833.54
M&P Consulting-Frog Engineering	\$ -	\$ -	\$ -	\$ 41,590.05	\$ -	\$ -	\$ -	\$ -	\$ 41,590.05
Information Technology-Furniture For Engineering	\$ -	\$ -	\$ -	\$ 97,949.83	\$ -	\$ -	\$ -	\$ -	\$ 97,949.83
Urmire-Graham Smith	\$ -	\$ -	\$ -	\$ 40,317.00	\$ -	\$ -	\$ -	\$ -	\$ 40,317.00
Information Tech Support-Design Phase-Frog Engineering	\$ -	\$ -	\$ -	\$ 35,271.72	\$ -	\$ -	\$ -	\$ -	\$ 35,271.72
Information Tech Design Coord & Support-Graham Smith	\$ -	\$ -	\$ -	\$ -	\$ 48,312.51	\$ -	\$ -	\$ -	\$ 48,312.51
POE Lighting Design-Planning Water Supply-Frog Engineering	\$ -	\$ -	\$ -	\$ -	\$ 95,518.94	\$ -	\$ -	\$ -	\$ 95,518.94
POE Lighting Design-Construction-Graham Smith	\$ -	\$ -	\$ -	\$ -	\$ 74,198.64	\$ -	\$ -	\$ -	\$ 74,198.64
Accelerated Construction Phase Services-Graham Smith	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,009.50	\$ -	\$ -	\$ 750,009.50
Costs Phase II Equip. M&P Remov. 2011 Lighting & OLE Eng	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,086.89	\$ -	\$ 41,086.89
Released Construction Phase Services-Frog Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 137,497.64	\$ -	\$ 137,497.64
Moyock Equipment Procurement-Info/about/ross Bazzini	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,137.49	\$ -	\$ 42,137.49
Site Design-Removal/Storage/CA/GAC/Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,806.00	\$ -	\$ 59,806.00
Release/Wal. Design-Gal Hill Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,927.77	\$ -	\$ 3,927.77
CA Support/Frog Engineering-Graham Smith	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,576.61	\$ -	\$ 36,576.61
POE Lighting Design-Planning-Frog Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,701.44	\$ -	\$ 37,701.44
POE Lighting Design-Construction-Graham Smith	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,641.61	\$ -	\$ 13,641.61
Post Light Fixture Removal-Graham Smith	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,160.69	\$ -	\$ 30,160.69
Costs Smart Occupancy-Info/Frog Smith	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,431.58	\$ -	\$ 29,431.58
Above Ceiling Coordination-Other Material-Graham Smith	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,556.17	\$ -	\$ 49,556.17
Design Coordination-Cable Release-Frog Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,827.72	\$ -	\$ 34,827.72
Design Release 60/42 Pole Lighting-Graham Smith	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,409.03	\$ -	\$ 53,409.03
Design Release 60/42 Pole Lighting-Frog Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,989.35	\$ -	\$ 9,989.35
OTHER SERVICES	\$ -	\$ 145,522.20	\$ 54,401.00	\$ 329,348.22	\$ 35,271.72	\$ 211,020.09	\$ 1,018,345.29	\$ 20,088.01	\$ 2,048,905.95
Human/PA/BL/WH/FEES	\$ 191,699.93	\$ 1,198,835.22	\$ 54,401.00	\$ 1,039,117.21	\$ -	\$ 211,020.09	\$ 1,042,285.29	\$ 325,811.23	\$ 4,023,023.96
REVENUE/SALE COSTS									
Engineering Costs	\$ -	\$ 3,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
Permit/Construction Costs	\$ -	\$ 7,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00
EG&C Registration Fee	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
EG&C Certification Fee	\$ -	\$ -	\$ 5,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500.00
EG&C Seal Renewal Fee	\$ -	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00
EG&C Fundamentals Exam-3rd Party Certification	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00
Extended Construction Phase Reimbursables	\$ -	\$ 10,500.00	\$ -	\$ 33,250.00	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 47,750.00
TOTAL REVENUE/SALE COSTS	\$ 191,699.93	\$ 11,188,835.22	\$ 54,401.00	\$ 1,039,117.21	\$ -	\$ 211,020.09	\$ 1,042,285.29	\$ 325,811.23	\$ 14,023,023.96
AMENDMENT #1									
Total Fees	\$ 1,380,035.14	\$ 1,444,936.14	\$ 2,440,897.35	\$ 2,484,647.35	\$ 2,702,877.44	\$ 3,697,212.73	\$ 4,010,773.96	\$ 4,010,773.96	\$ 18,713,892.91
Inch/Sheet/Week	\$ 1,390,335.14	\$ 1,444,936.14	\$ 2,464,647.35	\$ 2,484,647.35	\$ 2,702,877.44	\$ 3,744,967.73	\$ 4,010,773.96	\$ 4,010,773.96	\$ 18,713,892.91

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: Gresham Smith

Project Title: COJ-Medical Examiner's Office through Amendment #7

Proposal Number: _____ Total Base Proposal Amount (if applicable): \$4,023,023.96

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
*Alpha Envirotech Consulting Inc.	Women	Environmental Engineering/Assessment	\$ 56,337.25
*Meskel & Associates Engineering, PLLC	Women	Geotechnical Engineering Services	\$ 16,519.88
GM Hill Engineering, Inc.	n/a	Structural Engineering Assessment	\$ 0
GAI Consultants, Inc.	n/a	Site Selection	\$ 33,626.00
Gresham Smith	n/a	Programming/Site Design	\$ 49,944.48
Gresham Smith	n/a	Building Architectural Design, Site Plan, FGBC Coord	\$1,066,819.69
GM Hill Engineering	n/a	Building Structural Engineering	\$187,051.41
Eng Engineering Inc.	Asian American	Building MEP/FP/Low Voltage	\$466,014.81
Introba/Ross & Baruzzini	n/a	Morgue Equipment Planning	\$ 38,538.63
GAI Consultants, Inc.	n/a	GAI Civil Engineering/Landscape	\$189,558.00
Gresham Smith	n/a	30% Site Planning Design	\$ 19,895.28
Gresham Smith	n/a	FGBC Design Phase Coordination	\$ 20,007.45
*Mary Tappouni Consultant Breaking Ground Contracting Co.	Women	FGBC Design Phase Administration	\$ 37,701.44
Gresham Smith	n/a	Signage Design	\$ 43,833.84
*Eng Engineering, Inc.	Asian American	MEP Commissioning	\$ 41,590.05
*Eng Engineering, Inc.	Asian American	IT Equipment Design	\$ 97,949.83
Gresham Smith	n/a	Furniture Procurement	\$ 40,237.00
*Eng Engineering Inc.	Asian American	IT Support-Design Phase	\$ 35,271.72
Gresham Smith	n/a	IT Design Coordination & Support	\$ 48,312.51
*Eng Engineering Inc.	Asian American	POE Lighting Design/Backup Water	\$ 95,518.94
Gresham Smith	n/a	POE Lighting Coordination	\$ 74,198.64
Gresham Smith	n/a	Extended Construction Phase Services	\$750,000.50

*Eng Engineering, Inc.	Asian American	Const Phase IT Equip, MDF Room, POE Lighting	\$ 45,086.89
*Eng Engineering, Inc.	Asian American	Extended Construction Phase Services	\$137,497.64
Introba/Ross Baruzzini	n/a	Morgue Equipment Procurement	\$ 42,357.49
GAI Consultants, Inc.	n/a	Site Design Revisions/Extended Const Phase Services	\$ 59,806.00
GM Hill Engineering	n/a	Retaining Wall Design Revision	\$ 3,527.77
Gresham Smith	n/a	CA Support/IT AG Integration	\$ 36,576.61
*Eng Engineering	Asian American	CA Support/IT AG Integration	\$ 37,701.44
Gresham Smith	n/a	PoE Light Fixture Revision	\$ 13,681.61
*Eng Engineering	Asian American	PoE Light Fixture Revision	\$ 30,160.69
Gresham Smith	n/a	IT Data Smart Documentation	\$ 29,831.58
*Eng Engineering	Asian American	IT Data Smart Documentation	\$ 49,556.17
Gresham Smith	n/a	Above Ceiling Coordination-Cable Raceway	\$ 34,827.72
*Eng Engineering	Asian American	Above Ceiling Coord. Cable Raceway	\$ 53,403.03
Gresham Smith	n/a	Design Revision 60/40 PoE Lighting	\$ 9,989.35
*Eng Engineering	Asian American	Design Revision 60/40 PoE Lighting	\$ 30,083.03

***Denotes JSEB Participating Consultants**
 Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	\$1,119,834.24
Woman Participation Total	\$110,558.57
Non-MBE Participation Total	

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Richard P Bouchereau, Jr
 Proposer: Richard P Bouchereau, Jr (Dec 11, 2023 09:28 EST)

Title: Vice President

Date: 11/9/2023

Print Name: Rick Bouchereau