City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Gregory Pease, Chief of Procurement**

DATE: **April 5, 2019**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 7, § 126.701 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified Design-Build Service (RFQ) for Marine Projects- Annual Contract for Public Works Department. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Proposal ("RFP"). Procurement's review in this matter has revealed that:

> The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.
>
> The RFP **has been** reviewed and approved by Risk Management regarding insurance and indemnification requirements.
>
> The RFP **has been** reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: 10% Participation Plan

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P. E.
Director of Public Works

04/04/19 10:49:22
Procurement Division

FROM: Bill Joyce, P. E., Operations Director
Department of Public Works

DATE: April 2, 2019

Request to Advertise – Design-Build RFQ for Marine Projects – Annual Contract

This is to request approval to utilize the Competitive Sealed Proposal Evaluation Committee (CSPEC) process for the procurement of design/build services for Marine Projects – Annual Contract. The objective of this request is to make available professional services as stated in the RFQ. The following Information is furnished in accordance with chapter 126.701 of the City Ordinance Code.

1. The requested time period of the new bid/agreement is for an initial two (2) year period with two (2) two (2) year renewal options.

2. Funding will be identified and encumbered at the time Purchase Orders are issued for individual projects.

3. By using Design-Build as the selection process, we expect to achieve benefits of timely completion as well as consideration of both price and qualifications.

4. The sub-committee responsible for evaluating the submitted proposals are: Duane Kent, P. E., Project Manager, Engineering and Construction Management Division, 255-8910, and Bob Skalitzky, Chief, Natural and Marine Resources, 255-7912.

If you have any questions or concerns regarding this request, please contact Bill Joyce at 904-255-8763.

WJ/ddh

Attachment: Design-Build RFQ sent by email

xc: David D. Hahn, P. E., Engineer Manager
Ann Brackin, Public Works Contracts and Finance Manager
Marilyn Laidler, Procurement Analyst
Lori West, Contract Specialist

ab

APPROVED
By Ann Willis at 10:04 am, Feb 12, 2019

SUBMIT AN *ORIGINAL* AND THREE (3) COPIES

Competitive Sealed Proposal Evaluation Committee

ONE CITY. ONE JACKSONVILLE.

Request for Proposals

FOR

Design – Build Services

Marine Design-Build Projects

ENGINEERING & CONSTRUCTION MANAGEMENT DIVISION
DEPARTMENT OF PUBLIC WORKS

BID NO: CDB-0000-19

OPEN DATE: 3/27/2019

TIME: 2:00 P.M.

PLACE: 1ST FLOOR, ED BALL BUILDING. 214 N. HOGAN ST, STE #110
JACKSONVILLE, FL

NON-MANDATORY PRE-BID CONFERENCE: March 8, 2019 at 3:30 P.M.

8th Floor Ed Ball Building, Conference Room 825
214 North Hogan Street
Jacksonville, FL 32202

CITY OF JACKSONVILLE
Procurement Division
Ed Ball Building
214 North Hogan Street, Suite 800 (8th Floor)
Jacksonville, Florida 32202
Phone: (904) 255-8800
Fax: (904) 255-8837

Lenny Curry
Mayor

Gregory Pease, Chief
Procurement Division

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

February 22, 2019

To: Gregory Pease, Chief
Procurement Division

From: Teresa O. Bocchieri, Business Compliance Officer
Equal Business Opportunity Office

Re: **Design Build Services Marine Projects**

The Equal Business Opportunity Office has reviewed the scope of work, consulted the using agency, and contacted ready, willing, and available JSEBs.

Based upon our findings, we recommend the following:

- ☐ Encouragement
- ☒ Participation **10%**
- ☐ Set-A-Side

Our outreach efforts are documented and available upon request. Please let us know if you have any questions or concerns.

I can be reached at (904) 255-8833.

cc: Marilyn Laidler