

PUBLIC NOTICE
PSEC AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday August 12, 2021, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/86268415008?pwd=UHI8akl6KzRuemYrdHRWVGJ3bkdlZz09>

Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: Gregory Pease, Chairman
Paul Barrett, Treasury
Harry Wilson, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Mary DiPerna Carolina Teran-Oceguera	P-30-18 SS#6	Contract Amendment No. 3 TRICARE Supplement Plan Employee Services Department	That Contract No. 9563-02 between the City of Jacksonville and Selman Corporation for the provision of TRICARE Supplement Plan be amended to exercise the third of four (4) one-year renewal options extending the period of service from January 1, 2022, through December 31, 2022, with one (1) renewal remaining. The City will not subsidize or incentivize this plan; it will be paid for solely by the employees. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/31/21	
Mary DiPerna Carolina Teran-Oceguera	P-40-17	Contract Amendment No. 4 Group Flexible Spending Account Administration and Services Employee Services Department	That Contract No. 10364 between the City of Jacksonville and Discovery Benefits for the Group Flexible Spending Account Administration and Services, be amended to: (i) exercise the fourth and final renewal option extending the period of service from January 1, 2022, through December 31, 2022; and (ii) increase the maximum indebtedness by \$45,000.00 for CY 2022, to a new total maximum of \$402,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/31/21	
Mary DiPerna Carolina Teran-Oceguera	P-41-17	Contract Amendment No. 4 Employee Benefits Consultant Services Employee Services Department	That Contract No. 8158-05 between the City of Jacksonville and Arthur J. Gallagher & Co., for the provision of Employee Benefits Consultant Services, be amended to (i) exercise fourth & final renewal option extending the period of service from January 1, 2022, through December 31, 2022; (ii) increase the maximum indebtedness by \$160,000.00 to a new not-to-exceed total maximum of \$849,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	12/31/21	

Thomas Daly Chiquita Moore	P-24-21	Introduce & Review Scope Neighborhoods Strategic Consultant Neighborhoods Department	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Fred Pope Jeff Lucovsky	P-32-20	Subcommittee Report (Deferred 07/29/21) Landscape Architecture & Support Professional Design Services for Landscape Improvements on Roadways and Other Public Utilities Department of Public Works/Engineering & Construction Management Division Public Facilities	It is the consensus of the committee that of the seven (7) proposals received in response to the Request for Proposal(RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) CHW Professional Consultants 3) HDR Engineering, Inc. 1) Prosser, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Prosser, Inc.</u> , the number one (1) ranked company.		
William Joyce Robin Smith	P-03-21	Subcommittee Report Debris Monitoring and Management Planning and Operations Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal (RFP) both were found to be responsive, interested, qualified and available to provide the required services. The ranking of first and second designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) Eisman & Russo, Inc. 2) Thompson Consulting Services, LLC We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Eisman & Russo, Inc.</u> , the number one (1) ranked company.		
William Joyce Robin Smith	P-40-16	Contract Amendment No. 10 Master Stormwater Management Plan (MSMP) Program Management Services Department of Public Works	That Contract No. 6354-16, originally executed June 23, 2017, between the City of Jacksonville and CDM Smith Inc., for Master Stormwater Management Plan (MSMP) Program Management Services-Annual Contract be amended to: incorporate the attached Scope of Services identified as Exhibit 'S' and Contract Fee Summary identified as Exhibit 'T'; to add a new lump-sum amount for Newton Drainage Improvements-McCoy's Creek Model Drainage Improvements in the amount of \$10,000.00; thereby increasing the maximum indebtedness to the City by \$10,000.00 to a new maximum of \$745,854.82. All other terms and conditions of the Agreement shall remain the same.	06/21/23	
Robin Smith Christopher LeDew	P-11-20	Fee & Contract Negotiations Professional Engineering Services for Penman Road Complete Streets from Beach Blvd. to Atlantic Blvd. Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Peters & Yaffee, Inc., for Professional Engineering Services for Penman Road Complete Streets from Beach Blvd., to Atlantic Blvd., that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee summary identified as Exhibit 'B'; to provide a lump-sum amount for Design Services of \$361,234.91; and not-to-exceed limits for: Civil Design Services in the amount of \$151,414.89; Environmental Services in the amount of \$23,704.25; Traffic Data Services in the amount of \$10,113.38, Public Involvement in the amount of \$57,625.00, Contingency in the amount of \$20,000.00, and Variable Message Boards in the amount of \$10,500.00; with a maximum indebtedness to the City in the amount of \$634,592.43; The period of service is from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		

<p>Christopher LeDew Carlton Copeland</p>	<p>P-47-20</p>	<p>Subcommittee Report Traffic Signal Engineering Services Department of Public Works/Traffic Engineering Division</p>	<p>It is the consensus of the committee that of the eight (8) proposals received in response to the Request for Proposal(RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) England-Thims & Miller, Inc. 2) Kimley Horn 1) Peters and Yaffee, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Peters and Yaffee, Inc.</u>, the number one (1) ranked company.</p>		
<p>Christopher LeDew Lee Durban</p>	<p>P-08-21</p>	<p>Subcommittee Report Traffic Engineering In-House Services Department of Public Works/Traffic Engineering Division</p>	<p>It is the consensus of the committee that of the three (3) proposals received in response to the Request for Proposal(RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) Alfred Benesch & Company 2) England-Thims & Miller, Inc. 3) Osiris 9 Consulting We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Alfred Benesch</u>, the number one (1) ranked company.</p>		
<p>Christopher LeDew Lee Durban</p>	<p>P-16-21</p>	<p>Subcommittee Report Traffic Studies & Other Traffic Engineering Services Department of Public Works/Traffic Engineering Division</p>	<p>It is the consensus of the committee that of the nine (9) proposals received in response to the Request for Proposal(RFP) and all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) HNTB, Corp 2) Kimley Horn & Associates 1) Osiris 9 Consulting LLC We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Osiris 9 Consulting LLC</u>, the number one (1) ranked company.</p>		
<p>Guy Parola Lori Boyer</p>	<p>P-37-20</p>	<p>Contract Amendment No. 1 Consultant Services for the Update of the Northbank Downtown and Southside CRA Plans and the Business Investment Development Strategy Downtown Investment Authority(DIA)</p>	<p>That Contract No. 70562-21 originally executed October 23, 2020, between Downtown Investment Authority/City of Jacksonville for Consultant Services for the Update of the Northbank Downtown and Southside CRA Plans and the Business Investment Development Strategy, be ratified from July 1,2021 through August 12, 2021 and extend the period of service through December 30, 2021; and increase the maximum indebtedness by \$30,000.00 to a new not-to-exceed total maximum of \$629,775.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.</p>		
<p>Meeting Adjourned: _____</p>					

"The next PSEC meeting is scheduled to be held on Thursday, August 26, 2021."



City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: Greg Pease, Chairperson
Professional Services Evaluation Committee

FROM: Mary DiPerna, Chief, Compensation and Benefits Division *Mary DiPerna*
Carolina Teran-Oceguera, Manager, Compensation and Benefits Division *CTOceguera*

SUBJECT: P30-18 SS#6 – TRICARE Supplement

DATE: July 23, 2021

This is to recommend that the City approve the third amendment to the contract with Selman Corporation for the TRICARE Supplement plan. The contract shall be for a one-year period effective January 1, 2022 through December 31, 2022.

The TRICARE Supplement plan will be offered to employees that currently have TRICARE and want to opt out of the City's health insurance. The City will not subsidize or incentivize this plan and it will be paid for solely by the employees that choose to voluntarily enroll in this plan. For your reference, I have attached a copy of the proposal from ASI which outlines the details of the product as well as the cost of those services.

Attachments:

TRICARE proposal

SelmanCo

Insurance Administrative Services
from an Extraordinary Partner

July 6, 2021

Mary DiPerna
City of Jacksonville
117 W. Duval Street Suite 150
Jacksonville FL 32202

RE: TRICARE Supplement Insurance Plan Rates - 2022
Group No 0001644

Dear Employee:

Selman & Company, an insurance administrator for the City of Jacksonville, is pleased to offer you TRICARE Supplement Insurance Plans as a valuable employee benefit. Please refer to the *Brochure for Employees* and *Plan Design for Employees* for details, exclusions, and limitations.

Monthly Employee Rates:

Tier Level	Membership Fee	Current Premium Rates	Total Amount Charged
Employee Only	\$1.50	\$66.00	\$67.50
Employee plus Spouse	\$1.50	\$131.00	\$132.50
Employee plus Child(ren)	\$1.50	\$131.00	\$132.50
Employee plus Family	\$1.50	\$177.00	\$178.50

Rates and/or benefits may be changed on a class basis.

Thank you for your participation in the City of Jacksonville's TRICARE Supplement Plans. We look forward to assisting you during the forthcoming benefit year. If you have questions, please contact us at 800-638-2610, or via email at memberservices@selmanco.com. Thank you for your service.

Best regards,

Ron Erjavec
Client Manager
Selman & Company

Underwritten by Hartford Life and Accident Insurance Company, Hartford, CT 06155
TRICARE Form Series includes GBD-3000 (2017), GBD-3100 (2017), or state equivalent.
TS-Employee Rate Schedule-022019

6110 Parkland Blvd.
Cleveland, OH 44121-4187

Tel 440.646.9336
Fax 440.646.9339

www.SelmanCo.com
@SelmanCompany

Cleveland, OH
Baltimore, MD
Keene, NH

DEPARTMENT OF EMPLOYEE SERVICES



MEMORANDUM

TO: Greg Pease, Chairperson
Professional Services Evaluation Committee

FROM: Mary DiPerna, Chief, Compensation and Benefits *Mary DiPerna*
Carolina Teran-Oceguera, Manager, Personnel Services-Employee Benefits

SUBJECT: P40-17 Flexible Spending Administrator
Amendment #4 *CTO report*

DATE: July 23, 2021

This is to recommend that the City approve the fourth amendment to the contract with Discovery Benefits for flexible spending administration. The contract shall be for a one-year period effective January 1, 2022 through December 31, 2022; rates will remain the same and the total indebtedness for CY 2021 shall not exceed \$45,000; the maximum indebtedness shall not exceed \$357,000.

All other terms and conditions shall remain the same as proposed. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.

Thanks.

Attachment: Letter of Renewal 2022



City of Jacksonville
117 West Duval Street
Suite 150
Jacksonville, FL 32202

Great news, your rates are not changing! This letter is to confirm the following administrative fees will remain in effect until January 1, 2023 for City of Jacksonville:

Product Name	Fee Amount	Fee Minimum
COMMUTER - MONTHLY	\$3.25	\$0.00
DISCOVERY TESTS	\$0.00	\$0.00
FSA - MONTHLY	\$3.25	\$0.00
FSA SOLUTION	\$3.25	\$0.00

At Discovery Benefits, our goal is to provide responsive and flexible administrative services while creating value for our clients and their employees, and we work hard to make sure your rates stay the same. As one of the leading benefits administrators in the country, we pride ourselves on our people and our technology — a combination that allows us to provide the best user experience possible, centered around high-quality customer service and stress-free administration. We value your business and look forward to serving you in the future.

If you have any questions concerning the attached, please contact our Client Services team at 877-765-8810.

Sincerely,

Andy Doeden
Senior Vice President – National Sales



City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY ONE JACKSONVILLE.

MEMORANDUM

TO: Greg Pease, Chairperson
Professional Services Evaluation Committee

FROM: Mary DiPerna, Division Chief, Compensation and Benefits
Carolina Teran-Oceguera, Manager, Compensation and Benefits

SUBJECT: P41-17 Employee Benefits Consultant
Amendment #4

DATE: July 28, 2021

Mary DiPerna
Carolina Teran-Oceguera

This is to recommend that the City approve the fourth amendment to the contract with Gallagher for Benefits Consulting. The contract shall be for a one-year period effective January 1, 2022 through December 31, 2022; rates will remain the same and the total indebtedness for CY 2021 shall not exceed \$160,000; the maximum indebtedness shall not exceed \$849,000.

All other terms and conditions shall remain the same as proposed. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.

Thanks.

Attachment: Letter of Renewal 2022

Gallagher

Insurance | Risk Management | Consulting

Ms. Mary DiPerna, MAcc, CEBS
Chief of Compensation and Benefits
City of Jacksonville
117 West Duval Street, Suite 150
Jacksonville, Florida 32202

Re: Renewal of City of Jacksonville Benefit Consulting Contract
January 1, 2022 to December 31, 2022

Dear Mary,

Gallagher Benefit Services, Inc. is pleased to offer for renewal our Employee Benefit Consulting contract with the City of Jacksonville as proposed through RFP P-41-17.

All of the terms and conditions of the contract will remain the same as presented in our initial RFP proposal. The financial arrangements for this year's renewal are as follows:

An annual professional fee paid to Gallagher Benefit Services, Inc. in the amount of \$120,000 paid in 12 equal monthly payments of \$10,000.

In addition, the following fees for the production of a Request for Proposal (RFP) or a Request for Information (RFI) are as follows:

Medical, Wellness:	\$25,000 per RFP/RFI
Dental, Life & AD&D, Disability	\$15,000 per RFP/RFI
Vision, COBRA:	\$10,000 per RFP/RFI
FSA	\$7,500 per RFP/RFI
Retirement plans, Defined Benefit plan, Contribution plan 401(a) and Deferred Compensation Per plan, 457 plans	Not to exceed \$75,000 per RFP/RFI

The payments received in one calendar year by Gallagher Benefit Service, Inc. for professional services provided to the City of Jacksonville will not exceed \$160,000. The annual maximum guarantee excludes charges for retirement RFPs/RFIs, actuarial fees and charges and legal fees above the 10 hours per year and special programs and projects not outlined in our Scope of Services.

Gallagher

Insurance | Risk Management | Consulting

Payment for these additional services will be billed from the inception of the project or RFP/RFI process. Services will include the development and production of RFP/RFI, meetings with prospective proposers, development and distribution of RFP/RFI addendum(s), responses to prospective proposers' questions, complete summary of each RFP/RFI, recommendations if requested, finalist interviews, fee and contract negotiations with finalist and plan implementation assistance.

We are pleased to provide our professional consulting services to the City of Jacksonville and look forward to continuing our valued relationship.

Best regards,




Ann Edenfield, Area Vice President
Health and Welfare Consulting
Gallagher Benefit Services, Inc.

MEMORANDUM

August 3, 2021

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Thomas Daly, Chief 
Neighborhoods Department

Subject: Certification Letter for P-21-24-08 Neighborhoods Strategic Consultant Services

P-24-21

Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the service or study: To provide technical assistance for HUD Grants received by the City of Jacksonville, including, but not limited to plan submission, and reporting. And to provide ongoing training of City staff.
2. The Objective of the study or services: Maximize the impact of the Grants the City receives from HUD annually as a Participating Jurisdiction.
3. The estimated period of time needed for the service or study: Is one year, plus three, one-year options for extension, for a maximum possible of four years
4. The estimated cost of the service or study: \$60,000 per year.
5. Whether the proposed study or service will not duplicate a prior or existing work. The services will provide assistance, guidance, and training as the Laws, rules, and regulations governing the HUD Grant programs change in the future.
6. List of current contracts or prior services or studies which are related to the proposed study or service: P-44-17
7. A statement as to why the service/study cannot be done by department or agency staff: Staff does not have the expertise or capacity to perform the work contemplated in the RFP.

8. The names and telephone numbers of two representatives from the using agency designated to serve on the evaluation committee as subcommittee members:
- Thomas Daly, Chief of HCDD, 255-8204
 - Chiquita Moore, Dir. Of Operations, Neighborhoods dept., 255-8209
9. A project funding account number: Funding will be identified at the time purchase orders are issued for these services. Account 531090
10. The names and addresses of specific consultants the using agency wishes to be included in the solicitation process: All firms who have expressed an interest in furnishing Professional Services for _____ as detailed in the RFP should be notified of this RFP. N/A.
11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as subcommittee Members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated May, 2018

Chiquita L. Moore

Operations Director
TITLE

Thomas Daly

Chief of HCDD
TITLE



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing and Landscape Maintenance Division
609 St. Johns Bluff Road N
Jacksonville, FL 32225
(904) 255-4299
www.coj.net

ONE CITY. ONE JACKSONVILLE

June 21, 2021

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*
Director

FROM: Fred Pope *Fred Pope*
Landscape Architect

Jeff Lucovsky *Jeff Lucovsky*
Manager Plan Review-Landscape

SUBJECT: P-32-20 Landscape Architecture & Support Professional Design Services for
Landscape Improvements on Roadways and Other Public Facilities

The subcommittee received Seven (7) proposals for evaluation for the subject project. All were found to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above evaluation, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second and third designates the order of qualification of these firms to perform the required services.

2. CHW Professional Consultants
3. HDR Engineering, Inc.
1. Prosser, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

FWP/lw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Manager, Engineering and Construction Management Div.
Dave McDaniel, Chief, Mowing & Landscape Maintenance Div.
Fred Pope, Landscape Architect, Mowing & Landscape Maintenance Div.
Jeff Lucovsky, Manager, Plan Review-Landscape

lw

EVALUATION MATRIX

EVALUATION SCALE

1 QUALIFIED
20 EXTREMELY QUALIFIED

PROJECT NO. P-32-20

AVERAGE SCORE

PROJECT TITLE: LANDSCAPE ARCHITECTURE & SUPPORT PROFESSIONAL DESIGN SERVICES

FORM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	PAST & PRESENT COMMITMENT TO SMALL & MEDIUM PRIORITY BUSINESSES & CONTRIBUTIONS TO A DIVERSE MARKET PLACE	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	WILLINGNESS TO MEET TIME & BUDGET	VOLUME OF CURRENT AND PAST WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS ASSESSED	10	10	5	10	5	10	10	20	10	10	100
GNW Professional Services	10.00	7.00	6.00	8.50	2.88	1.00	7.00	18.50	9.75	10.00	79.63
CPWG	10.00	5.00	3.00	5.00	1.75	1.00	9.50	13.38	6.00	10.00	63.63
Godard Design Assoc	9.00	7.00	3.50	7.25	2.50	10.00	4.00	14.13	7.00	10.00	74.38
HALFF	10.00	4.25	5.00	5.25	2.25	3.00	7.50	15.38	8.50	10.00	71.13
HDR	9.88	7.50	5.00	7.50	3.25	7.00	8.00	18.50	7.75	5.00	79.38
Martinez Design Group	9.00	6.00	4.00	6.38	3.25	1.00	8.75	13.63	6.00	10.00	68.01
Prosser	10.00	5.50	6.00	6.75	4.00	10.00	9.00	18.25	10.00	8.00	85.50



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

August 4, 2021

TO: Gregory W. Pease, Chairperson
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*
Director

FROM: William J. Joyce, P.E. *William J. Joyce*
Director of Operations

Robin G. Smith, P.E. *R. G. Smith*
Chief, Engineering and Construction Management

RE: P-03-21 Debris Monitoring and Management Planning and Operations

The subcommittee received two (2) proposals for evaluation for the subject project and found them to be responsive, interested, qualified and available to provide the services required by the RFP. A request was submitted to and approved by the Professional Services Evaluation Committee to allow grading of the proposals.

Permission by PSEC was given to evaluate the proposals using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first and second designates the order of qualification of these firms to perform the required services.

1. Eisman & Russo, Inc.
2. Thompson Consulting, Svcs, LLC

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

cc: David D. Hahn, P. E., Engineering and Construction Management
Lori West, Engineering and Construction Management



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
214 N. Hogan St., 10th floor
Jacksonville, FL 32202
(904) 255-8786
www.coj.net

ONE CITY. ONE JACKSONVILLE

August 3, 2021

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P. E. *John P. Pappas*
Director

FROM: William J. Joyce, P. E. *William J. Joyce*
Director of Operations

Robin G. Smith, P.E. *Robin G. Smith*
Chief, Engineering and Construction Management

SUBJECT: P-40-16 Master Stormwater Management Plan (MSMP) Program Management Services-
Annual Contract
Contract No. 6354-16 Amendment 10

Professional engineering services are needed provide updates to the MSMP model for McCoy's Creek to incorporate additional drainage features in the Newtown project area. Negotiations with the consultant have resulted in the Attached Scope of Services, Exhibit S and Fee Summary, Exhibit T. There is no rate increase associated with this amendment. CDM Smith, Inc. is committed to meeting the 15% JSEB participation goals established for this contract.

Accordingly, this is to recommend that Contract No. 6354-16, originally executed June 23, 2017, between the City of Jacksonville and CDM Smith Inc. for Master Stormwater Management Plan (MSMP) Program Management Services- Annual Contract be amended to incorporate the attached Scope of Services, Exhibit S and Fee Summary, Exhibit T to add a new lump sum amount for Newtown Drainage Improvements- McCoy's Creek Model Drainage Improvements in the amount of \$10,000.00, thereby increasing the maximum indebtedness to the City by \$10,000.00 to a new limit of \$745,854.82. All other terms and conditions of the Agreement remain unchanged.

Funding is as follows:

ACCOUNTS:		TOTAL
001178		
PWCP Public Works Capital Proj- Rd & St. Fac		
565030		
1		
31115-384010		
\$10,000.00		\$10,000.00

JPP/lw

Attachment: Exhibits S & T

cc: Lori A. West, Engineering and Construction Management

**CITY OF JACKSONVILLE
MASTER STORMWATER MANAGEMENT PLAN
PROGRAM MANAGEMENT SERVICES
6354-16**

May 24, 2021

**AMENDMENT NO. 10
NEWTOWN DRAINAGE IMPROVEMENTS – MCCOYS CREEK MODEL UPDATES**

This Authorization, when executed, shall be incorporated in and become part of the Agreement for Professional Services between the City of Jacksonville (CITY), and CDM Smith Inc. (ENGINEER), dated June 23, 2017 hereafter referred to as the Contract.

PROJECT BACKGROUND

The CITY conducted a major update to their 1992 Master Stormwater Management Plan (MSMP) in 2011 and updated the tributary stormwater models in 2013. Since that time, the CITY has continued to develop and implement capital improvement projects. The 1992 and 2011 MSMP documents considered combined rainfall and tidal flooding to most accurately define flooding and solutions. The current contract includes services related to update, refinement, and maintenance of the CITY's MSMP.

Since the 2013 update, the CITY has provided support to Jacksonville consultants, contractors, developers, and surveyors by distributing MSMP information and providing interpretation of MSMP data. As the CITY's Stormwater consultant, ENGINEER has become the keeper of this data and routinely provides access to the data as directed by the CITY.

Original Contract– The contract included development of a design criteria package and a grant application for the Doeboy Regional Stormwater Facility.

Amendment No. 1 – Amendment No. 1 includes preliminary design services related to development of stormwater treatment facilities for the Arlington area. The amendment includes modifying the existing stormwater model to include the proposed facility, quantifying water quality and quantity impacts, and preparing a cost estimate.

Amendment No. 2 – Amendment No. 2 includes services to maintain the MSMP data sets and models and distribute them to third parties at the CITY's direction on an as-requested basis.

Amendment No. 3 – Amendment No. 3 extended the contract timeline to June 21, 2021

Amendment No. 4 – Amendment No. 4 includes support for the City Community Rating System (CRS) 5-year audit and recertification.

Amendment No. 5 – Amendment No. 5 includes services to provide SWMM modeling services and interpretation of results in response to requests from the CITY for alternative analysis.

Amendment No. 6 – Amendment No. 6 revalidates the stormwater utility rate and documents the methodology in a technical memorandum.

Amendment No.7 – Amendment No. 7 reviews the countywide list of MSMP projects and updates project information based on 1) re-prioritization of the CITY’s level of service goals for flood control, water quality, and operation and maintenance, 2) updates estimated project costs based on CPI index, 3) determines ability of the proposed project to be implemented based on current land availability.

Amendment No. 8 – Amendment No. 8 includes support to complete annual recertification reporting for the City’s Community Rating System.

Amendment No. 9 – Amendment No. 9 includes a conceptual plan (up to 10% design) for stormwater management in the three project areas in the Dunn-Caney subbasin containing 19 known drainage issues.

Amendment No. 10 – Amendment No. 10 includes updates to the MSMP model for McCoys Creek to incorporate additional drainage features in the Newtown project area.

SCOPE OF WORK

The following is a description of the services to be provided under this Authorization.

TASK 1 - DOEBOY REGIONAL STORMWATER FACILITY

There are no changes to this task.

TASK 2 - ARLINGTON OED STORMWATER MASTER PLAN

There is no change to this task.

TASK 3 - ARLINGTON OED MEETINGS, PROJECT MANAGEMENT AND QUALITY CONTROL

There is no change to this task.

TASK 4 - MODELING OF MCCOY’S CREEK ALTERNATIVES

There is no change to this task.

TASK 5 - AS-NEEDED ENGINEERING SERVICES FOR MSMP MODELING QUERIES

There is no change to this task.

TASK 6 - STORMWATER UTILITY FEE UPDATE 2020

There is no change to this task.

TASK 7 - MASTER STORMWATER MANAGEMENT PLAN UPDATE 2021

There is no change to this task.

TASK 8 - COMMUNITY RATING SYSTEM UPDATE 2021

There is no change to this task.

TASK 9 - DUNN CREEK STORMWATER IMPROVEMENTS - CONCEPTUAL PLAN

There is no change to this task.

TASK 10 - NEWTOWN DRAINAGE IMPROVEMENTS – MCCOYS CREEK MODEL UPDATES

ENGINEER will incorporate survey and as-built structure information provided by the CITY and its consultants into the current MSMP model for McCoy's Creek. The additional information shall include the following features:

- Jacksonville Transportation Authority (JTA) campus stormwater infrastructure including a 72-inch box culvert.
- Lined 36-inch diameter stormwater pipe through the "Brickyard Area"
- Newtown neighborhood proposed drainage structure improvements

ENGINEER will model the mean annual, 5-, 10-, 25-, and 100-yr 24-hour design storms using SWMM 5.1.013 and document existing water surface elevations. ENGINEER will incrementally increase the size of the 36-inch diameter pipe through the "Brickyard Area" to increase conveyance and document impacts to the downstream stages in the mainstem of McCoy's Creek.

ENGINEER will perform project administrative activities including project set-up, internal management/administration, internal coordination, internal and client communication, status/schedule update, and final closeout.

These activities will help keep the project on schedule, allow updates and communication with the CITY to take place on a continuous basis, and allow potential scope, budget, or schedule creep to be identified early and addressed immediately. ENGINEER will prepare monthly invoices by task for work completed on this project and submit to the CITY.

BASIS OF ESTIMATE

The following have been used to develop this Amendment and the associated budget:

- Collection of survey information is not included in this Amendment.
- CITY or CITY's consultant will provide survey and as-built information to ENGINEER for incorporation into the model.
- CITY or CITY's consultant will provide topography and drainage divide information for area to be added to the model.
- The base model for the project is the Scenario 3.3 model of the McCoy's Creek Restoration Project.

DELIVERABLES SUMMARY

Task	Description	Format
Task 10	Water surface elevation (stage tables) for each model run	*.pdf format

TIME OF COMPLETION/SCHEDULE

It is anticipated that the work will take 6 weeks to complete, starting within two weeks of receipt of a formal notice to proceed (NTP). The deliverables associated with Task 10 will be provided based on the preliminary schedule below. CONSULTANT will prepare an updated detailed schedule within the first 14 calendar days after NTP.

Incorporation of new infrastructure	Within 7 days of receiving information from CITY or CITY's Consultant.
Model runs for incremental upsizing of 36" pipe	Within 14 days of updated model completion

COMPENSATION AND PAYMENT

Compensation for work described in Task 10 will be completed on a not-to-exceed basis. The not-to-exceed amount of this Amendment is \$10,000 as shown in Exhibit R. Invoices will be submitted monthly based on the hours incurred and the average hourly rate for the category of the individual performing the work.

The new grand total amount of this contract is **\$769,798.88**.

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION				
CITY OF JACKSONVILLE, FLORIDA				
MSMP PROGRAM MANAGEMENT SERVICES				
PART I - GENERAL				
1. Project			Proposal Number	
MSMP: AM10 NEWTOWN DRAINAGE IMPROVEMENTS - MCCOYS CREEK MODEL UPDATES			6354-16	
3. Name of Consultant			Date of Proposal	
CDM Smith Inc.			5/25/2021	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours		TOTAL
Officer/Technical Expert	82.00	12	\$ 984.00	
Principal / Associate / Project Manager	69.00	12	\$ 828.00	
Senior Professional	55.00	22	\$ 1,210.00	
Project Engineer II / GIS Specialist III	45.00		\$ -	
Project Engineer I / GIS Specialist II	38.00		\$ -	
Sr. GIS Specialist/Designer	45.00		\$ -	
GIS Specialist I / Drafter/Technician	32.00		\$ -	
Clerical	23.00	4	\$ 92.00	
Staff Support Services	31.00	8	\$ 248.00	
TOTAL DIRECT LABOR	58.00	58		\$ 3,362.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	170.2%	x Total Direct Labor	\$	5,722.12
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 9,084.12
8. PROFIT: Labor Related Costs (Item 7)				\$ 908.41
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation, Per Diem and Equipment				
Presentation Boards				
Reproduction				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 7.46
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 10,000.00
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)				\$ 10,000.00
12. PRIOR CONTRACT AMOUNT				\$ 735,854.86
AMENDED AMOUNT OF CONTRACT				\$ 745,854.86

**EBO FORM I
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION**

Name of Proposer: CDM Smith Inc.

Project Title: Master Stormwater Management Plan Program Management Services – Am10 MSMP Newtown Drainage Improvements – Mccoys Creek Model Updates

Proposal Number: 6354-16 Total Base Proposal Amount (if applicable): \$10,000

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	\$0
Hispanic-American Participation Total	\$0
Native-American Participation Total	\$0
Asian-American Participation Total	\$0
Woman Participation Total	\$0
Non-MBE Participation Total	\$0

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: Lisa M Sterling Title: Associate Date: August 3, 2021

Print Name: Lisa M. Sterling



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE

August 2, 2021

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*
Director

FROM: Robin G. Smith, P.E. *R. G. Smith*
Chief, Engineering and Construction Management

Chris LeDew, P.E. *Chris LeDew*
Chief, Traffic Engineering

SUBJECT: P-11-20 Professional Engineering Services for Penman Rd Complete Streets from Beach Blvd. to Atlantic Blvd.

The Engineering Division has negotiated with the consultant selected for Professional Engineering Services for Penman Rd Complete Streets from Beach Blvd. to Atlantic Blvd., resulting in the attached Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Peters & Yaffe, Inc. for Professional Engineering Services for Penman Rd Complete Streets from Beach Blvd. to Atlantic Blvd. that includes the attached Scope of Services, Exhibit A and Fee Schedule Exhibit B, to provide a lump sum amount for Design Services in the amount of \$381,234.91 and not to exceed limits for: Civil Design Services in the amount of \$151,414.89, Environmental Services in the amount of \$23,704.25, Traffic Data Services in the amount of \$10,113.38, Public Involvement in the amount of \$57,625.00, Contingency in the amount of \$20,000.00 and Variable Message Boards in the amount of \$10,500.00, with a maximum indebtedness to the City in the amount of \$634,592.43 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project is as follows:

ACCOUNTS:		TOTAL
009016	010111	
PWCP PW Capt'l Proj-Other Trans Svcs	PWCP PW Capt'l Proj-Other Trans Svcs	
565051	565051	
1	1	
32111,384020	32111-384020	
\$182,999.00	\$451,593.43	\$634,592.43

JPP/lw

Attachment: Exhibits A&B
JSEB Participation

cc: Lori West, Engineering and Construction Management
David D. Hahn, P.E., Engineering and Construction Management

sf

**SCOPE OF SERVICES
July 19, 2021**

**PROFESSIONAL DESIGN SERVICES
FOR PENMAN ROAD COMPLETE
STREETS RFP NO. P-11-20
CITY OF JACKSONVILLE, FLORIDA**

A. PROJECT DESCRIPTION

1. The intent of this project is to provide a Study and Conceptual Plan Sheets for proposed Complete Streets Project for Penman Road from Beach Boulevard to Atlantic Boulevard in Duval County.
2. The project length is approximately 2.5 miles.
3. The scope of this project is based on recommendations included in the Request for Proposals (RFP) P-11-20 for Professional Engineering Services for Penman Road Complete Streets Project from Beach Boulevard to Atlantic Boulevard dated April 2020. Information to be included:
 - a. An analysis of alternative roadway typical sections including selection of a recommended typical section. The recommended typical section will accommodate all users of the corridor including motorists, bicyclists and pedestrians (Complete Streets approach). A typical section exhibit will be included.
 - b. Temporary Traffic Control concepts to adequately address movements of corridor users during construction.
 - c. Conceptual Plan Sheets (aerial based) indicating the recommended typical section option including roadway and sidewalk pavement limits and proposed signing and pavement marking and signal requirements.
 - d. A discussion of the drainage design requirements for the recommended alternative roadway typical section and other improvements. This will include a schematic layout of the drainage systems required (no actual modeling required) and provide a writeup to be included in the Study describing basins and proposed systems. Also, preliminary drainage maps to depict of flow directions will be created on provided base maps.
 - e. A discussion of the existing utilities located within the project corridor and potential impacts to these utilities. Tasks include identifying existing Utility Agency Owners (UAOs), making utility contacts, collecting and reviewing plans and data from UAOs, drawing utilities on conceptual plan sheets and adding discussion related to the utilities to the Project Study.

- f. A discussion of environmental concerns including contamination, wetlands and species including a discussion of environmental permitting requirements.
- g. A discussion of potential landscaping improvements.
- h. An analysis and discussion of the Penman Road/Florida Boulevard intersection options including discussion of the existing Roundabout Study prepared by Others.
- i. Analyze and make recommendations for midblock pedestrian crossing locations within the corridor.
- j. Evaluation for lighting justification to determine if lighting design should be added along the corridor, at signalized intersections and midblock crossings.
- k. Collect traffic data and prepare traffic analyses as detailed in Section 2 below.

B. PROJECT SCOPE

1. Project General Tasks

- a. *Public Information* – The Consultant team shall prepare for and attend up to six public information meetings. The first series of meetings will be project kickoff meetings. The second series of meetings will be project recommendations meetings. The Consultant team will provide for Portable Changeable Message Signs (PCMS) to be placed a week before the meetings on both ends of the project (two boards for a total of 6 weeks). Tasks include the preparation of a Public Participation Plan, addressing Project Branding, Survey preparation including developing questions and formatting presentation results for two rounds of surveys, project website development, and maintenance and developing content, graphics and copy for social media throughout the study preparation. This task also includes rental of two Portable Changeable Message Signs (PCMS) a total of six times for a period of seven days.
- b. *Notice to Proceed Meeting* – The Consultant team shall prepare for and attend one Notice to Proceed Meeting with City of Jacksonville (COJ) staff.
- c. *Project Status Meetings* – The appropriate members of the Consulting team shall attend up to five progress meetings with COJ staff to discuss project progress and status, upcoming events and activities. The purpose of these meetings is to maintain clear communication between the COJ and the Project Team. The Consultant shall prepare and distribute meeting minutes following each of these meetings. These meetings will be conducted prior to starting the Study and Conceptual Plans, at each submittal and at any other appropriate milestones.

- d. *Project Schedule* – The Consultant shall prepare and submit a project schedule for this project identifying major tasks, their duration and tasks relationships. The schedule shall be updated monthly and provided to the COJ.
- e. *Invoices/Progress Report* – Invoices shall be prepared in the format prescribed by the COJ and submitted monthly. Progress reports shall be submitted with each monthly invoice.
- f. *Quality Assurance/Quality Control* – The Consultant shall designate appropriate staff to conduct Quality Assurance/Quality Control (QA/QC) reviews of all work products prior to submittals to the COJ.

2. Project Study

The Consultant will perform the necessary analyses and prepare the discussions as described in Part A. Section 3. These analyses and discussions will be compiled into a single report with Appendices that will be submitted to the City of Jacksonville for review and approval. The Study will be prepared with consideration given to the COJ Land Development Procedures Manual, COJ Standard Details and Specifications and the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (Florida Greenbook). The following tasks will also be included:

a. Data Collection

- Weekday AM, Midday and PM peak period and Saturday Midday Peak Period turning movement counts will be conducted along Penman Road at Beach Boulevard, 2nd Avenue North, 4th Avenue North, 6th Avenue North (Southern Terminus), 8th Avenue North, 15th Avenue North, 18th Avenue North, Arden Way, 20th Avenue North, Florida Boulevard/Forest Avenue, Cedar Street and Atlantic Boulevard. These counts will include a separate tabulation for autos, trucks, buses, pedestrians and bicyclists.
- Seven-day machine counts will be conducted along Penman Road; north of Beach Boulevard - classification, north of 8th Avenue North – traffic volume, north of Seagate Avenue – traffic volume and north of Florida Boulevard - classification.
- A vehicle speed study will be conducted at two locations along Penman Road, north of 8th Avenue North and north of Florida Boulevard.
- Crash data for accidents along Penman Road will be obtained and analyzed from Signal 4 Analytics for the last five years.
- Existing signal timings and signal plans for the signalized intersections will be obtained from the City of Jacksonville and Florida Department of Transportation.

- b. Government Coordination
- The City of Jacksonville Planning Department will be contacted to determine if there are any developments planned for the area that will affect traffic along Penman Road.
 - The City of Jacksonville Planning Department Bicycle and Pedestrian coordinator will be contacted to discuss pedestrian and bicycle routes.
 - The City of Jacksonville Traffic Operations Department will be contacted to determine if there are any roadways planned for the area that will affect traffic along Penman Road.
 - The Jacksonville Transportation Authority will be contacted to determine existing and planned transit along Penman Road.
- c. Future Growth Projection
- Future growth along Penman Road will be based on the latest Northeast Regional Planning Model Activity Based (NERPM-AB.2.1.1) travel demand forecasting model (provided by the North Florida Transportation Planning Organization – NFTPO), which was prepared as part of the TPO's 2045 Long Range Transportation Plan update. The model will be run for existing conditions, 2030 No-Build (existing) conditions, 2030 Build (design year) conditions, 2045 No-Build (existing) conditions and 2045 Build (design year) conditions.
- d. No-Build Traffic
- The existing peak hour traffic as obtained from the traffic volumes will be adjusted using FDOT weekly factors to existing peak season peak hour traffic. The existing peak season peak hour traffic will be increased by the model annual growth rate to obtain the No-Build (existing conditions) traffic volumes.
- e. Build (Design) Traffic
- 2030 and 2045 Design traffic will be calculated by applying the NERPM_AB model growth factors to the 2030 and 2045 No-Build traffic.
- f. Signal Warrant Analysis
- A signal warrant analysis will be conducted at the Penman Road/8th Avenue North intersection and Penman Road/Seagate Avenue intersections.
- g. Left and Right Turn Lane Warrant Analysis
- Using the criteria contained in the City of Jacksonville's Land Development Procedures, the need for exclusive left or right turn lanes will be evaluated at all major and minor intersections along the Penman Road corridor. For all warranted lanes, the appropriate storage length will be calculated.

h. Roadway Segment Analysis

- A roadway segment analysis will be conducted to determine the appropriate laneage for Penman Road.

i. Intersection Analysis

- Existing and Design year condition intersection analyses will be conducted for both the weekday AM and PM peak hours and Saturday Midday peak hour at all study area intersections. The movement/approach level of service (LOS) and corresponding delay will be provided for each condition at each intersection.

j. Roundabout Analysis

- The Penman Road/Florida Boulevard intersection will be analyzed as a roundabout. A roundabout study has been completed for this intersection. PY will review and update the analysis to conform to the Complete Streets design.

k. Recommended Intersection Improvements

- Based on the results of the traffic study, the roadway laneage, intersection geometry, bicycle treatment, pedestrian treatment and transit stop locations will be identified and recommended to ensure a safe and efficient Complete Streets project.

3. Conceptual Plan Sheets

The Consultant will prepare one (1) set of Conceptual Plan Sheets on an aerial photograph background. These Conceptual Plan Sheets will show limits of pavement (including roadway and sidewalk) and required signing and pavement markings for the recommended alternative outlined in the Project Study.

4. Construction Cost Estimate

The Consultant will provide an engineer's estimate of probable cost for the recommended alternative outlined in the Project Study.

C. PROJECT DELIVERABLES

There will be two (2) submittals for this project (Initial Study and Final Study). The Study will be submitted as one (1) document in PDF format.

D. PROJECT SCHEDULE

An eighteen (18) month schedule is anticipated for this project. The Consultant will provide a project schedule to the COJ no later than 20 days after Notice to Proceed (NTP). The schedule will be based on the scope requirements as outlined herein.

E. CITY OF JACKSONVILLE'S RESPONSIBILITIES

1. Documents

The COJ shall provide access to any available plans, maps and other pertinent information under its control essential to the satisfactory completion of the work indicated herein.

2. Reviews

The COJ will provide timely reviews of the Consultant's work in accordance with the schedule agreed upon between the COJ and the Consultant. Each review period by the COJ shall be three weeks, at which time all comments will be forwarded to the Consultant.

F. ASSUMPTIONS

1. This effort does not include any geotechnical investigations.
2. This effort does not include any design survey or subsurface utility engineering efforts.
3. This effort does not include wetland delineation.
4. All improvements will be within the City of Jacksonville's right-of-way.

G. NOTICE TO PROCEED

1. No work on this project will be performed until a fully executed Contract and Notice to Proceed has been issued by COJ authorizing Consultant to initiate execution of the project.

**FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT B

PART I - GENERAL				
1. Project: Penman Road Complete Streets		2. Proposal Number COJ P-11-20		
3. Name of Consultant Peters and Yaffee, Inc.		4. Date of Proposal 7/22/2021		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer	\$ 95.24	90	\$ 8,571.60	
Chief Engineer	\$ 76.21	135	\$ 10,288.35	
Senior Engineer	\$ 71.69	544	\$ 38,999.36	
Project Engineer	\$ 47.83	635	\$ 30,372.05	
Senior Designer	\$ 33.08	358	\$ 11,842.64	
Engineering Intern	\$ 32.28	306	\$ 9,877.68	
Engineering Tech	\$ 30.15	279	\$ 8,411.85	
Clerical	\$ 27.51	110	\$ 3,026.10	
TOTAL DIRECT LABOR	\$49.41	2457		\$ 121,389.63
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			170.53 % x Total Direct Labor	\$ 207,005.74
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 328,395.37
8. PROFIT: Labor Related Costs (Item 7)				\$ 32,839.54
				x 10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other (Specify)			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
Other (Specify)			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 361,234.91
11. REIMBURSABLE COSTS (Limiting Amount)				
Drainage Modeling (ETM)			\$ 151,414.89	
SES Energy (Aerostar)			\$ 17,905.58	
SES Energy (ERS)			\$ 5,798.67	
All Traffic Data Services			\$ 10,113.38	
Acuity Design Group			\$ 42,625.00	
Public Information Meetings (P&Y)			\$ 15,000.00	
Contingency (can only be used with preapproval of City Proj. Mgr)			\$ 20,000.00	
PCMS Rentals			\$ 10,500.00	
SUB-TOTAL REIMBURSABLES				\$ 273,357.52
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 634,592.43



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

June 25, 2021

Dow Peters, President
PETERS AND YAFFEE, INC.
9822 Tapestry Park Circle, Suite 205
Jacksonville, Florida 32246

Dear Mr. Peters:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
 - 3.1 - Minor Highway Design
 - 3.2 - Major Highway Design
 - 3.3 - Controlled Access Highway Design
- Group 6 - Traffic Engineering and Operations Studies
 - 6.1 - Traffic Engineering Studies
 - 6.2 - Traffic Signal Timing
 - 6.3.1 - Intelligent Transportation Systems Analysis and Design
- Group 7 - Traffic Operations Design
 - 7.1 - Signing, Pavement Marking and Channelization
 - 7.2 - Lighting
 - 7.3 - Signalization

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2022, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
170.53%	0.237%	Reimbursed	No	0.19%

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Safety, Mobility, Innovation
www.fdot.gov

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

A handwritten signature in black ink that reads "Carliayn Kell". The signature is written in a cursive, flowing style.

Carliayn Kell
Professional Services
Qualification Administrator

**FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT B

PART I - GENERAL				
1. Project: Penman Road Complete Streets- Study			2. Proposal Number COJ P-11-20	
3. Name of Consultant England-Thims & Miller, Inc.			4. Date of Proposal 6/14/2021	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer	\$ 86.54	101	\$ 8,740.54	
Project Manager (Senior Engineer)	\$ 61.43	166	\$ 10,197.38	
Design Engineer	\$ 42.87	177	\$ 7,587.99	
Designer or Technician (Senior)	\$ 39.78	317	\$ 12,610.26	
Drafter	\$ 17.50	0	0.00	
Engineer Intern	\$ 30.53	221	\$ 6,747.13	
Clerical	\$ 24.24	0	\$ 0.00	
		0	\$ 0.00	
TOTAL DIRECT LABOR	\$46.72	982		\$ 45,883.30
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			200 % x Total Direct Labor	\$ 91,766.60
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 137,649.90
8. PROFIT: Labor Related Costs (Item 7)				\$ 13,764.99
				x 10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other (Specify)			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
Other (Specify)			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 151,414.89
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 151,414.89



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

July 5, 2021

Christopher Wilkey, Chief Financial Officer
ENGLAND, THIMS & MILLER, INC.
14775 Old St. Augustine Road
Jacksonville, Florida 32258

Dear Mr. Wilkey:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
 - 3.1 - Minor Highway Design
 - 3.2 - Major Highway Design
 - 3.3 - Controlled Access Highway Design
- Group 6 - Traffic Engineering and Operations Studies
 - 6.1 - Traffic Engineering Studies
 - 6.2 - Traffic Signal Timing
- Group 7 - Traffic Operations Design
 - 7.1 - Signing, Pavement Marking and Channelization
 - 7.3 - Signalization
- Group 10 - Construction Engineering Inspection
 - 10.1 - Roadway Construction Engineering Inspection
 - 10.3 - Construction Materials Inspection
 - 10.4 - Minor Bridge & Miscellaneous Structures CEI
 - 10.5.1 - Major Bridge CEI - Concrete
 - 10.5.2 - Major Bridge CEI - Steel
- Group 13 - Planning
 - 13.4 - Systems Planning
 - 13.5 - Subarea/Corridor Planning
 - 13.6 - Land Planning/Engineering
- Group 15 - Landscape Architect

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2022, for contracting purposes.

Approved Rates

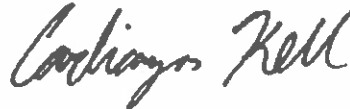
Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
217.42%	174.41%	0.345%	Reimbursed	No	3.68%	8.89%*

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,



Carliayn Kell
Professional Services
Qualification Administrator

**FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT B

PART I - GENERAL				
1. Project: Penman Road Complete Streets - Study			2. Proposal Number COJ P-11-20	
3. Name of Consultant SES Energy Svc (Aerostar)			4. Date of Proposal 6/12/21	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 63.06	11	\$ 693.66	
Registered Professional Engineer	\$ 57.42	6	\$ 344.52	
Senior Scientist	\$ 35.87	108	\$ 3,873.96	
Senior Field Technician	\$ 31.88	0	\$ 0.00	
Staff Scientist	\$ 24.07	40	\$ 962.80	
Clerical	\$ 22.13	2	\$ 44.26	
0	\$ -	0	\$ 0.00	
0	\$ -	0	\$ 0.00	
TOTAL DIRECT LABOR	\$35.44	167		\$ 5,919.20
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			175 % x Total Direct Labor	\$ 10,358.60
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 16,277.80
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$ 1,627.78
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other (Specify)			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
Other (Specify)			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 17,905.58
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 17,905.58



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

This Office has completed the review of the Rate Audit Report submitted by Aerostar SES LLC for the period ending March 31, 2020. The rates we have accepted are listed below. The accepted rates allow the Consultant to exceed contract fees of \$500,000 per contract.

REVIEW OF AUDIT REPORT					
<i>CONSULTANT NAME</i>	Aerostar SES LLC	<i>F/Y Ended</i>	3 31 20	<i>Rate Expiration Date</i>	10 1 21
<i>CPA'S NAME</i>	Howard & Company, CPAs, P.A.	<i>DATE of RECEIPT</i>	9 30 20	<i>AUDIT DATE</i>	9 10 20
REPORT STATUS					
<i>ACCEPTED</i>	<i>REJECTED</i>	<i>OT PREMIUM</i>	<i>Reimb. Actual Expenses</i>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		Excluded <small>(Excl or Reimb)</small>	NO		
COST BASED RATES					
OVERHEAD		DIRECT EXPENSE		Published Fee Schedule	
<i>Home</i>	<i>Field</i>	<i>Home</i>	<i>* Field</i>	<i>FCCM</i>	<input type="checkbox"/>
235.41%	<input type="checkbox"/>	30.59%	<input type="checkbox"/>	0.463%	NO

Jeffrey B. Owens
Procurement Office
Florida Department of Transportation
850-414-4539
jeffrey.owens@dot.state.fl.us

Please note that Florida has a broad public records law and that all correspondence, including e-mail, may be subject to disclosure. However, Indirect Cost Rate information is protected by Title 23 U.S. Code 112.

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT B

PART I - GENERAL				
1. Project Penman Road - Complete Streets -Study		2. Proposal Number P-11-20		
3. Name of Consultant SES Energy Services (Environmental Resource Solutions)		4. Date of Proposal 5/28/2021		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Project Manager	\$84.13	2	\$168.26	
Sr. Environmental Scientist II	\$62.50	8	\$500.00	
Sr. Environmental Scientist III	\$57.09		\$0.00	
Environmental Scientist I	\$46.07		\$0.00	
Environmental Scientist I	\$46.00		\$0.00	
Environmental Scientist II	\$45.67	8	\$365.36	
Environmental Scientist III	\$36.31		\$0.00	
Environmental Scientist IV	\$33.67	24	\$808.08	
Environmental Technician I	\$28.88		\$0.00	
Environmental Technician II	\$24.79		\$0.00	
GIS Specialist	\$32.24	4	\$128.96	
Drafter / CADD Operator	\$28.88		\$0.00	
TOTAL DIRECT LABOR		46 Hours		\$1,970.66
6. Overhead (Combined Fringe Benefit & Administrative)				
			167.50%	\$3,300.86
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$5,271.52
8. PROFIT: Labor Related Costs (Item 7)				\$527.16
				x 10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
			\$	
			\$	
			\$	
			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00
10. SUBCONTRACTS (Lump Sum)				
			\$	
			\$	
SUB-CONTRACT SUB-TOTAL				\$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$5,798.67
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
SUB-TOTAL REIMBURSABLES				\$0.00
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$5,798.67

EXHIBIT G

Mike Molkenbur

From: Owens, Jeffrey <Jeffrey.Owens@dot.state.fl.us>
Sent: Monday, October 26, 2020 3:52 PM
To: Kell, Carliayn; Walls, Kelly
Cc: Cook, Jon; Charlie Cruz
Subject: SES Energy Services, LLC - approval memo for FYE 3/31/20



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

This Office has completed a review of the self-certification information submitted by SES Energy Services, LLC for the period ending March 31, 2020. The rates we have accepted are listed below. The overhead and direct expense rates are limited to the department caps. If this Company is prequalified in a work type, the expiration date should coincide with the prequalification expiration date.

REVIEW OF SELF-CERTIFICATION

CONSULTANT NAME	SES Energy Services, LLC	F/T Ended	3/31/20	Rate Expiration Date	6/30/21
CPA'S NAME	Self-Certification	DATE OF RECEIPT	10/26/20	Cert. DATE	10/26/20

REPORT STATUS

REJECTED	OT PREMIUM	Reimb. Actual Expenses
X	Excluded <small>(Excluded or Reimb.)</small>	NO

COST BASED RATES

OVERHEAD		DIRECT EXPENSE		FCCM	Published Fee Schedule
Home	Field	Home	Field		
167.50%		7.52%		0.285%	NO
Capped		Capped			

Jeffrey B. Owens
Procurement Office
Florida Department of Transportation
850-414-4539
jeffrey.owens@dot.state.fl.us

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Are you doing your part for Florida? Report FRAUD... 1-800-255-8099! With your help, we all benefit.

**FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT B

PART I - GENERAL				
1. Project: Penman Road Complete Streets			2. Proposal Number COJ P-11-20	
3. Name of Consultant All Traffic Data Services, LLC			4. Date of Proposal 6/14/2021	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Regional Manager	\$ 47.00	1	\$ 47.00	
Project Manager	\$ 40.00	5	\$ 200.00	
Field Manager	\$ 30.00	18	\$ 540.00	
Technician	\$ 25.00	106	\$ 2,650.00	
TOTAL DIRECT LABOR	\$26.44	130		\$ 3,437.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			167.5 % x Total Direct Labor	\$ 5,756.98
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 9,193.98
8. PROFIT: Labor Related Costs (Item 7)				\$ 919.40
				x 10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other (Specify)			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
Other (Specify)			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 10,113.38
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 10,113.38

All Traffic Data Services, LLC - approval memo for FYE 12/31/19

1 message

Owens, Jeffrey <Jeffrey.Owens@dot.state.fl.us>
 To: "Kell, Carliayn" <Carliayn.Kell@dot.state.fl.us>, "Walls, Kelly" <Kelly.Walls@dot.state.fl.us>
 Cc: "Cook, Jon" <Jon.Cook@dot.state.fl.us>, Dawn Boivin <dawnboivin@alltrafficdata.net>

Thu, May 28, 2020 at 5:06 AM



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

This Office has completed a review of the self-certification information submitted by All Traffic Data Services, LLC for the period ending December 31, 2019. The rates we have accepted are listed below. The overhead rate is limited to the department cap. **If this Company is prequalified in a work type, the expiration date should coincide with the prequalification expiration date.**

REVIEW OF SELF-CERTIFICATION

CONSULTANT NAME	All Traffic Data Services, LLC	F/T Ended	12/31/19	Rate Expiration Date	6/30/21
CPA'S NAME	Self-Certification	DATE OF RECEIPT	5/27/20	Cert. DATE	5/27/20

REPORT STATUS

REJECTED	<input type="checkbox"/>	OT PREMIUM	<input type="checkbox"/>	Reimb. Actual Expenses	<input type="checkbox"/>
<input checked="" type="checkbox"/>		Reimbursed (Excluded or Reimb)		<input type="checkbox"/>	<input checked="" type="checkbox"/>

COST BASED RATES

OVERHEAD		DIRECT EXPENSE		FCCM	Published Fee Schedule
Home	Field	Home	Field		
167.50%	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0.000%	<input type="checkbox"/>
<i>Capped</i>					NO

Safety, Mobility, Innovation

www.fdot.gov

Jeffrey B. Owens

Procurement Office

Florida Department of Transportation

850-414-4539

jeffrey.owens@dot.state.fl.us

Please note that Florida has a broad public records law and that all correspondence, including e-mail, may be subject to disclosure. However, Indirect Cost Rate information is protected by Title 23 U.S. Code 112.

Are you doing your part for Florida? Report FRAUD... 1-800-255-8099! With your help, we all benefit.

Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

EXHIBIT B

PART I - GENERAL

1. Project Penman Road Complete Streets Project Original Contract	2. Proposal No. / Contract No. P-11-20 / TBD
3. Name of Consultant or Subconsultant: Acuity Design Group, Inc.	4. Date of Proposal June 25, 2021

PART II - LABOR RELATED COSTS

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Public Involvement Officer	\$ 65.00	120	\$ 7,800.00	
PIO Assistant	\$ 35.00	60	\$ 2,100.00	
Website Developer	\$ 52.00	80	\$ 4,160.00	
Administrative Support	\$ 45.00	32	\$ 1,440.00	
TOTAL DIRECT LABOR	\$ 53.08	292		\$ 15,500.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 23,250.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 38,750.00
8. PROFIT: Labor Related Costs (Item 7)				\$ 3,875.00
		x	10%	

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)				
Printing	\$		0.00	
Transportation & Shipping	\$		0.00	
				\$
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONSULTANTS (Lump Sum)				
				\$
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)				\$ -
11. SUBCONTRACTS (Reimbursable/Not to Exceed)				
				\$
				\$
				\$
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	\$ 42,625.00
12. TOTAL PRIOR CONTRACT AMOUNT	N.A.
TOTAL AMENDED CONTRACT AMOUNT	N.A.

Bob's BARRICADES, INC.

8452 Herlong Rd
 Jacksonville, FL 32210
 PHONE (904) 396-5121
 FAX (904) 396-5567

QUOTE FOR: Peters Yaffee

Date : 6/16/2021
 LOCATION: TBD
 Project:
 County: Duval
 PO #
 Cust# one shot
 ATTN: Mike Molkenbur
 CONTRACT TIME:
 6 weeks -

NEW QUOTE: Yes
 RATE CHANGE:

Bob's Barricades, Inc. offers you the following low rental rates for your traffic control needs:

<u>Item #</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Price per unit/ per diem</u>	<u>Total</u>
VM	Variable Message Board	2	\$100.00	\$200.00
		per day		\$200.00
		Delivery/Pickup		\$200.00

Total Estimated Cost = \$200 x 7 Days x 6 Installations = \$8400 + 6 delivery/pickup x \$200 = \$9600 + Tax

Quote Valid for 90 days

NOTES It is the responsibility of the contractor to provide water for the water filled barrier wall. If damaged the contractor will be billed the replacement cost. Bond if required, will be an additional 1% charge. this quote does not include tax**
 Bob's Barricades in no way authorizes the use of it's personnel and/or their certification as a worksite traffic safety supervisor.
 Unit prices above do not include labor for lane closures, special detours and traffic switches.
 72 hour notice is required for mot equipment and a (2) two week notice for variable message boards.
 A (21) Twenty One day notice is required for attenuator installation. It is also the responsibility of the contractor for site preparation, slab (if required) and MOT for installation. The contractor will be held accountable for any lost or stolen or damaged equipment with in reason and will be billed for replacement.
 At Bob's Barricades, we take special pride in offering the most complete and dependable service available to keep the equipment in top condition at all times. We service jobs with our day crew("daybirds") and night crew ("Nightowls"). We are proud to be the only barricade company with a Nightowl Program in the world. Our service representatives are on 24 hour call. We have radio dispatched trucks which enable us to make faster deliveries from the field.
 We also rent and sell contractor's equipment in all our location's. We sell sand bags,also safety vests and stop and slow paddles throughout our entire operation.
 I thank you for the opportunity to submit this proposal.

Accepted Signature: _____

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: Peters and Yaffee, Inc.

Project Title: Penman Road Complete Streets

Proposal Number: P-11-20 Total Base Proposal Amount (if applicable): \$634,592.43

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
<u>Peters and Yaffee, Inc.</u>	<u>African-American</u>	<u>Study Services</u>	<u>\$396,234.91</u>
<u>Acuity Design Group</u>	<u>Woman</u>	<u>Public Involvement Services</u>	<u>\$42,625.00</u>
<u>ETM</u>	<u>Non-MBE</u>	<u>Study Services</u>	<u>\$151,414.89</u>
<u>SES Energy Services (Aerostar)</u>	<u>Non-MBE</u>	<u>Contamination Services</u>	<u>\$17,905.58</u>
<u>SES Energy Services (ERS)</u>	<u>Non-MBE</u>	<u>Environmental Services</u>	<u>\$5,798.67</u>
<u>All Traffic Data Services</u>	<u>Non-MBE</u>	<u>Traffic Count Services</u>	<u>\$10,113.38</u>

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	\$396,234.91
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	\$42,625.00
Non-MBE Participation Total	\$185,232.52

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer:  Title: President Date: July 26, 2021

Print Name: Dow Peters



ONE CITY ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

MEMORANDUM

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee (PSEC)

THRU: John Pappas, P.E., Director
Public Works

FROM: Christopher W. LeDew, P.E., Chief
Traffic Engineering

Lee Durban, Traffic Studies Engineer
Traffic Engineering

SUBJECT: P-47-20 – Traffic Signal Engineering Services

DATE: August 3, 2021

The Traffic Engineering Division received eight (8) proposals for the Traffic Signal Engineering Services and found all to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP).

The proposals were evaluated using the selection criteria outlined in the Purchasing Code as augmented by the RFP.

Based on the above, the following firms listed alphabetically were determined to be qualified to perform the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are:

- 3) England-Thims & Miller, Inc.
- 2) Kimley Horn
- 1) Peters and Yaffee, Inc.

Please advise us when this item is placed on your agenda so we may be present. After a full committee review, we request that this item is sent to the Mayor for final decision.

Attachment(s): Scoring Matrix

Evaluation Matrix

EVALUATION SCALE 1 _____ 10 PROJECT NO. P-47-20 Average

QUALIFIED EXTREMELY QUALIFIED PROJECT TITLE: Traffic Signal Engineering Services

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Commitment to Single Agency Business & Contributes to Road & Drive Market Prices	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	TIME & BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
Maximum Points	10	10	10	10	10	10	10	10	10	10	100
Collins Engineering & Design	8.00	3.00	5.50	2.50	4.00	4.00	3.00	4.00	8.00	7.50	46.50
Kimley Horn	10.00	9.50	7.50	8.25	9.00	8.00	8.50	8.50	10.00	8.00	91.25
Alliant Engineering, Inc.	8.50	7.00	5.00	7.25	6.75	5.50	6.50	6.00	7.00	8.50	68.00
Englund-Thoms & Miller, Inc.	9.50	9.00	7.50	9.00	8.75	10.00	8.50	8.50	9.50	4.75	87.00
Arcadio U.S., Inc.	10.00	9.50	8.50	9.00	8.50	8.50	9.50	8.50	9.75	4.75	84.50
TJKM	7.50	6.00	3.00	5.00	3.50	5.50	6.50	3.50	6.50	7.50	53.50
Peters and Yates, Inc.	10.00	9.50	6.50	9.75	8.75	10.00	9.50	8.50	8.75	9.25	92.50
Osiris 9 Consulting	9.00	9.50	5.00	8.50	8.50	10.00	9.00	9.50	8.00	9.00	86.00



ONE CITY ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

MEMORANDUM

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee (PSEC)

THRU: John Pappas, P.E., Director *John Pappas*
Public Works

FROM: Christopher W. LeDew, P.E., Chief *Chris LeDew*
Traffic Engineering

Lee Durban, Traffic Studies Engineer *Lee Durban*
Traffic Engineering

SUBJECT: P-08-21 – Traffic Engineering In-House Services

DATE: August 3, 2021

The Traffic Engineering Division received three (3) proposals for the **Traffic Engineering In-House Services** and found all to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP).

The proposals were evaluated using the selection criteria outlined in the Purchasing Code as augmented by the RFP.

Based on the above, the following firms listed alphabetically were determined to be qualified to perform the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are:

- 1) Alfred Benesch & Company
- 2) England-Thims & Miller, Inc.
- 3) Osiris 9 Consulting

Please advise us when this item is placed on your agenda so we may be present. After a full committee review, we request that this item is sent to the Mayor for final decision.

Attachment(s): Scoring Matrix

AS

Evaluation Matrix

EVALUATION SCALE

1 ----- 10

PROJECT NO. P-08-21 Average

PROJECT TITLE: SERVICE TRAFFIC ENGINEERING IN-HOUSE

EXTREMELY QUALIFIED

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	TIME & BUDGET	VOLUME OF CURRENT AND PAST WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS	10	10	10	10	10	10	10	10	10	10	100
Outris 9 Consulting	7.50	10.00	2.00	9.50	6.50	10.00	10.00	6.00	6.50	9.50	77.50
England-Thime & Miller, Inc.	7.00	10.00	5.00	10.00	7.50	10.00	9.00	7.00	8.00	5.00	78.50
Alfred Benesch & Company	10.00	10.00	5.00	10.00	9.00	2.00	10.00	10.00	10.00	9.00	85.00



ONE CITY. ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

MEMORANDUM

TO: Gregory W. Pease, Chief of Procurement

THRU: John Pappas, P.E., Director Public Works *John Pappas*

FROM: Christopher W. LeDew, P.E., Chief Traffic Engineering *Christopher W. LeDew*

Lee Durban, Traffic Studies Engineer Traffic Engineering *Lee Durban*

SUBJECT: P-16-21 – Traffic Studies & Other Traffic Engineering Services

DATE: August 3, 2021

The Traffic Engineering Division received nine (9) proposals for the **Traffic Studies & Other Traffic Engineering Services** and found all to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP).

The proposals were evaluated using the selection criteria outlined in the Purchasing Code as augmented by the RFP.

Based on the above, the following firms listed alphabetically were determined to be qualified to perform the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are:

- 3) HNTB, Corop.
- 2) Kimley Horn & Associates
- 1) Osiris 9 Consulting LLC

Please advise us when this item is placed on your agenda so we may be present. After a full committee review, we request that this item is sent to the Mayor for final decision.

Attachment(s): Scoring Matrix

SP

Evaluation Matrix

EVALUATION SCALE

10

PROJECT NO. P-16-21

Average

QUALIFIED EXTREMELY QUALIFIED

PROJECT TITLE: Traffic Studies & Other Traffic Eng Services

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Demonstration Commitment to Study & Consulting Businesses & Contributions Towards A Better Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	TIME & BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS	10	10	10	10	10	10	10	10	10	10	100
England Thims & Miller, Inc.	8.50	9.00	5.00	9.00	7.50	10.00	9.00	8.50	9.50	1.00	77.00
Exp Services Inc.	5.00	1.00	1.00	2.00	1.50	1.00	8.50	1.00	2.00	10.00	31.00
Alfred Bensch & Company	8.00	9.00	5.00	8.50	8.00	2.50	10.00	7.50	10.00	9.00	77.50
Omaly Horn & Associates	8.50	9.00	5.00	9.50	7.50	5.00	9.50	8.00	10.00	10.00	82.00
TJRM Transportation Consultants	6.00	4.50	2.00	4.50	3.00	1.00	7.50	3.00	7.50	10.00	49.00
Oclair 9 Consulting LLC	8.50	8.50	2.00	9.00	8.00	10.00	10.00	6.00	8.50	10.00	83.50
LTC Engineering & Planning	7.00	7.00	3.50	7.50	5.50	1.50	8.50	6.00	6.00	10.00	62.50
Waltz & Moya Engineering	6.00	9.00	2.00	5.50	5.50	10.00	4.50	6.00	8.00	9.00	65.50
HNTB Corp	9.00	9.50	5.00	9.00	9.00	4.00	9.00	8.00	9.00	7.00	78.50




Downtown Investment Authority

MEMORANDUM

To: Greg Pease, Chief of Procurement Division

CC: Dustin Freeman, Manager of Purchasing Services
Alex Baker, Professional Services Professional

From: Guy Parola, Operations Manager 

RE: Services Contract between COJ and G-A-I Consultants, Inc.
City Contract # 70562-21

Date: August 3, 2021

P-37-20 Am #1

The DIA desires to extend the above referenced contract for professional service through December 1, 2021. The agreement entered into on October 23, 2020, had a term through June 30, 2021, with a one-year renewal option subject to mutual agreement and appropriation of fees, the provision of which may be found in section 4 in the attached contract.

In order to extend the contract through December 1, 2021, DIA is requesting that the Professional Services Evaluation Committee ("PSEC") grant the following:

1. Retroactively reinstate the contract through the later of August 12, 2021 or the date on which this request is scheduled for PSEC action; and
2. Extend the contract from the above date extension through December 1, 2021.

Please find attached a fee proposal for the extension.

Attachments:

Services Contract / Downtown Market Feasibility Analysis
Fee Proposal

**CONTRACT
BETWEEN
CITY OF JACKSONVILLE
AND
G-A-I CONSULTANTS, INC.
FOR
UPDATE FOR THE NORTHBANK DOWNTOWN AND SOUTHSIDE COMMUNITY
REDEVELOPMENT AREA PLANS AND THE BUSINESS INVESTMENT AND
DEVELOPMENT STRATEGY**

THIS CONTRACT for is entered into this 28th day of October, 2020 (the "Effective Date"), between the DOWNTOWN INVESTMENT AUTHORITY, a community redevelopment agency on behalf of the City of Jacksonville ("DIA") and G-A-I CONSULTANTS, INC., a Pennsylvania corporation with offices located at 1301 Riverplace Boulevard, Suite 900, Jacksonville, Florida 32207 (the "Contractor").

WHEREAS, City issued Request for Proposal No. P-37-20 (the "RFP") for the consultant services for the update of the Northbank Downtown and Southside Community Redevelopment Area Plans and the Business Investment and Development Strategy described in the RFP (the "Services"); and

WHEREAS, based on Contractor's response to the RFP dated September 16, 2020 consisting of 190 pages (the "Response"), City has negotiated and awarded this Contract to Contractor; now therefore,

IN CONSIDERATION of the premises and the mutual covenants contained below and for other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree as follows:

1. **Performance of Services.** The Services will be performed by the Contractor as specified in the RFP and the Response and as set forth on Exhibit A attached hereto and incorporated herein by this reference.

2. **Compensation.** Contractor shall be paid for the Services the fees periodically on a milestone basis upon completion of certain projects as detailed in the scope of services and fee schedule contained in Exhibit A attached hereto. The DIA will retain the percentages associated with the final deliverable for each task ("Retainage") until completion of such task and the final deliverable for that task has been accepted by the CEO of the DIA in his or her reasonable discretion. Many identified subtasks are also final deliverables with respect to component elements and subject to acceptance by the CEO in his or her reasonable discretion. Task 4, which incorporates the final deliverables of tasks 1-3, includes Retainage of the following:

Final BID language re: incentives	\$18,900
Final BID language re: property disposition priorities	\$10,800
Final evaluation criteria for BID	\$ 2,700
Final plan project lists	\$ 2,700
Final BID updates for consistency	\$ 5,400

Final NB CRA plan update	\$ 2,520
Final SS CRA plan update	\$ 2,520
Final Illustrative master Plan	\$ 4,375

The Retainage amounts will be disbursed after the CEO's final approval of each task with the final payment to be made in accordance with this Agreement.

3. **Maximum Indebtedness.** As required by Section 106.431, *Ordinance Code*, City's maximum indebtedness for the Services under this Contract for the period of service shall be a fixed monetary not-to-exceed amount of FIVE HUNDRED NINETY-NINE THOUSAND SEVEN HUNDRED SEVENTY-FIVE AND NO/100 DOLLARS (\$599,775.00).

4. **Term.** The period of service of this Contract shall begin on the date of its execution and continue through June 30, 2021, with one 1-year renewal option, subject to mutual agreement and an appropriation for the fees for the renewal period.

5. **Contract Documents.** This Contract consists of the following documents, which are hereby incorporated in full by this reference and which, in case of conflict, shall have priority in the order listed:

- (i) This document, as modified by any subsequent signed amendments;
- (ii) Any amendments to the RFP;
- (iii) Specific information regarding the RFP (Section 1 of the RFP);
- (iv) Description of Services and Deliverables (Section 4 of the RFP);
- (v) General Instructions to Respondents (Section 2 of the RFP);
- (vi) General Contract Conditions (Section 3 of the RFP); and
- (vii) The Response, provided that any terms in the Response that are prohibited under the RFP are not included in this Contract.

7. **Notice.** All notices under this Contract shall be in writing and shall be delivered by certified mail, return receipt requested, or by other delivery with receipt to the following:

As to City:

Downtown Investment Authority
 117 W. Duval Street, Suite 330
 Jacksonville, Florida 32202
 Attn: Guy Parola

With Copy to:

Office of General Counsel
 City of Jacksonville
 Attn: Government Operations
 117 West Duval Street, Suite 480
 Jacksonville, Florida 32202

As to Contractor:

G-A-I Consultants, Inc.
618 East South Street, Suite 700
Orlando, Florida 32801
Attn: Peter Sechler

8. **Contract Managers.** Each party's designated Contract Manager during the Term of this Contract responsible to oversee the party's performance of its duties and obligations pursuant to this Contract are, as to the DIA, Guy Parola, Phone: 904.255-5305, gparola@coj.net, and as to Contractor, Peter Sechler, Phone: 321.319-3126, p.sechler@gaiconsultants.com. Each party shall provide prompt written notice to the other party of any changes to the party's Contract Manager or his or her contact information; provided, changes in the identity or contact information of a Contract Manager is not be an amendment to this Contract and may be provided by email.

9. **Entire Agreement.** This Contract constitutes the entire agreement between the parties hereto for the Services to be performed and furnished by the Contractor. No statement, representation, writing, understanding, agreement, course of action or course of conduct, made by either party or any representative of either party, which is not expressed herein shall be binding. Contractor may not unilaterally modify the terms of this Contract by affixing additional terms to materials delivered to the City (e.g., "shrink wrap" terms accompanying or affixed to a deliverable) or by including such terms on a purchase order or payment document. Contractor acknowledges that it is entering into this Contract for its own purposes and not for the benefit of any third party.

11. **Amendments.** All changes to, additions to, modifications of, or amendment to this Contract, or any of the terms, provisions and conditions hereof, shall be binding only when in writing and signed by the authorized officer, agent or representative of each of the parties hereto.

13. **Counterparts.** This Contract, and all amendments thereto, may be executed in several counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument. Delivery of an executed counterpart by electronic transmission shall have the same effect as delivery of an original ink counterpart.

IN WITNESS WHEREOF, the parties have executed this Contract effective the day and year first above written.

**DOWNTOWN INVESTMENT
AUTHORITY**

By Lori N. Boyer
Lori N. Boyer
Chief Executive Officer

WITNESS:

G-A-I CONSULTANTS, INC.

By 
Signature

By  10/23/20

Peter C. Sechler
Vice President

RUBEN NIETES
Type/Print Name

Fleet & Facilities Technician II
Title


Encumbrance and funding information for internal City use:

Account..... PO NO. POA-70562-21

Amount.....\$599,775.00

This above stated amount is the maximum fixed monetary amount of the foregoing contract.

In accordance with Section 24.103(e), of the Ordinance Code of the City of Jacksonville, I certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing contract.



As Director of Finance
City Contract # 70562-21

Form Approve:


Office of General Counsel

Exhibit A
Scope and Fee Summary

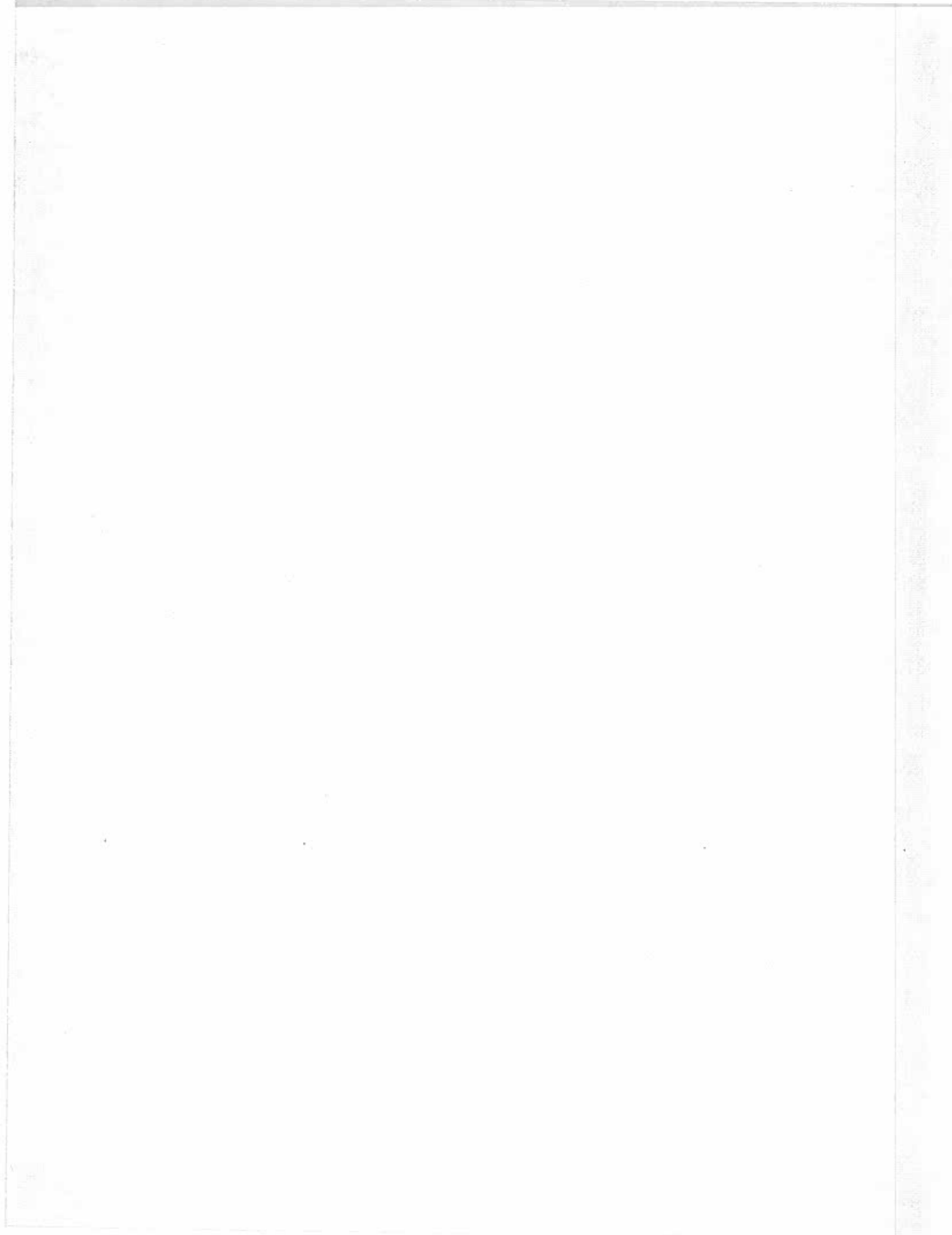
Item No.	Description	Quantity	Unit	Rate	Total	Remarks
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Table with multiple columns including: Description, Start Date, End Date, Status, and other project-related details. The table contains numerous rows of project data.

Project Name: COJ Northbank Dvmt South
 Project #: R200923.00
 Date: 10.12.2020

Task #	Task Name	GAI Subtotal
Task 1 Update Downtown Design Guidelines		
1.A	Private Realm Regulations	\$ 4,200
1.B	Public Realm Regulations	\$ 2,625
1.C	Update DT overlay	\$ 13,475
1.D	Combine & create single dev. guide	\$ 4,550
	Task 1 Sub-Total	\$ 24,850
Task 2 Develop Parks Master Plan Element		
2.A	Needs assess & gap analysis	\$ 31,109
2.B	Park Master Planning	\$ 47,273
	Task 2 Sub-Total	\$ 78,382
Task 3 Downtown and District Branding		
3.A	Inventory, rth, assessment	\$ 7,002
3.B	District brand development	\$ 12,358
3.C	Develop deliverables	\$ 10,490
	Task 3 Sub-Total	\$ 29,850
Task 4 BID Plan: BID Strategy & CRA Plan		
4.A	Community outreach & stakeholders	\$ 6,672
4.B	Business Investment strategy update	\$ 16,437
4.C	CRA Plans	\$ 42,309
4.D	Master plan illustrations, graphics, summary	\$ 17,501
	Task 4 Sub-Total	\$ 82,919
Project Total		\$ 216,881

Task #	Task Name	Fee	Fee	Fee	Fee	Fee	Subcontractor Subtotal	Project Total
Update Downtown Design Guidelines								
	1.A	\$ 22,000	\$ 1,860				\$ 23,860	\$ 23,860
	1.B	\$ 19,200	\$ 6,860				\$ 26,060	\$ 26,060
	1.C	\$ 5,500					\$ 5,500	\$ 18,375
	1.D	\$ 19,300	\$ 7,150		\$ 5,000		\$ 31,450	\$ 36,000
		\$ 69,000	\$ 24,870		\$ 5,000		\$ 98,670	\$ 105,775
Develop Parks Master Plan Element								
	2.A	\$ 15,750	\$ 10,000				\$ 25,750	\$ 25,750
	2.B	\$ 12,250	\$ 20,000		\$ 5,000		\$ 37,250	\$ 37,250
		\$ 28,000	\$ 30,000		\$ 5,000		\$ 63,000	\$ 63,000
Downtown and District Branding								
	3.A		\$ 11,903	\$ 38,550			\$ 50,453	\$ 57,455
	3.B		\$ 13,000	\$ 63,950			\$ 76,950	\$ 89,708
	3.C		\$ 5,230	\$ 22,300	\$ 5,000		\$ 32,530	\$ 43,020
			\$ 20,133	\$ 124,800	\$ 5,000		\$ 149,933	\$ 160,183
BID Plan: BID Strategy & CRA Plan								
	4.A		\$ 22,000				\$ 22,000	\$ 28,671
	4.B		\$ 5,000			\$ 35,000	\$ 40,000	\$ 56,436
	4.C							\$ 48,288
	4.D							\$ 37,500
			\$ 27,000			\$ 35,000	\$ 62,000	\$ 76,184
Project Total		\$ 60,000	\$ 20,000	\$ 15,000	\$ 174,800	\$ 40,000	\$ 307,894	\$ 399,775



**Attachment B
SCOPE OF SERVICES AND FEE SUMMARY
Amendment #1**

CLIENT: City of Jacksonville – Downtown Investment Authority

PROJECT: Update for the Northbank Downtown and Southside Community Redevelopment Area Plans and the Business Investment and Development Strategy

CONSULTANT: GAI Consultants, Inc.
1301 Riverplace Blvd., Suite 900
Jacksonville, Florida 32207

Scope of Work

The Consultant is currently providing services to the Client for the Project referenced above under City Contract 70562-21.

The project schedule had anticipated a project completion date by April 2021. Due to reasons beyond the control of both the Consultant and the Client relative to activities including but not limited to public outreach, milestone completion by third parties, etc., the Consultant's services are required to be extended for an additional 6-month period. Accordingly, this amendment will provide for the extension of the Consultant's Project Management and Coordination Services through the completion of this project.

Fee

Consultant shall continue to provide their contracted services to the Client through this extended project deadline for the lump sum fee of \$30,000.

All scope of work obligations, deliverables, contract terms or contract conditions as specified in the base contract and Amendment A remain unchanged.