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SUBJECT: PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS

BID #: XF-0327-21 **OPEN DATE: 2021-02-24**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE ONE YEAR FROM THE DATE OF AWARD

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 52 **NUMBER RECEIVED:** 6 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder CDW Government, LLC in the amount of $671,953.61 for PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS. Period of service will be one year from the date of award.

Funding for this award to be encumbered by accounts 53104.113401.552290.000000.00000000.00000.0000000 and 53104.113401.564270.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

DATE: March 11, 2021

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO

Kenneth E. Lathrop — Digitally signed by Kenneth E. Lathrop Date: 2021.03.17 08:06:21 -04'00'

FROM: Thomas Ossi, Technology Contract and Records Manager

THOMAS OSSI — Digitally signed by THOMAS OSSI Date: 2021.03.11 16:56:09 -05'00'

SUBJECT: **XF-0327-21 PC Refresh - AIOs, Desktops, Laptops, Docking Stations, Monitors Award Recommendation Memo**

The Information Technologies Division (ITD) submitted an Invitation to Bid (ITB) to the Procurement Division for solicitation of PC Refresh - AIOs, Desktops, Laptops, Docking Stations, Monitors Bid # XF-0327-21.

The Procurement Division received six (6) supplier responses and one (1) no bid with an open date of February 24, 2021. The Procurement Division forwarded the bid tabulation sheet and the bid response for the ITD to review.

ITD Management recommends awarding the bid to the lowest responsive, responsible bidder CDW Government, LLC, for $671,953.61. The term of the agreement will be for one (1) year from the date of award. This purchase will be made by Purchase Order upon award approval.

SUPPLIER	BID PROPOSAL AMOUNT
CDW Government, LLC	**$671,953.61**
Emtec, Inc.	$731,047.61
Y & S Technologies, Inc.	$992,501.32
Equitrade Corporation	$1,071,579.00
Princeton IT Services, Inc.	$1,072,007.94
Trafera, LLC	$1,179,535.42

FUNDING SOURCES: 53104.113401.564270
53104.113401.552290

Tracy Geake — Digitally signed by Tracy Geake Date: 2021.03.16 15:53:59 -04'00'

Your favorable consideration of ITD's request is appreciated.

Attachment: Bid Tab Sheet

CC: Amy Hills, Desktop Services Manager
Robert Gray, Enterprise Technology Infrastructure Manager
Elizabeth Brown, IT Operations Manager
Alexander Ciprian, IT Contract Administrator

BID TABULATION SHEET

TITLE:	PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS		Y & S TECHNOLOGIES INC	TRAFERA, LLC	PRINCETON IT SERVICES, INC.	EQUITRADE CORPORATION	CDW GOVERNMENT LLC	EMTEC, INC.
BID NO.:	XF-0327-21							
OPEN DATE:	February 24, 2021							
PURCHASING ANALYST:	RUBEN OLA							
BID ANNOUNCER: S. MUON, BID RECORDER: J. HERNANDEZ								
No. Invited: (52)	No. Received (6)	No Bids: (1)						
ITEM	DESCRIPTION	QUANTITY						
1	PC REFRESH-DESKTOPS/LAPTOPS/DOCKING STATIONS DELL PRODUCT BID OPTION	1 LOT	NO BID	NO BID	NO BID	NO BID	$ 671,953.61	NO BID
1	PC REFRESH-DESKTOPS/LAPTOPS/DOCKING STATIONS LENOVO PRODUCT BID OPTION	1 LOT	$ 992,501.32	$ 1,179,535.42	$ 1,072,007.94	$ 1,071,579.00	NO BID	$ 731,047.61
		GRAND TOTAL:	$ 992,501.32	$ 1,179,535.42	$ 1,072,007.94	$ 1,071,579.00	$ 671,953.61	$ 731,047.61
		MINIMUM REQUIREMENTS:						
		TERMS:				1% DISC 10 DAYS	0% DISCOUNT 30 DAYS	0% DISCOUNT 30 DAYS
		DELIVERY (Business Days):	30 DAYS	90-120 DAYS	35 DAYS	60 DAYS	21 DAYS	30-60 DAYS
		CONFLICT OF INTEREST:	✓	✓	✓	✓	✓	✓
		ADDENDUM(S)(2)	✓	✓		✓	✓	✓
		NOTES:						

TERMS AND CONDITIONS

PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS

1. SCOPE

The Information Technologies Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/ service(s) and to obtain pricing commitments for PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder's grand total amount. Bidders must bid on all items included in the DELL PRODUCT BID OPTION or the LENOVO or **BOTH** to be considered for award. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

a. Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.

b. Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. TERM OF AGREEMENT

The term of this agreement is for one (1) year from the date of award.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. The Contractor shall provide all business licenses required by local, state, and federal law as applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the quantities of items required, or not to make any purchase against this bid if

it so deems necessary at any time during the contract period.

7. DELIVERY

Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202 (ITD Desktop Services Manager). A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside DELIVERY ONLY and if on pallets must be broken down for delivery.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted through the City of Jacksonville 1Cloud procurement system or to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate. The awarded bidder is required to submit their insurance certificate within ten (10) days after notice of award.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS

See: **BID PROPOSAL FORM**

1. DETAILED TECHNICAL SPECIFICATIONS

Line Item #1 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkCentre M90a AIO OR DELL OptiPlex 7480 i5**
- **23.8" FHD 1920x1080 Non-Touch anti-glare display with Camera**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i5-10500 Processor (12MB Cache, up to 4.50GHz)**
- **16GB (8+8) DDR4 2666MHz SoDIMM**
- **256GB Solid State Drive, M.2 2280, PCIe-NVMe, TLC**
- **Intel Wi-Fi 6 AX201 2x2 AX, Bluetooth Version 5.0 vPro**
- **Intel Integrated Graphics**
- **Full function Monitor II Stand**
- **4 X USB 3.2 Gen 1 (one supports Smart Power On), 1 x Ethernet RJ-45**
  1 x DP, 2 x USB 3.2 Gen 2, 1 X USB 3.2 Type-C Gen 1 (5V/3A Charging)
  1 x Headphone and Mic combo jack
  2 x M.2 Card slots (one for WLAN, one for SSD/Optane)
- **3W x 2 with Dolby Atmos Certified Sound**
- **Optional: DVD Burner (DVD±RW), SATA 1.5Gb/s Drive, slim (9.0mm)**
- **USB Traditional Keyboard Black English**
- **USB Calliope Mouse Black**
- **5Y On-site upgrade from 3Y Onsite**

Line Item #2 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkCentre M80s SFF OR DELL OptiPlex 7080 SFF i5**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i5-10500 Processor vPro (12MB Cache, up to 4.50GHz with Turbo Boost)**
- **16GB (8+8) DDR4 2666MHz UDIMM**
- **500GB Hard Drive, 7200RPM, 3.5" SATA3**
- **Integrated Intel UHD Graphics 630**
- **Front ports: 2x USB 3.2 Gen 2, 2x USB 3.2 Gen 1, 1x USB 3.2 Type-C Gen 1 (15W charging), 1x microphone (3.5mm), 1x headphone / microphone combo jack (3.5mm)**
- **Rear ports: 4x USB 3.2 Gen 1, 1x serial (9-pin), 1x ethernet (RJ-45), 2x DisplayPort, 1x line-out (3.5mm)**
- **High Definition (HD) Audio, Realtek**
- **Slim DVD Rambo 9.0mm**
- **USB Traditional Keyboard Black English**
- **USB Calliope Mouse Black**
- **3 Year On-site**

Line Item #3 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkStation Tower OR DELL Precision 5820 Tower**
- **Windows 10 Professional 64 bit operating system**
- **Intel Xeon Processor (12MB Cache, up to 4.50GHz with Turbo Boost)**
- **32GB DDR4 2666MHz UDIMM**
- **512GB SSD, M.2, PCIe**
- **2TB 7200 HDD 3.5"**
- **NVIDIA Quadro P1000 4GB (4xMini DP)**
- **Front ports: 2x USB 2.0 Type A, 1x USB 3.2 Type A Gen2, 1x USB Type C, 1x microphone (3.5mm), 1x headphone / microphone combo jack (3.5mm)**
- **Rear ports: 4x USB 3.2 Type A Gen2, 1x Optical Port, 1x ethernet (RJ-45), 2x DisplayPort, 1x Audio line-out**
- **BluRay 9.5 mm Drive DVD/CD/BD +/- R/W**
- **USB Traditional Keyboard Black English**
- **USB Calliope Mouse Black**
- **3 Year On-site**

Line Item #4 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkStation P-series Tower OR DELL Precision 3640 Tower**
- **Windows 10 Professional 64 bit operating system**
- **Intel Xeon Processor (12 Cores, 12MB Cache, up to 4.50GHz with Turbo Boost)**
- **32GB DDR4 2666MHz UDIMM ECC**
- **1TB, M.2, PCIe SSD**
- **2TB 7200 HDD 3.5"**
- **NVIDIA Quadro P1000 4GB (4xMini DP)**
- **Front ports: 2x USB 2.0 Type A, 1x USB 3.2 Type A Gen2, 1x USB 3.2 Type A Gen1, 1x USB Type C, 1x microphone (3.5mm), 1x headphone / microphone combo jack (3.5mm)**
- **Rear ports: 4x USB 3.2 Type A Gen2, 1x Optical Port, 1x ethernet (RJ-45), 2x DisplayPort, 1x Audio line-out**
- **BluRay 9.5 mm Drive DVD/CD/BD +/- R/W**
- **USB Traditional Keyboard Black English**
- **USB Calliope Mouse Black**
- **3 Year On-site**

Line Item #5 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkPad T14 OR DELL Latitude 5410 i7**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i7-10610U vPro Processor (1.80GHz, up to 4.90GHz with Turbo Boost, 4 Cores, 8MB Cache)**
- **Intel Integrated UHD Graphics**
- **Enabled Discrete TPM2.0**
- **14.0" FHD(1920x1080) WVA Anti-Glare 250nits Non-Touch**

- **720p HD Camera with MIC**
- **16GB DDR4 3200MHz Onboard**
- **256GB Solid State Drive, M.2 2280, PCIe Gen3x4, TLC**
- **3Cell 50Wh Internal Battery**
- **Intel Wi-Fi 6 AX201 2x2ax, Bluetooth Version 5.0 or above**
- **Optional Smart card slot**
- **Ports: 2 x USB 3.2 Gen 1 (one Always On), 1 x USB 3.2 Type-C Gen 1 (with the function of Power Delivery and DisplayPort), 1 x USB 3.2 Type-C Gen 2 / Thunderbolt 3 (with the function of PD and DP), 1 x HDMI 1.4b, 1 x Ethernet (RJ-45), 1 x headphone / microphone combo jack, 1 x microSD card reader, 1 x side docking connector, 1 xsecurity keyhole**
- **Optional Fingerprint Reader**
- **Keyboard Black English**
- **65W AC Adapter PCC (2pin)-US (USB Type C)**
- **3 Year On-Site**

Line Item #6 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkPad T14 <u>OR</u> DELL Latitude 5410 i7**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i7-10610U vPro Processor (1.80GHz, up to 4.90GHz with Turbo Boost, 4 Cores, 8MB Cache)**
- **Intel Integrated UHD Graphics**
- **Enabled Discrete TPM2.0**
- **14.0" FHD(1920x1080) WVA Anti-Glare 250nits Non-Touch**
- **720p HD Camera with MIC**
- **32GB DDR4 3200MHz Onboard**
- **512GB Solid State Drive, M.2 2280, PCIe Gen3x4, TLC**
- **3Cell 50Wh Internal Battery**
- **Intel Wi-Fi 6 AX201 2x2ax, Bluetooth Version 5.0 or above**
- **Optional Smart card slot**
- **Ports: 2 x USB 3.2 Gen 1 (one Always On), 1 x USB 3.2 Type-C Gen 1 (with the function of Power Delivery and DisplayPort), 1 x USB 3.2 Type-C Gen 2 / Thunderbolt 3 (with the function of PD and DP), 1 x HDMI 1.4b, 1 x Ethernet (RJ-45), 1 x headphone / microphone combo jack, 1 x microSD card reader, 1 x side docking connector, 1 xsecurity keyhole**
- **Optional Fingerprint Reader**
- **Keyboard Black English**
- **65W AC Adapter PCC (2pin)-US (USB Type C)**
- **3 Year On-Site**

Line Item #7 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkPad P15 OR DELL Precision 5550 i7**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i7-10850H vPro Processor (12M Cache, 2.70GHz, up to 5.1GHz with Turbo Boost, 6 Cores)**
- **Intel Integrated UHD Graphics**
- **Enabled Discrete TPM2.0**
- **15.6" FHD(1920x1200) WVA Anti-Glare 250nits Non-Touch**
- **720p HD Camera with MIC**
- **32GB DDR4 3200MHz Onboard**
- **1TB Solid State Drive, M.2 2280, PCIe Gen3x4, TLC**
- **3Cell 50Wh Internal Battery**
- **Intel Wi-Fi 6 AX201 2x2ax, Bluetooth Version 5.0 or above**
- **Optional Smart card slot**
- **Ports: 2 x USB 3.2 Gen 1 (one Always On), 1 x USB 3.2 Type-C Gen 1 (with the function of Power Delivery and DisplayPort), 1 x USB 3.2 Type-C Gen 2 / Thunderbolt 3 (with the function of PD and DP), 1 x HDMI 1.4b, 1 x Ethernet (RJ-45), 1 x headphone / microphone combo jack, 1 x microSD card reader, 1 x side docking connector, 1 xsecurity keyhole**
- **Optional Fingerprint Reader**
- **Keyboard Black English**
- **65W AC Adapter PCC (2pin)-US (USB Type C)**
- **3 Year On-Site**

Line Item #8 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkPad USB-C Gen 2 Dock OR Dell Dock – WD19TB**
- **3YR Warranty**

Line Item #9 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkVision T22i-10 monitor OR Dell P2219H monitor**
- **3YR Warranty**

2. IMAGING (line item # 10)

- There will be a maximum of 12 (twelve) images.
- Vendor to provide 2 loaner AIOs, 1 desktop and 1 laptop for image creation.
- COJ will develop and provide images and image quantities to vendor.
- Vendor to image computers before shipping.

3. DELIVERY

- Delivery location will be provided after bid award.
- Vendor to provide CSV file containing serial number, make, model, warranty start, warranty end, ship date and PO #.

4. REQUIREMENTS

- Vendor will submit a specification sheet for each item listed in the Bid Proposal Form.
- All products must be NEW.
- Refurbished, Remanufactured, Rebuilt or Used parts are NOT acceptable. All items must MEET or EXCEED the specifications listed in this solicitation. Vendors must include in their bid package, the details of the specification contained within the alternative or equivalent product. If this detail is not provided, the bid will be considered incomplete and will NOT be considered.