5

SUBJECT: ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE AS A SERVICE SOLUTION

BID #: ESC-0549-16 **OPEN DATE: 12/14/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract

AGENCY: Information Technologies Division

BASIS OF AWARD: Highest Scoring Bidder Based On Evaluation Criteria

NUMBER OF BIDS INVITED: (23) NUMBER RECEIVED: (8) OTHER: (1)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with Applications Software Technology, LLC (AST) with no additional cost to the City for Master Services Contract to provide implementation services for Phase 4a Learning Management Implementation due to the City's Brit training services is no longer carrying critical mandatory classes. Human Resources requested to implement the ORACLE Learning Management module ahead of schedule of the Phase 4 Advance Human Resources implementation of 1Cloud ERP. The total contract expenditure will remain the same not-to-exceed $30,343,420.72.

Funding to be encumbered by account number 53101.113002.531180.000000.00000493.00000.0000000, to be executed by formal contract amendment (Contract#10420) through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Kenneth Lathrop, Chief of Information Technologies/CIO**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Information Technologies Division
Ed Ball Building
214 N. Hogan Street, Suite 900
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

March 18, 2021

TO: Gregory W. Pease
Chief of Procurement

VIA: Kenneth Lathrop
Chief of Information Technologies/CIO

Kenneth E. Lathrop — Digitally signed by Kenneth E. Lathrop Date: 2021.03.19 13:53:32 -04'00'

FROM: Michael Turner
PMO Manager, Information Technologies Division

Michael S. Turner — Digitally signed by Michael S. Turner Date: 2021.03.19 12:25:16 -04'00'

SUBJECT: ESC-0549-16-Enterprise Resource Planning (ERP)-Master Services Contract-Phase 4a Learning Management-Amendment #7

On March 15, 2018, the City awarded Applications Software Technology, LLC (AST)/Oracle for the use of the Oracle SaaS ERP solution and for the services required to implement the Oracle SaaS ERP solution. The following contracts / agreements with Oracle and AST executed on March 28, 2018:

- **Master Services Contract with AST (Exhibit 1), City Contract 10420:** The Master Services Contract specifies the professional services required to implement the Oracle SaaS ERP solution (e.g. the service applications listed in the Ordering Document). The term of these agreements is for five (5) years with an option to renew for up to three (3) additional years. This contract has two (2) attachments:
    - Statement of Work (Exhibit 1A): Defines all services AST will provide to deliver fully functional Financial, Purchasing, Budget Development, Human Resources, and Payroll system to the City.
    - Payment Schedule (Exhibit 1B): Lists all payment amounts for deliverables by estimated completion date for all project phases.
- **Cloud Services Agreement with Oracle (Exhibit 2), City Contract 10180-01:** This document, and the negotiated Amendment (Exhibit 2A), governs the City's use of the Oracle SaaS ERP products described in the Ordering Document. The term of this agreement is for eight (8) years with the option to renew for up to three (3) additional years. This agreement also references the following Oracle policy documents:
    - Oracle Cloud Hosting and Delivery Policies (Exhibit 2B)
    - Data Processing Agreement (Exhibit 2C)
    - Oracle Services Privacy Policy (Exhibit 2D)
    - Service Specifications (Exhibit 2E)

- **Ordering Document with AST (Exhibit 3), City Contract 10421:** This document lists the ERP service applications (e.g. software modules) that the City is purchasing through this subscription agreement (with AST being a certified re-seller of Oracle cloud services). The term of this agreement is for one (1) year with the option to renew for up to seven (7) additional years. The maximum indebtedness for this contract will increase each year the City exercise the option to continue using the Oracle SaaS ERP solution by the amount specified for the Option Years within the agreement.

On March 28, 2018, the City established the contracts with the not-to-exceed amount of $23,063,150.00 for the Master Services Contract (implementation services) and $1,234,201.20 for the Ordering Document (SaaS subscription services), for a total maximum indebtedness for all contracts of $24,297,351.20.

On December 13, 2018, the City awarded the Project Change Order Request - P1.CR-01 - Credit Card Vendor Payments for $28,800. The amended contract with the not-to-exceed amount of $23,091,950.00 for Master Services Contract (implementation services) and $1,234,201.20 for the Ordering Document (SaaS subscription services), for a total maximum indebtedness for all contracts of $24,326,151.20.

On April 4, 2019, Project Change Order Request - SOA.CR-01 - Technical Training Classes was awarded for $45,000 and the 1st Renewal Option of the Ordering Document was awarded in the amount of $1,708,320.99. The change order increased the Master Services Contract (implementation services) not-to-exceed amount to $23,136,950.00. The 1st Renewal Option increased the Ordering Document (SaaS subscription services) not-to-exceed amount to $3,353,922.59, for a total maximum indebtedness for all contracts of $26,490.872.59.

On May 2, 2019, the City awarded the 1st Renewal Option of the Ordering Document-Amendment #1 to decrease the award for the Ordering Document (SaaS subscription services) due to the removal of specific products of the Data Integration Platform Cloud (DIPC) services. The amendment decreased the Ordering Document (SaaS subscription services) by $97,620.32 to adjust the annual not-to-exceed amount to $1,610,700.67 and the total not-to-exceed amount to for SaaS Subscription Services to $3,256,302.27. The amendment revised the total maximum indebtedness for all contracts to $26,393,252.27.

On May 23, 2019, the City awarded the 1st Renewal Option-Amendment #2 to increase the award for the Ordering Document (SaaS subscription services) due to the replacement of the new products and part numbers of the Data Integration Platform Cloud (DIPC) services. The amendment increased the Ordering Document (SaaS subscription services) by $97,450.32 to adjust the annual not-to-exceed amount to $1,708,150.99 and the total not-to-exceed amount to for SaaS Subscription Services to $3,353,752.59. The amendment revised the total maximum indebtedness for all contracts to $26,490,702.59.

On October 24, 2019, the City awarded the 1st renewal Option-Amendment #3 to increase the award for the Ordering Document (SaaS subscription services) due to the need for three (3) additional test instances. The amendment increased the Ordering Document (SaaS subscription services) by $8,728.13 to adjust the annual not-to-exceed amount to $1,716,879.12 and the total not-to-exceed amount to for SaaS Subscription Services to $3,362,480.72. The amendment revised the total maximum indebtedness for all contracts to $26,499,430.72.

On December 5, 2019, the City awarded the Project Change Order requests, P1.CR.09 Phase 1 Go-Live Extension and P3.CR.02 COA Synch between GL and EPM. The amendment increased the Master Services Contract (implementation services) by $1,520,278.00 to adjust the not-to-exceed amount to $24,657,228.00. The amendment revised the total maximum indebtedness got all contracts to $28,019,708.72.

On May 19, 2020, the City awarded the 2nd renewal option-Amendment #4 to increase the award for the Ordering Document (SaaS subscription services). The amendment increased the Ordering Document (SaaS subscription services) by $35,482.88 to adjust the annual not-to-exceed amount to $1,752,362.00 and the total not-to-exceed amount to for SaaS Subscription Services to $5,114,842.72. The amendment revised the total maximum indebtedness for all contracts to $29,772,070.72.

On August 13, 2020, the City awarded the AST Support Services-Amendment #4 to increase the award for the Master Services Contract (implementation services) by $90,000.00 to adjust the not-to-exceed amount to $24,747,228.00. This amendment covered the initial Post-Implementation Support Services. The amendment revised the total maximum indebtedness got all contracts to $29,862,070.72.

On September24, 2020, the City awarded the AST Support Services-Amendment #5 to increase the award for the Master Services Contract (implementation services) by $345,000.00 to adjust the not-to-exceed amount to $25,092,228.00. This amendment covered the increase to the Post-Implementation Support Services. The amendment revised the total maximum indebtedness got all contracts to $30,297,070.72.

On February 25, 2021, the City awarded the AST Implementation Services-Amendment #6 to increase the award for the Master Services Contract (implementation services) by $90,000.00 to adjust the not-to-exceed amount to $25,182,228.00. This amendment covered the Cloud Access Security Broker (CASB) implementation. The amendment revised the total maximum indebtedness got all contracts to $30,297,070.72.

Pending CSPEC review and recommendation, the City plans to award the AST Implementation Services-Amendment #7 to increase the award for the Master Services Contract (implementation services) by $46,350.00 to adjust the not-to-exceed amount to $25,228,578.00. This amendment covered the Service Oriented Architecture (SOA) Developer Training Services. The amendment revised the total maximum indebtedness got all contracts to $30,343,420.72.

Master Services Contract with AST (Exhibit 1), City Contract 10420:
The Information Technologies Division, (ITD) requests to amend the Master Services Contract with AST to provide implementation services for Phase 4a Learning Management implementation. Due to the City's Brit training services supplier no longer carrying critical mandatory classes, Human Resources requested to implement the Oracle Learning Management module ahead of schedule of the Phase 4 Advanced Human Resources implementation of 1Cloud ERP. With AST Change Order P4a.CR.01 – Learning Management schedule is revised, and a separate deliverable payment scheduled was created. This is a $0 dollar change order request. The change is separating the Learning Management components from the original payment schedule for implementation services for Phase 4. Thus creating Phase 4a - Learning Management only.

This amendment request, once approved will be combined with Amendment #7 to the Master Services Contract with AST (Exhibit 1) only to define the deliverable payment scheduled for Phase 4a. This request will keep the Master Services Contract (implementation services) not-to-exceed amount at $25,228,578.00, for a total maximum indebtedness for all contracts at $30,343,420.72.

CSPEC Award Date	Award	Master Services Contract with AST (Exhibit 1): Implementation Services	Ordering Document with AST (Exhibit 3): SaaS Software Subscription	Total Not-To Exceed
03/15/18	Initial Award - Master Services Contract with AST (Implementation Services), Cloud Services Agreement with Oracle, Ordering Document (SaaS Software	$ 23,063,150.00	$ 1,234,201.20	$ 24,297,351.20
12/13/18	Implementation Services - Amendment #1_P1.CR.1-01	$ 28,800.00		$ 24,326,151.20
04/04/19	Implementation Services - Amendment #2_SOA.CR-01	$ 45,000.00		
	Original Award Ordering Document True-Up		$ 411,400.40	
	1st Renewal Ordering Document		$ 1,708,320.99	$ 26,490,872.59
05/02/19	1st Renewal Ordering Document - Amendment #1_(Decrease-DIPC Services)		$ (97,620.32)	$ 26,393,252.27
05/23/19	1st Renewal Ordering Document - Amendment #2_(Increase-New DIPC Services)		$ 97,450.32	$ 26,490,702.59
10/24/19	1st Renewal Ordering Document - Amendment #3_(Increase-Additional Instances)		$ 8,728.13	$ 26,499,430.72
12/15/19	Implementation Services - Amendment #3_P1.CR.09 Phase 1 Go Live Extension and P3.CR.02 COA Synch between GL and EPM	$ 1,520,278.00		$ 28,019,708.72
05/19/20	2nd Renewal Ordering Document - Amendment #4		$ 1,752,362.00	$ 29,772,070.72
08/13/20	Implementation Services - Amendment #4 _(AST Support Services-Phases 1, 1a and 3)	$ 90,000.00		$ 29,862,070.72
09/24/20	Implementation Services - Amendment #5 _(AST Support Services-Phases 1, 1a and 3)	$ 345,000.00		$ 30,207,070.72
02/25/21	Implementation Services - Amendment #6_(CASB Implementation)	$ 90,000.00		$ 30,297,070.72
Pending	Implementation Services - Amendment #7_(SOA Developer Training)	$ 46,350.00		$ 30,343,420.72
Pending	Implementation Services - Amendment #7_Phase 4a Learning Management)	$ -	$ -	$ -
		$ 25,228,578.00	$ 5,114,842.72	$ 30,343,420.72

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ERP 1Cloud			
Not-to-exceed Amount:	FAMIS Index Code	1Cloud Account String	Totals
AST – Implementation Services	AFIT53A – ITEF01 – 02 – 069509	53106.113002.565091.000636.00000000.00000.0000000	$ 24,703,578.00
AST – Post Implementation Support Services	NA	53101.113001.531090.000000.00000000.00000.0000000	$ 435,000.00
AST – Software Subscription	AFIT53A – ITEF01 – 02 – 069509	53106.113002.565091.000636.00000000.00000.0000000	$ 1,234,201.20
AST – Implementation Services	AFIT531FERP – 03118	53101.113002.531180.000000.00000493.00000.0000000	$ 90,000.00
AST – Software Subscription	AFIT531FERP – 03118	53101.113002.531180.000000.00000493.00000.0000000	$ 3,880,641.52
Total Maximum Indebtedness			$ 30,343,420.72

Tracy Geake Digitally signed by Tracy Geake Date: 2021.03.19 13:47:38 -04'00'

Attachments:
P4a.CR.01 – Learning Management
1Cloud ERP Project Implementation and SaaS Subscription Finance Tracking

CC:
Marlene Russell, Director of Organizational Effectiveness

ESC-0569-16

1Cloud ERP

Project Implementation and SaaS Subscription Finance Tracking

CSPEC Award Date	Award	Master Services Contract with AST (Exhibit 1): Implementation Services	Ordering Document with AST (Exhibit 3): SaaS Software Subscription	Total Not-To Exceed
03/15/18	Initial Award - Master Services Contract with AST (Implementation Services), Cloud Services Agreement with Oracle, Ordering Document (SaaS Software Subscription)	$ 23,063,150.00	$ 1,234,201.20	$ 24,297,351.20
12/13/18	Implementation Services - Amendment #1_P1.CR.1-01	$ 28,800.00		$ 24,326,151.20
04/04/19	Implementation Services - Amendment #2_SOA.CR-01	$ 45,000.00		
	Original Award Ordering Document True-Up		$ 411,400.40	
	1st Renewal Ordering Document		$ 1,708,320.99	$ 26,490,872.59
05/02/19	1st Renewal Ordering Document - Amendment #1_(Decrease-DIPC Services)		$ (97,620.32)	$ 26,393,252.27
05/23/19	1st Renewal Ordering Document - Amendment #2_(Increase-New DIPC Services)		$ 97,450.32	$ 26,490,702.59
10/24/19	1st Renewal Ordering Document - Amendment #3_(Increase-Additional Instances)		$ 8,728.13	$ 26,499,430.72
12/15/19	Implementation Services - Amendment #3_P1.CR.09 Phase 1 Go Live Extension and P3.CR.02 COA Synch between GL and EPM	$ 1,520,278.00		$ 28,019,708.72
05/19/20	2nd Renewal Ordering Document - Amendment #4		$ 1,752,362.00	$ 29,772,070.72
08/13/20	Implementation Services - Amendment #4 _(AST Support Services-Phases 1, 1a and 3)	$ 90,000.00		$ 29,862,070.72
09/24/20	Implementation Services - Amendment #5 _(AST Support Services-Phases 1, 1a and 3)	$ 345,000.00		$ 30,207,070.72
02/25/21	Implementation Services - Amendment #6_(CASB Implementation)	$ 90,000.00		$ 30,297,070.72
Pending	Implementation Services - Amendment #7_(SOA Developer Training)	$ 46,350.00		$ 30,343,420.72
Pending	Implementation Services - Amendment #8_Phase 4a Learning Management)	$ -	$ -	$ -
		$ 25,228,578.00	**$ 5,114,842.72**	**$ 30,343,420.72**

1Cloud ERP

Project Implementation and SaaS Subscription Finance Tracking

CSPEC Award Date	Contract Date	Terms	City Contract	Award	Award Amount	Total Not-To Exceed	Purchase Order	Comments
03/15/18	03/28/18 03/28/18 - 03/27/26	Eight (8) Years with Three (3) Optional Yearly Renewals	#10180-01	Cloud Services Agreement with Oracle			N/A	No dollar amount associate with this contract. This is the Public Sector Cloud Services Agreement. It documents some specific parts from the Ordering Document as associated with quantity limitation.
CSPEC Award Date	**Contract Date**	**Terms**	**City Contract**	**Award**	**Award Amount**	**Total Not-To Exceed**	**Purchase Order**	**Comments**
03/15/18	03/28/18 03/28/18 - 03/27/23	Five (5) Years with Three (3) Optional Yearly Renewals	#10420	**Master Services Contract with AST (Implementation Services)** - Initial Award and Contract	$ 23,063,150.00	$ 23,063,150.00	600006-20-021	Initial Award and Contract executed. Software Subscription only awarded for 3/4 of the annual expense due to budgtary limitations. During budget cycle additional funding allocated to cover the approved project costs.
12/13/18	1/14/2019 03/28/18 - 03/27/23	N/A	#10420 AMD 1	Implementation Services - Amendment #1_P1.CR.1-01	$ 28,800.00	$ 23,091,950.00	600006-20-021	Only increased the not-to-exceed amount for Implementation services to $23,091,950
04/04/19	05/23/19 03/28/18 - 03/27/23	N/A	#10420 AMD 2	Implementation Services - Amendment #2_SOA.CR-01	$ 45,000.00	$ 23,136,950.00	600006-20-021	Award was approved for the additional implementation services, true up of the award amount for the SaaS Software Subscription and the 1st Year Renewal of the SaaS Software Subscription Ordering Document. Contract was at final stage for signatures when Oracle declined to accept the Ordering Document due to the approval not being recevied prior to 3/30/19 when the document expired. *Note-Accounting created a separate contract 10420-01 for this amendment.
12/15/19	01/06/20	N/A	#10420 AMD 3	Implementation Services - Amendment #3_P1.CR.09 Phase 1 Go Live Extension	$ 1,491,478.00	$ 24,628,428.00	600026-20-021	Change Order to account for the phase 1 go-live scheduel extension to 02/29/2020. Two payments: P1.CR.09.01 Pre-Prod Data Conversion Testing $522,017 and P1.CR.09.02 Phase 1 Go-Live $969,461.
12/15/19	01/06/20	N/A	#10420 AMD 3	Implementation Services - Amendment #3_P3.CR.02 COA Synch between GL and EPM	$ 28,800.00	$ 24,657,228.00	600026-20-021	Change Order to create the internediate solution for the EDM synching between the GL and EPM modules.
08/13/20	09/21/20	N/A	#10420 AMD 4	Implementation Services - Amendment #4_AST Post Implementation Support Services	$ 90,000.00	$ 24,747,228.00	610219-20-021	Change Order to add funding to the maximum indebtedness for AST Support Services for Phases 1, 1a, & 3. Funding source from ITD operational dollars.
09/24/20	09/30/20	N/A	#10420 AMD 5	Implementation Services - Amendment #5_AST Post Implementation Support Services	$ 345,000.00	$ 25,092,228.00	610219-20-021	Change Order to add funding to the maximum indebtedness for AST Support Services for Phases 1, 1a, & 3. Funding source from ITD operational dollars.
02/25/21	02/25/21	N/A	Pending	Implementation Services - Amendment#6_CASB Implementation	$ 90,000.00	$ 25,182,228.00	Pending	Change Order to add funding to the maximum indebtedness for AST Implementation Services for CASB Implementation. Funding source from ITD operational dollars.
Pending	Pending	N/A	Pending	Implementation Services - Amendment #7_SOA.CR.02 SOA Developer Training	$ 46,350.00	$ 25,228,578.00	Pending	Change Order to add funding to the maximum indebtedness for AST Implementation Services for SOA Devloper Training. Funding source from project costs.
Pending	Pending	N/A	Pending	Implementation Services - Amendment #8_Phase 4a Learning Management	$ -	$ -	Pending	Change Order to conduct implementation of the Learning Managament Module separatre for original scheduled with Phase 4 - AST Implementation Services $0 Change Order to modify the Phase 4a payment schedule.
CSPEC Award Date	**Contract Date**	**Terms**	**City Contract**	**Award**	**Award Amount**	**Total Not-To Exceed**	**Purchase Order**	**Comments**
03/15/18	03/28/2018 03/28/18 - 03/27/19	One (1) Year with Seven (7) Optional Yearly Renewals - Ordering Document *Renews Annually including the Attachment 1 Exhibit A Oracle Business Associcate Agreement*	#10421	**Ordering Document (SaaS Software Subscription)** - Initial Award and Contract	$ 1,234,201.20	$ 1,234,201.20	N/A	Initial Award and Contract executed. Software Subscription only awarded for 3/4 of the annual expense due to budgtary limitations. During budget cycle additional funding allocated to cover the approved project costs.
04/04/19	03/28/18 03/28/18 - 03/27/19		#10420-01	Original Award Ordering Document True-Up	$ 411,400.40	$ 1,645,601.60	N/A	Award was approved for the additional implementation services, true up of the award amount for the SaaS Software Subscription and the 1st Year Renewal of the SaaS Software Subscription Ordering Document. Contract was at final stage for signatures when Oracle declined to accept the Ordering Document due to the approval not being recevied prior to 3/30/19 when the document expired. Oracle was retiring several products for their Data Integration Platform Cloud Services (DIPC) and these products were no longer valid on the Ordering Document. After many review and validation sessions with AST confirmed the expired products and pricing to be
04/04/19	03/28/19 - 03/27/20		#10420-01	1st Renewal Ordering Document	$ 1,708,320.99	$ 3,353,922.59	N/A	
05/02/19	05/21/19 03/28/19 - 03/27/20		#10420-01	1st Renewal Ordering Document - Amendment #1_(Decrease-DIPC Services)	$ (97,620.32)	$ 3,256,302.27	N/A	
05/23/19	05/31/19 03/28/19 - 03/27/20	Seven (7) Years with Three (3) Optional Yearly Renewals - Ordering Document Renews Annually	#10420-02	1st Renewal Ordering Document - Amendment #2_(Increase-New DIPC Services)	$ 97,450.32	$ 3,353,752.59	N/A	Oracle's replacement product numbers for the DIPC were provided and another amendment to the 1st Year renewal Ordering document was created. Oracle treated this as a separate Ordering Document, co-terming with the 1st year renewal. On 5/23/19 CSPEC approved the increase in SaaS Subscription Services, additional quarterly payment schedule and increased the not-to-exceed amount. Contract was was amended and executed. *Note-Accounting created a separate contract 10420-02 for this amendment.
10/24/19	11/05/19 03/28/19 - 03/27/20		#10421-01	1st Renewal Ordering Document - Amendment #3_(Increase-Additional Instances)	$ 8,728.13	$ 3,362,480.72	600020-20	Requested 3 additional Oracle instances in order to accommodate the layering of the 3 phases implementations being performed concurrently. Instances are pro-rated to term at the end of the 1st Renewal of the Ordering Document and will be eligible to renew for a full year. Payment for the instances for the initial period will be paid in the 4th quarter payment.
05/19/20	03/28/20 - 03/27/21	Six (6) Years with Three (3) Optional Yearly Renewals - Ordering Document Renews Annually	#70170-20	2nd Renewal Ordering Document -Amendment #4	$ 1,752,362.00	$ 5,114,842.72	608128-20	The increase in the Order Document (SaaS Subscription Services) is due to the requirement for an additional 50 licenses for the Enterprise Planning and Budgeting Cloud (EPBCS) to allow users to conduct Budget Transfers within the module. There are adjustment increases to the replacement DIPC services included in Amendment #2. That amendment included pro-rated services due to the late timing of Oracle adding the services. For this renewal, these items are costed for a full year cycle.

1Cloud ERP

Project Implementation and SaaS Subscription Finance Tracking

	Initial Award	Implementation Services - Amendment #1_P1.CR.1-01	Implementation Services - Amendment #2_SOA.CR-01 + Original Award Ordering Document True-Up + 1st Renewal Ordering Document	Amendment #1 1st Renewal Ordering Document (Decrease-DIPC Services)	Amendment #2 1st Renewal Ordering Document (Increase-New DIPC Services)	Amendment #3 1st Renewal Ordering Document (Increase-Additional Instances)	Implementation Services - Amendment #3_P1.CR.09 + P3.CR.02	Amendment #4 2nd Renewal Ordering Document (Increase-CX Usage+Budget Licenses)	Implementation Services - Amendment #4_AST Support Services	Implementation Services - Amendment #5_AST Support Services	Implementation Services - Amendment #6_(CASB Implementation)	Implementation Services - Amendment #7_(SOA Developer Training Services)	Implementation Services - Amendment #8_(Phase 4a Learning Management)
Master Services Contract with AST (Implementation Services)	$ 23,063,150.00	$ 23,091,950.00	$ 23,136,950.00	$ 23,136,950.00	$ 23,136,950.00	$ 23,136,950.00	$ 24,657,228.00	$ 24,657,228.00	$ 24,747,228.00	$ 25,092,228.00	$ 25,182,228.00	$ 25,228,578.00	$25,228,578.00
Ordering Document (SaaS Software Subscription)	$ 1,234,201.20	$ 1,234,201.20	$ 3,353,922.59	$ 3,256,302.27	$ 3,353,752.59	$ 3,362,480.72	$ 3,362,480.72	$ 5,114,842.72	$ 5,114,842.72	$ 5,114,842.72	$ 5,114,842.72	$ 5,114,842.72	$ 5,114,842.72
Total All Contracts Not-to-Exceed Amount	$ 24,297,351.20	$ 24,326,151.20	$ 26,490,872.59	$ 26,393,252.27	$ 26,490,702.59	$ 26,499,430.72	$ 28,019,708.72	$ 29,772,070.72	$ 29,862,070.72	$ 30,207,070.72	$ 30,297,070.72	$ 30,343,420.72	$30,343,420.72
Ordering Document (SaaS Software Subscription) Quarterly Payments	$ 411,400.40	$ 411,400.40	$ 427,080.25	$ 402,675.17	$ 427,037.75	$ 429,219.78	N/A	$ 438,090.50	N/A	N/A	N/A	N/A	N/A
Ordering Document (SaaS Software Subscription) Annual Not-to-Exceed Amount	$ 1,234,201.20	$ 1,234,201.20	$ 1,708,320.99	$ 1,610,700.67	$ 1,708,150.99	$ 1,716,879.12	N/A	$ 1,752,362.00	N/A	N/A	N/A	N/A	N/A

Not-to-exceed Amount:	FAMIS Index Code	1Cloud Account String	Totals
AST – Implementation Services	AFIT53A – ITEF01 – 02 – 069509	53106.113002.565091.000636.00000000.00000.0000000	$ 24,703,578.00
AST – Post Implementation Support Services	NA	53101.113001.531090.000000.00000000.00000.0000000	$ 435,000.00
AST – Software Subscription	AFIT53A – ITEF01 – 02 – 069509	53106.113002.565091.000636.00000000.00000.0000000	$ 1,234,201.20
AST – Implementation Services	AFIT531FERP – 03118	53101.113002.531180.000000.00000493.00000.0000000	$ 90,000.00
AST – Software Subscription	AFIT531FERP – 03118	53101.113002.531180.000000.00000493.00000.0000000	$ 3,880,641.52
Total Maximum Indebtedness			$ 30,343,420.72

City of Jacksonville Cloud ERP Project Change Request

Requestor : Michael Turner	**Request Date** : 03/18/2021
Change # : *P4a.CR.01 – Learning Management*	
Priority : *High*	

Functional Area: Learning Management

Description of Change:

This change order is to separate the Learning Management module implementation from Phase 4 and place it in a new Phase 4a – Learning Management phase of the project.

Reason for Change:

The City of Jacksonville has been informed by its current Learning Management vendor that the Learning Management application is being retired and will no longer be available to the City starting in April 2021. Therefore the City has decided to implement Learning Management at this time to ensure a system is available for the City's needs.

Recommendation Solution:

Implement Learning Management as a part of the new Phase 4a – Learning Management phase of the project. The following milestone/payment schedule has been established for this effort.

DEL #	Description	Paid Deliverable (Y/N)	Estimated Completion date	Fees	Retainage	Net Due
Phase 4a: Learning Management						
DEL.01	Test Scripts Created – 5 Critical Courses	N	3/26/2021			
P4a.01	User Acceptance Testing Complete - 5 Critical Courses	Y	3/31/2021	$35,720	$3,572	$32,148
DEL.02	Training Materials Created – 5 Critical Courses	N	4/9/2021			
DEL.03	Training – HR department (Small Group only)	N	4/9/2021			
P4a.02	Go Live - 5 Critical Courses	Y	4/15/2021	$107,160	$10,716	$96,444
DEL.04	High Level Project Schedule Created	N	4/15/2021			
DEL.05	Conduct Kickoff Meeting for Learning Mgmt.	N	4/19/2021			
DEL.06	Preliminary Business Flows Established	N	5/14/2021			
DEL.07	Sprint 1 Executed	N	5/14/2021			
DEL.08	Fit/Gap Completed	N	5/21/2021			
DEL.09	Test Scripts Created	N	5/21/2021			
P4a.03	User Acceptance Testing Complete	Y	5/31/2021	$142,880	$14,288	$128,592
DEL.10	Training Materials Created	N	6/2/2021			
DEL.11	Train-the-Trainer Completed	N	6/8/2021			
P4a.04	Go Live - Remaining Learning Management	Y	6/16/2021	$107,160	$10,716	$96,444
P4a.05	Phase 4a Support Complete	Y	7/16/2021	$35,720	$3,572	$32,148
	Phase 4a Retainage Release	N	7/16/2021			$42,864
			Phase 4a - Total	**$428,640**	**$42,864**	**$428,640**

City of Jacksonville Cloud ERP Project Change Request

Schedule Impact: Learning Management will be implemented in Phase 4a now instead of later with the remaining Phase 4 modules.	
Cost Impact	There is no additional cost for this change order. The $428,640 associated with the Learning Management module will be moved from Phase 4 to the new Phase 4a, reducing the cost of Phase 4 by the same dollar amount. The net impact is $0.

Approvals:

Name	Title	Signature	Date Approved
Bernard Doyle	AST Project Manager	*Bernard Doyle*	3/18/21
Michael Turner	COJ PMO Manager		

REQUEST FOR APPROVAL COVER SHEET

The purpose of this cover sheet is to provide accurate information for all purchase requests submitted to the ITD Finance Manager for approval.

Background:

This request is to amend the Master Services Contract with AST to provide implementation services for Phase 4a Learning Management implementation. Due to the City's Brit training services supplier no longer carrying critical mandatory classes, Human Resources requested to implement the Learning Management module ahead of schedule for the Oracle 1Cloud ERP. With AST Change Order P4a.CR.01 – Learning Management schedule is revised, and the separate deliverable payment scheduled was created.

Details:

This is a $0 dollar change order request. The change is modifying the original payment schedule for implementation services for all modules planned for Phase 4 and separated the portion of implementation services for Phase 4a - Learning Management only.

One Time Request/Annual Renewal/Blanket Order Request:

One Time Request for revising the Payment Deliverable Schedule

Total Cost:

$0

1Cloud Funding Information:

53106.113002.565091.000636.00000000.00000.0000000

Contact(s):

Michael Turner

Additional Information:

SUBJECT: ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE AS A SERVICE SOLUTION

BID #: ESC-0549-16

OPEN DATE: 12/14/2016

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract

AGENCY: Information Technologies Division

BASIS OF AWARD: Highest Scoring Bidder Based On Evaluation Criteria

NUMBER OF BIDS INVITED: (23) NUMBER RECEIVED: (8) OTHER: (1)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award with Applications Software Technology, LLC (AST) in the amount of $46,350.00 for Master Services Contract with AST to provide implementation services for Service Oriented Architecture (SOA) Developer Training Services. The SOA training will be provided to 8 ITD developers over a period of 3 weeks and focused on the City's current implementation of our Oracle 1Cloud ERP system. The revised total contract expenditure not-to-exceed $30,343,420.72.

Funding to be encumbered by account number 53106.113002.565091.000636.00000000.00000.0000000, to be executed by formal contract amendment (Contract#10420) through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE AS A SERVICE SOLUTION

BID #: ESC-0549-16

OPEN DATE: 12/14/2016

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract

AGENCY: Information Technologies Division

BASIS OF AWARD: Highest Scoring Bidder Based On Evaluation Criteria

NUMBER OF BIDS INVITED: (23) NUMBER RECEIVED: (8) OTHER: (1)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Applications Software Technology, LLC (AST) in the amount of $345,000.00 for Master Services Contract with AST to provide post-implementation support services. The increase request includes remote support services for the Oracle 1Cloud system. The revised total contract expenditure not-to-exceed $30,207,070.72.

Funding to be encumbered by account number 53101-113001-531090, to be executed by formal contract amendment (Contract#10420) through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/24/20

Paul Freeman

Teresa R Eichard

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9-24-20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Nueces County
Under Authority of
Executive Order No. 2019-02

Ola, Ruben

From: Ola, Ruben
Sent: Tuesday, March 23, 2021 9:13 AM
To: Brown, Elizabeth
Cc: Ossi, Thomas; Ciprian, Alexander; Turner, Michael; Fleming, Chelsey
Subject: RE: FYI: Requisition FAIT-500709-21 Approved - ESC-0549-16 ERP ***PRIORITY REQUEST***

I followed the cut-off deadline and need to work for other agency priority request too. I will try to see if this can be done..

Ruben Ola, Purchasing Analyst
City of Jacksonville
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

One City. One Jacksonville.

From: Brown, Elizabeth <ElizabethB@coj.net>
Sent: Tuesday, March 23, 2021 9:04 AM
To: Ola, Ruben <RubenO@coj.net>
Cc: Ossi, Thomas <TOssi@coj.net>; Ciprian, Alexander <Aciprian@coj.net>; Turner, Michael <MTurner@coj.net>; Fleming, Chelsey <CFleming@coj.net>
Subject: RE: FYI: Requisition FAIT-500709-21 Approved - ESC-0549-16 ERP ***PRIORITY REQUEST***

Ruben,

What needs to be done to get this one included on the 3/25 agenda?

Thank you,

Elizabeth Brown
IT Operations Manager
Office: 904.255.8199
Cell: 904.652.9186

From: Ola, Ruben <RubenO@coj.net>
Sent: Tuesday, March 23, 2021 8:31 AM
To: Ciprian, Alexander <Aciprian@coj.net>

Cc: Ossi, Thomas <TOssi@coj.net>; Brown, Elizabeth <ElizabethB@coj.net>
Subject: RE: FYI: Requisition FAIT-500709-21 Approved - ESC-0549-16 ERP ***PRIORITY REQUEST***

Sorry.. This will go to next week GGAC agenda 4/1/21.

Sincerely,

Ruben Ola, Purchasing Analyst
City of Jacksonville
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

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From: Ciprian, Alexander <Aciprian@coj.net>
Sent: Friday, March 19, 2021 5:00 PM
To: Ola, Ruben <RubenO@coj.net>
Cc: Ossi, Thomas <TOssi@coj.net>; Brown, Elizabeth <ElizabethB@coj.net>
Subject: FW: FYI: Requisition FAIT-500709-21 Approved - ESC-0549-16 ERP ***PRIORITY REQUEST***

Hi Ruben,

ITD is requesting this item be added to next week's CSPEC agenda. The request is related to 1Cloud and is a priority request.

Sincerely,

Alexander Ciprian
IT Contract Administrator
City of Jacksonville | Information Technologies Division
214 N. Hogan St., 9th Floor
Jacksonville, Florida 32202
Office: (904) 255-8006
www.coj.net

From: Alexander Ciprian <eims.fa.sender@workflow.mail.us2.cloud.oracle.com>
Sent: Friday, March 19, 2021 4:39 PM
To: Ciprian, Alexander <Aciprian@coj.net>
Subject: FYI: Requisition FAIT-500709-21 Approved

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Access this task in the Workspace Application

Requisition FAIT-500709-21 Approved

Details

Assignee	Alexander Ciprian
From	Alexander Ciprian
Assigned Date	3/19/21 4:39 PM
Expiration Date	4/18/21 4:39 PM
Task Number	1160732

Requisitioning BU	FAIT: Information Technologies
Entered By	Alexander Ciprian
Requisition Amount	0.01 USD (Approximately USD)
Nonrecoverable Tax	0.00 USD (Approximately USD)
Approval Amount	0.01 USD (Approximately USD)
Funds Status	Reserved
Description	ESC-0549-16 - Enterprise Resource Planning (ERP)-Master Services Contract - Phase 4a Learning Management Contract # 10420 Amendment 7 (No Financial Impact) This requisition is to be canceled upon CSPEC award approval.
Justification	

Requisition Lines

View requisition details for a complete list of requisition lines including previously approved lines.
View requisition details for a complete list of lines.
The following table shows the first 25 lines on requisition FAIT-500709-21. View the requisition for more details.

	Line	Item Description	Suggested Supplier	Requester	Co:
	1	ESC-0549-16 - Enterprise Resource Planning (ERP)-Master Services Contract - Phase 4a Learning Management Contract # 10420 Amendment 7 (No Financial Impact) This requisition is to be canceled upon CSPEC award approval.	Applications Software Technology LLC	Turner, Michael	113

View Requisition Details | View Document History

Comments

No data to display

Attachments

Header: CSPEC MEMO 1Cloud-

Header: 1Cloud Project Impleme

Header: GC-#1419080-v1-Amer executed (003).pdf

Header: P4a.CR.01 - Learning M

History

Updated By	Action Performed	Assignee	Updated Time
	Assigned	Alexander Ciprian	3/19/21 4:39 PM
Alexander Ciprian	Assigned	Applications Development Framework Application Identity for Procurement	3/19/21 2:31 PM
	Approved	Applications Development Framework Application Identity for Procurement	3/19/21 2:31 PM
	Assigned	Applications Development Framework Application Identity for Procurement	3/19/21 2:31 PM
	Approved	Applications Development Framework Application Identity for Procurement	3/19/21 2:31 PM
	Approved		3/19/21 2:31 PM
	Assigned	Kenneth Lathrop	3/19/21 2:31 PM
	Withdrawn	Kenneth Lathrop	3/19/21 4:34 PM
	Assigned	Tracy Geake	3/19/21 2:31 PM
Tracy Geake	Approved	Tracy Geake	3/19/21 4:34 PM
	Assigned	Elizabeth Brown	3/19/21 2:31 PM

	Withdrawn	Elizabeth Brown	3/19/21 4:34 PM
	Approved		3/19/21 4:34 PM
	Approved		3/19/21 4:34 PM
	Assigned	Applications Development Framework Application Identity for Procurement	3/19/21 4:34 PM
	Approved	Applications Development Framework Application Identity for Procurement	3/19/21 4:34 PM
	Assigned	Amy Hills	3/19/21 4:34 PM
Amy Hills	Approved	Amy Hills	3/19/21 4:39 PM
Amy Hills	Assigned	Applications Development Framework Application Identity for Procurement	3/19/21 4:39 PM
	Approved	Applications Development Framework Application Identity for Procurement	3/19/21 4:39 PM
	Task Completed - Approved		3/19/21 4:39 PM
	Completed		3/19/21 4:39 PM