City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Gregory Pease, Chief of Procurement** gp

DATE: **December 1, 2020**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 2, § 126.204 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified contractor for Design Build Services for Bridge Mitigation Improvements (McCoy's Creek) Raise Bridges- Stockton and King for Public Works Department. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Qualifications ("RFQ"). Procurement's review in this matter has revealed that:

> The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.
>
> The RFQ **has been** reviewed and approved by Risk Management regarding insurance and indemnification requirements.
>
> The RFQ **has been** reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: Encouragement Plan

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

Laidler, Marilyn

From:	Verdejo Magras, Wanda
Sent:	Thursday, September 24, 2020 4:44 PM
To:	Reed, Nikita; Laidler, Marilyn; Nettles, Rose
Cc:	Duckworth, Twane; Joyce, William; Smith, Robin; West, Lori; Brackin, Ann; Hahn, David
Subject:	RM REVIEWED & CONCLUDED : Draft Design-Build RFP for McCoy's Creek Bridges for Review
Attachments:	RM REVIEW AND REDLINED INS. REQ FOR McCoy's Bridges Design-Build RFP Rai....doc; RM REVIEW AND REDLINED INS. REQ FOR McCoy's Bridges Design-Build RFP Rai....pdf

Greetings,

Thank you for allowing Risk Management an opportunity to review your request.

After consulting the details of the agreement, Risk Management submits the following recommendation.

Risk Management reviewed the Indemnification & Insurance Requirements and did some **Redlined** to the McCoy's Bridges Design-Build RFP Raise Bridges–Stockton & King RFP.

This will conclude Risk Management review.

Any further questions please feel free to contact me.

Note: All emails need to be sent to Wverdejo@coj.net & RiskReview@coj.net

Cordially,

Wanda Verdejo
Property and Casualty Compliance Administrator
for Risk Management Division
City of Jacksonville
117 West Duval Street, Suite 335
Jacksonville, FL 32202-3381
Phone : 904-255-5314
Cell : 904-234-1578

Email : wverdejo@coj.net & riskreview@coj.net

From: Reed, Nikita
Sent: Friday, September 18, 2020 5:05 PM
To: Laidler, Marilyn; RiskReview; Nettles, Rose
Cc: Duckworth, Twane; Joyce, William; Smith, Robin; West, Lori; Brackin, Ann; Hahn, David
Subject: Draft Design-Build RFP for McCoy's Creek Bridges for Review

Procurement, EBO and Risk Management,

Attached for your review and comment is the subject RFP. Indemnification requirements are in the RFP draft document Attachment E. Insurance requirements are in the RFP draft document Attachment F. The Errors and Omissions policy is attached to this e-mail separately as Attachment J.

Also attached is the required Request for Risk Management Services form.

Please review:
> Risk Management - Insurance & Indemnification requirements.
> EBO – Encouragement Plan; A grant involving federal funds is pending for this project. I have used the Encouragement Plan to avoid a conflict should those funds become available.

Please call me if you have any questions.

Thanks,

Nikita L. Reed, P.E.
City of Jacksonville
Engineering & Construction Management Division
214 N. Hogan Street
Jacksonville, FL 32202
(904) 255-8702

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

September 24, 2020

To: Greg Pease, Division Chief
Procurement Division

From: Gretchen Williams, JSEB Compliance Officer
Jacksonville Small and Emerging Businesses (JSEB) Office

RE: **Bridge Mitigation Improvements (McCoy's Creek) Raise Bridges-Stockton and King**

The Jacksonville Small and Emerging Business & Contract Compliance (JSEB) Office has reviewed the scope of work, consulted the using agency, and contacted ready, willing, and available JSEBs.

Based upon our findings, we recommend the following:

- ☒ Encouragement
- ☐ Participation
- ☐ Set-Aside

Our outreach efforts are documented and available upon request. Please let us know if you have any questions or concerns.

If you need additional information I may be reached at (904) 255-8833.

cc: Marilyn Laidler
Rose Nettles

214 North Hogan Street, Suite 800 ☐ Jacksonville, FL 32202 ☐ 904-255-8840 ☐ Fax 904-255-8842 ☐ www.jseb.coj.net

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE

November 18, 2020

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee Meeting (CSPEC)**

ATTN: **Gregory W. Pease**
Chief of Procurement

THRU: **John P. Pappas, P.E.**
Director

FROM: **Robin Smith, P. E., Chief**
Engineering and Construction Management Division

SUBJECT: **Request to Advertise RFQ – Bridge Mitigation Improvements (McCoy's Creek) Raise Bridges – Stockton and King**

Public Works is requesting CSPEC approval to utilize a Request for Qualifications process for design-build services for the design and construction of two bridges over McCoy's Creek at King St. and Stockton St.

Your assistance in concurring with this request would be appreciated. If you have any questions or concerns regarding this matter, please contact Robin Smith at 904-255-8710.

JPP/nlr

Attachments: RFQ Specifications

Cc: Ann Brackin, Public Works Contracts and Finance Manager
Lori West, Public Works Contract Specialist

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