SUBJECT: CLASS 4, 5, & 6 CAB AND CHASSIS TRUCKS WITH VARIOUS BODIES

BID #: SC-0289-21

OPEN DATE: 12/02/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was opened on 12/2/20. Alan Jay Automotive Management's bid contained a $2.00 mathematical error which they have acknowledged. Recommend approval to waive the error as a minor irregularity.

Recommend approval of award to Alan Jay Automotive Management as the lowest responsive, responsible bidder. Term will be from date of award through September 30, 2021 with two (2) one (1) year renewal options. Estimated initial expenditure amount not-to-exceed $596,386.00.

Funding will be encumbered from account 51103.114001.564010.000000.00000500.00000.0000000 and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo; Bid Tabulation; Price Correction Acknowledgement, Terms & Conditions; Specifications

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: CHRIS TONGOL, FLEET MANAGEMENT ADMINISTRATOR

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: December 3, 2020

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Fleet Management Administrator

From: David Hylazewski, Equipment Control Administrator DH

Re: Recommendation of award for SC-0289-21 Class 4, 5, & 6 Cab & Chassis Trucks with Various Bodies

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Fleet Management is requesting approval of award for SC-0289-21 to the lowest responsive, responsible supplier, Alan Jay Automotive Management in the amount of $596,386.00. Period of Service is Date of Award through September 30, 2021, with two (2) one (1) year renewal options. Estimated amount of expenditure will be $596,386.00.

Funding Source: 51103.114001.564010.000000.00000500.00000 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255.7499 Fax: 904.381.4607 www.coj.net

BID TABULATION
SUMMARY

		Alan Jay Automotive Management	Cumberland International
Title:	Class 4, 5, & 6 Cab and Chassis Trucks with Various Bodies		
Bid No:	SC-0289-21		
Open Date:	December 2, 2021		
Analyst:	David Klages		
No. Invited:	(5) **No. Received:** (2) **Other:** (0)		
Recorded By:	Renata Barnett		
TOTAL BASE BID (Groups 1 -4):		**$596,386.00**	**$1,405,899.75**
Terms:		No discount	No discount
Delivery:		225 Business Days	150 Business Days
Signed Bid Form:		Yes	Yes
Bid Proposal Form:		Yes	Yes
Conflict of Interest Certificate:		Yes	Yes
Insurance Agent Acknowledgement Form:		Yes	Yes
Specifications Checklist:		Yes	Yes
Attachment A - Form 1 (Debarment):		Yes	Yes
Attachment A - Form 2 (Lobbying):		Yes	Yes
Addendum 1:		Yes	Yes

BID TABULATION

Title:	Class 4, 5, & 6 Cab and Chassis Trucks with Various Bodies
Bid No:	SC-0289-21
Open Date:	December 2, 2021
Analyst:	David Klages
No. Invited:	(5) **No. Received:** (2) **Other:** (0)
Recorded By:	Renata Barnett

Item #	Description	Unit	Est. Annual Quantity	Alan Jay Automotive Management		Cumberland International	
				Unit Price	Extended Price	Unit Price	Extended Price
1 (Group 1)	4 x 2 Conventional Cab	Each	5	$45,014.00	$225,070.00	$49,407.55	$247,037.75
2 (Group 1)	Regular Cab CA:60/WB:141"	Each	1	$0.00	$0.00	$49,407.55	$49,407.55
3 (Group 1)	Regular Cab CA:84/WB:165"	Each	1	$228.00	$228.00	$49,407.55	$49,407.55
4 (Group 1)	Regular Cab CA:108/WB:189"	Each	1	$413.00	$413.00	$49,786.55	$49,786.55
5 (Group 1)	Regular Cab CA:120/WB:201"	Each	1	$600.00	$600.00	$49,786.55	$49,786.55
6 (Group 1)	Crew Cab	Each	1	$4,391.00	$4,391.00	$52,135.55	$52,135.55
7 (Group 1)	Crew Cab CA:60/WB:175"	Each	1	$0.00	$0.00	$52,135.55	$52,135.55
8 (Group 1)	Crew Cab CA:84/WB:199"	Each	1	$194.00	$194.00	$52,614.55	$52,614.55
9 (Group 1)	Crew Cab CA:120/WB:235"	Each	1	$479.00	$479.00	$52,614.55	$52,614.55
10 (Group 1)	Class 5	Each	1	$444.00	$444.00	$2,134.00	$2,134.00
11 (Group 1)	Class 6	Each	1	$4,841.00	$4,841.00	$3,886.00	$3,886.00
			Group 1 Total (Items 1 - 11):	**$236,660.00**		**$660,946.15**	
1 (Group 2)	4 x 4 Conventional Cab	Each	5	$47,607.00	$238,035.00	$52,090.55	$260,452.75
2 (Group 2)	Regular Cab CA:60/WB:141"	Each	1	N/A	N/A	N/A	N/A
3 (Group 2)	Regular Cab CA:84/WB:165"	Each	1	$0.00	$0.00	$52,090.55	$52,090.55
4 (Group 2)	Regular Cab CA:108/WB:189"	Each	1	$352.00	$352.00	$52,469.55	$52,469.55
5 (Group 2)	Regular Cab CA:120/WB:201"	Each	1	$498.00	$498.00	$52,469.55	$52,469.55
6 (Group 2)	Crew Cab	Each	1	$4,391.00	$4,391.00	$54,980.55	$54,980.55
7 (Group 2)	Crew Cab CA:60/WB:175"	Each	1	$0.00	$0.00	$54,980.55	$54,980.55
8 (Group 2)	Crew Cab CA:84/WB:199"	Each	1	$278.00	$278.00	$55,459.55	$55,459.55
9 (Group 2)	Crew Cab CA:120/WB:235"	Each	1	$406.00	$406.00	$55,459.55	$55,459.55
10 (Group 2)	Class 5	Each	1	$747.00	$747.00	$2,134.00	$2,134.00
11 (Group 2)	Class 6	Each	1	$3,991.00	$3,991.00	$3,886.00	$3,886.00
			Group 2 Total (Items 1 - 11):	**$248,698.00**		**$644,382.60**	

BID TABULATION

Title:	Class 4, 5, & 6 Cab and Chassis Trucks with Various Bodies			**Alan Jay Automotive Management**		**Cumberland International**	
Bid No:	SC-0289-21						
Open Date:	December 2, 2021						
Analyst:	David Klages						
No. Invited:	(5) **No. Received:** (2) **Other:** (0)						
Recorded By:	Renata Barnett						
Item #	**Description**	**Unit**	**Est. Annual Quantity**	**Unit Price**	**Extended Price**	**Unit Price**	**Extended Price**
1 (Group 3)	Dump Body	Each	1	$11,505.00	$11,505.00	$10,005.00	$10,005.00
2 (Group 3)	Drop Sides Dump	Each	1	$12,048.00	$12,048.00	$10,490.00	$10,490.00
3 (Group 3)	Crane Sides Dump	Each	1	$47,079.00	$47,079.00	$43,727.00	$43,727.00
4 (Group 3)	Utility Body	Each	1	$12,369.00	$12,369.00	$11,177.00	$11,177.00
5 (Group 3)	Stake Body	Each	1	$8,254.00	$8,254.00	$7,455.00	$7,455.00
			Group 3 Total (Items 1 - 5):	**$91,255.00**		**$82,854.00**	
1 (Group 4)	Winch: Warn Winch 15-A-2D; 15,000 lb. Capacity	Each	1	$6,380.00	$6,380.00	$5,800.00	$5,800.00
2 (Group 4)	Lift Gate: Tommy Gate G2 Series; 16,000 lb. Capacity	Each	1	$3,823.00	$3,823.00	$2,900.00	$2,900.00
3 (Group 4)	30" Underbody Toolbox	Each	1	$429.00	$429.00	$440.00	$440.00
4 (Group 4)	Flatbed Length Options: 14' Stake Body; Requires 108" CA (additional cost included)	Each	1	$853.00	$853.00	$775.00	$775.00
5 (Group 4)	Flatbed Length Options: 16' Stake Body; Requires 120" CA (additional cost included)	Each	1	$1,320.00	$1,320.00	$1,200.00	$1,200.00
6 (Group 4)	Receiver Hitch Pintle Ball Combo; 2-5/16"; BH82516 @ 16,000 lbs.	Each	1	$547.00	$547.00	$547.00	$547.00
7 (Group 4)	Quick Release Tailgate	Each	1	$130.00	$130.00	$175.00	$175.00
8 (Group 4)	Pull Spring Rewind Tarp; Armless (included on drop sides - replacement to manual crank)	Each	1	$451.00	$451.00	$460.00	$460.00
9 (Group 4)	6" Wood Side Bars; 2 per Vehicle	Each	1	$165.00	$165.00	$190.00	$190.00

BID TABULATION

Title:	Class 4, 5, & 6 Cab and Chassis Trucks with Various Bodies
Bid No:	SC-0289-21
Open Date:	December 2, 2021
Analyst:	David Klages
No. Invited:	(5) **No. Received:** (2) **Other:** (0)
Recorded By:	Renata Barnett

Item #	Description	Unit	Est. Annual Quantity	Alan Jay Automotive Management		Cumberland International	
				Unit Price	Extended Price	Unit Price	Extended Price
10 (Group 4)	4-Corner LED Package (4 lights per vehicle); Brooking PAL06-X; Color specified on PO	Each	1	$853.00	$853.00	$800.00	$800.00
11 (Group 4)	Brooking L05MB-EX Mini Lighbar with single control; Color specified on PO	Each	1	$781.00	$781.00	$750.00	$750.00
12 (Group 4)	Steel Storage Box: Buyers Prodcucts Co.; #BP855524B; 55" x 24" x 85"	Each	1	$3,916.00	$3,916.00	$3,560.00	$3,560.00
13 (Group 4)	Mud Flaps; Non-Advertising; 2 per Vehicle	Each	1	$125.00	$125.00	$120.00	$120.00
			Subtotal - Group 4:	**$19,773.00**		**$17,717.00**	
			Total Base Bid (Groups 1 - 4):	**$596,386.00**		**$1,405,899.75**	

Klages, David

From: matt.forte@alanjay.com
Sent: Thursday, December 3, 2020 2:15 PM
To: Klages, David
Subject: RE: Bid Submittal for SC-0289-21 Class 4, 5, & 6 Cab and Chassis Trucks with Various Bodies

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Yes I agree the math should have come out to $19,773 instead of the written $19,771.00. That should not be a problem...right?

Thanks,

Matt Forte
Alan Jay Automotive Management
Government Account Manager for SE
Direct (863)-402-4216
Fax (863) 402-4221
Cell (904) 505-9682
CHEVROLET BUICK GMC CADILLAC
FORD LINCOLN
CHRYSLER JEEP DODGE RAM
TOYOTA KIA NISSAN
ALFA ROMEO MASERATI

From: Klages, David <DKlages@coj.net>
Sent: Thursday, December 03, 2020 2:10 PM
To: matt.forte@alanjay.com
Subject: Bid Submittal for SC-0289-21 Class 4, 5, & 6 Cab and Chassis Trucks with Various Bodies

Matt,
Attached is your bid submittal for **SC-0289-21 Class 4, 5, & 6 Cab and Chassis Trucks with Various Bodies**. Would you please look at your subtotal for Group 4 and let me know if you agree that the correct amount is $19,773.00 , not $19,771.00 as written in your submittal and also that your Total Base Bid should be increased by $2.00 for a corrected total bid of $596,386.00?

If you have any questions, please feel free to call.

Thank you,

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202

TERMS AND CONDITIONS
CLASS 4, 5, & 6 CAB AND CHASSIS TRUCKS WITH VARIOUS BODIES

1. **SCOPE**

The City of Jacksonville's Fleet Management Division is currently accepting bids to obtain a source of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **Class 4, 5, & 6 Cab and Chassis Trucks with Various Bodies** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. **Bidders must bid on all items to be considered for award.** ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States..

- Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.
- Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. **TERM OF AGREEMENT**

The term of this agreement will be from the date of award through September 30, 2021 with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. **MINIMUM REQUIREMENTS**

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. Vendor shall provide proof of applicable local business license if located within Duval County.

5. **PRE-BID CONFERENCE**

There is no pre-bid meeting scheduled for this solicitation.

6. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems

necessary anytime during the contract period. The City reserves the right to add or delete items during the contract period. The City will order on an as needed basis.

8. DELIVERY

Deliveries shall be made to 2581 Commonwealth Avenue, Jacksonville, FL 32254. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit price, and unit of measure.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. PRICES

All unit prices shall include **freight, delivery, and handling charges** to the delivery location as outlined in the bid documents.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; the vehicle operator's signature, vehicle number, mileage, purchase order number or contract number, item number and description, date of shipment or service, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line **MUST BE**: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

A copy shall be given to the Fleet Management Division, 2581 Commonwealth Avenue, Jacksonville, FL 32254.

All invoices must have the correct PO Number typed on the invoice for payment to occur.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid

number should be listed on certificate.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS
CLASS 4, 5, & 6 CAB AND CHASSIS TRUCKS WITH VARIOUS BODIES

All questions or discrepancies regarding bid documents or the bidding process must be submitted in writing to David Klages, Purchasing Analyst, at dklages@coj.net by the date and time specified on the Bid Form.

See the technical specifications on the next ten (10) pages. Indicate whether or not the items offered in your bid submittal meet the requirements of each specification on the Specifications checklist. **Be sure to indicate the make and model of the vehicle at the top of the Specifications checklist.**

The specifications are for a 2021 International CV515. The City will accept offers of other makes and models that are "equal to or better than" the 2021 International CV515. Acceptance of alternate makes and models that are "equal to or better than" the 2021 International CV515 will be at the discretion of the City.

Bidders may offer only one (1) make and model. Offering more than one (1) make and model will render the bid submittal as non-responsive.

Be sure return the Specifications checklist with your bid submittal. Failure to do so will render your bid submittal as non-responsive.

All vehicles must be brand new with standard manufacturer warranties (at a minimum) and must be model year 2021 or newer for the initial term of the award. Any vehicles purchased during the renewal period(s) of the contract, if applicable, will be of the same model year, or newer, as the year of the contract renewal award.