SUBJECT: CITYWIDE ARMORED CAR SERVICES – REBID

BID #: SC-0565-17

OPEN DATE: 08/30/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 9/21/17 to Brinks Incorporated (formerly Dunbar Armored, Inc.) in the amount of $86,687.92. First renewal option approved on 8/16/18 in the amount of $89,201.87; second renewal option approved on 9/19/19 in the amount of $89,201.87; third renewal option approved on 9/11/20 in the amount of $89,291.08.

Brinks Incorporated is offering a temporary amendment to the terms and conditions of subject bid which would incorporate a discount for suspended service for the months of April and May 2020 due to the COVID-19 pandemic.

Recommend approval to sign an amendment that would result in a discount to the City for suspended service caused by the COVID-19 pandemic. Total award expenditure shall remain unchanged at $354,382.74. All other terms and conditions shall also remain unchanged.

This award shall be funded by various agency accounts and processed via individual Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter & Addendum, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: GREGORY PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst DK

Date: December 2, 2020

Subject: SC-0565-17 Citywide Armored Car Services – Re-Bid

During the height of the COVID-19 pandemic many of the City of Jacksonville agencies experienced facility closings and/or reduced manpower in said facilities. This resulted in a reduced need for citywide armored car services. Brinks Incorporated is offering a temporary amendment to the terms and conditions of SC-0565-17 Citywide Armored Car Services – Re-Bid which would incorporate a discount for suspended service for the months of April and May 2020.

The Procurement Division requests approval to sign an amendment that would result in a discount to the City for the suspended service. The total award expenditure shall remain unchanged at $354,382.74. All other terms and conditions shall also remain unchanged.

Funding for this award will be encumbered from various agency accounts and executed by Purchase Order(s).

Thank you for your assistance and consideration in this matter.

CC: Dustin Freeman
Manager of Purchasing Services
Procurement Division

BRINKS

Brink's U.S.
A Division of Brink's, Incorporated
555 Dividend Drive, Suite 100
Coppell, TX 75019
USA
Tel: 469-549-6000
Website: www.brinksinc.com

March 23, 2020

Dear Valued Customer,

Thank you for your continued patience as we work to respond to the needs of each customer through this rapidly evolving situation. We're doing our best to make any service changes you may have requested, and provide you with as much support and flexibility as we can during this challenging time.

If you have submitted a request for a reduction or suspension of service (via our online form, a Customer Care representative, a Sales representative or other means), we have suspended your service per your request. You will be charged 100% of your current contractual rates for all suspended locations until the end of your current contract.

In lieu of paying 100% for all reduced or suspended locations, Brink's is offering a heavily discounted invoice rate to you during this mutually challenging time via the attached Addendum.

Your previous request to reduce or suspend service has given us the necessary information with which to operationally execute your change in service. The attached Addendum details the terms of that change, the discount we're offering, and the contractual obligations of both parties. Your expedient attention to and execution of this Addendum will help ensure that you and Brink's are both informed of and agree to the terms and pricing surrounding the change you requested. Please sign and return at your earliest convenience. You can email your signed Addendum to your Sales Representative, or submit via the online JOT form at the following web address: https://announcements.brinksinc.com/en/web/covid-19/request-service-suspension

We appreciate your business during this time. Your partnership is critical to ensure that the full extent of our resources will be available to you as soon as you will need them again. We hope that will be very soon.

Sincerely,

The Brink's Team

BRINKS

Brink's U.S.
A Division of Brink's, Incorporated
555 Dividend Drive, Suite 100
Coppell, TX 75019
USA
Tel: 469-549-6000
Website: www.brinksinc.com

March 23, 2020

RE: Suspension of Service(s) under your Brink's Services Agreement ("Suspension Addendum")

Dear Valued Customer,

In response to the COVID-19 pandemic and pursuant to your request to suspend all Services under your Services Agreement ("Agreement") to all locations in a certain Service Market (as defined below), Brink's is offering the following temporary Suspended Service Program. This Program will amend your Services Agreement for 60 days beginning on April 1, 2020, and will be extended by Brink's on a month-to-month basis until Brink's provides 15 days' prior notice to you that this Program is being discontinued ("Suspension Term"), in which case our Agreement will resume as written. Capitalized terms not defined in this letter are being used as defined in your Agreement:

1. For any requested suspension of service during the Suspension Term, Brink's will reduce your monthly invoice for such suspended locations for Brink's Armored Transportation, ATM, Service-only Smart Safe, and Service-only Recycler Services by 65% ("Reduction"). For any requested suspension of service during the Suspension Term, Brink's will reduce your monthly invoice for such suspended locations for Brink's-owned Smart Safe and Brink's-owned Recycler Services by 50% ("Reduction"). Reduction will be made by Service Market and based on the amount of your February 2020 invoice for such suspended locations. Service Market will be defined by the zip code in which the suspended locations exist per the Agreement.
2. For the Services indicated under item 4 below, Brink's will suspend all fuel surcharges for all locations under that SOW or Agreement.
3. In the event you request a Clean Out for any specific location, Brink's will charge a one-time fee of $350.00 plus any Excess Liability Charges as stated in your Services Agreement for such Shipment. A 'Clean Out' will be defined as a special trip whereby Brink's will pick-up all Property required by you at a service location prior to such location(s) being suspended.
4. The Reduction will apply to your item and/or flat Rates as applicable to the following checked Services:
   [CHECK ALL THAT APPLY]

   ☐ Armored Transportation ☐ ATM ☐ Smart Safes ☐ Recyclers
5. If subsequent locations require suspension of Services, you agree to submit such request through the Brink's Sales COVID-19 JOT or the Service Reduction form at Brinks.com. Brink's will update such locations upon receipt of your request, and the parties will not require a resubmission of this signed document to incorporate such subsequent locations.
6. If you wish to resume any or all Services prior to the expiration of the Suspension Term, you agree to submit such request through the Brink's Sales RESTART JOT. You will be a Brink's preferred restart customer, and Brink's will resume such Services within three (3)

Business Days of receipt of your request. Business Day, as used herein, is defined as Monday through Friday only.

7. The Agreement or all SOW Term(s) under the Agreement shall be extended by the length of the Suspension Term.

8. Except as expressly addressed in this Suspension Addendum, all other terms of your Agreement with Brink's will remain in full force and effect.

If you agree to this Suspended Service Program, please sign and return this Suspension Addendum at your earliest convenience. We sincerely hope that this Program can help provide you with additional support during this challenging time.

Sincerely,

The Brink's Team

To Agree & Accept this Suspension Addendum, please fill out and sign below:
Customer Name (as it appears on your Services Agreement):_____
Contract Number(s) (if available): _____
Signature of Representative:_____
Printed Name: _____
Title: _____
Date: _____

SUBJECT: CITYWIDE ARMORED CAR SERVICES – REBID

BID #: SC-0565-17

OPEN DATE: 08/30/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 9/21/17 to Brinks Incorporated (formerly Dunbar Armored, Inc.) in the amount of $86,687.92. First renewal option approved on 8/16/18 in the amount of $89,201.87; second renewal option approved on 9/19/19 in the amount of $89,201.87.

Recommend approval to utilize the third renewal option with Brinks Incorporated with a 0.1% increase in the annual expenditure amount of $89,291.08. Total revised award amount not-to-exceed $354,382.74. Period of service will be October 1, 2020 through September 30, 2021 with one (1) one (1) year renewal option remaining.

This award shall be funded by various agency accounts and processed via individual Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Terms/Specifications, Previous Awards

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREGORY PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/10/20

Teresa R. Eichman

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/11/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

~~Brian Hughes~~
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of
~~Executive Order No. 2019-02~~

SUBJECT: CITYWIDE ARMORED CAR SERVICES – REBID

BID #: SC-0565-17

OPEN DATE: 08/30/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 9/21/17 to Brinks Incorporated (formerly Dunbar Armored, Inc.) in the amount of $86,687.92. First renewal option approved on 8/16/18 in the amount of $89,201.87.

Recommend approval to utilize the second renewal option with Brinks Incorporated in the annual expenditure amount of $89,201.87. Total revised award amount not-to-exceed $265,091.66. Period of service shall be October 1, 2019 through September 30, 2020 with two (2) one (1) year renewal options remaining.

Recommend approval to amend the award dated 9/21/17 by removing the requirement for a minimum of two (2) armed guards per vehicle (Additional Requirements: 5a and 5b).

This award shall be funded by various agency accounts and processed via Individual Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Renewal Request/Acceptance, Terms/Specifications, Previous Awards

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREGORY PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/19/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/19/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: CITYWIDE ARMORED CAR SERVICES

BID #: SC-0565-17 OPEN DATE: 2017-08-30

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award to Brinks Incorporated and ratifying the assignment date back to August 13, 2018 due to acquiring the current contracted vendor, Dunbar Armored, Inc., for the assumption of continued services under the same terms and conditions. Period of service shall be unchanged through September 30, 2019, with three (3) one-year renewal options remaining after that.

Total annual expenditure shall remain unchanged at $89,201.87 with the total contract expenditure not-to-exceed remaining $175,889.79.

Funding for this award to be encumbered by various accounts and executed by Purchase Order(s).

Attachments: Recommendation Memo; Email Correspondence; Vendors' W-9, Previous Awards

Analyst: DAVID KLAGES RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 4/11/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/11/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: CITYWIDE ARMORED CAR SERVICES – REBID

BID #: SC-0565-17 **OPEN DATE: 08/30/2017**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first (1) of four (4), one (1) year renewal options with Dunbar Armored, Inc. for the period of service from October 1, 2018 through September 30, 2019, with a CPI increase of 2.9% or $2,513.95. The total estimated annual expenditure not-to-exceed $89,201.87, for a revised award total not-to-exceed $175,889.79.

Funding for this award to be encumbered by various agency accounts and executed by purchase order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Increase Spreadsheet, Previous Awards

Analyst: _____ CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/16/18

_____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 8/16/18

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mouss
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: CITYWIDE ARMORED CAR SERVICES – REBID

BID #: SC-0565-17 OPEN DATE: 08/30/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend award dated 9/21/17 to Dunbar Armored, to attach additional Terms and Conditions and Proposal Declarations as specified in the attachments.

Attachments: Recommendation Memo; Proposal Declarations; Additional Terms and Conditions; Vendor Email; Risk Approval

Analyst: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/21/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/21/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: CITYWIDE ARMORED CAR SERVICES – REBID

BID #: SC-0565-17 **OPEN DATE:** 8/30/17

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Dunbar Armored. Period of service is from October 1, 2017 through September 30, 2018 in the amount of $86,687.92.

Funding Source: Various Agencies – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/21/17

Susan R. Eichner OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/21/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05