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SUBJECT: Custom Built 3-Horse Slant Load Trailer for Draft Horses

BID #: XF-0344-23 **OPEN DATE: 5/10/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One year from date of award

AGENCY: Fleet Management

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (10) **NUMBER RECEIVED:** (1) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Horse Pro Trailers as the lowest responsive, responsible bidder. Period of service is one year from date of award. Estimated initial expenditure amount not-to-exceed $122,572.00.

Funding Source: 51103.114001.564010.000000.00000500.00000.000000 – $89,472.00
51102.114001.564010.000000.00000499.00000.000000 - $33,100.00
To be encumbered by purchase order

Attachments: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Corey Sidlo FOR: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: May 15, 2023

To: Dustin Freeman, Chief of Procurement Division

Thru: Cris Tongol, Chief, Fleet Management

From: David Hylazewski, Equipment Control Administrator DH

Re: Recommendation of Award for XF-0344-23 Custom Built 3-Horse Slant Load Trailer for Draft Horses

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Fleet Management Division is requesting approval of award XF-0344-23 Custom Built 3-Horse Slant Load Trailer for Draft Horses to Horse Pro Trailers. Period of Service is One year from date of award. Estimated amount of annual expenditure will be $122,572.00.

Funding Source:
51103.114001.564010.000000.00000500.00000 in the amount of $89,472.00
51102.114001.564010.000000.00000499.00000 in the amount of $33,100.00
To be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7409 Fax: 904.381.4607 www.coj.net

BID TABULATION SHEET

TITLE:	CUSTOM BUILT 3-HORSE SLANT LOAD TRAILER FOR DRAFT HORSES			HORSE PRO
BID NO.:	XF-0344-23			
OPEN DATE:	May 10, 2023 @ 2:00 P.M.			
ANALYST:	Corey Sidlo			
No. Invited: (10)	No. Received (1)	No Bids: (0)		
Recorded By:				
ITEM	DESCRIPTION	EST. QUANITY (EA.)	UNIT PRICE	EXT TOTAL
1	Custom Built Slant Load Horse Trailer to fit Draft Horses 4-Star Trailers Model 4S3D187 or Equivalent; Model: 4-Star 453D187	2	$61,286.00	$122,572.00
		TOTAL:	$122,572.00	
		TERMS:	NOT LISTED	
		DELIVERY:	30 DAYS	
		BID FORM:	YES	
		BID PROPOSAL FORM:	YES	
		CONFLICT OF INTEREST:	YES	
		ADDENDUM (0):	N/A	

TERMS AND CONDITIONS

CUSTOM BUILT 3-HORSE SLANT LOAD TRAILER FOR DRAFT HORSES

SCOPE

The City of Jacksonville's Fleet Management Division is currently accepting bids to obtain a source of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for (2) each Custom Built 3-Horse Slant Load Trailer.

AWARD

Award will be ALL OR NONE to the lowest responsive, responsible bidder(s) subject to the Buy American Preference clause described below. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.

Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

TERM OF AGREEMENT

The term of this agreement is one (1) year from date of award.

PRE-BID CONFERENCE

There is not a pre-bid meeting scheduled for this bid.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide the items and services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submission shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. The City will order on an as needed basis.

ESCALATION/DE-ESCALATION
All pricing submitted shall remain firm for the first year of the initial contract period. After the first year of the contract term, a supplier may submit in writing a request for price escalation / de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

DELIVERY
Delivery will be made 2581 Commonwealth Avenue, Jacksonville, FL 32254.

PICK UP AND RETURNS
The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

INVOICING
Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include purchase order number, FM number, item number and description, date of service, hours of each item, unit prices, unit of measure and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line MUST BE: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

INSURANCE/INDEMNIFICATION
Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate.

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SPECIFICATIONS

CUSTOM BUILT 3-HORSE SLANT LOAD TRAILER FOR DRAFT HORSES

SLANT LOAD HORSE TRAILERS– WIDTH: 8'0" LENGTH: 22'0" HEIGHT: 8'0", Qty (2)

Specifications are for 4-Star Trailers Model 4S3D187. Equivalent trailer will be excepted but must be the exact size with approved specifications. Specifications must be submitted with proposal.

HORSE COMPARTMENTS: Qty (3) COMPARTMENTS: 56" EACH

ALL SMOOTH SKIN TO BE CHARCOAL

1. Coupler Assy 2 5/16" adjustable
2. Drop leg: 12,000# Single leg hydraulic jack w/battery box & battery wired up
3. Subframe assy
4. Axles: 2-102" Capacity: 7,000# Type: Torsion Brakes: Electric Hub: 8-bolt Mtg Brkt 79"
5. Tires: 235/85R 16, 14-ply(G-614) Spare: yes
6. Wheels: 16x6 Alum Wheels
7. GN Floor Assy: .090 Smooth
8. Floor Assy: Smooth(ribbed) aluminum.
9. GN Side Assy: Taper Nose 12" Each side w/windows
10. Drop ht: 50 7/8"
11. Side Assy: CS skin @ top w/Windows
12. SS: Skin @ top w/Feed Doors
13. Nose: Skin w/Polished corner caps
14. Rood: Insulate & line horse compartment only
15. Rear Doors: Double 50/50 w/Windows & double anti-rack hardware w/60" tall X Full width easy lift ramp behind rear doors
16. D/R Door: (1) w/Window @ CS drop – See option line #31
17. Walk-thru door: (1) w/drop down w/window & drop down window bars @ SS bulkhead wall
18. Feed doors: (2) drop downs w/windows & drop down window bars
19. Dividers: (2) ½ horse dividers w/pads
20. Dome lights: Five (5)
21. Lights & wiring: Std, pair of extra height turn signals, (1) 18" LED awning light @ rear & (3) 12'volt electric fan
22. DOT tape: Yes – Custom Graphics: NONE
23. Bulkhead Wall: Perm slant: *54 offset* Floor Mats: Horse compartment & rear tack only
24. Rear Tack Wall: None
25. Feed Bags: 1 Per (3) Rubber: CS & SS Walls
26. Inside ties, 2 per: (6) Rubber Wheel Wells: See option Line #32
27. Outside Ties: (6) (3) each side – Carpet: GN Floor Drop & Floor: Gray
28. Breast Bar: Saddle Racks, 1 per (3) on permanent post & SS D/R wall
29. Butt Bar: Full width padded chain – Bridle Hooks (10) Bulkhead Wall
30. Two-way Roof Vents, 1 per: (3) – Brush Tray (2): D/R Door

    OPTIONS INCLUDED:
31. (1) Fold Down Step @ CS Dressing Room Door
32. Taper Wheel wells up to sides & taper wheel well ends @ CS & SS