City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Dustin Freeman, Chief of Procurement**

DATE: **May 11, 2023**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 7, § 126.701 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified Design Build Service (RFQ) for **Construction Manager at Risk (CMAR) Services for Riverfront Plaza and Northbank Bulkhead** for the Public Works Department. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Qualifications ("RFQ"). Procurement's review in this matter has revealed that:

> The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.
>
> The RFQ **has been** reviewed and approved by Risk Management regarding insurance and indemnification requirements.
>
> The RFQ **has been** reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: Encouragement

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

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Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
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TO: **Competitive Sealed Proposals Evaluation Committee (CSPEC)**

ATTN: **Dustin Freeman.**
Chief of Procurement

THRU: **Steven D. Long, Jr., P. E.**
Director of Public Works

FROM: **Robin Smith, P. E., Chief**
Engineering and Construction Management Division

Jonathan Page, P. E., Project Manager
Engineering and Construction Management Division

DATE: **May 11, 2023**

RE: **Certification letter for CDB-0081-23 Construction Manager at Risk (CMAR) Services for Riverfront Plaza and Northbank Bulkhead**

Public Works is requesting the use of the Competitive Sealed Proposal Evaluation Committee (CSPEC) process for the procurement of CMAR Services for the construction of the Riverfront Plaza and the adjacent Bulkhead's replacement. The following information is furnished in accordance with chapter 126.204 of the City Ordinance Code.

1. Owner's ability to obtain proposals from the selected CMAR team utilizing and modifying as necessary the 100% plans developed by the City before negotiating the final project cost.
2. Owner's ability to resolve construction conflicts and changes in an expeditious manner.
3. Owner's ability to obtain proposals from the selected CMAR team for cost saving measures before negotiating the final project cost.
4. Time and cost savings based on the CMAR team's experience gained on previous large riverfront parks and bulkhead projects.

The CMAR method will be advantageous over the traditional Design-Bid delivery method, considering the location of the project and its importance to be completed with the highest quality and with the minimum impact (construction duration) to the community. This process allows the Department of

Public Works to review the professional qualifications of both members of the CMAR team and the chosen contractor and allows us to implement required phasing, as necessary, to efficiently phase the project to meet budgetary constraints.

The sub-committee responsible for evaluating the submitted bids will be comprised of the following representatives of Public Works: Robin G. Smith, P. E. and Jonathan P. Page, P. E.

Your assistance in concurring with this request would be appreciated. If you have any questions or concerns regarding this matter, please contact Robin Smith at 904-255-8710.

RGS/jpp

Jaclyn Stamos, Purchasing Analyst
Lori West, Contract Specialist, Engineering and Construction Management Division
Tammy Duggan, PW Contracts and Finance Manager