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SUBJECT: KITCHEN RENOVATIONS AT FIRE STATION NO. 5 & 27

BID #: CF-0343-23 **OPEN DATE: 05/03/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE-TIME PURCHASE

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 43 **NUMBER RECEIVED:** 1 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Southeastern Stainless Fabricators, Inc., as the lowest responsive, responsible bidder for Kitchen Renovations at Fire Stations No. 5 & 27 for the Jacksonville Fire and Rescue Department. Total estimated not-to-exceed expenditure is $129,348.00.

Fire Station #5 - $65,863.00
Fire Station #27 - $63,485.00

Funding for this award to be encumbered by account: 32124.127001.565050.008823.00000000.00000.0000000 - to be executed by Purchase Order

Attachments: Recommendation Memo, Tabulation Sheet, Specifications, Terms and Conditions

Analyst: O Wallace-Cohen
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED: Robert N Waxmann
For: DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

May 11, 2023

TO: Dustin Freeman, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: CF-0343-23 KITCHEN RENOVATIONS FOR FIRE STATIONS 5 & 27

The Jacksonville Fire and Rescue Department (JFRD) has reviewed the sole respondent to subject bid and requests approval to award to Southeastern Stainless Fabricators in the amounts as follows:

F.S. #5 - $65,863.00
F.S. # 27 - $63,485.00

The total maximum indebtedness to the City will be $129,348.00 and to be executed by Purchase Order.

Funding Source: 32124.127001.565050.008823.000000.00000.0000000

If you have any questions, please contact Dan Pearson at (904) 255-3265.

KP/dp

TITLE: KITCHEN RENOVATIONS AT FIRE STATION No. 5 & 27

BID NO: CF-0343-23

OPEN DATE: 05/03/23

ANALYST: Olive Wallace-Cohen

NO. INVITED: (43) No. Received: (1) No Bids: (1)

RECORDED BY: Melissa Pierce

ANNOUNCER: BRIAN KEMP

SOUTHEASTERN STAINLESS FABRICATORS INC.

ITEM #	DESCRIPTION	Quantity	UOM	
1	Fire Station #5 2433 Forest Street Jax, Fl, 32204 Quote per detailed specifications in Scope of Work	1	JOB	$ 65,863.00
2	Fire Station #27 6241 Fort Caroline Rd Jax FL, 32277 Quote per detailed specifications in Scope of Work	1	JOB	$ 63,485.00
	TOTAL BASE BID			**$ 129,348.00**

Insurance Acknowledgement	
Delivery	200 Days
Conflict of Interest:	✓
Addendums (1,):	✓

TERMS AND CONDITIONS

KITCHEN RENOVATIONS FOR FIRE STATIONS 5 & 27

1. **SCOPE**

The City of Jacksonville's Fire and Rescue Department is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **Kitchen Renovations for Fire Stations 5 & 27** as listed in the bid documents.

2. **AWARD**

Award will be **ALL or NONE** to the lowest responsive, responsible bidder. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

This is a one- time purchase.

4. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

5. **PRE-BID CONFERENCE**

Not Applicable.

6. **QUANTITIES**

N/A

7. **DELIVERY**

Jacksonville Fire and Rescue Department, 355 Ellis Road South, Jacksonville, Florida 32254 Attn: Logistical Support. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

8. **ESCALATION/DE-ESCALATION**

All pricing submitted shall remain firm for the first year of the initial contract period. After the first year of the contract term, a supplier may submit in writing a request for price escalation / de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

9. **PRICES**

All unit prices shall include freight, delivery, set-up, tear-down, and all labor charges to the delivery location when needed.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202. **All original invoices shall be submitted through the City of Jacksonville's 1Cloud Supplier Portal or can be e-mailed directly to 1CloudInvoice@coj.net** or jfrdprocurement@coj.net. Payments may be made as outlined, if applicable, in the bid specifications.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate. The awarded vendor will be required to submit the copy of the insurance certificate within ten (10) calendar days after receipt of award notification. Failure to submit required certification of insurance could lead to rejection of your bid.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATION

KITCHEN RENOVATIONS FOR FIRE STATIONS 5 & 27

Background
The City of Jacksonville's Fire and Rescue Department (JFRD) is requesting proposals to renovate the kitchens of two (2) fire stations. The specifications will differ between the two stations. The fire stations are staffed by firefighters who work 24 hour shifts and work will need to be coordinated during this time. All materials should be able to withstand heavy daily use and demonstrate good durability characteristics and low maintenance. The design should maximize functionality of the space and have pleasing aesthetics that blend with the existing decor. The proposal shall include all items listed in the detailed specifications in the bid package.

Project Scope
The work included in this contract consists of furnishing all labor, materials, equipment, and other incidentals necessary to complete the detailed specifications. A Pre-Bid meeting is mandatory for site visit to field measure.

Fire Station 5

Provide and install:

Custom stainless steel base cabinets with 6" kicks

- **Countertops & Sinks**
  14ga IRB non-directional finish type 304 stainless steel

  Left of Range
  Approx. 145-1/4" x 52-1/2" x 27" deep, L-shape

  A. 5" splash rear
  B. IRB marine V edge front & both ends
  C. double compartment custom sink, 14ga stainless 10" deep
  D. adhere to birch plywood substrate

  Right of Range
  Approx. 90-l/2" x 29-1/2"" X 27" deep, L-shape

  A. 5" rear splash
  B. IRB marine-V edge front & both ends
  C. adhere to birch plywood substrates

- **Base Cabinets**

  Left of Range

A. double door base cabinet, adjustable shelf
B. sink base unit
C. double-door base cabinet, adjustable shelf
D. open area for trash can clad left wall
E. drawer stack
F. 5" integral splash with 1/2" return to wall, right rear
G. integral double sinks
H. adhere to birch plywood substrate

- **Custom 14ga Stainless Steel Countertops Under Window**
  Approx 135" x 27.5"d

Includes:

A. 14ga type 304 stainless construction
B. IRB non-directional finish
C. IRB marine V-edge front
D. 5" integral splash with 1/2" return to wall right rear
E. adhere to birch plywood substrate

- **Custom Stainless Steel Base Units**
  All base units custom 18ga, Type 304 stainless, Closed base construction insulated pan in pan doors, Stainless hardware, Drawer units include lift out pans

  Left of Range
  1 each foil/pan base
  1 each single door base with 2 each adjustable shelves

  Right of Range
  1 each 4-drawer stack
  1 each base unit with adjustable shelf

  Under Window Base Cabinets with Equal Doors
  sink wall
  sink base
  foil pan unit
  drawer stack
  base unit

- **Coffee Countertop**

  Bids to include
  removal of existing cabinets
  Upper and lower with haul off
  No plumbing or electrical

Fire Station 27

Provide and install:

Custom stainless-steel base cabinets & counter tops

- **Custom 14ga stainless steel counter tops right of range**
  Approx. 57" x 27.5"d

  includes:
  A. 14ga type 304 stainless construction
  B. IRB non-directional finish
  C. IRB marine v edge front and left end
  D. 5" integral splash with 1/2", return to wall, right rear
  E. adhere to birch plywood substrate

- **Custom 14ga stainless steel counter tops left of range**
  Approx. 33" x 27.5d

  includes:
  A. 14ga type 304 stainless construction
  B. IRB non-directional finish
  C. IRB marine v edge front, both ends
  D. 5" integral splash with 1/2", return to wall, rear
  E. adhere to birch plywood substrate

- **Custom 14ga stainless steel counter tops sink wall**
  approx. 91" x 27.5"d

  includes:
  A. 14ga type 304 stainless construction
  B. IRB non-directional finish
  C. IRB marine v edge front and right end

- **Right of Range**
  A. foil & pan cabinet
  B. double door base cabinet
  C. adjustable shelf

- **Fixed Island**
  approx 32" x 49"
  A. 14ga stainless top
  B. drawers

C. closed base
D. double door

Bids to include
Remove existing cabinets
No electrical or plumbing
Deliver & install

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