

PUBLIC NOTICE
"REVISED" PSEC AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, May 30, 2024, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold. Please refer to 126.106(e) if you wish to protest any of these items.

Committee Members: Robert Waremburg, Chairman
 Brennan Merrell, Treasury
 James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Noah Ray Anne Coglianese	1	P-22-24	Introduce & Review Scope Extreme Temperature Risk Analysis Jacksonville Fire & Rescue /Emergency Preparedness Division	That the Committee approve the Scope of Service/Request for Proposal as Presented with such minor changes thereto as may be approved by the Chief of Procurement and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		
Leah Hayes Diane Moser	2	P-17-21	Contract Amendment No. 3 Drug and Alcohol Screening Employee Services Department	That Contract No. 71173-21 between the City Of Jacksonville and Solantic d/b/a CareSpot, for providing Drug and Alcohol Screening, be amended to increase the maximum indebtedness by \$20,000.00 to a new not-to-exceed maximum of \$185,000.00. All other terms and conditions, as previously amended shall remain the same.	08/31/24	
Mary Diperna Carolina Teran-Ocegueda	3	P-09-24	Subcommittee Report Group Life Plan Employee Services Department	It is the consensus of the committee that of the three(3) proposals received in response to the Request for Proposal all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) MetLife 2) The Standard 3) Usuable Life We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with MetLife, the number one(1) ranked firm.		
Robert Scott Daryl Weinstein	4	P-48-23	Subcommittee Report Construction Engineering and Inspection Services for Various Architectural/Vertical Projects below \$4M – Annual Contract Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the three(3) proposals received in response to the Request for Proposal all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) Construction & Engineering Services Consultants, Inc. 3) Michael Baker International 1) Via Consulting Services, Inc. We recommend the above list is forwarded to the Mayor		

Thomas McKnight Aaron Heric	5	P-50-23	Subcommittee Report Construction Engineering & Inspection Services for 2 nd Avenue North and Penman Road Complete Streets Projects Department of Public Works/Engineering & Construction Management	for final selection so that fee and contract negotiations may begin with <u>Via Consulting Services, Inc.</u> , the number one(1) ranked firm.
Steven Long Sheldon Gibbs	6	P-20-21	Contract Amendment No. 1 Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road Department of Public Works/Engineering & Construction Management	<p>It is the consensus of the committee that of the two proposals received in response to the Request for Proposal both were found to be responsive, interested and qualified to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required services and alphabetically they are:</p> <p>2) CSI Geo, Inc. 1) RS&H, Inc.</p> <p>We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>RS&H, Inc.</u>, the number one (1) ranked firm.</p> <p>That Contract No. 70421-23, Originally executed June 26, 2023, between the City Of Jacksonville and STV, Inc., for Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road, be amended to incorporate the attached Scope of Services, identified as Exhibit 'C' and Fee Schedule identified as Exhibit 'D' to increase the lump sum amount for Design Services by \$1,099,134.97 to a new limit of \$1,479,112.17 and to increase the not-to-exceed limits for: Survey/SUE/Mapping by \$108,353.53 to a new limit of \$349,343.82 and Geotechnical by \$43,786.67 to a new limit of \$57,181.12 and to add new not to exceed limits for Utility Coordination in the amount of \$47,623.99 and Traffic Counts in the amount of \$14,300.84, thereby increasing the maximum indebtedness by \$1,313,200.00 to a new maximum indebtedness in the amount of \$1,947,598.94. All other terms and conditions shall remain the same.</p>
Steven Long Sheldon Gibbs	7	P-25-21	Contract Amendment No. 2 Engineering Services for Beach Renourishment Projects – Annual Contract Department of Public Works/Engineering & Construction Management Division	<p>That Contract No. 71759-22, originally executed June 23, 2022 between the City Of Jacksonville and Olsen Associates, Inc. for Coastal Engineering Services for Beach Renourishment Projects be amended to extend the Period of Service from June 23, 2024 to June 22, 2026 and to incorporate the attached Scope of Services identified as Exhibit E and Fee Schedule identified as Exhibit 'F'; increase the not-to-exceed limit for Professional Coastal Engineering Services by \$339,080.00 to a new limit of \$763,772.00, thereby increasing the maximum indebtedness to the City by \$339,080.00 to a new maximum indebtedness of \$763,772.00. All other terms and conditions, as previously amended shall remain the same.</p>
Steven Long Sheldon Gibbs	8	P-45-19	Contract Amendment No. 1 Professional Engineering Services for Collins Road Reconstruction from Blanding Blvd to Pineverde Lane Department of Public Works/Engineering & Construction Management Division	<p>That Contract No. 70350-23, originally executed April 20, 2023, between the City of Jacksonville and Osiris 9 Consulting, Inc., for Professional Engineering Services for Collins Road Reconstruction from Blanding Blvd. to Pineverde Lane, be amended to incorporate the attached Scope of Services identified as Exhibit C and Fee Summary identified as Exhibit D; to increase the lump sum amount for Design Services by \$179,356.00 to a new lump sum amount of \$1,261,819.50; and to increase the not-to-exceed limit for Survey by \$41,583.28 to a new limit of \$356,224.11 and to add a new not-to-exceed limit for Traffic Data Collection in the amount of \$612.00; thereby increasing the maximum indebtedness by \$221,551.28 to a new maximum of \$2,325,370.68. All other terms and conditions shall remain the same.</p>

Melissa Long John Phillips	9	P-12-24	Approval to Proceed with Evaluation the One (1) Proposal Received. Professional Engineering Review Services for Petroleum Restoration – Annual Contract Department of Public Works/Engineering & Construction Management Division	That the Committee approves proceeding with evaluation of the one(1) proposal received in accordance with Section 126.302(f) of the Procurement Code.		
Meeting Adjourned						

"The next PSEC meeting is scheduled to be held on Thursday, June 13, 2024



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Jacksonville Fire and Rescue
Emergency Preparedness Division

515 North Julia Street
Jacksonville, FL 32202

Date: May 16, 2024
To: Dustin Freeman, Chairman
Professional Services Evaluation Committee
From: Andre Ayoub, Chief *AAEA*
Emergency Preparedness Division
Subject: Certification Letter for Extreme Temperature Risk Analysis *P-22-24*

Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the services:
 - a. **Extreme Temperature Risk Analysis (see RFP)**
2. The objective of the services:
 - a. **To obtain these professional services as prescribed in the RFP**
3. The estimated period of time needed for the services:
 - a. **A one-year (1) term renewable up to three (3), one (1) year terms**
4. The estimated cost of the services:
 - a. **\$910,000**
5. Whether the proposed study or service would or would not duplicate a prior or existing study or service:
 - a. **Not a duplicate service**
6. List of current contracts or prior services or studies which are related to the proposed study or service.
 - a. **None**
7. A statement as to why the service / study cannot be done by the department or agency staff:
 - a. **JFRD currently does not have trained staff nor software systems required to perform this service**



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Jacksonville Fire and Rescue
Emergency Preparedness Division
515 North Julia Street
Jacksonville, FL 32202

8. The names and telephone numbers of three representatives from using agency designated to serve on the evaluation committee as subcommittee members.
 - a. Noah Ray, Emergency Preparedness Supervisor (904) 255-3117
 - b. Anne Coglianese, Chief Resiliency Officer (904) 255-7939

9. A project funded account number.
 - a. 11409.122003.531090.010840.00000000.00000.00000000

10. The names and addresses of specific consultants the using agency wishes to be included in the solicitation process.
 - a. The Olson Group, Ltd.
11 Canal Center Plaza, Suite 103. Alexandria, VA 22314
info@olsongroupltd.com | 703-518-9982
 - b. IEM
P.O. Box 110265 Research Triangle Park, NC 27709
contracts@iem.com | (919) 990-8191
 - c. Halff Associates, Inc. 1201
N. Bowser Road, Richardson, Texas 75081-2275
214.346.6200 | Info@Halff.com
 - d. The Water Institute
1110 River Rd Suite 200, Baton Rouge, LA 70802
cmchugh@thewaterinstitute.org | (225) 308-7244
 - e. Researching additional qualified consultants

11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the three individuals named herein to serve as subcommittee members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated April 20, 2023.

Noah Ray
Name

Emergency Preparedness Supervisor
Title

Anne Coglianese
Name

Chief Resiliency Officer
Title



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
117 West Duval Street, Suite 100
Jacksonville, Florida 32202

Date: May 22, 2023

MEMORANDUM

To: Dustin Freeman, Chairman
Professional Services Evaluation Committee

From: Leah Hayes, Chief of Talent Management
Employee Services Department

Subject: Increase Maximum Indebtedness; Drug and Alcohol Screening
P-17-21 Contract #71173-21
Solantic d/b/a CareSpot

Employee Services request approval to increase its current contract, #71173-21 with Solantic d/b/a CareSpot to provide Drug and Alcohol Screening, under the same fees, terms and conditions of the current contract agreement by \$20,000. This is to ensure there is adequate funding to cover ongoing screenings through the end of the contract period which is August 31, 2024. This will revise the maximum indebtedness from 165,000 to a not-to-exceed amount of \$185,000.

Accordingly, we recommend the following action:

Exhibit B.

Form 1 - Price Sheet

NAME OF CONSULTANT Solantic of Jacksonville, LLC d/b/a CareSpot Urgent Care

Proposal Number P-17-21

SUBSTANCE ABUSE TESTING SERVICES QUOTATION OF RATES & FEES OR CHARGES

	SERVICE	RATE/FEE/CHARGE
1.	Urine specimen collection for 7 Panel Drug Screen (Cannabinoids, Cocaine, Opiates, 6-Acetylmorphine, Phencyclidine, Amphetamines, Methylenedioxymethamphetamine) a. Initial Test b. Confirmation test by GC/MS c. Additional lab fees (e.g., retest of specimen, quantitative)	a. \$25.00 b. No Charge c. \$225.00
2.	Urine specimen collection for 5 Panel Drug Screen (Amphetamines, Cocaine, Cannabinoids, Opiates, Phencyclidine, Barbiturates, Benzodiazepines, Methaqualone, Methadone, Propoxyphene). a. Initial Test b. Confirmation test by GC/MS c. Additional lab fees (e.g., retest of specimen, quantitative)	a. \$25.00 b. No Charge c. \$225.00
3.	Medical Review Officer (MRO) services to interpret all Controlled Substances Screens	Included
4.	Alcohol Screen: a. Blood Specimen b. Evidential Breath Test (EBT) c. Confirmation EBT	a. \$25.00 b. \$25.00 c. \$25.00
5.	After hours collection - Days/Times/Ranges	Time Frame (to and from hours) On-site Service Cost + Normal Cost of Service
6.	On-Site hiring events that occur during the week and during normal business hours.	

5. Seven Days a week - 9:01 pm - 7:29 am \$250.00 + cost of service

6. 7:30 am - 8:30 pm \$150.00 + cost of service

***For years 1 and 2 of the agreement our rates are fixed - Year 1 and 2 - \$25.00

***For year 3 will and increae and will remain the same for year 4 - Year 3 and 4 - \$26 00

***For year 5 will increase - Year 5 - \$27 00



A NEW DAY

City of Jacksonville, Florida

Donna Deegan, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

MEMORANDUM

To: Dustin Freeman, Chairperson
Professional Services Evaluation Committee

From: Mary DiPerna, Chief, Employee Benefits *Mary DiPerna*
Carolina Teran-Oceguera, Manager, Employee Benefits *CTeran*

Re: P- 09-24 Group Life Insurance Plan

Date: May 22, 2024

The subcommittee received three (3) proposals for the Life insurance RFP and all three were found to be responsive, interested, qualified, and available to provide services required by the Request for Proposal. The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP and the proposals.

Based on the above, the following firms listed alphabetically and ranked, were determined to be the most qualified:

- (1) MetLife
- (2) The Standard
- (3) Usuable Life

The subcommittee requests to meet with the Professional Services Evaluation Committee at your earliest convenience for the purpose of submitting our recommendation to the Mayor for final selection. Upon his signature, we request permission to immediately conduct fee and contract negotiations.

Attachments: Evaluation Matrix



City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY.

May 13, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E. DocuSigned by: Nina Sickler
Director of Public Works

FROM: Sheldon D. Gibbs, P.E. DocuSigned by: Sheldon Gibbs
Acting Chief, Engineering and Construction Management

Robert W. Scott, P.E. DocuSigned by: Robert Scott
Public Works Project Manager

Daryl Weinstein DocuSigned by: Daryl Weinstein
Public Works Construction Project Manager

SUBJECT: Shortlist Award P-48-23
VIA Consulting Services, Inc.
Construction Engineering and Inspection Services for Various
Architectural/Vertical Projects below \$4M- Annual Contract

The subcommittee received three (3) proposals for evaluation for the subject project and found them to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

- 2. Construction & Engineering Services Consultants, Inc.
- 3. Michael Baker International
- 1. VIA Consulting Services, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

SDG/lw
Attachment: Scoring Matrix

'24 MAY 23 PM 12:57:55



City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY.

May 21, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E. DocuSigned by: Nina Sickler 1E*AL780M/23A8*
Director of Public Works

FROM: Sheldon D. Gibbs, P.E. DocuSigned by: Sheldon D. Gibbs, P.E. 841DE17A8D27CA*
Acting Chief, Engineering and Construction Management

Thomas G. McKnight DocuSigned by: Thomas G. McKnight 115284CF38E4D*
Capital Improvement Construction Manager

Aaron Heric DocuSigned by: Aaron Heric 80A133F7899844*
Public Works Construction Project Manager

SUBJECT: Shortlist Award Bid #P-50-23
RS&H, Inc.
Construction Engineering and Inspection Services for 2nd Avenue North and
Penman Road Complete Streets Projects

The subcommittee received two (2) proposals for evaluation for the subject project and found them to be responsive, interested, qualified and available to provide the services required by the RFP. A request was submitted to and approved by the Professional Services Evaluation Committee to allow grading of the two proposals. Permission by PSEC was given to evaluate the proposal using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first and second designates the order of qualification of these firms to perform the required services.

- 2. CSI Geo, Inc.
- 1. RS&H, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

SDG/lw

Attachment: Scoring Matrix

'24 MAY 23 PM 12:58:08

cc: David D. Hahn, P.E., Engineering and Construction Management



A NEW DAY

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

May 21, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E.
Director of Public Works

FROM: Steven D. Long, Jr., P.E. DocuSigned by: Steven D. Long, Jr. FA79058741F24BC...

Sheldon D. Gibbs, P. E. DocuSigned by: Sheldon D. Gibbs, P.E. 8430E22A46A74CA
Acting Chief, Engineering and Construction Management Division

SUBJECT: Amendment #1 Contract #70421-23/ PO #659556-23 Bid #P-20-21
STV, Inc.
Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road

The Hartley Road Widening Project is ready to move to Phase 2 for Final Design of Selected preferred alternative. Negotiations with the consultant have resulted in the attached Scope of Services, Exhibit C and Contract Fee Schedule, Exhibit D, attached. STV, Inc. has committed to meeting the 25% JSEB goals established for this contract. There is no rate increase with this amendment.

Accordingly, this is to recommend that Contract #70421-23, originally executed June 26, 2023, between the City and STV, Inc. for Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road, be amended to incorporate the attached Scope of Services, Exhibit C and Fee Schedule, Exhibit D, to increase the lump sum amount for Design Services by \$1,099,134.97 to a new limit of \$1,479,112.17 and to increase the not to exceed limits for: Survey/SUE/Mapping by \$108,353.53 to a new limit of \$349,343.82 and Geotechnical by \$43,786.67 to a new limit of \$57,181.12 and to add new not to exceed limits for Utility Coordination in the amount of \$47,623.99 and Traffic Counts in the amount of \$14,300.84, thereby increasing the maximum indebtedness by \$1,313,200.00 to a new maximum indebtedness to the City in the amount of \$1,947,598.94. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project is as follows:

ACCOUNT:	AMOUNT
32111.153101.565031.004756.00000000.00000.00000000 Task 5	\$1,313,200.00

SDG/lw

Attachment: Exhibits C & D
JSEB Participation

'24 MAY 23 PM 12:58:46

cc: A.J. Tablada, Engineering and Construction Management

SCOPE OF SERVICES

May 6, 2024

HARTLEY ROAD WIDENING

FROM SAN JOSE BOULEVARD TO OLD ST. AUGUSTINE ROAD

PHASE 2, DESIGN, PLANS & PERMITS

I. SCOPE OF PROJECT

- A. The intent of this project is to provide engineering design, permitting, and other professional services necessary for the bidding and reconstruction of Hartley Road from a 2-lane road to a 3-lane road with a multi-use path, curb and gutter, closed drainage system and a six foot wide sidewalk. This effort will build from the work performed under the Phase 1 study and include stormwater management design and plans, tree mitigation plans, utility coordination, roadway, and drainage design, temporary traffic control plans, required right of way and easement acquisition documents, acquiring permits, and generating engineers estimates of probable construction costs and the project bid specifications.
- B. The evaluation limits along Hartley Road shall be from San Jose Boulevard to Old St. Augustine Road (approximately 7,600 feet). This will include the intersections of San Jose Boulevard, Hampton Road, Pine Acres Road and Old St. Augustine/ Hood Road.
- C. It is intended that STV Incorporated's (CONSULTANT) services will result in necessary drawings, sketches, and other documents needed for final design and permitting.
- D. CONSULTANT'S services on the project shall be in three (3) phases: (1) Technical Memo, (2) Final Design of Selected Preferred Alternative, and (3) Post Design Service during Construction. This agreement for these services shall include only the second phase (Design).

II. PROJECT REQUIREMENTS

A. Traffic Study

CONSULTANT will collect traffic counts and data sufficient to prepare a Traffic Study analyzing 14 intersections including signalized intersections at San Jose (SR 13) and Old St. Augustine Road. The traffic counts will include: 24-hour average Daily Traffic (ADT) AM and PM peak turning movement counts (TMC), bicycles and pedestrians. The traffic study will analyze signal warrants for the intersections at Whole Foods and Pine Acres Road and a roundabout at Pine Acres Road.

B. Plans Preparation:**1. ROADWAY DESIGN**

The CONSULTANT will prepare, Typical Sections, Drainage Maps, Line & Grade roadway plans, signing and marking plans, signal plans, drainage plans and cross sections for the recommended design and typical section from the Study phase, a three-lane typical that incorporates a multi-use path on one side and a 6-foot sidewalk on the other side. All design criteria shall be based on the "Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways, State of Florida," Latest Edition; the current edition of the "City Standards" and the "Land Development Procedures Manual"; Florida Department of Transportation Roadway and Traffic Standards; and the American Association of State Highway and Transportation Officials Policies and Guidelines. The deliverables will include design documentation, roadway plans, specifications, environmental permits, and cost estimates sufficient for the City to bid the project. Additionally for public meetings STV will provide roll plots, and a PowerPoint presentation illustrating the proposed design. The CONSULTANT will provide the city a detailed schedule of activities within 10 working days of receipt of notice to proceed (NTP).

2. SURVEY AND SUE

The CONSULTANT will:

- a. Utilize the vertical and horizontal control established in the study phase.
- b. Minor update 3-D topographic survey as necessary.
- c. Prepare R/W maps for temporary construction easements and parcel acquisition.
- d. Locate geotechnical borings.
- e. Locate Normal High Water at the outfalls (estimated as 2)
- f. Obtain utility horizontal and vertical locations (SUE as needed)

3. GEOTECHNICAL

- a. Hand augers/ borings
- b. SPT borings

- c. Pavement cores
- d. Laboratory testing
- e. Engineering/Support Services to provide engineering analysis and evaluation of the site and subsurface conditions. Boring logs and geotechnical recommendations will be summarized in a report.

4. ENVIRONMENTAL

The CONSULTANT will verify and flag additional jurisdictional wetlands within the proposed roadway, pond right of way and outfall locations. This includes additional areas not included in the Study phase such a widening at Hampton Road and Pine Acres Road. The CONSULTANT will determine the type of wetlands and habitat that are impacted, and amount of dredge and fill caused by the design. The CONSULTANT will prepare mitigation calculations and coordination in the process of obtaining necessary environmental permits including permit fees.

C. Sequence of Services:

1. Acquire Traffic Counts and prepare Traffic Study
2. Supplemental Wetland flagging
3. Utility Coordination (early start and ongoing)
4. R/W survey
5. Geotechnical investigation
6. 60% plans preparation
7. Review Meeting
8. Public Meeting
9. 90% Plans preparation
10. Review Meeting
11. Final Plans and Specifications

D. Project Submittal Requirements:

1. Design Documentation:

The CONSULTANT will provide final design documentation including roadway design, drainage design, utility coordination and R/W requirements. The final design documentation will be furnished to the Project Manager at the completion of this phase and will include:

- a. Roadway Plans and Specifications sufficient for bidding.
- b. Design Documentation.
- c. Proposed right-of-way acquisition maps.
- d. Environmental permits.

2. Cost Estimates:

The CONSULTANT will provide Opinion of Probable Construction Cost Estimates with each submittal.

3. City Reviews:

The CONSULTANT will allow a (4) weeks review time will attend and prepare meeting minutes of a review conference at the end of the period to discuss the agency comments. In addition, if directed by the Project Manager, a complete review will be held at the project site. Any changes, refinements, or modifications developed in each review shall be incorporated into the design or otherwise disposed of before proceeding to Final Design. Each agency's markup shall be returned with the next follow-on submittal, showing the CONSULTANT's response to the agency comments.

E. Permitting Requirements:

1. The CONSULTANT shall provide the City with a list of all permits anticipated to be acquired to construct the project.
2. The CONSULTANT shall take minutes/notes of all meetings with the permitting agencies. These notes shall be transcribed and furnished to the Project Manager.
3. The CONSULTANT shall submit permit applications after receipt of the COJ 60% review comments and diligently pursue final environmental permits required for construction.

F. Additional Requirements:

1. Provide dialogue with the Streets and Stormwater Management Division, Traffic

Engineering Division, Engineering Division, and JEA Water & Sewer Business Unit pertinent to all phases.

2. Provide dialogue with all affected utility companies as appropriate.
3. Final Plans shall be 11" x 17" sheets.
4. The CONSULTANT shall take minutes/notes of all meetings with jurisdictional agencies. The CONSULTANT shall take notes of all design/review meetings held with City departments. These notes shall be transcribed and furnished to the Project Manager for concurrence as soon as practical (but not more than 5 working days) after the date of the meeting.
5. The CONSULTANT shall take minutes/notes of all meetings with the permitting agencies. These notes shall be notified in writing by the Project Manager regarding changes to the project that will require modification to the CONSULTANT's work.

III. COJ ENGINEERING DIVISION RESPONSIBILITIES

A. Documents

The Engineering Division shall provide any available plans, maps, and other pertinent information essential to the satisfactory completion of the work indicated herein.

B. Reviews

The Project Manager will provide timely reviews of the CONSULTANT's work in accordance with the schedule agreed upon between the Project Manager and the CONSULTANT. Each review period by the City shall be approximately four weeks, at which time all comments will be forwarded to the CONSULTANT in writing.

IV. TIME SCHEDULE

A. The Design Phase shall follow the preliminary schedule outlined below.

1. Submit preliminary plans (30%) based on Study Phase to utilities for markup, 30 days from NTP.
2. Submit 60% plans **240 days** from the Notice to Proceed (NTP). This includes 120 days for data collection and the Traffic Study, and 120 days for 60% plans preparation. It is recommended to omit the 30% phase review, as much of the layout is available from the Study Phase.
3. **30 days** for COJ review time

4. Review Meeting (**1 day**).
 5. Submit 90% Plans and Permit applications (**60 days**)
 6. 30 Days for COJ review
 7. Review Meeting (**1 day**)
 8. Prepare 100% plans, specifications, and estimates (**45 days**)
 9. **30 days** for COJ review time
 10. Review Meeting (**1 day**)
 11. Submit FINAL Plans, permits, estimates, and bid documents (**30 days**).
- B. The total time allocated for the Design Phase shall be 15 months from NTP.

V. NOTICE TO PROCEED

No work on this project shall be performed until a contract has been executed and Notice to Proceed is issued which specifically authorizes such work.

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION EXHIBIT D
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL				
1. Project COJ P-20-21 Hartley Road Widening, Phase II Design			2. Proposal Number P-20-21	
3. Name of Consultant STV, Inc.			4. Date of Proposal 4/30/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor Add/Delete Classifications as needed.	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Project Manager	\$89.47	455	\$40,708.85	
Principal	\$115.12	119	\$13,699.28	
Chief Engineer	\$91.31	471	\$43,007.01	
Senior Engineer	\$87.28	959	\$83,701.52	
Engineer	\$49.71	1430	\$71,085.30	
Design Engineer	\$43.09	1181	\$50,889.29	
Engineering Intern	\$36.46	1266	\$46,158.36	
Designer	\$39.05	0	\$0.00	
Clerical	\$27.95	163	\$4,555.85	
TOTAL DIRECT LABOR		6,044	Hours	\$353,805.46
6. Overhead (Combined Fringe Benefit & Administrative)				
				150%
				\$530,708.19
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$884,513.65
8. PROFIT: Labor Related Costs (Item 7)				x 10%
				\$88,451.37
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation			\$ 63.43	
Printing, display boards,			\$ 300.00	
			\$	
			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$363.43
10. SUBCONTRACTS (Lump Sum)				
AEC (Environmental)			\$ 69,714.10	
Peters & Yaffee (Signal/Light)			\$ 42,278.04	
Meskel (Geotechnical Drilling)			\$ 13,814.38	
SUB-CONTRACT SUB-TOTAL				\$125,806.52
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$1,099,134.97
11. REIMBURSABLE COSTS (Limiting Amount)				
DRMP (Survey/SUE/Mapping)			\$ 108,353.53	
WSP (Geotechnical)			\$ 43,786.67	
T2UE (Utility Coordination)			\$ 47,623.99	
PMA (Traffic Counts)			\$ 14,300.84	
SUB-TOTAL REIMBURSABLES				\$214,065.03
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$1,313,200.00

April 24, 2024

Via Email: will.stewart@stvinc.com

Will Stewart, P.E., CFM
STV
5200 Belfort Road, Suite 400
Jacksonville, FL 32256

Reference: Proposal for Environmental Services
City of Jacksonville Hartley Road Widening from San Jose Blvd to Old Augustine Road
Jacksonville, FL

Dear Mr. Stewart:

Alpha Envirotech Consulting, Inc. (AEC) is pleased to submit this proposal to provide environmental services for the above referenced project.

PROJECT INFORMATION

Based on information you provided, STV has been selected by the City of Jacksonville to provide engineering design, permitting, and all other professional services necessary for the bidding and reconstruction of Hartley Road from a 2- lane road to a three (3) lane urban section with bicycle lanes, curb and gutter, closed drainage system and sidewalks. The design services under this contract will include review and updating, where necessary, the existing topography, the proposed roadway and drainage design, required right of way and easement acquisition documents, new and previously acquired permits and the project bid specifications.

During the Phase I of this project, AEC has provided environmental services including Contamination Screening, Wetland Delineation, Listed Species Habitat and Wildlife Assessment, and Preliminary Cultural Resource Assessment Study. It is our understanding that additional environmental services will be needed during the Phase II of this project, prior to bidding and construction of this road improvement project.

PROPOSED SCOPE OF SERVICES

AEC proposes the following scope of work:

TASK 1 – Wetland Delineation

AEC will delineate the extents of St. Johns River Water Management District (SJRWMD) and U.S. Army Corps of Engineers (USACE) jurisdictional wetlands and surface waters within the additional areas (i.e., ponds and roadway stub-outs) using sequentially numbered surveying ribbons. The wetland flag locations will be located and marked using a Global Positioning System (GPS) with submeter accuracy. A map showing the flag numbers and locations will be provided to STV along with GPS, Google Earth-KMZ file data. AEC will also produce a Geographic Information System (GIS) map of identified wetland and surface waters limits for planning purposes.

The results of the wetland delineation will be provided to the project designated surveyor for surveying and finalization. The new wetland/surface water limits will be incorporated

Alpha Envirotech Consulting, Inc.
8681 Ethans Glen Terrace, Jacksonville, FL 32256

Environmental Services***City of Jacksonville Hartley Road Widening from San Jose Blvd to Old Augustine Road***

into the surveying map completed during Phase I of the project. The surveyor fees are excluded.

TASK 2 – Listed Species Habitat and Wildlife Assessment

AEC will assess and document on-site habitats within the additional areas (i.e., ponds and roadway stub-outs) and perform a preliminary survey of faunal species listed as endangered, threatened, or special concern (listed species) within the additional areas. Listed species known occurrences and potential suitable habitats in the area will be documented and mapped. The fieldwork effort will consist of assessing and documenting the occurrence or potential occurrence of listed species within the project site. AEC will issue a Listed Species Wildlife and Habitat Assessment Addendum to include observed data and an analysis of documented listed species and potential listed species occurrence as high, medium, or low probability for occurring within the additional project areas and close vicinity.

TASK 3 – Tree Removal Permit, Tree Mitigation, and Planting Plan

AEC will coordinate with Client's Project Engineer and/or surveyor to determine the total Diameter at breast height (DBH) inches of trees to be removed per tree species and the total DBH inches to be planted by the proposed project, if any. Landscape plans provided by others will be required for AEC to determine tree mitigation totals. The tree mitigation totals will be utilized by the City to determine total tree inches required to be paid by the project into the City Tree Mitigation Fund. On behalf of the Client, AEC will submit a Tree Removal Permit application to the City to include the Tree Survey Map (to be provided by others), site plans (to be provided by Client), and tree impact and mitigation tables. Any permit fee and tree mitigation fee will be the responsibility of the Client.

As part of the tree mitigation, a Planting Plan will be prepared to address tree planting in the median and around proposed pond to reduce tree mitigation costs.

TASK 4 – SJRWMD Individual Environmental Resource Permit

AEC will assist STV with responding to environmental- and wetland-related concerns for the Environmental Resource Permit (ERP) application for submittal to St Johns River Water Management District (SJRWMD). This task also includes Uniform Mitigation Assessment Method (UMAM) evaluation of wetland impacts, one pre-application meeting and one on-site review with SJRWMD, elimination/reduction analysis, and mitigation plan, if needed.¹ The permitting process is expected to take 4 to 6 months. For cost estimate purposes, SJRWMD permit fee of \$2,110.00 is included.

TASK 5 – Army Corps of Engineers - 404 Individual Permit

AEC will submit necessary information to Army Corps of Engineers (ACOE) to procure a 404 Individual Permit to address ACOE-404 impact areas. This task includes UMAM evaluation of wetland impacts, one on-site review with ACOE, alternatives analysis, and mitigation plan, if needed.² The permitting process is expected to take 4 to 6 months.

TASK 6 – Mitigation Coordination

¹The SJRWMD Mitigation Plan includes text, exhibits, and calculations for proposed wetland impacts and mitigation.

²The FDEP/ACOE-404 Mitigation Plan includes text, exhibits, and calculations for proposed wetland impacts and mitigation.

Environmental Services***City of Jacksonville Hartley Road Widening from San Jose Blvd to Old Augustine Road***

Once the amount of SJRWMD/State/ACOE UMAM credits are determined during Tasks 4 and 5, AEC will coordinate the purchase of credits from a State- and Federally-approved mitigation bank. Currently, the price for a "paired" (State-Federal) UMAM credit for this area is approximately \$150,000/credit. The final, determined UMAM credit price is subject to change due to market conditions and all credit fees will be paid by the applicant.

Based on the noted scope of work, we propose to complete our services for the following lump sum fees.

• Task 1 – Wetland Delineation	\$8,369.00
• Task 2 – Listed Species Assessment	\$5,514.10
• Task 3 – Tree Removal Permit and Mitigation, and Planting Plan (Tree removal permit & mitigation fees excluded)	\$19,808.20
• Task 4 – SJRWMD ERP (\$2,110 permit fee included)	\$17,271.20
• Task 5 – ACOE 404 Individual Permit	\$14,803.70
• Task 6 – Mitigation Coordination	\$3,947.90

Total	\$69,714.10
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We will progress invoice for our services on monthly basis. Payment terms on invoices are Net 30 days.

LIMITATIONS

This proposed scope of work and fees include only services explicit herein. In the event additional tasks are required by the Client and/or government, AEC will provide a change order proposal for any additional tasks that may be required.

We appreciate the opportunity to provide this proposal to perform the environmental consulting services for this project. If you have any questions concerning this proposal, or if we can serve you in any other way, please contact the undersigned as shown below.

Sincerely,

Alpha Envirotech Consulting, Inc.



Amy Y. Fu, P.E.

Principal

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA				
PART I - GENERAL				
1. Project: Hartley Rd Widening from San Jose Blvd to Old Augustine Rd			2. Proposal No. / Contract No. P-20-21 / Phase II Total	
3. Name of Consultant Alpha Envirotech Consulting, Inc.			4. Date of Proposal 4/24/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 86.40	32	\$ 2,764.80	2,764.80
Project Manager (Responsible Professional)	\$ 70.00	8	\$ 560.00	560.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	256	\$ 16,640.00	16,640.00
GIS Specialist	\$ 60.00	0	\$ 0.00	0.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	0	\$ 0.00	0.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	24	\$ 720.00	720.00
Administrative Specialist	\$ 25.00	18	\$ 450.00	450.00
TOTAL DIRECT LABOR	\$62.53	338		\$ 21,134.80
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			150 % x Total Direct Labor	\$ 31,702.20
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 52,837.00
8. PROFIT: Labor Related Costs (Item 7)			x	10% \$ 5,283.70
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping	280 mil at \$0.655/mile		\$ 183.40	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other(equipment rental - GPS)			\$ 300.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 483.40
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 58,604.10
11. REIMBURSABLE COSTS (Limiting Amount)				
SJRWMD Permit Fee			\$ 2,110.00	
Half - Planting Plan			\$ 9,000.00	
SUB-TOTAL REIMBURSABLES				\$ 11,110.00
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 69,714.10
13. CURRENT CONTRACT AMOUNT				
14. AMENDED CONTRACT AMOUNT				\$ 69,714.10

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA				
PART I - GENERAL				
1. Project: Hartley Rd Widening from San Jose Blvd to Old Augustine Rd			2. Proposal No. / Contract No. P-20-21 / TASK 1 Wetland	
3. Name of Consultant Alpha Envirotech Consulting, Inc.			4. Date of Proposal 4/24/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 86.40	4	\$ 345.60	345.60
Project Manager (Responsible Professional)	\$ 70.00	2	\$ 140.00	140.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	32	\$ 2,080.00	2,080.00
GIS Specialist	\$ 60.00	0	\$ 0.00	0.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	0	\$ 0.00	0.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	8	\$ 240.00	240.00
Administrative Specialist	\$ 25.00	4	\$ 100.00	100.00
TOTAL DIRECT LABOR	\$58.11	50		\$ 2,905.60
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			150 % x Total Direct Labor	\$ 4,358.40
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 7,264.00
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$ 726.40
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping	120 mil at \$0.655/mile		\$ 78.60	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other (equipment rental - GPS)			\$ 300.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 378.60
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 8,369.00
11. REIMBURSABLE COSTS (Limiting Amount)				
				\$ -
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 8,369.00
13. CURRENT CONTRACT AMOUNT				
14. AMENDED CONTRACT AMOUNT				\$ 8,369.00

Alpha Envirotec Consulting
GENERAL COST ESTIMATION WORKSHEET

Client: AEC
Project Name: Hartley Road Widening
Task (if appropriate):
Date: 4/24/2024

Description	Unit	Rate	Quantity	Amount
III. EQUIPMENT RENTAL				
Distilled Water	gallon	\$1.20	0	\$0.00
Equipment Decon	each	\$10.00	0	\$0.00
Field Supplies	day(s)	\$25.00	0	\$0.00
Hand Auger	Days	\$25.00	0	\$0.00
Full Face Respirator	day(s)	\$30.00	0	\$0.00
Generator	day(s)	\$65.00	0	\$0.00
Groundwater Filters	each	\$20.00	0	\$0.00
One Pint Mason Jars	dozen	\$11.25	0	\$0.00
Soil Auger	day(s)	\$35.00	0	\$0.00
OVA	day(s)	\$125.00	0	\$0.00
YSI	day(s)	\$140.00	0	\$0.00
Turbidity Meter	day(s)	\$40.00	0	\$0.00
Pump	day(s)	\$40.00	0	\$0.00
PPE, Level D	day(s)	\$20.00	0	\$0.00
GPS - Trimble unit with catalyst service subscription	day(s)	\$100.000	3	\$300.00
2" x 10 ft white PVC pipe	day(s)	\$20.00	0	\$0.00
EQUIPMENT RENTAL SUBTOTAL				\$300.00

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA				
PART I - GENERAL				
1. Project: Hartley Rd Widening from San Jose Blvd to Old Augustine Rd			2. Proposal No. / Contract No. P-20-21 / TASK 2 Listed Species	
3. Name of Consultant Alpha Envirotech Consulting, Inc.			4. Date of Proposal 4/24/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 86.40	4	\$ 345.60	345.60
Project Manager (Responsible Professional)	\$ 70.00	2	\$ 140.00	140.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	18	\$ 1,170.00	1,170.00
GIS Specialist	\$ 60.00	0	\$ 0.00	0.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	0	\$ 0.00	0.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	8	\$ 240.00	240.00
Administrative Specialist	\$ 25.00	4	\$ 100.00	100.00
TOTAL DIRECT LABOR	\$55.43	36		\$ 1,995.60
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			150 % x Total Direct Labor	\$ 2,993.40
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 4,989.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 498.90
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping	40 mil at \$0.655/mile		\$ 26.20	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 26.20
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 5,514.10
11. REIMBURSABLE COSTS (Limiting Amount)				
				\$ -
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 5,514.10
13. CURRENT CONTRACT AMOUNT				
14. AMENDED CONTRACT AMOUNT				\$ 5,514.10

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA				
PART I - GENERAL				
1. Project: Hartley Rd Widening from San Jose Blvd to Old Augustine Rd			2. Proposal No. / Contract No. P-20-21 / TASK 3 Tree	
3. Name of Consultant Alpha Envirotech Consulting, Inc.			4. Date of Proposal 4/24/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 86.40	8	\$ 691.20	691.20
Project Manager (Responsible Professional)	\$ 70.00	4	\$ 280.00	280.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	40	\$ 2,600.00	2,600.00
GIS Specialist	\$ 60.00	0	\$ 0.00	0.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	0	\$ 0.00	0.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	8	\$ 240.00	240.00
Administrative Specialist	\$ 25.00	4	\$ 100.00	100.00
TOTAL DIRECT LABOR	\$61.11	64		\$ 3,911.20
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			150 % x Total Direct Labor	\$ 5,866.80
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 9,778.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 977.80
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping	80 mil at \$0.655/mile		\$ 52.40	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 52.40
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 10,808.20
11. REIMBURSABLE COSTS (Limiting Amount)				
Half - Planting Plan			\$ 9,000.00	
SUB-TOTAL REIMBURSABLES				\$ 9,000.00
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. <u>0</u> (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 19,808.20
13. CURRENT CONTRACT AMOUNT				
14. AMENDED CONTRACT AMOUNT				\$ 19,808.20



April 17, 2024
AVO Pxxxxx.00x

Amy Fu, P.E., LEED AP BD+C, WELL AP
Alpha Envirotech Consulting, Inc.
P.O. Box 41555
Jacksonville, Florida 32203
904.382.0083

Email: amy.fu@aenvirotech.com

**RE: Proposal for Professional Services for
Hartley Road Widening from San Jose Blvd to Old Augustine Road
Jacksonville, Florida**

Dear Amy,

Halff Associates, Inc. (HALFF) is pleased to submit our proposal to Alpha Envirotech Consulting, Inc. (CLIENT) to provide Professional Services for the referenced site, more specifically described as follows:

Site Location:

Address: Point of beginning located north of 3163 Hartley Rd, Jacksonville FL 32257
City: Jacksonville County: Duval State: FL

Project Understanding:

HALFF understands that the CLIENT would like to engage in Landscape Architecture efforts for the development of the Hartley Road Widening from San Jose Blvd to Old Augustine Road in Jacksonville, Florida. The site is approximately 1.4 miles long with an approximately 2-acre retention pond. The project is currently moving into Phase 2 which will include a tree survey, tree removal permit, and tree mitigation performed by the CLIENT. The CLIENT has requested a proposal for landscape architecture, from HALFF. If HALFF's understanding is incorrect or requires clarification, please contact us immediately so we can revise this Proposal.

We have developed a scope of work, fee schedule and terms of agreement for the proposed project, shown in the attached exhibits as follows:

- **Exhibit A Scope of Services**
- **Exhibit B Exclusions**
- **Exhibit C Fee Summary and Hourly Rates**
- **Exhibit D Standard Form of Agreement for Professional Services**

We appreciate the opportunity to be of service and trust that our association on this project will be mutually beneficial. Please feel free to contact us if you have any questions or comments concerning this matter.

Respectfully,

Maxwell Spann, PLA, CLARB
Planning | Landscape Architecture Team Leader



EXHIBIT A SCOPE OF SERVICES

HALFF is including the following services in this Proposal:

PHASE 100: LANDSCAPE ARCHITECTURE PLANS

Upon receipt of the tree mitigation calculations and tree survey from the CLIENT, HALFF will prepare landscape plans for review. Specifically, STV/COJ would like to have trees required for mitigation to be planted in the median, around the ponds, and in other areas as deemed available to reduce the tree mitigation costs. HALFF will utilize the provided base data in electronic format to prepare the landscape architecture to meet the minimum code criteria and mitigation requirements of the City of Jacksonville. Following review of the preliminary Landscape Architecture Plan submittal, HALFF will incorporate comments from the CLIENT into one Final Landscape Architecture Plans submittal. Plans will be developed at an appropriate scale and provide the necessary details and specifications for materials and methods. These plans will be used for permitting requirements and sufficient for construction documents for the improvements and meet all conditions of regulatory agencies.

CLIENT'S RESPONSIBILITIES

- A. Payment of all impact, review, and permitting fees
- B. Provide HALFF with any information, agreements, and/or restrictions that may be in effect on the property and impact the design guidelines or criteria for the project.
- C. Provide HALFF with access to the site for activities necessary for the performance of the services. HALFF will take precautions to minimize damage due to these activities but have not included in the fee the cost of restoration of any resulting damage.
- D. If HALFF is NOT providing surveying services under this agreement, the CLIENT shall provide HALFF with all surveys, including electronic point files and .dwg files for same, prepared by other surveyors.

SCHEDULE

Upon receipt of a fully executed copy of this Agreement, HALFF shall perform its services and discharge the obligations imposed upon us in a prompt and timely manner and as expeditiously as is consistent with professional skill and care and the orderly progress of the work. HALFF also acknowledges that the CLIENT is to be regularly and routinely consulted in connection with the performance hereunder.



EXHIBIT B EXCLUSIONS

HALFF's Scope of Services expressly does NOT include the following services which are the obligation of the CLIENT or others as the case may be. If required, excluded services can be provided by HALFF as Additional Services when so authorized in writing by the CLIENT.

1. Geotechnical Services
2. Architectural, Structural, Mechanical, Fire Protection, or Electrical Services
3. Environmental/Biological Services
4. Tree Survey
5. Tree Mitigation
6. Irrigation Plans and Calculations
7. Wetland Permitting
8. Lighting Design, Site Electrical Design
9. Fees for regulatory authority meetings, filing, and submittals (All fees by CLIENT)
10. Recording of easements
11. Environmental impact and cultural statements and assessments, jurisdictional waters of the US determination
12. Flood studies, conditional (CLOMR) or final FEMA Letter of Map Revision (LOMR)
13. Threatened or Endangered Species Evaluation
14. Traffic impact analyses and studies
15. Pre/post-development stormwater modeling
16. Offsite roadway design, access, and right-of-way permitting services.
17. Offsite water and sewer extensions
18. Offsite infrastructure capacity studies/assessments/analysis/designs
19. Offsite stormwater design
20. Lift station design
21. Quantity take-offs and/or Engineer's Opinion of Probable Construction Cost
22. Subsurface Utility Engineering
23. Quality control and construction material testing services
24. Bidding services
25. Construction Observation and progress meetings during construction. (Hourly if provided).
26. Construction staking
27. Revisions to the plans requested by the Client/Contractor/Landowner after the plans are approved unless necessitated by discrepancy in the plans.
28. Revisions to the plans due to scope changes, value engineering, budget overruns, or other reasons.
29. Structural design of retaining walls and pond walls
30. Design of landscape/decorative type signage walls
31. LEED services
32. Sign design and permitting.
33. Gas, electric, telephone, and/or cable design
34. Post-construction Improvement Survey
35. Any services not specifically noted in Exhibit A Scope of Services



EXHIBIT C FEE SCHEDULE AND HOURLY RATES

Our fees for the described services are outlined in the following table. Lump Sum Fees and/or Hourly Fees do not include Reimbursable Expenses directly associated with this project (travel, mileage, reproduction, supplies, and other non-labor reimbursable costs). Reimbursable Expenses will be invoiced at their direct cost-plus fifteen percent (15%) for handling but will not exceed the reimbursable amount without prior written authorization.

Lump Sum fees will be invoiced monthly based on the status of each task (percent complete). Hourly Services will also be invoiced monthly based on the current hourly rates for the actual personnel involved in the tasks.

The CLIENT shall pay HALFF the following fees for its services:

Professional Services Fee Summary

PHASE	Description	Subtotal
100	Landscape Architecture Plans	\$ 8,500.00
	Reimbursable Expenses	\$ 500.00
	TOTAL:	\$9,000.00

SUPPLEMENTAL SERVICES

Services authorized in writing by the CLIENT, other than those specifically listed in the Exhibit A, and which are agreed to be performed by HALFF by written addenda to this Agreement, shall be considered Additional Services. The CLIENT shall compensate HALFF at an agreed upon lump sum fee or based on current hourly rates for the actual personnel involved in the tasks (Hourly Services).

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA				
PART I - GENERAL				
1. Project: Hartley Rd Widening from San Jose Blvd to Old Augustine Rd			2. Proposal No. / Contract No. P-20-21 / TASK 4 ERP	
3. Name of Consultant Alpha Envirotech Consulting, Inc.			4. Date of Proposal 4/24/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 86.40	6	\$ 518.40	518.40
Project Manager (Responsible Professional)	\$ 70.00	0	\$ 0.00	0.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	76	\$ 4,940.00	4,940.00
GIS Specialist	\$ 60.00	0	\$ 0.00	0.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	0	\$ 0.00	0.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	0	\$ 0.00	0.00
Administrative Specialist	\$ 25.00	2	\$ 50.00	50.00
TOTAL DIRECT LABOR	\$65.58	84		\$ 5,508.40
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			150 % x Total Direct Labor	\$ 8,262.60
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 13,771.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 1,377.10
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping	at \$0.655/mile 1 d *20 mil		\$ 13.10	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 13.10
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 15,161.20
11. REIMBURSABLE COSTS (Limiting Amount)				
SJRWMD Permit Fee			\$ 2,110.00	
SUB-TOTAL REIMBURSABLES				\$ 2,110.00
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 17,271.20
13. CURRENT CONTRACT AMOUNT				
14. AMENDED CONTRACT AMOUNT				\$ 17,271.20

SJRWMD FEE LIST

Disclaimer: This list is a brief summary of the various permit fees and is not to be considered as an official and complete fee schedule. Please refer to the applicant's handbook of the specific permit type for all fee details and conditions.

Environmental Resource Permits

- Verification of Exemption (62-330, F.A.C.)
 - Under 62-330.050 and 62-330.051...**\$100**
 - Under 62-330.0511 (Minor Silviculture Systems)...**\$0**
- General Environmental Resource Permits (62-330, F.A.C.)
 - General ERPs (formerly Noticed General Permits)...**\$250**
- Individual and Conceptual Environmental Resource Permits (Excluding Mitigation Banks) (62-330, F.A.C.)
 - Less than 10 acres project area and no work in wetlands (+ no boat slips)...**\$490**
 - Greater than 10 acres but less than 40 acres project area and no work in wetlands (+ no boat slips)...**\$1,190**
 - Less than 10 acres, less than 1 acre work in wetlands, less than 10 new boat slips...**\$1,190**
 - Less than 40 acres, less than 3 acres work in wetlands, less than 30 new boat slips...**\$2,110**
 - Less than 100 acres, less than 10 acres work in wetlands, and less than 50 slips...**\$5,610**
 - Less than 640 acres, less than 50 acres work in wetlands...**\$5,610**
 - Project exceeds thresholds above...**\$9,120**
- Specified fee for Individual and Conceptual ERPs (62-330, F.A.C.)
 - Environmental restoration or enhancement projects (not for mitigation)...**\$250**
 - Stormwater retrofit projects...**\$250**
- Major Modifications of Individual and Conceptual ERPs (62-330, F.A.C.)
 - Major modification under 40C-1.603(5)(d)1...**50% of the fee for a new permit for the activity proposed in the modification**
 - Major modification w/increase in project area...**Same as the fee for a new permit for the activity proposed in the modification**
 - All other major modifications under 40C-1.603(5)(d)3...**50% of the fee for a new permit for the activity proposed in the modification**
- Minor Modifications of Individual and Conceptual ERPs (62-330, F.A.C.)
 - Permit transfers, statutory extensions, correct minor error with no technical review...**\$0**
 - Other extensions...**\$200 or 25% of application fee for a new permit (whichever is less)**
 - All other minor modifications...**25% of the fee for a new permit for the activity proposed in the modification**
- Mitigation Banks and Conceptual Approvals (62-330, F.A.C.)

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA				
PART I - GENERAL				
1. Project: Hartley Rd Widening from San Jose Blvd to Old Augustine Rd			2. Proposal No. / Contract No. P-20-21 / TASK 5 ACE 404	
3. Name of Consultant Alpha Envirotech Consulting, Inc.			4. Date of Proposal 4/24/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 86.40	6	\$ 518.40	518.40
Project Manager (Responsible Professional)	\$ 70.00	0	\$ 0.00	0.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	74	\$ 4,810.00	4,810.00
GIS Specialist	\$ 60.00	0	\$ 0.00	0.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	0	\$ 0.00	0.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	0	\$ 0.00	0.00
Administrative Specialist	\$ 25.00	2	\$ 50.00	50.00
TOTAL DIRECT LABOR	\$65.59	82		\$ 5,378.40
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			150 % x Total Direct Labor	\$ 8,067.60
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 13,446.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 1,344.60
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping	at \$0.655/mile 1 d *20 mil		\$ 13.10	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 13.10
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 14,803.70
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 14,803.70
13. CURRENT CONTRACT AMOUNT				
14. AMENDED CONTRACT AMOUNT				\$ 14,803.70

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA				
PART I - GENERAL				
1. Project: Hartley Rd Widening from San Jose Blvd to Old Augustine Rd			2. Proposal No. / Contract No. P-20-21 / TASK 6 Mitigation	
3. Name of Consultant Alpha Envirotech Consulting, Inc.			4. Date of Proposal 4/24/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 86.40	4	\$ 345.60	345.60
Project Manager (Responsible Professional)	\$ 70.00	0	\$ 0.00	0.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	16	\$ 1,040.00	1,040.00
GIS Specialist	\$ 60.00	0	\$ 0.00	0.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	0	\$ 0.00	0.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	0	\$ 0.00	0.00
Administrative Specialist	\$ 25.00	2	\$ 50.00	50.00
TOTAL DIRECT LABOR	\$65.25	22		\$ 1,435.60
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			150 % x Total Direct Labor	\$ 2,153.40
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 3,589.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 358.90
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping	at \$0.655/mile		\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 3,947.90
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 3,947.90
13. CURRENT CONTRACT AMOUNT				
14. AMENDED CONTRACT AMOUNT				\$ 3,947.90

FEE SUMMARY

EXHIBIT D

PART I - GENERAL				
1. Project Hartley Road (Signals)			2. Proposal Number	
3. Name of Consultant Peters and Yaffee, Inc.			4. Date of Proposal 4/26/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Chief Engineer	\$ 86.93	17	\$ 1,477.81	
Senior Engineer	\$ 72.00	19	\$ 1,368.00	
Engineer 1	\$ 58.47	53	\$ 3,098.91	
Engineer 2	\$ 45.65	67	\$ 3,058.55	
Engineering Intern	\$ 37.22	55	\$ 2,047.10	
Senior Designer	\$ 40.70	44	\$ 1,790.80	
Engineering Technician	\$ 35.47	32	\$ 1,135.04	
TOTAL DIRECT LABOR	\$48.70	287		\$ 13,976.21
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			175 % x Total Direct Labor	\$ 24,458.37
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 38,434.58
8. PROFIT: Labor Related Costs (Item 7				x 10% \$ 3,843.46
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation			\$ 0.00	
Original Reproducibles			\$ 0.00	
			\$	
			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Cost Plus)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL COST PLUS AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 42,278.04
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$ \$0.00	
			\$ 0.00	
			\$ 0.00	
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Cost Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 42,278.04

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT D

PART I - GENERAL				
1. Project COJ P-20-21 Hartley Road Widening Survey Additional			2. Proposal Number	
3. Name of Consultant DRMP, Inc.			4. Date of Proposal 4/29/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor Add/Delete Classifications as needed.	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Surveyor VI (PSM)	\$80.00	32	\$2,560.00	
Surveyor V (PSM)	\$65.46	227	\$14,858.29	
Survey Tech III	\$43.64	325	\$14,183.00	
SUE Manager	\$66.46	0	\$0.00	
Senior SUE Tech	\$43.64	0	\$0.00	
3-man Survey Crew	\$80.00	98	\$7,800.00	
2-Man Designate SUE Crew	\$67.28	0	\$0.00	
3-man SUE Locate Crew	\$87.28	0	\$0.00	
TOTAL DIRECT LABOR		682 Hours		\$39,401.29
6. Overhead (Combined Fringe Benefit & Administrative)			150%	59101.9275
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$98,503.21
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$9,850.32
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs			\$	
			\$	
			\$	
			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00
10. SUBCONTRACTS (Lump Sum)			\$	
			\$	
SUB-CONTRACT SUB-TOTAL				\$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$108,353.53
11. REIMBURSABLE COSTS (Limiting Amount)			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
SUB-TOTAL REIMBURSABLES				\$0.00
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$108,353.53

PROPOSED GEOTECHNICAL & PUBLIC OUTREACH SCOPES – PHASE 2

City of Jacksonville Hartley Road Improvements

Jacksonville, Florida

Prepared by: M.B. Woodward (03/13/2024)

Revised by: J. J. Lizárraga (04/26/2024)

Geotechnical:

- Drill three Standard Penetration Test (SPT) borings to a depth of 20 feet each below the ground surface in the area of the proposed 2-acre pond utilizing continuous sampling.
- Drill two SPT borings to a depth of 25 feet each, one at each of the proposed culvert extension locations.
- Drill 20 hand-auger borings to a depth of 6 feet each along the south side of Hartley Road, at a typical spacing of 500 feet (some will utilize closer spacing to better delineate near-surface clayey or organic soils).
- Backfill the completed boreholes with native soils.
- All drilling services to be performed by Meskel & Associates Engineering.
- Conduct laboratory classification testing on representative soil samples obtained from the borings.
- Conduct laboratory Limerock Bearing Ratio (LBR) testing on four bulk samples of subgrade soils.
- Conduct laboratory corrosion test series (each consisting of pH, electrical resistivity, chloride content, and sulfate content tests) on five soil samples (one from each pond boring, and one from each culvert boring).
- Prepare a written engineering report documenting the results of the borings and laboratory testing, along with the results of our analyses and our recommendations for the following:
 - Estimated seasonal high groundwater levels along the roadway alignment, including the proposed stormwater pond.
 - Pavement subgrade preparation, including the need for removal of unsuitable soils.
 - Culvert bedding and backfilling.
 - Field quality control testing of compacted soils during construction .
- We do not plan to conduct field permeability testing in the area of the proposed pond. The assessment of site environmental conditions or the presence of pollutants in the soil,

rock, surface water, or groundwater of the site is beyond the proposed scope of services. Pavement thickness design is also beyond the proposed scope of services.

Public Outreach:

- Provide a public outreach specialist to participate in various meetings with the public, STV representatives, and City representatives. Please refer to the Staff-Hour Estimate spreadsheet for the public outreach tasks for more descriptive information regarding each of the individual tasks.

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT D

PART I - GENERAL

1. Project City of Jacksonville Hartley Road Widening - Phase 2	2. Proposal No. / Contract No. P-20-21
3. Name of Consultant WSP USA Environment & Infrastructure Inc.	4. Date of Proposal 4/26/2024

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate		Estimated Cost	TOTAL
Chief Engineer	100.82	3	\$ 302.46	302.46
Principal Engineer	83.66	31	\$ 2,593.46	2,593.46
Senior Geotechnical Engineer	57.69	75	\$ 4,326.75	4,326.75
Project Geotechnical Engineer	50.49	0	\$ 0.00	0.00
Engineering Technician	19.24	0	\$ 0.00	0.00
Staff Geotechnical Engineer	32.35	51	\$ 1,649.85	1,649.85
CADD Operator	29.82	17	\$ 506.94	506.94
Sr. Engineering Technician	24.34	7	\$ 170.38	170.38
Clerical	17.90	7	\$ 125.30	125.30
Public Outreach Specialist	54.48	88	\$ 4,794.24	4,794.24
TOTAL DIRECT LABOR		279		\$ 14,469.38
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	141.31			\$ 20,446.68
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 34,916.06
8. PROFIT: Labor Related Costs (Item 7)			10%	\$ 3,491.61

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping			\$ 100.00	
Original Reproducibles (posterboards, one-page leave behinds)			\$ 0.00	
Reproduction			\$ 0.00	
Laboratory Testing			\$ 5,279.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 5,379.00
10. SUBCONTRACTS (Lump Sum)				
Meskel Associates Engineering (drilling subcontractor)			\$ 13,814.38	
SUB-CONTRACT SUB-TOTAL				\$ 13,814.38
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 57,601.05
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables)	\$ 57,601.05
(Items 5, 6, 8, 9, 10 and 11)	

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION EXHIBIT D
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL

1. Project Hartley Road Reconstruction	2. Proposal No. P-20-21
3. Name of Consultant T2 Utility Engineers	4. Date of Proposal 02/01/23

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Clerical	\$ 31.19	15	\$ 467.85	467.85
Project Mgr./Sr. Utility Coordinator	\$ 64.91	225	\$ 14,604.75	14,604.75
			\$ 0.00	0.00
			\$ 0.00	0.00
			\$ 0.00	0.00
			\$ 0.00	0.00
TOTAL DIRECT LABOR	\$62.80	240		\$ 15,072.60
6. Overhead (Combined Fringe Benefit & Administrative)				
From FDOT Approved Pre-Qual 187.24 % x Total Direct Labor				\$ 28,221.94
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 43,294.54
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 4,329.45

PART III - OTHER COSTS

9. Miscellaneous Direct Costs	\$ 0.00	
	\$ 0.00	
	\$ 0.00	
	\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		\$ -
10. SUBCONTRACTS (Lump Sum)	\$	
SUB-CONTRACT SUB-TOTAL		\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)		\$ 47,623.99
11. REIMBURSABLE COSTS (Limiting Amount)	\$ 0.00	0.00
	\$ 0.00	0.00
	\$ 0.00	0.00
	\$ 0.00	0.00
SUB-TOTAL REIMBURSABLES		\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 47,623.99
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FEE SUMMARY

EXHIBIT D

PART I - GENERAL				
1. Project Hartley Road Widening			2. Proposal Number P-20-21	
3. Name of Consultant PEGGY MALONE & ASSOCIATES			4. Date of Proposal 4/26/2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Chief Engineer			\$ 0.00	
Senior Engineer			\$ 0.00	
Engineer 1			\$ 0.00	
Engineer 2			\$ 0.00	
Project Manager	\$ 47.00	6	\$ 282.00	
Secretary/Clerical	\$ 24.09	7	\$ 168.63	
Engineering Technician	\$ 24.58	174	\$ 4,276.92	
TOTAL DIRECT LABOR	\$25.28	187		\$ 4,727.55
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			175 % x Total Direct Labor	\$ 8,273.21
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 13,000.76
8. PROFIT: Labor Related Costs (Item 7				x 10% \$ 1,300.08
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation			\$ 0.00	
Original Reproducibles			\$ 0.00	
			\$	
			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Cost Plus)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL COST PLUS AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 14,300.84
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Cost Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 14,300.84

NOTE: This project has been negotiated in phases. The itemized totals below are for Phase II. Effort provided by JSEBs are in addition to that previously provide in Phase I.

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: STV Incorporated

Project Title: Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St Augustine Road, Phase II Design

Proposal Number: P-20-21 Total Base Proposal Amount (if applicable): \$1,313,200.00

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
<u>Meskel & Assoc. Engineering, LLC</u>	<u>Women</u>	<u>Geotechnical Services</u>	<u>\$13,543.48</u>
<u>Peters & Yaffee, Inc.</u>	<u>African-American</u>	<u>Signalization/Lighting</u>	<u>\$42,278.04</u>
<u>Alpha Envirotech Consulting, Inc.</u>	<u>Women</u>	<u>Environmental</u>	<u>\$69,714.10</u>
<u>DRMP</u>	<u>Non-MBE</u>	<u>Survey/SUE</u>	<u>\$108,353.53</u>
<u>STV Incorporated</u>	<u>Non-MBE</u>	<u>Road/Drainage Engineering</u>	<u>\$973,328.45</u>
<u>T2UE</u>	<u>Non-MBE</u>	<u>Utility Coordination</u>	<u>\$47,623.99</u>
<u>WSP USA Environment & Infrastructure Inc.</u>	<u>Non-MBE</u>	<u>Geotechnical</u>	<u>\$57,601.05</u>
<u>Peggy Malone and Associates</u>	<u>Non-MBE</u>	<u>Traffic Counts</u>	<u>\$14,300.84</u>

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	3.2%
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	6.4%
Non-MBE Participation Total	90.4%

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: J. Keith Jackson Title: STV Vice President Date: May 6, 2024

Print Name: J. Keith Jackson, PE



A NEW DAY

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
 Engineering & Construction Management Division
 214 N. Hogan Street, 10th Floor
 Jacksonville, FL 32202
 (904) 255-8762
 Jacksonville.gov

May 21, 2024

TO: Dustin Freeman, Chairman
 Professional Services Evaluation Committee

THRU: Nina Sickler, P.E. DocuSigned by: Nina Sickler 1EFA23305D23487
 Director of Public Works

FROM: Steven D. Long, Jr., P.E. DocuSigned by: Steven D. Long Jr. FA79658741F248C
 Director of Operations

Sheldon D. Gibbs, P. E. DocuSigned by: Sheldon D. Gibbs, P.E. 8430527140474CA
 Acting Chief, Engineering and Construction Management Division

SUBJECT: Amendment #2 Contract #71759-22/ PO #641428-22 Bid #P-29-21
 Olsen Associates, Inc.
 Engineering Services for Beach Renourishment Projects - Annual Contract

The subject contract is set to expire June 22, 2024. All work has been completed satisfactorily. Section 1.2 of the contract allows for two, two-year renewals. Therefore, we wish to extend the contract for the 1st of the two-year renewals. In addition, Olsen Associates, Inc. has requested rate increases for themselves and their subconsultants. Negotiations with Olsen Associates, Inc. for Coastal Engineering Services for Beach Renourishment Projects have resulted in the attached Scope of Services, Exhibit E and Fee Summary, Exhibit F. The encouragement plan was utilized for this contract.

Accordingly, this is to recommend that Contract #71759-22, originally executed June 23, 2022 between the City of Jacksonville and Olsen Associates, Inc. for Coastal Engineering Services for Beach Renourishment Projects be amended to extend the period of service from June 23, 2024 to June 22, 2026 and to incorporate the attached Scope of Services identified as Exhibit E and Fee Schedule identified as Exhibit F, to increase the not to exceed limit for Professional Coastal Engineering Services by \$339,080.00 to a new limit of \$763,772.00, thereby increasing the maximum indebtedness to the City by \$339,080.00 to a new maximum indebtedness of \$763,772.00. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for the amendment to be encumbered as follows:

Accounts		Total
11404.153003.549006.001803.00000000.00000.00000000	Task 2	11404-381910-PWE00416
		\$339,080.00

SDG/lw

Attachments: Exhibits E & F

'24 MAY 23 PM12:57:52

cc: Gary Goldsberry, P.E. Engineering and Construction Management

11 May 2024

Gary J. Goldsberry, P.E.
Engineering Design Section, Department of Public Works
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202

Re: P-29-21 Professional Coastal Engineering Services for
Beach Renourishment Projects;
Proposed Two-Year Extension 2024-26



olsen
associates, inc.
Coastal Engineering

Dear Mr. Goldsberry:

Please find attached our firm's proposed Scope of Work and Fees for a two-year extension of our existing contract P-29-21 for coastal engineering services dated 23 June 2022, as amended on 6 March 2023, for your consideration. This submittal describes the tasks and costs associated with a 2-year contract period from 23 June 2024 to 22 June 2026. Exhibit E describes the proposed Scope of Work to be accomplished by the firm and its subcontractors. Exhibit F describes the cost proposal for the 2-year extension period services, including fee information for subcontractors.

The proposed labor rates and fee allowance reflect a requested 5.36% increase from the original contract in June 2022. This increase is consistent with, and slightly less than, the 5.41% increase in the Consumer Price Index (CPI-U) from June 2022 through March 2024, per the US Dept of Labor.

Our anticipated work and fee requirements over the next 2-year period (July 2024 – June 2026) comprise a continuation of services required for beach renourishment & management along the Duval County shoreline, similar in scope and fee to those of the original P-29-21 contract, with specific focus upon completing the 2024 beach renourishment construction and the permit-required post-construction reporting and monitoring. The work includes permit-compliance review and engineering support of the ongoing 2024 renourishment (to be completed in August 2024); permit-required post-construction engineering reports and beach lighting surveys (2024/25); Yr-1 and Yr-2 post-construction (2025) beach monitoring surveys, reports, and coordination for beach tilling; and assistance with grant management & reimbursements. Work required for future storm damage assessments and repairs are not included herein, and will be addressed through separate amendment or task orders, if necessary. Physical beach tilling & escarpment removal is not included herein, and is to be contracted directly by COJ. This scope does, however, include allowance to assist COJ's procurement of a multi-year beach tilling contractor and to implement beach tilling in early 2025 and 2026, with subsequent reporting.

Overall, the proposed additional cost allowance for the 2-year extension, 2024-26, is \$339,080.00. This value is similar to, or less than about 2% greater, than the initial 2-year period of the existing contract (\$332,795) in June 2022 [excluding Amendment 1 in March 2023 which added \$91,897 to address Hurricane Ian & Nicole damage and repairs]. The 2024-26 fee value principally reflects the increased effort required for construction review and post-construction monitoring/reporting of the ongoing 2024 project renourishment.

P-29-21: Two-Year Extension (2024-2026)

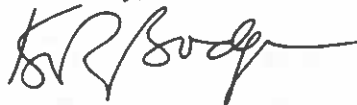
May 11, 2024

The proposed additional 2-yr work & fee allowance would increase the existing contract cost from \$424,692 to \$763,772. Essentially all of the proposed costs, excluding some Yr-2 physical monitoring surveys & reports in summer 2026 (which are strongly recommended for pre-storm documentation but not specifically required by permit), are eligible for State reimbursement through FDEP Grant Agreements 23DU1 & 23DU2 with the City. That FDEP reimbursement will be at least 46.89% -- or likely up to 100% -- of expended costs. (The % reimbursement is yet to be determined, pursuant to FDEP review of Olsen's recent submittal of grant-related correspondence, on behalf of the City.)

It is noted that our work conducted under the initial 2-year contract term was central to securing 100% federal cost-share for the 2024 beach *and dune* renourishment (\$32M value), and between 46.89% and 100% FDEP cost-share for related COJ project costs -- and assisting the Corps of Engineers to award a contract for the Duval project's largest renourishment to-date (1.3 million cubic yards of sand) since the project's initial construction in 1978-1980. The firm's efforts likewise contributed to the 12-year extension of the project's federal authorization to 2040, obviating a near-term \$1.5M COJ fee to the Corps of Engineers to conduct a "future-authorization" study of uncertain outcome.

Please do not hesitate to contact me at kbodge@olsen-associates.com or (904) 387-6114 if you have any questions regarding this submittal. Thank you.

Sincerely,



Kevin R. Bodge, Ph.D., P.E.
President; Olsen Associates, Inc.

Att: Exhibits E, F

Cc: Lori West (City of Jacksonville)
Steve Howard, PE (Olsen Assoc., Inc)

Exhibit E
Scope of Services

EXHIBIT E

SCOPE OF SERVICES

COASTAL ENGINEERING SERVICES FOR BEACH RENOURISHMENT PROJECTS, ANNUAL CONTRACT, P-29-21 CITY OF JACKSONVILLE, FLORIDA

FIRST 2-YEAR CONTRACT EXTENSION: JUNE 2024 TO JUNE 2026

11 May 2024

Olsen Associates, Inc. (Consultant) shall provide continuing professional coastal engineering services to the City of Jacksonville (City, COJ) in review and support of the Duval County Federal Shore Protection Project (Project), and related beach management tasks in Duval County, FL in accordance with the scope of work outlined below, and in continuance of those services described in the original contract P-29-21 (23 June 2022) and 1st amendment (6 March 2023).

The Scope of Work (SOW) reflects activities that are presently anticipated over a 24 month period from approximately 23 June 2024 through 22 June 2026. These activities include the Consultant's engineering review and analysis, design, permitting, interagency coordination, physical and environmental monitoring, planning and correspondence, and quality assurance, required on the part of the City – as the non-federal sponsor and permittee -- to implement the Project in accordance with State permits and federal agreements, in addition to review of related activities attendant to dredging, beach-, offshore- or nearshore-disposal of sediment from the St. Johns River along or near the Project area and other tasks related to beach management in and for the City of Jacksonville.

The principal Project activities during the June 2024 through June 2026 timeframe include:

- (A) Permit-compliance construction review and engineering support to COJ and US Army Corps of Engineers ("Corps") during construction of the 2024 beach renourishment and dune re-vegetation, anticipated to be completed in late summer 2024.
- (B) Prepare post-construction close-out reports required by FDEP permits and BOEM lease, including Sediment QA/QC reports and BOEM post-construction report.
- (C) Prepare Pre/Post-construction physical monitoring report, and conduct post-construction beach lighting surveys & reports, per FDEP permit requirements (fall 2024 – summer 2025).
- (D) Assist the City in procurement of beach tilling contractor for Yrs 1-3 post-construction. Provide coastal engineering support for completion of beach tilling & escarpment removal before 15 April 2025 and 15 April 2026 (Yr 1 & 2 post-construction).
- (E) Conduct Yr-1 (summer 2025) post-construction beach profile survey and prepare Engineering Summary (Physical Monitoring) Report, per permit requirements.
- (F) Conduct limited Yr-2 (summer 2026) post-construction beach profile survey and prepare summary report of project conditions, to provide documentation in advance of potential 2026 storm erosion impacts.
- (G) Coordinate with marine turtle monitors for completion of 2024, 2025, 2026 (Yr-0 to Yr-2) post-construction environmental surveys, per permit requirements.
- (H) Assist coordination of sand placement & removal at street ends in the event of severe storms.

- (I) Assist the City in preparing grant applications, reports, and reimbursement requests for cost-share funding of the Project.
- (J) Assist the City in review and adoption of a revised Project Cooperation Agreement that extends the federal authorization of the Duval County shore protection project to 2040.
- (K) Dune management, public beach parking updates (if required after the comprehensive 2023 update), and other activities germane to beach management along the City's ocean and inlet shorelines.

This SOW includes engineering, monitoring and related work during and subsequent to completion of the 2024 beach & dune renourishment, from ongoing construction (summer 2024) through Yr-2 post-construction physical monitoring (summer 2026). It does not include storm damage assessments, design or monitoring for construction of storm-damage repair beyond that included in the ongoing 2024 renourishment for Hurricanes Ian & Nicole (2022). It does not include physical monitoring or tilling requirements after June 2026. It does not include major modifications to the Duval County renourishment project or its borrow areas. It does not include any significant work associated with Feasibility Studies to extend the project's authorized federal life – beyond confirming that the project's existing authorization has been extended to 2040 per prior legislation.

Specific tasks to be completed during the 23 June 2024 – 22 June 2026 timeframe are as follows:

1) Construction & Permit Compliance Review/Coordination for 2024 Renourishment.

- Attend weekly construction progress meetings; conduct periodic site visits; examine beach & dune fill placement and dune vegetation planting; examine screening of sediments and seashell handling; review turbidity reports and Contractor progress reports; update project website with project progress maps; coordinate with Beaches Sea Turtle Patrol and Hanna Park regarding marine turtle nest monitoring/relocations and protection; coordinate with Corps for completion of Environmental (ECM) submittals; liaise with COJ and Beaches Cities for local requirements to support construction and beach activities; provide COJ/Corps with recommendations for improved project construction and permit compliance measures. Coordinate with Corps for submittal of project-completion notices per permit and lease requirements.
- Track progress of as-built ("pay") construction volumes relative to alongshore contract & template expectations. Review Corps' condition surveys of the pre-construction beach and prepare specific recommendations for modifications of the project construction template to ensure placement of the project's contract volume of 1,300,000 cubic yards of sand. Allowance is included for up to 2 analyses and template modifications between mid-June and August 2024.
- Allowance is included for granulometric analysis of up to 4 beach-fill sediment samples, if/as needed, for permit compliance review during construction.
- Allowance is included for 1 FDEP permit modification fee (\$250), in event that such is needed for project construction or post-construction activities (not reimbursable by State grant).
- Prepare post-construction report per requirements of Bureau of Ocean Energy Management (BOEM) lease, including analysis of pre/post-borrow area bathymetric changes.
- Prepare and/or review & submit post-construction Sediment QA/QC Report, per permit.
- This SOW presumes that the Corps will conduct & provide the post-construction survey of the offshore borrow area, and the Corps will collect the as-built sediment samples and conduct the laboratory analysis of the samples for the Sediment QA/QC Report, and provide data to Consultant.

2) *Post-Construction Monitoring (approximately spanning Sept 2024 – August 2025).*

- Prepare Physical Monitoring/Engineering Summary Report of Pre- and Post-Construction beach condition, at FDEP monuments R31-R80 (minimum), per permit requirements. This will utilize Corps' pre-construction survey data from February 2024 and Corps' anticipated post-construction survey data from August/September 2024 (tbd). Submit data and report to FDEP.
- Conduct two (2) beach lighting surveys from north end of Hanna Park to south end of Jacksonville Beach (R31-R80), during May 1-15 and July 15-31, 2025. Prepare and submit reports of findings and recommendations from each survey within 15 days after each survey.
- Examine beach as necessary to assess physical conditions, and report unusual or outstanding issues to COJ and Corps.
- This SOW presumes that the Corps will conduct the post-construction on/offshore beach profile surveys along the project shoreline from at least R31 through R80, in fall 2024, and timely provide the data to the Consultant.

3) *Year-1 Beach Tilling & Escarpment Removal (Jan-April 2025)*

- Assist City with solicitation and contracting for multi-year beach tilling contract (provide Scope of Work, etc).
- Assist City in execution of Year-1 tilling (prior to April 15, 2025), through coordination with tilling contractor, City CEI consultant, pre-construction meetings. Submit post-tilling report to regulatory agencies.
- This presumes that beach tilling and escarpment removal will be required in March-April 2025, after project completion beach-tilling in fall 2024. This presumption is altogether likely, unless beach compaction sampling in spring 2025 indicates otherwise. But, per prudent COJ practice, it is far less costly to simply till the beach, rather than to perform compaction sampling, and then subsequently perform beach tilling after the compaction sampling is completed.

4) *Year-1 Physical & Environmental Monitoring (April-Nov 2025)*

- Collect on/offshore beach profile surveys at each R-monument R31-R80 (plus R2-R3 St. Johns County) in summer 2025, per FDEP permit requirements.
- Analyze beach profile survey data and prepare Physical Monitoring/Engineering Summary Report of Yr-1 post-construction, per FDEP permit requirements. Submit data and report to FDEP.
- Coordinate with BSTP and Hanna Park for compliance with marine turtle nest monitoring.
- This presumes that Corps will *not* conduct the beach profile surveys in Yr-1 or after, pursuant to the immediate post-construction survey in fall 2024, per prior communication with the Corps.

5) *Year-2 Beach Tilling & Escarpment Removal (March-April 2026)*

- Assist City in execution of Year-2 tilling (prior to April 15, 2026), through coordination with tilling contractor, City CEI consultant, pre-construction meetings. Submit post-tilling report to regulatory agencies.

6) *Year-2 Physical & Environmental Monitoring (April-June 2026)*

- Collect limited on/offshore beach profile surveys at every 2nd R-monument from R31-R80 to document project conditions as of early summer 2026. The 2-yr survey is not a permit requirement (and therefore not cost-shared by FDEP), but it is highly recommended for documentation of annual project conditions prior to hurricane season.
- Prepare brief graphic summary report of project beach condition. Submit data and report to COJ and Corps. (Report may occur in July/Aug 2026, depending upon timing of the Yr-2 survey.)

- 7) *Review Corps of Engineers' proposals for dredge disposal or borrow area expansions.*
- Review Corps' data and proposals for nearshore or beach placement of dredged material from new, alternative, or marginal borrow areas, and for expansions of the project's offshore borrow areas, based upon 2024 vibracore and seabed surveys. Provide comments and recommendations to City.
 - This SOW does not include allowance for permitting of new or expanded borrow areas for the project. Such work, if requested and/or required, will require additional contract amendment.
- 8) *Assist City with agreement for continued federal participation (Feasibility Study)*
- Assist City and Corps in adoption of an amended Project Cooperative Agreement that acknowledges a 12-year extension of the federal authorization for the Duval County FL shore protection project (through 2040); and/or assist City in identifying the requirements for continued federal project authorization, via future Feasibility Studies or other means.
- 9) *Temporary pre-storm dune closures.*
- Continue to assist City with coordination with Beaches Cities for temporary closures of street-ends with sand dunes, in advance of severe storm events, per existing permit previously acquired by Consultant and City.
 - Conduct annual meeting with City and FDEP prior to hurricane season. Brief Beaches Cities regarding the permit requirements and pre-approved sand suppliers, as appropriate.
- 10) *Update public beach access and parking inventory (if required).*
- Limited allowance is provided to update the comprehensive 2023 public beach access facilities map and report, if required or requested by COJ. Else, the prior 2023 inventory and report is assumed to stand as "current".
- 11) *Assist the City of Jacksonville with cost-share requirements & opportunities.*
- Assist the City in preparing its Local Government Funding Requests for State cost share funding of the beach renourishment project and in organizing its reimbursement requests. Assist City in preparing long-term cost predictions (schedules) and planning for provision of cost-share requirements.
 - Prepare scopes of work and deliverable reports, and quarterly progress reports.
- 12) *Provide technical expertise to City regarding beach/dune management and related issues.*
- Limited allowance is included to provide coastal engineering analysis, comments, recommendations, and briefings to the City, if and as directed, regarding beach & dune management, beach renourishment and related topics for the City of Jacksonville / Duval County.
 - Assist the City in coordination, and consultation, with the FDEP, Corps of Engineers, local governments (Cities of Atlantic Beach, Neptune Beach and Jacksonville Beach), Beaches Sea Turtle Patrol, and other relevant agencies and project interests, including Hanna Park and Huguenot Park, toward implementation of project construction and subsequent monitoring requirements, including review of construction activities of storm water outfalls and dune walkovers, for compliance with permit conditions, beach renourishment templates, and State requirements, and related aspects of beach and dune management.

Olsen Associates, Inc. (Consultant) shall conduct this SOW directly and through services of its subcontractors (subconsultants). Each of these subcontractors and their general responsibilities are described in the original P-29-21 Contract and Exhibit A (Scope of Work), and remain unchanged. Specific subconsultant tasks identified for the 2024-2026 scope of work (itemized above) include:

Coastal Engineering Services; Exhibit E, Continued

- Oneida / LG2 Environmental Solutions (LG2ES) – shall conduct the post-construction beach lighting surveys and prepare the subsequent reports.
- Arc Surveying & Mapping, Inc – shall collect the beach profile surveys (wading & offshore) required for project monitoring in summer 2025 and in summer 2026, and provide the survey reports and data to Olsen Associates Inc.

All of the work by the Consultant shall be conducted on a reimbursable (time & materials) basis, not to exceed fee values established in the contract. Work that is not required and not conducted shall not be invoiced. Work that is required beyond that described in this SOW (such as damage assessments, planning, surveys and design of repairs after severe storm impacts; major modifications to the project design or borrow areas) may be incorporated by subsequent amendment.

Exhibit F

Contract Fee Summary

(2024-2026 Amendment)

Exhibit F				
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION				
CITY OF JACKSONVILLE, FLORIDA				
PART I - GENERAL				
1. Project Beach Renourishment Projects - Annual Contract Contract Amendment 02 (2024-2026 Extension)			2. Proposal No. / Contract No. P-29-21 / Amend 2	
3. Name of Consultant or Subconsultant: Olsen Associates, Inc.			4. Date of Proposal May 13, 2024	
PART II - LABOR RELATED COSTS				
5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer	\$ 87.30	460	\$ 40,158.00	
Senior Coastal Engineer	\$ 66.12	516	\$ 34,117.92	
Coastal Engineer III	\$ 50.40	10	\$ 504.00	
Coastal Engineer II	\$ 42.73	26	\$ 1,110.98	
Coastal Engineer I	\$ 39.45	530	\$ 20,908.50	
Draftsman	\$ 32.96	60	\$ 1,977.60	
Administrative Asst.	\$ 32.96	84	\$ 2,768.64	
TOTAL DIRECT LABOR	\$ 60.23	1686		\$ 101,545.64
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor				\$ 152,318.46
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 253,864.10
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 25,386.40
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs (Lump Sum)				
Permit Modification Fees (allowance)			\$ 250.00	
Sediment Lab Analysis (allowance)			\$ 440.00	
Express Mail/Courier (allowance)			\$ 47.50	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 737.50
10. SUBCONSULTANTS (Lump Sum)				
			\$	
			\$	
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)				\$ -
11. SUBCONTRACTS (Reimbursable/Not to Exceed)				
Oneida/LG2ES Environmental Surveys			\$ 12,300.00	
ARC Surveying & Mapping, Inc			\$ 46,792.00	
			\$	
			\$	
SUB-TOTAL REIMBURSABLES				\$ 59,092.00
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)				\$ 339,080.00
12. TOTAL PRIOR CONTRACT AMOUNT				\$ 424,692.00
TOTAL AMENDED CONTRACT AMOUNT				\$ 763,772.00

Subcontractor: ARC Surveying & Mapping, Inc

Coastal (Bathymetric/Topographic) Beach Surveys for Permit-Required Monitoring

Proposed Cost to Olsen Associates Inc for City of Jacksonville Beach Renourishment P-29-21

Task 1. Allowance for 52 Onshore/Offshore Profile Lines - Duval County, FL (summer 2025)**R31-R80 Duval, plus R2 & R3 St Johns County**

LABOR	RATE	O. H. FACTOR	RATE	10% PROFIT	BILLABLE RATE	HRS.	TOTAL	TOTAL LABOR & EQUIPMENT
Project Mgr	\$ 37.08	1.50	\$ 92.70	\$ 9.27	\$ 101.97	30	\$ 3,059.00	
3 Man Crew	\$ 54.50	1.50	\$ 136.25	\$ 13.63	\$ 149.88	92	\$ 13,789.00	
Drafting	\$ 28.09	1.50	\$ 70.23	\$ 7.02	\$ 77.25	76	\$ 5,871.00	
TOTAL LABOR						198	\$ 22,719	

EQUIPMENT

RTK/GPS	\$ 396.00		9 days @ \$396/day				\$ 3,564.00	
ATV	\$ 85.00		9 days @ \$85/day				\$ 765.00	
25' Boat	\$ 500.00		5 days @ \$500/day				\$ 2,500.00	
Fathometer Motion Compensator	\$ 100.00		5 days @ \$100/day				\$ 500.00	
Less adjustment	\$ 230.00		5 days @ \$230/day				\$ 1,150.00	
							\$ -	
								\$ 8,479

Task 1. TOTAL LABOR &**EQUIPMENT PER SURVEY SET (52 lines)**

Cost/Line=

52

\$

600.0

\$

31,198**Task 2. Allowance for 26 Onshore/Offshore Profile Lines - Duval County, FL (summer 2026)****R31-R80, every 2nd (odd) line, plus R80.**

LABOR	RATE	O. H. FACTOR	RATE	10% PROFIT	BILLABLE RATE	HRS.	TOTAL	TOTAL LABOR & EQUIPMENT
Project Mgr	\$ 37.08	1.50	\$ 92.70	\$ 9.27	\$ 101.97	14	\$ 1,428.00	
3 Man Crew	\$ 54.50	1.50	\$ 136.25	\$ 13.63	\$ 149.88	46	\$ 6,894.00	
Drafting	\$ 28.09	1.50	\$ 70.23	\$ 7.02	\$ 77.25	37	\$ 2,858.00	
TOTAL LABOR						97	\$ 11,180	

EQUIPMENT

RTK/GPS	\$ 396.00		4 days @ \$396/day				\$ 1,584.00	
ATV	\$ 85.00		4 days @ \$85/day				\$ 340.00	
25' Boat	\$ 500.00		3 days @ \$500/day				\$ 1,500.00	
Fathometer Motion Compensator	\$ 100.00		3 days @ \$100/day				\$ 300.00	
Less adjustment	\$ 230.00		3 days @ \$230/day				\$ 690.00	
							\$ -	
								\$ 4,414

Task 2. TOTAL LABOR &**EQUIPMENT PER SURVEY SET (26 lines)**

Cost/Line=

26

\$

600.0

\$

15,594**Task 1 & 2. TOTAL**

\$

46,792

Subcontractor: Oneida / LG2 Environmental Solutions Inc.
Beach Lighting Surveys for Permit-Required Monitoring (May-July 2025)

Proposed Cost to Olsen Associates Inc
for City of Jacksonville Beach Renourishment - P-29-21

LABOR	RATE	O. H. FACTOR	RATE	10% PROFIT	BILLABLE RATE	HRS.	TOTAL	TOTAL LABOR & EQUIPMENT
Project management, coordination, and reporting								
Project Mgr	\$ 40.73	1.50	\$ 101.82	\$ 10.18	\$ 112.00	16	\$ 1,792.00	
Staff Biologist	\$ 28.36	1.50	\$ 70.91	\$ 7.09	\$ 78.00	40	\$ 3,120.00	
							Subtotal	\$ 4,910.00
Two (2) Beach Lighting Surveys, Hanna Park-Jax Beach (R31-R80)								
Project Mgr	\$ 40.73	1.50	\$ 101.83	\$ 10.18	\$ 112.01	6	\$ 672.00	
Sr. Scientist	\$ 34.18	1.50	\$ 85.45	\$ 8.55	\$ 94.00	30	\$ 2,820.00	
Staff Biologist	\$ 28.36	1.50	\$ 70.91	\$ 7.09	\$ 78.00	30	\$ 2,340.00	
Technician	\$ 22.54	1.50	\$ 56.35	\$ 5.64	\$ 61.99	16	\$ 992.00	
ATV	\$ 85.00	/day	6 days				\$ 510.00	
Travel-Mileage	\$ 10.00	/day	6 days				\$ 60.00	
Subtotal Cost for Field Surveys & Reports							60 days	\$ 7,390.00
TOTAL LABOR AND EQUIPMENT					Allowance for meetings & 60 days surveying		\$	12,300.00



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

May 20, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler P.E., Director
Department of Public Works

FROM: Steven D. Long, Jr., P.E. DocuSigned by: Steven D. Long Jr. FA79658741F248C
Director of Operations

Sheldon D. Gibbs, P.E. DocuSigned by: Sheldon D. Gibbs, P.E. 843DE37A8874CA
Acting Chief, Engineering and Construction Management

SUBJECT: Amendment #1 Contract #70350-23/ PO #657447-23 Bid #P-45-19
Osiris 9 Consulting, Inc.
Prof. Engineering Svcs for Collins Road Reconstruction from Blanding Blvd to Pineverde Ln

Additional services are needed to address concerns from Traffic, Maintenance, and Planning to complete the design. Negotiations with the consultant have resulted in the attached Scope of Services, Exhibit C and Fee summary, Exhibit D. Osiris 9 Consulting, Inc. is committed to meeting the 20% JSEB goals established for this contract. There is no rate increase with this amendment.

Accordingly, this is to recommend that Contract #70350-23, originally executed April 20, 2023, between the City and Osiris 9 Consulting, Inc., for Professional Engineering Services for Collins Road Reconstruction from Blanding Blvd. to Pineverde Lane, be amended to incorporate the attached Scope of Services, Exhibit C and Fee Summary, Exhibit D to increase the lump sum amount for Design Services by \$179,356.00 to a new lump sum amount of \$1,261,819.50 and to increase the not to exceed limit for Survey by \$41,583.28 to a new limit of \$356,224.11 and to add a new not to exceed limit for Traffic Data Collection in the amount of \$612.00; thereby increasing the maximum indebtedness by \$221,551.28 to a new maximum of \$2,325,370.68. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project should be encumbered as follows:

ACCOUNTS:	TOTAL
32111.153101.565031.010203.00000000.00000.0000000	\$221,551.28

SDG/lw

Attachment: Exhibits C & D

cc: Gary Goldsberry, P.E., Engineering and Construction Management

'24 MAY 23 PM 12:58:28

**SCOPE OF
SERVICES**

FOR ENGINEERING

SERVICES FOR

Supplemental

Agreement #1

Collins Road Reconstruction from Blanding Boulevard to Pineverde Lane

**CITY OF
JACKSONVILLE,
FLORIDA**

I. SCOPE OF PROJECT

Traffic Detour Study:

- Gather all available traffic information from COJ and FDOT along SR 21, US 17 and Collins Road to establish an existing condition AM and PM peak hour volumes,
- Obtain pedestrian counts in the field that are crossing the bridge,
- Conduct AM and PM peak hour field reviews, collect drone video data, download existing signal controller information. Document existing condition operations,
- Compile existing traffic information for the AM and PM peak hours,
- Develop Synchro models for the AM and PM peak hours,
- Evaluate and develop Detour condition traffic patterns and identify Origin-destination information using available probe data,
- Model Detour conditions for the AM and PM peak hours,
- Evaluate improvements that can be addressed to identified optimized operations,
- Perform Synchro analysis for the proposed improvements,
- Compile a Concept Detour Plan for discussion with COJ,
- Present the results to COJ and FDOT, and
- Develop a Draft and Final Report summarizing the analysis performed

Signal Interconnection (ITS):

- Develop a signal interconnection design between SR 21 and Whispering Pines Drive
- Compile plans for the signal interconnection
- Update Quantities for new items
- Update Cost estimate for new items

Kayak Launch Ramp, Pad and Parking:

- Modify 60% roadway plans to include on street parking adjacent to kayak launch
- Design kayak launch ramp
- Design kayak launch pad and permanent erosion protection
- Prepare plans and profile for kayak launch ramp and kayak launch pad
- Prepare Typical Section for Parking
- Prepare Typical detail for Kayak Ramp and Launch Pad
- Update cross sections for parking, kayak ramp and kayak launch pad
- Adjust Temporary Traffic Control Plan to include new parking, Kayak Ramp and Kayak Launch Pad
- Update Quantities for new items
- Update Cost estimate for new items
- Update 3D Design for new parking and kayak launch ramp
- Update ERP permit submittal to include additional parking, kayak ramp and kayak launch
- Quality Control

Detour Plan:

- Develop Detour plan to route local traffic away from causeway and bridge construction
- Prepare detour and signage sheets
- Update quantities for TTCP

Additional Topographic Survey:

- Extend survey limits 340' east of Pine Verde Blvd
- Collect information for additional specified locations
- Extend survey width to 120' with 100' cross sections
- Include tree survey for 6" or larger trees
- Full DTM Model for Microstation ORD



SMITH SURVEYING GROUP

April 11, 2024

Walter J. Nemecek III, VP PE
Osiris 9 Consulting
 10199 Southside Boulevard, Suite 104
 Jacksonville, Florida 32256

Re: Collins Road Kayak Launch and Additional Topographic and Tree Survey Proposal

Dear Walter:

Pursuant to your request and on behalf of the firm, we are pleased to submit our proposal for our services on the above referenced project. We are confident that our survey product will be an asset to your design activities. Based on our telephone conversation, a review of our records and a personal walk over of the site, we are pleased to offer the following scope of work and fee proposal for your review and approval:

SCOPE OF WORK:

TASK 1. Prepare a Topographic and Tree Survey of Collins Road along the public rights-of-way (see attachment A) for a project length of approximately 3780 feet. Also an additional 340 foot extension area east of Pine Verde Blvd. to include North Edge of Pavement to the south R/W of Collins Road. Additional monumentation will be included. Survey corridor width will be 120 feet total, cross sections will be on 100 foot stations. Our survey effort will include topographic and tree survey of all trees 6 inches and larger. All hardscape including driveways, sidewalks, hedges, landscape planters and ornamental shrubs will be located. All topographic features including storm, sanitary, ditches, and other physical features will be included. All above ground visible evidence of utilities will be located. **One pond site of two acres has been credited for \$5000.00.** A full DTM model and Bridge survey will be done. The route survey shall be utilized for the purposes of a civil engineering design survey for the widening of Collins Rd. Smith Surveying Group will locate all designations and SUE test holes. Elevations and surface features will be gathered per the specifications from Osiris 9 Consulting.

Field Crew:	140 hours @ \$186.51/hr.:	\$ 26,111.40
CADD Technician:	65 hours @ \$ 124.99/hr.	\$ 8,124.35
Principal	2 hours @ \$ 194.48	\$ 388.96
Project Manager	3 hours @ \$ 186.51	\$ 559.53
PSM:	2 hours @ \$ 154.50	\$ 309.00
Administration	2 hours @ \$ 45.02	\$ 90.04
TASK 3		
DRMP ORD File conversion		\$ 6,000.00
Total Estimated Fee		\$ 41,583.28

Deliverables will be in CAD Civil 3-D 2015 and Microstation ORD file as requested from Osiris 9 Consulting. Horizontal datum shall be referenced to State Plane Coordinates (NAD 83/90) for the State of Florida and vertical datum shall be referenced to NAVD 1988 from a published governmental Bench Mark. Location of underground utility services will be performed by others as a subcontractor to the CLIENT.

Tree identifications performed in conjunction with a request for tree locations will be identified as to species to the best of our knowledge and belief; however, Smith Surveying Group will assume no liability, expressed or implied, for the correctness of said species identification. Tree locations will be provided within the existing R/W for all trees 6" DBH and larger. Jurisdictional wetlands, if any, will be located from field points as established by others and at an additional fee of \$1.00/ft. as measured from point to point.

We anticipate delivery of the preliminary Topographic product within **75-95 days** from receipt of written Notice To Proceed, weather and site conditions permitting. Final deliverables shall be two (2) signed and sealed prints, and an electronic drawing file, if requested. Additional sealed copies may be furnished at a nominal charge, if requested. We are ready to begin our services immediately upon receipt of Notification to Proceed. Our fees for the above services will be as noted on the attached man hour estimate; estimated fees will not be exceeded without prior written authorization from the CLIENT. We shall invoice you on a monthly progressive billing cycle for the to-date percent complete and we will expect full payment for each monthly invoice within 10 days from the date of the respective invoice.

This scope of work is for a "one time" performance of the services as outlined herein; any survey points that are destroyed or lost due to construction activities, vandalism, acts of God, etc. that require replacement shall be replaced at CLIENT's expense and upon your authorization. Should the scope of work be changed by CLIENT either in writing or verbally, CLIENT agrees to pay Smith Surveying Group for any additional work involved in said changes at our Standard Billing Rates, unless a supplemental contract is agreed to and executed by both parties prior to the commencement of the changes. In the event all or a portion of the work prepared or partially prepared by our firm be suspended, abandoned, or terminated by CLIENT or others, CLIENT shall pay Smith Surveying Group for all fees, charges and services provided for the project, not exceeding any contractual limits specified herein.

Smith Surveying Group will not be liable for damages resulting from the actions or inactions of any regulatory or governmental agencies, and shall only act as an advisor on behalf of CLIENT in all governmental relations. All original papers, documents and all work product and copies thereof, produced as a result of or incidental to this contract shall remain the property of Smith Surveying Group. CLIENT agrees to grant us the right to assign without notice this agreement or any part thereof as we shall deem necessary for the completion of this project. We agree not to unreasonably damage the subject property, but CLIENT agrees to grant Smith Surveying Group the right to cut bushes and trees and to remove other objects interfering with our work as necessary in the performance of our work.

CLIENT further agrees that the standard of care for Smith Surveying Group's performance under this contract shall be the ordinary and reasonable duty and care associated with this type of work in the community of Jacksonville, Florida and that the proper venue for litigation of any cause of action hereto shall be that court of jurisdiction in Jacksonville, Florida. Should litigation be necessary to enforce any term of this agreement or any cause of action related thereto, then all litigation and collection expenses, witness fees, court costs and reasonable attorney's fees for Smith Surveying Group, shall be paid by the addressee. It is further understood and agreed that this contract is between Smith Surveying Group and the addressee only, and payment to Smith Surveying Group shall not be contingent on payment(s) from a third party.

This agreement supersedes any prior agreement, either expressed or implied, between the parties and that the terms and conditions stated herein constitute the full and complete agreement between the

parties and no change or amendment thereof shall be effective except as agreed to in writing by both parties. If the above conditions are acceptable to CLIENT, please indicate your acknowledgment and agreement by executing this proposal in the space provided below.

Once again, we appreciate this opportunity to submit this proposal to you and we look forward to hearing from you in the near future. If you have any questions, please do not hesitate to call me personally.

Smith Surveying Group, LLC



Thomas J Smith, PSM
President

Accepted By: _____
Printed Name: _____
Date: _____

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION EXHIBIT D
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL

1. Project Collins Road Widening from Blanding Blvd to Pineverde Ln Original Contract	2. Proposal No. / Contract No. P-45-19 / TBD
3. Name of Consultant Osiris 9 Consulting	4. Date of Proposal April 25, 2024

PART II - LABOR RELATED COSTS

5. Direct Labor (Limiting Amount)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer	\$ 104.00	42	\$ 4,368.00	
Project Manager	\$ 90.00	127	\$ 11,430.00	
Senior Engineer	\$ 78.50	254	\$ 19,939.00	
Senior Designer	\$ 63.00	68	\$ 4,284.00	
GIS Specialist	\$ 43.00	17	\$ 731.00	
Design Engineer	\$ 47.50	212	\$ 10,070.00	
Designer	\$ 32.00	85	\$ 2,720.00	
Design Intern	\$ 16.00	42	\$ 672.00	
TOTAL DIRECT LABOR	\$ 64.01	847		\$ 54,214.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			200.00 % x Total Direct Labor	\$ 108,428.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 162,642.00
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$ 16,264.00

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)				
Printing			\$ 250.00	
Transportation & Shipping			\$ 200.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 450.00
10. SUBCONTRACTS (Lump Sum)				
			\$	
LUMP SUM SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM SERVICES				\$ 179,356.00
11. REIMBURSABLE/NOT TO EXCEED SUBCONTRACT & CONSULTANT EXPENSES				
			\$	
Subcontracts				
- Peggy Malone & Associates (Traffic Data Collection)			\$ 612.00	
- Smith Surveying (Surveying and Mapping)			\$ 41,583.28	
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-TOTAL REIMBURSABLE SUBCONTRACTS & EXPENSES				\$ 42,195.28

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	\$ 221,551.28
12. TOTAL PRIOR CONTRACT AMOUNT	N.A.
TOTAL AMENDED CONTRACT AMOUNT	\$ 221,551.28



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Neighborhoods Department
Environmental Quality Division
214 N. Hogan Street, 5th Floor
Jacksonville, Florida 32202
(904) 255-7100
www.coj.net

MEMORANDUM

Date: May 28, 2024

To: Dustin Freeman, Chief
Procurement Division

From: Melissa M. Long, PE *Melissa M. Long*
Department of Neighborhoods

Subject: **Review of RFP Submittals for P-12-24 Professional Engineering Review
Services for Petroleum Restoration – Annual Contract**

The Department of Neighborhood received only one (1) proposal for **Professional Engineering Review Services for Petroleum Restoration - Request for Proposal**

Per Section 126.302(f) of the Procurement Code if:

If “PSEC receives responses from less than three proposers, it shall resolicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by resoliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the resolicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by resoliciting.”

Considering the foregoing information, staff request the process that should be followed in order to ensure the continued services by evaluating the proposal received.