SUBJECT: **RED DYED ULTRA LOW SULFUR DIESEL FUEL TRANSPORT DELIVERY**

BID #: SC-0378-15 OPEN DATE: **2/25/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE/SUPPLY – One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: **FLEET MANAGEMENT DIVISION**

BASIS OF AWARD: **ALL or NONE to the lowest responsive, responsible Primary and Secondary Bidders**

NUMBER OF BIDS INVITED: 19 NUMBER RECEIVED: 8 OTHER: 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with the primary vendor, Gate Fuel Service, in the amount of $4,950,000.00, and the secondary vendor, Mansfield Oil Company of Gainesville, Inc., in the amount of $50,000.00. Period of service is from February 27, 2017 through February 26, 2018. Total revised estimated annual expenditures in the amount of $5,000,000.00, for a not-to-exceed $15,000,000.00.

Gate Fuel Service - $4,950,000.00, total not to exceed $14,850,000.00
Mansfield Oil Company of Gainesville, Inc. - $50,000.00, total not to exceed $150,000.00

Funding Source: AFFM511FS-05211 - To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

BUYER: _____ RESPECTFULLY SUBMITTED _____
Annette Burney Gregory Pease, Chief
Procurement Division

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: January 27, 2017

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Recommendation to utilize Second Renewal option for SC-0378-15 Red Dyed Ultra Low Sulfur Diesel Fuel Transport Delivery

Fleet Management Division is requesting approval of the second renewal option for the Red Dyed Ultra Low Sulfur Diesel Fuel Transport Delivery in accordance with the same terms, conditions and pricing as original award. Gate Fuel Service the Primary Vendor in the amount of $4,950,000.00 and Mansfield Oil Company of Gainesville, Inc. as the secondary Vendor in the amount of $50,000.00. Period of Service is February 27, 2017 through February 26, 2018.

Total annual expenditure amount of $5,000,000.00, with a total estimated expenditure not to exceed $15,000,000.00.

Funding source: OPFM511FS-05211 to be encumbered by Purchase Order.

GATE

Fuel Service

January 25, 2017

Sheryl Kurtz
City of Jacksonville
Fleet Management Division
Equipment Procurement Coordinator
2581 Commonwealth Ave
Jacksonville, FL 32254
Phone: 904-255-7465

Dear Sheryl:

Gate Fuel Service would like to accept the second renewal contract for Red Dyed Diesel Fuel for transport deliveries for the period of one year (1) year for bid #SC-0378-15. The contract renewal term is March 1, 2017 thru February 28, 2018. This is the second renewal period and Gate would like to thank you for this opportunity.

I would like to thank all your staff and support people that makes Gate able to serve your needs as a fuel supplier. Should you have any questions or if I may be of any further assistance, please feel free to contact me at (904) 448-2992. Thank you for your business.

Sincerely,

Donna C. Ponder
Sales Manager

CC:Erik Preacher

Kurtz, Sheryl

From: Julie Tittle <JTittle@mansfieldoil.com>
Sent: Friday, January 27, 2017 10:43 AM
To: Kurtz, Sheryl
Subject: RE: 1st Renewal Option for Bid #SC-0378-15 Red Dyed Ultra Low Diesel Fuel Transport Delivery

Good Morning,
Mansfield Oil Company of Gainesville, Inc. agrees to the send renewal with the same terms and conditions for the following period of service, February 28, 2017 through February 27, 2018. Please let me know if you require any additional information.

Julie Tittle
Bid Contract Supervisor
Mansfield Oil Company
(678) 450-2328
Yahoo IM: JulieTittle_MOC

From: Kurtz, Sheryl [mailto:SKURTZ@coj.net]
Sent: Friday, January 27, 2017 10:40 AM
To: Julie Tittle <JTittle@mansfieldoil.com>
Subject: RE: 1st Renewal Option for Bid #SC-0378-15 Red Dyed Ultra Low Diesel Fuel Transport Delivery

Good Moring Julie,

It's time for the second renewal on this bid. Please let me know if Mansfield will be renewal for another year with the same terms and conditions. Period of service will be February 28, 2017 through February 27, 2018.

Thank you,

Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville,
Fleet Management Division
Jacksonville, FL 32254
(904) 255-7465
(904) 381-4607 Fax

From: Kurtz, Sheryl
Sent: Friday, January 29, 2016 12:43 PM
To: Julie Tittle
Subject: RE: 1st Renewal Option for Bid #SC-0378-15 Red Dyed Ultra Low Diesel Fuel Transport Delivery

Thank you,

Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville,

SUBJECT: **RED DYED ULTRA LOW SULFUR DIESEL FUEL TRANSPORT DELIVERY**

BID #: SC-0378-15 OPEN DATE: **2/25/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE/SUPPLY

AGENCY: **FLEET MANAGEMENT DIVISION**

BASIS OF AWARD: **ALL or NONE to the lowest responsive, responsible Primary and Secondary Bidders**

NUMBER OF BIDS INVITED: 19 NUMBER RECEIVED: 8 OTHER: 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with the primary vendor, Gate Fuel Service, in the amount of $4,950,000.00, and the secondary vendor, Mansfield Oil Company of Gainesville, Inc., in the amount of $50,000.00. Period of service is from February 28, 2016 through February 27, 2017. Total revised estimated annual expenditures in the amount of $5,000,000.00, for a not-to-exceed $10,000,000.00.

Gate Fuel Service - $4,950,000.00, total not to exceed $9,900,000.00
Mansfield Oil Company of Gainesville, Inc. - $50,000.00, total not to exceed $100,000.00

Funding Source: OPFM511FS-05211 - To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letters, and Previous Awards

BUYER: _____ RESPECTFULLY SUBMITTED _____
Annette Burney
Gregory Pease, Chief
Procurement Division

CONCURRENCE BY: Eric Preacher, Fleet Financial Manager, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 2/4/16

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 2/04/16

APPROVED ✓ DISAPPROVED _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: **RED DYED ULTRA LOW SULFUR DIESEL FUEL TRANSPORT DELIVERY**

BID #: SC-0378-15 OPEN DATE: **2/25/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE/SUPPLY

AGENCY: **FLEET MANAGEMENT DIVISION**

BASIS OF AWARD: **ALL or NONE to the lowest responsive, responsible Primary and Secondary Bidders**

NUMBER OF BIDS INVITED: 19 NUMBER RECEIVED: 8 OTHER: 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Mansfield Oil Company of Gainesville, Inc. is being recommended for award as the secondary vendor. The vendor failed to acknowledge addendums 1 & 2. The information issued in the addenda does not materially alter the specifications. Recommend approval to waive the missing addenda as a minor irregularity.

Recommend approval of award to the lowest responsive, responsible bidders Gate Fuel Service as the primary bidder in the amount of $4,950,000.00 and Mansfield Oil Company of Gainesville, Inc. as the secondary bidder in the amount of $50,000.00 for the period of service from date of award through February 27, 2016, with two (2), one (1) year renewal options. Total estimated annual expenditures not-to-exceed $5,000,000.00.

Funding to be encumbered by account OPFM511FS-05211 to be executed by purchase orders.

Attachments: Recommendation Memo, Tabulation Sheet, Scope of Work

BUYER: Annette Burney RESPECTFULLY SUBMITTED
Gregory Pease, Chief
Procurement Division

CONCURRENCE BY: **Karim Kurji, Chief, Fleet Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 03/05/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 3/9/15

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____
Cleveland Ferguson III
Deputy Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2015-01