SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 **OPEN DATE: 2016-06-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Dent Wizard, Inc. in the amount of $50,000.00 for Group 6 for the period ending September 30, 2017. Total revised not to exceed expenditure in the amount of $511,400.00.

Dent Wizard, Inc. – Group 6 - $41,400.00, total not to exceed $91,400.00

Funding remains unchanged for:
Coggin Collision – Primary Vendor - Groups 1, 2 & 4 - $130,000.00
North Florida Lincoln – Secondary Vendor - Group 2 - $10,000.00
D.J. Auto Body LLC. – Group 3 - $170,000.00
Universal Body Company – Group 5 & Secondary Vendor - Group 1 - $110,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief of Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: January 27, 2017

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Recommendation to increase award SC-0491-~~15~~ 16 Collision Repair, Paint and Dent Removal Services

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Fleet Management Division is requesting approval to increase SC-0491-~~15~~ 16, Group 6, to Dent Wizard Inc. The increase is necessary to cover an increase in demand for these services. Period of Service is August 3, 2016 through September 30, 2017 with two (2) one (1) year renewal options.

Group ~~5~~ 6: Dent Wizard, Inc. – increase $50,000.00 total amount of group $81,400.00

Total not to exceed amount of $511,400.00

Funding source: ~~OP~~ AF FM511-04601 to be encumbered by Purchase Order.

Kurtz, Sheryl

From: Preacher, Erik
Sent: Monday, January 30, 2017 7:40 AM
To: Kurtz, Sheryl
Subject: Award INcrease SC-0491-16

Please request an award increase to MB609337 in the amount of $50,000. This vendor is being utilized increasingly due t the ability to turn around small repairs. Funds will come from AFFM511-04601 and AFFM511-04602.

Erik Preacher
Fleet Financial Services Manager
City of Jacksonville
Fleet Management Division
2581 Commonwealth Ave
Jacksonville, FL 32254
Phone: 904-255-7434
Cell: 904-759-1035
Fax: 904-387-8904

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 **OPEN DATE: 2016-06-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Star Automotive, Inc. for failing to sign the Bid Form for this project as required in the Supplemental Conditions.

Coggin Collision failed to submit a list of facilities with their bid submission for Groups 2 and 4 as stated in the specifications for this project but was later confirmed by Procurement and determined to be in the best interest of the City to waive the technicality as a minor irregularity.

Recommend approval of award to the lowest responsive, responsible bidders as followed below, with secondary vendors for Groups 1 and 2. Period of service is August 3, 2016 through September 30, 2017 with two (2) one (1) year renewal options. Total not-to-exceed amount of $461,400.00.

- Coggin Collision – Group 1 (Primary Vendor), Group 2 (Primary Vendor) & Group 4 - $130,000.00
- North Florida Lincoln – Group 2 (Secondary Vendor) - $10,000.00
- D.J. Auto Body LLC. – Group 3 - $170,000.00
- Universal Body Company – Group 1 (Secondary Vendor) & Group 5 - $110,000.00
- Dent Wizard, Inc. – Group 6 - $41,400.00

Funding for this award to be encumbered by accounts and to be executed by purchase order(s):
AFFM511-04601 - $361,400.00
AFFM511-04602 - $100,000.00

Attachments: Recommendation Memo, Bid Tabulation Sheet, Rejection Letter, Terms and Conditions

ANALYST: CHELSEY RENFROE **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief of Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7-28-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/29/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05