SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 **OPEN DATE:** 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with the contractors listed below to add funding for the third and final year of the renewal period ending November 30, 2019. Total revised estimated annual expenditure amount is $3,359,652.00, for an expenditure amount not to exceed $18,878,381.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – $1,850,707.00, not to exceed $12,883,314.00

DVD's, Music Materials
Midwest Tapes - $783,000.00, not to exceed $3,288,396.00

E-Books
Overdrive, Inc. - $723,945.00, not to exceed $2,663,171.00

International Language Materials
Multicultural Books & Videos - $2,000.00, not to exceed $43,500.00

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) through the Office of General Counsel: PLJX011MBBS-06601 ($2,867,348.00), PLJX1F8GTSV-04904-PLJ011-18 ($478,000.00) and PLJX011LEAP-06601 ($14,304.00)

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE PUBLIC LIBRARY Start Here. Go Anywhere.

Memorandum

11/05/18 09:23:07
Procurement Division

To: Gregory Pease, Chief of Procurement Division

From: Tim Rogers, Director, Jacksonville Public Library

Date: October 5, 2018 CM 10-15-18

Re: **ESC-0603-13 – JACKSONVILLE PUBLIC LIBRARY MATERIALS**

Bid ESC-0603-13 was awarded to four different vendors in the form of four encumbrance contracts (Attached) that execute the RFP. The Jacksonville Public Library respectfully requests that BID ESC-0603-13 be modified to be updated with FY18-19 spending requests, year six of the bid.

Therefore, The Jacksonville Public Library requests that BID ESC-0603-13 be modified to allow FY 18-19 annual increase as follows:

Baker and Taylor:

We request for Baker and Taylor that $1,850,707 be awarded for FY 18-19 expenditures. ($12,883,314 total between FY 2013-2019), $1,358,403 to be awarded in PLJX011MBBS, sub-object 06601, $478,000 to be awarded in PLJX1F8GTSV-04904, grant/detail PLJ011-18 and $14,304 to be awarded in PLJX011LEAP06601.

Midwest Tape LLC:

We request for Midwest Tape that $783,000 be awarded for FY 18-19 expenditures, ($3,288,396 total between FY 2013-2019), $783,000 to be awarded in PLJX011MBBS, sub-object 06601.

Overdrive, Inc.:

We request for Overdrive, Inc. that $723,945 be awarded for FY 18-19 expenditures, ($2,663,171 total between FY 2013-2019), $723,945 to be awarded in PLJX011MBBS, sub-object 06601.

Multicultural Books & Videos:

We request for Multicultural Books & Videos that $2,000 be awarded for FY 18-19 expenditures, ($43,500.00 total between FY 2013-2019), $2,000 to be awarded in PLJX011MBBS, sub-object 06601.

If you have questions or need additional information regarding this request, please contact Chuck McNeil, Assistant Director, Administration & Finance at 630-1171.

Thank you for your consideration.

ESC-603-13 FUNDING CALCULATION
UPDATED Oct 10, 2016

VENDORS (ESC-0603-13)	AWARD 11/21/2013	YEAR 2 FUNDING	1st REVISION TO 2ND YEAR FUNDING REQUEST IN FY 2015	Year 3 (FY 2016) Funding	Year 3 Contract Funding Adjustment 1	Year 3 Contract Funding Adjustment 2	Year 3 Contract Funding Adjustment 3	Year 3 Contract Funding Adjustment 4	Year 4 Contract Funding	Year 4 Contract Funding Adjustment 1	Year 5 Contract Funding	YEAR 6 FUNDING (19)	AWARD AND CONTRACT CUMULATIVE NTE
BAKER & TAYLOR	$ 2,500,000.00	$ 2,192,507.00	$ 2,192,507.00	$ 2,099,860.00	$ 2,069,860.00	$ 2,036,774.00	$ 2,036,774.00	$ 2,063,914.00	$ 2,116,077.00	$ 2,150,575.00	$ 2,125,611.00	$ 1,850,707.00	$ 12,883,314.00
GEN. FUNDS	$ 1,406,478.00	$ 1,785,227.00	$ 1,785,227.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,891,580.00	$ 1,926,078.00	$ 2,111,307.00	$ 1,358,403.00	
STATE AID	$ 234,421.00	$ 347,280.00	$ 367,280.00	$ 320,460.00	$ 320,460.00	$ 280,460.00	$ 255,945.00	$ 283,085.00	$ 200,280.00	$ 200,280.00	$ -	$ 478,000.00	
BOARD TRUST	$ 125,000.00	$ 60,000.00	$ 40,000.00	$ 30,000.00	$ (30,000.00)				$ 5,000.00	$ 5,000.00	$ -		
PLJX019LEAP	$ -	$ -	$ -	$ -		$ 6,914.00	$ 31,429.00	$ 31,429.00	$ 19,217.00	$ 19,217.00	$ 14,304.00	$ 14,304.00	
MIDWEST TAPES	$ 600,000.00	$ 392,720.00	$ 392,720.00	$ 407,720.00	$ 387,720.00	$ 387,720.00	NO CHANGE	NO CHANGE	$ 545,401.00	NO CHANGE	$ 579,555.00	$ 783,000.00	$ 3,288,396.00
GEN. FUNDS	$ 60,000.00										$ 426,526.28		
STATE AID	$ 352,720.00	$ 352,720.00	$ 384,720.00	$ 387,720.00	$ 387,720.00	$ 387,720.00			$ 545,401.00		$ 153,028.72		
BOARD TRUST	$ 125,000.00	$ 40,000.00	$ 8,000.00	$ 20,000.00	$ (20,000.00)								
MULTICULTURAL BOOKS & VIDEOS	$ 15,000.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	NO CHANGE	NO CHANGE	$ 7,500.00	NO CHANGE	$ 4,000.00	$ 2,000.00	$ 43,500.00
GEN. FUNDS	$ 7,500.00	$ 7,500.00		$ 7,500.00	$ 7,500.00	$ 7,500.00			$ 7,500.00		$ 4,000.00		
OVERDRIVE, INC.	$ 450,000.00	$ 288,372.00	$ 288,372.00	$ 308,400.00	$ 248,400.00	$ 248,400.00	NO CHANGE	NO CHANGE	$ 415,370.00	NO CHANGE	$ 537,084.00	$ 723,945.00	$ 2,663,171.00
GEN. FUNDS	$ 233,501.00	$ 248,372.00	$ 248,372.00	$ 248,400.00	$ 248,400.00	$ 248,400.00			$ 413,370.00		$ 537,084.00		
STATE AID	$ -	$ -	$ 40,000.00	$ 40,000.00	$ (40,000.00)								
BOARD TRUST	$ 100,000.00	$ 40,000.00	$ -	$ 20,000.00	$ (20,000.00)				$ 2,000.00		$ -		
ANNUAL TOTALS	**$ 3,565,000.00**	**$ 2,881,099.00**	**$ 2,881,099.00**	**$ 2,823,480.00**	**$ 2,713,480.00**	**$ 2,680,394.00**	**$ 2,680,394.00**	**$ 2,707,534.00**	**$ 3,084,348.00**	**$ 3,118,846.00**	$ 3,246,250.00	$ 3,359,652.00	**$ 18,878,381.00**
PLJX011MBBS - 06601	$ 1,707,479.00	$ 2,041,099.00	$ 2,041,099.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,312,450.00	$ 2,346,948.00	$ 3,078,917.28	$ 2,867,348.00	
PLJX1F8GTSV - 04904	$ 587,141.00	$ 700,000.00	$ 792,000.00	$ 748,180.00	$ 708,180.00	$ 668,180.00	$ 643,665.00	$ 670,805.00	$ 745,681.00	$ 745,681.00	$ 153,028.72	$ 478,000.00	
PLJX649TRBT - 04904	$ 350,000.00	$ 140,000.00	$ 48,000.00	$ 70,000.00	$ -				$ 7,000.00	$ 7,000.00	$ -		
PLJX011LEAP - 06601						$ 6,914.00	$ 31,429.00	$ 31,429.00	$ 19,217.00	$ 19,217.00	$ 14,304.00	$ 14,304.00	
TOTAL	**$ 2,644,620.00**	**$ 2,881,099.00**	**$ 2,881,099.00**	**$ 2,823,480.00**	**$ 2,713,480.00**	**$ 2,680,394.00**	**$ 2,680,394.00**	**$ 2,707,534.00**	**$ 3,084,348.00**	**$ 3,118,846.00**	**$ 3,246,250.00**	**$ 3,359,652.00**	

prepared By: Mark F. Merritt
11/9/2018

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 **OPEN DATE:** 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with the contractors listed below to add funding for the second year of the 3-year renewal period ending November 30, 2019. Total revised estimated annual expenditure amount is $3,246,250.00, for an expenditure amount not to exceed $15,518,729.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – $2,125,611.00, not to exceed $11,032,607.00
Contract #8585-03

DVD's, Music Materials
Midwest Tapes - $579,555.00, not to exceed $2,505,396.00
Contract #9946

E-Books
Overdrive, Inc. - $537,084.00, not to exceed $1,939,226.00
Contract #9945

International Language Materials
Multicultural Books & Videos - $4,000.00, not to exceed $41,500.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) through the Office of General Counsel: PLJX011MBBS-06601 ($3,078,917.28), PLJX1F8GTSV-04904-PLJ011-17($153,028.72) and PLJX011LEAP-06601 ($14,304.00)

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Jennifer Giltrop, Interim Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/26/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/30/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13

OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker and Taylor (Contract 8585-03) in the amount of $34,498.00. The performance period remains December 1, 2016 through November 30, 2019. Total revised estimated annual expenditure in the amount of $3,118,846.00, for a total not to exceed expenditure amount of $12,272,479.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – Increase by $34,498.00, not to exceed $8,906,996.00
Contract #8585-03

Funding for the vendors below will remain unchanged.
DVD's, Music Materials
Midwest Tapes - 545,401.00, not to exceed $1,925,841.00
Contract #9946

E-Books
Overdrive, Inc. - $415,370.00, not to exceed $1,402,142.00
Contract #9945

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $37,500.00
Contract #9959

Funding for this award to be encumbered by PLJX011MBBS-06601 ($34,498.00) and to be executed by formal contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo; Previous Awards

ANALYST: STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 6/29/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/30/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
~~Under~~ Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13

OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the one (1) three (3) year renewal option with the contractors below for the period of December 1, 2016 through November 30, 2019. Total revised estimated annual expenditure in the amount of $3,084,348.00, for a total not to exceed expenditure amount of $12,237,981.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – $2,116,077.00, not to exceed $8,872,498.00
Contract #8585-03

DVD's, Music Materials
Midwest Tapes –545,401.00, not to exceed $1,925,841.00
Contract #9946

E-Books
Overdrive, Inc. – $415,370.00, not to exceed $1,402,142.00
Contract #9945

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $37,500.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) through the Office of General Counsel: PLJX011MBBS-06601 ($2,312,450.00), PLJX1F8GTSV-04904-PLJ011-16 ($745,681.00), PLJX649TRBT-04904-TRPL01 ($7,000.00) and PLJX019LEAP06601 ($19,217.00)

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Sharon Brown-Dallas
ANNETTE BURNEY

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/27/16

OTHER:

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

ACTION OF AWARDING AUTHORITY

DATE 10/28/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13

OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker & Taylor in the amount of $27,140.00 for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,707,534.00, for a total not to exceed expenditure amount of $9,153,633.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – increase by $27,140.00, not to exceed $6,756,421.00
Contract #8585-03

Funding for the vendors below will remain unchanged:
DVD's, Music Materials
Midwest Tapes – not to exceed $1,380,440.00
Contract #9946

E-Books
Overdrive, Inc. – not to exceed $986,772.00
Contract #9945

International-Language Materials
Multicultural Books & Videos - not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1F6GTSV-04904 PLJ011-15

Attachments: Recommendation Memo and Previous Awards

ANALYST: ANNETTE BURNEY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8-4-16

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 8/06/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13

OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to decrease the award with Baker & Taylor in the amount of $33,086.00 for the initial period ending November 30, 2018. Total revised estimated annual expenditure in the amount of $2,680,394.00, for a total not to exceed expenditure amount of $9,125,493.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – decrease by $33,086.00, not to exceed $6,729,281.00
Contract #8585-03

Funding for the vendors below will remain unchanged:
DVD's, Music Materials
Midwest Tapes – not to exceed $1,380,440.00
Contract #9945

E-Books
Overdrive, Inc. –not to exceed $998,772.00
Contract #9945

International Language Materials
Multicultural Books & Videos - not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1F8GTSV-04904 PLJ011-15 - (-$40,000.00) PLJX015LEAP-06601 - $6,914.00

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY REASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 4 MEMBERS DISAPPROVING 0 DATE: 4-14-16

Charlene M Adkins
Teresa R. Eichner
[illegible]
James R McCoy

OTHER:

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

ACTION OF AWARDING AUTHORITY DATE 4/16/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0503-13

OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with the vendors listed below for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of ~~$2,745,940.00~~ $2,713,480.00; for a total not to exceed expenditure in the amount of $3,159,579.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – decrease by $30,000.00, not to exceed $5,762,367.00
Contract #5585-03

DVD's, Music Materials
Midwest Tapes – decrease by $20,000.00, not to exceed $1,380,440.00
Contract #9946

E-Books
Overdrive, Inc. – decrease by $60,000.00, not to exceed $986,772.00
Contract #9945

Funding for this vendor will remain unchanged:
International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1F8GTSV-04904 PLJ011-15 ($40,000.00), PLJX849TRST-04904 TRPL01 ($70,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 03/03/16

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 3/03/16

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITIONS, CATALOGING AND PROCESSING OF LIBRARY MATERIALS - (CSPEC)

BID #: ESC-0603-13

OPEN DATE: 09/18/2013

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE RESPONSIBLE BIDDER BASED ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL TO REJECT THE AWARD TO RECORDED BOOKS FOR FAILURE TO COMPLY WITH THE REQUIREMENTS IN ACCORDANCE TO THE BID SPECIFICATIONS

RECOMMEND APPROVAL OF AWARD TO THE HIGHEST RANKED VENDORS, PRIMARY AND SECONDARY PER CATEGORY AS LISTED BELOW FOR ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS PERIOD OF SERVICE IS FOR THREE (3) YEARS FROM DATE OF AWARD THROUGH NOVEMBER 30, 2016 TOTAL ESTIMATED ANNUAL EXPENDITURE FOR THE 2013-2014 FISCAL YEAR PERIOD IN THE AMOUNT OF $2,644,620.00, FOR A NOT TO EXCEED EXPENDITURE AMOUNT OF $3,565,000.00.

PRIMARY VENDORS:
PRINT & SPOKEN MATERIALS - BAKER & TAYLOR, $1,765,899.00, NOT TO EXCEED $2,500,000.00
INTERNATIONAL LANGUAGE MATERIALS - MULTICULTURAL BOOKS & VIDEOS, $7,500.00, NOT TO EXCEED $15,000.00
DVD'S, MUSIC MATERIALS, E-AUDIO, E-VIDEO & E-MUSIC - MIDWEST TAPES, $537,720.00, NOT TO EXCEED $600,000.00
E-BOOKS - OVERDRIVE, INC., $333,501.00, NOT TO EXCEED $450,000.00

SECONDARY VENDORS:
INTERNATIONAL LANGUAGE MATERIALS, DVD, MUSIC, E-BOOKS - BAKER & TAYLOR
SPOKEN MATERIALS - MIDWEST TAPES
E-AUDIO & E-MUSIC - OVERDRIVE, INC.

TERTIARY:
E-AUDIO - BAKER & TAYLOR
FUNDING SOURCES:
PUX011MBBS-06601 - $1,707,479.00
PUX1F8GTSV-0J904 - $587,141.00
PUX649TRBT-0J904 - $350,000.00

ATTACHMENTS: RECOMMENDATION LETTER, SCORING SHEET, SCOPE, TABULATION

BUYER: APINETTE BURNEY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY BARBARA GUBBIN, DIRECTOR, JACKSONVILLE PUBLIC LIBRARY

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5, MEMBERS DISAPPROVING ____ DATE 11/21/13
OTHER ____

ACTION OF AWARDING AUTHORITY DATE 11/21/13

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0503-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (5) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award funding for the third year of a three (3) year initial term with the primary and secondary vendors listed below for the period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,823,480.00, for a total not to exceed expenditure in the amount of $9,269,679.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor - $2,099,860.00, not to exceed $6,792,367.00
Contract #8565-03

DVD's, Music Materials
Midwest Tapes - $407,720.00, not to exceed $1,400,440.00
Contract #9648

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $30,000.00
Contract #9959

E-Books
Overdrive, Inc. - $308,400.00, not to exceed $1,046,772.00
Contract #9945

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #2 through the Office of General Counsel: PLJX01MBBS-06501 ($2,005,300.00), PLJX1F8GTSV-04904 PLJ011-15 ($748,150.00), PLJX649TRBT-04904 TRPL01 ($70,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 11-12-15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 11/23/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13

OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award funding for the second year of a three (3) year term with the primary and secondary vendors listed below for the period ending November 30, 2015 Total revised estimated annual expenditure in the amount of $2,881,099 00 for a total not to exceed expenditure in the amount of $5 525 719 00

Primary Vendors:
Print & Spoken Materials
Baker & Taylor - $2,192,507 00, not to exceed $3,958,406 00
(Secondary for International Language Materials)

DVD's, Music Materials
Midwest Tapes - $392,720.00, not to exceed $930,440 00
(Secondary for Spoken Materials)

International Language Materials
Multicultural Books & Videos - $7 500 00, not to exceed $15,000 00

E-Books
Overdrive, Inc. - $288,372.00, not to exceed $621,873 00
(Secondary for E-Audio & E-Music)

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment through the Office of General Counsel: PLJX011MBBS-06601 ($2,041,099.00), PLJX1F8GTSV-04904 PLJ011-14 ($700,000.00), PLJX649TRBT-04904 TRPL01 ($140,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE 10/30/14

OTHER ____

ACTION OF AWARDING AUTHORITY DATE ____

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

QWS3270X 11/9/2018 1:27 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 11/09/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 1:27 PM

FISCAL MO/YEAR : 02 2019 CURRENCY CODE :
INDEX CODE : PLJX011MBBS LIBRARY - MAIN, BRANCH AND MOBILE
SUBOBJECT : 06601 LIBRARY BOOKS
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	NOV 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	4,110,553.66	4,110,553.66
EXPENDITURES	84,736.98	165,688.29	165,688.29
ENCUMBRANCES	-239.47	250,353.83	250,353.83
PRE-ENCUMBRANCES	32,212.00	570,084.03	570,084.03
REMAINING BALANCE	-116,709.51	3,124,427.51	3,124,427.51

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 11/9/2018 1:30 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 11/09/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 1:29 PM

FISCAL MO/YEAR : 02 2019 CURRENCY CODE :
INDEX CODE : PLJX1F8GTSV LIBRARY SERVICES TO DUVAL COUNTY
SUBOBJECT : 04904 TRUST FUND AUTHORIZED EXPENDITURES
PROJECT :
PROJECT DETAIL :
GRANT : PLJ011 DEPT OF STATE-STATE AID TO LIBRARIES
GRANT DETAIL : 18 DEPT OF STATE-STATE AID
USER CODE :

S	NOV 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	.00	906,033.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	.00	.00	.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	.00	906,033.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G014 - RECORD FOUND

QWS3270X 11/9/2018 1:31 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 11/09/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 1:31 PM

FISCAL MO/YEAR : 02 2019 CURRENCY CODE :
INDEX CODE : PLJX011LEAP LIBRARY ENHANCED ACCESS PROGRAM(LEAP)
SUBOBJECT : 06601 LIBRARY BOOKS
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	NOV 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	14,477.37	14,477.37
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	.00	173.37	173.37
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	14,304.00	14,304.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND