

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING  
**MINUTES FOR Thursday, December 02, 2021, 10:00 a.m.**  
 Eighth Floor, Conference Room 851  
 Ed Ball Building, 214 N. Hogan Street  
 Jacksonville, FL 32202

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Committee Members: ✓Gregory Pease, Chairman  
 ✓Brennan Merrell, Treasury (in Paul Barrett absence)  
 ✓James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE &amp; ACTION</i>	<i>MOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Kevin Goff✓  Bart Laird✓	P-27-21	<b>Subcommittee Report Police Lieutenant, Police Sergeant, Corrections Lieutenant and Corrections Sergeant Promotional Process Development and Implementation</b> Jacksonville Sheriff's Office	It is the consensus of the committee that of the two proposals received in response to the Request for Proposal (RFP) both were found to be responsive, interested, qualified and available to provide to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required service and alphabetically they are:  1) Industrial/Organizational Solutions (IOS) 2) Miami Dade College School of Justice Assessment Center  We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiation may begin with <b>Industrial/Organizational Solutions (IOS)</b> , the number one ranked firm.		Approved 5-0
Dinah Coleman-Mason✓  Shelia Brown	P-39-21	<b>Introduce &amp; Review Scope JSEB Training Estimating &amp; Proposal Writing Consultant</b> EBO Office	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances Procurement policies and procedures and applicable state and federal laws.		Approved 4-0
William Joyce  Robin Smith  David Hahn✓	P-36-21	<b>Introduce &amp; Review Scope Professional Threshold Inspection Services for the Sports Performance Center Project</b> Department of Public Works/Engineering & Construction Management Division	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with		Approved 4-0

			the City's ordinances Procurement policies and procedures and applicable state and federal laws.		
<del>William Joyce</del> <del>Robin Smith</del> David Hahn✓	P-14-19	<b>Contract Amendment No. 1 Professional Engineering Services for Minor Drainage Improvement Projects – Annual Contract</b> Department of Public Works/Engineering & Construction Management Division	That Contract No. 7077-16, originally executed November 5, 2019, between the City of Jacksonville and Waitz & Moye, Inc. for Professional Engineering Services for Minor Drainage Improvement Projects – Annual Contract, be amended to ratify the contract from November 5, 2021, to the date of this award and extend the period of service thru November 4, 2023. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable federal and state laws.	11/05/21	Approved 4-0
Bill Killingsworth✓ Kristen Reed Anne Coglianese✓	P-37-21	<b>Introduce &amp; Review Scope Professional Services for Resiliency Planning</b> Planning and Development Department	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances Procurement policies and procedures and applicable state and federal laws.		Approved 5-0
Guy Parola✓ Lori Boyer✓	P-37-20	<b>Contract Amendment No. 2 Consultant Services for the Update of the Northbank Downtown and Southside CRA Plans and the Business Investment Development Strategy</b> Downtown Investment Authority (DIA)	That Contract No. 70562-21 originally executed October 23, 2020, between Downtown Investment Authority/City of Jacksonville for Consultant Services for the Update of the Northbank Downtown and Southside CRA Plans and the Business Investment Development Strategy, be amended to extend the period of service from December 31, 2021, through February 28, 2022; and increase the maximum indebtedness by \$15,000.00 to a new not-to-exceed total maximum of \$644,775.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 5-0
<del>Daryl Joseph</del> Jill Enz✓ Lori Boyer✓	P-01-21	<b>Fee &amp; Contract Negotiations Northbank Lawn/Riverfront Plaza FKA Jacksonville Landing Design Competition</b> Downtown Investment Authority	That the City of Jacksonville enter into a contract with Perkins & Will, Inc., for Northbank Lawn Riverfront Plaza Competition that incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Schedule identified as Exhibit 'B'; provide a lump-sum for Design Services in the amount of \$1,700,000.00; provide a maximum indebtedness in the amount of \$1,700,000.00; the		Approved 5-0

			period of service will be from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.	
Lori Boyer✓ <del>Daryl Joseph</del> Jill Enz✓	P-38-21	<b>Introduce &amp; Review Scope Shipyard West Public Park Design</b> Downtown Investment Authority (DIA)	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances Procurement policies and procedures and applicable state and federal laws.	<b>Approved 5-0</b>
Meeting Adjourned: <u>10:14 A.M.</u>				

*"The next PSEC meeting is scheduled to be held on Thursday, December 16, 2021."*