SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED: 11** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2020 to date of executed contract. Recommend approval to utilize the first of two (2) renewal options with the contractors outlined in the attached memo. Period of service is from date of executed contract through July 31, 2021. Total revised estimated annual expenditure amount is $617,720.00, for a total expenditure amount not to exceed $1,804,422.00.

Funding for this award to be executed by formal contract amendment through the Office of General Counsel and encumbered by 10901.181001.582001.000000.00000457.00000.0000000

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Michael Weinstein, CEO, Kids Hope Alliance
Saralyn Grass, CPO, Kids Hope Alliance
Katoia Wilkins, Director Juvenile Justice Programs, Kids Hope Alliance
Joyce Watson, Director of Administration, Kids Hope Alliance

SUBJECT: **Request for Renewal Award for the Juvenile Justice Prevention and Intervention Program RFP BID#: ESC-0210-20**

DATE: September 25, 2020

The Kids Hope Alliance (KHA) on behalf of the City of Jacksonville, respectfully request to administer the 1st of 2 renewal options for the Juvenile Justice Prevention and Intervention Contracts as listed below for the BID #: ESC-0210-20. The contract renewals will be for a 10-month term and will be prorated to line the contracts up with the school year. The term of the contracts will be October 1, 2020 through July 31, 2021.

The attached documents are listed below the action item was approved by KHA Board on September 23, 2020.
They are:

1. Attachment 1: Board Action Item
2. Attachment 2: Providers Letter of Intent
3. Attachment 3: Previous Award

Agency Name	Program Name	Contract Numbers	19/20 Full Year Funding	20/21 Recommended Funding
Big Brothers and Big Sisters	Seeds of Change	7304-34	$ 62,500.00	$ 52,083.00
Boys & Girls Club of Northeast Florida	SOS Connection	9531-82	$ 93,587.00	$ 77,989.00
City Year	City Year	10745	$300,000.00	$250,000.00
Daniel Memorial	Juvenile Intervention Program	5318-101	$204,991.00	$170,826.00
Girl Scouts of Gateway Council	Community Development Troops	6854-24 (1)	$ 80,187.00	$ 66,822.00
TOTAL			**$741,265.00**	**$617,720.00**

Upon approval of this amendment to the Award, the contract will be executed by formal contract(s) through the Office of General Counsel. The funding of the listed Agencies will be from the following Accounting Codes totaling $617,720.00.

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000457	00000	0000000

The FAMIS Funding Source: Index Code: JCOD191ESJPI, Juvenile Justice Prevention & Intervention Grant.

If you need additional information, please contract Katoia Wilkins at 255-4408 or Joyce Watson at 255-4444.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
April Hart, Assistant Director, Finance

Big Brothers Big Sisters. OF NORTHEAST FLORIDA

TOGETHER, WE ARE DEFENDERS OF POTENTIAL

09/08/2020

Katoia Wilkins
Director of Juvenile Justice Programs
City of Jacksonville | Kids Hope Alliance
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Ms. Wilkins,

Big Brothers Big Sisters of Northeast Florida (BBBSNEFL) is a mentoring organization that seeks to create and support one-to-one mentoring relationships that ignite the power and promise of youth. We feel strongly potential exists in all youth - we work to defend, ignite, and inspire it clearing the pathways to our youths' best possible future. I am proud to say, working within the communities of Northeast Florida for over a century, BBBSNEFL has effectively changed the lives of thousands through impactful mentoring programs and meaningful relationships.

Please accept this letter as confirmation of our organization's intent to renew our Juvenile Justice Prevention and Intervention contract for BBBSNEFL Seeds of Change mentoring program for the 2020/2021 Fiscal Year. We understand and accept the contract terms represent modified funding in the amount of $52,083 and an amended contract period of 10 months, running 10/01/2020 – 07/31/2021.

BBBSNEFL is grateful for this funding opportunity and looks forward to continuing our partnership with the Kids Hope Alliance to help improve the lives and outcomes of our community's youth. Please let us know should you have any questions or need further information.

Sincerely,

Sara Alford
CEO, Big Brothers Big Sisters of Northeast Florida
(904) 727-9797 x1129
salford@bbbsnefl.org

BOYS & GIRLS CLUBS
OF NORTHEAST FLORIDA

Date:	September 4, 2020
To:	Ms. Katoia Wilkins, Director of Juvenile Justice Programs
From:	Paul Martinez, President & CEO
RE:	Memorandum of Intent to Renew FY 20-21 Contract

This memo confirms the intent of Boys & Girls Clubs of Northeast Florida to renew the Juvenile Justice Grant-Project SOS Connection, contracting services with KHA from 10/1/2020-7/31/2021 for $77,989.

Program services will promote and provide primary prevention of adolescent risk behaviors through positive youth development programs and services

CITY YEAR, INC.
287 Columbus Ave
Boston, MA 02116
PHONE 617.927.2500
cityyear.org

Kids Hope Alliance
1095 A Philip Randolph Boulevard
Jacksonville, FL 32206
kWilkins@coj.net
904.255.4408

Leah Palestrant
Learning & Development Director
6 East Bay Street, 2nd Floor
Jacksonville, FL 32202
lpalestrant@cityyear.org
614.296.3781

Dear Katoia Wilkins,

My name is Leah Palestrant and I serve as the Learning & Development Director for City Year Jacksonville. This letter is to formally provide a letter of intent to renew our contract with the Kids Hope Alliance within the Juvenile Justice Essential Service Category for the FY 20-21 school year.

Our contract dates will be from 10/1/20-7/31/20 and the requested amount is $250,000.

City Year AmeriCorps Members improve literacy and math by increasing access to evidence-based literacy and math strategies proven to help students performing below grade-level catch up and keep up with their peers. In addition, City Year supports the regular engagement of families in their students' school success through regular phone calls home to discuss attendance challenges, report positive behaviors and interactions witnessed during school hours, and to involve parents in academic goal-setting. We improve employability and college-readiness by increasing career and college exposure through our 6-week Career and College Readiness Bootcamp at Raines and Ribault High Schools as well as assisting DCPS with FAFSA completion. And lastly, City Year works with students who are demonstrating academic and/or social-emotional difficulties linked to disengagement by providing program activities which encourage the development of social-emotional and age-appropriate development.

Thank you for your ongoing support of our program.

Sincerely,

Leah Palestrant

NATIONAL STRATEGIC PARTNERS
BainCapital COMCAST NBCUNIVERSAL CSX Deloitte. NEW YORK LIFE FOUNDATION PEPSICO FOUNDATION RED NOSE DAY
NATIONAL PARTNERS
Adobe Foundation Bank of America Celanese Microsoft
aton Rouge | Boston | Chicago | Cleveland | Columbia | Columbus | Dallas | Denver | Detroit | Jacksonville | Kansas City | Little Rock | Los Angeles | Memphis | Miami | Milwaukee | New Hampshire | New Orleans | New York | Orlando

daniel

Improving the odds for kids

CELEBRATING 130 YEARS

September 10, 2020

Katoia Wilkins
Director of Juvenile Justice Programs
Kids Hope Alliance
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Ms. Wilkins:

I am submitting this letter as notification to the Jacksonville Kids Hope Alliance of the intent of Daniel Memorial, Inc. to continue operation of the Juvenile Justice Program (Journey to Success) for the period of October 1, 2020 through July 31, 2021 in the amount of $170,826.

Thank you for the opportunity to continue to provide quality services for this very important special needs population.

Sincerely,

Lesley A. Wells
President/CEO

Administrative Offices
4203 Southpoint Boulevard
Jacksonville, FL 32216
(904) 296-1055
FAX: (904) 296-1953

Residential Campus
3725 Belfort Road
Jacksonville, FL 32216
(904) 296-1055
FAX: (904) 448-7700

Independent Living Village
1526 Parental Home Road
Jacksonville, FL 32216
(904) 296-1055
FAX: (904) 296-1953

Accredited by the Council on Accreditation For Children and Family Services
Florida Adoption Information Center
800-96-ADOPT
www.danielkids.org

girl scouts
of gateway council

September 9, 2020

Katoia Wilkins
Kids Hope Alliance
1095 A. Philip Randolph Boulevard
Jacksonville, FL 32206

Girl Scouts of Gateway Council
1000 Shearer Avenue
Jacksonville, FL 32205
girlscouts-gateway.org

RE: Letter of Intent

Dear Ms. Wilkins:

I am submitting this Letter of Intent to notify the Kids Hope Alliance of Girl Scouts of Gateway Council's intent to continue the program and extend from October 1, 2020- July 31, 2021

Girl Scouts of Gateway Council proposes to request program funding in the amount of $66,822

Kelly Bullard will be our main point of contact for the purposes of the extension process and can be reached at: 904-652-1362 or kbullard@girlscouts-gateway.org

- [illegible]s

Thank you for this opportunity to help improve our community for children.

Sincerely,

Kelly Bullard

Kelly Bullard
Chief Membership and Engagement Officer

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Girls Scouts of Gateway Council, Inc. by $38,640.00, and to amend the award to include the contractors below that were not awarded initially due to depletion of funds in the amount of $445,437.00, for a total increase of $484,077.00. Period of service for the additional contractors will be form July 1, 2020 through June 30, 2021. Total revised expenditure amount not to exceed $1,186,702.00.

Current Contractor:
Girl Scouts of Gateway Council, Inc. – increase by $38,640.00, not-to-exceed $80,187.00
Additional Contractors:
Jewish Family Community Services, Inc. - $150,000.00
Twin Oaks Juvenile Development, Inc. – $109,437.00
Fresh Ministries, Inc. - $186,000.00

Funding for this award to be executed by formal contract and contract amendment through the Office of General Counsel and encumbered by 10901.181001.582001.000000.00000457.00000.0000000

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/18/20

Teresa R. Eighey _____ OTHER: _____

_____

_____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 6/23/20

APPROVED ✓ BH DISAPPROVED _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 **OPEN DATE:** 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Cathedral Art Project for failure to submit the revised Budget and Budget Narrative Form (Form 1) per Addendum # 1.

Recommend approval to amend the award pending the outcome of a three (3) way tie with Boys and Girls Club of Northeast Florida, Girl Scouts of Gateway Council and Jewish Family and Community Services, Inc. Period of service is October 1, 2019 through September 30, 2020. Total expenditure amount not to exceed $702,625.00 will remain unchanged.

Boys and Girls Club of Northeast Florida 1 Girl Scouts of Gateway Council 3 Jewish Family and Community Services, Inc. 2

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI - 08201

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Rejection Letter, Evaluation Matrix, Addendum #1

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/03/19

Katoria Wilkins OTHER:

Teresa R Eiber

J Smith

J R McCay

Gary Nick

ACTION OF AWARDING AUTHORITY DATE 10/3/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the top three (3) highest scoring responsive, responsible bidders, Daniel Memorial, City Year Jacksonville and Big Brothers Big Sisters of Northeast Florida. Additional awards are pending a tie-breaker with the vendors listed in the attached memo and amendments to non-qualifying zip codes submitted by five (5) vendors per the attached memo. Period of service is October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options. Total expenditure amount not to exceed $702,625.00.

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI - 08201

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Rejection Letter, Evaluation Matrix, Addendum #1

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/26/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/26/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Award for a three-way tie between Boys and Girls Clubs of Northeast Florida, Jewish Family Community Services, Inc. and Girl Scouts of Gateway Council, Inc. was approved on 10/13/19. Recommend approval to amend the award to include Boys and Girls Clubs of Northeast Florida in the amount of $93,587.00 and Girl Scouts of Gateway Council, Inc. in the amount of $41,547.00. Jewish Family Community Services, Inc. declined the award. Total not to exceed expenditure amount of $702,625.00 will remain unchanged.

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI - 08201

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** For GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12-19-19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/19/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02