SINGLE SOURCE AWARD **BID # SS-9119-20**

Subject: Supply of additional 4 RS Tech Thermal Screening System for COVID-19 screening at the Duval County Courthouse – Cares Act Funding

Department: Mayor's Office

Description of Purchase:
Recommend approval of a Single Source award to RS Technologies, Inc. to supply and install 4 additional RS Tech Thermal Screening System at the Duval County Courthouse (includes training of staff, tech support and 2-year warranty). Total award expenditure amount not-to-exceed $130,000.00.

This award is subject to appropriation from the CARES Act.

Funding Source: CARES Act 10602.191477.534100.010008.0000000.00000.0000000 - To be encumbered by Purchase Order.

Single Source Award To: RS Technologies, LLC

Price Justification: See attachment

Total Award: $130,000.00 **Requisition #:** N/A

Attachments: Agency Memo, Single Source Form, Supplier Quote

Certification as to Single Source: Stephanie Burch, Deputy Chief Administrative Officer

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Olive Wallace-Cohen

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St., Suite 400
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

DATE: September 28, 2020

TO: Gregory Pease, Chief, Procurement Division
Finance & Administration Department

FROM: Stephanie Burch, Deputy Chief Administrative Officer
Mayor's Office

SUBJECT: **Request for Single Source Award for RS Technologies, LLC**

The Mayor's Office is requesting a Single Source Award be issued to RS Technologies, LLC, pursuant to Section 126.206, to provide the City with additional thermal screening systems for COVID-19 screening at the Duval County Courthouse.

The Duval County Clerk of Court and Chief Judge are working to begin holding in-person trials in October, 2020. In-person trials have been either canceled or held remotely since the novel coronavirus became prevalent in our community in March, 2020. In order to begin having in-person trials at the Duval County Courthouse, the Clerk of Court and Chief Judge have asked the City to purchase thermal screening systems to efficiently complete temperature checks on all employees and citizens entering the Courthouse. The City previously purchased thermal screening systems from RS Technologies, LLC in May, 2020 to prepare for reopening City government buildings. Multiple hours of staff time, technology modifications, and training have been expended to implement the thermal scanners in City government buildings; therefore, it would be most expeditious to purchase the same thermal screening systems so that they can be properly and efficiently set up, operated, and integrated with existing systems and processes.

The total contract amount will be $130,000.00, with the costs outlined in the attached Exhibit "A". The funds have been appropriated from CARES Act funding in Fund 10602, Center 191477, Account 534100, Project 010008, Activity 00000000, Interfund 00000, Future 0000000.

Attachments: Exhibit "A"
Exhibit "B"

Cc: Joey Greive, Director of Finance and Administration
Ken Lathrop, Chief of Information Technology Division

Exhibit "A"
Scope of Services and Fee Schedule

Purchase 4 RS Tech Thermal Screening Systems with:

- RS2001 – RS Tech Thermal Camera w/ Tripod RS2002
    - RS Tech Blackbody
- RS2003 – RS Tech Real-time Temperature Display Software
- RS2004 – ASUS 14" Touch-Screen Laptop, RS Tech Support, Updates (one year), Installation and Training
- 2nd Year Warranty for all 4 systems

Rate per system is $32,000, Total Cost is $130,000.

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Mayor's Office

FUNDING SOURCE: Fund 10602, Center 191477, Account 534100, Project 010008, Activity 00000000, Interfund 00000, Future 0000000

BRIEF DESCRIPTION OF GOODS/SERVICES:

4 RS Tech thermal screening systems with a 2 year warranty. Includes all equipment, one year of updates, installation services and staff training.

AMOUNT OF PROJECT (attach quote): $130,000.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

- RS2001 – RS Tech Thermal Camera w/ Tripod RS2002 - RS Tech Blackbody
- RS2003 – RS Tech Real-time Temperature Display Software
- RS2004 – ASUS 14" Touch-Screen Laptop, RS Tech Support, Updates (one year), Installation and Training
- 2nd Year Warranty for all 4 systems

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

In order to begin having in-person trials at the Duval County courthouse, the City has been asked to purchase thermal screening systems to efficiently complete temperature checks on all employees and citizens entering the courthouse. The City previously purchased thermal scanners from the vendor and funds have been expended with installation, technology modifications, and staff training. It would be most expeditious to purchase additional scanners from the vendor to reduce costs associated with integrating a new system.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

There are additional vendors who can provide similar systems, but the technology does not match up to what is currently in place in City buildings and what staff is currently trained to operate

Submitted by: Stephanie Burch — Deputy Chief Administrative Officer

(Name) **(Title)**

Date: September 24, 2020

Requesting Agency's Director's Signature: S. Burch

FREP-500176-20

RSTECH

Revised Quote

RS Technologies, LLC
400 Eisenhower Lane North
Lombard, IL 60148-5404

Date	Quote #
9/23/20	6139

Name / Address
Mai Quan Jacksonville Fire and Rescue 5q5 N Julia Street Jacksonville, FL 32202

Description	Qty	Rate	Total
RS Tech Thermal Screening System RS2001 - RS Tech Thermal Camera w/ Tripod RS2002 - RS Tech Blackbody RS2003 - RS Tech Real-time Temperature Display Software RS2004 - ASUS 14" Touch-Screen Laptop, RS Tech Support, Updates (one year) Installation and Training	4	$32,500.00	$130,000.00
2nd Year Warranty ($5,000 if purchased with original PO)	4	Included	N/A
Quote valid through October 7, 20/20 Payment due in full upon order Delivery and Installation 7-10 days This product is not marketed, designed or intended for the diagnosis, prevention or treatment of any disease or condition. Customer to provide Sales Tax Exemption Certificate.			
		Total	$130,000.00