SUBJECT: Evening Reporting Center

BID #: ESC-0206-20 **OPEN DATE: 8/14/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to ratify the period of service from October 1, 2020 to date of executed contract. Recommend approval to utilize the first of two (2) renewal options with St. Paul's Missionary Baptist Church, Inc. to operate an evening reporting center for male youth in Duval County. The period of service will be from date of executed contract through July 31, 2021. Total revised estimated annual expenditure amount is $150,000.00, for a total expenditure amount not to exceed $330,000.00.

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Michael Weinstein, CEO, Kids Hope Alliance
Saralyn Grass, CPO, Kids Hope Alliance
Katoia Wilkins, Director Juvenile Justice Programs, Kids Hope Alliance
Joyce Watson, Director of Administration, Kids Hope Alliance

SUBJECT: **Request for Renewal Award for the Evening Reporting Center RFP BID#: ESC-0206-20**

DATE: September 25, 2020

The Kids Hope Alliance (KHA) on behalf of the City of Jacksonville, respectfully request to administer the 1st of 2 renewal options for the Evening Reporting Center BID # ESC-0206-20. The contract renewal will be for a 10-month term and will be prorated to line the contracts up with the school year. The term of the contract will be October 1, 2020 through July 31, 2021.

The attached documents are listed below the action item was approved by KHA Board on September 23, 2020.
They are:

1. Attachment 1: Board Action Item
2. Attachment 2: Provider Letter of Intent
3. Attachment 3: Previous Award

Agency Name	Program Name	Contract Numbers	19/20 Full Year Funding	20/21 Recommended Funding
St. Paul's Missionary Baptist Church, Inc.	Evening Reporting Center	7895-02	$ 180,000.00	$ 150,000.00
TOTAL			**$180,000.00**	**$150,000.00**

Upon approval of this amendment to the Award, the contract will be executed by formal contract(s) through the Office of General Counsel. The funding of the listed Agencies will be from the following Accounting Codes totaling $150,000.00.

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000457	00000	0000000

KIDS HOPE ALLIANCE
The Jacksonville Partnership
for Children Youth & Families

The FAMIS Funding Source: Index Code: JCOD191ESJPI, Juvenile Justice Prevention & Intervention Grant.

If you need additional information, please contract Katoia Wilkins at 255-4408 or Joyce Watson at 255-4444.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
April Hart, Assistant Director, Finance

September 8, 2020

Katoia Wilkins
Kids Hope Alliance
1095 A. Philip Randolph Boulevard
Jacksonville, FL 32206

RE: Letter of Intent for Program Extension

Dear Ms. Wilkins:

I am submitting this Letter of Intent to notify the Kids Hope Alliance of St Paul MBC of Jacksonville, Inc.'s intent to continue the program and extend from October 1, 2020-July 31, 2021
St. Paul MBC proposes to request program funding in the amount of $150,000.00

Dr. John E. Guns will be our main point of contact for the purposes of the extension process and can be reached at:

3738 Winton Drive
Jacksonville, FL 32208
Ph. 904.768.7112 X6080
Email: Gufeducation@gmail.com
CC: Ladyguns1@gmail.com

Thank you for this opportunity to help improve our community for children.

Sincerely,

Dr. John E. Guns
Senior Pastor

BOARD ACTION ITEM:	**CONTRACT RENEWALS FOR FY 20-21**
ESSENTIAL SERVICES CATEGORIES:	**JUVENILE JUSTICE**
	PRE-TEEN/TEEN
	SPECIAL NEEDS
GOVERNANCE MEETING:	**SEPTEMBER 14, 2020**
FINANCE MEETING:	**SEPTEMBER 16, 2020**
BOARD MEETING:	**SEPTEMBER 23, 2020**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

FROM: **MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:
The Board is asked to:

1) Approve the renewal of the contracts shown in the table below and awarded under KHA's Juvenile Justice, Pre-Teen/Teen and Special Needs RFPs for a ten-month period beginning October 1, 2020.

2) Authorize the CEO to execute contract amendments and other documents necessary to carry out the intent of (1) above.

NARRATIVE:
In August 2019, three RFPs were released to procure services in the Essential Services Categories of Juvenile Justice, Pre-Teen/Teen and Special Needs. The contract renewals will be for 10-months and funding will be prorated to line the contracts up with the school year. The third-year option for renewal is planned for a full year, August 2021-July 2022.

These recommendations for renewal are based on an analysis of performance metrics, programmatic outcomes, and a projection of funding for the following year, which can be found on Exhibit A.

FISCAL IMPACT:
Approval of this item would result in the funded amount as shown below and on Exhibit A and will come from funds leftover in FY 2019-2020 and those appropriated in KHA's 2020-2021 Budget Ordinance.

Agencies will receive the amount in the prorated funding amount for FY20-21 column. The prorated amounts are based on the amounts requested in the RFP. The agencies were funded at these levels last year for special needs and juvenile justice, however pre-teen/teen agencies received pro-rated funding based on their RFP score.

ESC	Agency	Program Name	Requested Funding for FY 19-20 (only different for PTT)	12-Month Funding in FY19-20	Prorated Funding (10-Months) for FY 20-21
Pre-Teen/Teen	Boys & Girls Club of Northeast Florida	Citi Teen Center	$288,000	$235,500	$240,000
	Carpenter's Shop Center, Inc	Teen Expressive Arts Center	$105,000	$82,181	$87,500
	Cathedral Arts Project	CAPs	$112,884	$89,074	$94,070
	Communities in Schools	CIS	$171,000	$132,744	$142,500
	Fresh Ministries	Fresh Futures	$110,000	$83,995	$91,667
	Goodwill Industries of North Florida	Take Stock in Children	$100,000	$81,131	$83,333
	Groundwork Jacksonville, Inc.	Green Team Youth Corp	$93,482	$77,628	$77,902
	Jacksonville Zoological Society, Inc	W.I.L.D. Program - Zoo	$285,484	$220,717	$237,903
	Mali Vai Washington Foundation, Inc	MWYF Leadership Program	$71,864	$63,792	$59,887
	Police Athletic League of Jacksonville Inc	Teen Leadership Program	$109,369	$85,945	$91,141
	The Performers Academy Inc	The Performers Academy	$124,109	$95,953	$103,424
	U-Turns	Teen Leaders of America	$372,486	$292,710	$310,405
		Totals:	**$1,943,678**	**$1,541,370**	**$1,619,732**
Juvenile Justice	Big Brothers and Big Sisters	Seeds of Change	$62,500	$62,500	$52,083
	Boys & Girls Club of Northeast Florida	SOS Connection	$93,587	$93,587	$77,989
	City Year	City Year	$300,000	$300,000	$250,000
	Daniel Memorial	Juvenile Intervention Program	$204,991	$204,991	$170,826
	Girl Scouts of Gateway Council	Community Development Troops	$80,187	$80,187	$66,822
	St. Paul's Missionary Baptist Church, Inc.	Evening Reporting Center	$180,000	$180,000	$150,000
		Totals:	**$921,265**	**$921,265**	**$767,721**
Special Needs	Cathedral Arts Project	Art Therapy	$86,512	$86,512	$72,093
	Connecting Thru Music	Music Therapy	$161,440	$161,440	$134,533
	DLC Nurse & Learn	OST Program for SN	$459,800	$459,800	$383,167
	Hope Street, Inc.	Trauma Training	$100,000	$100,000	$83,333
	New Heights	Therapeutic Services	$109,767	$109,767	$91,473
	Hope Haven	OST Program for SN	$300,000	$300,000	$250,000
	Police Athletic League	Palm Avenue	$157,852	$157,852	$131,543
	Speech & Hearing Center	Speech Therapy	$224,982	$224,982	$187,485
		Totals:	**$1,600,353**	**$1,600,353**	**$1,333,628**

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval. Approval of this action is subject to the approval of the City's Competitive Sealed Proposal Evaluation Committee and Mayor.

OPTIONS:

1. Vote to approve
2. Decline to approve

STAFF RECOMMENDATION:

Staff recommends approval.

SUBJECT: Evening Reporting Center

BID #: ESC-0206-20 **OPEN DATE: 8/14/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to waive as a minor irregularity missing addendum #1 from St. Paul Missionary Baptist Church's response. The addendum has been received. Recommend approval of award to St. Paul Missionary Baptist Church to provide an Evening Reporting Center for male youth in Duval County. Period of service is October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options. Total expenditure amount not to exceed $180,000.00.

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI-08201

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Evaluation Matrix, Addendum #1

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/03/19

Katoia Wilkins _____ OTHER: _____

_____

_____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 10/3/19

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SIGNATURE OF AUTHENTICATION _____