SUBJECT: HEATING VENTILATION AIR CONDITIONING (HVAC) SERVICES- PIGGYBACK

BID #: PSC-0216-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED:** ( ) **OTHER** ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded administratively on 08/09/18 to ThermaServe, Inc. (contract #9942-02), in the amount of $10,000.00.

Recommend approval to increase piggyback award to ThermaServe, Inc., in the amount of $90,000.00, for as needed Heating and Ventilation Air Conditioning Services. Total revised award amount not-to-exceed $100,000.00.

The award is to be funded by account: PWPB5A1MAPR-03410 to be executed by contract amendment through Office of General Counsel.

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 4, 2018

MEMORANDUM

TO: Gregory W. Pease, Chief
Procurement Division

THRU: John P. Pappas, P. E., Director

FROM: Roy Birbal, Chief

SUBJECT: ThermaServe, Inc.
PSC-0216-18 / City Contract 9942-02
Heating Ventilation Air Conditioning (HVAC) Services
Request to Amend and Increase Award

The Public Buildings Division recommends approval to amend and increase award PSC-0216-18 by adding FY19 funding in the amount of Ninety Thousand Dollars ($90,000.00) for as needed Heating Ventilation Air Conditioning Services.

The total revised maximum indebtedness will become $100,000.00.

The $90,000.00 funding will be encumbered through the execution of Amendment No. 1 to City Contract 9942-02 through the Office of General Counsel using the following account:

PWPB5A1MAPR-03410

Your assistance in concurring with this recommendation for the respective award would be appreciated.

If you have questions or need additional information regarding this request, please contact Jim Lange in Public Buildings at 255-4340.

Attachment:

- Initial Award

cc: Ann Brackin, Public Works Contracts and Finance Manager
Marilyn Laidler, Purchasing Analyst
Jim Lange, Contract Administration Coordinator
Bob Upson, Facility Manager

ab

ADMINISTRATIVE AWARD
BID No.: PSC-0216-18

DESCRIPTION OF GOODS/SERVICES:
Recommend approval to piggyback Duval County Public School Contract Bid ITB-029-17/JR-Various Trades Service Contract on as needed basis for Heating Ventilation Air Conditioning (HVAC) Services to ThermaServe, Inc. Period of service will be from September 1, 2018 through August 31, 2019, with three (3) one (1) year renewal options. Estimated annual expenditure with not to exceed limit of $10,000.00 using account PWPB5A1MAPR-03410.

FOR AGENCY/DEPARTMENT: Public Works/Public Buildings

PO NUMBER: N/A

NUMBER FIRMS SOLICITED: N/A **NUMBER FIRMS BIDDING:** N/A

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:
In accordance of Sec.126.211 (a), Utilization of competitively procured governmental agreements.

RECOMMEND AWARD TO: ThermaServe, Inc.

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division.

PRICE: $10,000.00 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Buyer

8/6/2018
Date

Asst. Manager of Purchasing Services

8/7/2018
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division Date 8/9/18

QWS3270X 10/26/2018 2:20 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/26/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 2:19 PM

FISCAL MO/YEAR : 01 2019 CURRENCY CODE :
INDEX CODE : PWPB5A1MAPR BUILDING MAINTENANCE - PUBLIC BUILDINGS
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	2,408,198.85	2,408,198.85	2,408,198.85
EXPENDITURES	24,373.51	24,373.51	24,373.51
ENCUMBRANCES	880,411.52	880,411.52	880,411.52
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	1,503,413.82	1,503,413.82	1,503,413.82

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED