

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**MINUTES FOR Thursday, October 22, 2020, 10:00 a.m.**  
 Eighth Floor, Conference Room 851  
 Ed Ball Building, 214 N. Hogan Street  
 Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman  
 ✓ Paul Barrett, Treasury (in Randall Barnes absence)  
 ✓ David Migut, OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE &amp; ACTION</i>	<i>MOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Laurie Santana ✓  Lurnise Bannister ✓	P-27-16	<b>Contract Amendment No. 5 (deferred 10/15/20) On Call Transportation Planning Services</b> Planning and Development Department	That Contract No. 10234 between the City of Jacksonville and Resource Systems Group (RSG), Inc., for the provision of On-Call Transportation Planning Services be amended to: extend the period of service from November 22, 2020 through December 22, 2020; the maximum indebtedness shall remain a not-to-exceed total maximum amount of \$1,013,024.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	11/22/20	Approved 5-0
Nikita Reed  Tom McKnight	P-43-20	<b>Introduce &amp; Review Scope Construction Engineering and Inspection Services for the Emerald Trail Tier I Projects</b> Department of Public Works/Engineering & Construction Management Division	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Deferred 3-0
Robin Smith ✓  Jill Enz	P-27-17	<b>Contract Amendment No. 2 Professional Design Services for Blue Cypress Park Pool</b> Department of Public Works/Engineering & Construction Management Division	Contract #10300-01 originally executed March 26, 2019, with PQH-Wallover Aquatics Joint Venture for the Professional Design Services for Blue Cypress Park Pool be amended to: (i) incorporate the attached Scope of Services identified as Exhibit E and Fee Schedule identified as Exhibit F; (ii) increase the lump-sum fee Design Fee by \$40,870.87 to a new limit of \$422,790.56 and to increase the not-to-exceed limit for Planning/Coordination by \$2,250.00 to a new limit of \$41,764.00; thereby (iii) increasing the maximum indebtedness to the city by \$43,120.87 to a new maximum of \$519,124.56 with all other terms and conditions remaining the same.		Approved 4-0
Fred Pope ✓  Jeffrey Lucovsky  Dave McDaniel ✓	P-32-20	<b>Introduce &amp; Review Scope Landscape Architecture &amp; Support Professional Design Services for Landscape Improvements on Roadways &amp; Other Public Facilities</b> Department of Public Works/Mowing and Landscape Maintenance Division	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 5-0 As amended  Initial POS 1yr w/2 – 2yr renewals
Iwane Duckworth  Wanda Verdejo ✓  Barbara Holton ✓	P-43-18	<b>Contract Amendment No. 6 Casualty Insurance Broker Services</b> Finance and Administration Department/ Insurance and Risk Management Division	That Contract No. 9269-08 between the City of Jacksonville and Brown & Brown of Florida, Inc., for Contract Casualty Insurance Broker Services, for the placement, binding and ratification of the purchase of various casualty insurance policies for the City of Jacksonville be amended to exercise the first of two one-year renewal options extending the period of service from October 1, 2020 through September 30, 2021, with one renewal remaining; and increase the maximum indebtedness by \$2,010,723.00 to a new not-to-exceed total maximum of \$6,057,667.00 All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable federal and state laws.		Approved 5-0

MEETING ADJOURNED: 10:15 A.M.

cc: Council Auditor      Subcommittee Members