

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, December 16, 2021,
10:00 a.m. Eighth Floor, Conference Room 851 Ed
Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

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Committee Members: ✓Gregory Pease, Chairman
 ✓Brennan Merrell, Treasury (in Paul Barrett’s absence)
 ✓James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Mary DiPerna ✓ Carolina Teran-Oceguera ✓	P-02-16	Contract Amendment No. 7 Employee Wellness Program Employee Services Department	That Contract No. 10267 between the City of Jacksonville and Harris Rothenberg International, Inc., d/b/a Humana Wellness for the Employee Wellness Program G0365, be amended to increase the maximum indebtedness for CY 2022 by \$250,000.00 to a new maximum of \$3,362,560.00. All other terms and conditions, as previously amended, shall remain the same.		Approved 5-0
Saralyn Grass Tyrica Young	P-41-21	Introduce & Review Scope Mentoring and Training Services Consultant Kids Hope Alliance	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City’s ordinances Procurement policies and procedures and applicable state and federal laws.		Deferred
Robin Smith Nikita Reed ✓ Steven Long ✓	P-19-21	Subcommittee Report Professional Engineering Services for Cecil Connector Road Phase II Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the eight (8) proposals received in response to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third, designates the order of qualification of these firms to perform the required service and alphabetically they are: 1) Kimley-Horn and Associates, Inc 2) Peters and Yaffee, Inc 3) STV, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Kimley-Horn and Associates, Inc. , the number one (1) ranked firm.		Approved 4-0
William Joyce Robin Smith Nikita Reed ✓	P-29-21	Introduce & Review Scope Coastal Engineering Services for Beach Renourishment Projects – Annual Contract Department of Public Works/Engineering & Construction Management Division	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City’s ordinances Procurement policies and procedures and applicable state and federal laws.		Approved 4-0

<p>Robin Smith</p> <p>Thomas McKnight</p> <p>Nikita Reed ✓</p>	<p>P-12-21</p>	<p>Fee & Contract Negotiations Construction Engineering and Inspection Services on Moderate to Large City Projects Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with VIA Consulting Services, Inc., for Construction Engineering and Inspection Services on Moderate to Large City Projects, that incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; the maximum indebtedness of the City pursuant to this agreement is \$3,000,000.00; the initial period of service will be from the date of execution of the contract through two (2) years, with the option to renew for two (2) additional 2-year periods upon satisfactory performance by the Consultant. All other terms and conditions are as provided in the RFP and the City's standard contract language.</p>	<p>Approved 4-0</p>
<p>MEETING ADJOURNED: 10:07 A.M.</p>				

"The next PSEC meeting is scheduled to be held on Thursday, January 13, 2022."

HAPPY HOLIDAYS!

