SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0459-16 **OPEN DATE:** 2016-04-27

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (15) **NUMBER RECEIVED:** (6) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third renewal option with Advanced Environmental Laboratories, Inc., in the annual expenditure amount of $50,000.00. Period of Service will be from June 23, 2019 through June 22, 2020, with one (1) one (1) year renewal options remaining. Total revised award amount not-to-exceed $315,305.00.

This award is to be funded by account(s): PWSW441DO-03109; PWSW442CA-03109; PWSW443PCEL-03109; PWSW443PCNL-03109 to be executed by Purchase Order.

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: _____ MARILYN LAIDLER **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Greg Pease, Chief, Procurement Division

THRU: John Pappas, P.E., Director, Department of Public Works

FROM: Jeffrey S. Foster, P.G., Solid Waste Environmental Engineering Manager
Will Williams, Chief, Solid Waste Division

DATE: April 29, 2019

SUBJECT: Third Renewal Option for SC-0459-16 - Sanitary Landfill Water Sample Collection and Analysis

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As part of our on-going landfill compliance sampling and monitoring, contamination assessment sampling and analysis and other laboratory needs that may arise within the Department of Public Works, and in accordance with the referenced RFP, the Solid Waste Division requests that the contract with Advanced Environmental Laboratories, Inc. (AEL) be extended for the third one (1) year renewal period. There is one (1) one-year renewal option remaining. The contract renewal dates would be from 06/23/2019 to 06/22/2020.

Attached please find a letter from AEL indicating their desire to renew the contract with the same terms and conditions and a copy of the award for #SC-0459-16. Based on our historical contract billing, funding should be increased a maximum of $50,000 for a new maximum indebtedness to the City of $315,305.00. Sufficient funding is available in PWSW441DO 03109, PWSW442CA 03109, PWSW443PCEL 03109 and PWSW443PCNL 03109. This will provide the estimated funding for our needs until the end of the current fiscal year. A Change Order request to the master blanket Purchase Order award would be done after this fiscal year to encumber the additional funding that will be needed for remainder of FY19-20.

If you have any questions regarding this request, or additional information is needed, please do not hesitate to contact me at this office 904. 255.8702.

JSF/jsf
Attachments

Cc: Ann Brackin, DPW
Nickii Brookins, SWD

Advanced
Environmental Laboratories, Inc.

6681 Southpoint Parkway
Jacksonville, Florida 32216
(904) 363-9350
FAX (904) 363-9354

March 12, 2019

Eric B. Fuller
Environmental Programs Manager
City of Jacksonville
214 North Hogan Street, 10th Floor
Jacksonville, FL 32202
Phone: (904) 255-7513

RE: Contract Extension Request

Dear Mr. Fuller,

I am writing this letter on behalf of Advanced Environmental Laboratories, Inc. (AEL) to request that you kindly extend our contract for the Sanitary Landfill Water Sample Collection and Analysis for an additional year. This extension shall be on the same terms and conditions as the original agreement. Please let me know if there is anything else you need from AEL to facilitate this extension.

Sincerely,

Craig Myers
Client Services Manager
Advanced Environmental Laboratories, Inc.

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0459-16 **OPEN DATE: 2016-04-27**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (15) NUMBER RECEIVED: (6) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Advanced Environmental Laboratories, Inc., in the amount of $50,000.00, for a revised total award amount not-to-exceed $265,305.00..

This award is to be funded by account(s): PWSW442CA-03109; PWSW441DO-03109; PWSW443PCEL-03109; PWSW443PCNL-03109 to be executed by Purchase Order.

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 1/17/19

Teresa R Eichson

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/17/19

MR

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0459-16 OPEN DATE: 2016-04-27

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (15) NUMBER RECEIVED: (6) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second renewal option with Advanced Environmental Laboratories, Inc., in the annual expenditure amount of $50,000.00. Period of Service will be from June 23, 2018 through June 22, 2019, with two (2) one (1) year renewal options remaining. Total revised award amount not-to-exceed $215,305.00.

This award to be funded by account: PWSW442CA-03109 to be executed by Purchase Order.

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/12/2018

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/17/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID# SC-0459-16 OPEN DATE: 2016-04-27

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED 15 NUMBER RECEIVED 6 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first renewal option with Advanced Environmental Laboratories, Inc., in the annual expenditure amount of $50,000.00. Period of service will be from June 23, 2017 through June 22, 2018, with three (3) one (1) year renewal options remaining. Total revised award amount not-to-exceed $165,305.00.

This award to be funded by account: PWSW442CA-03109 to be executed by Purchase Order.

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division/ Jeff Foster, P.G., PW Environmental Coordinator

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/15/17

Teresa R. Eubanks

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 6/15/17

MR

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

REVISED AWARD FROM CONTRACT TO PO

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0459-16 OPEN DATE: 2016-04-27

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 15 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to revise award to Advanced Environmental Laboratories, Inc., dated June 23, 2016 to remove the verbiage "to be executed by formal contract through the Office of General Counsel" and replace it with "to be executed by Purchase Order". Award does not require a contract. Total not-to-exceed amount of $115,305.00 will remain unchanged.

Funding for this award to be encumbered by accounts: PWSW442CA-03109, PWSW441DO-03109, PWSW443PCEL-03109 and PWSW443PCNL-03109 to be executed by Purchase Order.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Vendor Licenses and Certifications; Schedule of Services; Rejection Notice

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY GEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John Pappas, Director of Public Works

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING DATE: 6/30/16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/01/16

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: 5C-0459-16 OPEN DATE: 2016-04-27

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 15 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Pace Analytical Services, Inc. for being unresponsive for failure to provide schedule of services as required in the bid specifications.

Recommend approval of award to Advanced Environmental Laboratories, Inc., as the lowest responsive, responsible bidder for the collection and analysis of water samples at the City's active and closed landfills for the Public Works Division. Period of service is one year from date of award with four (4), one (1) year renewal options. Total not-to-exceed amount of $115,305.00.

FIRST YEAR

Funding for this award to be encumbered by accounts: PWSW442CA-03109, PWSW441DO-03109, PWSW443PCEL-03109 and PWSW443PCNL-03109 to be executed by formal contract through the Office of General Counsel.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Vendor Licenses and Certifications; Schedule of Services; Rejection Notice

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John Pappas, Director of Public Works

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING DATE: 6/23/16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/23/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

John E. Moore
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SC-0459-16	Advanced Environmental Laboratories, Inc.	
6/23/2016	$115,305.00	Award
7/1/2016	$0.00	Amended to correct language
6/15/2017	$50,000.00	1st Renewal Option
4/13/2018	$50,000.00	2nd Renewal Option
1/17/2019	$50,000.00	Increase
Pending	$50,000.00	Third Renewal Option
	$315,305.00	**Total Award**

QWS3270X 5/3/2019 2:41 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 05/03/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 2:41 PM

FISCAL MO/YEAR : 08 2019 CURRENCY CODE :
INDEX CODE : PWSW442CA CONTAMINATION ASSESSMENT
SUBOBJECT : 03109 PROFESSIONAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAY 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	306,400.62	306,400.62
EXPENDITURES	.00	45,633.28	45,633.28
ENCUMBRANCES	.00	77,787.34	77,787.34
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	182,980.00	182,980.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 5/3/2019 2:42 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 05/03/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 2:41 PM

FISCAL MO/YEAR : 08 2019 CURRENCY CODE :
INDEX CODE : PWSW443PCEL POST CLOSURE - EAST LANDFILL
SUBOBJECT : 03109 PROFESSIONAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAY 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	11,516.00	11,516.00
EXPENDITURES	.00	2,339.00	2,339.00
ENCUMBRANCES	.00	2,677.00	2,677.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	6,500.00	6,500.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

```
  QWS3270X   5/3/2019  2:42 PM
FAML6350 V5.1              **    NW COJ FAMIS PRODUCTION      **     05/03/2019
LINK TO:                       ACCOUNT SUMMARY INQUIRY                   2:42 PM

FISCAL MO/YEAR  : 08 2019                                CURRENCY CODE :
INDEX CODE      : PWSW443PCNL   POST CLOSURE - NORTH LANDFILL
SUBOBJECT       : 03109         PROFESSIONAL SERVICES
PROJECT         :
PROJECT DETAIL  :
GRANT           :
GRANT DETAIL    :
USER CODE       :
-------------------------------------------------------------------------------
S                                 MAY  2019    ANNUAL BALANCE ALL YEARS BALANCE
  ESTIMATED REVENUES                    .00               .00               .00
  REVENUES                              .00               .00               .00
    UNREALIZED REVENUES                 .00               .00               .00
  BUDGET                                .00         22,078.00         22,078.00
  EXPENDITURES                          .00          5,684.00          5,684.00
  ENCUMBRANCES                          .00          6,194.00          6,194.00
  PRE-ENCUMBRANCES                      .00               .00               .00
    REMAINING BALANCE                   .00         10,200.00         10,200.00
F1-HELP      F2-SELECT                 F4-PRIOR     F5-NEXT
                         F9-LINK      F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED
```

QWS3270X 5/6/2019 10:34 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 05/06/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 10:34 AM

FISCAL MO/YEAR : 08 2019 CURRENCY CODE :
INDEX CODE : PWSW441DO DISPOSAL OPERATIONS
SUBOBJECT : 03109 PROFESSIONAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAY 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	10,612.00	10,612.00
EXPENDITURES	.00	552.00	552.00
ENCUMBRANCES	.00	140.00	140.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	9,920.00	9,920.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED