SINGLE SOURCE AWARD **BID # SS-0329-20**

Subject: Crash and Citation (Mobile Forms) Maintenance Renewal

Department: Sheriff's Office

Description of Purchase:

Recommend approval to ratify the award from November 1, 2019 to date of award.

Recommend approval of a single source award to CTS America a/k/a SmartCOP, Inc. for the annual maintenance of the crash and citation mobile forms. The period of service is date of award through October 31, 2020. Total not to exceed expenditure in the amount of $77,005.00.

Funding Source: SHPS011SSIT-04662 To be executed by Purchase Order

Single Source Award To: CTS America a/k/a SmartCOP, Inc.

Price Justification: See attachment

Total Award: $77,005.00 **Requisition #:** 263584

Attachments: Single Source Form, Vendor Letter and Quote

Certification as to Single Source: Tony Davis, Director of Police Services

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Taryn Manser

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

To: Gregory Pease
Chief of Procurement

From: Tony Davis
Director of Police Services

Subject: CTS America Mobile Forms Renewal (REQ263584)

Date: October 11, 2019

We are requesting approval for a single source award with CTS America for the renewal of the Crash and Citation (Mobile Forms) Maintenance Renewal. The total not to exceed expenditure amount is $77,005.00 from account code SHPS011SSIT-04662. Attached is the single source request and the quote from the vendor.

Please let me know if you need any additional information.

REQ # 265509

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): JSO/PS/ISM

FUNDING SOURCE: SHPS011SSIT-04662

BRIEF DESCRIPTION OF GOODS/SERVICES:

This is the maintenance on the Mobile Forms Electronic Crash & Citation system. Extension of licensing fro 1631 licenses from 11/1/2019 - 10/31/2020

AMOUNT OF PROJECT (attach quote): $77,005.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

License and software assurance for the Electronic Crash Report and Citation Program.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

CTS America is the creator and sole provider for Mobile Forms Electronic Crash & Citation systems and the only authorized maintainer of the product. This service is not available via any resellers or vendors. See attached letter from CTS America for concurring documentation.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

It is an industry standard for computer software companies to be the only provider of maintenance for their products. CTS America does not allow other companies to perform maintenance on their products. We have confirmed this information.

Submitted by: Johnny L. Oldham — Assistant Chief of ISM

(Name) (Title)

Date:

Requesting Agency's Director's Signature: J. R. Davis 6017

SmartCOP

July 29, 2019

SmartCOP is the original and sole developer, distributor, and technical support supplier for the SmartCOP software.

SmartCOP software is proprietary software owned by SmartCOP and can only be purchased directly from SmartCOP. There are no distributors, retailers, or resellers for the SmartCOP software.

SmartCOP is the only supplier of annual maintenance, system support, data migration, and customizing services for the SmartCOP software. Copyright restrictions preclude any other vendor from accessing or modifying the SmartCOP source code. SmartCOP has not at any time sub-licensed the software or technical support responsibilities to any third party and is the Sole Source both for licensing as well as technical support for these applications.

Thank you for doing business with SmartCOP. Please contact me if you have any questions or concerns regarding this issue.

Sincerely,

Steven J Williams

Steven J. Williams
Vice President Operations
SmartCOP
9165 Roe Street | Pensacola, Florida 32514
(850) 429-0082 Office)
swilliams3@harriscomputer.com
www.smartcop.com

Estimate

Date	Estimate #
9/17/2019	10-16-2354

Name / Address
Jacksonville Sheriff's Office Finance Services Commission Accounts Payable 117 W Duval Street, Suit Jacksonville, FL 32202

Project

Description	Qty	Rate	Total
MCT Annual License Renewal Fee (Crash and Citation Software) Maintenance Period 11/1/2019 - 10/31/2020	1	77,005.00	77,005.00
		Total	$77,005.00

Physical Address: 180 North Palafox Street | Pensacola, FL 32502 | P. 850-429-0082 | F. 850-429-0522

Formal Award

SS-0329-20

Mitchell, Pearl

From: Pease, Gregory
Sent: Thursday, October 24, 2019 10:21 AM
To: Mitchell, Pearl
Subject: RE: Request for single source

Approved

Gregory W. Pease
Chief of Procurement
Finance and Administration Department
Procurement Division
City of Jacksonville
214 N. Hogan St
Jacksonville, FL 32202
Ph. 904.255.8801
Fax 904.255.8838

*** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ***

-----Original Message-----
From: Mitchell, Pearl
Sent: Tuesday, October 22, 2019 12:34 PM
To: Pease, Gregory
Subject: FW: Request for single source

Please see attached request for single source for req#263584 and advise if okay to procced. thanks

Pearl Mitchell, BUYER
City of Jacksonville
Procurement Divison
904-255-8812
pearlm@coj.net

OFFICE OF THE SHERIFF
ORDER REQUEST FORM

Request For: ISM (Work Unit) | Support Services (Division) | Services (Dept.)

Requestor: David Medina (Name) | 7860 (ID #) | 630-7142 (Phone) | 9/17/2019 (Date)

Deliver To Location: 501 E. Bay St, Room 310, Jacksonville FL, 32202 ATTN Alice Morris

Item No.	Description and Model No.	JSO Stock No.	QTY.	Unit Cost	Total
1	Crash and Citation (Mobile Forms) Renewal		1	$ 77,005.00	$ 77,005.00
2					
3	Maintenance period 11/1/2019 to 10/31/2020				
4					
5					
6					
7	Prior PO# 9a02251				
8	Prior WO# 236833				
9					
10					
11	WO# 253440				
12					
13					
14	Deliver to ISM				
15	End users are Police Officers and CSOs. Primary Contact is David Medina				
				TOTAL REQUEST	$ 77,005.00

Suggested Vendor: CTS America | Vendor Phone: 850-429-0082

Vendor Address / E-mail: JaxPro Vendor 000019428

☐ Proprietary
☑ Sole Source

If Proprietary / Sole Source, attach appropriate form and letter from vendor.

Special funding to be used for this purchase?
☐ Loan Pool / Banking Fund
☐ Grant *
☐ Trust Fund *

* Enter name and # of Grant or Trust Fund

RECEIVED
2019 SEP 24 P 2:12
OFFICE OF THE SHERIFF
BUDGET & MGMT. DIV.

Justification / Repetitive Request Authorization / Notes:

2020 Crash and Citation (Mobile Forms) annual maintenance renewal. Maintenance period 11/1/2019 to 10/31/2020. End users are Police Officers and CSOs. Primary Contact is David Medina.

Approvals:

1. Asst. Chief Johnny Oldham (Signature) | 6521 (ID #) | 09-24-19 (Date)
2. (Signature) | (ID #) | (Date)
3. (Signature) | (ID #) | (Date)
4. (Signature) | (ID #) | (Date)

Required approval level (per General Order 54):
$0 to $2,500 - Assistant Chief or higher
$2,501 to $5,000 - Chief or higher
$5,001 or more - Director or higher

Budget Office Use Only
Index | Subobject
Analyst | Date

P-1532 Rev 2010-09

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  QWS3270X   11/6/2019  8:54 AM
FAML6350 V5.1              **    NW COJ FAMIS PRODUCTION      **     11/06/2019
LINK TO:                       ACCOUNT SUMMARY INQUIRY                   8:53 AM

FISCAL MO/YEAR  : 02 2020                                CURRENCY CODE :
INDEX CODE      : SHPS011SSIT   INFORMATION SYSTEM MANAGEMENT
SUBOBJECT       : 04662         HARDWARE/SOFTWARE MAINTENANCE & LICENSES
PROJECT         :
PROJECT DETAIL  :
GRANT           :
GRANT DETAIL    :
USER CODE       :
-------------------------------------------------------------------------------
S                                NOV  2019    ANNUAL BALANCE ALL YEARS BALANCE
  ESTIMATED REVENUES                   .00               .00               .00
  REVENUES                             .00               .00               .00
    UNREALIZED REVENUES                .00               .00               .00
  BUDGET                               .00      4,929,928.60      4,929,928.60
  EXPENDITURES                         .00        188,528.68        188,528.68
  ENCUMBRANCES                   35,011.09        449,302.72        449,302.72
  PRE-ENCUMBRANCES              499,480.26        528,909.61        528,909.61
    REMAINING BALANCE          -534,491.35      3,763,187.59      3,763,187.59
F1-HELP      F2-SELECT                 F4-PRIOR     F5-NEXT
                         F9-LINK      F10-PRIOR-MO F11-NEXT-MO
G014 - RECORD FOUND
```