

PUBLIC NOTICE
PSEC AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, March 9, 2023, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

[Join Teams Meeting](#)
[Teams Meeting](#)

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold of \$65,000.00. Please refer to 126.106(e), if you wish to protest any of these items.

Committee Members: Robert Waremburg, Chairman
 Brennan Merrill, Treasury
 James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Gina Ray Leah Hayes	1	P-06-19	Contract Amendment No. 3 Consultant Services for the Development, Administration & Grading of Promotional Examinations for the Jacksonville Fire and Rescue Department Employee Services Department	That Contract No. 70223-20 originally executed July 13, 2020, between the City of Jacksonville and Industrial/Organizational Solutions, is amended to incorporate the attached Scope of Services identified as Exhibit A-1; exercise the 3 rd renewal option extending the period of services from April 1, 2023, thru March 31, 2024, with one (1) renewal remaining; and increase the maximum indebtedness by \$349,900.00 to a new not-to-exceed maximum of \$1,049,700.00. All other terms and conditions shall remain the same.	03/31/23	
Mary DiPerna Carolina Terran-Oseguera	2	P-43-17	Contract Amendment No. 1 Retirement Plan Services Provider Employee Services Department	That Contract No. 10258-01 originally executed July 1, 2018, between the City of Jacksonville and Great West Life and Annuity Insurance Company (Empower) as the Retirement Plan Service Provider be amended to: incorporate the attached Contract Fee Sheet identified as Exhibit B-1; and exercise both of the remaining two-year renewal options extending the period of services from July 1, 2023 thru June 30, 2027. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified or otherwise revised, without prior approval from the PSEC and the Mayor.	06/30/23	
Tracy Flynn Wanda Verdejo	3	F-36-19	Contract Amendment No. 5 Broker Services for Property Insurance Finance and Administration Department/ Risk Management Division	That Contract No. 602671-20 between the City of Jacksonville and Brown & Brown, Insurance for Property Insurance Brokerage Services be amended to ratify the contract from March 1, 2023, thru date of award and extend the period of service thru February 29, 2024, with one (1) renewal remaining; and increase the maximum indebtedness by \$11,271,749.00 to a new not-to-exceed maximum of \$32,673,520.22. All other terms and conditions shall remain the same.	02/28/23	
Tom Ossi André Conyers	4	SS-13850-23 (P-09-23)	Single Source Award Enterprise Architect Finance and Administration Department/Information Technology Division	That the City of Jacksonville enter into a Single Source agreement with SGS Technologies, LLC, for Enterprise Architect services by incorporating the attached Single Source letter and justification letter identified as Exhibit A-1 and Fee sheet identified as Exhibit B-1; the period		

				of service is from March 13, 2023, through March 12, 2024; and the maximum indebtedness is a not-to-exceed amount of \$162,600.00. all other terms and conditions are per the State of Florida IT Staff Augmentation Contract 80101501507-21-STC-ITSA and the City's standard contract language.		
Tom Ossi Ander' Conyers	5	SS-11199-21 (P-15-22)	Contract Amendment No. 3 ERP Team Lead Services Finance and Administration Department/Information Technology Division	That Contract No. 71379-21 between the City of Jacksonville and Tek Systems Inc., for ERP Team Lead Services, be amended to extend the period of services from April 1, 2023, thru September 30, 2023 and increase the maximum indebtedness by \$126,000.00 to a new not-to-exceed amount of \$532,700.00. All other terms and conditions shall remain the same.	03/31/23	
Will Williams Jill Enz	6	P-21-19	Contract Amendment No. 5 Professional Engineering Services Emerald Trail Master Plan Improvements Department of Public Works/Engineering & Construction Management aster Plan Improvements	That Contract No. 9093-04, originally executed January 6, 2020, between the City of Jacksonville and Pond and Company Corporation for Professional Engineering Services for Emerald Trail Master Plan Improvements be amended to incorporate the attached Scope of Services identified as Exhibit 'L'; increase the lump-sum amount for Design Services by \$64,347.96 to a new limit of \$803,492.19; thereby increasing the maximum indebtedness to the City by \$64,347.96 to a new maximum indebtedness to the City in the amount of \$1,039,057.61. All other terms and conditions, as previously amended shall remain unchanged.	"To project completion"	
Will Williams James Carroll	7	P-20-20	Fee and Contract Negotiations Professional Engineering Services for Broward Road from Interstate Center Drive to 1,250 Feet North Department of Public Works/Engineering & Construction Management	That the City of Jacksonville enter into a contract with Construction and Engineering Services Consultants, Inc., for Professional Engineering Services for Broward Road from Interstate Center Drive to 1,250 North, that incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Schedule identified as Exhibit 'B', to provide a lump-sum amount for Design Services in the amount of \$524,766.55 and not-to-exceed limits for Permitting in the amount of \$3,000.00, Utility Locates in the amount of \$4,800.00, Survey in the amount of \$32,980.75 and Contingency and Public Involvement in the amount of \$25,000.00, with a maximum indebtedness to the City in the amount of \$590,547.30 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.		
Robert Scott Jill Enz	8	P-42-22	Subcommittee Report Professional Design Services for First Coast High School and Atlantic Coast High School Swimming Pools Department of Public Works/Engineering & Construction Management	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposals both were found to be responsive, interested, qualified and available to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the services and alphabetically they are: 2) Borrelli + Partners, Inc. 1) GAI Consultants, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>GAI Consultants, Inc.</u> , the number one (1) ranked firm.		

<p>Robin Smith Fred Sumner</p>	<p>9</p>	<p>P-36-22</p>	<p>Subcommittee Report Construction Engineering & Inspection Services to McCoy's Creek Outfall Improvements with Riverwalk Department of Public Works/ Engineering & Construction Management</p>	<p>It is the consensus of the committee that of the four (4) proposals received in response to the Request for Proposal, all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the services and alphabetically they are: 2) AE Engineering, Inc. 3) Construction & Engineering Services Consultants, Inc. 1) GAI Consultants, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>GAI Consultants, Inc.</u>, the number one (1) ranked firm.</p>	
<p>Robin Smith Daryl Weinstein</p>	<p>10</p>	<p>P-44-22</p>	<p>Subcommittee Report Construction Engineering and Inspection Services for 8 Roadway and Drainage Projects Department of Public Works/ Engineering & Construction Management Division</p>	<p>It is the consensus of the committee that of the six (6) proposals received in response to the Request for Proposal, all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the services and alphabetically they are: 2) AE Engineering, Inc. 3) Construction & Engineering Services Consultants, Inc. 1) RS&H, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>RS&H, Inc.</u>, the number one (1) ranked firm.</p>	

Meeting Adjourned: _____

"The next PSEC meeting is scheduled to be held on Thursday, March 23, 2023."



ONE CITY. ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
117 West Duval Street, Suite 100
Jacksonville, Florida 32202

Date: February 22, 2023

MEMORANDUM

To: Dustin Freeman, Chairman
Professional Services Evaluation Committee

From: Gina Ray, Manager of Personnel Services
Employee Services Department *Gina Ray*

Subject: P-06-19 Consultant Services for the Development, Administration, &
Grading of Promotional Examinations for the Jacksonville Fire and Rescue Department

AMS #3

Contract #70223-20 between the City and Industrial/Organizational Solutions is set to expire March 31, 2023. All work has been performed satisfactorily for the past year. Paragraph 4 of the contract allows for four, one-year renewal options. Therefore, we wish to extend the contract for the 3rd of the one-year renewals. There is no rate increase associated with this amendment; all rates will remain the same.

Accordingly, this is to recommend that Contract #70223-20, originally executed July 13, 2020 between the City of Jacksonville and Industrial/Organizational Solutions, for Development, Administration & Grading of Promotional Examinations, be amended to exercise the second of four (4) renewal options to extend the Period of Service from April 1, 2023 to March 31, 2024.

Request approval to increase the contract under the negotiated fees, terms and conditions by \$349,900.00. This is to ensure there is adequate funding to cover the development, administration, and grading of entry-level and promotional exams for the Jacksonville Fire and Rescue Department through the end of the contract. This will revise the maximum indebtedness from \$349,900.00.00 to a not-to-exceed amount of \$1,049,700.00. All other terms and conditions of the Contract shall remain the same.

GR/

Attachments: Industrial/Organizational Solutions agreement letter



February 21, 2023

Gina Ray
Manager, Personnel Services – Examining
City of Jacksonville

RE: P-06-19 Consultant Services for the Development, Administration and Grading of Promotional Examinations for the Jacksonville Fire and Rescue Department

Ms. Ray:

IOS hereby agrees to a one (1) year extension of the above referenced contract (from 4/1/2023 to 3/31/2024). The scope of the engagement will be expanded to include the validation and provision of an entry-level examination for non-certified firefighters; otherwise, all provisions, terms and conditions of said agreement will remain the same.

We look forward to continuing our partnership.

Best regards,

Chad Legel
President

Section 4
Description of Services and Deliverables

- a) The examinations must be in compliance with the following internal documents:
 - 1. The attached Consent Decree entered by the United States District Court Middle District of Florida, specifically paragraphs 76-107 (please read carefully) (Attachment H);
 - 2. The current version of any applicable collective bargaining agreement(s): (Attachment H, Appendix 5)
 - 3. The Civil Service and Personnel Rules and Regulations of the City of Jacksonville. (Attachment J)
- b) All examinations will be developed, administered, reviewed, and scored within six months of the first vacancy date.
- c) A pre-employment examination must be developed for the entry-level, non-certified firefighter classification.
- d) A new promotional examination must be developed and used for each classification.
- e) All examination materials, questions and related information must be kept secure. No one knowing, or related to, a JFRD employee shall have access to the examinations.
- f) The examinations' reading lists must be developed with the participation of Jacksonville Fire and Rescue Department Subject Matter Experts (SMEs).
- g) The development of examination questions and/or scenarios will NOT involve SMEs who:
 - 1. are currently employed by JFRD,
 - 2. were previously employed by JFRD,
 - 3. have a known affiliation with a person employed or previously employed by the JFRD,
 - 4. currently reside in Florida, or
 - 5. resided in Florida within the last three (3) years prior to the examination.

JFRD employees shall serve as SMEs only to assist in the development and update of each job analysis and reading list, as well as serving on the protest hearing committee as per the City of Jacksonville, Florida Civil Service and Personnel Rules and Regulations.

II. Project Requirements:

For each examination request generated during the period of the contract, the Consultant will be expected to perform the following tasks:

- a) The Consultant must conduct an extensive job analysis indicating tasks/work behaviors, knowledge, skills, and abilities (KSAs), linkage information, all weights, and the method by which KSAs will be measured.
 - 1) The job analysis will be planned by the Consultant/Firm in consultation with other experts, as identified by the City.
 - 2) The Consultant/ Firm will provide a written report for each job analysis completed and will produce a proposal for the promotion examination for each classification (including the information listed in paragraph 92 of the attached Consent Decree). The proposal

will be produced to the City at least 155 days before the scheduled examination date.

- 3) Regardless of the proposal described above, the Consultant/Firm must be prepared to develop and administer, with 60-day notice, an examination in the format used on the prior examination for that classification (see paragraph 95 of the attached Consent Decree).
- b) If the City notifies the Consultant that an examination in the previous format is needed and that format was 150 multiple-choice questions, the Consultant will develop and validate at least 250 items, 150 for the examination and 100 for possible make-up exams. Depending on whether the written examination is used in conjunction with other examination methods, the number of written items will accurately reflect the percentage of weights and knowledge dimensions included in the examination. Multiple-choice items will have four (4) independent answers which will not include "none of the above", or "all of the above", or various combinations of other answers. All items will have one and only one correct answer. Matching, essay, fill in the blank, and true/false items will not be used. The Consultant will maintain a record of the source from which each examination item was derived and the knowledge that is examined by each item. The overlapping items must be modified but remain at the same level of difficulty.
- c) In consultation with the JFRD, the Consultant will identify general source material to be compiled into a reading list, and provide this list to the City Employee Services Department for distribution at least 70 days prior to administration of any type of examination.
- d) The Consultant will maintain security of all examination materials prior to and after the examination. All examination material developed will become property of the City of Jacksonville, and all documents related to the project to include emails.
 - 1) There is to be no additional cost to the City of Jacksonville to receive copies of project related materials or documents, and they should be retained until notified otherwise and should be available on demand.
 - 2) The Consultant will keep a copy of all examination materials for themselves, should the Consultant need to defend their work even after expiration of the contract.
 - 3) If the Consultant desires to destroy any City of Jacksonville project related documents, the Consultant must let the City of Jacksonville know prior to any destruction of these documents.
- e) The Consultant must keep and maintain all records created in the process of developing JFRD promotion examinations covered by the scope of this Request for Proposal.
- f) The Consultant will be responsible for the exam administration process. City Employee Services Department will provide staff to assist.
- g) The Consultant will determine examination time limits and provide documentation of how those time limits were determined for each examination.
- h) Prior to completion of any examination administration, the Consultant will provide the City Employee Services Department with a keyed copy of the examination. The City of Jacksonville Employee Services Department will conduct the examination protest review sessions and maintain a log of protested items.
- i) The Consultant will prepare all materials necessary for any protest meeting and provide for and administer a protest hearing in conformance with Civil Service and Personnel Rules and Regulations.
- j) The Consultant will score the examination in conformance with Civil Service and Personnel Rules

and Regulations. Upon completion of scoring, the Consultant will provide the City's Employee Services Department with an alphabetical list of examinees and their respective scores in percentage format carried out to three decimal places in a Microsoft Excel spreadsheet.

- k) Upon completion of the examination, the Consultant must develop a candidate feedback document that provides each candidate with a written profile of his or her performance. This must be done within two weeks of the protest hearing, or if no protests are received, within two weeks of the conclusion of the protest period.
- l) The Consultant will provide for each examination developed, a complete report detailing all aspects of examination development and specifically state how the services comply with the generally accepted standards in the field of examinations and measurement. If necessary, the Consultant will testify in any hearings or trials involving the use of materials developed by the Consultant. This includes any expert reports or testimony required after the contract expires. The City of Jacksonville will cover travel, meal, and lodging expenses incurred by the Consultant for such testimony, and a nominal fee for time, not to exceed \$2,500 per examination. The Consultant will provide an assessment reliability rating for each examination based upon finalization of scores upon request.
- m) The Consultant will provide an examination technical report to include an adverse impact analysis and assessment reliability rating based upon finalization of the scoring process and provide that information to the City for each examination.

(End of Section 4 • Remainder of page intentionally left blank)



City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE

MEMORANDUM

TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee

FROM: Mary DiPerna, Division Chief, Compensation and Benefits
Carolina Teran-Oceguera, Manager, Compensation and Benefits

Mary DiPerna
Carolina Teran-Oceguera
2/21/2023

SUBJECT: P43-17
Amendment #1

DATE: February 21, 2023

This is to recommend that the City approve the first amendment to the contract with Great-West Life and Annuity Insurance Company (Empower) as the Retirement Plan Service Provider. The contract shall be for a four-year period effective July 1, 2023 through June 30, 2027. The compensation in this Agreement is an asset-based fee and rates will drop from 10bps to 8.5 bps, no City funds are encumbered by this Agreement.

All other terms and conditions shall remain the same as proposed. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.

Thanks.

Attachment: Empower renewal letter



February 17, 2023

Mary DiPerna
Chief of Compensation & Benefits
City of Jacksonville
117 West Duval Street, Suite 150
Jacksonville, FL 32202

Re: Recordkeeping renewal offer

Dear Mary,

Thank you for the opportunity to present a proactive renewal offer. It is hard to believe that we have been serving the City of Jacksonville for over 26 years. It has been a great privilege, and we believe the collaborative relationship between the City of Jacksonville and Empower has been a success. We want to thank you for the opportunity to continue this partnership and to help your employees pursue their financial goals with confidence.

Working Together to Drive Results

In my time working with the City, I feel we have really moved the overall programs forward for the participants and administration. We understand the nuances of your plan, and we've followed your lead in adapting to meet the evolving needs of your employees. Throughout the current contract term, the partnership between the City of Jacksonville and Empower has achieved many accomplishments, including:

- Establishing and implementing a strategic partnership plan every year to ensure consistent and relevant education for the participants in all four plans.
- Consolidating the JHA 457(b) plan into the City of Jacksonville's master plan
- Terminating the dormant 401(a) plan and working with the plan and participants to preserve those assets in the 457b plan.
- Assisting with the termination of the VALIC 401(a) plan
- Working in conjunction with your consultant Aon to introduce collective trust investments into the fund line-up.
- Shifting to a virtual environment during covid and then back to an on-site model.
- Enhanced personalized participant communication. Communication is participant specific, not only based on age, but also identifying individual needs such as, missing beneficiary information, asset allocation, contribution, etc.
- Our recordkeeping quality is 99.99%. That equates to 18 errors for every one million participants. This is the third year in a row Empower's recordkeeping quality is 99.99%.

Looking Ahead to Greater Success

While it's important to celebrate our mutual achievements, we believe our collective best is yet to come. As our partnership continues, we will focus on the following initiatives to create an even better experience for you and your employees:

- Continue to increase plan participation, contribution rates and plan-wide Lifetime Income Score.
- Continue outreach to all City of Jacksonville departments.
- Continue annual public safety refresher orientations



- Protecting against cybersecurity threats-including theft, fraud and other risks-is among our highest priorities. We constantly invest in technologies that can better secure the assets and information of your plan and your employees. And our Security Guarantee affirms our promise to restore account losses that occur through no fault of the participant.

Renewal Offer

We have a firm understanding of how to keep your plan running smoothly, how you and your employees can get the most out of every feature we offer, and how Empower can develop enhanced solutions to forge an even more successful path forward. We are excited for the opportunity to renew our partnership with the City of Jacksonville and have provided the following proposals for consideration:

Scenario	Price	OBRA Price
2-year renewal (current pricing)*	10bps	\$5 per head
4-year renewal*	8.5bps	\$5 per head

**New pricing will be effective as of 07/01/2023*

We're proud of the collaborative partnership we've built together over the past 26 years, and we are passionate about building on the success we have achieved together. It would be our privilege to remain the trusted partner of the City of Jacksonville and to continue helping your employees pursue a better financial future. Thank you for your partnership and your consideration of this renewal offer. If you have questions you wish to discuss further, I look forward to hearing from you.

Sincerely,

Don J. Jurgens | Managing Director

770-547-3419 | don.jurgens@empower.com

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ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Division of Insurance and Risk Management
117 West Duval Street
Suite 335
Jacksonville, FL 32202
(904) 255-5310
www.coj.net

MEMORANDUM

Date: March 3, 2023

To: Dustin Freeman, Professional Services Evaluation Committee Copy:
Alex Baker, PSEC Specialist

From: Tracy Flynn, Risk Manager

Re: Brown & Brown of Florida Broker services for Property Insurance – P-36-19 contract 602671-20
Request for FY 23-24 **Amendment 5**

The Current contract with Brown & Brown (B&B) (No. 602671-20) for Property Insurance Broker Services allow for Brown & Brown to Place Property insurance coverage for a term of March 1,2023 to February 28, 2024

The current contract will be amended to place a variety of new Property Insurance policies for the City. See Attachment A. The premium adjustment forms the current maximum indebtedness of **\$21,401,771.22** by an additional **\$11,271,749.00** for a new total maximum indebtedness of **\$32,673,520.22**.

It is respectfully requested that City Contract No. 602671-20 with Brown & Brown be amended for the placement, binding, and ratification of the purchase of the Property Insurance coverage for the City of Jacksonville effective March 1,2023 to February 28, 2024.

All other contract terms and conditions shall remain the same (nothing contained herein shall be amended, modified, or otherwise revised without prior PSEC and Mayor's approval.)

Attachment A- Brown & Brown Property Insurance invoice # 00320862



Brown & Brown

INSURANCE*

INVOICE #02282301

City of Jacksonville - Property
 117 W Duval St Ste 335
 Jacksonville FL 32202

Account Number:	Invoice Date:
00320862	February 28, 2023

Policy: Various
 Company: Various
 Effective: 3/1/2023

Due Date	Trm	Description		Amount
3/1/2023	REN	Property	\$	10,863,007
3/1/2023	REN	Boiler & Machiner	\$	65,871.00
3/1/2023	REN	Terrorism	\$	132,040.00
3/1/2023	REN	Deadly Weapon	\$	210,891.00
		TOTAL	\$	11,271,749

**This is an estimated premium and is subject to change upon policy issuance.*

Make checks payable to:
 Brown & Brown of Florida, Inc.
 P.O. Box 745897
 Atlanta, GA 30374-5897

Overnight Payment to:
 Brown & Brown of Florida, Inc.
 Lockbox 745897
 6000 Feldwood Road
 College Park, GA 30349

Please include your account number on your check.

Thank you for your business!

Phone: 904-565-1952
 Fax: 904-565-2440



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Finance and Administration Department
117 West Duval Street, Suite #300
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

March 6, 2023

TO: Dustin L. Freeman, Chief of Procurement Division
From: Thomas Ossi, Technology Contract and Records Manager Thomas Ossi
RE: **Single Source Request - SGS Technologie, LLC for Enterprise Architect**

Digitally signed by
Thomas Ossi
Date: 2023.03.06
17:07:18 -05'00'

SS-13850-23 (P-09-23)

The Information Technologies Division (ITD) requests approval to enter into an agreement for the services of a consultant with SGS Technologie, LLC. The consultant, Gary Steffens, will serve in the capacity of an Enterprise Architect for the Information Technologies Division.

The contract hourly billing rate for the Enterprise Architect (Job Title #7610) is \$100.00 for a total of 1,626 hours. The term of the agreement is revised starting March 13, 2023, and extend through March 12, 2024.

SGS Technologie, LLC, has entered into an employment agreement with consultant and is the sole supplier with whom the City can contract for his services. Mr. Steffens has served the city for over 32 years, with his last 5 years as Enterprise Infrastructure Manager. After retirement, he returned to serve ITD part-time in a similar role. Mr. Steffens possesses commensurate institutional knowledge to provide consulting on complex ongoing infrastructure and software initiatives and his services are required more than 24 hours per week and occasionally after hours. His experience providing City IT solutions and infrastructure will benefit the City by supporting the availability and integrity of critical systems, and providing continuity in strategic planning.

The total not-to-exceed amount for this request is \$162,600.00. Upon award approval, a request for a formal contract will be made through the Office of General Counsel and will incorporate the relevant terms of the State of Florida IT Staff Augmentation Contract, 80101507-21-STC-ITSA.

FUNDING SOURCE: 53101.113001.531090.000000.00000000.00000.0000000

Your favorable consideration of our request is appreciated.

Attachments: Justification for Single Source
Vendor Single Source Letter
State of Florida IT Staff Augmentation - 80101507-21-STC-ITSA - pricing sheet

CC: Elizabeth Brown, IT Operations Manager, ITD
Stephanie Barnett, Information Security Officer, ITD



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Finance and Administration Department
117 West Duval Street, Suite #300
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

February 5, 2023

TO: Dustin L. Freeman, Chief of Procurement Division

VIA: Patrick "Joey" Greive
Director of Finance and Administration/CFO

Patrick Greive

Digitally signed by Patrick Greive
Date: 2023.02.09 13:56:35 -0500

FROM: Kenneth E. Lathrop, Chief of Information Technologies / CIO

Kenneth E. Lathrop

Digitally signed by Kenneth E. Lathrop
Date: 2023.02.07 11:30:01 -0500

RE: Single Source Request - SGS Technologie, LLC for Enterprise Architect

SS-13850-23 (P-09-23)

The Information Technologies Division (ITD) requests approval to enter into an agreement for the services of a consultant with SGS Technologie, LLC. The consultant, Gary Steffens, will serve in the capacity of an Enterprise Architect for the Information Technologies Division.

The contract hourly billing rate for the Enterprise Architect (Job Title #7610) is \$100.00 for a total of 1,626 hours. The term of the agreement will start February 27, 2023 and extend through February 29, 2024.

SGS Technologie, LLC, has entered into an employment agreement with consultant and is the sole supplier with whom the City can contract for his services. Mr. Steffens has served the City for over 32 years, with his last 5 years as Enterprise Infrastructure Manager. After retirement, he returned to serve ITD part-time in a similar role. Mr. Steffens possesses commensurate institutional knowledge to provide consulting on complex ongoing infrastructure and software initiatives and his services are required more than 24 hours per week and occasionally after hours. His experience providing City IT solutions and infrastructure will benefit the City by supporting the availability and integrity of critical systems, and providing continuity in strategic planning.

The total not-to-exceed amount for this request is \$162,600.00. Upon award approval, a request for a formal contract will be made through the Office of General Counsel and will incorporate the relevant terms of the State of Florida IT Staff Augmentation Contract, 80101507-21-STC-ITSA.

FUNDING SOURCE: 53101.113001.531090.000000.00000000.00000.0000000 Tracy Geake

Digitally signed by Tracy Geake
Date: 2023.02.07 11:13:41 -0500

Your favorable consideration of our request is appreciated.

Attachments: Justification for Single Source
Vendor Single Source Letter
State of Florida IT Staff Augmentation - 80101507-21-STC-ITSA - pricing sheet

CC: Elizabeth Brown, IT Operations Manager, ITD
Stephanie Barnett, Information Security Officer, ITD

February 6, 2023

Right to Represent letter

To whomever, it may Concern.

Purpose: SGS Technologie hereby acknowledges & confirms that we will be the sole staff augmentation company that has the right to represent Gary Lee Steffens for the position of Enterprise Architect at the City of Jacksonville

Consultant agrees to the following terms:

1. Authorization. The Consultant gives SGS Technologie authorization to submit his resume and represent his interest as a candidate for the Enterprise Architect positions for which he is qualified.

2. Permissions. By granting permission to SGS Technologie to submit him for this position, Consultant declares that he has not knowingly submitted nor have granted permission for submission of his resume to the hiring organization by any other parties, nor granted permission to any other representative to submit him for the same position. Also, the candidate will not permit or authorize any other representative to submit him as a candidate for this position after such time Consultant has approved submission through SGS Technologie.

3. Terms. Consultant stipulates that if offered the aforementioned position and chooses to accept it, he will work on the project as an employee of SGS, Consultant understands that as a condition of employment, a background check must be performed and hereby consents to such.

Sincerely,



Simmy Prabhu
HR/Immigration Manager
SGS Technologie
Phone:(904) 332-4534 x.308
simmy@sgstechnologies.net



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Information Technologies
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the City need these particular goods or services?</i>	Enterprise Architect with extensive knowledge of the City is required to consult on projects and strategic planning for critical IT Infrastructure. The period of coverage for this request will be February 27, 2023 through February 29, 2024 with subsequent renewal options.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	SGS Technologie is the only company that has entered into a right-to-represent agreement with Enterprise Architect who has 32+ years of experience with the City's Information Technologies Division (ITD) and is a uniquely capable resource to meet ITD's needs..
4. Date of Request	2/5/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Market research was not performed due to the unique nature of this resource.]

6. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Supplier Single source letter]

A-1

SGS Technologie - single source

Effective date: 2/27/2023 Rate: \$100

Date from	Date to	Start Date	End Date	Hours	# days	# holidays	Working days	Cost
2/27/2023	3/31/2023	44984.00	45016.00	200	25		25	\$20,000
4/1/2023	4/30/2023	45017.00	45046.00	160	20		20	\$16,000
5/1/2023	5/31/2023	45047.00	45077.00	176	22	1	23	\$17,600
6/1/2023	6/30/2023	45078.00	45107.00	176	22		22	\$17,600
7/1/2023	7/31/2023	45108.00	45138.00	160	20	1	21	\$16,000
8/1/2023	8/31/2023	45139.00	45169.00	184	23		23	\$18,400
9/1/2023	9/30/2023	45170.00	45199.00	160	20	1	21	\$16,000
10/1/2023	10/31/2023	45200.00	45230.00	176	22		22	\$17,600
11/1/2023	11/30/2023	45231.00	45260.00	160	20	2	22	\$16,000
12/1/2023	12/31/2023	45261.00	45291.00	152	19		21	\$15,200
1/1/2024	1/31/2024	45292.00	45322.00	168	21	2	23	\$16,800
2/1/2024	2/29/2024	45323.00	45351.00	160	20	1	21	\$16,000
				2032			TOTAL	\$203,200

1626

\$162,600.0 Rounded, adjusted for partial part-time
(20% decrease against full time)

B-1



**State Term Contract
No. 80101507-21-STC-ITSA
For
Information Technology Staff Augmentation**

This Contract is between the State of Florida, Department of Management Services (Department), an agency of the State of Florida, and SGS TECHNOLOGIE, LLC (Contractor), collectively referred to herein as the "Parties".

Accordingly, the Parties agree as follows:

I. Initial Contract Term.

The Initial Contract Term shall be for two years. The Initial Contract Term shall begin on October 1, 2021, or on the last date the Contract is signed by all Parties, whichever is later. The Contract shall expire on October 1, 2023, unless terminated earlier in accordance with the Special Contract Conditions or Additional Special Contract Conditions.

II. Renewal Contract Term.

Upon mutual written agreement, the Parties may renew this Contract, in whole or in part, for a Renewal Term not to exceed the Initial Contract Term, pursuant to the incorporated Special Contract Conditions.

III. Contract

As used in this document, "Contract" (whether or not capitalized) shall, unless the context requires otherwise, include this document and all incorporated Exhibits, which set forth the entire understanding of the Parties and supersedes all prior agreements. All modifications to this Contract must be in writing and signed by all Parties.

All Contract Exhibits listed below are incorporated in their entirety into, and form part of, this Contract. The Contract document and Exhibits shall have priority in the following order:

- a) This Contract document
- a) Contract Exhibit A, Scope of Work
- b) Contract Exhibit B, Additional Special Contract Conditions
- c) Contract Exhibit C, Special Contract Conditions
- d) Contract Exhibit D, Contractor's submitted Executive Summary and Staff Resource Management Plan
- e) Contract Exhibit E, Awarded Job Title Pricing from Contractor's submitted Price Sheet
- f) Contract Exhibit F, Resume Self-Certification Form

- g) Contract Exhibit G, Contractor Selection Justification Form
- h) Contract Exhibit H, Contractor Performance Survey
- i) Contract Exhibit I, Preferred Pricing Affidavit
- j) Contract Exhibit J, Job Family Descriptions

IV. Contract Management.

Department's Contract Manager:

Frank Miller
Division of State Purchasing
Florida Department of Management Services
4050 Esplanade Way, Suite 360
Tallahassee, FL 32399-0950
Telephone: (850) 488-8855
Email: frank.miller@dms.fl.gov

Contractor's Contract Manager:

Arun Venkatesan
SGS TECHNOLOGIE, LLC
6817 Southpoint Parkway, Suite 2104
Jacksonville, FL - 32216
Telephone: 904-332-4534
Email: bids@sgstechnologies.net

This Contract is executed by the undersigned officials as duly authorized. This Contract is not valid and binding on all Parties until signed and dated by both Parties.

SGS TECHNOLOGIE, LLC

**STATE OF FLORIDA,
DEPARTMENT OF
MANAGEMENT SERVICES**

DocuSigned by:

Arun Venkatesan

Arun Venkatesan

10/18/2021 | 10:21 AM EDT

Date:

DocuSigned by:

Rosy Ingram

Rosalyn Ingram, Director of the
Division of State Purchasing

10/20/2021 | 4:49 PM EDT

Date:



City of Jacksonville, Florida

Lenny Curry, Mayor

Information Technologies Division
Ed Ball Building
214 N. Hogan Street, Suite 900
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

February 10, 2023

TO: Dustin L. Freeman, Chief of Procurement Division

VIA: Patrick "Joey" Greive
Director of Finance and Administration / CFO

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO

FROM: Paul Freeman, Enterprise Applications Manager

SUBJECT: ERP Team Lead with TEKsystems, Inc. - Single Source Contract Amendment

Patrick Greive	Digitally signed by Patrick Greive Date: 2023.02.23 09:44:37 -05'00'
Kenneth E. Lathrop	Digitally signed by Kenneth E. Lathrop Date: 2023.02.16 08:34:02 -05'00'
Paul Freeman	Digitally signed by Paul Freeman Date: 2023.02.14 13:46:27 -05'00'

SS-11199-21 (P-15-22)

The Information Technologies Division (ITD) is requesting approval to exercise the Third Amendment to Single Source Contract #71379-21 for the ERP Team Lead contract position with TEKsystems, Inc. The contractor, Michael Turner, continues to serve in the capacity of Team Lead with the City's Enterprise Resource and Planning (ERP) Implementation project for the system known as "1Cloud".

ITD recommends extending the Single Source Award SS-11199-21 and current agreement from April 1, 2023 through September 30, 2023. The hourly supplier rate for the ERP Team Lead is \$125.00 for a total of 1,008 hours. The current award amount of \$406,700.00 will be increased by \$126,000.00 increasing the total not-to-exceed to \$532,700.00.

Tracy Geake	Digitally signed by Tracy Geake Date: 2023.02.15 11:55:53 -05'00'
--------------------	--

FUNDING SOURCE: 53106.113002.565091.000636.00000000.00000.00000000

Your favorable consideration of our request is greatly appreciated.

Attachments: Award #SS-11199-21, Amd #2
City Contract #71379-21, Amd #2
Single Source Justification
Single Source Letter

CC: Thomas Ossi, Technology Contract and Records Manager
Elizabeth Brown, IT Operations Manager
Andre Conyers, IT Contract Administrator



September 15, 2021

City of Jacksonville

To: COJ Contact

Please find below the agreed upon hourly rate of \$125.00 for Michael Turner, ERP Team Lead with a term start of September 27, 2021 and initial term end date of March 28, 2022.

This rate includes both standard and overtime set at \$125 hour

- Hourly billing rate from TEKsystems to the City of Jacksonville: \$125
- Start date: 9/27/2021

Thank you

Carrie

Carrie M Young | Account Executive Government Services

T 904.223.2113 | M 904.383.2929 | cyoung@TEKsystems.com

10375 Centurion Parkway N, Suite 120, Jacksonville, FL 32256



**SECOND AMENDMENT TO
SINGLE SOURCE CONTRACT
FOR IT STAFF AUGMENTATION SERVICES
TEKSYSTEMS, INC.
(ERP TEAM LEAD – MICHAEL TURNER)**

71379-21
AMD#2

THIS SECOND AMENDMENT to Agreement for the purchase of IT Staff Augmentation Services is made and entered into this 29th day of September, 2022, (the “*Effective Date*”) by and between the **CITY OF JACKSONVILLE**, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida (the “*City*”), and **TEKSYSTEMS, INC.**, a Maryland corporation authorized to transact business in the State of Florida and whose principal address is 7431 Race Road, Hanover, MD 21076 (“*Company*”).

WHEREAS, on September 27, 2021, City and Company made and entered into City of Jacksonville Contract #71379-21 (the “*Agreement*”); and

WHEREAS, said Agreement was previously amended on April 27, 2022 to extend the period of service, provide additional funding, and increase the maximum indebtedness; and

WHEREAS, said Agreement should be amended by extending the period of service through March 31, 2023; and by providing additional funding in the amount of \$133,100.00 so as to increase the maximum indebtedness to a new cumulative maximum indebtedness not to exceed amount of \$406,700.00; now therefore

IN CONSIDERATION of the premises and of the mutual covenants herein, and for other good and valuable consideration, the parties agree to amend said Agreement as follows:

1. **Incorporation of Recitals.** The above recitals are true and are incorporated herein.
2. **Term of Agreement.** Section 5 of said Agreement is amended by extending the period of service through March 31, 2023, and as amended shall read as follows:

“5. **Term of Agreement.** This Agreement shall begin on September 27, 2021 and continue until the earlier of project completion or March 31, 2023.”

3. **Increase to Maximum Indebtedness.** Section 7 of said Agreement is amended by providing additional funding in the amount of \$133,100.00 so as to increase the maximum indebtedness to a new cumulative maximum indebtedness not to exceed amount of \$406,700.00, and as amended shall read as follows:

“7. **Maximum Indebtedness.** The maximum indebtedness of City under this Agreement shall not exceed the sum of FOUR HUNDRED SIX THOUSAND SEVEN HUNDRED AND 00/100 DOLLARS (\$406,700.00).

SAVE AND EXCEPT as expressly amended in and by this instrument, the provisions, terms, and conditions of said Agreement shall remain unchanged and shall continue in full force and effect.

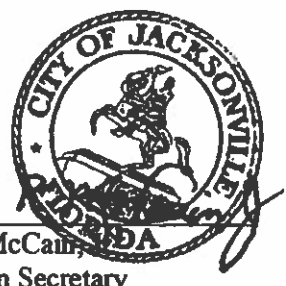
IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment as of the effective date.

WITNESS: **TEKSYSTEMS, INC., a**
Maryland corporation

By: Nancy White
Name: Nancy White
Title: Senior Manager of Operations
Date: 9/29/2022

By: Christopher Garman
Name: Christopher Garman
Title: Senior Manager of Operations
Date: 9/29/22

ATTEST:



CITY OF JACKSONVILLE, a
Florida municipal corporation

By: James R. McCain
James R. McCain
Corporation Secretary

By: Brian Hughes
Lenny Curry
Mayor
Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

Form Approved:

Harry M. White
Office of General Counsel

In accordance with Section 24.103(e), *Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement and that provision has been made for the payment of monies provided therein to be paid.

[Signature]
Director of Finance
City Contract No. 71379-21, Amd. No. 2



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE

February 24, 2023

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P.E. *Steven D Long Jr*
Director

FROM: *FW* Will Williams *Steven D Long Jr*
Director of Operations
Jill Enz,
Chief, Natural & Marine Resources

SUBJECT: P-21-19 Professional Engineering Services for Emerald Trail Master Plan Improvements
Pond & Company, Inc. Contract 9092-14/ PO 600665-20-021 Amendment 5

Design phase services are needed to complete the Segment 1 phase for the Emerald Trail. Negotiations with the consultant to provide 100% design for these services has resulted in the attached Scope of Services, Exhibit K and Contract Fee Schedule, Exhibit L. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment

Accordingly, this is to recommend that Contract 9092-04, originally executed January 6, 2020, between the City and Pond and Company Corporation for Professional Engineering Services for Emerald Trail Master Plan Improvements be amended to incorporate the attached Scope of Services, Exhibit K and Fee Summary, Exhibit L, to increase the lump sum amount for Design Services by \$64,347.96 to a new limit of \$803,492.19, thereby increasing the maximum indebtedness to the city by \$64,347.96 to a new maximum indebtedness to the City in the amount of \$1,039,057.61. All other terms and conditions of the Agreement remaining unchanged.

Funding for this project should be as follows:

ACCOUNTS:	TOTAL
32111.167101.565051.008870.00000000.00000.00000000	\$4,363.24
32111.153101.565051.010395.00000000.00000.00000000	\$59,984.72
Total	\$64,347.96

JPP/lw

Attachment: Exhibits K& L
JSEB Participation

cc: Jonathan Page, P.E., Engineering and Construction Management
Lori West, Engineering and Construction Management

Amendment #3**Emerald Trail Design Services
Segment #1 Model Project
August 1, 2022****Additional Services Scope Work****ITEMS REQUESTED IN AMENDMENT #4****1. Cleveland Intersection / Signal Removal**

The intersection at Church St and Cleveland St / I-95 will be modified to eliminate the existing signal and convert to stop-controlled intersection. Removal of existing signal equipment, including existing mastarms, will be performed by City of Jacksonville personnel. Plans will be developed for trail contractor to install a diagonal trail crossing from SE quadrant of intersection to NW quadrant of intersection along with modified signing & pavement marking and RRFB's. Work will include coordination with COJ and other required agencies, modification of roadway and signing & pavement marking plans, and revisions to signalization plans.

2. Logan & Minnie Drainage Design

The intersection at Logan and Minnie Streets will be updated to address the current local stormwater that is collecting at this location and impeding pedestrian access. Work will include evaluating survey that was previously obtained by GWJax, establishing modified roadway profile and cross slopes to allow for positive drainage, design of curb ramps at all four quadrants of intersection, and required curb and roadway modifications / reconstruction to route stormwater to existing drainage inlets near the intersection of Logan Street and Eaverson Street. Work does not include design of additional closed drainage system.

3. Modify Crossing at Eaverson and Beaver Intersection

The intersection at Eaverson and Beaver Streets will be modified to reduce R/W impact at the NE quadrant and to address localized drainage ponding at the SE quadrant. The curb radius at the SE and NE quadrants will be modified (reduced) to provide additional width for the trail and curb ramps to allow for the north end of the crosswalk to connect near the intersection on public property rather than in front of the private parcel. Modifications to the pedestrian signal by Peters and Yaffee will be required. As part of the curb radius modifications, Pond will evaluate the feasibility of converting the existing ditch bottom inlet (Structure S-8) into a curb inlet to help reduce local ponding in the vicinity.

4. Post Design Services

The Pond team will be providing services during construction including ongoing project management and coordination, attendance at the preconstruction meeting and weekly progress meetings, review of shop drawings (up to 6 submittals), assistance with responses to requests for information (RFI's) and requests for modifications (RFM's), and preparation of plan revisions as deemed necessary by the client. Plan revisions are not intended to be used for as-built drawings. As-built drawings should be provided by the contractor. Fee includes all design subconsultants.

Total Fee Requested - COJ Portion \$64,347.96



**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION EXHIBIT L
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL				
1. Project Emerald Trail Model Mile		2. Proposal Number 9092-04		
3. Name of Consultant Pond & Company		4. Date of Proposal 08/02/22		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$98.73	44	\$4,344.12	
Project manager	\$47.00	78	\$3,666.00	
Sr. LA	\$54.39	25	\$1,359.75	
LA	\$30.28	24	\$726.72	
Sr. Engineer	\$69.23	60	\$4,153.80	
Design Engineer	\$55.00	12	\$660.00	
Engineering Intern	\$32.06	130	\$4,167.80	
Sr. Designer	\$43.46	0	\$0.00	
Designer	\$25.72	20	\$514.40	
Clerical	\$30.84	0	\$0.00	
TOTAL DIRECT LABOR		393	Hours	\$19,592.59
6. Overhead (Combined Fringe Benefit & Administrative)				
				172.00%
				\$33,699.25
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$53,291.84
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$5,329.18
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$0.00	
Original Reproducibles			\$0.00	
Reproducibles			\$56.44	
Other			\$0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$56.44
10. SUBCONTRACTS (Reimbursable/Not to Exceed Peters and Yaffee (Signalization))				5670.49
SUB-CONTRACT SUB-TOTAL				\$5,670.49
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$64,347.96
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$0.00
PART IV - SUMMARY				
TOTAL AMOUNT OF AMENDMENT #6 (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$64,347.96
12. PRIOR CONTRACT AMOUNT (Through Amendment # 1)				\$974,709.65
AMENDED AMOUNT OF CONTRACT				\$1,039,057.61

EXHIBIT L

1.00
 Part 0100 - General Conditions
 1.17 2001
 1.18 2001
 1.19 2001
 1.20 2001

	Andre Gecco	Mark P. B... LA QA/QC	James M. B... Architect	James M. B... Architect	Alan R... Engineer	Mark A. P... Engineer	Structural Engineer	Engineer Intern	QA/QC	Total Hours	Total Fee
1A Project Management & Coordination	4	5	1,184.76	0	5	0	0	0	0	183	1,184.76
1B Roadway Design, Additions / Revisions	1	5	294.19	0	5	0	0	0	0	15	294.19
1C Lighting / Pavement Marking Design and Plan Revisions	1	5	294.19	0	5	0	0	0	0	15	294.19
1D Modifications to Specifications Plans (Storm & Drainage)	0	6	0	0	0	0	0	0	0	0	0
1E Layout & Utility Drawings Design	0	0	0	0	0	0	0	0	0	0	0
2A Project Management & Coordination	4	5	1,184.76	0	5	0	0	0	0	183	1,184.76
2B Roadway Design, Additions / Revisions	2	5	592.38	0	5	0	0	0	0	30	592.38
2C Lighting / Pavement Marking Design and Plan Revisions	1	5	294.19	0	5	0	0	0	0	15	294.19
2D Drainage Plan Layout	1	5	294.19	0	5	0	0	0	0	15	294.19
2E Additional Utility Specifications	0	6	0	0	0	0	0	0	0	0	0
3 Utility Design and Construction	0	0	0	0	0	0	0	0	0	0	0
3A Project Management & Coordination	4	5	1,184.76	0	5	0	0	0	0	183	1,184.76
3B Roadway Design, Additions / Revisions	1	5	294.19	0	5	0	0	0	0	15	294.19
3C Lighting / Pavement Marking Design and Plan Revisions	1	5	294.19	0	5	0	0	0	0	15	294.19
3D Modifications to Specifications Plans (Storm & Drainage)	0	6	0	0	0	0	0	0	0	0	0
3E Utility Design Services	0	0	0	0	0	0	0	0	0	0	0
4A Bridge Design, Shade Structure Using Bents, Mac Swarth	4	5	2,069.52	12	5	1,692.00	4	5	1,613.64	416	2,069.52
4B Add'l Post-Design Services / Construction Bids, Shop Draw Rev	20	5	3,937.60	0	5	2,160.00	20	5	1,613.60	720	3,937.60
0	0	5	0	0	0	0	0	0	0	0	0
0	0	5	0	0	0	0	0	0	0	0	0

184 34 96

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION EXHIBIT L
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL				
1. Project Emeral Trail - Beaver at Eaverson Ped Upgrades			2. Proposal Number	
3. Name of Consultant Peters and Yaffee, Inc.			4. Date of Proposal 8/1/2022	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 87.21	1	\$ 87.21	
Project Manager	\$ 69.89	8	\$ 559.12	
Senior Engineer	\$ 68.75	18	\$ 1,237.50	
Design Engineer	\$ 38.63	33	\$ 1,274.79	
Designer (Non-Regist.)	\$ 28.82	11	317.02	
Engineering Intern	\$ 34.18	8	\$ 273.44	
Clerical	\$ 24.88	0	\$ 0.00	
Designer Associate	\$ 16.00	0	\$ 0.00	
TOTAL DIRECT LABOR	\$47.46	79		\$ 3,749.08
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			175 % x Total Direct Labor	\$ 6,560.89
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 10,309.97
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 1,031.00
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other (Specify)			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 11,340.97
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$ 0.00	
			\$ 0.00	
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 11,340.97

50% COJ

COJ Fee - \$5,670.49

Project Activity 21: Signalization Analysis

Representing	Firm Name	Signature / Date
FDOT District		
Consultant Name	Peters and Yaffee, Inc.	Russell Yaffee, PE, PTOE

NOTE: Signature Block is optional, per District preference

Task No.	Task	Units	No. of Units	Hours/ Units	Total Hours	Comments
21.1	Traffic Data Collection	LS	1	0	0	n/a
21.2	Traffic Data Analysis	PI	1	6	6	Includes determining signal operation plan, intersection geometry, local signal timings, pre-emption phasing and timings, forecasting traffic, intersection analysis run, etc. per signalized intersection
21.3	Signal Warrant Study	LS	1	0	0	n/a
21.4	System Timings	LS	1	0	0	n/a
21.5	Reference and Master Signalization Design File	PI	1	30	30	All efforts required per intersection for establishing the signal master design file to include reference files of topo, IAW roadway, pavement markings, utilities files, etc. Includes the design and layout of proposed signal poles, signal heads, loops, pedestrian signals, conduit, pull boxes, etc. Also includes proposed call outs, pay item numbers, loop detector chart, controller timing chart, signal/pedestrian head details, sign details, controller notes, signal operating plan, etc. - 6 Minor Modified Signalized Intersections along Hogan Street (Beaver at Everson) = 1 Signal Modifications x 30 hrs = 30 hrs
21.6	Reference and Master Interconnect Communication Design File	LS	1	0	0	n/a
21.7	Overhead Street Name Sign Design	EA	12	0	0	n/a
21.8	Pole Elevation Analysis	LS	1	0	0	n/a
21.9	Traffic Signal Operation Report	LS	0	0	0	n/a
21.10	Quantities	LS	1	4	4	Includes all work required to determine the quantities for each signalized intersection
21.11	Cost Estimate	LS	1	4	4	Includes preparing an Engineers Estimate and updating as necessary - 2 estimates x 2 hrs each = 4 hrs.
21.12	Technical Special Provisions and Modified Special Provisions	LS	0	0	0	n/a
21.13	Other Signalization Analysis	LS	0	0	0	n/a
Signalization Analysis Technical Subtotal					44	
21.14	Field Reviews	LS	1	4	4	1 reviews x 4 hrs x 1 person = 4 hrs.
21.15	Technical Meetings	LS	1	6	6	Meetings are listed below
21.16	Quality Assurance/Quality Control	LS	%	5%	2	
21.17	Independent Peer Review	LS	%	0%	0	
21.18	Supervision	LS	%	5%	2	
Signalization Analysis Nontechnical Subtotal					14	

EXHIBIT L

Project Activity 22: Signalization Plans

Representing	Print Name	Signature / Date
FDOT District		
Consultant Name	Peters and Yaffee, Inc.	Russell Yaffee, PE, PTOE

NOTE: Signature Block is optional, per District preference

Task No.	Task	Scale	Units	No of Units	Hours/ Unit	No. of Sheets	Total Hours	Comments
22.1	Key Sheet		Sheet	1	1	1	1	Revise Key Sheet
22.2	Summary of Pay Items Including Designer Interface (IRNS-Port) Input		Sheet	0	0	0	0	n/a
22.3	Tabulation of Quantities		Sheet	1	4	1	4	Revise I/O Sheet
22.4	General Notes/Pay Item Notes		Sheet	1	2	1	2	Revise GN Sheet
22.5	Plan Sheet		Sheet	1	4	1	4	Revise 1 Plan Sheet
22.6	Interconnect Plans		Sheet	0	0	0	0	n/a
22.7	Traffic Monitoring Site		EA	0	0	0	0	n/a
22.8	Grade Sign Worksheet		EA	0	0	1	0	n/a
22.9	Signal Details		Sheet	1	6	1	6	Revise 1 Pedestrian Signal Detail Sheet
22.10	Special Service Point Details		EA	0	0	0	0	n/a
22.11	Misc Arm/Monobay Tabulation Sheet		Pt	0	0	0	0	n/a
22.12	Strap Pole Schedule		Pt	0	0	0	0	n/a
22.13	TCP Signal (Temporary)		EA	0	0	0	0	n/a
22.14	Temporary Detection Sheet		Pt	0	0	0	0	n/a
22.15	Utility Conflict Sheet		Sheet	0	0	0	0	n/a
22.16	Interim Standards		LS	0	0	0	0	n/a
Signalization Plans Technical Subtotal:							6	19
22.17	Quality Assurance/Quality Control		LS	%	5%		1	
22.18	Supervision		LS	%	5%		1	
22. Signalization Plans Total:							6	19



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE

February 27, 2023

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P.E.
Director *Steven D. Long, Jr.*

FROM: Will Williams *Will Williams*
Director of Operations

James Carroll *James Carroll*
Chief, Right-of-Way and Stormwater Maintenance

SUBJECT: P-20-20 Professional Engineering Services for Broward Road from Interstate Center Drive to 1,250 North

The Engineering Division has negotiated with the consultant selected for Professional Engineering Services for Broward Road from Interstate Center Drive to 1250 North, resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Construction and Engineering Services Consultants, Inc. for Professional Engineering Services for Broward Road from Interstate Center Drive to 1,250 North, that includes the attached Scope of Services, Exhibit A and Fee Schedule, Exhibit B, to provide a lump sum amount for Design Services in the amount of \$524,766.55 and not to exceed limits for: Permitting in the amount of \$3,000.00, Utility Locates in the amount of \$4,800.00, Survey in the amount of \$32,980.75 and Contingency and Public Involvement in the amount of \$25,000.00, with a maximum indebtedness to the City in the amount of \$590,547.30 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project is as follows:

ACCOUNTS:	
32111.153101.565051.009023.00000000.00000.00000000	
TOTAL	\$590,547.30

SDL/tw

Attachment: Exhibits A & B
JSEB Participation

cc: Lori West, Engineering and Construction Management
Gary Goldsberry, P.E., Engineering and Construction Management



February 8, 2023

David D. Hahn, P. E.
Engineer Manager
City of Jacksonville I - Engineering Design Section
214 N. Hogan Street, 10th Floor
Jacksonville, Florida 32202
(904) 255-8793
www.coj.net

**Re: Proposal for Consulting Services
Civil-Site Engineering
Broward Road Widening
From Interstate Center Drive to 1,250 feet North
Jacksonville, Florida**

Dear Mr. Hahn:

Construction & Engineering Services Consultants, Inc. (C&ES) is pleased to submit the following fee proposal to City of Jacksonville (THE CLIENT), per your request to provide Civil/Site Design; as well as, City of Jacksonville (COJ), St. Johns River Water Management District (SJRWMD) and Florida Department of Environmental Protection (FDEP) permitting for the referenced project.

Project Overview

The City of Jacksonville (COJ) awarded C&ES the contract for P-20-20 Professional Engineering Services for Broward Road Widening from Interstate Center Drive to 1,250 feet North.

Project includes the design and preparation of a set of construction plans in accordance with the City of Jacksonville and Florida Department of Transportation (FDOT) standards for the widening from 2 lanes to 3 lanes of Broward Road. The limits of the proposed reconstruction are from just north of the roundabout at Interstate Center Drive to 1,250 feet north which includes the Broward Road Bridge.

The intent of the project is to widen this section of Broward Road to match the adjacent roadway to the north by modifying the existing 2-lane rural section to an urban 3-lane section (including bike lanes and sidewalk) with associated drainage improvements. The proposed roadway will be designed as a City of Jacksonville standard urban section within the existing +/-100-foot right-of-way. A proposed 3-12 FT. lane roadway section for north & south bound with a turn lane in the middle. Curb & gutter and 5-foot sidewalk are proposed on both sides of the proposed roadway section. Storm inlets and storm piping are proposed to replace existing ditch on both sides of the road to handle pre and post runoff.

The additional new impervious surface created by the widening was included as a part of earlier roadway projects. It is anticipated a SJRWMD letter permit will be required to assure the existing pond system will handle the anticipated peak runoff.

The existing two lane 42-foot-wide existing Broward Road bridge cannot meet the requirements for separate pedestrian and bicycle traffic therefore a separate pedestrian bridge is included in the design to accommodate these facilities.

C&ES services will result in all investigations, designs, drawings, permits, specifications, and other documents needed to obtain permits, seek bids and contract for construction of the project. During the design, C&ES may be required to prepare presentation materials illustrating concepts, participate in public meetings to obtain citizen input, and modify the design accordingly.

It is anticipated C&ES's services on the project will consist of two phases: Final Design (which may include JEA utilities should JEA opt to piggy-back on this contract) and Professional Services During Construction (PSDC), with separate negotiated fees for each phase. The original agreement for C&ES's services will be for the Design of the improvements. At the City's option, upon successful completion of the initial phase, the Consultant's services may be terminated or extended to include Professional Services During Construction (PSDC).

All design recommendations shall be, as applicable, consistent with:

- The City's Master Storm Water Management Plan
- The City's Land Development Procedures Manual.
- Manual on Uniform Traffic Control Devices
- FDOT Minimum Standards for Design, Construction and Maintenance of Streets and Highways
- Florida's Design Criteria for Resurfacing, Restoration and Rehabilitation (RRR) of Streets and Highways
- FDOT Design Standard Index

Scope of Work – Phase 1 – Final Design Services

Task 1 – Project Evaluation:

To initiate the project, a thorough field investigation will be required to evaluate the existing conditions and criteria to be analyzed as the requirements for the project develop. The following will be reviewed:

- As-Built Drawings (City and JEA)
- G.I.S. Information
- Updated Utility Maps
- Right-of-Way Surveys
- Previous Projects and/or Studies
- Existing and Projected Traffic Data
- Existing Concurrency Reservations
- Hydrologic Improvements and Flood Maps

A pre-design meeting with Public Works personnel will be necessary at this stage of the project to discuss the scope in detail and to coordinate other aspects of the project. Also, during this task, we propose to meet with the regulatory agencies involved in permitting (i.e., SJRWMD, JEA, FDEP) to discuss the improvements and define any specific requirements. Lastly, a coordination meeting with the City's public involvement officials may be required at this stage.

C&ES will review and define project limits/alignment, typical sections, interfaces with adjacent roadway and development projects, concurrency and associated reserved trips, bridge configuration, drainage considerations, stormwater treatment alternatives, and utilities upgrades.

Task 2 - Survey/Utilities Designating, Geotechnical, Environmental, and Contamination Assessment:

This task will include topographic surveying associated with obtaining right-of-way information, vertical and horizontal control, drainage system locations (swales, pipes, outfalls, and other structures), intersection locations, utility information (above and underground), subsoils and environmental wetland information within shoulders and drainage swales and all available data on any potential contamination in the project corridor.

Specific tasks will include:

- Establish baseline control and reference points.
- Survey right-of-way boundaries
- Field-locate and inventory all existing stormwater structures.
- Survey ditch and swale cross sections for Digital Terrain Model
- Field-locate and identify all existing side drains, cross drains, and turnouts.
- Field-locate and identify all existing roadway signs.
- Field-locate all above and below-ground utilities.
- Survey the tributary north of the bridge to approximately 20 feet north of the right of way.
- Locate and identify all protected trees within the right of way on the south side and 10 feet outside the right of way on the north side.

C&ES will field-verify the survey information to ascertain all existing conditions are accurately represented.

Soil sampling and evaluation of certain locations will be performed by those who have experience and expertise in providing the geotechnical and contamination assessment services considered most prudent. Appropriate subsoils and assessment investigations will be completed for roadway and drainage improvements, and applicable reports issued.

Task 3 - Preliminary 30% to 90% Design Submittals:

This task includes the development of preliminary through 90% design information for the selected project improvements to achieve the desired level of service. This information will be presented and discussed with City personnel at the initiation of this task to finalize the course of action for the proposed project, and if desired by JEA, include utilities upgrade or relocation design within a joint project agreement. The design of a Temporary Traffic Control Plan, which ensures minimal neighborhood disruption during construction, will also be developed, and presented during this phase.

Preliminary design shall be accomplished through a series of design submittals to the City. **C&ES** proposes to have the following information properly shown in the design submittals.

- Survey Baseline Information
- Drainage Design Information
- Typical Sections and Pavement Design
- Roadway Plan and Profile Information
- Roadway Cross Sections
- Roadway Drainage Details
- Temporary Traffic Control Plan
- Signing and Pavement Marking Plans
- Pay Items and Cost Estimates

- Contract Specifications
- JEA Utilities Upgrade/Relocation Plans and Details (if desired)

Plan Submittal:

- Preliminary Design at 30%: Five (5) sets of half-size (11"x17") preliminary drawings approx. scale 1"=40' and one flash drive of PDF plan sets will be provided at the completion of this phase.
- Final Design: Five (5) sets of half-size (11"x17") preliminary drawings approx. scale 1"=40' and one flash drive of PDF plan sets will be provided to the COJ Project Manager at the 60%, 90% and 100% at the completion of these phases.
- Specifications will be provided for review with the 90% and 100% plan reviews.

Task 4– Final Bid Documents:

During this task, all comments from the City and permitting agencies will be incorporated into the design drawings. Specifications and contract requirements will be fully developed, and contract documents will be assembled for advertising by the City.

Task 5 – Design Meetings and Regulatory Permitting:

C&ES will prepare and submit permit applications to the St. Johns River Water Management District (SJRWMD) for stormwater, to USAACE or WOTUS 404, to the City of Jacksonville Development Services Department Site/Civil plan review (10-Set), JEA and Florida Department of Environmental Protection (FDEP) with required exhibits calculations, and drawings. Project meetings are also included in this task.

Our initial contact with these agencies will occur early in the project as previously indicated, with the purpose of reviewing project objectives and to receive initial agency input concerning specific permitting requirements.

- At the completion of the City's 60% plans review and approval, property acquisition or easements for any property which may be required for construction, operation, and maintenance of the constructed facilities shall be clearly identified.
- At the 90% design stage, plans will be submitted as required for necessary permits to allow this to be completed in an expeditious manner.

**See attached SCOPE OF PROFESSIONAL SERVICES
STRUCTURES – BRIDGE DESIGN RELATED SERVICES FOR
BROWARD ROAD WIDENING PROJECT**

ESTIMATED SCHEDULE (from NTP):

- I. Topographic Survey: **75 calendar days**
 - a. 53 calendar days of field work
 - b. 22 calendar days of final deliverables

- II. Geotechnical Exploration: **45 calendar days**
 - a. Utility locate request – 10 calendar days
 - b. STP and Auger Boring – 14 calendar days
 - c. Laboratory testing – 7 calendar days
 - d. Geotechnical Report – 14 calendar days

III. Roadway and Bridge Design: 355 calendar days

1) 30% Conceptual Design – 90 calendar days

Roadway Design includes:

- a. Demolition Plans
- b. Roadway alignment
- c. Roadway typical sections
- d. Street Light Plans
- e. Cost Estimates

Pedestrian Bridge Design includes:

- a. Bridge Development Report (BDR)
- b. Bridge Plans
- c. Bridge Hydraulic Report (BHR)
- d. Cost Estimates

➤ Roadway and Pedestrian Bridge Design Plans: 75 calendar days

➤ City of Jacksonville Review: 15 calendar days.

2) 60% Detail Design– 75 calendar days

Roadway Design includes:

- a. Cover sheet, Legend, General Notes
- b. Demolition and ESC Plans
- c. Roadway Site and Alignment Plans
- d. Plan and Profile
- e. Paving, Grading and Drainage Plans
- f. Paving, ESC, and Drainage Details
- g. Tree Removal and Tree Mitigation Plans
- h. Roadway Striping and Signage Plans
- i. Temporary Traffic Control Plans and Details
- j. Street Light Plans
- k. Cost Estimates

Pedestrian Bridge Design includes:

- a. Bridge Development Report (BDR)
- b. Bridge Plans
- c. Bridge Hydraulic Report (BHR)
- d. Start permitting to obtain the necessary permits (ERP SJRWMD and USACE) before the bid plans
- e. Cost Estimates

➤ Roadway and Pedestrian Bridge Design Plans: 60 calendar days

➤ City of Jacksonville Review: 15 calendar days.

3) 90% Detail Design– 90 calendar days

Roadway Design includes:

- a. Cover sheet, Legend, General Notes
- b. Demolition and ESC Plans
- c. Roadway Site and Alignment Plans
- d. Plan and Profile
- e. Paving, Grading and Drainage Plans
- f. Paving, ESC, and Drainage Details
- g. Tree Removal and Tree Mitigation Plans
- h. Roadway Striping and Signage Plans
- i. Temporary Traffic Control Plans and Details
- j. Street Light Plans
- k. Cost Estimates

Pedestrian Bridge Design includes:

- a. Bridge Plans
- b. Bridge Design Calculations
- c. Bridge Load Rating Calculations
- d. Draft Specifications
- e. Cost Estimates

- Roadway and Pedestrian Bridge Design Plans: 60 calendar days
- City of Jacksonville Review: 15 calendar days.
- Site Review with SJRWMD: 5 calendar days
- Site Review with USACE: 10 calendar days

4) 100% Detail Design – 85 calendar days

Roadway Design includes:

- a. Cover sheet, Legend, General Notes
- b. Demolition and ESC Plans
- c. Roadway Site and Alignment Plans
- d. Plan and Profile
- e. Paving, Grading and Drainage Plans
- f. Paving, ESC, and Drainage Details
- g. Tree Removal and Tree Mitigation Plans
- h. Roadway Striping and Signage Plans
- i. Temporary Traffic Control Plans and Details
- j. Street Light Plans
- k. Cost Estimates

Pedestrian Bridge Design includes:

- a. Bridge Plans
- b. Bridge Design Calculations
- c. Bridge Load Rating Calculations
- d. Final Specifications
- e. Cost Estimates

- Roadway and Pedestrian Bridge Design Plans: 15 calendar days.
 - City of Jacksonville Review: 15 calendar days.
 - Received ERP Permit after 100% COJ approval: 35 calendar days.
 - Received USACE Permit after 100% COJ approval: 20 calendar days.
- 5) Final Sign and Seal Submittal (Bid Plans) – 15 calendar days.

TOTAL PROPOSAL FEE: \$ 590,547.30 (SEE ATTACHED FOR DETAILED PROPOSAL FEE)

This proposal will remain in effect for a period of 60 days from the date of this letter. Acceptance after that period is subject to a review of the conditions stated herein, and possible revision by C&ES in response to changed conditions.

If this proposal meets with your approval, please send us your copy of the contract agreement for our signature. Once the executed agreement is finalized, we will consider it our Notice to Proceed and will perform this work on a timely matter. We look forward to the opportunity of working with you on this project.

If you have any questions, please do not hesitate to contact our office at 904-652-1186.

Sincerely,

CONSTRUCTION & ENGINEERING SERVICES CONSULTANTS, INC.

Claro Nacu Magpantay, P.E. Digitally signed by Claro Nacu Magpantay, P.E.
Date: 2023.02.22 17:49:11 -05'00'

Claro N. Magpantay, P.E.
Senior Project Engineer
Project Manager

cc: **Steven Davis**
President/CEO

Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Broward Road Widening Original Contract	2. Proposal No. / Contract No. P-20-20 / TBD
3. Name of Consultant or Subconsultant: Construction & Engineering Services Consultants, Inc (C&ES)	4. Date of Proposal February 8, 2023

PART II - LABOR RELATED COSTS

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal in Charge	\$ 82.50	40	\$ 3,300.00	
Project Manager/Engineer of Record	\$ 74.80	284	\$ 21,243.20	
QA/QC Engineer	\$ 69.30	20	\$ 1,386.00	
MOT Engineer	\$ 62.70	28	\$ 1,755.60	
Senior Staff Engineer	\$ 62.70	484	\$ 30,346.80	
Associate Staff Engineer	\$ 52.80	0	\$ 0.00	
Senior Cad Technician	\$ 42.35	630	\$ 26,680.50	
Cad Technician	\$ 34.10	0	\$ 0.00	
Administrative	\$ 24.20	28	\$ 677.60	
TOTAL DIRECT LABOR	\$ 56.40	1,514		\$ 85,389.70
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			175 % x Total Direct Labor	\$ 149,431.98
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 234,821.68
8. PROFIT: Labor Related Costs (Item 7)				\$ 23,482.17
				x 10%

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)			
Printing	\$	1,000.00	
Transportation & Shipping	\$	500.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			\$ 1,500.00
10. SUBCONSULTANTS (Lump Sum)			
a) JACOBS - Bridge Design	\$	172,942.00	
b) Meskel & Associates - Geotechnical	\$	41,652.00	
c) Alpha Environtech Consulting, Inc. - Enviromental	\$	35,023.70	
d) Haddad Engineering, Inc. - Street Light	\$	15,345.00	
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)			\$ 264,962.70
11. SUBCONTRACTS (Reimbursable/Not to Exceed)			
a) COJ 10 Set-review (C&ES)	\$	1,000.00	
b) Permit Fees (C&ES)	\$	2,000.00	
c) Degrove Surveyors, Inc. - SUE up to 15 test holes @ \$320/each	\$	4,800.00	
d) BV & Associates - Topographic Survey	\$	32,980.75	
e) Contingency & Public Involvement - this item requires approval of the City Project Manager prior to any expenditure	\$	25,000.00	
	\$		
SUB-TOTAL REIMBURSABLES			\$ 65,780.75

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	\$ 590,547.30
12. TOTAL PRIOR CONTRACT AMOUNT	N.A.
TOTAL AMENDED CONTRACT AMOUNT	N.A.

Construction and Engineering Services Consultants, Inc. Overhead Rate

Item	% of Raw Labor Total
Benefits (i.e. employee health insurance, holidays, time off/sick leave)	29.32%
Indirect Salaries (Office Admin/Accountant)	125.06%
Office Equipment & Lease	6.23%
Taxes, Licenses & Insurance	4.50%
Auto Lease Expense	0.47%
Office Expense & Supplies	2.42%
Rent and Utilities	4.55%
Depreciation	2.46%
Total Benefits and OH/G&A Costs	175.0%

Construction and Engineering Services Consultants, Inc.
 9432 Baymeadows Rd Ste 100
 Jacksonville, Florida 32256
 904-652-1186

Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

EXHIBIT B

PART I - GENERAL

1. Project Broward Road Widening Original Contract	2. Proposal No. / Contract No. P-20-20 / TBD
3. Name of Consultant or Subconsultant: JACOBS (Structural/Bridge Design)	4. Date of Proposal February 8, 2023

PART II - LABOR RELATED COSTS

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer	\$ 88 00	20	\$ 1,760.00	
Project Manager	\$ 78 00	76	\$ 5,928.00	
Senior Project Engineer	\$ 68 00	160	\$ 10,880.00	
Design Engineer	\$ 58 00	350	\$ 20,300.00	
Designer or Technician	\$ 52 00	350	\$ 18,200.00	
Drafter	\$ 45 00	116	\$ 5,220.00	
Field Inspector	\$ 0 00		\$ 0.00	
Clerical	\$ 30 00	20	\$ 600.00	
TOTAL DIRECT LABOR	\$ 57.59	1092		\$ 62,888.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 94,332.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 157,220.00
8. PROFIT: Labor Related Costs (Item 7)				\$ 15,722.00
		x	10%	

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)				
Printing			\$ 0.00	
Transportation & Shipping			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONSULTANTS (Lump Sum)				
			\$ -	
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)				\$ -
11. SUBCONTRACTS (Reimbursable/Not to Exceed)				
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)		\$ 172,942.00
12. TOTAL PRIOR CONTRACT AMOUNT		N.A.
TOTAL AMENDED CONTRACT AMOUNT		N.A.

**SCOPE OF PROFESSIONAL SERVICES
STRUCTURES – BRIDGE DESIGN RELATED SERVICES FOR
BROWARD ROAD WIDENING PROJECT**

PROJECT DESCRIPTION

JACOBS (SUB-CONSULTANT) shall provide and perform the following professional services, which shall constitute the general scope of Basic Services under the covenants, terms, and provisions of City of Jacksonville (COJ) Engineering and Design Services. The overall Broward Road Widening project involves constructing a new ped/bike pathway bridge over tributary to Trout River located just north of existing Broward Road Bridge No. 724337 and retrofitting of existing Broward Road Bridge to accommodate ped/bike pathway located on the south side. Refer to Preferred Typical Bridge Section and Conceptual Bridge Layout in Exhibits 1 & 2, respectively. It is to be noted that the final selected span layout and length of the new structure is dependent on site constraints and permitting requirements. The requirements will be established through coordination with the pertinent agencies as part of the design phase.

SUB-CONSULTANT shall gather data for the existing bridge, conduct field review, prepare Bridge Development Report for the recommended bridge structure for the new ped/bike pathway bridge and for retrofit of the existing Broward Road Bridge No. 724337, prepare construction plans, specifications, supporting engineering analysis, calculations and provide engineering cost estimates in accordance with Florida Department of Transportation (FDOT) Manuals & Standards and City of Jacksonville policy, procedures and requirements (Effective July 2021).

It is assumed that only the tasks pertaining to Structural engineering services required as part of the design consistent with preferred Typical section are included as part of this scope. Services listed within Task 5 – Exclusions will be considered as additional services to be negotiated at a later time, as applicable.

TASK 1 – STRUCTURES – GENERAL TASKS

The SUB-CONSULTANT shall analyze, design, and develop contract documents for structures stated within the project description.

The SUB-CONSULTANT shall provide Design Documentation to COJ with each submittal consisting of structural design calculations and other supporting documentation developed during the development of the plans. The design calculations submitted shall adequately address the complete design of all structural elements. These calculations shall be neatly and logically presented on digital media or on 8 ½"x11" paper and all sheets shall be numbered. The final design calculations shall be signed and sealed by a Florida-licensed professional engineer. A cover sheet indexing the contents of the calculations shall be included and the engineer shall sign and seal that sheet. All computer programs and parameters used in the design calculations shall include

sufficient backup information to facilitate the review task.

Following is a summary of General Tasks required as part of the structural design and plans preparation phase.

- 1.1 Key Sheet and Index of Drawings
- 1.3 General Notes and Bid Item Notes
- 1.5 Incorporate Report of Core Borings
- 1.6 Standard Plans - Bridges
- 1.7 Existing Bridge Plans
- 1.8 Assemble Plan Summary Boxes and Quantities
- 1.9 Cost Estimate
- 1.10 Technical Special Provisions
- 1.11 Field Reviews
- 1.12 Technical Meetings
- 1.13 Quality Assurance/Quality Control
- 1.15 Supervision
- 1.16 Coordination

TASK 2 - BRIDGE DEVELOPMENT REPORT

The SUB-CONSULTANT shall prepare a Bridge Development Report (BDR). The BDR shall be submitted independently prior to the 30% plans submittal and shall include structure recommendations for the new pedestrian/bike pathway bridge and retrofit modifications to existing bridge no. 724337 as per Exhibit 1 Typical section preferred alternative.

Following items summarize the work effort for the BDR Task.

General Requirements

- 2.1 Bridge Geometry

Superstructure Alternatives

- 2.4 Short-Span Concrete (3 and 4-span arrangement with Prestressed Slabs (FSB))
- 2.7 Structural Steel Bridge (Single Span Prefabricated Steel Truss Option)

Foundation and Substructure Alternatives

2.8 Pier/Bent

2.10 Deep Foundations

Other BDR Issues

2.24 Aesthetics

2.25 TCP/Staged Construction Requirements

2.26 Constructability Requirements

2.28 Quantity and Cost Estimates

Report Preparation

2.31 Exhibits

2.33 Report Preparation

2.35 BDR Submittal Package

TASK 3 - FINAL BRIDGE DESIGN & PLANS

The SUB-CONSULTANT shall prepare plans for bridge structures for the new ped/bike pathway bridge as well as retrofit of exhibit bridge no. 724337.

Following is a summary of work effort for both bridges.

Location A - New Ped/Bike Pathway Bridge over tributary to Trout River

Following is a summary of work effort for Location A.

General Layout Design and Plans

3A.1 Overall Bridge Final Geometry

3A.2 Expansion/Contraction Analysis

3A.3 General Plan and Elevation

3A.4 Construction Staging

3A.5 Approach Slab Plan and Details

End Bent Design and Plans

3A.7 End Bent Geometry

3A.8 End Bent Structural Design

3A.9 End Bent Plan and Elevation

3A.10 End Bent Details

Intermediate Bent Design and Plans

3A.11 Bent Geometry

3A.12 Bent Stability Analysis

3A.13 Bent Structural Design

3A.14 Bent Plan and Elevation

3A.15 Bent Details

Miscellaneous Substructure Design and Plans

3A.16 Foundation Layout

Superstructure Design and Plans

3A.17 Finish Grade Elevation Calculation

3A.18 Finish Grade Elevations

Prestressed Slab Unit Bridges

3A.22 Prestressed Slab Unit Design

3A.23 Prestressed Slab Unit Layout

3A.24 Prestressed Slab Unit Details and Schedule

3A.25 Deck Topping Reinforcing Layout

3A.26 Superstructure Sections and Details

Reinforcing Bar Lists

3A.27 Preparation of Reinforcing Bar List

Location B - Retrofit of Existing Broward Road Bridge over Tributary to Trout River

General Layout Design and Plans

- 3B.1 Overall Bridge Final Geometry
- 3B.3 General Plan and Elevation
- 3B.4 Construction Staging
- 3B.5 Approach Slab Plan and Details
- 3B.6 Miscellaneous Details

Superstructure Design and Plans

- 3B.26 Superstructure Section and Details

Reinforcing Bar Lists

- 3B.27 Preparation of Reinforcing Bar List

Load Rating

- 3B.28 Load Rating of Existing Bridge

TASK 4 – BRIDGE HYDRAULIC ANALYSIS AND RECOMMENDATIONS

The SUB-CONSULTANT shall establish the hydraulics and clearance criteria for the new pedestrian/bike pathway bridge and document it as part of Bridge Hydraulics report. Following items summarize the work effort.

4.1 Bridge Hydraulic & Scour Analysis

Prepare Bridge Hydraulics Report for proposed new pedestrian/bike pathway bridge over the tributary to Trout River, inclusive of modeling the existing conditions by incorporating Bridge No. 724337 which carries Broward Road over the tributary to Trout River in the immediate vicinity of the proposed ped/bike pathway bridge.

4.2 Bridge Hydraulic Recommendations

Prepare Bridge Hydraulics Recommendation Sheet summarizing results of the Bridge Hydraulic Analysis for inclusion with the contract bridge plans.

4.3 Bridge Slope Protection Details

Prepare detail plan sheets to show slope protection details for the proposed pedestrian/bike pathway bridge consistent with the Bridge Hydraulic Recommendations.

Slope Protection under the existing bridge no 724337 is excluded from the scope of this project.

TASK 5 - EXCLUSIONS:

The following tasks are not included in the Scope of Work for this Agreement:

1. Retrofit of existing Bridge no 724337 is limited to functional bridge configuration changes depicted in the preferred typical section alternative shown in Exhibit 1. Any design effort for repairs or rehabilitation of existing bridge due to its condition is excluded.
2. Services During Construction upon contract award.
3. Construction Engineering and Inspection Services.
4. Corrective actions necessitated by design changes resulting from contractor action are not included and will be the responsibility of the contractor. All corrective actions will require a submittal to the Engineer for review and the review effort will be part of additional services under services during construction.
5. As-Built Plans.

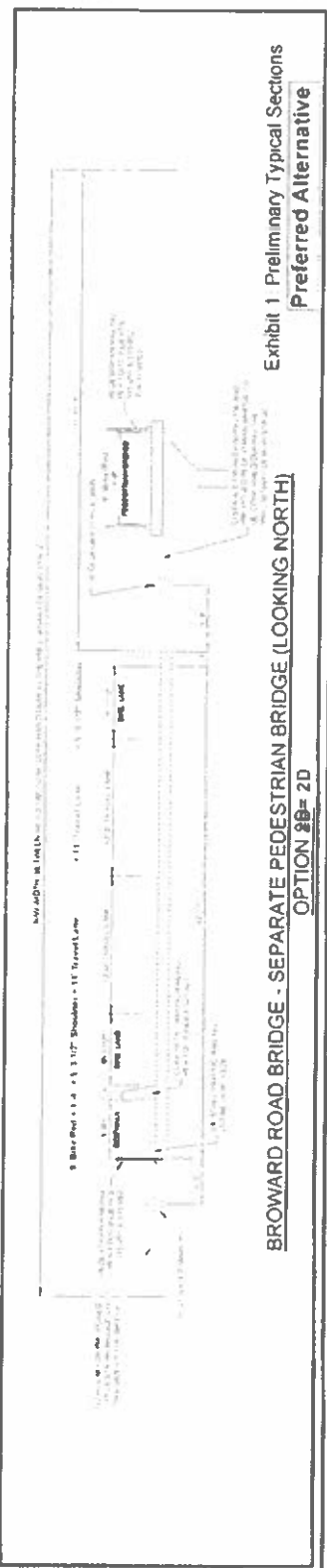
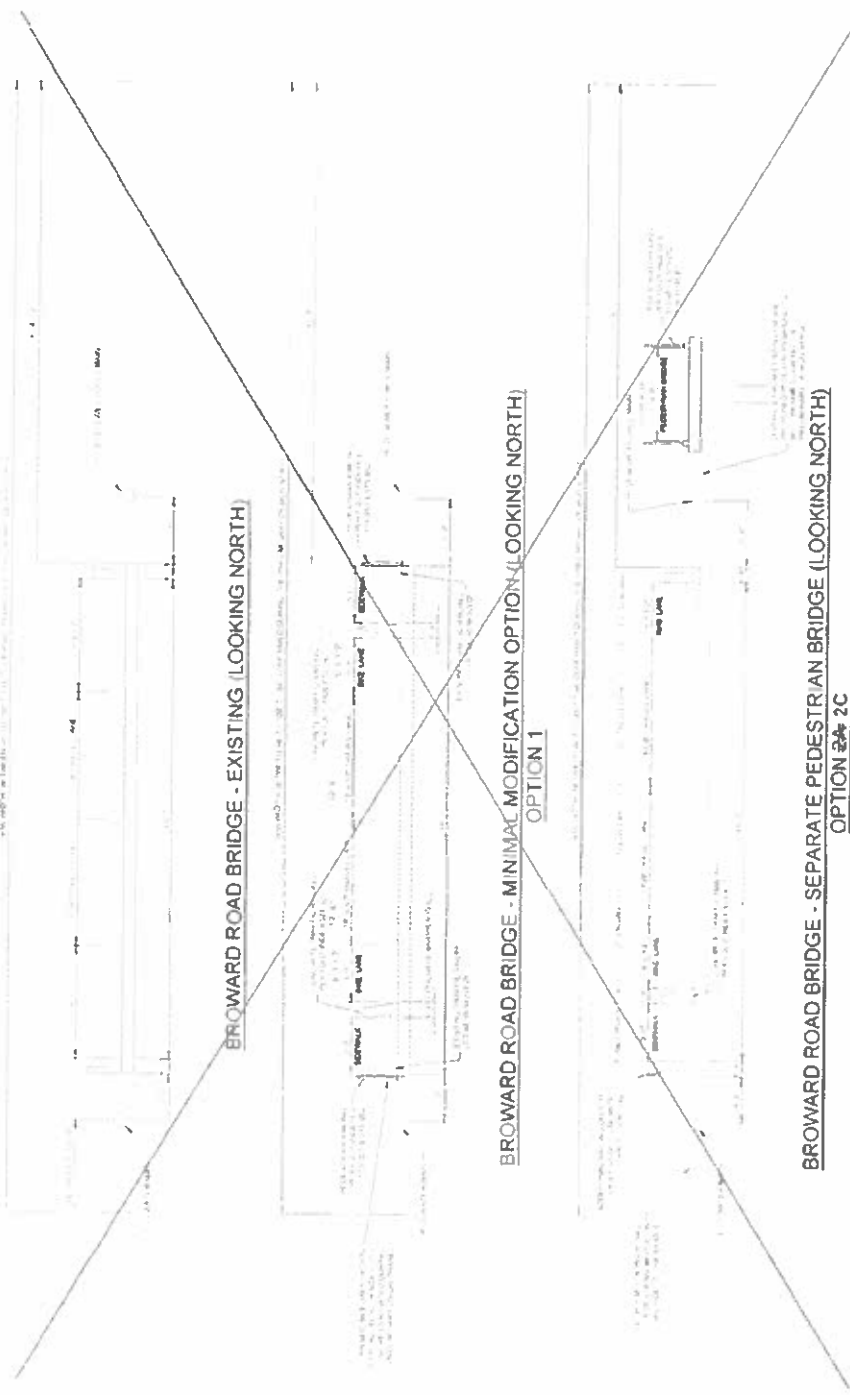


Exhibit 1 Preliminary Typical Sections
Preferred Alternative

Exhibit 2: Broward Road
Widening - Bridge Concept
Plan

10 ft long Approach Slab
(Typ)

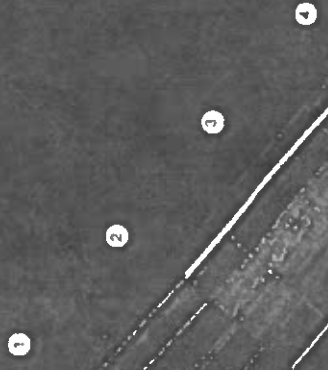
Begin Ped Bridge

Assumed 4-43'-9" span, 175 long
x 10'-7" wide Florida Slab beam
with topping ped bridge. Includes
9 1/2" wide curbs with ped/bike
railing as per FDOT Standards.
Clear width of pathway = 9'-0"

End Ped Bridge

Broward Rd ped bridge

Retrofit Existing bridge with 9
ft wide pathway on south side
and new ped/bike railing



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Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

EXHIBIT B

PART I - GENERAL				
1. Project Broward Road Widening			2. Proposal No. / Contract No. 008621.1 TBD	
3. Name of Consultant or Subconsultant: MESKEL & ASSOCIATES ENGINEERING, PLLC			4. Date of Proposal February 8, 2023	
PART II - LABOR RELATED COSTS				
5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Chief Engineer	\$ 70.30	0	\$ 0.00	
Senior Project Engineer	\$ 60.58	8	\$ 484.64	
Project Engineer	\$ 38.75	20	\$ 775.00	
Engineer Intern	\$ 28.13	45	\$ 1,265.85	
Driller	\$ 24.83	0	\$ 0.00	
Assistant Driller	\$ 19.00	0	\$ 0.00	
Draftsperson/CAD Operator	\$ 28.00	15	\$ 420.00	
Sr. Field Technician	\$ 28.58	27	\$ 771.66	
Clerical	\$ 25.75	4	\$ 103.00	
TOTAL DIRECT LABOR	\$ 32.10	119		\$ 3,820.15
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate			200 % x Total Direct Labor	
				\$ 7,640.30
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 11,460.45
8. PROFIT: Labor Related Costs (Item 7)			x	10%
				\$ 1,146.05
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs (Lump Sum)				
Field Exploration				
Mobilization of Crew & Eq. -Truck Mounted Rig	1	\$600.00	\$	600.00
Mobilization of Crew & Eq. -Coring Rig	1	\$400.00	\$	400.00
Movement of Crew & Eq. Between Boreholes	4	\$185.00	\$	740.00
Concrete Coring 6-in. (Through Bridge Deck)	1	\$275.00	\$	275.00
SPT Boring : 0 to 30 feet, per LF	90	\$14.00	\$	1,260.00
SPT Boring: 30 to 50 feet, per LF	60	\$16.50	\$	990.00
SPT Boring: 50 to 100 feet, per LF	150	\$18.00	\$	2,700.00
SPT Boring: 100 to 125 feet, per LF	95	\$23.50	\$	2,232.50
SPT Boring - Extra Samples: 0 to 50 feet, ea.	20	\$40.00	\$	800.00
SPT Boring - Extra Samples: 50 to 100 feet, ea.	30	\$45.00	\$	1,350.00
SPT Boring - Extra Samples: 100 to 125 feet, ea.	19	\$50.00	\$	950.00
Auger Borings, per LF	168	\$13.00	\$	2,184.00
Grouting Borings, 0-50 feet, per LF	395	\$8.00	\$	3,160.00
Temporary Casing, 4-inch, per foot	110	\$11.00	\$	1,210.00
Laboratory Testing				
Natural Moisture Content, ea.	24	\$16.00	\$	384.00
Percent Passing No. 200 Sieve, ea	12	\$40.00	\$	480.00
Soil Gradation, ea	12	\$65.00	\$	780.00
Organic Content, ea	6	\$40.00	\$	240.00
Atterberg Limits, ea	4	\$90.00	\$	360.00
Corrosion Series, ea	3	\$250.00	\$	750.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 21,845.50
10. SUBCONSULTANTS (Lump Sum)				
Maintenance-of-Traffic (ACME Barricades, LC)			\$ 7,200.00	
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)				\$ 7,200.00
11. SUBCONTRACTS (Reimbursable/Not to Exceed)				
			\$	
			\$	
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)				\$ 41,652.00
12. TOTAL PRIOR CONTRACT AMOUNT				N.A.
TOTAL AMENDED CONTRACT AMOUNT				\$ 41,652.00



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

June 28, 2022

Antoinette Meskel, President
MESKEL & ASSOCIATES ENGINEERING, PLLC
3728 Philips Highway, Suite 208
Jacksonville, Florida 32207

Dear Ms. Meskel:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 9 - Soil Exploration, Material Testing and Foundations

- 9.1 - Soil Exploration
- 9.2 - Geotechnical Classification Laboratory Testing
- 9.3 - Highway Materials Testing
- 9.4.1 - Standard Foundation Studies
- 9.5 - Geotechnical Specialty Laboratory Testing

Group 10 - Construction Engineering Inspection

- 10.3 - Construction Materials Inspection

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2023, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense	Published Fee Schedule
261.08%	155.39%	0.396%	Reimbursed	No	5.97%	0.00%*	Yes

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell
Professional Services
Qualification Administrator

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION EXHIBIT B
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project: Broward Road Widening	2. Proposal No. / Contract No. P-20-20
3. Name of Consultant Alpha Envirotech Consulting, Inc.	4. Date of Proposal 2/8/2023

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 86.40	6	\$ 518.40	518.40
Project Manager	\$ 68.00	10	\$ 680.00	680.00
Project Administrator	\$ 48.60	0	\$ 0.00	0.00
Senior Environmental Engineer/Scientist	\$ 59.40	140	\$ 8,316.00	8,316.00
Environmental Engineer / Field Inspector	\$ 50.75	0	\$ 0.00	0.00
Environmental Scientist	\$ 50.75	32	\$ 1,624.00	1,624.00
GIS Specialist	\$ 59.40	18	\$ 1,069.20	1,069.20
Drafter or CADD Operator	\$ 27.00	0	\$ 0.00	0.00
Administrative Specialist	\$ 21.60	12	\$ 259.20	259.20
TOTAL DIRECT LABOR	\$57.19	218		\$ 12,466.80
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 18,700.20
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 31,167.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 3,116.70

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping	60 mls round trip at 0.625 ml x 4	\$	150.00	
Original Reproducibles		\$	0.00	
Reproduction		\$	0.00	
Other		\$	0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 150.00
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 34,433.70
11. REIMBURSABLE COSTS (Limiting Amount)				
SJRWMD Permit Application Fees		\$	590.00	
SUB-TOTAL REIMBURSABLES				\$ 590.00

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 35,023.70
13. CURRENT CONTRACT AMOUNT	
14. AMENDED CONTRACT AMOUNT	\$ 35,023.70

Exhibit B **EXHIBIT B**
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Broward Road Widening Original Contract	2. Proposal No. / Contract No. P-20-20 / TBD
3. Name of Consultant or Subconsultant: Haddad Engineering, Inc	4. Date of Proposal February 8, 2023

PART II - LABOR RELATED COSTS

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
DESIGN				
Principal Engineer	\$ 72.00	3	\$ 216.00	
Project Manager	\$ 72.00	16	\$ 1,152.00	
Design Engineer	\$ 48.10	50	\$ 2,405.00	
Designer or Technician	\$ 38.00	18	\$ 684.00	
Drafter	\$ 27.00	40	\$ 1,080.00	
Field Inspector	\$ 38.00		\$ 0.00	
Clerical	\$ 21.50	2	\$ 43.00	
TOTAL DIRECT LABOR	\$ 43.26	129		\$ 5,580.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate		150 % x Total Direct Labor		\$ 8,370.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 13,950.00
8. PROFIT: Labor Related Costs (Item 7)		x	10%	\$ 1,395.00

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)				
Printing			\$ 0.00	
Transportation & Shipping			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONSULTANTS (Lump Sum)				
			\$	
			\$	
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)				\$ -
11. SUBCONTRACTS (Reimbursable/Not to Exceed)				
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	\$ 15,345.00
12. TOTAL PRIOR CONTRACT AMOUNT	N.A.
TOTAL AMENDED CONTRACT AMOUNT	N.A.

Exhibit B **EXHIBIT B**
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Broward Road Widening Original Contract	2. Proposal No. / Contract No. P-20-20 /
3. Name of Consultant or Subconsultant: BV & Associates, Inc.	4. Date of Proposal February 8, 2023

PART II - LABOR RELATED COSTS

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principle	\$ 71.00	3	\$ 213.00	
Project Manager Registered Surveyor	\$ 40.00	34	\$ 1,360.00	
Survey Technician (office)	\$ 27.00	80	\$ 2,160.00	
3 Person Field Crew	\$ 60.00	136	\$ 8,160.00	
Clerical	\$ 20.00	5	\$ 100.00	
	\$ -	0	\$ 0.00	
			\$ 0.00	
TOTAL DIRECT LABOR	\$ 46.48	258		\$ 11,993.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 17,989.50
7. SUBTOTAL: Labor + Overheat				\$ 29,982.50
8. PROFIT: Labor Related Costs (Item 7)				
		x	10%	\$ 2,998.25

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)		
Printing	\$	0.00
Transportation & Shipping	\$	0.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		\$ -
10. SUBCONSULTANTS (Lump Sum)		
	\$	
	\$	
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)		\$ -
11. SUBCONTRACTS (Reimbursable/Not to Exceed)		
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
SUB-TOTAL REIMBURSABLES		\$ -

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	\$ 32,980.75
12. TOTAL PRIOR CONTRACT AMOUNT	N A
TOTAL AMENDED CONTRACT AMOUNT	N A



B.V. & Associates, Inc.
Professional Land Surveyors & Mappers

February 8, 2023

Construction & Engineering Consultants, Inc.
9432 Baymeadows Road Suite 100
Jacksonville, FL 32256

Attn: Claro N. Magpantay, PE

Re: Broward Rd Widening P-20-20 – Land Survey Services Proposal

Dear Mr. Magpantay,

BVA is pleased to present this revised proposal for Professional Land Survey services to be performed on the above referenced project. The purpose of this survey is to provide a topographic and tree survey in support of C&ES design effort.

The scope of services to be performed on this survey is outlined as follows:

Limits of Survey- Survey footprints will be based on exhibit provided 5/25/21 & revised 8/3/21 herein attached. The footprint is summarized by a route survey from the north end of the roundabout at Broward Rd. at Interstate Center Drive north to a point approximately 250 feet past the center of existing bridge. The route survey will include Clark Rd. from the intersection at Broward Rd. east to a point approximately 500 ft. before the roundabout at Interstate Center Dr.

Horizontal Control- will be based on the State Plane Coordinate System – Florida East Zone, US survey feet A minimum of three (3) control points will be established for future use.

Vertical Control – vertical datum and bench marks will be set by BVA will base vertical control on the North American Vertical Datum (NAVD 88) as determined by redundant GPS observations. A minimum of three (3) benchmarks will be established.

Route Survey at 50 ft cross sections within the project limits. Cross section topographic 3D survey will be performed at 50 ft intervals from apparent ROW plus 10 ft right and left to locate the profile of the existing roadway. Survey will include all features such as top and toe of any slopes, all swales ditches trees and any observed changes in grades or above ground improvements that will effect design. All drainage structure, curbs pipes and inverts will be located, manholes, electric poles, valves hydrants, driveways visible and apparent detail will be located and mapped. BVA will also locate trees for size and variety within survey footprint. Route survey will also include a standard practice analysis of readily available record documents to identify easements affecting the route.

Improvement & Utility Survey – survey will be performed and include all visible improvements lying within the project limits. Sufficient survey will be performed to locate, dirt & asphalt driveways, building footprints within survey footprint, and edge of pavement. Where feasible sanitary and storm water manholes will be detailed for pipe sizes, inverts, and location. BVA will field locate all above grade utilities and above grade indicators to underground utilities. As noted BVA will survey to 10 ft. past ROW. This will exclude building footprint of commercial buildings.

BVA Broward Rd 020823

Page 2 of 2

Creek and Bridge- The Bridge immediately northwest of Becks Outboard Boat Dealership will be surveyed to include deck elevations, low member elevation horizontal bent locations and confirm pipe sizes. The creek will be surveyed including 3 cross section right and left from bridge deck to include top of bank on each side.

Schedule - From notice to proceed BVA will mobilize within 20 business days. Field survey should take approximately 21 business days, with final deliverables approximately 60 days from NTP. This does not take into account extreme weather or other factors beyond the control of the surveyor.

Final Deliverables will be three (3) sets of signed and sealed maps of the final survey as well as a CAD file denoting TIN. Additionally, an electronic file of the survey will be provided in AutoCAD 2020 Civil 3D format. It should be noted that the following services are not included in this proposal; Right of Way Maps, Mean High Water Survey, Location of geotechnical borings, or any title commitment analysis for adjacent parcels.

Our not to exceed fee proposal is as follows: \$32,980.75

BVA looks forward to being a part of the CFS Team on this project and if you have any questions or comments, do not hesitate to contact us at 725-6362.

Sincerely,

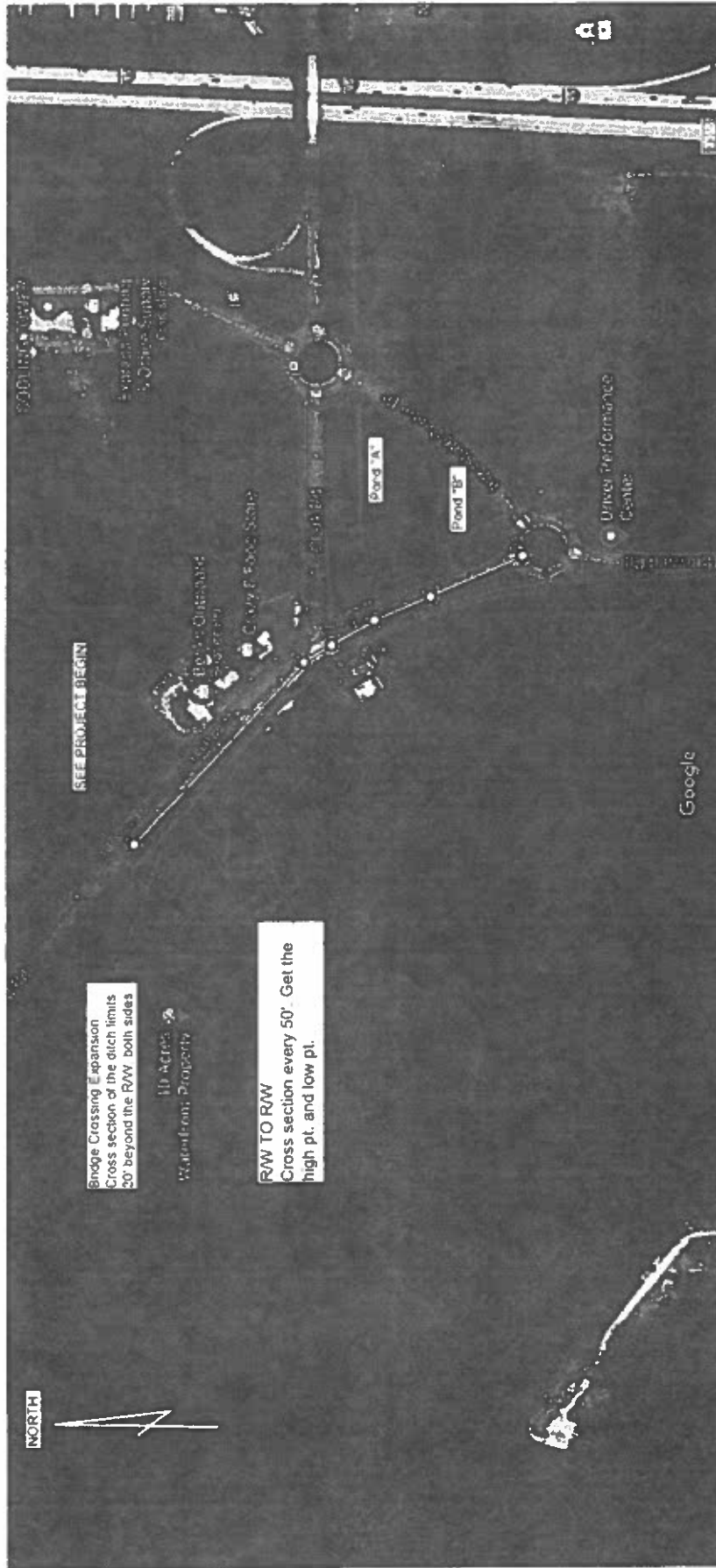
B.V. & Associates, Inc.

Julian Valbuena, PSM

President

6501 Arlington Expressway Suite B-102 * Jacksonville Florida 32211 (904) 725-6362 Fax (904) 725-1455
e-mail survey@bvandassociates.com

Go gle Maps



NORTH

SEE PROJECT PERIN

Bridge Crossing Expansion
Cross section of the ditch limits
20' beyond the RAW both sides

110 Acres
Waterfront Property

RW TO RAW
Cross section every 50'. Get the
high pt. and low pt.

Pond A

Pond B

Driver Performance
Centre

Google

Measure distance
Total distance 1,365.24 ft (416.12 m)

TOPOGRAPHIC SURVEY

EXHIBIT B

Imagery ©2021 Maxar Technologies, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2021 - 200 ft

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: Construction and Engineering Services, Inc. (JSEB – 48.74%)

Project Title: Broward Road Widening

Proposal Number: P-20-22 Total Base Proposal Amount (if applicable): \$ 590,547.30

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
Meskel & Associates, Inc.	Woman	Geotech Survey	\$ 41,652.00 (7.05%)
Alpha Envirotech Consulting, Inc.	Woman	Environmental	\$ 35,023.70 (5.93%)
Haddad Engineering, Inc.	Non-MBE	Lighting	\$ 15,345.00 (2.60%)
JACOBS	Non-MBE	Bridge Design	\$ 172,942.00 (29.29%)
BV & Associates	Hispanic	Survey	\$ 32,980.75 (5.58%)
Degrove Surveyors, Inc.	Non-MBE	SUE	\$ 4,800.00 (0.81%)

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	\$ 287,803.85
Hispanic-American Participation Total	\$ 32,980.75
Native-American Participation Total	0
Asian-American Participation Total	0
Woman Participation Total	\$ 76,675.70
Non-MBE Participation Total	\$ 193,087.00

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: Steven J. Davis Title: President/CFO Date: February 22, 2023

Print Name: Steven J. Davis



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE

March 2, 2023

TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P. E. *Steven D. Long*
Director

FROM: Robin G. Smith, P. E. *R. Smith*
Chief, Engineering and Construction Management

Robert Scott, P.E. *Robert Scott*
Professional Engineer

Jill Enz *Jill Enz*
Chief of Natural and Marine Resources

RE: P-42-22 PROFESSIONAL DESIGN SERVICES FOR FIRST COAST HIGH SCHOOL AND
ATLANTIC COAST HIGH SCHOOL SWIMMING POOLS

The subcommittee received two (2) proposals for evaluation for the subject project and found them to be responsive, interested, qualified and available to provide the services required by the RFP. A request was submitted to and approved by the Professional Services Evaluation Committee to allow grading of the two proposals.

Permission by PSEC was given to evaluate the proposals using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms were determined to be qualified to perform the required services.

2. Borrelli + Partners, Inc.
1. GAI Consultants, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

RGS/lw

cc: David D. Hahn, P. E., Engineering and Construction Management
Lori West, Contract Specialist, Engineering and Construction Management



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

February 23, 2023

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P.E. *Steven D. Long, Jr.*
Director

FROM: Robin G. Smith, PE *R. Smith*
Chief, Engineering & Construction Management

Fred Sumter *F. Sumter*
Public Works Construction Project Manager

SUBJECT: P-36-22 Construction Engineering & Inspection Services to McCoy's Creek
Outfall Improvements with Riverwalk

The subcommittee received four (4) proposals for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

2. AE Engineering, Inc.
3. Construction & Engineering Services Consultants, Inc.
1. GAI Consultants, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, Engineering and Construction Management

Evaluation Matrix

EVALUATION SCALE

1-----20

PROJECT NO. P-36-22

QUALIFIED EXTREMELY QUALIFIED

PROJECT TITLE: Construction Engineering & Inspection Services for McCoy's Creek Outfall Improvements with Riverwalk

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	Willingness to meet Time & Budget	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS	10	10	5	10	5	10	20	20	10	10	110
AE Engineering, Inc.	9.25	8.13	3.00	9.13	3.50	10.00	20.00	15.13	9.00	8.00	95.14
AECOM Technical Services, Inc.	8.75	8.88	5.00	8.88	3.38	6.00	15.00	14.13	8.50	7.00	85.52
Construction & Engineering Services Consultants, Inc.	9.25	9.00	3.00	9.88	3.38	10.00	20.00	15.00	9.00	5.00	93.51
GAI Consultants, Inc.	9.88	9.88	5.00	9.00	4.63	7.00	16.50	19.00	10.00	5.00	95.89



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE

February 24, 2023

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P.E.
Director

FROM: Robin G. Smith, PE
Chief, Engineering & Construction Management

Daryl Weinstein
Public Works Construction Project Manager

Aaron Heric
Public Works Construction Project Manager

SUBJECT: P-44-22 Construction Engineering and Inspection Services for 8 Roadway and Drainage Project

The subcommittee received six (6) proposals for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

2. AE Engineering, Inc.
3. Construction & Engineering Services Consultants, Inc.
1. RS&H, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, Engineering and Construction Management

Evaluation Matrix

EVALUATION SCALE

1.....20

QUALIFIED EXTREMELY QUALIFIED

PROJECT NO. P-44-22

PROJECT TITLE: Construction Engineering and Inspection Services for 8 Roadway and Drainage Project

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Part & Present Demonstrated Commitment to Small & Minority Businesses & Contributors Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	Willingness to meet Time & Budget	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS	20	10	5	20	5	10	20	20	10	10	130
The Gibbs Group, Inc.	19.00	9.50	2.00	18.50	4.75	10.00	20.00	15.75	7.25	10.00	116.75
Construction & Engineering Services, Inc.	19.00	9.00	3.00	18.25	4.75	10.00	20.00	18.50	9.00	7.00	118.50
Half Associates, Inc.	20.00	9.75	5.00	19.50	4.75	2.00	14.00	16.75	8.75	10.00	110.50
England-Thims & Miller,	20.00	9.50	5.00	18.25	5.00	10.00	16.00	16.25	8.25	5.00	113.25
AE Engineering, Inc.	19.50	9.00	3.00	18.50	5.00	10.00	20.00	18.25	8.00	9.00	120.25
RS&H, Inc.	20.00	9.00	5.00	19.50	5.00	10.00	15.00	19.50	8.75	9.00	120.75