SINGLE SOURCE AWARD **BID # SS-0317-19**

Subject: Access to EBSCO Databases

Department: Library

Description of Purchase:
Recommend approval of single source award to EBSCO Information Services to access the databases listed below. Period of service is from date of award through September 30, 2019. Total estimated expenditure not to exceed $131,726.51.

Databases include:
NoveList Modules (Includes Novelist Select, NoveList K-8 Plus, NoveList Plus) - $40,886.00
MasterFile - $31,300.00
Flipster Digital Magazines - $59,540.51

Funding Source: PLJX011MBBS-06601 – To be encumbered by purchase order

Single Source Award To: EBSCO Information Services

Price Justification: See attachment

Total Award: $131,726.51 **Requisition #:** 245541

Attachments: Recommendation Memo, Single Source Form, Vendor Letter & Quotes and Previous Awards
Certification as to Single Source: Charlene Adkins, Library Supervisor, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE
"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE
PUBLIC LIBRARY

Jacksonville Public Library
Support Services Department
3435 University Blvd. North
Jacksonville, Florida 32277

November 26, 2018

12/07/18 15:13:53
Procurement Division

MEMORANDUM

TO: Gregory Pease
Chief, Procurement Division

FROM: Charlene Adkins
Library Supervisor, Collection Development and Acquisitions

SUBJ: Justification Letter for **EBSCO Information Services**
General funds- PLJX011MBBS06601

The Jacksonville Public Library requests a purchase order for EBSCO Information Services in the amount of $131,726.51 to purchase NoveList database modules, MasterFILE database and Flipster digital magazines.

NoveList modules Total- $40,886.00
EBSCO provides modules of NoveList that will provide reader's advisory.
NoveList Plus for recommendations of adult and teen non-fiction titles.
NoveList Plus K-8 for recommendations of children's and middle school fiction and non-fiction titles.
NoveList Select works interactively with the Library's Sirsi Workflows library catalog to lead customers to recommended titles currently available within the library when they have searched for a title that is not currently available.

MasterFILE- $31,300.00
MasterFILE Premier contains full text for thousands of general reference magazines and publications and covers a wide-range of subject areas including business, health, education, general science and multicultural issues. In addition, MasterFILE Premier contains PDF backfiles (as far back as 1975) for key publications including American Libraries, Foreign Affairs, History Today, Judaism, Library Journal, National Review, Saturday Evening Post and more. The titles that the Library will have access to are unique to EBSCO and only available from them.

Flipster Digital Magazines- $59,540.51
EBSCO provides the digital magazine service, Flipster, which allows users easy access to digital magazines for online browsing via their desktops or any mobile device. Included are two quotes in the amount of $59,384.28 for EBSCO exclusive titles which will renew what the Library currently has available.

With your approval, the Library requests to purchase NoveList online databases, MasterFILE and Flipster digital magazines based on the qualifications outlined above. Any other vendor must meet these specific qualifications and requirements in order to be approved to provide this type of material.

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Public Library

FUNDING SOURCE: PLJX011MBBS - 06601

BRIEF DESCRIPTION OF GOODS/SERVICES:
EBSCO databases and digital magazines

AMOUNT OF PROJECT (attach quote): $131,726.51

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Quotes attached.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
EBSCO is the only provider of the NoveList database modules, MasterFILE database and Flipster digital magazines.
SEE MEMO ATTACHED

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
The library staff has researched NoveList, MasterFile and Flipster digital magazines. No other vendor can provide EBSCO products.

Submitted by: CHARLENE ADKINS (Name) COLLECTION MANAGER (Title)

Date: 11/26/18

Requesting Agency's Director's Signature:

Procurement Division

March, 2017

EBSCO INFORMATION SERVICES

Tim Collins
President
EBSCO Information Services

11/26/2018

RE: Sole Source Statement

Dear Jill,

Please accept this letter as formal notice that EBSCO Information Services is the sole source provider of NoveList Plus, NoveList K-8 Plus, NoveList Select, MasterFILE Premier and Flipster via the EBSCO*host*® proprietary search platform.

Should you have any questions or require further assistance, please do not hesitate to contact me at your convenience.

Sincerely,
Victoria Guelfo

Victoria Guelfo
Account Executive
EBSCO Information Services
vguelfo@ebsco.com

Product Order Form

10 Estes Street
P.O. Box 682
Ipswich, MA 01938
USA
www.ebsco.com

(978) 356-6500
(800) 653-2726
Fax: (978) 356-5640
information@epnet.com

CustID: s4263377
OrderID: WSR380098
Date: 10/09/2018

Purchasing Customer
JACKSONVILLE PUBLIC LIBRARY
SUPPORT SERVICES
3435 UNIVERSITY BLVD N
JACKSONVILLE, FL, 32277
USA

Contact:
Jill Haile
904.630.1373
jhaile@coj.net

Billing Address
ACCOUNTS PAYABLE
117 W DUVAL STREET
JACKSONVILLE, FL, 32202
USA

Your invoice will be sent to:
Jill Haile
jhaile@coj.net

Product Name	Begin Date	Expire Date	Price
NoveList Plus	09/01/2019	08/31/2020	$13,673.00
MasterFILE Premier : HOST	09/01/2019	08/31/2020	$31,300.00
NoveList K-8 Plus	09/01/2019	08/31/2020	$12,063.00
Novelist Select	09/01/2019	08/31/2020	$15,150.00

Total: $72,186.00
The above excludes all applicable tax
Currency: US Dollar

Price represented is the cash discounted price for payments received by check or electronic payment. If paying by a method other than check or electronic payment, please inquire for non cash discounted pricing. Payment due upon receipt of invoice. Interest of 1 percent per month charged for payment received later than 30 days after invoice date. eBooks and eAudiobooks ordered are non-returnable and non-refundable.

Terms and Conditions
Customer agrees to terms and conditions of the appropriate EBSCO License Agreement for usage of purchased access or subscription to electronic databases, econtent and services. If ordering ebooks or audiobooks, customer also agrees to the terms and conditions of the Library eContent Agreement. If ordering EIS Professional Services, customer also agrees to the Professional Services Engagement terms and conditions.

Authorized Signature: _____ **Date:** _____

Print Name: _____ **Title:** _____

Please sign, scan and email this form to: VICTORIA GUELFO at vguelfo@ebsco.com

Thank you for your business!

If unable to scan, please fax to: 978 356-5640

Flipster Order

Customer Name:JACKSONVILLE PUBLIC LIBRARY

Customer ID: s4263377

Sales Rep: KAITLYN LAMBERT

Title	Existing Qty	New Order Qty	Publisher	ISSN	Model
Babybug	1	1	Cricket Media	10771131	Unlimited
Bloomberg Businessweek	1	1	Bloomberg, L.P.	77135	Unlimited
Boys' Life	1	1	Boy Scouts of America	68608	Unlimited
Coins	1	1	F + W Media	100471	Unlimited
Consumer Reports	1	1	Consumer Reports, Inc.	107174	Unlimited
Consumer Reports Buying Guide	1	1	Consumer Reports, Inc.	15552357	Unlimited
Consumer Reports on Health	1	1	Consumer Reports, Inc.	10580832	Unlimited
Cosmopolitan	1	1	Hearst Magazines, a division of Hearst Communications, Inc.	109541	500 SIMUsers
Cricket	1	1	Cricket Media	906034	Unlimited
Ebony	1	1	Ebony Media Operations, LLC	129011	Unlimited
Entertainment Weekly	1	1	Meredith Corporation	10490434	100 SIMUsers
Entrepreneur	1	1	Entrepreneur.com, Inc.	1633341	Unlimited
Entrepreneurs Start Ups	1	1	Entrepreneur.com, Inc.	1533743X	Unlimited
Essence	1	1	Essence Communications Inc.	140880	Unlimited
Food & Wine	1	1	Time Inc.	7419015	100 SIMUsers
Forbes	1	1	Forbes Inc.	156914	500 SIMUsers
Fortune	1	1	Meredith Corporation	158259	100 SIMUsers
Golf Magazine	1	1	EB Golf Media	10565493	Unlimited
Good Housekeeping	1	1	Hearst Magazines, a division of Hearst Communications, Inc.	0017209X	500 SIMUsers
Health	1	1	Meredith Corporation	1059938X	100 SIMUsers
InStyle	1	1	Time Inc.	10760830	100 SIMUsers
Kiplinger's Retirement Report	1	1	Kiplinger Washington Editors Inc.	10756671	Unlimited
Ladybug	1	1	Cricket Media	10514961	Unlimited
Men's Journal	1	1	American Media Inc.	10634657	Unlimited
Money	1	1	Time Inc.	1494953	100 SIMUsers

National Review	1	1	National Review Inc.	280038	Unlimited
Newsweek Global	1	1	Newsweek LLC	25725343	Unlimited
O, The Oprah Magazine	1	1	Hearst Magazines, a division of Hearst Communications, Inc.	15313247	500 SIMUsers
People	1	1	Meredith Corporation	937673	100 SIMUsers
People en EspaÃ±ol	1	1	Meredith Corporation	10965750	100 SIMUsers
Quiltmaker	1	1	F + W Media	10471634	Unlimited
Ranger Rick	1	1	National Wildlife Federation	7386656	Unlimited
Ranger Rick Jr.	1	1	National Wildlife Federation	21692750	Unlimited
Real Simple	1	1	Time Inc.	15281701	100 SIMUsers
Rolling Stone	1	1	Rolling Stone LLC	0035791X	500 SIMUsers
Scouting	1	1	Boy Scouts of America	369500	Unlimited
Sew News	1	1	F + W Media	2738120	Unlimited
Southern Living	1	1	Time Inc.	384305	100 SIMUsers
Sports Illustrated	1	1	Meredith Corporation	0038822X	100 SIMUsers
Sports Illustrated Kids	1	1	Meredith Corporation	1042394X	100 SIMUsers
This Old House	1	1	This Old House	10862633	Unlimited
Time	1	1	Meredith Corporation	0040781X	100 SIMUsers
Travel & Leisure	1	1	Meredith Corporation	412007	100 SIMUsers
Us Weekly	1	1	American Media Inc.	15297497	Unlimited

Total Before Discount: $70772.32

Discount: $27251.90

Total Net of Discount: $43520.42
Subscription Service Fee: $2176.02

GRAND TOTAL: $45696.44 USD
Total Excludes Tax

Term	Category	Frequency	Start Date	Expire Date	Price	Discount	Net Price
1.0 year	Family & Kids		1/1/2019	12/31/2019	$314.83	$157.42	$157.41
1.0 year	News & Politics		1/1/2019	12/31/2019	$3,778.74	$1,889.38	$1,889.36
1.0 year	Family & Kids		1/1/2019	12/31/2019	$839.58	$419.80	$419.78
1.0 year	Hobbies, Interests & DIY		1/1/2019	12/31/2019	$965.16	$482.58	$482.58
1.0 year	Consumer		1/1/2019	12/31/2019	$16,269.00	$0.00	$16,269.00
1.0 year	Consumer		1/1/2019	12/31/2019	$461.58	$230.80	$230.78
1.0 year	Consumer		1/1/2019	12/31/2019	$1,008.00	$504.00	$504.00
1.0 year	Lifestyle		1/1/2019	12/31/2019	$1,049.47	$524.74	$524.73
1.0 year	Teens		1/1/2019	12/31/2019	$314.83	$157.42	$157.41
1.0 year	Lifestyle		1/1/2019	12/31/2019	$629.58	$314.80	$314.78
1.0 year	Entertainment		1/1/2019	12/31/2019	$2,517.90	$1,258.96	$1,258.94
1.0 year	Business		1/1/2019	12/31/2019	$349.48	$174.74	$174.74
1.0 year	Business		1/1/2019	12/31/2019	$292.74	$146.38	$146.36
1.0 year	Women's Interest		1/1/2019	12/31/2019	$924.00	$462.00	$462.00
1.0 year	Food & Cooking		1/1/2019	12/31/2019	$1,554.00	$777.00	$777.00
1.0 year	Business		1/1/2019	12/31/2019	$1,259.58	$629.80	$629.78
1.0 year	Business		1/1/2019	12/31/2019	$2,937.90	$1,468.96	$1,468.94
1.0 year	Sports		1/1/2019	12/31/2019	$837.90	$418.96	$418.94
1.0 year	Home & Garden		1/1/2019	12/31/2019	$1,049.47	$524.74	$524.73
1.0 year	Fitness & Health		1/1/2019	12/31/2019	$670.74	$335.38	$335.36
1.0 year	Women's Interest		1/1/2019	12/31/2019	$1,260.00	$630.00	$630.00
1.0 year	Business		1/1/2019	12/31/2019	$1,677.90	$838.96	$838.94
1.0 year	Family & Kids		1/1/2019	12/31/2019	$314.83	$157.42	$157.41
1.0 year	Lifestyle		1/1/2019	12/31/2019	$349.13	$174.56	$174.57
1.0 year	Business		1/1/2019	12/31/2019	$1,761.90	$880.96	$880.94

1.0 year	News & Politics		1/1/2019	12/31/2019	$839.58	$419.80	$419.78
1.0 year	News & Politics		1/1/2019	12/31/2019	$1,750.00	$875.00	$875.00
1.0 year	Lifestyle		1/1/2019	12/31/2019	$1,049.47	$524.74	$524.73
1.0 year	Entertainment		1/1/2019	12/31/2019	$4,874.94	$2,437.46	$2,437.48
1.0 year	Spanish		1/1/2019	12/31/2019	$838.74	$419.38	$419.36
1.0 year	Hobbies, Interests & DIY		1/1/2019	12/31/2019	$838.74	$419.38	$419.36
1.0 year	Family & Kids		1/1/2019	12/31/2019	$837.90	$418.96	$418.94
1.0 year	Family & Kids		1/1/2019	12/31/2019	$837.90	$418.96	$418.94
1.0 year	Lifestyle		1/1/2019	12/31/2019	$1,215.90	$607.96	$607.94
1.0 year	Entertainment		1/1/2019	12/31/2019	$524.13	$262.06	$262.07
1.0 year	Family & Kids		1/1/2019	12/31/2019	$504.00	$252.00	$252.00
1.0 year	Hobbies, Interests & DIY		1/1/2019	12/31/2019	$923.16	$461.58	$461.58
1.0 year	Travel & Regional		1/1/2019	12/31/2019	$837.90	$418.96	$418.94
1.0 year	Sports		1/1/2019	12/31/2019	$3,735.90	$1,867.96	$1,867.94
1.0 year	Sports		1/1/2019	12/31/2019	$1,341.90	$670.96	$670.94
1.0 year	Hobbies, Interests & DIY		1/1/2019	12/31/2019	$436.63	$218.32	$218.31
1.0 year	News & Politics		1/1/2019	12/31/2019	$3,197.46	$1,598.74	$1,598.72
1.0 year	Travel & Regional		1/1/2019	12/31/2019	$1,890.00	$945.00	$945.00
1.0 year	Entertainment		1/1/2019	12/31/2019	$909.83	$454.92	$454.91

Bill To Contact: --- Select --- **Address:** --- Select ---
PO Number:

TERMS AND CONDITIONS:
By signing this document you hereby confirm that you agree to the terms and conditions of the EBSCOhost Terms of Use available here:

http://support.epnet.com/ehost/terms.html

For US Federal Government customers, all product pricing is Open Market.

DATE: 10/08/2018

Title	Existing Qty	New Order Qty	Publisher	ISSN	Model
Cobblestone	0	1	Cricket Media	1995197	Unlimited
Foreign Policy	0	1	Foreign Policy	157228	Unlimited
Maclean's	0	1	Rogers Media Inc.	249262	50 SIMUsers
The Nation	0	1	Nation Company, L. P.	278378	Unlimited
The New Republic	0	1	TNR II, LLC	286583	Unlimited
Science News	0	1	Society for Science & the Public	368423	Unlimited
Scientific American	0	1	Scientific American	368733	Unlimited
Spider	0	1	Cricket Media	10702911	Unlimited

Total Before Discount: $23222.47

Discount: $10037.64

Total Net of Discount: $13184.83
Subscription Service Fee: $659.24

GRAND TOTAL: $13844.07 USD
Total Excludes Tax

Bill To Contact: --- Select --- **Address:** --- Select ---
PO Number:

TERMS AND CONDITIONS:
By signing this document you hereby confirm that you agree to the terms and conditions of the EBSCOhost Ter

http://support.epnet.com/ehost/terms.html

For US Federal Government customers, all product pricing is Open Market.

DATE: 11/26/2018

Term	Category	Start Date	Expire Date	Price	Discount	Net Price
1.0 year	Teens	6/1/2019	5/31/2020	$314.83	$157.42	$157.41
1.0 year	News & Politics	6/1/2019	5/31/2020	$3,023.58	$1,511.80	$1,511.78
1.0 year	Business	6/1/2019	5/31/2020	$1,719.23	$0.00	$1,719.23
1.0 year	News & Politics	6/1/2019	5/31/2020	$8,064.00	$4,032.00	$4,032.00
1.0 year	News & Politics	6/1/2019	5/31/2020	$4,200.00	$2,100.00	$2,100.00
1.0 year	Science & Technology	6/1/2019	5/31/2020	$1,428.00	$0.00	$1,428.00
1.0 year	Science & Technology	6/1/2019	5/31/2020	$4,158.00	$2,079.00	$2,079.00
1.0 year	Family & Kids	6/1/2019	5/31/2020	$314.83	$157.42	$157.41

·ms of Use available here:

SINGLE SOURCE AWARD **BID # SS-0368-18**

Subject: Access to EBSCO Databases

Department: Library

Description of Purchase:
Recommend approval of single source award to EBSCO Information Services to access the databases listed below. Period of service is from date of award through September 30, 2018. Total estimated not to exceed expenditure amount is $129,469.28.

Databases include:
NoveList Modules (Includes Novelist Select, NoveList K-8 Plus, NoveList Plus) - $39,697.00
MasterFile - $30,388.00
Flipster Digital Magazines - $59,384.28

Funding Source: PLJX011MBBS-06601 – To be encumbered by purchase order

Single Source Award To: EBSCO Information Services

Price Justification: See attachment

Total Award: $129,469.28 **Requisition #:** 223924

Attachments: Single Source Form, Vendor Letters & Quotes, Previous Awards

Certification as to Single Source: Charlene Adkins, Library Supervisor, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 12/14/17

ACTION OF AWARDING AUTHORITY DATE: 12/14/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SOLE SOURCE AWARD **BID # SS-0364-17**

Subject: Access to EBSCO Databases

Department: Library

Description of Purchase:
Sole source award approved 11/5/15 to EBSCO Information Services for database subscriptions was awarded with the incorrect period of service. Recommend approval to amend the period of service end date from 9/30/16 to 8/31/17.

Recommend approval of sole source award to EBSCO Information Services to access the databases listed below. Period of service is from September 1, 2017 through August 31, 2018. The period of service for Flipster Digital Magazines is from January 1, 2017 through December 31, 2017. Total estimated not to exceed expenditure in the amount of $140,527.00.

Databases include:
Small Engine Repair Reference Center - $13,781.00
NoveList Modules (Includes Novelist Select, NoveList K-8 Plus, NoveList Plus) - $37,805.00
MasterFile - $28,941.00
Flipster Digital Magazines - $60,000.00

Funding Source: PLJX011MBBS-06601 – To be encumbered by purchase order

Sole Source Award To: EBSCO Information Services

Price Justification: See attachment

Total Award: $140,527.00 **Requisition #:** 202503

Attachments: Sole Source Form, Vendor Letter & Quote, Previous Awards

Certification as to Sole Source: Barbara Gubbin, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eshuer
CHAIRMAN

12/22/16
DATE

ACTION OF AWARDING AUTHORITY DATE: 12/22/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SOLE SOURCE AWARD **BID # SS-0309-15**

Subject: ACCESS TO EBSCO DATABASES

Department: LIBRARY

Description of Purchase: Recommend approval of sole source award to EBSCO Information Services to access the databases list below. Period of service is from September 1, 2015 through August 31, 2016. Total estimated not to exceed expenditure in the amount of $89,236.00.

Databases include:
NovelList Select - $32,856.00
Auto Repair Reference Center - $17,005.00
Small Engine Repair Reference Center - $13,125.00
MasterFile - $26,250.00

Funding Source: PLJX011MBBS-06601 – To be encumbered by purchase order

Sole Source Award To: EBSCO Information Services

Price Justification: See attachment

Total Award: $89,236.00 **Requisition #:** 158968

Attachments: Sole Source Form & Vendor Quote

Certification as to Sole Source: Barbara Gubbin, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 10/30/14

ACTION OF AWARDING AUTHORITY DATE: 10/31/14

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

FORM GB-113, Revised 12/2007