

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, October 15, 2020, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Paul Barrett, Treasury (in Randall Barnes absence)
 ✓ Reece Wilson, OGC (in David Migut absence)

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Jordan Elsbury Marleen Russell ✓	P-44-20	Introduce & Review Scope State Government Relations Consultant Office of the Mayor	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 4-0
Robin Smith Renee Hunter ✓	P-17-20	Subcommittee Report Right-of-Way and Property Acquisition Services – Annual Contract Department of Public Works/Engineering & Construction	It is the consensus of the committee that of the two (2) proposals received responding to the Request for Proposal (RFP) both were found to be responsive, interested, qualified, and available, to provide the required services. The ranking of first and second designates the order of qualification of these companies to perform the required services and alphabetically they are: 1. HDR Engineering, Inc. 2. Independence Acquisition & Appraisal, LLC We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with HDR Engineering, Inc., the number one ranked firm.		Approved 4-0
Bryan Mosier ✓ Tom Daly	P-44-17	Contract Amendment No. 3 Neighborhood Strategic Consultant Services Neighborhoods Department	That Contract No. 10356 between the City of Jacksonville and Civitas, LLC, for the provision of Neighborhoods Strategic Consultant Services be amended to (i) Ratify the Contract from October 2, 2020 to October 15, 2020; (ii) extend the period of services to October 1, 2021, with no renewal option remaining; (iii) increase the maximum indebtedness by \$60,000.00 to a new not-to-exceed total maximum of \$280,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	10/01/20	Approved 4-0 As amended
Lori Boyer ✓ Guy Parola ✓	P-37-20	Fee & Contract Negotiations Consultant Services for Update of the North bank Downtown & Southside CRA Plans and the Business Investment Development Strategy Downtown Investment Authority (DIA)	That the Downtown Investment Authority/City of Jacksonville enter into a contract with Community Solutions Group/GAI Consultants, Inc. for providing Consultant Services for the Update of the Northbank Downtown & Southside CRA Plans and the Business Investment Development Strategy that (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B'; (ii) providing a period of service from date of execution of contract through June 1, 2021, with one six-month renewal remaining at the option of the DIA's Chief Executive Officer discretion; and (iii) providing the total maximum indebtedness is a not-to-exceed amount of \$599,775.00. All other terms and conditions of the Contract are per the RFP and the City's standard contract language.		Approved 5-0
Laurie Santana Lurnise Bannister	P-27-16	Contract Amendment No. 5 On Call Transportation Planning Services Planning and Development Department	That Contract No. 10234 between the City of Jacksonville and Resource Systems Group (RSG), Inc., for the provision of On-Call Transportation Planning Services be amended to: extend the period of service from November 22, 2020 through December 22, 2020; the maximum indebtedness shall remain a not-to-exceed total maximum amount of \$1,013,024.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	11/22/20	Deferred 3-0

MEETING ADJOURNED: 10:14 A.M.

cc: Council Auditor
 Subcommittee Members