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SUBJECT: FENCE AND RAIL MAINTENANCE AND CONSTRUCTION

BID #: CS-0176-22 **OPEN DATE:** 10/26/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with Newsome Fence Company, Inc. (contract #70079-23, amendment #1) in the annual not-to-exceed expenditure amount of $1,000,000.00. Total revised not-to-exceed award amount will be $2,000,000.00. Period of service will be from October 1, 2023 through September 30, 2024 with three (3) one (1) year renewal options remaining.

Funding for this award will be encumbered from various Right of Way and Stormwater Maintenance Division accounts, executed by formal contract amendment through the Office of General Counsel, and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Award

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ For: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JAMES CARROLL, CHIEF, RIGHT OF WAY AND STORMWATER MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY. ONE JACKSONVILLE.

May 4, 2023

MEMORANDUM

TO: Dustin L. Freeman,
Chief, Procurement Division

THRU: Steven D. Long, Jr., P.E.,
Director, Department of Public Works

FROM: James Carroll
Chief, Right of Way and Stormwater Maintenance Division

RE: **Contract Renewal for Contract # 70079-23**
Fence and Rail Maintenance and Construction
BID No.: CP-0176-22
Received Date: October 26, 2022
Current Contract Amount: $1,000,000.00

The Department of Public Works has received a request from Newsom Fence Co., 3953 Kelly St., Jacksonville, Fl. 32207 to exercise the first, one year renewal option allowed under Section 3, Paragraph F of the contract specifications.

Accordingly, we therefore recommend approval of the renewal option requested by Newsom Fence Co. for an additional one year period from October 1, 2023, through September 30, 2024, in the amount of $1,000,000.00. The revised contract amount will be $2,000,000.00. There will be three (3) renewal options remaining. Work will continue to be performed under purchase orders issued during the fiscal year. Funding should be encumbered from Right of Way and Stormwater Maintenance accounts 00111.156007.534100.00000. 00000000.00000 and 44101.156002.534100.00000.00000000.00000. and various other Public Works accounts. This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023.

Attached please find a copy of the contract renewal letter from the Contractor, the City of Jacksonville renewal email request and paragraph F of the Bid Proposal and a copy of the current contract.

If you require any additional information, you may contact Robert Young at 255-4294.

JC: ry

cc: David Klages, Procurement
Tammy Duggan, Public Works
Robert Young, RoWSM
Ella Thompson, RoWSM

Young, Robert

From:	Young, Robert
Sent:	Wednesday, May 3, 2023 12:24 PM
To:	Bart Ciambella; Brayden Ciambella; Charlie Freshwater; Anne-Marie James; Jody Pickett; Charlie Jones
Cc:	Carroll, James; Jones, Ronnie; Bocchieri, Teresa; Thompson, Ella; Duggan, Tammy; Klages, David
Subject:	Contract Renewals FY 2023-24

Good Afternoon,

It is that time of year.
If your company wishes (or Not) to renew their contract with the City of Jacksonville, you will need to send a letter requesting such.

Please have letters sent by May 30, 2023 or earlier. I need this by that date to get the process rolling without delaying the process especially if you intend not to renew.
Please note that a CPI Increase per the terms of each contract may be available.

The letter must be on your company's letterhead and contain the following:

- Contract and Bid number
- Date
- In accordance to what section and paragraph references the renewal (Typ.Section3, Paragraph F) SEE BELOW
- Your intentions to renew or not
- Statement of CPI based Pricing increase
- Signature by appropriate company representative

Address letters to:
James Carroll, Chief, Right of Way and Stormwater Maintenance
609 St. Johns Bluff Rd. N
Jacksonville, Florida 32225

Letters can be in a PDF format and emailed to ryoung@coj.net.

Contract bid numbers that have renewals are:

- 1st Choice Engineering Street Sweeping Inspection Services CS-0097-20 Admin Award, reference Terms and Conditions Paragraphs, 3 and 9 One year renewal
- JUMI.... Storm Sewer Replacement and New Construction North CP-0002-22, Contract 71342-21, reference Section 3, Paragraph F, One year renewal
- JUMI.... Storm Sewer Replacement and New Construction South CP-0002-22, Contract 71343-21, reference Section 3, Paragraph F, One year renewal
- JUMI .... Concrete Maintenance and Construction West CP-0123-22, Contract 71944-22, reference Section 3, Paragraph F, One year renewal

- JUMI .... Concrete Maintenance and Construction South CP-0135-22, Contract 70280-23, reference Section 3, Paragraph F, One year renewal
- JUMI.... Concrete Maintenance and Construction North CP-0002-21, Contract 70368-20, reference Section 3, Paragraph F, Final one year renewal
- JUMI.... Roadside Ditch Cleaning and Rehabilitation CP-0013-20, Contract 8258-27, reference Section 3, Paragraph F, Final two year renewal
- JUMI.... Countywide Storm Sewer Cave In Repair CS-0113-21, Contract 71929-22, reference Section 3, Paragraph F, One year renewal
- Newsom Fence .... Fence & Rail Maintenance and Construction CS-0176-22, Contract 70079-22, reference Section 3, Paragraph F, One year renewal

Thank you for your prompt attention to this matter.

Robert Young
PW Contract Construction Manager
City of Jacksonville
Public Works/ RWSM
904-255-4294
904-237-5501

ONE CITY. ONE JACKSONVILLE

3953 Kelly Street
Jacksonville, FL 32207

Newsom Fence Company Inc.

Phone: 904-733-9374
Fax: 904-730-2759
E-mail:
cjones@newsomfence.com

May 3, 2023

RE: Contract #70079-23, Bid #CS-0176-22, Bid Date 10-26-2022
Fence and Rail Maintenance and Construction

Mr. James Carroll, Chief, Right of Way and Stormwater Maintenance
609 St. Johns Bluff Road North
Jacksonville, Florida 32225

Mr. Carroll,

It is Newsom Fence Company's intent to renew this contract in accordance with Section 3, Paragraph F as specified in above contract. We do not have any CPI increase to apply for and wish to remain at the current price as bid. It has been a pleasure working with the city under this contract. If you need anything additional for this letter, please contact me.

Thank you

Charlie Jones
Newsom Fence Company

B. BASIS OF AWARD

The project may be awarded to the lowest responsive, responsible Bidder for the Total Base Bid contingent on the availability of funds within the project's approved budget. The City has the right to reject any or all bids if it is in the best interest of the City.

C. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established 120 calendar days after the scheduled construction completion date in order to comply with Executive Order 2013-05.

E. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. CONSTRUCTION COMPLETION

The intent of this contract is that the Contractor provides **Fence and Rail Maintenance and Construction** during the period of Fiscal Year 2023 (October 1, 2022 through September 30, 2023). The Contractor shall begin work within ten (10) calendar days, including Sundays and holidays, after issuance of a Blanket Order or Purchase Order from the City. No Blanket Orders or Purchase Orders will be issued under this Contract after September 30, 2023 unless the Contract is renewed. The active Contract will expire 120 days thereafter. All work started under a Blanket Order or Purchase Order shall be completed by the expiration date. By mutual agreement of both parties, provided funds are available, the Contract may be extended four (4) times for a period of one (1) year each. Each extension amendment of the contract will be amended prior to September 30th of the current contract fiscal year.

Based upon the agreement of all parties, the Contract Unit Prices may be adjusted one (1) time per fiscal year, after the initial contract term, based on the stated Consumer Price Index (CPI) for All Urban Consumers - South Region All Items, (Series CUURO300SAO), over the preceding twelve (12) months from the latter of the date of Contract Award or the date of the previously approved Contract Unit Price rate adjustments. The adjusted Contract Unit Prices will be calculated using the current Contract Unit Prices and adjusting them by the amount of the stated CPI.