2

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award ending July 31, 2023 to The Performers Academy, Inc., (Contract#10734, AMD 5) in the amount of $12,659.00 for Pre-Teen/Teen Success – Afterschool and Summer Programming. The revised award expenditure not to exceed $465,219.00. The revised total expenditure not to exceed $6,129,821.00.

Recommend approval of a 10% increase ($12,659.00) of the Provider's FY2022-2023 funding ($126,596.00) for the period February 1, 2023 through July 31, 2023 to accommodate additional programs and children in attendance.

Funding Source: 10901.181001.582001.000000.00001824.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
OLIVE WALLACE-COHEN DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Weinstein, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/4/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Michael Weinstein, Chief Executive Officer
Kids Hope Alliance (KHA)

CC: Saralyn Grass, Chief Administrative Officer

Kenneth Darity, Chief Programs Officer

SUBJECT: Request to amend BID # ESC-0212-20 Pre-Teen/Teen Success - Afterschool and Summer Programming, to increase the award by $12,659.00.

DATE: April 19, 2023

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. Request to amend BID #ESC-0212-20 Pre-Teen/Teen Success - Afterschool and Summer Programming, to increase the total expenditure amount by $12,659.00, in order to amend the contract with The Performers Academy, Inc., Contract #10734, Amendment 5, with no change to the term. The revised total expenditure amount not to exceed $6,129,821.00.

   KHA requests a 10% increase ($12,659.00) of Provider's FY 2022-2023 funding amount ($126,592.00) for the period of February 1, 2023 through July 31, 2023 to accommodate additional programs and children in attendance.

Upon approval of this request a contract amendment will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

ID	Account Name	Fund	Center	Account	Project	Activity	Interfund	Future
57	ESP - Preteen and Teen Programs	10901	181001	582001	000000	00001824	00000	0000000

Total Funding **$12,659.00**

Attachment(s): Email correspondence dated 4/19/23
BID #: ESC-0212-20 award dated 1/26/23

For additional information, please contact Tyrica Young at 904-255-4423 or e-mail, tyricay@coj.net.

Cc: Benjamin Kemp, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing
Tyrica Young, Director, Research & Grant

From: Grass, Saralyn
To: Thomas, Jodie; Young, Tyrica; Leynes, Stephanie
Cc: Jordan, Ly-dea; Wilkins, Katoia
Subject: RE: Increase to TPA"s Budget
Date: Tuesday, April 18, 2023 10:12:34 AM
Attachments: Outlook-het4dl25.png

Yes, that works. Thanks.

Sincerely,

Saralyn Grass, Ed.D.
Chief of Grants & Contracts Compliance
Division of Grants & Contract Compliance
Finance & Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Office: 904-255-8723
Cell: 904-651-5959
sgrass@coj.net
CITY OF JACKSONVILLE
*Please note that under Florida's public records law, communications to and from City of Jacksonville officials are subject to public disclosure.

-------- Original message --------
From: "Thomas, Jodie" <JodieT@coj.net>
Date: 4/18/23 10:07 AM (GMT-05:00)
To: "Young, Tyrica" <TyricaY@coj.net>, "Leynes, Stephanie" <SLeynes@coj.net>, "Grass, Saralyn" <SGrass@coj.net>
Cc: "Jordan, Ly-dea" <LydeaJ@coj.net>, "Wilkins, Katoia" <kWilkins@coj.net>
Subject: Increase to TPA's Budget

Good Morning,

I wanted to inform you that Kathryn previous request did not cover the 10% increase for the entire contract, but Saralyn (as per Kathryn?) suggested for her to request the 10% from the contracted amount. I am submitting the updated budget in Teams for Ly-dea to approve. Once approved, I will upload it in Agiloft for further processing. Please see explanation below. Thank you.

Jodie Thomas, Contract Manager
Work Phone: (904) 255-4543
Cell Phone: (904) 508-7794

From: Kathryn Mcavoy <kathryn@jaxtpa.org>
Sent: Sunday, April 16, 2023 10:15 PM

To: Thomas, Jodie <JodieT@coj.net>
Subject: Increase to TPA's Budget

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi, Jodie,

As we have discussed, I would like to apply for the 10% increase to our budget. It is my understanding that I can request an additional $12,300 for the remainder of the contract. This is based on the increase of students in our program and our additional programming over the summer.

Now that I have received the reimbursement for February and March, I would like to try to move this increase through as quickly as possible, which I know will still take some time. Can you please direct me so I may get started ASAP?

Thank you!

Kathryn D. McAvoy
Executive Director
www.jaxtpa.org
o. 904-322-7672
c. 904-422-0036

From:	Young, Tyrica
To:	Leynes, Stephanie; Watson, Joyce
Cc:	Wilkins, Katoia; Thomas, Jodie
Subject:	FW: The Performers Academy
Date:	Tuesday, April 11, 2023 4:05:54 PM
Attachments:	with 10% Increase - The Performers Academy 22-23 Renewal Budget Feb 1-July 31.xlsx image003.png image004.png image005.png

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Good afternoon Stephanie and Mrs. Joyce,
See attached. I have also uploaded such to Agiloft with the revised Procurement memo.

If additional information is needed, please don't hesitate to contact me.

Make today amazing!

Tyrica Young, Ed.S., FCCM
Director, Research and Grants
City of Jacksonville | Kids Hope Alliance
The Jacksonville Partnership for Children, Youth & Families
1095 A. Philip Randolph Blvd. | Jacksonville, FL 32206
Tel: (904) 255-4423 | Cell: (904) 446-6206
Fax: (904) 255-4500 |
www.kidshopealliance.org | @KidsHopeJax

CITY OF JACKSONVILLE

CLEAR IMPACT ACADEMY
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"Education is the most powerful weapon which you can use to change the world." - Nelson Mandela

PLEASE NOTE THAT UNDER FLORIDA'S PUBLIC RECORDS LAW, COMMUNICATIONS TO AND FROM CITY OF JACKSONVILLE OFFICIALS ARE SUBJECT TO PUBLIC DISCLOSURE.

From: Wilkins, Katoia <kWilkins@coj.net>

Sent: Tuesday, April 11, 2023 3:50 PM
To: Young, Tyrica <TyricaY@coj.net>; Watson, Joyce <JWatson@coj.net>
Cc: Thomas, Jodie <JodieT@coj.net>
Subject: FW: The Performers Academy

Here's the budget submitted with the increase. I am not sure if this was approved or not but Jodie will be back tomorrow and can fill you in.

Thanks,
Katoia

From: Thomas, Jodie <JodieT@coj.net>
Sent: Tuesday, March 14, 2023 4:47 PM
To: Jordan, Ly-dea <LydeaJ@coj.net>
Cc: Pitts, Jessica <JPitts@coj.net>; Wilkins, Katoia <kWilkins@coj.net>
Subject: RE: The Performers Academy

Hi Ly-dea,

Kathryn submitted the budget on the old form. I am not sure what you are reviewing because Kathryn uploaded a new form yesterday. Please review the attached form that Kathryn uploaded in the system. Please let me know if this is not the correct form. Thank you.

Jodie Thomas, Contract Manager
Work Phone: (904) 255-4543
Cell Phone: (904) 508-7794

From: Jordan, Ly-dea <LydeaJ@coj.net>
Sent: Tuesday, March 14, 2023 3:56 PM
To: Thomas, Jodie <JodieT@coj.net>
Cc: Pitts, Jessica <JPitts@coj.net>
Subject: FW: The Performers Academy

Good Afternoon Jodie,

I may have been confused on the process, but I think I get it now. The 10% increase budget looks great now, but that budget will have to go through procurement for the amendment process since the Contract will be increased (after the 1st budget is approved). I haven't approved the first budget in agiloft yet because the budget needs to be on the old budget form. That is the budget that's currently in the draft contract because that is what the contract is currently for. That budget needs to be updated on the correct form and uploaded in Agiloft so that I can approve it and continue the process. Once I approve the budget in agiloft then I can for the budget with the 10% increase to the Research and Grants team so that they can initiate the contract amendment. I will reject that budget in Agiloft back to you so that the Agency can put it on the original form. Also, please have them

correct the percentages if necessary. Please call me if you have any questions. Thank you.

From: Jordan, Ly-dea
Sent: Monday, March 13, 2023 10:12 AM
To: Thomas, Jodie <JodieT@coj.net>
Subject: RE: The Performers Academy

Good Morning Jodie,

Did the agency get a chance to update the budget on the old budget form?

From: Jordan, Ly-dea
Sent: Monday, March 6, 2023 4:37 PM
To: Thomas, Jodie <JodieT@coj.net>
Subject: RE: The Performers Academy

Thank you for that information. Regarding the Budget form that was used, Jessica said that she's not sure why they were provided this form, but they should not have been given this form to use until the New RFPs are approved. They will have to submit the budget on the old form. I'm not sure if I have to reject the budget in agiloft back to you or if it can be uploaded while still in my queue. Since changes are required, she can add that the percentage is a percentage of the total cost. Please let me know if you would like me to reject it or if you would like to try to add it while in my queue.

From: Thomas, Jodie <JodieT@coj.net>
Sent: Monday, March 6, 2023 4:07 PM
To: Jordan, Ly-dea <LydeaJ@coj.net>
Subject: RE: The Performers Academy

Hi Ly-dea,

I talked with Kathryn and she stated that the amount is the % of the program for all three categories under the Program Consultants and Contractual section. She also stated that there may be some months that there may be a payment made thus why the percentage. She also confirmed that the teaching artist category include the same programs that was previously listed during the first half of the contract. Please let me know if you need additional information. Thanks

Jodie Thomas, Contract Manager
Work Phone: (904) 255-4543
Cell Phone: (904) 508-7794

From: Jordan, Ly-dea <LydeaJ@coj.net>
Sent: Wednesday, March 1, 2023 9:12 AM

To: Thomas, Jodie <JodieT@coj.net>
Subject: The Performers Academy

Good Morning Jodie,

I received the budget back in Agiloft for review and approval. After discussing the narrative update with finance, I have a few questions. In the first 6 months, the percentages for the program consultants and contractual were based off the total program cost. The percentages and funding amounts have changed, I need a little more clarity on what KHA will be reimbursing. Is the percentage amount a portion of the total program cost or is that the rate at which each position will be reimbursed? For instance, with the Executive Director monthly Salary of $4000.00, and the reimbursement rate at 50 percent, that will be $12,000 for the next 6 months. That leaves $3,000.00 for the remaining 2 positions in that category. That may not be the rate at which they're intending to be reimbursed at, so I want to get their feedback. I have the same question for the other two categories. Are the percentages based on the total cost or are we reimbursing each payment at the percentage listed? Based on the funding set for each category I don't want to exceed the amount listed so I'd like to be sure on their intentions.

Also does the teaching artist category include all the same programs listed on the last six month?

Ly-Dea Jordan
Contract Compliance Associate
City of Jacksonville I Kids Hope Alliance
The Jacksonville Partnership for Children, Youth & Families
1095 A. Philip Randolph Blvd. | Jacksonville, FL 32206
Tel: (904) 255-4534 | Fax: (904) 255-4501
www.kidshopealliance.org | @KidsHopeJax

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FOURTH AMENDMENT TO CHILDREN'S SERVICES CONTRACT FOR Pre-Teen/Teen Success: Afterschool and Summer Programs

THIS FOURTH AMENDMENT TO CHILDREN'S SERVICES CONTRACT (this "***Amendment***") is effective as of the 26th day of January, 2023 (the "**Effective Date**") by and between **KIDS HOPE ALLIANCE**, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("**KHA**"), and **THE PERFORMERS ACADEMY, INC.**, a Florida not-for-profit corporation (the "***Contractor***").

RECITALS

WHEREAS, KHA and Contractor are parties to that certain Children's Services Contract for Pre-Teen/Teen Success: Afterschool and Summer Programs dated as of October 1, 2019, as amended by that certain First Amendment dated October 1, 2020, as amended by that certain Second Amendment dated August 1, 2021, and as amended by that certain Third Amendment dated August 1, 2022 (City Contract #10734, BID #ESC-0212-20) (the "***Contract***"); and

WHEREAS, effective January 26, 2023, the City of Jacksonville's Competitive Sealed Proposal Evaluation Committee and Mayor approved the extension of the Contract through July 31, 2023 and an increase to the maximum indebtedness under the Contract by $63,296.00 .

NOW, THEREFORE, in consideration of the mutual obligations contained herein, the parties hereto agree as follows:

1. Recitals. The Recitals set forth above are true and correct and incorporated in this Amendment by this reference.

2. Capitalized Terms. Unless otherwise defined in this Amendment, all capitalized terms shall have the meanings given to them in the Contract.

3. Amendment to Exhibit A. Exhibit A to the Contract is amended to include Exhibit A-1 ("***Site Locations***"), attached to this Amendment.

4. Amendment to Exhibit B. Exhibit B to the Contract is amended to include Exhibit B-1 (February 1, 2023 through July 31, 2023) ("***Site Budget and Budget Narrative***"), attached to this Amendment.

5. Amendment to Section 2, Compensation. Section 2 of the Contract is deleted in its entirety and replaced with the following provisions:

> 2. Compensation. The Contractor shall provide the Services in accordance with the Site Budget and Budget Narrative attached to this Contract as Exhibit B (August 1, 2022 through January 31, 2023) and Exhibit B-1 (February 1, 2023 through

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July 31, 2023). KHA shall pay the Contractor for services on a cost reimbursement basis as shown in the Site Budget and Budget Narrative. Contractor acknowledges and agrees that KHA has entered into this Contract based on the representation that Contractor will provide Services for the full year. Contractor shall continue to provide the Services through July 31, 2023, without payment from KHA if the maximum indebtedness provided in Section 3 of this Contract has been reached. No payments will be made until all applicable deliverables are received and approved by KHA in accordance with the RFP.

6. Amendment to Section 3, Maximum Indebtedness. Section 3 of the Contract is deleted in its entirety and replaced with the following provisions:

> 3. Maximum Indebtedness. As required by Section 106.431, *Ordinance Code*, KHA's maximum indebtedness for all products and services under this Contract shall be an amount not to exceed the total cumulative sum of **FOUR HUNDRED FIFTY-TWO THOUSAND FIVE HUNDRED SIXTY DOLLARS AND NO/100 CENTS ($452,560.00)**. All payments to Contractor under this Contract are contingent upon the existence of lawfully appropriated funds. If funding for this Contract comes from grant funds from a funding agency not a part of the City of Jacksonville, payment by KHA is further contingent upon KHA actually receiving such grant funds and those funds being appropriated by Jacksonville's City Council. If KHA does not receive the grant funds or City Council appropriates less than one hundred percent (100%) of the Maximum Indebtedness, Contractor agrees to execute any necessary amendments to this Contract and any other documents required by KHA within ten days of KHA's request.

7. Amendment to Section 4, Term. Section 4 of the Contract is deleted in its entirety and replaced with the following provision:

> 4. Term. The term of this Contract is effective as of October 1, 2019 and shall continue through July 31, 2023, unless sooner terminated as provided in this Contract.

8. Authority. Contractor represents and warrants to KHA that Contractor has full right and authority to execute and perform its obligations under this Amendment and the Contract, and Contractor and the person(s) signing this Amendment on Contractor's behalf represent and warrant to KHA that such person(s) are duly authorized to execute this Amendment on Contractor's behalf without further consent or approval by anyone. Contractor shall deliver to KHA promptly upon request all documents reasonably requested by KHA to evidence such authority.

9. Ratification of the Contract. The provisions of the Contract shall remain in full force and effect except as expressly provided in this Amendment.

10. Entire Agreement. This Amendment is the entire agreement of the parties regarding the modifications to the Contract provided herein, and supersedes all prior agreements and understandings regarding such subject matter, and may be modified only by a writing executed by

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the party against whom the modification is sought to be enforced, and shall bind and benefit the parties and their respective successor, legal representatives and assigns.

11. Counterparts. This Amendment may be executed electronically and in a number of identical counterparts, each of which for all purposes is deemed an original, and all of which constitute one agreement.

[Remainder of page left blank intentionally. Signature page follows immediately]

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IN WITNESS WHEREOF, Contractor and KHA have duly executed this Amendment as of the Effective Date.

THE PERFORMERS ACADEMY, INC., *a Florida not-for-profit corporation*

DocuSigned by:
Kathryn D McAvoy
530EA24F529B456

By: _____
Kathryn D McAvoy, CEO

KIDS HOPE ALLIANCE, *a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida*

DocuSigned by:
Michael Weinstein
9F0B78FD37DA487

By: _____
Michael Weinstein, CEO

Encumbrance and funding information for internal City use:
Account or PO Number:

Increase Award Amount	$ 63,296.00
New Total Maximum Indebtedness Amount:	$452,560.00

This above stated amount is the maximum fixed monetary amount of the foregoing contract. It shall not be encumbered by the foregoing contract. It shall be encumbered by one (1) or more subsequently issued purchase(s) that must reference the foregoing Contract. All financial examinations and funds control checking will be made at the time such purchase order(s) are issued.

In accordance with Section 24.103(e), of the Ordinance Code of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the foregoing agreement; provided however, this certification is not nor shall it be interpreted as an encumbrance of funding under this Contract. Actual encumbrance[s] shall be made by subsequent purchase order[s], as specified in said Contract.

DocuSigned by:
Patrick Grive
A5E07A02F162433

Director of Finance
City Contract Number: 10734, Amendment 4

Form Approved:

DocuSigned by:
B7ABF7155CE1462

Office of General Counsel

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EXHIBIT A-1
SITE LOCATIONS
(Immediately following)

DocuSign Envelope ID: 95236F81-5D3E-460E-ADAF-C480C982F4DE

Exhibit A

Essential Services Category: Pre-Teen/Teen ESC-0212-20				
Contract #	**Agency**	**Site Name**	**Amount**	**ADA**
10734 (4)	The Performer's Academy, Inc.	The Performers Academy The Performers Academy, 3674 Beach Blvd., Jacksonville 32207	$ 63,296.00	150

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EXHIBIT B (August 1, 2022 through January 31, 2023)
SITE BUDGET AND BUDGET NARRATIVE
(Immediately following)

Proposing Contractor: The Performers Academy
Project Name: The Performers Academy
Fiscal Year: 2022-2023 **August 1-January 31**

Categories and Line Items	Total Cost of Program	KHA Funding	Other Funding	Budget Narrativ
Direct Expenses				
A. Salaries and Wages				
1. Title -	$0.00	$0.00	$0.00	
2. Title -	$0.00	$0.00	$0.00	
3. Title -	$0.00	$0.00	$0.00	
4. Title -	$0.00	$0.00	$0.00	
5. Title -	$0.00	$0.00	$0.00	
Subtotal Salaries and Wages	**$0.00**	**$0.00**	**$0.00**	
B. Payroll Taxes and Benefits (%)				
1 FICA	$0.00	$0.00	$0.00	
2 Retirement	$0.00	$0.00	$0.00	
3 Life and Health Insurance	$0.00	$0.00	$0.00	
4 Workers Compensation	$0.00	$0.00	$0.00	
5 Unemployment Compensation	$0.00	$0.00	$0.00	
6 Other Benefits	$0.00	$0.00	$0.00	
Subtotal Payroll Taxes and Benefits	**$0.00**	**$0.00**	**$0.00**	
C. Program Consultants and Contractual				
1 Administrative Salaries	$28,450.00	$21,337.50	$7,112.50	KHA will fund 75% of administrative payments which ir Engagement Coordinator, and Program Assistant.
2 Program Counsultants	$10,647.34	$3,240.00	$7,407.34	KHA will fund 41% of consuntlant fees for operations s health counselors, and professional develepment.
3 Contracted Teaching Artists	$66,725.10	$23,302.61	$43,422.49	KHA will fund 31% of Teaching Artist payments for Sq P.O.M.E., Just Like Me, and Truth & Proof Youth Oper initiatives.
Subtotal Program Consultants & Contractual	**$105,822.44**	**$47,880.11**	**$57,942.33**	
D. Travel				
1 Local Mileage	$0.00	$0.00	$0.00	
2 Staff Travel	$400.00	$0.00	$400.00	Staff traveling to locations other than our campus to fa
3 Student Transportation	$400.00	$0.00	$400.00	Buss passes, or van used to transport students

3	$0.00	$0.00	$0.00	
4	$0.00	$0.00	$0.00	
5	$0.00	$0.00	$0.00	
Subtotal Assistance to Participants	**$0.00**	**$0.00**	**$0.00**	
H. Field Trip Expenses	**$200.00**	**$0.00**	**$200.00**	Includes admissions and registration fees
I. Office Expenses				
1 Telephone	$2,325.00	$1,325.00	$1,000.00	Includes office and/or cell phone as well as internet ch
2 Utilities	$3,186.00	$3,186.00	$0.00	JEA
3 Postage and Shipping	$0.00	$0.00	$0.00	
4 Supplies	$600.00	$100.00	$500.00	Misc. office supplies needed for programming
5 Copying	$1,000.00	$500.00	$500.00	Worksheets, handouts, programs, surveys and other
Subtotal Office Expenses	**$7,111.00**	**$5,111.00**	**$2,000.00**	
J. Operating Capital Outlay				
1 Machinery & Equipment	$0.00	$0.00	$0.00	
2 Computers & Software	$5,000.00	$0.00	$5,000.00	Audio engineering computers, graphic design kiosks,
Subtotal Operating Capital Outlay	**$5,000.00**	**$0.00**	**$5,000.00**	
K. Lease/Rent				
1 Equipment	$0.00	$0.00	$0.00	
2 Building	$13,600.00	$4,000.00	$9,600.00	Monthly lease, facility rental
Subtotal Lease/Rent	**$13,600.00**	**$4,000.00**	**$9,600.00**	
L. Maintenance	**$10,000.00**	**$0.00**	**$10,000.00**	Misc. maintenance to building and equipment
M. Insurance	**$1,428.00**	**$948.00**	**$480.00**	Insurance
N. Conferences and Staff Training	**$640.00**	**$0.00**	**$640.00**	Training curriculum, orientation materials, etc.
O. Membership Fees and Subscriptions	**$240.00**	**$120.00**	**$120.00**	Non-profit memberships and other subscriptions
P. Advertising	**$1,200.00**	**$0.00**	**$1,200.00**	creation of marketing material to raise awareness and
Q. Food (limit to 2% of budget)	**$900.00**	**$500.00**	**$400.00**	snacks for youth participants
R. Other Allowable Costs				

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Spreadsheet Instructions

1. Complete the funding period, agency information, project name and contract number at the top of the form.

2. Enter line items in categories where appropriate
   Enter line items that relate to your program in categories such as Salaries and Wages, Program Consultants, Other Consultants, Assistance to Participants and Other rows that remain accurate. are hidden if you need more than what is shown. Please unhide the rows rather than create them so that the formulas will remain accurate

3. Enter budget amounts in the KHA Funding and Match columns (you can include here Cash Contributions as well as the value of In-kind Contributions.
   Only enter amounts in black cells. Red cells denote formulas. Please do not make any entries in red cells.

4. Enter a narrative for each line item in the cell located on the same row of that line item.
   Use only one narrative cell per line item. Type as much information in that cell to completely describe the budget for that line item.
   For cells that have lengthy narratives, you will have to widen the "row" so that it reveals all of the text of that cell.

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EXHIBIT B-1 (February 1, 2023 through July 31, 2023)
SITE BUDGET AND BUDGET NARRATIVE
(Immediately following)

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Proposing Contractor: The Performers Academy
Project Name: The Performers Academy
Fiscal Year: 2022-2023 **February - July**

Categories and Line Items	Total Cost of Program	KHA Funding	Other Funding	
Direct Expenses				
A. Salaries and Wages				
1. Title -	$0.00	$0.00	$0.00	
2. Title -	$0.00	$0.00	$0.00	
3. Title -	$0.00	$0.00	$0.00	
4. Title -	$0.00	$0.00	$0.00	
5. Title -	$0.00	$0.00	$0.00	
Subtotal Salaries and Wages	**$0.00**	**$0.00**	**$0.00**	
B. Payroll Taxes and Benefits (%)				
1 FICA	$0.00	$0.00	$0.00	
2 Retirement	$0.00	$0.00	$0.00	
3 Life and Health Insurance	$0.00	$0.00	$0.00	
4 Workers Compensation	$0.00	$0.00	$0.00	
5 Unemployment Compensation	$0.00	$0.00	$0.00	
6 Other Benefits	$0.00	$0.00	$0.00	
Subtotal Payroll Taxes and Benefits	**$0.00**	**$0.00**	**$0.00**	
C. Program Consultants and Contractual				
1 Administrative Salaries	$35,000.00	$15,000.00	$20,000.00	KHA will fund 43% of admini Director, Program Manager,
2 Program Counsultants	$17,407.34	$10,000.00	$7,407.34	KHA will fund 57% of consur management, mental health
3 Contracted Teaching Artists	$73,423.49	$30,000.00	$43,423.49	KHA will fund 40% of Teachi Project P.O.M.E., Just Like M afterschool and summer initi
Subtotal Program Consultants & Contractual	**$125,830.83**	**$55,000.00**	**$70,830.83**	

G. Assistance to Participants				
1	$0.00	$0.00	$0.00	
2	$0.00	$0.00	$0.00	
3	$0.00	$0.00	$0.00	
4	$0.00	$0.00	$0.00	
5	$0.00	$0.00	$0.00	
Subtotal Assistance to Participants	**$0.00**	**$0.00**	**$0.00**	
H. Field Trip Expenses	**$200.00**	**$0.00**	**$200.00**	Includes admissions and re
I. Office Expenses				
1 Telephone	$1,000.00	$0.00	$1,000.00	Includes office and/or cell p
2 Utilities	$6,000.00	$0.00	$6,000.00	JEA
3 Postage and Shipping	$0.00	$0.00	$0.00	
4 Supplies	$2,000.00	$0.00	$2,000.00	Misc. office supplies needed
5 Copying	$8,000.00	$0.00	$8,000.00	Worksheets, handouts, pro
Subtotal Office Expenses	**$17,000.00**	**$0.00**	**$17,000.00**	
J. Operating Capital Outlay				
1 Machinery & Equipment	$0.00	$0.00	$0.00	
2 Computers & Software	$5,000.00	$0.00	$5,000.00	Audio engineering computer
Subtotal Operating Capital Outlay	**$5,000.00**	**$0.00**	**$5,000.00**	
K. Lease/Rent				
1 Equipment	$0.00	$0.00	$0.00	
2 Building	$12,000.00	$6,000.00	$6,000.00	Monthly lease, facility rental
Subtotal Lease/Rent	**$12,000.00**	**$6,000.00**	**$6,000.00**	
L. Maintenance	**$25,000.00**	**$0.00**	**$25,000.00**	Misc. maintenance and impr
M. Insurance	**$1,446.00**	**$796.00**	**$650.00**	Insurance
N. Conferences and Staff Training	**$1,200.00**	**$0.00**	**$1,200.00**	Training curriculum, orientat
O. Membership Fees and Subscriptions	**$300.00**	**$0.00**	**$300.00**	Non-profit memberships anc
P. Advertising	**$1,200.00**	**$0.00**	**$1,200.00**	creation of marketing materi

Allocated Management and General Overhead, not to exceed 10% Program Direct Expenses above	$14,700.00	$1,500.00	$13,200.00	Administrative Support, Mon Weekly emptying of campus alarm system
GRAND TOTAL (Direct and Administrative Expenses)	**$210,276.83**	**$63,296.00**	**$146,980.83**	

Spreadsheet Instructions

1. Complete the funding period, agency information, project name and contract number at the top of the form.

2. Enter line items in categories where appropriate
   Enter line items that relate to your program in categories such as Salaries and Wages, Program Consultants, Other Consultants, Assistance
   There are additional rows that remain accurate, are hidden if you need more than what is shown. Please unhide the rows rather than create

3. Enter budget amounts in the KHA Funding and Match columns (you can include here Cash Contributions as well as the value of In-kind Con
   Only enter amounts in black cells. Red cells denote formulas. Please do not make any entries in red cells.

4. Enter a narrative for each line item in the cell located on the same row of that line item.
   Use only one narrative cell per line item. Type as much information in that cell to completely describe the budget for that line item.
   For cells that have lengthy narratives, you will have to widen the "row" so that it reveals all of the text of that cell.

DocuSign Envelope ID: 95236F81-5D3E-460E-ADAF-C480C982F4DE

EXHIBIT B-1 (February 1, 2023 through July 31, 2023)
SITE BUDGET AND BUDGET NARRATIVE
(Immediately following)

DocuSign Envelope ID: 95236F81-5D3E-460E-ADAF-C480C982F4DE

Proposing Contractor: The Performers Academy
Project Name: The Performers Academy
Fiscal Year: 2022-2023 **February - July**

Categories and Line Items	Total Cost of Program	KHA Funding	Other Funding	
Direct Expenses				
A. Salaries and Wages				
1. Title -	$0.00	$0.00	$0.00	
2. Title -	$0.00	$0.00	$0.00	
3. Title -	$0.00	$0.00	$0.00	
4. Title -	$0.00	$0.00	$0.00	
5. Title -	$0.00	$0.00	$0.00	
Subtotal Salaries and Wages	**$0.00**	**$0.00**	**$0.00**	
B. Payroll Taxes and Benefits (%)				
1 FICA	$0.00	$0.00	$0.00	
2 Retirement	$0.00	$0.00	$0.00	
3 Life and Health Insurance	$0.00	$0.00	$0.00	
4 Workers Compensation	$0.00	$0.00	$0.00	
5 Unemployment Compensation	$0.00	$0.00	$0.00	
6 Other Benefits	$0.00	$0.00	$0.00	
Subtotal Payroll Taxes and Benefits	**$0.00**	**$0.00**	**$0.00**	
C. Program Consultants and Contractual				
1 Administrative Salaries	$35,000.00	$15,000.00	$20,000.00	KHA will fund 43% of admini Director, Program Manager,
2 Program Counsultants	$17,407.34	$10,000.00	$7,407.34	KHA will fund 57% of consur management, mental health
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Subtotal Program Consultants & Contractual	**$125,830.83**	**$55,000.00**	**$70,830.83**	

G. Assistance to Participants				
1	$0.00	$0.00	$0.00	
2	$0.00	$0.00	$0.00	
3	$0.00	$0.00	$0.00	
4	$0.00	$0.00	$0.00	
5	$0.00	$0.00	$0.00	
Subtotal Assistance to Participants	**$0.00**	**$0.00**	**$0.00**	
H. Field Trip Expenses	**$200.00**	**$0.00**	**$200.00**	Includes admissions and rec
I. Office Expenses				
1 Telephone	$1,000.00	$0.00	$1,000.00	Includes office and/or cell ph
2 Utilities	$6,000.00	$0.00	$6,000.00	JEA
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4 Supplies	$2,000.00	$0.00	$2,000.00	Misc. office supplies needed
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Subtotal Office Expenses	**$17,000.00**	**$0.00**	**$17,000.00**	
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1 Machinery & Equipment	$0.00	$0.00	$0.00	
2 Computers & Software	$5,000.00	$0.00	$5,000.00	Audio engineering computer
Subtotal Operating Capital Outlay	**$5,000.00**	**$0.00**	**$5,000.00**	
K. Lease/Rent				
1 Equipment	$0.00	$0.00	$0.00	
2 Building	$12,000.00	$6,000.00	$6,000.00	Monthly lease, facility rental
Subtotal Lease/Rent	**$12,000.00**	**$6,000.00**	**$6,000.00**	
L. Maintenance	**$25,000.00**	**$0.00**	**$25,000.00**	Misc. maintenance and impr
M. Insurance	**$1,446.00**	**$796.00**	**$650.00**	Insurance
N. Conferences and Staff Training	**$1,200.00**	**$0.00**	**$1,200.00**	Training curriculum, orientat
O. Membership Fees and Subscriptions	**$300.00**	**$0.00**	**$300.00**	Non-profit memberships anc
P. Advertising	**$1,200.00**	**$0.00**	**$1,200.00**	creation of marketing materi

Allocated Management and General Overhead, not to exceed 10% Program Direct Expenses above	$14,700.00	$1,500.00	$13,200.00	Administrative Support, Mon Weekly emptying of campus alarm system
GRAND TOTAL (Direct and Administrative Expenses)	**$210,276.83**	**$63,296.00**	**$146,980.83**	

Spreadsheet Instructions

1. Complete the funding period, agency information, project name and contract number at the top of the form.

2. Enter line items in categories where appropriate
   Enter line items that relate to your program in categories such as Salaries and Wages, Program Consultants, Other Consultants, Assistance
   There are additional rows that remain accurate, are hidden if you need more than what is shown. Please unhide the rows rather than create

3. Enter budget amounts in the KHA Funding and Match columns (you can include here Cash Contributions as well as the value of In-kind Con
   Only enter amounts in black cells. Red cells denote formulas. Please do not make any entries in red cells.

4. Enter a narrative for each line item in the cell located on the same row of that line item.
   Use only one narrative cell per line item. Type as much information in that cell to completely describe the budget for that line item.
   For cells that have lengthy narratives, you will have to widen the "row" so that it reveals all of the text of that cell.

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to extend the award by six (6) months with the providers listed in the attached Exhibit 1, and to increase the award by $466,068.00. Period of service is from date of executed contract through July 31, 2023. The revised total expenditure not to exceed $6,117,162.00.

Funding Source: 10901.181001.582001.000000.00001824.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: Wallace-Cohen **RESPECTFULLY SUBMITTED**

OLIVE WALLACE-COHEN

DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Weinstein, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 1/26/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/26/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to correct the contract period of service from August 1, 2022 through July 31, 2023 to August 1, 2022 through January 31, 2023 with the providers listed in the attached Exhibit 1. All other terms and conditions remain the same.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel.

Attachments: Previous Award

ANALYST: _____ Ruben Ola

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Program Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/26/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 5/27/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2022 to date of executed contract.

Recommend approval to extend the award by six (6) months with the providers listed in the attached Exhibit 1, and to increase the award by $119,396.00. Period of service is from date of executed contract through January 31, 2023. The revised total expenditure not to exceed $5,651,094.00

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: JACLYN STAMOS **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 8/11/2022

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 8/12/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to remove St. Paul Missionary Baptist Church of Jacksonville and to decrease the amount by $91,800.00. Total revised estimated annual expenditure is $1,710,527.00 for a total expenditure not to exceed $3,552,069.00.

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ JACLYN STAMOS

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/11/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/12/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2022 to date of executed contract.

Recommend approval to extend the award by six (6) months with the providers listed in the attached Exhibit 1, and to increase the award by $119,396.00. Period of service is from date of executed contract through January 31, 2023. The revised total expenditure not to exceed $5,651,094.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: JACLYN STAMOS **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/11/2022

OTHER. _____

ACTION OF AWARDING AUTHORITY DATE 8/12/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No. 2019-02

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to correct the contract period of service from August 1, 2022 through July 31, 2023 to August 1, 2022 through January 31, 2023 with the providers listed in the attached Exhibit 1. All other terms and conditions remain the same.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel.

Attachments: Previous Award

ANALYST: _____ Ruben Ola

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Program Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/26/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 5/27/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Ad[illegible] Officer
For May[illegible] Curry
Under A[illegible] y of
Executive Order No. 2019-02

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend contract award by 6 months with the providers listed in the attached Exhibit 1 and to increase award by $292,158.00. Period of service is from August 1, 2022 through July 31, 2023. The revised total expenditure not to exceed $5,531,698.00.

Funding Source: 10901.181007.582001.000000.00000000.00000 0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments. Recommendation Memo, Extension Request Renewal and Previous Award

ANALYST: _____ Ruben Ola

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Program Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/12/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 5-13-2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For Director Lenny Curry
Under Authority of
Executive Order No. 2019-1

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 NUMBER RECEIVED: 20 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with the providers listed in the attached Exhibit 1 to include a 2% COLA increase and updated insurance requirements. Period of service is from August 1, 2021 through July 31, 2022. Total revised estimated annual expenditure amount is $2,078,436.00, for a total expenditure amount not to exceed $5,239,540.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Program Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 7/22/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 7-26-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under authority of
Executive Order No. 2019-02

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2020 to date of contract execution. Recommend approval to utilize the first of two (2) renewal options with contractors outlined in the attached memo. Period of service is from date of award through July 31, 2021. Total revised estimated annual expenditure amount is $1,619,732.00, for a total expenditure amount not to exceed $3,161,102.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award (s)

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John Everett, Director, Pre-Teen/Teen Programs, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/15/2020

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/15/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Edward Waters College for failure to submit an executed Insurance Agent Acknowledgement Form (Form 3) as required in the specifications.

Recommend approval to ratify the period of service from October 1, 2019 to date of award. Recommend approval of award to the highest scoring responsive, responsible bidders outlined in the attached memo. One provider, Fresh Ministries, Inc., did not return Addenda 1 & 2. Recommend approval to waive the missing addenda as a minor irregularity. The addenda have been received. Period of service is from date of award through September 30, 2020 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $1,541,370.00.

Funding Source: JCOD191ESPTP-08201 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Rejection Letter, Evaluation Matrix, Addenda

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John Everett, Director, Pre-Teen/Teen Programs, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/10/19

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/10/19

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02