SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20 **OPEN DATE:** 2019-08-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER- SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) **NUMBER RECEIVED:** (1) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the first renewal option with Jason Phitides, Inc., in the annual estimated expenditure amount of $60,000.00. Period of Service will be October 1, 2020 through September 30, 2021 with two (2) one (1) year renewal options. Total revised expenditure amount not-to-exceed $580,000.00.

This award is to be funded by account(s): 11545-176002-534100 to be executed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

June 24th, 2020

M E M O R A N D U M

TO: Gregory Pease, Division Chief
Procurement Division

06/24/20 14:01:02
- Procurement Division

FROM: Michael Chao, Division Chief
Municipal Code Compliance Division

RE: Contract Renewal Request for Bid # SC-0209-20

The Municipal Code Compliance Division recommends approval of the following vendors for contract renewal for the 2021 fiscal year under Bid #SC-0209-20 for Board Up/Graffiti Removal:

<u>Contractor</u>
Jason Phitides, Inc.

Funding Source: 11545-176002-534100

MC/kd

Laidler, Marilyn

From: De Han, Kristin
Sent: Wednesday, July 1, 2020 1:17 PM
To: Laidler, Marilyn
Subject: SC-0209-20

Good Afternoon Marilyn,

I'm sorry, I forgot to add the total amounts to my renewal memo for SC-0209-20. We would like to use $60,000.00 please.

Please feel free to contact me with any further questions or concerns.

Thank you,
Kristin De Han, *Contract Compliance Specialist*
City of Jacksonville | Municipal Code Compliance Division
214 N. Hogan Street, 7th floor
Jacksonville, FL 32202
Phone (904) 255-7066
Fax (904) 255-8920
www.coj.net

ONE CITY. ONE JACKSONVILLE.

Please note that under Florida's very broad public records law, communications to and from City of Jacksonville officials are subject to public disclosure.

Please note: The information contained in this e-mail does not constitute a title search nor should it be construed as such.

Jason PHITIDES, Inc.

11932 Miller Cir W., Jacksonville, FL 32218
Certified Building Contractor Lic#: CBC 1252801
Tel: (904) 349-4457
Email: jphitides @ comcast.net

Michael Chao
Division Chief
Municipal Code Compliance Division
214 N. Hogan St, 1st Floor
Jacksonville, FL 32202

June 18, 2020

RE: SC-0209-20 Board-up and Graffiti Removal Services

Dear Mr. Chao,

We would like to renew the Board-up and Graffiti Removal Services contract for the coming fiscal year beginning October 1, 2021.

Sincerely,

Jason Phitides

Jason Phitides
Director/Owner
Jason Phitides, Inc.

SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20 **OPEN DATE: 2019-08-21**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER- SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for Jason Philides, Inc., in the amount of $150,000.00, for a revised total award amount not-to-exceed $520,000.00.

This award is to be funded by account(s): ERCC1L2CP-03410 to be executed by individual Purchase Order(s).

Attachments: Recommendation Memo, Previous Award

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/12/20

Teresa R Eichner
Arthur Reed
D. Wright

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 3/13/20

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20 **OPEN DATE: 2019-08-21**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER- SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for Jason Phitides, Inc., in the amount of $300,000.00, for a revised total award amount not-to-exceed $370,000.00.

This award is to be funded by account(s): ERCC1L2CP-03410 to be executed by individual Purchase Order(s).

Attachments: Recommendation Memo, Previous Award

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Daniel Pearson
for - GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/9/2020

Teresa R Eikner _____ OTHER: _____

Cynthia Reed _____

J R McCoy _____

ACTION OF AWARDING AUTHORITY DATE 1/10/2020

MR APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION B Hughes

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20 OPEN DATE: 2019-08-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER- SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Jason Philides, Inc., the lowest responsive, responsible and only respondent Primary and Secondary vendor in the annual estimated expenditure amount of $70,000.00, per Section 3 requirements. Period of Service will be October 1, 2019 through September 30, 2020 with three (3) one (1) year renewal options.

This award is to be funded by account(s): ERCC1L2CP-03410 to be executed by individual Purchase Order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, JSEB Letter, Terms and Conditions, Specifications

ANALYST: Marilyn Laidler MARILYN LAIDLER RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/29/19

Teresa R Eilman OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/30/19

MR

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION