SUBJECT: RENTAL OF UNIFORMS, WALK-OFF MATS & DUST MOPS

BID #: SC-0380-15

OPEN DATE: 03/18/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 4/9/15 to UniFirst Corporation in the amount of $200,000.00. Increase in the amount of $50,000.00 awarded on 10/27/16; increase in the amount of $75,000.00 awarded on 10/5/17; first and only renewal option in the amount of $325,000.00 awarded on 2/8/18.

Request approval to extend the award with UniFirst Corporation from April 8, 2021 through May 31, 2021 under the same terms and conditions to allow ample transition time to a new contract under the active solicitation.

Request approval to increase the award for the current period by $15,000.00 to ensure sufficient funding for the remainder of the contract term. Revised total award expenditure amount not-to-exceed $340,000.00.

Funding for this award will be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst

Date: February 26, 2021

Subject: SC-0340-21 Rental of Uniforms, Walk-Off Mats, and Dust Mops

Subject award to UniFirst Corporation expires on April 8, 2021. The Procurement Division has an active solicitation to replace the above contract.

The Procurement Division requests approval to extend the award with UniFirst Corporation from April 8, 2021 through May 31, 2021 under the same terms and conditions to allow ample transition time to a new contract under the active solicitation.

The Procurement Division also requests approval to increase the award for the current period by $15,000.00 to ensure sufficient funding for the remainder of the contract term. Revised total not-to-exceed expenditure amount will be $340,000.00.

Funding for this award will be encumbered from various accounts and executed by Purchase Orders.

Thank you for your assistance and consideration in this matter.

CC: Dustin Freeman
Manager of Purchasing Services
Procurement Division

Klages, David

From: Klages, David
Sent: Friday, February 26, 2021 3:19 PM
To: james_mccammack@unifirst.com
Subject: Contract Extension for SC-0380-15 - Rental of Uniforms, Walk-off Mats & Dust Mops
Attachments: SC-0380-15 1st Renewal Award.pdf

Good afternoon James. Thank you for taking my call today. As we discussed, the City of Jacksonville would like to know if you would be willing to extend the current contract awarded under **SC-0380-15 Rental of Uniforms, Walk-off Mats & Dust Mops** (attached) from April 8, 2021 through May 31, 2021 under the same terms and conditions.

I look forward to hearing back from you.

If you have any questions, please feel free to call.

Thank you,

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

Klages, David

From: James D. McCammack <James_McCammack@unifirst.com>
Sent: Friday, February 26, 2021 3:26 PM
To: Klages, David
Subject: RE: Contract Extension for SC-0380-15 - Rental of Uniforms, Walk-off Mats & Dust Mops

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

David,

UniFirst agrees to extend the current contract awarded under **SC-0380-15 Rental of Uniforms, Walk-off Mats & Dust Mops** (attached) from April 8, 2021 through May 31, 2021 under the same terms and conditions.

James

James McCammack
General Manager

UniFirst Corporation
4251 Perimeter Industrial Parkway E.
Jacksonville, Florida 32219
Tel: 904.353.4121
James_McCammack@unifirst.com

UniFirst

From: Klages, David <DKlages@coj.net>
Sent: Friday, February 26, 2021 3:19 PM
To: James D. McCammack <James_McCammack@unifirst.com>
Subject: Contract Extension for SC-0380-15 - Rental of Uniforms, Walk-off Mats & Dust Mops

Good afternoon James. Thank you for taking my call today. As we discussed, the City of Jacksonville would like to know if you would be willing to extend the current contract awarded under **SC-0380-15 Rental of Uniforms, Walk-off Mats & Dust Mops** (attached) from April 8, 2021 through May 31, 2021 under the same terms and conditions.

I look forward to hearing back from you.

If you have any questions, please feel free to call.

Thank you,

David R. Klages

SUBJECT: **RENTAL OF UNIFORMS, WALK-OFF MATS & DUST MOPS**

BID #: SC-0380-15 OPEN DATE: 03/18/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: PROCUREMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first (1) and only three (3) year renewal option to UniFirst Corporation for the rental of uniforms, walk-off mats and dust mops. The period of service will be from April 9, 2018 through April 8, 2021. Total requested expenditure not-to-exceed $325,000.00, for a revised award not-to-exceed $650,000.00.

Funding for this award will be released by Master Blanket and encumbered by various agencies.

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions, Specifications, Tabulation Sheet, Previous Awards

Analyst: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Chrissy Nunziato, Manager of Purchasing Services, Asst.**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/08/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/08/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **RENTAL OF UNIFORMS, WALK-OFF MATS & DUST MOPS**

BID #: SC-0380-15 OPEN DATE: 03/18/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: PROCUREMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award to Unifirst Corporation in the amount of $75,000.00, for the rental of uniforms, walk-off mats and dust mops through April 8, 2018. Total estimated expenditure not to exceed $325,000.00.

Funding for this award will be released by Master Blanket and encumbered by various agencies.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheet, Previous Awards

Analyst: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief of Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/05/17

Teresa R. Eckner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/05/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: RENTAL OF UNIFORMS, WALK-OFF MATS & DUST MOPS

BID #: SC-0380-15

OPEN DATE: 03/18/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: PROCUREMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award to Unifirst Corporation in the amount of $50,000.00, for the rental of uniforms, walk-off mats and dust mops through April 8, 2018. Total estimated expenditure not to exceed $250,000.00.

Funding for this award will be released by Master Blanket and encumbered by various agencies.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheet, Previous Awards

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Manager of Purchasing, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/27/16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/27/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under authority of
Executive Order No. 2015-6

SUBJECT: RENTAL OF UNIFORMS, WALK-OFF MATS & DUST MOPS

BID# SC-0380-15 OPEN DATE: 2015-03-18

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: PROCUREMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED 12 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Unifirst Corporation for the rental of uniforms, walks-off mats and dust mops for the City of Jacksonville. Period of service is three (3) years from date of award with one (1) three (3) year renewal option. Total estimated expenditure in the not to exceed amount of $200,000.00.

Funding Source: Various Agencies - To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation, Terms and Conditions and Scope of Work

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 04/09/15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 4/9/15

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Deputy Chief Administrative Officer
For Mayor Alvin Brown
Under Authority of
Executive Order No. 2015-01

FORM GB-108, Revised 12/2007