SUBJECT: COVID-19 PERSONAL PROTECTIVE EQUIPMENT

BID #: SC-0043-21 **OPEN DATE: 01/27/2021**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT - ONE (1) YEAR FROM DATE OF AWARD

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 18 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award dated February 18, 2021 to ProcureNet America to remove the renewal options.

Period of service is one (1) year from date of award. Total estimated award remains not to exceed $218,285.80.

Funding for this award to be encumbered by account 11409.122003.552170.010168.00000000.00000.0000000 to be executed by purchase order.

Attachments: Previous Award, Terms and Conditions

Analyst: OLIVE WALLACE-COHEN **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIVISION CHIEF OF OPERATIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

February 11, 2021

TO: Gregory Pease, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: Bid # SC-0043-21 COVID-19 PERSONAL PROTECTIVE EQUIPMENT

In review of the received bid responses, recommend approval to reject the following Suppliers for not bidding on all items in accordance with the bid specifications:

1. Vita Persona, LLC
2. Mini Wing, USA
3. Barrister and Brewer, LLC
4. American Consumer Products, LLC
5. Serene Clean & Pure
6. Think 360 Incorporated
7. Deepka Import, LLC
8. K & F Drug Corp
9. Catalyst PR, Inc.

Recommend approval of award to ProcureNet America, as the lowest conforming bidder in the amount of $218,285.80.

Funding Source: 11409.122003.552170.010168.000000.00.00000.0000000

If you have any questions, please contact Cindy Davis at (904) 255-3265.

KP/cad/dp

TERMS AND CONDITIONS
COVID-19 PERSONAL PROTECTIVE EQUIPMENT

1. **1. SCOPE**

The City of Jacksonville's Fire and Rescue Department is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **COVID-19 PERSONAL PROTECTIVE EQUIPMENT** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder(s). Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

- As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States..
    - Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.
    - Restrictions and exemptions may apply. Please refer to Section 126.114 (Page 35) for specifics.

3. TERM OF AGREEMENT

The term of this agreement is a one-time purchase with no option for renewal.

4. PRE-BID CONFERENCE

Not Applicable

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide the items/services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

8. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

9. ESCALATION / DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY

Jacksonville Fire & Rescue Department – Emergency Preparedness Warehouse – 909 Haines Street, Jacksonville, FL 32202 – Captain James Schaudel (904-255-3116) will be the point of contact. Shipment of all goods must be completed within six (6) months from purchase order date. A packing list shall accompany all shipments, which shall indicate, at a minimum , the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick-up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville. General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured.

16. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate.

17. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

18. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

COVID-19 Personal Protective Equipment

Jacksonville Fire and Rescue is requesting bids for the purchase and delivery of Personal Protective Equipment for COVID-19. All items must meet or exceed the specifications listed below.

1. **Ventlab or equivalent Bacterial/Viral Filter, 22mm ID x 15mm ID/22mm OD**
2. **Isolation Gown, Color Blue, Full Back, Knit Cuffs, Tie Waist, SBP 10/BG**
3. **Particulate Respirator, N95 Mask, Tecnol or equivalent, Adult/Regular Size**
4. **Hand Sanitizer, Pump Top, 70% Ethyl Alcohol, 8 oz./236 mL**
5. **Gloves, Frontline, High Risk 12 inch Cuff, Nitrile, Powder Free 100/BX**
6. **Surgical Face Mask Level II, 3-Ply, Earloops, Blue 50/BX**
7. **Safety Glasses, V20 Purity, Clear Anti-Fog Lens, Kimberly Clark or equivalent**

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SUBJECT: COVID-19 PERSONAL PROTECTIVE EQUIPMENT

BID #: SC-0043-21

OPEN DATE: 01/27/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 18 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject the bid from the following Bidders as they did not meet the requirement of All or None as set out in the bid specification: Vita Persona, LLC; Mini Wing, USA; Barrister and Brewer, LLC; American Consumer Products, LLC; Serene Clean & Pure; Think 360 Incorporated; Deepka Import, LLC; K & F Drug Corp; Catalyst PR, Inc.

Recommend approval of award to ProcureNet America as the lowest responsive, responsible bidders for the supply of Covid-19 Emergency Protective Equipment for the Jacksonville Fire and Rescue Department. Period of service is one (1) year from date of award with two (2) one (1) year renewal options. Total estimated annual award not to exceed $218,285.80.

Funding for this award to be encumbered by account 11409.122003.552170.010168.00000000.00000.0000000 to be executed by purchase order.

Attachments: Recommendation Memo, Tabulation Sheet, Terms and Conditions, Specification

Analyst: O Wallace-Cohen
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED:
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIVISION CHIEF OF OPERATIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 2/18/2021

Teresa R. Eckman

Lillian Reed

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 2/18/21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02