PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, November 1, 2018, 10:00 a.m.
Eighth Floor, Conference Room 851
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Member, Treasury
Jeff Close, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Mary DiPerna **Rebecca Cooper**	**P-31-17**	**Contract Amendment No. 1** **Medical ASO, Stop Loss and Pharmacy Services** Employee Services Department	That Contract No. 9618-05 between the City of Jacksonville and Florida Blue for the provision of Medical ASO, Stop Loss and Pharmacy Services be amended to exercise the first of four (4) one-year renewals extending the period of service from January 1, 2019 through December 31, 2019, with three (3) renewals remaining; (ii) increasing the maximum indebtedness by $3,800,000.00 to a new total maximum of $7,600,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	*12/31/18*	
Tom Ossi **Debra Doran**	**P-05-19** **SS#1**	**Single Source Purchase** **Tax Collector and Distribution System - Annual Maintenance** Tax Collector Office/Information Technology Division	That the City of Jacksonville will enter into a Single Source Agreement with Manatron Inc., for Tax Collector and Distribution System Technical Support and Software Maintenance, by (i) incorporating the attached agreement and fee schedule identified as Attachment 'A'; (ii) providing a period of service from October 1. 2018 through September 30, 2021; and (iii) providing a total maximum indebtedness of $963,042.00 of which $312,595.00 will be encumbered for October 1, 2018 thru September 30, 2019, $318,847.00 will be encumbered for October 1, 2019 thru September 30, 2020, and $331,600.00 will be encumbered for October 1, 2020 thru September 30, 2021. All other terms and conditions shall be in accordance with the Master Agreement associated with Contract #8794 (P-50-04).and the city's standard contract language. Nothing contained herein shall be amended, modified or otherwise revised except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Jeff Foster **Will Williams**	**P-07-10**	**Contract Amendment No. 15** **Trail Ridge Landfill Expansion Permitting and Design** Department of Public Works/Solid Waste Division	That Contract No. 6354-13 between the City of Jacksonville and CDM Smith, Inc., for Trail Ridge Landfill Expansion Permitting and Design is amended to: (i) incorporate the attached scopes of work identified as Exhibit 'AE' & Exhibit 'AG'; (ii) incorporate the attached contract fee summaries identified as Exhibit 'AF' in the amount of $337,316.00 & Exhibit 'AH' in the amount of $506,077.00; thereby (iii) increasing the maximum indebtedness by $843,393.00 to a new not-to-exceed total maximum of $10,543,040.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	*To Project Completion*	
Ed Starnes **Steven Long**	**P-06-11**	**Contract Amendment No. 5** **Architectural/Engineering Services Lower Eastside Drainage Phase III** Department of Public Works	That Contract 8003-08 originally executed February 2, 2012, with Hanson Professional Services, Inc., Architectural/Engineering Services Lower Eastside Drainage Phase III, be amended to (i) incorporate the scope of work identified as Exhibit 'J' and contract fee summary identified as Exhibit 'K'; (ii) increase the not-to-exceed limits for: Post Design Services by $55,000.00 to a new limit of $110,000.00; thereby (iii) increase the maximum indebtedness by $55,000.00 to a new not-to-exceed maximum of $699,731.25. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	*To Project Completion*	
William Joyce **Melissa Long**	**P-36-16**	**Contract Amendment No. 2** **NPDES Engineering Permit Administration Services** Department of Public Works/Engineering & Construction Management Division	That Contract No. 6398-23, originally executed December 26, 2016 between the City of Jacksonville and England-Thims & Miller, Inc., for NPDES Engineering and Permit Administration Services – Annual Contract, be amended to: (i) exercise the first of two (2) 2-year renewal options extending the period of services to December 25, 2020 with one renewal	*12/25/18*	

			option remaining; (ii) incorporate the attached scope of services identified as Exhibit 'E' and contract fee summary identified as Exhibit 'F'; (iii) increase the lump-sum amount for NPDES Engineering and Permit Administration Services by $866,628.05 to a new limit of $2,598,341.00; (iv) increase the not-to-exceed limits for : PWD Special Project Requests by $16,900 to a new limit of $36,900.00; EQD Special Project Requests by $15,000.00 to a new limit of $35,000.00; and M&LM Division Special Project Requests by $25,000.00 to a new limit of $75,000.00; thereby, (v) increasing the maximum indebtedness to the city by $923,528.05 to a new maximum of $2,745,241.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.		
Jason Gabriel **Lawsikia Hodges**	**P-38-18**	**Introduce & Review Scope** **Bond Counsel** Jacksonville Housing Finance Authority	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.		
William Gulliford, III **James Citrano, Jr.**	**P-39-18**	**Introduce & Review Scope** **Bond Underwriter** Jacksonville Housing Finance Authority	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.		
William Gulliford, III **James Citrano, Jr**	**P-40-18**	**Introduce & Review Scope** **Financial Advisor** Jacksonville Housing Finance Authority	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.		
William Gulliford, III **James Citrano, Jr.**	**P-41-18**	**Introduce & Review Scope** **Trustee** Jacksonville Housing Finance Authority	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.		
Paul Barrett **Patrick Greive**	**N/A**	**Financial Services Informational Update** Finance and Administration Department/Treasury Division	Informational Update – The Treasury Division hereby notifies PSEC in accordance with Section 126.313 of the Purchasing Code and the related Treasury and Pension Procurement Procedures in the process of acquiring Bloomberg Terminal to assist in ongoing management of the City's investments and monitoring of its outstanding debt; Wells Fargo Bank, N.A. awarded Paying Agent Services in conjunction with Transportation Revenue Refunding Bonds, Series 2018; and agreed to have Standard & Poor's, Moody's and Fitch Ratings provide bond ratings in conjunction with the issuance of Transportation Revenue Refunding Bonds.		
			MEETING ADJOURNED:		

CC: Council Auditor
Subcommittee Members