

PUBLIC NOTICE
"REVISED" AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, January 14, 2021, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02.web.zoom.us/j/82589525551?pwd=UzRlWUJ3MkxUk9Gd0hiSmNZV2Z2ck9SQT09>

Meeting ID: 825 8952 5551

Passcode: 673292

Committee Members: Gregory Pease, Chairman
 Randall Barnes, Treasury
 David Migut, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
William Joyce Robin Smith	P-37-16	Contract Amendment No. 4 Construction Engineering and Inspection Services for Coastline Drive and Liberty Street Bridge Replacement Project Department of Public Works/Engineering & Construction Management Division	That Contract No. 8107-07 originally executed October 20, 2016, between the City of Jacksonville and GAI Consultants, Inc., for Construction Engineering and Inspection Services for Coastline Drive and Liberty Street Bridge Replacement Project be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'I' and Contract Fee Summary identified as Exhibit 'J'; (ii) increase the not-to-exceed limit for Construction Engineering and Inspection Services by \$277,240.11 to a new limit of \$4,190,335.72; thereby (iii) increasing the maximum indebtedness by \$277,240.11 to a new total maximum of \$4,190,335.72. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
William Joyce Jill Enz	P-21-19	Contract Amendment No. 1 Professional Engineering Services for Emerald Trail Master Plan Improvements Department of Public Works/Engineering & Construction Management Division	That Contract 9092-04, originally executed January 6, 2020, between the City and Pond and Company Corporation for Professional Engineering Services for Emerald Trail Master Plan Improvements be amended to incorporate the attached Scope of Services identified as Exhibit C and Fee Summary identified as Exhibit D; to increase the lump-sum amount for Design Services by \$2,463.14 to a new limit of \$300,631.11; to increase the not-to-exceed limit for Survey by \$3,250.00 to a new limit of \$41,320.00; thereby increasing the maximum indebtedness to the city by \$5,713.14 to a new maximum indebtedness to the City in the amount of \$341,951.10. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Kenneth Lathrop Thomas Ossi	P-48-20 PB# 1	Contract Amendment No. 1 State of Florida IT Contract No. 80105077-SA-19-1 Finance and Administration Department/Information Technology Division	That the Piggybacking Award for the State of Florida Contract No. 80105077-SA-19-1 for IT Staff Augmentation be amended to (i) increase the amount for IT Staff Augmentation services from \$80,640.00 to \$3,287,120.00 for the transition of IT Staff Augmentation to a not-to-exceed maximum indebtedness of \$3,367,760.00 for all agreements authorized by this approval; (ii) the period of services shall be from December 7, 2020 and extended through November 30, 2022; All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances.		

			<p>Procurement policies and procedures and applicable federal and state laws.</p> <p>That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable state and federal laws.</p>
<p>Lori Boyer Daryl Joseph</p>	<p>P-01-21</p>	<p>Introduce & Review Scope Northbank Lawn/Riverfront Plaza FKA Jacksonville Landing Design Competition Downtown Investment Authority (DIA)</p>	<p>That Contract No. 10219, originally executed June 21, 2016, between the City of Jacksonville and Public Financial Management, Inc., for Professional Services as Financial Advisor, be amended by (i) exercising the second of two, two-year renewal options with a period of service from February 1, 2021 through January 31, 2023; and (ii) increasing the maximum indebtedness by \$1,280,000.00, to a new total maximum of \$4,473,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.</p>
<p>Randall Barnes Brennan Merrell</p>	<p>P-38-16 PPR#4</p>	<p>Contract Amendment No. 4 Financial Services Advisor Finance and Administration Department/Treasury Division</p>	
<p>MEETING ADJOURNED</p>			

cc: Council Auditor
Subcommittee



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE

December 14, 2020

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*
Director

FROM: William J. Joyce, P. E. *William J. Joyce*
Director of Operations

Robin G. Smith, P.E. *R. G. Smith*
Chief, Engineering and Construction Management

SUBJECT: P-37-16 Construction Engineering and Inspection Services for Coastline Drive and Liberty Street
Bridge Replacement Project Amendment 4
GAI Consultants, Inc. Contract 8107-07 PO 600585-20-021

Construction delays caused by various unforeseen conditions has extended the completion date on the Coastline Drive and Liberty Street Bridge Replacement project. Continued design, geotechnical oversight and CEI services are needed through construction completion to comply with the contract's RFP requirements. Negotiations with GAI Consultants, Inc. have resulted in the attached Scope of Services, Exhibit I and Fee Summary Exhibit J. There is no rate increase associated with this amendment. JSEB goals of 20% continue to be met with this amendment.

Accordingly, this is to recommend that Contract Number 8107-07, originally executed October 20, 2016, between the City and GAI Consultants, Inc. for Construction Engineering and Inspection Services for Coastline Drive and Liberty Street Bridge Replacement be amended to incorporate the attached Scope of Services, Exhibit I and Fee Summary, Exhibit J to increase the not to exceed limit for Construction Engineering and Inspection Services by \$277,240.11 to a new limit of \$4,190,335.72, thereby increasing the maximum indebtedness to the city by \$277,240.11 to a new maximum of \$4,190,335.72. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project should be as follows:

ACCOUNTS:	TOTAL
001298	
PWCP Various Cap Proj-Other Gen Gov Svcs	
565051	
2	
32111-384020	
\$277,240.11	\$277,240.11

RGS/lw

cc: Lori A. West, Engineering and Construction Management
Gary Goldsberry, P.E., Engineering and Construction Management

Attachments: Exhibits I & J and JSEB Participation JSEB Participation

ab



Jacksonville Office
1301 Riverplace Boulevard
Suite 900
Jacksonville, Florida 32207

EXHIBIT I
T 904.363.1110
F 904.363.1115

August 12, 2020

GAI Project No.: B151481.01

Gary Goldsberry, P.E.
Engineering Design Section
214 N. Hogan Street, 10th Floor
Jacksonville, Florida 32202

Attention: Mr. Goldsberry, PE

Sent Via E-mail: ggoldsberry@coj.net

**City of Jacksonville RFP# P-37-16 - Fee Amendment #4
Construction Inspection and Engineering Services on Coastline Drive
and Liberty Street Bridge Replacement Project
Jacksonville, Florida**

Dear Mr. Goldsberry, PE:

GAI Consultants, Inc. is pleased to provide you with this proposal for \$277,240.11 to continue providing the required services for the Coastline Drive and Liberty Street Bridge Replacement Project through the projected end date. This will allow for the continuity of the services and will assist in providing the required construction inspection and administrative oversight while complying with the Florida Department of Transportation's review process and the terms of the Local Agency Program agreement.

GAI has also made adequate allotments to our Jacksonville Small and Emerging Business (JSEB) partners to meet our 20% JSEB goal. We look forward to working with you and the rest of the City's team on this project. If you have any questions, or need any additional information, please do not hesitate to give me a call.

Sincerely,

GAI Consultants, Inc.

Kevin R. Leadbetter

Digitally signed by Kevin R. Leadbetter
DN:
E=k.leadbetter@gaiconsultants.com,
CN=Kevin R. Leadbetter
Date: 2020.08.13 10:17:29 -0400

Kevin Leadbetter, PE
Vice President

KRL/atd

Attachments: Exhibit H-1 – Scope of Services
Exhibit H-2- Fee Summary

cc: Lori West

SCOPE OF SERVICES- Amendment 4

CLIENT: City of Jacksonville – Department of Public Works

PROJECT: Construction Engineering and Inspection Services for Coastline Drive and Liberty Street Bridge Replacement

CONSULTANT: GAI Consultants, Inc.
1301 Riverplace Blvd., Suite 900
Jacksonville, Florida 32207

GENERAL

The Coastline Drive and Liberty Street Bridge Replacement Project is a Design-Build Project being undertaken by the City of Jacksonville in partnership with the Florida Department of Transportation under a Local Agency Program (LAP) for the complete demolition of the Courthouse parking deck, and reconstruction of Coastline Drive Bridge and the Liberty Street Bridge. GAI Consultants, Inc. and supporting Sub-Consultant services provided by Meskel & Associates Engineering, Inc. (JSEB), C&ES, Inc. (JSEB) and Thomas Diving, collectively known as GAI will be providing Construction Engineering and Inspection Services for this project. The CEI Scope of Services outlined under Section 4.0 of the RFP # P-37-16 will be performed by GAI Consultants, for the City of Jacksonville, also referenced as "City" under the contract for P-37-16.

GAI will provide onsite construction inspection, management and administrative services to verify the quality and quantity of work, but will not override the contractor's means, methods, techniques, sequences, or procedures of the construction selected by the contractor(s) or the safety-precautions and programs incidental to the work of the contractor(s). GAI's efforts will also be directed toward assisting in the interpretation of the prepared drawings and specifications, shop drawing review, assistance in the resolution of field problems or questions, and determining whether the completed project will conform to the contract documents. GAI will continually verify the project is compliance with the procedures outlined in the LAP Agreement between FDOT and the City and the project's overall compliance with the contract documents.

INSPECTION REQUIREMENTS

The scope of the inspection for the remaining work includes, but is not limited to the following: maintenance of traffic; control and abatement of erosion and water pollution; parking deck demolition; grading, excavation and embankment, construction of roadway widening along Courthouse Drive, driving of over 110, 24-inch prestressed concrete piles for both Coastline Drive and Liberty Street bridges, reinforced steel, concrete deck pours, barrier wall pours, signing and pavement markings and other incidental construction. Verification of the submerged bridge foundations will be verified utilizing certified divers and inspection logs reviewed by their Principal. All required certifications will be maintained by onsite personnel as outlined in the City's RFP's Scope of Services Section 4.0.

ADMINISTRATION REQUIREMENTS

GAI shall oversee the daily administration of the contract, which includes but is not limited to verifying Equal Employment Opportunity (EEO) Compliance by documenting daily work efforts including contractors personnel, conduction routine employee interviews, submitting interviews to FDOT, reviewing and verifying all materials meet the contract requirements, reviewing plan revisions for constructability and overall compliance with the Design-Build RFP and applicable contract documents, data entry into FDOT's MAC program for samples taken, verifying contractor's quality control test results, resolving FDOT's monthly comments concerning in MAC sample results.

Other activities include verifying pile driving activities by reviewing the pile driving logs, dry run logs and concrete depths for bridge deck pours, entering required documents in FDOT's LAPIT. Meskel Engineering will perform verification lab related material verification testing. GAI will monitor all RFIs, RFCs and RFMs, coordinate with the City, provide monthly aerials to document progress, verify key survey data and as-built bridge elevations, review change orders and assist the City in any Dispute Resolution meetings and contractor's request for equitable payment for additional work. GAI will also facilitate bi-weekly progress meetings and pre-work meetings. GAI will also assist in coordinating with adjacent projects and affected third parties while resolving onsite issues with the contractor's daily operations.

GAI shall review the contractor's monthly CPM Schedule for overall compliance and forward a copy to the City.

NPDES Inspections – Immediately following each rainfall event of ½" or greater, the inspector will visit the site, inspect all erosion/sedimentation control measures, direct the contractor to repair or replace damaged erosion/sedimentation controls and verify that the required work is done in accordance with the NPDES/permit requirements.

Authority – The City gives GAI the authority to require the contractor to correct all work not in compliance with the approved plans and/or City requirements. If the contractor refuses or fails to take the required corrective action, GAI shall immediately notify the City.

Testing – GAI's qualified field representatives will be responsible for selecting locations for verification of concrete plastic and compressive strength, compaction and density testing and verifying that all required Contractor's Quality Control testing is performed in accordance with City's requirements/specifications for locations and frequency. Field verification samples will be collected by GAI. Laboratory Verification Samples will be tested by Meskel at an accredited lab and by qualified personnel, as required to meet the LAP requirements. Random samples will be collected for all materials outlined in FDOT's Material Acquisition and Certification program and submitted to the FDOT's State Materials Office (SMO) as required.

The construction contractor is expected to provide his own quality assurance testing and will be independent of the services provided herein.

All inspection and testing requirements shall apply at all times while construction operations are being performed including weekends and holidays.

Inspector Logs – GAI and its subconsultants' onsite inspector shall maintain an inspection log throughout the duration of construction. This log shall include but not be limited to the following:

- Location and description of construction operations taking place at time of site visit
- Specific information regarding inspection/acceptance of project materials
- Information on construction problems and directions given to the contractor to resolve the problems
- Summaries of contractor's personnel and equipment

On days where there is no construction or no construction requiring inspection, the daily log should note either that there was no activity or list the operations that were taking place (per the contractor) and state "No inspection required". Copies of the Inspector Log shall be uploaded into LAPIT. A copy of all documents will be provided to the City.

Shop drawings – Upon receipt of shop drawing from the contractor, GAI shall forward the Contractor's shop drawing review for each component requiring shop drawings. GAI shall coordinate with the Engineer of Record in the shop drawing review process. GAI will coordinate the review and strive to return shop drawings within the allowable timeframe or less to the contractor. Final approved shop drawings shall be submitted to the City to be RFC'ed after all comments are resolved.

As-builts – GAI shall review as-builts drawings. Drawings that do not meet the requirements outlined in the Contract Documents will be returned to the Contractor for correction. Final as-built drawings shall be submitted to the City for concurrence and acceptance.

Contractor Pay Requests and Change Orders – GAI's staff will assist the City's Project Manager as-needed with evaluating the contractor's pay request. GAI will assist the City's Project Manager as necessary in processing of the pay request and processing of all City-approved Contractor change order requests on the project.

Substantial Completion – The City shall be notified in advance of the substantial completion inspection to allow the City's various Departments time to make arrangements to participate.

Following the Substantial Completion inspection, a copy of the punch list of items to be completed along with a list of the persons attending the inspection shall be e-mailed to each of the above agencies.

Final Documentation – Prior to the City's acceptance of the project, GAI will turn over the following documents:

- Original Inspector's Logs
- All test reports for the project (including those tests that failed and were retested)
- All approved shop drawings
- Certification stating that the materials and construction that were inspected by the GAI's qualified individual, that all inspection services were provided as outlined in the scope of services, that construction has been completed in substantial conformance with the approved plans, and that the as-built drawings have been reviewed and meet the City's requirements. This certification is to be signed and sealed by GAI's Senior Project Engineer based upon the scope of the services.

Schedule

GAI will provide, as needed, the above described services during construction, and closeout of the project. As of August 2020, substantial completion for the construction contract is currently estimated to be September 2020 with Final Completion by October 2020.

No additional compensation will be provided by GAI in the event the construction goes beyond October 2020 date unless authorized by the City.

Method of Compensation

Payment will be made in accordance with the City's original contract. No changes will be made to the original contract and terms of payment unless mutually agreed to by the City and GAI.

Exclusions from Scope of Service

The Contractor shall be responsible for his Quality Control Inspection efforts required by the construction contract.

Additional Services

Additional services may be added to this contract during the course of work based on negotiated fees. These respective fees shall be determined jointly by the City's staff and GAI. No work shall be undertaken on any additional service tasks without the written authorization of the City.

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL				
1. Project CII Services for Coastline Drive and Liberty Street Replacement			2. Proposal Number P-37-16	
3. Name of Consultant GAI Consultants, Inc.			4. Date of Proposal 8/12/2020	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Design Liaison- GAI	\$71.19	0	\$0.00	
Senior Project Engineer- GAI	\$71.19	0	\$0.00	
Asst. Project Administrator- GAI	\$38.29	0	\$0.00	
Contract Support Specialist- GAI	\$22.28	0	\$0.00	
Sr. Bridge Inspector- GAI	\$37.10	0	\$0.00	
Sr. Bridge Inspector Overtime- GAI	\$18.55	0	\$0.00	
Sr. Roadway Inspector- GAI	\$34.19	0	\$0.00	
Sr. Roadway Inspector Overtime- GAI	\$17.10	0	\$0.00	
Roadway Inspector- GAI	\$25.46	0	\$0.00	
Roadway Inspector OT- GAI	\$12.73	0	\$0.00	
3 Man Survey Crew- GAI	\$79.04	0	\$0.00	
Sr. Surveyor/ Mapper- GAI	\$58.62	0	\$0.00	
TOTAL DIRECT LABOR		0 Hours		\$0.00
6. Overhead (Combined Fringe Benefit & Administrative)				
				172.94%
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$0.00
8. PROFIT: Labor Related Costs (Item 7)				\$0.00
				10%
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs			\$	
			\$	
			\$	
			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00
10. SUBCONTRACTS (Lump Sum)			\$	
			\$	
SUB-CONTRACT SUB-TOTAL				\$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$0.00
11. REIMBURSABLE COSTS (Limiting Amount)				
GAI Consultants, Inc.			\$ 277,240.11	
C&ES			\$ 0.00	
Meskel & Associates			\$ 0.00	
CH2M Hill			\$ 0.00	
SUB-TOTAL REIMBURSABLES				\$277,240.11
PART IV - SUMMARY				
TOTAL AMOUNT OF AMENDMENT #1 (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$277,240.11
12. PRIOR CONTRACT AMOUNT				\$3,913,095.61
AMENDED AMOUNT OF CONTRACT				\$4,190,335.72

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: GAI Consultants, Inc.

Project Title: CEI Services for Coastline Drive and Liberty Street Bridge Replacement

Proposal Number: P-37-16 Total Base Proposal Amount (if applicable): _____

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
Meskel & Associates Engineering, PLLC	Woman	Construction Engineering, Inspection and Testing	\$324,680.78 (8.10%)
Construction & Engineering Services Consultants, Inc.	African-American	Construction Engineering, Inspection	\$466,145.67 (11.63%)
CSI Geo. Inc. (as subconsultant to CH2M/Jacobs)	African-American	Construction Engineering, Inspection and Testing	\$12,376.66 (0.31%)
CH2M/Jacobs	Non-MBE		\$58,386.09 (1.46%)
Thomas Contracting	Non-MBE		\$0 (0.00%)
GAI Consultants, Inc.	Non-MBE		\$3,145,038.40 (78.50%)
Total Billed as of 09/30/2020			\$4,006,627.60 (100.00%)

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	\$478,522.33 (11.95%)
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	\$324,680.78 (8.10%)
Non-MBE Participation Total	\$3,203,424.49 (79.95%)

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: _____ Title: Director/Senior Associate Date: 11/18/2020

Print Name: Andre Sutherland, PE



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE

December 10, 2020

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*
Director

FROM: William J. Joyce, P.E. *William J. Joyce*
Director of Operations

Jill Enz, *Jill Enz*
Manager, Parks Development and Natural Resources

SUBJECT: P-21-19 Professional Engineering Services for Emerald Trail Master Plan Improvements
Pond & Company, Inc. Contract 9092-04 Amendment 1

Design modifications have been requested to provide shade structures, seating and a viewing area, which require additional lighting and electrical engineering and survey. Negotiations with the consultant have resulted in the attached Scope of Services, Exhibit C and Contract Fee Schedule, Exhibit D. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that Contract 9092-04, originally executed January 6, 2020, between the City and Pond and Company Corporation for Professional Engineering Services for Emerald Trail Master Plan Improvements be amended to incorporate the attached Scope of Services, Exhibit C and Fee Summary, Exhibit D, to increase the lump sum amount for Design Services by \$2,463.14 to a new limit of \$300,631.10 and to increase the not to exceed limit for Survey by \$3,250.00 to a new limit of \$41,320.00, thereby increasing the maximum indebtedness to the city by \$5,713.14 to a new maximum indebtedness to the City in the amount of \$341,951.10. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project should be as follows:

ACCOUNTS:	TOTAL
008870	
PRSC- Parks and Rec Capt Proj-Parks & Rec.	
565051	
1	
32111-384020	
\$5,713.14	\$5,713.14

JPP/lw

Attachment: Exhibits C & D
JSEB Participation

cc: Kelsey Cox, P.E., Project Manager, Engineering and Construction Management
Lori West, PW Contract Specialist, Engineering and Construction Management

sh

1200 Riverplace Boulevard
Suite 600
Jacksonville, FL 32207

T 904 543 0400 | F 904 543 0203
www.pondco.com

September 30, 2020

City of Jacksonville
Engineering and Construction Management Division
214 North Hogan Street, 10th Floor
Jacksonville, FL 32202

ATTN: Ms. Kelsey Cox, PE

RE: Request for Additional Services, Emerald Trail Model Project
City of Jacksonville, Florida
Contract P-21-19

Scope of Work

Additional fee is being requested for proposed lighting and electrical engineering for the shade structures, seating steps, and the Lee Street Pond viewing area, along with the modification of electrical and lighting items in the plans related to removal of the northern shade structure and associated seating steps. In addition, additional survey is required to obtain topo, surface features, and utilities in areas outside of existing right-of-way and in areas where on-street parking is proposed.

Requested Fee

i.	Additional Amenity Lighting (Haddad Engineering)	\$2,463 14
ii.	Additional Survey Items (RE Holland & Associates)	<u>\$3,250 00</u>
	TOTAL	\$5,713 14

We appreciate the opportunity to continue working with you on this exciting project. If you should have any questions, please feel free to give me a call to discuss at (904)396-3556.

Sincerely,


Daniel Ashworth, PLA
Project Manager

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA (City of Jacksonville Funded) EXHIBIT D
EXHIBIT D

PART I - GENERAL				
1. Project Emerald Trail Model Mile			2. Contract Number	
3. Name of Consultant Pond and Company			4. Date of Proposal 10/1/2020	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 98.73	0	\$ 0.00	
Project Manager	\$ 47.00	0	\$ 0.00	
Sr. LA	\$ 54.38	0	\$ 0.00	
LA	\$ 30.28	0	\$ 0.00	
Sr. Engineer	\$ 69.23	0	\$ 0.00	
Design Engineer	\$ 55.00	0	\$ 0.00	
Engineering Intern	\$ 32.06	0	\$ 0.00	
Sr. Designer	\$ 43.46	0	\$ 0.00	
Designer	\$ 25.72	0	\$ 0.00	
Clerical	\$ 30.84	0	\$ 0.00	
TOTAL DIRECT LABOR		0		\$ -
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			172 % x Total Direct Labor	\$ -
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ -
8. PROFIT: Labor Related Costs (Item 7)				x 10% \$ -
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation & Shipping			\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
Lighting and Electrical Engineering (Haddad)			\$ 2,463.14	
SUB-CONTRACT SUB-TOTAL				\$ 2,463.14
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 2,463.14
11. REIMBURSABLE COSTS (Limiting Amount)				
R.E. Holland (Survey)			\$ 3,250.00	
SUB-TOTAL REIMBURSABLES				\$ 3,250.00
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 5,713.14
12. Prior Contract Amount				\$ 336,237.96
AMENDED AMOUNT OF CONTRACT				\$ 341,951.10

July 29, 2020

Mr. Daniel Ashworth, Jr.
POND
1300 Riverplace Blvd., Suite 210
Jacksonville, FL 32207

RE: Emerald Trail – Segment 1 – Additional Work

Dear Daniel,

We are pleased to offer this proposal for Electrical Engineering services on the above referenced project.

Description:

- Lighting for the shade structures.
- Seating steps lighting.
- Lee Street pond viewing.
- Ground mounted lighting under I-95.

Engineering Services:

- Site investigations.
- Lighting levels calculations.
- Electrical drawings; Site plans, lighting detail, power distribution, and diagrams.
- Electrical specifications.

Fees:

Electrical engineering fee will be \$4,926.27.

Back-up hourly spread sheet attached.

Please call me if you have any questions.

Sincerely,

Namir Haddad

Namir Haddad, P.E.
President

ARCHITECTURE AND ENGINEERING FEES

EXHIBIT D

PART I - GENERAL

1. Project Emerald Trail- Segment 1- Shades, Steps, St. Viewing	2. Project Number
3. Name of Consultant Haddad Engineering, Inc.	4. Date of Proposal 7/29 2020

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$79.32		\$79.32	
Project Manager	\$68.00	1	\$68.00	
Register Engineer	\$44.50	18	\$801.00	
Designer	\$36.00	4	\$144.00	
CAD	\$24.50	24	\$588.00	
Clerical / Admin	\$20.50		\$20.50	
TOTAL DIRECT LABOR		47		\$1,700.82
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	163.31 %	x Total Direct Labor	\$	2,777.61
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$4,478.43
8. PROFIT: Labor Related Costs (Item 7)		x	10%	\$ 447.84
9. SUBCONSULTANT COORDINATION: (Items 11)			5%	\$ -

PART III - OTHER COSTS

10. Miscellaneous Direct Costs				
Original Media	\$		0.00	
Reproduction	\$		0.00	
Transportation	\$			
Shipping	\$		0.00	
Miscellaneous Direct Costs	\$		0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
11. SUBCONTRACTS (Lump Sum)				
	\$		0.00	
	\$		0.00	
	\$		0.00	
	\$		0.00	
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 7, 8, 9, 10, and 11)				\$ 4,926.27
12. Reimbursable Costs - Limiting Amount				
	\$		0.00	
	\$			
	\$			
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Items 7, 8, 9, 10, 11 and 12)	\$ 4,926.27
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R. E. Holland & Associates, Inc.
9770 Baymeadows Rd, Suite #125
Jacksonville, FL 32256



Phone: 904-260-6300
Fax: 904-646-3272
LB# 6755

September 15, 2020

Daniel Ashworth, Jr., PLA, ASLA, AICP
Pond
1200 Riverplace Boulevard Suite 600
Jacksonville, Florida 32207

Re: Emerald Trail Additional Surveying Scope Items

Dear Mr. Ashworth:

Pursuant to your request and on behalf of the firm, we are pleased to submit our proposal for our services on the above referenced project. We are confident that our survey product will be an asset to your activities. Based on our emails, a review of our records and a personal walk over of the site, we are pleased to offer the following scope of work and fee proposal for your review and approval:

SCOPE OF WORK:

- 1.) Provide additional survey topography from initial design. Items 8-9, and item 11
See attachment

Field Crew 30 hrs @\$160hr/	\$4,800.00
CAD 17 hrs @\$100hr/	\$1,700.00
Total estimated fee	\$6,500.00

Horizontal datum shall be referenced to State Plane Coordinates, NAD 83/ 2011 and vertical datum will NAVD 88 datum for the State of Florida. Our efforts will be based solely on legal descriptions and title commitments as furnished by CLIENT, and our efforts at locating any encumbrances of record will be strictly limited to those instruments listed in the title commitment, if any, and to the extent that such encumbrances can be plotted.

This proposal is valid for 90 days and we anticipate delivery of the final product within 60 working days, weather and site conditions permitting. Final deliverables shall be six (6) signed and sealed blue-line prints. Additional sealed copies may be furnished at a nominal charge, if requested. We are ready to begin our services immediately upon receipt of Notification to Proceed. Our fees for the above services are estimated to be \$6,500 per the attached estimate, and will not exceed said estimate without written permission from CLIENT.

This scope of work is for a "one time" performance of the services as outlined herein, and it is CLIENT'S responsibility to maintain the integrity of the survey stakes once set by R. E. Holland & Associates, Inc.; any survey points that are destroyed or lost due to construction activities, vandalism, acts of God, etc. that require replacement shall be replaced at CLIENT'S expense and upon CLIENT'S authorization. Should the scope of work be changed by CLIENT, either in writing or verbally, CLIENT agrees to pay R. E. Holland & Associates, Inc. for any additional work involved in said changes at our Standard Billing Rates, unless a supplemental contract is agreed to and executed by both parties prior to the commencement of the changes. In the event all or a portion of the work prepared or partially prepared by

Celebrating 30 Years of Excellent Service

our firm be suspended, abandoned, or terminated by CLIENT or others. CLIENT shall pay R. E. Holland & Associates, Inc. for all fees, charges and services provided for the project up to the point of termination or suspension, not exceeding any contractual limits specified herein. If termination of the contract is sought by CLIENT, R. E. Holland & Associates, Inc. shall be given substantiating documentation of the causes, written fair notice, and the opportunity to cure before formal termination of the contract by the CLIENT. CLIENT further agrees that R. E. Holland & Associates, Inc. has the right, but not the obligation, to suspend our surveying activities in the event that any outstanding invoice becomes past due under the payment terms outlined herein.

R. E. Holland & Associates, Inc. will not be liable for damages resulting from the actions or inactions of any regulatory or governmental agencies, and shall only act as an advisor on behalf of CLIENT in all governmental relations. All original papers, documents and all work product and copies thereof, produced as a result of or incidental to this contract shall remain the property of R. E. Holland & Associates, Inc. CLIENT agrees to grant us the right to assign without notice this agreement or any part thereof as we shall deem necessary for the completion of this project. We agree not to unreasonably damage the subject property, but CLIENT agrees to grant R. E. Holland & Associates, Inc. the right to cut bushes and trees and to remove other objects interfering with our work as necessary in the performance of our work.

CLIENT further agrees that the standard of care for R. E. Holland & Associates, Inc.'s performance under this contract shall be the ordinary and reasonable duty and care associated with this type of work in the community of Jacksonville, Florida and that the proper venue for litigation of any cause of action hereto shall be that court of jurisdiction in Jacksonville, Florida. Should we elect to file a Mechanic's Lien against the subject property, thereby encumbering the transfer of the subject property, CLIENT agrees to pay an additional \$250.00 to us, along with and in addition to the final settlement, as attorney's costs for the filing and release of the Mechanic's Lien. Should litigation be necessary to enforce any term of this agreement or any cause of action related thereto, then all litigation and collection expenses, witness fees, court costs and reasonable attorney's fees for R. E. Holland & Associates, Inc. shall be paid by the addressee.

This agreement supersedes any prior agreement, either expressed or implied, between the parties and that the terms and conditions stated herein constitute the full and complete agreement between the parties and no change or amendment thereof shall be effective except as agreed to in writing by both parties. If the above conditions are acceptable to CLIENT, please indicate your acknowledgment and agreement by executing this proposal in the space provided below.

Once again, we appreciate this opportunity to submit this proposal to you and we look forward to hearing from you in the near future. If you have any questions, please do not hesitate to call me personally.

Thank you!

R. E. HOLLAND & ASSOCIATES, INC.



Thomas J. Smith PSM
Vice President

Accepted By: _____

Printed Name: _____

Accepted for: Pond

Date: _____

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: Pond and Company

Project Title: Emerald Trail Master Plan Improvements

Proposal Number: P-21-19 Total Base Proposal Amount (if applicable): \$5,713.14

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
<u>R.C. Holland</u>	<u>Non-MBE JSEB</u>	<u>Survey</u>	<u>\$3,250.00 (57%)</u>
<u>Haddad Engineering</u>	<u>N/A</u>	<u>Lighting and Electrical</u>	<u>\$2,463.14 (43%)</u>

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	
Non-MBE Participation Total	<u>\$3,250.00 57%</u>

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: *Daniel Ashworth, Jr.* Title: Senior Project Manager Date: Sept. 30, 2020

Print Name: Daniel Ashworth, Jr.

INFORMATION TECHNOLOGIES DIVISION



DATE: January 6, 2021

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO

Kenneth E. Lathrop
Digitally signed by
Kenneth E. Lathrop
Date: 2021.01.07
06:52:01 -05'00'

FROM: Elizabeth Brown, IT Operations Manager

Elizabeth Brown
Digitally signed by
Elizabeth Brown
Date: 2021.01.06
15:27:44 -05'00'

RE: P-48-20 PB#1 State of Florida IT Contract No. 80101507-SA-19-1

AM #1

The Information Technologies Division (ITD) requests approval to amend PSEC award P-48-20 PB#1 State of Florida IT Contract No. 80101507-SA-19-1. The State Contract was competitively procured by the Department of Management Services (DMS) via Request for Proposal (RFP) 15-80101507-SA-D for IT Staff Augmentation Services.

The State awarded 243 contractors on the State Contract. Each contractor submitted hourly pricing for the various IT services. The hourly rates for these services are divided into approximately 284 variants based on job title and experience level. The full listing of rates is posted at:

https://www.dms.myflorida.com/business_operations/state_purchasing/state_contracts_and_agreements/state_term_contracts/information_tech_nology_staff_augmentation_services2

ITD Management recommends the period of services be amended to begin on December 7, 2020, and continue through November 30, 2022. ITD management requests to increase this award's maximum indebtedness by \$3,287,120.00, which will bring the maximum indebtedness from \$80,640.00 to \$3,367,760.00. The increase will allow ITD to transition existing IT Staff Augmentation contracts to this award and initiate new agreements, as needed, to fulfill critical IT staff requirements.

Funding for this award will be encumbered from various sources, including project funds. Other City Agencies, Departments, and Divisions may use this award for IT-specific projects with ITD Management's approval.

Your favorable consideration of ITD's request is appreciated.

Tracy Geake
Digitally signed by Tracy
Geake
Date: 2021.01.06
15:41:30 -05'00'

Attachments: Procurement Award P-48-20

CC: Thomas Ossi, Technology Contract and Records Manager
Alexander Ciprian, IT Contract Administrator

FINANCE AND ADMINISTRATION DEPARTMENT

214 N. Hogan St. 9th Floor | Jacksonville, FL 32202 | Phone: 904.255.8000 | Fax: 904.232.6932



Downtown Investment Authority

MEMORANDUM

TO: Greg Pease
Chief of Procurement Division

FROM: Lori Boyer, Chief Executive Officer
Downtown Investment Authority

SUBJECT: Request for Proposal: Jacksonville Landing

DATE: January 11, 2021

Lori Boyer

P-01-21

Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the service or study:

It is the desire of the DIA and the City to design and ultimately construct a world-class Riverfront Plaza on that City-owned riverfront property formerly housing the Jacksonville Landing. To that end, the DIA, with guidance from the Procurement Division, has developed a Request for Proposal ("RFP") to select three (3) Design Firms and their consultants to compete in a Design Competition for the development of a vibrant and iconic public space on the premier waterfront site in Downtown Jacksonville, Florida. The City's selection process under this RFP will be performed in two separate phases: Phase I, *Qualifications and shortlisting* and Phase II, *Design Competition* of the shortlisted firms and final selection. The City intends to hire a complete Artist, Landscape Architect, Urban Designer, Architectural Team ("Design Team", made up of the "Design Firm" which is the Firm, Contractor or Consultant and leads the team together with the identified and evaluated subconsultant team members) to provide the professional design services.

Phase I will select three (3) Design Teams to participate in Phase II. The Phase II shortlisted Design Teams will receive stipends for the development of 50% plans.

2. The Objective of the study or services:

The broad objectives, by Phase, are to:

Phase I: Is the selection of the three (3) most qualified Design Teams. The Upon the selection of the three (3) most qualified firms pursuant to Phase I, each firm will be provided a stipend of one hundred thousand dollars (\$100,000) to one hundred twenty-five thousand (\$125,000) to complete fifty percent (50%) design drawings for the Riverfront Plaza. Note: The exact amount of the stipend will be provided to the Procurement Department prior to the meeting of the Professional Services Evaluation Committee. Further, each firm and their team must be comprised, at a minimum, of a Landscape Architect (presumably the firm or team lead), an Artist, an Urban Designer/Architect, and at least one (1) firm or team member with experience in park programming, place-making and public space activation. Note: A more detailed description of qualifications, experience and deliverables is attached hereto.

Note: The City will provide survey and geotechnical data for the site to the Shortlisted Qualified Design Teams as selected in Phase I, along with a detailed competition scope.

Phase II: The deliverables of Phase II to be provided by each of the Shortlisted Qualified Design Teams will include a detailed site plan, renderings including all public buildings or structures as well as all hardscape and landscape park features, a probable cost estimate, identification of intended programming of each space and images, renderings including views from the river, aerial, on site, and views of the river from Laura Street, preliminary design of the art piece(s); landscape design including integration of the art into site design, and a narrative explanation of how the design is representative of Jacksonville and its unique attributes and residents. An oral presentation will be made by each Design Team in a public workshop. Thereafter, the Professional Services and Evaluation Committee, after consultation with Subject Matter Experts, will select one (1) firm from the three (3) firms selected for Phase I to be engaged to proceed to 100% engineering drawings.

3. The estimated period of time needed for the service or study:

It is anticipated that by March 25th a shortlist of three (3) design firms/teams will be presented to PSEC. It is anticipated that Phase II will take approximately ten (10) weeks, with selection of a single firm to proceed to final

design within a month following that 10 week period. It is further anticipated that on or by September 30th final deliverables will be due.

4. The estimated cost of the service or study:

Phase II stipends per firm will be between \$100,000 and \$125,000, with the final stipend amount to be provided prior to the meeting of the Professional Services Evaluation Committee. Final design costs will be negotiated.

5. Whether the proposed study or service would or would not duplicate a prior or existing study or service:

The study will not duplicate a prior or existing study.

6. List of current contracts or prior services or studies which are related to the proposed study or service.

There are no current contracts or prior services or studies that are related to the proposed study.

7. A statement as to why the service/study cannot be done by department or agency staff:

The DIA cannot perform this service due to lack of personnel and expertise. Further, the purpose is to solicit and engage world-class waterfront parks design firms with national and international experience. To that end, it is necessary to go outside of DIA and City personnel.

8. The names and telephone numbers of two representatives from the using agency designated to serve on the evaluation committee as subcommittee members

Lori Boyer, DIA Chief Executive Officer

Daryl Joseph, Director, Parks, Recreation and Community Services Department.

Note: "Subject Matter Experts" (to be abbreviated within the RFP as "SMEs"), consisting of external architects, landscape architects, and/or park planners, and Downtown stakeholders, as well as one or more representatives of the Downtown Development Review Board and the Downtown Investment Authority Board, and internal city representatives from the Office of the Mayor and the Department of Public Works who will provide their recommendations and findings to the Procurement Division for consolidation and further distribution to the subcommittee with the PSEC making the final selection of the Design Team.

9. A project funding account number

There are two (2) funding accounts, both of which are General Fund (Fund 00111), one from DIA and one from Public Works. The DIA account is as follows: 00111 135102 531090 000000 00000000 00000 0000000

The Public Works funding account will be provided.

10. The names and email addresses of specific consultants the using agency wishes to be included in the solicitation process.

To be provided upon consultation with the City's Parks, Recreation and Community Services Department.

11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as subcommittee Members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated ~~August, 2013~~ *MAY, 2013*

(See: <http://inside.coj.net/op/pr/default.aspx>)


Lori Boyer, Chief Executive Officer

Attachments: Scope of Services and Minimum Qualifications
Scoring and Evaluation Criteria

FINANCE AND ADMINISTRATION DEPARTMENT

ONE CITY * ONE JACKSONVILLE!

MEMORANDUM

TO: Greg Pease, Chairman
Professional Services Evaluation Committee (PSEC)

FROM: Paul Barrett, CFA, CIPM - Senior Manager of Debt and Investments
Treasury Division *Paul Barrett*

RE: PFM Financial Advisors - Amendment #2 (2nd of 2 Contract Extension Options).

DATE: January 14, 2021 *P-38-16 PP#4 AMLD #4*

The Finance and Administration Dept requests that Contract No. 10219, originally executed June 21, 2016, between the City and Public Financial Management, Inc., for Professional Services as Financial Advisor, be amended by (i) exercising the second of two, two-year renewal options with a period of service from February 1, 2021 through January 31, 2023; and (ii) increasing the maximum indebtedness by \$1,280,000.00, to a new total maximum of \$4,473,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.

cc: Alex Baker, PSEC Specialist